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Annual Report
Town of
Jewksbury
Massachusetts



Town Hall Annex

2000

Annual Report

Town of Tewksbury Massachusetts



2000

2000

IN MEMORIAM

Person's Name	Position Held
Clifford D. Bolton	Retired Tewksbury Police Sergeant (23 Years) Retired 1991
Daniel J. Cooney	Water Department Temporary Employee
Elsa A. Criscitello	Senior Center Game Organizer Election Worker
Joan B. DeMarco	Election Worker
Gladys Gale	Election Worker
Stephen A. Gendall	Wildlife Biologist United States Fish & Game Department
Richard (Pete) J. Hanson	Retired Tewksbury Police Sergeant (25 years) Retired 1982 Former Member of Board of Selectmen Conservation Commissioner
Margaret K. Hill	Department of Public Works Secretary Planning Board Secretary Retired 1985
Warren W. Layne	Tewksbury Reserve Police Officer
Teresa K. Lightfoot	Counselor Camp Pohelo Counselor Parks & Recreation Summer Program
Ruth Maglio	Member Tewksbury Little League Women's Auxiliary "School Grandmother", Tewksbury School System
James P. McLaughlin	Valedictorian of the 1951 1 st Graduating Class of Merrimack College
James G. Mendonca, Jr.	Community Baseball & Basketball Coach Board of Director, Tewksbury Youth Basketball
Paul Mirabella	Member of Adult & Youth Soccer Association Supporter of Local Youth & Town Programs and Civic Groups
Harry M. Patterson	Superintendent, Tewksbury Cemetery Corporation Former Board Member, Secretary & Treasurer for 18 Years Call Fireman for 49 Years
Mary L. Proverb	Precinct 2 Election Warden for 25 Years Former PTA Member at the Shawsheen School Former Cub Scout & Girl Scout Leader

Person's Name	Position Held
Patricia S. Qua	Member and Chairman, Library Trustees Governor Appointee, Housing Authority Member, Library Building Committee Member, Town Hall Annex Building Committee Member, Town Hall Space Committee Community Activist
Earl J. Sheehan	Former Water Department Commissioner
Carl Gerald Spalding	Member Middlesex Canal Association
Arline M. Whitman	Assistant Counselor Camp Pohelo
Everett J. Wolff	Election Worker

GENERAL GOVERNMENT

*Biograph
Annual and Specials*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

1. **Town:**
Tewksbury, Massachusetts
Incorporated in 1734
2. **County:**
Middlesex, ss.
3. **Location:**
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
4. **Population:**
1970 - 22,755
1980 - 24,478
1990 - 28,304
2000 - 30,315
5. **Land Areas:**
20.70 square miles
10,789.5 acres assessed
6. **Density:**
Person per square mile:
1970 - 1,099
1980 - 1,182
1990 - 1,367
2000 - 1,464
7. **Climate:**
Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.
8. **Elevation:**
Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)
9. **Topography:**
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
10. **Established:**
Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.
11. **Form of Government:**
Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

Joseph P. Gill, Jr.	2001
Charles E. Coldwell, Chairman	2001
Charles T. Coppola	2002
Kevin C. Anderson	2003
John F. Ryan	2003

BOARD OF HEALTH

Susan Sullivan, Chairman	2001
Stephanie Wilkie	2002
Edward J. Sheehan	2003

TOWN CLERK

Elizabeth A. Carey	2002
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MODERATOR

James P. Coakley	2002
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PLANNING BOARD

Frank R. Sweet, Chairman	2001
Cheryl Layne Busch	2002
Robert A. Fowler, Sr.	2003
Vincent Spada	2004
David J. Plunkett	2005

SCHOOL COMMITTEE

William DeGregorio	2001
Edward K. Dick	2001
Douglas Sears	2002
Ruth M. Perrin	2003
Scott J. Consaul, Chairman	2003

REGIONAL VOKE SCHOOL COMMITTEE

Patricia M. W. Meuse	2001
J. Peter Downing	2003

TRUSTEES PUBLIC LIBRARY

Maureen P. Kelley (Appointed)	2001
Mary MacDonald (Appointed)	2001
Nancy M. Boyle (resigned)	2001
Eileen McDonagh	2001
Marjorie A. Conlon	2002
Carol A. Hazel	2002
Patricia S. Qua (deceased)	2003

HOUSING AUTHORITY

Robert C. Briggs	2001
Patricia S. Qua (Governor's Appointee) (deceased)	2001
John W. Deputat (Governor's Appointee)	2001
Shawn E. Dillon	2003
Louise A. Gearty	2004
Linda A. Ricardo-Brabant	2005

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	Norman O. Boudreau
Assessor	Barbara Flanagan
Assessor	John J. Kelley
Attendance Officer	George Hazel
Auditor	Donna Walsh
Building Commissioner	Richard A. Colantuoni
Building Inspector	Edward Johnson
Local Building Inspector	Louis Carciofi
D. P. W. Superintendent	William Burris
Dog Officer	Walter Collins
Emergency Management Dir.	Michael Sitar
Fire Chief	Thomas Ryan
Health Sanitarian/Deputy Animal Inspector	Dean Trearchis
Historian	Francis L. Brown
Northern Middlesex Area Commission Rep.	David G. Cressman
	Charles E. Coldwell
Police Chief	John Mackey
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D.
Treasurer/Collector	Warren R. Carey
Veterans Agent	Ellsworth Hart
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	Harry Patterson
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

ADULT ELDERLY HOUSING/ASSISTED CARE LIVING COMMITTEE

Michael Firreno
Joseph Gill
John Mackey
Sue Sullivan
Thomas Gannon
Wilfred Lambert
Jerome Selissen
David G. Cressman
David Plunkett

AFFORDABLE HOUSING

Corinne Delaney
Lorraine Maniscalco
William Scanlon
Vincent Spada
Charles Roux, Jr.
Vera Ford
Sal Marino

APPEALS BOARD

Richard E. Cluff, Jr.	2001
John D. Sullivan, Chairman	2002
Mark Singleton	2003

APPEALS BOARD-ASSOCIATE MEMBERS

Derek Sheehan	2001
Geraldine Murphy	2001

BOARD OF REGISTRARS

Edward Creamer	2001
Robert A. Hunter	2002
Beverly Bennett	2003
Elizabeth A. Carey, Ex Officio	

ASSISTANT REGISTRARS

Angela T. Callahan
Kathleen M. Garrant
Sandra E. Turcotte
Linda DiPrimio
Susan Perry

CABLE ADVISORY COMMITTEE

Joseph Dermody	2001
James Burgoyne	2001

CITIZEN TECHNOLOGY COMMITTEE

Paul J. Salvato, Jr.
Stephen Hattori
Marilyn Curran
Peter F. Orio, Jr.
Michael P. Kelley
Joseph Gill

David J. Chou
Richard Morrison
Gregory McClay (Ex-Officio)

CONSERVATION COMMISSION

Stanley J. Folta, Jr.	2001
Hugh Fitzpatrick, III	2001
Gail Perdicaro	2001
William Hallisey (resigned)	2001
Lucio Barinelli, Chairman	2002
Gregory Peters	2002
Michael Kelley	2002
Sal Torname	2003

CONSTABLE - TERM TO EXPIRE - 2002

Sandra Barbeau
Yvonne Rawson-Bozek
Richard Carter
Edward F. Clark, Jr.
Edward F. Clark, III
Therese Cooper
Greg A. Danas
Peter Danas
John J. Flaherty, Jr.
Herbert Hadley
Mark Hildebrand
Edwina Hudson
Cheryl Laffey
Wilfred A. Lambert
John Lynch
James Maniscalco
James J. Mazza
Walter J. McAvoy
Dennis A. Mills
Harold Morang
David Muscovitz
George H. Rost, Jr.
Anthony Saia
Donald Stout
Henry E. Sullivan
Nelson J. Thompson

COUNCIL ON AGING

James Mendonca	2001
Norman J. Desmarais	2001
Warren Hupper	2001
Susan Sullivan, Chairman	2001
Bernice Sprague	2002
Joel Deputat	2002
Robert Scarano	2002
Frank Criscitello	2002
Ellen Keefe	2003
Philomena Gibson	2003
Joanne Aldrich	2003

DEDUCT METER COMMITTEE

Joan Dunlevy
William Hurton
Donald Leonard
Frederick Montague

ECONOMIC DEVELOPMENT TASK FORCE

Charles Coldwell
Shawn Dillon
Janice Mazzoni
Geraldine Murphy
Janet Sutton
Noel Metcalf
Ron Dokus
Kay Silk

FENCE VIEWERS

Jae Gray	2001
Marsha Hunt	2001
Jeffrey Dirk	2001

FINANCE COMMITTEE

Raymond Shaw, Chairman
Thomas Cooke
Andrew T. Diciaccio
Patricia Millward
James A. Cutelis
Kenneth Holden
John Wynn
Jerome Selissen
George Donovan

FOSTER SCHOOL MEMBERS

Kevin Anderson
Beverly Bennett
Cheryl Busch
Scott Dolliver
James J. Gaffney, III
Mary Jane Marcucci
Sandy Pellegrino
Douglas Sears

HISTORICAL COMMISSION

James J. Gaffney, III	2001
Raymond Paczkowski	2001
Douglas W. Sears	2001
Debby Bernard	2001
Beverly Bennett	2002
Eileen McDonagh	2002

HOMEcoming COMMITTEE

Gregory Tsotsi	2001
Nancy Tsotsi	2001
Gayle Bolduc	2001
Karen Page	2001
John F. Synan, Jr.	2001
Shayne Garman	2003

INDUSTRIAL COMMISSION

Kevin Anderson	2002
Robert Kerber	2002
Ellsworth K. Hart	2003
Daniel Boucher	2003
Matthew Dailey	2005

LIBRARY BUILDING COMMITTEE

Joseph Gill
Thomas Conlon
Maureen P. Kelley
Lawrence Polimeno
Leann D'Entremont
David Cressman
Elisabeth Desmarais
Richard O'Neill, Esq.
Thomas Cooke

MASS. CULTURAL COUNCIL

Eleanor Corey	2001
Louise Cole	2001
Donna Pacheco (resigned)	2001
Marylou Christoffels	2001
Maria Galante	2001
Stephanie Power	2001
Lani Matthews	2001
M. Eileen McDonagh	2001

MEMORIAL COMMITTEE

Charles Coldwell	2004
John Kane	2004
Richard Morris	2004
Leo Bernardi	2004
Kevin Downey	2004

NEW TEWKSBURY SCHOOL BUILDING COMMITTEE

Steve Witham
Raymond Shaw
David Cressman
James Cutelis
William DeGregorio
Joan Dunlevy
James Melloni
John Wynn
Thomas Conlon

PATRIOTIC ACTIVITIES COMMITTEE

Shayne Gorman	2000
Karen Page	2000
Gayle Bolduc	2000
John Bushway	2001
Albert Mansolilli	2001
Christine Martell	2001
Greg Tsotsi	2003

PERSONNEL RELATIONS REVIEW BOARD

Norman O. Boudreau, Chairman	2001
Sean Sullivan	2001
Robert O'Brien	2001
Sandra A. Barbeau	2002
William Phalan	2002

RECYCLING COMMITTEE

Joseph P. Gill	2002
Jae Gray	2002

Collette Starliper	2002
Jean Holmes	2002
Chris S. Murphy	2002
Kristina M. Rogers, Chairman	2002
Edith E. Wood	2002
Anne L. Nilsen	2002
Lucy DelPonte	2002
Anne Ferreira	2002
Robyn McLeish	2002
Patricia Blute	2002
Sandra Barbeau	2002
Bonnie Gallagher	2002
Kristen Gallagher	2002
Daniel Sarsfield	2002
Lisa Zunino	2002
Danielle Spada	2002
Donna Marshall	2002
Marcie Rizzo	2002
David Termine	2002

ROUTE 38 CORRIDOR STUDY COMMITTEE

Jeffrey Dirk
Paula Coppola
John King
Greg Peters
Franco Lucchesi
James Sullivan
David Cressman
Joseph Gill

SEWER AGREEMENT COMMITTEE

David Cressman
William Burris
Charles Coppola
Joseph Gill
Charles Stella
Shawn Dillon
Richard Mazzoni

SIDEWALK COMMITTEE

Sam Krikorian, Chairman
Franco Lucchesi
Laura Caplan
Carolyn French
Lynn Watson Manning
Phyllis White
Robert Ferrari
Gail Perdicaro
Matthew Dailey
James Luz, Safety Officer

SOUTH FIRE STATION BUILDING COMMITTEE

David Cressman
John Ryan
George Donovan
Joan Dunlevy
Richard Colantuoni
Thomas Ryan
Robert Fowler
Michael Sitar

Kenneth Holden
Gerald Cullen

SPACE NEEDS COMMITTEE

TOWN HALL ANNEX COMMITTEE

TOWN HALL BUILDING COMMITTEE

Sandra Barbeau
Richard Colantuoni
David Cressman
Joan Dunlevy
Stanley Folta, Jr.
Joseph Gill
Ellsworth Hart
Franco Lucchesi
Patricia Qua (deceased)
Phyllis Shaw
Raymond Shaw

STREET NAME CHANGE COMMITTEE

Joan Dunlevy
Elizabeth Carey
Gerald Cullen
Louise Gearty
Edward Kearns
Matthew McGillick
Rita O'Brien Dee
Donna Smith
Donna Marshall

TRUST FUND COMMISSION

Warren Carey	2001
Michael Kelley	2002
Jason Rizzo	2003

WYNN MIDDLE SCHOOL BUILDING COMMITTEE

David Cressman
James Cutelis
Ray Shaw
Charles Coldwell
John Ryan
John Wynn
Brenda Theriault-Regan
James Melloni
Richard Colantuoni

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)

Senate Office Building, Washington, DC

HONORABLE JOHN F. KERRY (D)

Senate Office Building, Washington DC

CONGRESSIONAL DISTRICT: 5TH

MARTIN T. MEEHAN (D)

House of Representatives, Washington, DC

STATE GOVERNMENT

SUSAN TUCKER (D)

2ND Essex & Middlesex Senatorial District
Senate Offices: State House, Boston, MA

DAVID M. NANGLE (D)

18th Middlesex District of General Court
House of Representatives, State House, Boston, MA

JAMES R. MICELI (D)

20TH Middlesex District of General Court
House of Representatives, State House, Boston, MA

Presidential Primary

March 7, 2000

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 3,144 votes cast. Precinct 1 - 385; Precinct 1A - 446, Precinct 2 - 454, Precinct 2A - 445, Precinct 3 - 488, Precinct 3A - 412, and Precinct 4 - 514.

- Precinct 1 - Ellen M. Keefe, Warden
Alice A. Carroll, Clerk
- Precinct 1A - Mary A. Casazza, Warden
Priscilla Marsh, Clerk
- Precinct 2 - Bernice Sprague, Warden
Katherine Maher, Clerk
- Precinct 2A - Rosemarie Krugh, Warden
Bertha D'Amico, Clerk
- Precinct 3 - Jean Ray, Warden
Warren Ray, Clerk
- Precinct 3A - Rita Coyle, Warden
Mary Pilcher, Clerk
- Precinct 4 - Mary Ann Nichols, Warden
Rita O'Brien Dee, Clerk

DEMOCRATIC PARTY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	385	446	454	445	488	412	514	3,144

PRESIDENT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	3	5	3	6	10	2	7	36
Al Gore	223	278	285	257	265	226	323	1,857
Lyndon H. LaRouche, Jr.	2	1	4	2	2	2	2	15
Bill Bradley	128	139	147	163	194	161	163	1,095
No Preference	14	16	9	11	13	15	14	92
Others	15	7	6	6	4	6	5	49
Total	385	446	454	445	488	412	514	3,144

STATE COMMITTEE MAN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	85	94	93	107	123	100	111	713
David M. O'Brien	300	351	359	336	362	310	402	2,420
Others		1	2	2	3	2	1	11
Total	385	446	454	445	488	412	514	3,144

STATE COMMITTEE WOMAN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	104	115	111	123	136	116	131	836
Mary Jane Powell	276	331	342	319	352	293	382	2,295
Others	5	0	1	3	0	3	1	13
Total	385	446	454	445	488	412	514	3,144

TOWN COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	6094	4568	6256	7371	8332	7028	7712	47,361
Group	0	0	0	0	0	0	0	0
Warren R. Carey	239	345	315	273	285	246	323	2,026
Joan M. Dunlevy	224	336	318	269	278	243	334	2,002
Frederick L. Simon	207	309	265	221	247	209	282	1,740
Rita C. O'Brien Dee	213	329	289	242	255	225	314	1,867
John F. Ryan	231	323	279	249	287	223	305	1,897
Donna J. Gill	206	316	272	236	248	217	297	1,792
John J. Kelley Jr.	213	314	265	239	253	206	287	1,777
Elisabeth R. Desmarais	218	324	274	244	259	217	305	1,841
Sub Total	7845	7164	8533	9344	10444	8814	10159	62,303

TOWN COMMITTEE (cont)

Precinct	1	1A	2	2A	3	3A	4	Total
Thomas G. Conlon	229	330	288	246	246	212	302	1,853
Leann Kennedy D'Entremont	206	314	263	227	264	209	288	1,771
Raymond P. Shaw Jr.	202	295	266	220	230	191	276	1,680
Carol A. Hazel	214	327	279	234	257	223	302	1,836
Charles T. Coppola	232	332	298	256	274	247	317	1,956
Claire K. Penney	210	300	262	222	243	199	280	1,716

William A Phalan	209	317	266	226	232	190	290	1,730
Marie P. Sweeney	210	306	258	227	257	206	291	1,755
Scott J. Consaul	221	313	288	237	279	216	287	1,841
Christine Sprague	198	307	269	226	232	200	286	1,718
Richard T. Sheehan Sr.	211	324	280	240	249	211	298	1,813
Mary C. Morris	206	312	264	227	233	202	289	1,733
Richard O'Neill Jr.	201	313	273	229	250	205	289	1,760
Sandra L. Creamer	212	318	266	225	240	211	299	1,771
Edward J. Doherty	213	314	278	239	258	214	284	1,800
Lois A. Sheehan	216	326	286	239	254	212	289	1,822
Sub Total	3390	5048	4384	3720	3998	3348	4667	28,555

TOWN COMMITTEE (cont)

Precinct	1	1A	2	2A	3	3A	4	Total
Joseph P. Gill Jr.	206	304	270	229	240	206	292	1,747
Phyllis H. Shaw	203	298	262	221	232	190	283	1,689
Paula B. Coppola	223	319	285	243	260	230	303	1,863
David M. O'Brien	207	316	280	236	248	215	302	1,804
Mary M. Manseau	205	307	264	227	236	200	285	1,724
Daniel E. Sprague	193	301	265	219	231	197	279	1,685
Melanie G. Sitar	205	309	275	228	237	207	281	1,742
Daniel W. Morris	194	305	261	225	228	204	279	1,696
Janice M. O'Neil	198	307	265	221	240	202	288	1,721
Norman O. Boudreau	207	320	277	238	247	207	293	1,789
Merrill F. Marshall	199	312	269	224	239	200	279	1,722
Write-Ins	0	0	0	0	0	0	0	0
Total	13905	16250	16456	16053	17595	14846	18567	110,040

LIBERTARIAN PARTY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	1	2	1	1	3	1	3	12

PRESIDENT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	2	0	1	1	0	2	6
Kip Lee	0	0	1	0	0	0	1	2
Harry Browne	1	0	0	0	1	1	0	3
Edison P. McDaniels,	0	0	0	0	0	0	0	0

Sr.								
Larry Hines	0	0	0	0	1	0	0	1
David Lynn Hollist	0	0	0	0	0	0	0	0
L. Neil Smith	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	0	0
Total	1	2	1	1	3	1	3	12

STATE COMMITTEE MAN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	2	1	1	3	1	3	12
Others	0	0	0	0	0	0	0	0
Total	1	2	1	1	3	1	3	12

STATE COMMITTEE WOMAN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	2	1	1	3	1	3	12
Others	0	0	0	0	0	0	0	0
Total	1	2	1	1	3	1	3	12

TOWN COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	3	6	3	3	9	3	9	36
Others	0	0	0	0	0	0	0	0
Total	3	6	3	3	9	3	9	36

REPUBLICAN PRIMARY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	478	371	344	412	519	460	451	3,035

PRESIDENT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	3	3	0	4	1	3	6	20
Alan Keyes	12	9	14	9	17	10	12	83
George W. Bush	143	96	121	125	182	151	137	955
Gary Bauer	1	0	1	0	2	1	2	7
John McCain	312	258	207	273	312	290	294	1,946
Steve Forbes	5	1	1	1	4	4	0	16
Orrin Hatch	0	0	0	0	0	0	0	0
Others	2	4	0	0	1	1		8
Total	478	371	344	412	519	460	451	3,035

STATE COMMITTEE MAN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	218	150	139	179	202	194	197	1,279
John G. Wragg	255	214	200	232	313	261	254	1,729
Others	5	7	5	1	4	5		27
Total	478	371	344	412	519	460	451	3,035

STATE COMMITTEE WOMAN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	68	55	65	73	79	68	86	494
Susan L. Costello	53	56	36	50	81	71	69	416
Ruth Anne Teague	354	259	241	289	356	319	296	2,114
Others	3	1	2	0	3	2	0	11
Total	478	371	344	412	519	460	451	3,035

TOWN COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	12181	8432	8730	10548	13051	11891	11508	76,341
Group	0	0	0	0	0	0	0	0
James J. Gaffney, III	275	259	192	221	319	260	249	1,775
Gregory S. Peters	227	230	170	191	253	210	217	1,498
Donald R. Ordway	222	231	163	206	252	209	216	1,499
Robert A. Hunter	228	232	163	193	295	215	213	1,539
Douglas W. Sears	250	257	181	225	286	241	245	1,685
Stephen P. Bazzinotti	239	241	175	198	257	216	221	1,547
Paul J. Boucher	222	237	174	199	252	213	227	1,524
Gail Marie Tressler	221	231	167	189	258	206	215	1,487
Beverly A. Bennett	230	242	167	199	296	230	226	1,590
Kevin C. Anderson	260	257	187	233	285	252	243	1,717
Patricia S. Qua	233	246	171	199	278	234	224	1,585
Raymond J. Paczkowski	223	231	170	193	254	213	219	1,503
Ruth Anne Teague	275	251	187	214	294	237	243	1,701
Francis P. Teague	250	234	167	200	255	209	219	1,534
Sub Total	15536	11811	11164	13408	16885	15036	14685	98,525

TOWN COMMITTEE (cont)

Precinct	1	1A	2	2A	3	3A	4	Total
Michael J. Teague	246	231	169	196	256	208	214	1,520
Shaelagh Kathleen Teague	249	233	172	196	255	207	215	1,527
Diana B. Hanley	227	238	176	199	256	212	224	1,532
Paul E. Hanley	232	236	177	197	251	212	226	1,531
Jo Ann Ordway	229	236	172	218	259	213	220	1,547
Write-Ins	11	0	10	6	3	12	1	43
Total	16730	12985	12040	14420	18165	16100	15785	106,225

TOTAL VOTE

Precinct	1	1A	2	2A	3	3A	4	Total
Democratic	385	446	454	445	488	412	514	3,144
Libertarian	1	2	1	1	3	1	3	12
Republican	478	371	344	412	519	460	451	3,035
Total	864	819	799	858	1010	873	968	6,191

Annual Town Election Results

April 1, 2000

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 3,264 votes cast. Precinct 1 – 407, Precinct 1A – 484, Precinct 2 – 381, Precinct 2A – 406, Precinct 3 – 636, Precinct 3A – 503, and Precinct 4 – 447.

- Precinct 1 - Ellen M. Keefe, Warden
Alice A. Golen, Clerk
- Precinct 1A - Mary A. Casazza, Warden
Priscilla Marsh, Clerk
- Precinct 2 - Bernice Sprague, Warden
Cecilia Wolff, Clerk
- Precinct 2A - Rosemarie Krugh, Warden
Bertha D'Amico, Clerk
- Precinct 3 - Jean Ray, Warden
Warren Ray, Clerk
- Precinct 3A - Rita Coyle, Warden
Mary Pilcher, Clerk
- Precinct 4 - Mary Ann Nichols, Warden
Rita O'Brien Dee, Clerk

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	407	484	381	406	636	503	447	3,264

BOARD OF SELECTMEN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	82	111	91	88	169	104	98	743
Kevin C. Anderson	244	296	226	274	387	309	257	1,993
John F. Ryan	290	336	242	242	464	327	298	2,199
Edward B. Giardina, Jr.	58	80	75	85	72	94	73	537
William D. Hallissey	140	144	126	121	178	171	167	1,047
Others	0	1	2	2	2	1	1	9
Total	814	968	762	812	1272	1006	894	6,528

BOARD OF HEALTH

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	60	85	92	82	138	98	101	656
Edward J. Sheehan, Jr.	345	397	288	317	497	403	345	2,592
Others	2	2	1	7	1	2	1	16
Total	407	484	381	406	636	503	447	3,264

HOUSING AUTHORITY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	76	94	99	85	161	121	97	733
Linda A. Ricardo-Brabant	330	385	279	316	473	379	347	2,509
Others	1	5	3	5	2	3	3	22
Total	407	484	381	406	636	503	447	3,264

PLANNING BOARD

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	18	15	11	21	15	23	18	121
David J. Plunkett	205	203	157	180	332	221	194	1,492
Domenic L. Germano	72	90	92	67	95	104	94	614
Keith E. Rauseo	112	175	121	137	194	154	141	1,034
Others	0	1	0	1	0	1	0	3
Total	407	484	381	406	636	503	447	3,264

SCHOOL COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	177	240	237	208	356	292	238	1,748
Scott J. Consaul	313	347	251	288	456	354	321	2,330
Ruth M. Perrin	316	371	272	308	455	353	335	2,410
Others	8	10	2	8	5	7	0	40
Total	814	968	762	812	1272	1006	894	6,528

REGIONAL VOKE SCHOOL COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	80	111	110	97	175	135	105	813
John Peter Downing	326	365	269	305	458	366	341	2,430
Others	1	8	2	4	3	2	1	21
Total	407	484	381	406	636	503	447	3,264

TRUSTEES PUBLIC LIBRARY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	205	291	268	230	400	313	254	1,961
Patricia S. Qua	310	350	257	281	460	369	331	2,358
Kevin Comtois	297	323	234	293	409	320	309	2,185
Others	2	4	3	8	3	4	0	24
Total	814	968	762	812	1272	1006	894	6,528

Annual Town Meeting

May 1 & 3, 2000

Tewksbury Memorial High School
320 Pleasant Street

Moderator James Coakley opened the Year 2000 Annual Town Meeting at 8:00 PM on May 1, 2000.

Prior to the opening of the meeting a non-resident was removed from the gymnasium for distributing literature.

The Moderator designated the Visitors Section and the area set aside for voters who are only eligible to vote at the Special Town Meeting, May 1, 2000, at 8:15 PM.

There were 609 registered voters and 40 visitors in attendance.

The Moderator moved to Recess the Year 2000 Annual Town Meeting to June 19, 2000, at 8:00 PM, seconded by the Finance Committee Chairman, Ray Shaw, and this motion Failed. 8:03 PM (5/1/00)

Many voters reacted irately in opposition to this motion. The Moderator removed one (1) disruptive voter from the May 1, Annual Town Meeting.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles. A majority of the Assembly were not in favor of this motion. The Moderator explained the purpose of this motion was to eliminate the reading of every word in every individual Warrant article. The motion to Waive the Reading of the Warrant articles was Adopted at 8:04 PM. (5/1/00)

The Moderator adjourned the May 1, 2000 Annual Town Meeting to Wednesday, May 3, 2000 and this motion was Adopted. 10:46 PM (5/1/00)

The Moderator opened the Year 2000 Annual Town Meeting on May 3, 2000 at 8:02 PM and he motioned for a five (5)

minute Recess since the Assembly had just completed the Recessed May 1, 2000 Special Town Meeting.

The Annual Town Meeting Reconvened at 8:12 PM on Wednesday, May 3, 2000.

There were 172 registered voters and 10 visitors in attendance.

The Moderator called for a Moment of Silence for the Town Officials' and Town Employees' who have passed away during 1999 and who are listed on Pages 3 and 4 of the 1999 Annual Town Report and he included the following names of those who passed away in 2000:

Clifford Bolton	Retired Tewksbury Police Sergeant
Harry Patterson	Tewksbury Cemetery Officer
Teresa Lightfoot	Camp Pohelo Counselor in Tewksbury
Richard Pete Hanson	Former Member Board of Selectmen

Board of Selectmen Chairman, Charles Coldwell, made two announcements and encouraged all to attend the:

Senior Center Auction, Friday, May 7;
Tewksbury Food Pantry Supper, Saturday, May 8

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) member of the Housing Authority for five years; One (1) member of the Planning Board for five years; Two (2) members of the School Committee for three years; One (1) member of the Regional Voke School Committee for three years; and Two (2) Trustees Public Library for three years.

Accomplished at the April 1, 2000 Annual Town Election.

SECTION 2

Article 2 Accept the Annual Report

Article 3 Elected Official Salaries.

Article 4 Consent Calendar.

Article 5 Budget Articles (Lottery System for each Department).

Article 6 Budget Related Transfer for the purpose to Reduce the Tax Levy.

Article 7 Budget Related Transfer for the purpose of real estate and personal property revaluation.

Article 8 Budget Related Appropriate or borrow for the purpose of a Town-wide sewer plan.

Article 9	Budget Related	Raise & Appropriate or borrow for the purpose of the redesign and reconstruction the tennis and basketball areas at the Saunders' Park. (Livingston Street area)
Article 10	Budget Related	Raise & Appropriate to formulate and prepare a consolidated plan.
Article 11	Budget Related	Fund for the purpose of providing "Municipal Services for Condominiums and Housing Cooperative Corporations" and amend the Town By-Laws to require and authorize the applicable Boards to execute the proper agreements and documents.
Article 12	Budget Related	Raise and Appropriate or borrow for the purpose of engineering design, supervision and construction of South Street water main between Regina S Drive and Bridge Street.
Article 13	Budget Related	Raise and appropriate or borrow for cleaning, painting and booster pump for Astle Street Water Tower.
Article 14	Budget Related	Appropriate for Chapter 90 roadwork.
Article 15	Budget Related	Raise and appropriate or borrow for sanitary sewer line for new south fire station and Trahan School
Article 16	Personnel By-Law	Amend Section III(e) Salaries & Wages.
Article 17	Personnel By-Law	Amend Section III Classification & Wage Schedule. Salary agreement.
Article 18	Personnel By-Law	Amend and Adopt entire Personnel By-Law.
Article 19	Personnel By-Law	Amend Section III(e) Salaries & Wages: Delete: Coordinator of Elder Affairs Add: Director, Council on Aging.
Article 20	Personnel By-Law	Amend Recreation name change descriptions and change weekly salary to hourly rate.

ARTICLE 2

To hear and act upon reports of the various town officers; or take any action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to accept the reports of various town officers which were printed in the 1999 Town Report.

A motion was made to Accept the 1999 Annual Town Report and this motion was Adopted. 8:04 PM (5/1/00)

ARTICLE 3

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2001.

	<u>FY00 Present</u>	<u>FY01 Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	450	450
Members (2)	350	350
MODERATOR	500	500
<u>PLANNING BOARD</u>		
Chairman	1200	1200
Members (4)	850	850

SCHOOL COMMITTEE

Chairman	3000	3000
Members (4)	2500	2500

SELECTMEN

Chairman	6000	6000
Members (4)	5000	5000

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

Motion: The Finance Committee motioned to Adopt Article 3 as printed in the FY001 column in the Warrant and this motion was Adopted. 8:05 PM (5/1/00)

ARTICLE 4

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that all the remaining items be passed as a unit by the voters.

(Consent Calendar)

Article 4-21	Sale of Tax Title Property	Authorization to Board of Selectmen.
Article 4-22	Lease/Purchase Agreements	Authorization of Town Manager.
Article 4-23	Lease/License Agreement	Wireless & Cellular Communications Equipment, etc. at South Fire Station.
Article 4-24	Accept Gift & Donation	Accept Grant of Land, Judique Road
Article 4-25	Accept Gift & Donation	Accept Roadway Drainage Easement, Judique Road.
Article 4-26	Accept MGL CH. 40: Sec.22F	Allow certain Municipal Boards to set reasonable fees for Services & Licenses.
Article 4-27	Petition General Court	Street acceptance

Motion: Finance Committee Chairman, Ray Shaw, motioned to Adopt all of the Consent Calendar Articles but Article 4-27, which is to be Amended.

Articles 4-23, 4-26, and 4-27 were called to be Debated and were returned to there original numbered place in the Warrant.

Articles 4-21, 4-22, 4-24, and 4-25, not called for Debate, were Adopted. 8:07 PM (5/1/00)

ARTICLE 4-21

To see if the Town will vote to authorize the Board of Selectmen to sell, after first giving notice of the time and place in the Town and by posting such notice of sale in some convenient and public place in the Town and advertising for three successive weeks at least fourteen days before the sale property taken by the Town under the tax title procedure, provided that Board of Selectmen or whomever they authorize to hold such public auction shall reject any bid which they deem inadequate and provided that no property shall be sold for less than a minimum of 75% of fair market value. Fair market value, for the purpose of this article, is defined as the value calculated by the Board of Assessors. Fair market value is calculated by the Board of Assessors using supporting formulas and rates. Such formulas and rates, based upon standard real estate and/or assessment valuation procedures, shall be filed with the Town Clerk a minimum of fourteen days prior to the date of bidding or sale, whichever occurs first or take any related action.

Board of Selectmen
Town Manager

Executive Summary: This article is acted on annually and allows the Board of Selectmen to sell Town owned land taken for non-payment of taxes subject to a minimum fair market value.

Motion: The Finance Committee motioned to Adopt Article 4-21.

Voted: Article 4-21 was Adopted. 8:07 PM (5/1/00)

ARTICLE 4-22

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements of up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: The Finance Committee motioned to Adopt Article 4-22.

Voted: Article 4-22 was Adopted. 8:07 PM (5/1/00)

ARTICLE 4-23

To see if the Town will vote to authorize the Town Manager to solicit license agreements or the lease of a portion of land known as the South Fire Station (Assessors Map 95, Lot 99) for the installation of wireless and cellular communications equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B or take any related action.

Town Manager

Executive Summary: In order to lease a facility for more than three years, Massachusetts General Laws Chapter 30B requires Town Meeting to approve this article. The proposed flagpole will be located near the South Fire Station building and the proposed lease will generate a minimum of \$287,000 over ten years.

Motion: The Finance Committee motioned to Adopt Article 4-23.

Mrs. Patricia Meuse motioned to Indefinitely Postpone Article 4-23.

Voted: Mrs. Meuse's motion Failed. 10:35 PM (5/1/00)
Article 4-23 was Adopted. 10:35 PM (5/1/00)

ARTICLE 4-24

To see if the Town will vote to accept the grant of land for Judique Road Extension II from Olympic Construction Inc., as shown on a plan entitled Definitive Subdivision Plan Judique Road Extension II dated March 1993 or take any other action relative thereto. Said plan may be examined at the Planning and Conservation Department located at 999 Whipple Road.

Sean T. Sullivan
Director of Planning and Conservation

Executive Summary: This article would allow the Town to accept a deed for the road right of way for Judique Road Extension II.

Motion: The Finance Committee motioned to Adopt Article 4-24.

Voted: Article 4-24 was Adopted. 8:07 PM (5/1/00)

ARTICLE 4-25

To see if the Town will vote to accept a drainage easement for Judique Road Extension II from Olympic Construction as shown on a plan entitled Definitive Subdivision Plan Judique Road Extension II dated March 1993 or take any other action relative thereto. Said plan may be examined at the Planning and Conservation Department located at 999 Whipple Road.

Sean T. Sullivan
Director of Planning and Conservation

Executive Summary: This article would allow the Town to accept an easement for the purpose of roadway drainage on Judique Road Extension II.

Motion: The Finance Committee motioned to Adopt Article 4-25.

Voted: Article 4-25 was Adopted. 8:07 PM (5/1/00)

ARTICLE 4-26

To see if the Town will vote to accept the provisions of M. G. L. Chapter 40, Section 22F, which will allow certain municipal boards and officers to fix reasonable fees for services and licenses, thereby superseding fees set by statute. The fee schedule shall be posted, in large print, in a conspicuous place, in the appropriate town office.

Board of Health

Executive Summary: Adoption of this article will allow certain municipal boards and officers, such as the Board of Health, to set higher fees than those that may be set by statute, without further action of Town Meeting for approval. For example, A License to Sell Milk and Cream, A Frozen Dessert License, a License to Operate a Mobile Home Park, and a License to Operate a Summer Camp are all set by statute to cost \$10.00 per license. The work required to administer each of these state mandated licenses costs more than the fee currently charged, and adoption will allow the Board to seek a more reasonable fee. All fees collected revert to the General Fund.

Motion: The Finance Committee motioned to Adopt Article 4-26.

Voted: Article 4-26 was Adopted. 10:37 PM (5/1/00)

ARTICLE 4-27

To see if the Town will vote to accept the following streets located in the Town of Tewksbury and to authorize the Board of Selectmen to petition the State Legislature to exempt the Town of Tewksbury from Massachusetts General Laws Chapter 82, Section 23 or take any action relative thereto.

Street	From	To	Length	Width
Adelaide Road	Oak St.	Water St.	160'	20'
Albert Road	McLaren Road	End	340'	30'
Autumn Lane	VanBuren Rd.	End	490'	40'
Brothers Way	Lucille Dr.	End	190'	40'
Carroll Road	Young St.	McLaren Rd.	400'	30'
Central Street	Franklin St.	Oak St.	400'	30'
Clark Relocation Rd.	Clark Rd.	Main St.	1,220'	50'
Clinton Street	Hillman St.	End	230'	40'
Cottage Street	School St.	End	245'	25'
Devonshire Road	Rogers St.	Charles Dr.	1,049'	50'
Diane Drive	Shawsheen St	End	440'	40'
Dirlam Lane	Dirlam Cir.	End	230'	30'
Edison Street	Heath St.	End	100'	40'
First Street	Maryland Rd.	Town Line.	950'	40'
Garland Avenue	Astle St.	End	310'	40'
Glen Avenue	Clyde Ave.	Townline	110'	20'
Goodell Avenue	Brown St.	End	250'	40'
Harrison Road	End	End	830'	40'
Hemlock Road	Townline	End	130'	20'
Hickory Lane	Lucille Drive	End	170'	40'
Homestead Lane	Carleton Rd. Ext	End	460'	35'
Illinois Road	Brown St.	End	800'	30'
Indian Road	Townline	End	220'	40'
International Place	North St.	Andover St.	2,500'	60'
Johnson Road	Van Buren Rd.	End	550'	40'
Kane Court	Wolcott St.	End	240'	40'
Kehoe Lane	School St.	End	110'	20'
Kentucky Road	Georgia Rd.	Maryland Rd.	400'	50'
Lancaster Drive	Kendall Rd.	Pinnacle St.	5,200'	50'
Lenox Street	South St.	End	260'	30'
Leroy Lane	Marston St.	End	210'	40'
Liberty Road	Oakland Ave.	End	110'	35'
Louisiana Road	Russell St.	End	250'	30'
Madison Road	Harrison Rd.	End	340'	40'
Massachusetts Road	South St.	End	325'	40'
Meadowlands Court	N. Billerica Rd.	End	680'	40'
Melrose Avenue	Lowell St.	End	350'	40'
Nancy Avenue	Brook St.	End	230'	40'
Nevada Road	Brckett St.	End	540'	40'
New York Road	First St.	End	120'	30'
Newton Terrace	Newton Ave.	End	360'	40'
Nightingale Lane	Euclid Rd.	John St.	530'	40'
Norfolk Street	Townline	End	120'	40'
Oak Road	Heath St.	End	340'	40'
Palm Drive	Heath St.	Coolidge St.	510'	40'
Pumpkin Lane	South St.	End	200'	40'
Rosewood Avenue	Carroll Rd.	End	250'	30'
Ruby's Way	Wolcott St.	End	260'	30'
Ruskin Street	Linden Rd.	Bellevue Rd.	270'	20'
Ryans Way	McLaren Rd	End	250'	20'
Sandpiper Lane	Andover St.	End	400'	40'
Sarno Lane	Greenhalge St.	End	273'	40'
Sciarappa Way	Mitchell G. Dr.	Mitchell G. Dr.	800'	50'
Seneca Road	Kennedy Rd.	Navillus Rd.	925'	50'
Shady Lane	Rounsevell Rd.	End	280'	50'
Shamrock Road	Florida Rd.	Georgia Rd.	190'	50'
Taft Road	Hill St.	Wilson Rd.	340'	40'
TewMac Terrace	Wolcott St.	End	224'	40'
Thrd Street	Brown St.	End	150'	30'
Trudeau Lane	Franklin St.	Oak St.	270'	20'

Tyler Road	Van Buren Rd.	End	320'	40'
Utah Road	Brown St.	End	275'	30'
Vermont Lane	Wolcott St.	End	240'	40'
Village Street	Clark Rd.	Townline	430'	40'
Waldo Road	Pinedale Ave.	End	400'	40'
Walter Street	Jay St.	End	140'	40'
Whelan Road	South St.	Ash St.	150'	40'
Willow Street	South St.	End	1,080'	25'

Executive Summary: This article, if voted, will allow for the acceptance of all Streets that were not included in previous articles. In the past the Town did not accept streets, this has created a problem where state funds cannot be used to repave these streets now or in the future.

Motion: The Finance Committee motioned to Amend Article 4-27 and Adopt Article 4-27, as Amended.
Mrs. Geraldine Murphy motioned to Indefinitely Postpone Article 4-27.
Planning Director, Sean Sullivan motioned to Delete Ruskin Street from Article 4-27.

A motion was made to Move the Question and this motion was Adopted at 10:42 PM (5/1/00)

Voted: Mr. Sullivan's motion to Delete Ruskin Street Failed. 10:43 PM (5/1/00)
Mrs. Murphy's motion for Indefinite Postponement Failed. 33 YES, 61 NO 10:45 PM (5/1/00)
The Finance Committee's Amendment was Adopted. 10:45 PM (5/1/00)
Article 4-27 was Adopted, as Amended. 10:46 PM (5/1/00)

FINANCE COMMITTEE'S AMENDMENT:

First Street - change from "To New York Rd." to "To Town Line"

First Street - change length from 800 to 950 feet

Sarno Lane - change length from 50 to 273 feet

Tew Mac Terr. = change length from 175 to 224 feet

Correct the spelling of Nightengale Lane to Nightingale Lane.

****The Finance Committee's Amendment has been incorporated into Warrant Article 4-27.**

ARTICLE 5

Budget

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2000 or take any related action.

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
1. Moderator				
Salaries	500	500	500	500
New Employees	0	0	0	0
Operating	15	100	100	100
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	515	600	600	600
2. Selectmen				
Salaries	24108	33457	33457	30000
New Employees	0	0	0	0
Operating	68067	77375	78044	78044
Out State Travel	0	0	0	0
Line Items(Legal/NMCOG)	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	92175	110832	111501	108044
3. Town Manager				
Salaries	203635	282396	286827	286827
New Employees	61926	0	0	0
Operating	3510	4107	3990	3990
Out State Travel	0	0	0	0
Line Items				
Rubbish Collection	0	0	0	0

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Reconn</u>
Rubbish Disposal	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	269071	286503	290817	290817
4. Administrative Services				
Salaries	78757	86756	86418	86418
New Employees	0	0	27953	0
Operating	4782	21400	24300	7800
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	680	2000	1700	1200
(Dept. Total)	84219	110156	140371	95418
5. Finance Committee				
Salaries	2481	3090	3090	3090
New Employees	0	0	0	0
Operating	1114	1560	1560	1560
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	3595	4650	4650	4650
6. Reserve Fund				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	0	91205	100000	100000
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	0	91205	100000	100000
7. Accounting				
Salaries	135169	152875	148841	145341
New Employees	0	0	0	0
Operating	2663	5015	7543	7243
Out/State Travel	0	0	0	0
Line Items(Recd Binding)	0	0	0	0
Outlay	680	500	0	0
(Dept. Total)	138512	158390	156384	152584
8. Computer System				
Salaries	85283	93915	96168	96168
New Employees	0	0	27953	0
Operating	49741	50700	71200	66200
Out/State Travel	0	0	1500	0
Line Items	0	0	0	0
Outlay	52712	75000	96700	75000
(Dept. Total)	187736	219615	293521	237368
9. Technology Committee				
Salaries	316	1000	1000	0
New Employees	0	0	0	0
Operating	0	0	0	0
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	316	1000	1000	0

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
10. Assessors				
Salaries	207018	237430	249762	243558
New Employees	0	0	0	0
Operating	17568	24450	26400	26400
Out/State Travel	0	0	0	0
Line Items(Reval.)	0	0	0	0
Outlay	0	500	0	0
(Dept. Total)	224586	262380	276162	269958
11. Treasurer-Collector				
Salaries	307747	334193	331537	331537
New Employees	0	0	22143	0
Operating	153484	214700	214700	214700
Out/State Travel	0	0	0	0
Line Items(Book Bind.)	0	0	0	0
Employee Training Sem.	0	0	0	0
Outlay	0	11848	8000	8000
(Dept. Total)	461231	560741	576380	554237
12. Town Counsel				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	75433	95093	95000	95000
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	75433	95093	95000	95000
13. Personnel Board				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	0	200	200	200
Out/State Travel	0	0	0	0
Line Items(Print.By-law)	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	0	200	200	200
14. Town Clerk				
Salaries	155011	171942	182225	176878
New Employees	0	0	0	0
Operating	11495	12644	13900	13900
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	6277	0	0
(Dept. Total)	166506	190863	196125	190778
15. Election				
Salaries	23450	17394	28184	28184
New Employees	0	0	0	0
Operating	14998	5750	6700	6700
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	38448	23144	34884	34884

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
16. Board of Registrars				
Salaries	2650	2650	2650	2650
New Employees	0	0	0	0
Operating	1656	2270	2430	2430
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	4306	4920	5080	5080
17. Conservation Commission				
Salaries	2828	37276	43488	39888
New Employees	0	0	0	0
Operating	741	2400	2400	2400
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	3569	39676	45888	42288
18. Planning & Conservation				
Salaries	106038	103285	105515	104415
New Employees	0	0	0	0
Operating	7513	8650	11900	9500
Out/State Travel	0	0	0	0
Line Items(N.M.A.C.)	0	0	0	0
Outlay	3000	1000	2419	0
(Dept. Total)	116551	112935	119834	113915
19. Board of Appeals				
Salaries	2393	4000	4000	4000
New Employees	0	0	0	0
Operating	1572	1800	1800	1800
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	3965	5800	5800	5800
20. Aux. Buildings				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	3958	19000	38512	38512
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	3958	19000	38512	38512
21. Industrial Comm.				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	0	0	0	0
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	0	0	0	0
22. Cable Television				
Salaries	2353	2885	2500	2500
New Employees	0	0	0	0

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
Operating	2425	10075	10460	10460
Out State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	4778	12960	12960	12960
23. Town Hall				
Salaries	20139	20951	20951	20951
New Employees	0	0	6589	0
Operating	56837	57286	56929	56929
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	1603	0	50000	0
(Dept. Total)	78579	78237	134469	77880
24. Police				
Salaries	3743991	4251068	4521116	4386734
New Employees	0	0	25117	0
Operating	225598	254960	321787	261891
Out State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	103858	133400	318930	147000
(Dept. Total)	4073447	4639428	5186950	4795625
25. Auxiliary Police				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	1637	1850	1920	1820
Out State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	1637	1850	1920	1820
26. Fire				
Salaries	3110258	3230018	3281205	3235525
New Employees	0	0	149337	0
Operating	270050	164590	229240	197240
Out/State Travel	0	0	0	0
Line Items(Mutual Aid)	0	0	0	0
Fire Alarm Maint.	0	0	0	0
North Station Maint.	0	0	0	0
Engine Repairs	0	0	0	0
Fire Prev. Wk.	0	0	0	0
Ambulance Billing	0	0	0	0
Physicals	0	0	0	0
Outlay	4800	110387	389258	133308
(Dept. Total)	3385108	3504995	4049040	3566073
27. Building				
Salaries	271072	275022	294626	294626
New Employees	0	0	0	0
Operating	8968	10655	14340	11540
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	1936	0	0	0
(Dept. Total)	281976	285677	308966	306166

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
28. Weights & Measures				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	0	0	0	0
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	0	0	0	0
29. Emergency Management				
Salaries	3704	4025	4025	4025
New Employees	0	0	0	0
Operating	7463	12020	14538	14538
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	5000	0
(Dept. Total)	6500	16045	23563	18563
30. Dog Officer				
Salaries	43545	45430	47703	46703
New Employees	0	0	0	0
Operating	3399	4000	4800	4000
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	800	0	0	0
(Dept. Total)	47744	49430	52503	50703
31. Parking Clerk				
Salaries	0	0	2000	0
New Employees	0	0	0	0
Operating	1003	2705	1565	1565
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	1003	2705	3565	1565
32. School				
Salaries	15726200	18325742	19801504	18575742
New Employees	0	0	0	0
Operating	5678204	6271149	7137308	6532466
Out/State Travel	3877	0	0	0
Line Items	0	0	0	0
Outlay	152485	102019	90702	90702
(Dept. Total)	21560766	24698910	27029514	25198910
33. Special School Projects				
Salaries	2808	4000	4000	4000
New Employees	0	0	0	0
Operating	0	200	200	200
Out/State Travel	0	0	0	0
Line Items(Boiler Repl.)	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	2808	4200	4200	4200
34. Public Works				
Salaries	1945830	2020312	2069292	2068492
New Employees	0	0	138062	0

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
Operating	1410369	1554215	1616400	1577400
Out/State Travel	0	0	0	0
Line Items				
Town Shr.Lowell Sewer	0	0	0	0
Snow/Ice Control	0	0	0	0
Sewer/Well Proj.	0	0	0	0
Testing of Wells	0	0	0	0
Purchase of Water	0	0	0	0
Lar. Wtr. Meter Repl.	0	0	0	0
Sewer Coordinator	0	0	0	0
Wtr./Swr. Billing	0	0	0	0
Road Resurfacing	0	0	0	0
L.A./F.E. Loader	0	0	0	0
Hol./Dec. Acct.	0	0	0	0
Outlay	77372	256965	469864	134992
(Dept. Total)	3433571	3831492	4293618	3780884
 35. Street Lighting				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	119952	138529	138529	138529
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	119952	138529	138529	138529
 36. Cemeteries				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	1600	1600	1600	1600
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	1600	1600	1600	1600
 37. Snow & Ice				
(Dept. Total)	232602	200004	200005	200005
 38. Solid Waste				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	1688358	2324905	2345905	2345905
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	1688358	2324905	2345905	2345905
 39. Foster School/Sewer Projects				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	0	0	0	0
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	0	0	0	0

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
40. Health				
Salaries	148565	176327	189729	183683
New Employees	0	0	0	0
Operating	21049	28900	40900	32200
Out/State Travel	0	0	800	
Line Items(MntlHlth/HazWst)	0	0	0	0
Hazd. Waste	0	0	0	0
Outlay	963	0	1000	0
(Dept. Total)	170577	205227	232429	215883
41. Community Action				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	0	0	0	0
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	0	0	0	0
42. Council on Elderly				
Salaries	109249	121051	127560	125879
New Employees	0	0	23359	0
Operating	46600	53422	57793	54793
Out/State Travel	0	0	0	0
Line Items(Jan. Serv.)	0	0	0	0
Merr. Val. Homecare	0	0	0	0
Ann. Christ. Dinner	0	0	0	0
Retired Sr. Vol. Prog.	0	0	0	0
Outlay	0	6744	751	751
(Dept. Total)	155849	181217	209463	181423
43. Veterans/Administrative Services				
Salaries	46513	51177	53852	53852
New Employees	0	0	0	0
Operating	0	0	0	0
Out/State Travel	0	0	0	0
Line Items(Vet. Aid)	84116	66000	80000	80000
Outlay	0	0	0	0
(Dept. Total)	130629	117177	133852	133852
44. Exceptional Children				
Salaries	16136	18195	19865	19865
New Employees	0	0	0	0
Operating	10798	10752	12900	11000
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	26934	28947	32765	30865
45. Patriotic Activities Committee				
Salaries	0	0	0	0
New Employees	0	0	0	0
Operating	24969	36000	38000	36000
Out/State Travel	0	0	0	0
Line Items	0	0	0	0
Outlay	0	0	0	0
(Dept. Total)	24969	36000	38000	36000

	<u>Actual</u>	<u>FY2000 Adopted</u>	<u>FY2001 Requests</u>	<u>FY2001 Mgr. Recom</u>
46. Homecoming Committee				
Salaries	0	0	0	0
Operating	12241	15300	15300	15300
Outlay	0	0	0	0
(Dept. Total)	12241	15300	15300	15300
47. Library				
Salaries	426453	582672	640581	640581
New Employees	0	0	101539	0
Operating	170577	250250	303750	268250
Out/State Travel	0	0	0	0
Line Items(Automation)	0	0	0	0
Outlay	0	0	18000	0
(Dept. Total)	597030	832922	1063870	908831
48. Library Building Committee				
Salaries	736	250	250	250
Operating	326	50	50	50
Outlay				
(Dept. Total)	1062	300	300	300
49. Recreation				
Salaries	74041	97133	102072	102072
New Employees	0	0	0	0
Operating	44918	63900	68800	56400
Out/State Travel	0	0	0	0
Line Items(Programs)	0	0	0	0
Outlay	12116	0	0	0
(Dept. Total)	131075	161033	170872	158472
Dept. Totals	38045487	43666793	48176867	44522447
50. Unclassified				
Maturing Debt	3248080	3245522	3359000	3359000
Interest-Maturing Debt	1712703	1753962	2120300	2120300
Interest Temporary Loans	131826	300000	178000	178000
Regional Vocational School	3420465	3060435	2975544	2975544
Occupational Injury Resv.	93588	40000	40000	40000
Unemployment Compensation	3833	16130	16130	16130
Group Insurance	3040797	3440797	5118688	5118688
Medicare Tax	188554	207000	240000	240000
Fire/Liability Ins.	244407	252458	260338	260338
County Retire. Asses	1645309	1734741	1736322	1736322
(Dept. Total)	13729562	14051045	16044322	16044322
ATM Total Budget	51775049	57717838	64221189	60566769

**ADOPTED BUDGET FOR THE FISCAL YEAR 2001
(JULY 1, 2000 – JUNE 30, 2001)**

TOTAL BUDGET – ARTICLE 5 - \$57,717,838.00

Executive Summary: The purpose of the Article is to fund various department budgets for FY01.

Motion: The Finance Committee motioned to -0- fund the FY2001 budget.

The Moderator informed the Assembly that he would read the Department Budgets listed under Article 5 and if any voter wishes to Debate any budget to call out Debate and he would set that budget aside.

The Finance Committee motioned to Debate all the department budgets.

The Moderator motioned to Recess the 2000 Annual Town Meeting to act on the May 1, Special Town Meeting and this motion was Seconded and Adopted at 8:15 PM (5/1/00)

The Annual Town Meeting Reconvened at 8:26 PM (5/1/00)

The Finance Committee motioned to Withdraw their Debate of all Departments' Budgets and Adopt the budget listed in the column headed "FY2000 Adopted" appropriation with a total amount of \$57,717,838, as recommended by the Finance Committee.

Voted: The Finance Committee's motion and recommendation was Adopted. 8:45 PM (5/1/00)

**APPROPRIATION CERTIFICATE – 2000 ANNUAL TOWN MEETING
MAY 1 & 3, 2000**

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
5. BUDGET	57,717,838.00		
7. Revaluation Real Estate & Personal Property		\$25,000.000 Overlay Surplus	
9. Redesign & Reconstruction Tennis & Basketball Areas Livingston St. Park			\$100,000.00
12. Construction of Watermain on South Street Between Regina S. Dr. & Bridge Street			\$250,000.00
13. Engineering, Cleaning & Painting Astle Street Water Tower & Installing Booster Pump			\$360,000.00
15. Construction of Sanitary Sewer Line at New Fire Station & Trahan School & Paving Parking Lot at Trahan School			\$325,000.00
<hr/>			
RAISE & APPROPRIATE	\$57,717.838.00		
<hr/>			
TRANSFER FROM OVERLAY SURPLUS		\$25,000.00	
<hr/>			
BORROW			\$1,035,000.00

**APPROPRIATION CERTIFICATE – FISCAL 2001
RECAPITULATION**

TAX LEVY (TOTAL RAISE & APPROPRIATE)	\$57,717,838.00
NET TAX LEVY	\$57,717,838.00

ATTEST:
ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

ARTICLE 6

To see if the Town will vote to transfer from the E&D account the total sum of \$900,000 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 1999 to balance the FY01 budget.

Motion: The Finance Committee motioned to Adopt Article 6 and Transfer \$900,000 for the purpose of Article 6.

Voted: The Finance Committee's motion was Defeated.
8:47 PM (5/1/00)

Point of Order: At this time Chief Assessor Norman Boudreau conveyed to the Assembly that the Town still has to function and must conduct its' business.

ARTICLE 7

To see if the Town will vote to transfer from Overlay Surplus the sum of \$25,000 for real estate and personal property revaluation FY2001 update in the Town of Tewksbury. Said funds to be placed in the Revaluation Account and expended for completion of the state mandated tri-annual revaluation program, or take any other action relative thereto.

Board of Assessors

Executive Summary: To provide funds to do the State mandated tri-annual assessment of Town properties. While staff does the residential properties, the Department needs to hire outside consultants to assist in assessing commercial and industrial properties.

Motion: The Finance Committee motioned to Adopt and Transfer \$25,000 for the purpose of Article 7.
Seven (7) voters challenged the voice vote.
8:48 PM (5/1/00)

Voted: Article 7 was Adopted. 325 YES 4 NO
8:53 PM (5/1/00)

ARTICLE 8

To see if the Town will appropriate \$290,000 by borrowing or otherwise, for the purpose of developing a Town-wide sewer plan, or take any other action relative thereto.

Town Manager

Executive Summary: The Massachusetts Department of Environmental Protection now requires this if the Town plans on sewerage the entire town. It is unlikely that the entire Town will be sewerage over the next ten years due to the public opinion survey and public hearings done in 1999. Additionally, this expenditure will not result in the construction of any sewers. For these reasons and others, I will recommend defeat of this article.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 8.

Voted: Article 8 was Indefinitely Postponed.
8:54 PM (5/1/00)

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$ 100,000 to be expended by Department of Public Works for the purpose of the redesign and reconstruction of the tennis and basketball areas at the Saunders' Park (also known as Livingston Street Park) including lights and fencing and all other costs incidental and related thereto, and that to meet an appropriation under this article, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (25) of the General Laws of the Commonwealth of Massachusetts, or any other authority, and to issue bonds or notes of the Town therefore, or take any other action relative thereto.

Town Manager

Executive Summary: This article would provide funds to replace the tennis courts and basketball courts with new facilities.

Motion: The Finance Committee motioned to Adopt Article 9 and Raise by Borrowing \$100,000.
Treasurer-Collector Warren Carey submitted a document with the correct and exact wording, to be written into Article 9, as recommended by Bond Counsel.

Voted: The Treasurer's document was Adopted.
8:55 PM (5/1/00)

A motion was made to Move the Question and this motion was Adopted.
9:12 PM (5/1/00)

A motion was made to conduct a Secret Ballot and this motion Failed.
9:13 PM (5/1/00)

Voted: Article 9 was Adopted, with the correct and exact wording as submitted by the Treasurer.
401 YES 40 NO (2/3's vote required: 294)
9:17 PM (5/1/00)

Exact Wording: That the Town appropriate the sum of \$100,000 to be expended by the Department of Public Works for the purpose of the redesign and reconstruction of the tennis and basketball areas at the Saunders' Park (also known as Livingston Street Park) including lights and fencing and all other costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (25) of the General Laws of the Commonwealth of Massachusetts, or any other authority, and to issue bonds or notes of the Town therefore.

ARTICLE 10

To see if the town will vote to raise and appropriate funds to formulate and prepare a consolidated plan, or take any other action relative thereto.

Council on Aging
Tewksbury Housing Authority
Tewksbury Affordable Housing Committee

Executive Summary: Preparing a consolidated plan will allow the Town of Tewksbury to seek and secure Federal funds, administrated by state agency and or community development sector, in the form of block grants and loans for the upgrade and or development of affordable housing, infrastructure, public amenities, community buildings and or obtain low interest loans or funds for the town, its residents or others to convert, renovate or upgrade existing housing both public and private.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 10.

Voted: Article 10 was Indefinitely Postponed.
9:19 PM (5/1/00)

Moderator:Before we act on Article 11 we will act on Article 35.

ARTICLE 11

To see if the Town will raise and appropriate, transfer and appropriate from available funds, transfer and appropriate from the stabilization fund, and/or borrow a certain sum of money for the purpose of implementing the prior Article of this Special Town Meeting (the Article entitled "Municipal Services for Condominiums and Housing Cooperative Corporations" and amending the own of Tewksbury By-Laws) and to see if The Town will vote to require and authorize the Board of Selectmen, Board of Health, Public Works and any and all other applicable Boards or Departments within the Town of Tewksbury with jurisdiction over the areas set forth therein; to execute all necessary and proper agreements and documents for the purpose of implementing said Article; or act in relation thereto:

Anthony J. Ippolito and Others

Executive Summary: The proposed Warrant Article would fund, as determined by Town Meeting, the amount of money necessary to comply with the previous Article.

Motion: A motion was made to Withdraw Article 11.

Voted: Article 11 was Withdrawn. 10:02 PM (5/1/00)

Moderator:Before we continue with Article 12 we will take a five minute Recess. 10:02 PM (5/1/00)

The Moderator Reconvened the 2000 Annual Town Meeting at 10:07 PM (5/1/00)

ARTICLE 12

To see if the Town will vote to appropriate and raise by borrowing the sum of Two Hundred Fifty Thousand (\$250,000.00) dollars for the Engineering design, supervision of construction, construction of a watermain on South Street between Regina S. Drive and Bridge Street and costs incidental and related thereto; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow Two Hundred Fifty Thousand (\$250,000.00) dollars under and pursuant to Chapter 44, Section 8 of the Massachusetts General Laws, as amended or any other enabling authority, and to issue bonds or notes of the Town therefor. The Town Manager shall have full power and authority to carry out the project described in this vote and enter into contracts and expend the money appropriated or otherwise made available for such purpose, or take any other action relative thereto.

Town Manager

Executive Summary: This article will allow for the replacement of the existing Transite Paper Pipe with ductile iron pipe if voted so as to decrease the number of water breaks between Regina S. Dr. and Bridge St.

Motion: The Finance Committee motioned to Adopt Article 12 and Borrow \$250,000 and include the correct and exact wording as submitted by Town Treasurer Warren Carey and as Recommended by Bond Counsel.

Voted: The correct and exact wording as submitted by the Town Treasurer and as Recommended by Bond Counsel was Adopted. 10:16 PM (5/1/00)
Article 12 was Adopted, with the submitted correct and exact wording, by a Unanimous Vote.
30 YES -0- NO 10:17 PM (5/1/00)

Exact Wording: That the Town appropriate the sum of Two Hundred Fifty thousand (\$250,000.00) dollars for the engineering, design, supervision of construction, construction of a watermain on South Street between Regina S. Drive and Bridge Street and costs incidental and related thereto; that to

raise such appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow Two Hundred Fifty Thousand (\$250,000.00) dollars under and pursuant to Chapter 44, Section 8 of the Massachusetts General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor; and that the Town Manager shall have full power and authority to carry out the project described in this vote and to enter into contracts and expend the money appropriated or otherwise made available for such purpose.

ARTICLE 13

To see if the Town will vote to appropriate and raise by borrowing the sum of Three Hundred Sixty Thousand dollars (\$360,000.00) for Engineering design, cleaning and painting of interior and exterior and the installation of a booster pump for the Astle Street Water Tower and costs incidental and related thereto; that to raise such appropriation the Treasurer, with the approval of the Selectmen be authorized to borrow Three Hundred Sixty Thousand Dollars \$360,000.00 under and pursuant to Chapter 44, Section 7C of the Massachusetts General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor. The Town Manager shall have full power and authority to carry out the project described in this vote, and enter into contracts and expend the money appropriated or otherwise made available for such purpose, or take any other action relative thereto.

Town Manager

Executive Summary: This article will allow for the cleaning and painting of the Astle Street Water Tower and also the installation of a booster pump to move water in and out of tank to improve water quality availability and eliminate any icing of stand pipe. Since the water tank was constructed in the early 1960's, there has been no requirement to provide major maintenance on this facility until now.

Motion: The Finance Committee motioned to Adopt Article 13 and Borrow \$360,000.

Treasurer-Collector Warren Carey submitted the correct and exact wording as recommended by Bond Counsel.

Voted: The correct and exact wording as submitted by the Treasurer and recommended by Bond Counsel was Adopted. 10:17 PM (5/1/00)

Article 13 was Adopted, with the correct and exact wording as submitted by the Treasurer.

50 YES 2 NO (2/3's vote required: 35)

10:19 PM (5/1/00)

Exact Wording: That the Town appropriate and raise by borrowing the sum of Three Hundred Sixty Thousand dollars (\$360,000.00) for engineering design, cleaning and painting of interior and exterior and the installation of a booster pump for the Astle Street Water Tower and costs incidental and related thereto; that to raise such appropriation, the Treasurer, with the

approval of the Selectmen, is hereby authorized to borrow Three Hundred Sixty Thousand Dollars (\$360,000.00) under and pursuant to Chapter 44, Section 7C of the Massachusetts General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor; and that the Town Manager shall have full power and authority to carry out the project described in this vote, and enter into contracts and expend the money appropriated or otherwise made available for such purpose.

ARTICLE 14

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Executive Summary: Each year the state indicates the amount it will allot to cities and town for roadwork under Chapter 90. This article authorizes the town to spend these funds.

Motion: The Finance Committee motioned to Adopt Article 14.

Voted: Article 14 was Adopted. 10:20 PM (5/1/00)

ARTICLE 15

To see if the Town will vote to appropriate and raise by borrowing the sum of Three Hundred Twenty Five Thousand Dollars (\$325,000.00) for construction and supervision of construction of a sanitary sewer line for the New Fire Station and Trahan School, paving of Trahan School parking lot and costs incidental and related thereto; said sanitary sewer line to be constructed on Town owned land on South Street and Salem Road; that to raise such appropriation, the Treasurer, with the approval of the Selectmen, be authorized to borrow Three Hundred Twenty Five Thousand (\$325.00.00) under and pursuant to Chapter 44, Section 7 (1) of the Massachusetts Federal Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor. The Town Manager shall have full power and authority to carry out the project described in this vote and enter into contracts and expend the money appropriated or otherwise made available for such purpose, or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town to borrow up to Three Hundred Twenty Five Thousand (\$325,000.00) to tie the new South Fire Station and the Trahan School into the Town's Sanitary sewer system, and make improvements to the parking lot at the Trahan School.

Motion: The Finance Committee motioned to Adopt Article 15 and Borrow \$325,000.
Treasurer-Collector Warren Carey submitted the correct and exact wording as recommended by Bond Counsel.

Voted: The correct and exact wording of Article 15, as submitted by the Treasurer was Adopted.
10:20 PM (5/1/00)
Article 15 was Adopted, with the correct and exact wording.
25 YES -0- NO Unanimous Vote.
10:20 PM (5/1/00)

Exact Wording: That the Town will appropriate the sum of Three Hundred Twenty Five Thousand Dollars (\$325,000.00) for construction and supervision of construction of a sanitary sewer line for the New Fire Station and Trahan School, paving of Trahan School parking lot and costs incidental and related thereto; said sanitary sewer line to be constructed on Town owned land on South Street and Salem Road; that to raise such appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow Three Hundred Twenty Five Thousand (\$325,000.00) under and pursuant to Chapter 44, Section 7 (1) of the Massachusetts General Laws, as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor; and that the Town Manager shall have full power and authority to carry out the project described in this vote and to enter into contracts and expend the money appropriated or otherwise made available for such purpose.

ARTICLE 16

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages by deleting the existing wage schedule for the following positions and by inserting the following new wage schedule:

Delete:

<u>Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Fire Chief				65,486	68,761	72,199
Police Chief				65,486	68,761	72,199
Public Works Superintendent	59,205	62,166	65,274	68,538	72,199	
Computer Services Manager	9,261	51,724	54,311	57,026	59,876	
Auditor	53,410	56,079	58,884	61,828	64,921	
Library Director	49,261	51,724	54,311	57,026	59,876	
Treasurer-Collector	53,410	56,079	58,884	61,828	64,921	
Chief Assessor	49,261	51,724	54,311	57,026	59,876	
Health Director	49,261	51,724	54,311	57,026	59,876	
Building Commissioner	46,088	48,391	50,812	53,352	56,020	

Administrative Services Director	46,088	48,391	50,812	53,352	56,020
Director of Planning and Conservation	49,261	51,724	54,311	57,026	59,876
Assistant to the Town Manager	46,088	48,391	50,812	53,352	56,020
Coordinator of Elder Affairs	41,027	43,078	45,231	47,494	49,868
Recreation Director	31,280	32,847	34,503	36,217	38,038

Add: effective July 1, 2000*

	<u>Min.</u>	<u>Max.</u>
Fire Chief	62,731	81,551
Police Chief	62,731	81,551
Public Works Superintendent	62,731	81,551
MIS Director	57,552	74,817
Auditor	52,800	68,640
Library Director	52,800	68,640
Treasurer/Collector	52,800	68,640
Chief Assessor	48,000	62,400
Health Director	48,000	62,400
Building Commissioner	48,000	62,400
Administrative Services Director	48,000	62,400
Director of Planning and Conservation	48,000	62,400
Assistant to the Town Manager	46,088	56,020
Coordinator of Elder Affairs	40,000	52,000
Recreation Director**	40,000	52,000

**To reach the minimum salary, this position will receive a minimum of \$2,384.33 for July 1, 2000, July 1, 2001 and July 1, 2002

*These positions shall be eligible for any cost of living adjustments adopted in a separate article.

And to amend Section II (d) by adding the following: For any position without steps but a minimum and maximum pay range, movement within the range shall be subject to any cost of living increase granted to all Personnel By-Law employees plus any eligible merit pay increase which shall be eligible to occur on an annual basis and requires the approval of any elected appointing authority and the Town Manager and must be based on an annual performance appraisal by the elected appointing authority and the Town Manager.

Or take any other action relative thereto.

Town Manager

Executive Summary: This article will implement a pay plan for Department Heads which was developed by a consultant and establishes a method for moving through the pay range for each position based on a performance appraisal system.

Motion: The Finance Committee motioned to Amend Article 16, and Adopt as Amended.
Mr. Norman Boudreau, Chairman Personnel Relations Review Board, requested that Article 16 be Withdrawn.
Town Manager, David Cressman, motioned to Withdraw Article 16.

Voted: Article 16 was Withdrawn. 10:22 PM (5/1/00)

ARTICLE 17

To see if the Town will vote to amend the Personnel Bylaw, Section III Classification and Wage Schedule by increasing all present salaries % Effective July 1, 2000 for FY2001, and further increasing the new salaries % Effective July 1, 2001 for FY2002.

Personnel Relations Review Board

Executive Summary: The intent of the article is to comply with Section III of the By-Law as amended at the May 7 ATM Art. 10 which states that three year salary agreements shall be agreed upon by the Board of Selectmen, the Town Manager, and the Personnel Relations Review Board

Motion: The Finance Committee motioned to Withdraw Article 17.

Voted: Article 17 was Withdrawn. 10:23 PM (5/1/00)

ARTICLE 18

To see if the town will voted to amend the Personnel by Laws by deleting language marked "E" Existing and by inserting language marked "P" Proposed and adopt as follows:

DEFINITION OF TERMS

- E: BOARD: Personnel Board of the Town of Tewksbury
P: BOARD: PERSONNEL RELATIONS REVIEW BOARD
- E: FULL-TIME REGULAR PERMANENT EMPLOYEES: Those employees who have been appointed to established permanent positions in Town
P: FULL-TIME PERMANENT EMPLOYEE: ONE HIRED OR APPOINTED TO FILL A FULL-TIME POSITION ESTABLISHED UNDER THIS BY-LAW.
- E: PERMANENT PART-TIME: Employee whose average number of hours worked through each fiscal year shall equal at least twenty (20) hours per week.
P: NO CHANGE
- E: PART-TIME: Employees whose average number of hours worked through each fiscal year shall equal less than twenty (20) hours per week.

P: TEMPORARY PART-TIME EMPLOYEE: ONE WHOSE AVERAGE NUMBER OF HOURS WORKED DURING EACH FISCAL YEAR SHALL EQUAL LESS THAN TWENTY (20) HOURS PER WEEK:

P: WORK SCHEDULE: THE WORK DAYS-WORK HOURS-AS ESTABLISHED BY THE TOWN MANAGER ON RECOMENDATION OF THE DEPARTMENT HEAD.

P: WORK WEEK: FULL TIME WORK WEEK SHALL CONSIST OF:
SCHEDULE A EMPLOYEES FORTY (40) HOURS A WEEK
SCHEDULE B EMPLOYEES THIRTY-SEVEN AND A HALF (37.5) HOURS PER WEEK.

P: ADDENDUM A:

WAGE SCHEDULE TO BE CODED:

- A: DEPARTMENT HEADS
B: SUPPORT STAFF
C: PART-TIME EMPLOYEES
D: FEE BASIS POSITIONS

SECTION I. PERSONNEL RELATIONS REVIEW BOARD

E: (a) Forthwith annually, the Personnel Board, hereinafter referred to as the Board, shall meet and organize by electing a Chairman and Clerk. A majority of the Board shall constitute a quorum for the transaction of business. A majority vote of the quorum and/or Board shall determine the action the Board must take in all matters upon which it is authorized or required to pass under the by-law.

P: (a) PRIOR TO JULY FIRST OF EACH YEAR, THE BOARD SHALL MEET AND ORGANIZE BY ELECTING A CHAIRMAN AND CLERK. A MAJORITY OF THE BOARD SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS. A MAJORITY VOTE OF THE QUORUM PRESENT SHALL DETERMINE THE ACTION THE BOARD WILL TAKE IN ALL MATTERS UPON WHICH IT IS AUTHORIZED OR REQUIRED TO ACT UNDER THE BY-LAW.

E: (b) The Board shall maintain adequate personnel records of all employees subject to the by-law, said records to be kept in the custody of the Board. Department Heads will provide such information as the Board requests to maintain these records current.

P: (b) THE ADMINISTRATIVE SERVICES DEPARTMENT SHALL MAINTAIN PERSONNEL RECORDS OF ALL EMPLOYEES SUBJECT TO THIS BY-LAW. SUBJECT TO APPROVAL BY THE PERSONNEL RELATIONS REVIEW BOARD, THE ADMINISTRATIVE SERVICES DEPARTMENT SHALL MAINTAIN WRITTEN JOB DESCRIPTIONS OF EACH POSITION WITHIN THE WAGE AND CLASSIFICATION SCHEDULE. DEPARTMENT HEADS SHALL PROVIDE ALL PERTINENT DATA REQUIRED BY THE

ADMINISTRATIVE SERVICES DEPARTMENT TO MAINTAIN THESE RECORDS.

E: (c) The Board may add a new position to the classification schedule or reclassify an existing position , subject to the subsequent ratification of its action by formal amendment of the by-law by vote of the Town Meeting.

P: (c) The BOARD MAY TEMPORARILY ADD A NEW POSITION TO THE WAGE AND CLASSIFICATION SCHEDULE. THE TEMPORARY POSITION SHALL BECOME PERMANENT ONLY UPON RATIFICATION AT THE NEXT SPECIAL OR ANNUAL TOWN MEETING. IF TOWN MEETING FAILS TO RATIFY THE TEMPORARY POSITION, THE POSITION SHALL NOT BE INCLUDED IN THE WAGE AND CLASSIFICATION SCHEDULE.

RE-LOCATED FROM SECTION II (G)

E: (g) The Board shall administer the by-law and shall establish such procedures as it deems necessary for this administration so that each employee will be treated equally.

P: (d) NO CHANGE

SECTION II. THE PERSONNEL POLICY

E: (a) No Board, officer or head of a department shall fix the salary of any employee in a position subject to the by-law, except in accordance with the by-law. All employees shall continue to be paid as provided in the Wage Schedule.

P: (a) EMPLOYEES SHALL BE PAID AS PROVIDED IN THE WAGE AND CLASSIFICATION SCHEDULE OUTLINED IN SECTION III.

E: (b) No person shall be appointed, employed or paid as an employee in any position subject to the provisions of the by-law under any title other than those of the Wage Schedule. The job title in the Wage Schedule shall be the official title of the position and shall be used in all administrative and employment records.

P: (b) NO PERSON SHALL BE APPOINTED TO OR OTHERWISE EMPLOYED BY THE TOWN IN ANY POSITION OR UNDER ANY TITLE COVERED BY THESE BY-LAWS OTHER THAN THOSE CONTAINED IN THE WAGE AND CLASSIFICATION SCHEDULE OF THIS BY-LAW. THE JOB TITLE IN SAID SCHEDULE SHALL BE THE OFFICIAL TITLE OF THE POSITION.

RE-WRITE / RE-LOCATE FROM SECTION I (D)

E: (d) The hiring rate shall be the minimum of the rate range of the job for which the new employee is hired, unless otherwise authorized by the Board. The Board may authorize an entrance rate higher than the minimum upon recommendation of a department head, supported by evidence in writing of special reasons and exceptional circumstances satisfactory to the Board and such other variance in the Plan as it may deem necessary for the proper functioning of the services of the Town. No variance shall become effective unless, or until the necessary funds have been appropriated therefore.

P: © THE ENTRANCE RATE SHALL BE THE MINIMUM OF THE RATE RANGE OF THE POSITION FOR WHICH AN EMPLOYEE IS HIRED. THE BOARD MAY AUTHORIZE AN ENTRANCE RATE HIGHER THAN THE MINIMUM, PROVIDING THE DEPARTMENT HEAD, OR AN ELECTED APPOINTING AUTHORITY HAS PROVIDED A RECOMMENDATION WHICH IS BOTH APPROVED BY THE TOWN MANAGER, AND JUSTIFIED BY SPECIAL CIRCUMSTANCES SATISFACTORY TO THE BOARD.

E: (e) Promotions from minimum to maximum shall be in successive step annually. Step advancement is not mandatory and shall be based on individual merit (not necessarily on length of service) and shall be subject to approval of the Board of Authority having immediate jurisdiction over such employees. Any employee denied such an increase has the right of appeal in accordance with the grievance procedure as outlined in Section 5 of this by-law.

P: (d) EMPLOYEE ADVANCEMENT - THOUGH NOT MANDATORY - SHALL BE IN SUCCESSIVE STEPS ANNUALLY SUBJECT TO APPROVAL OF THE APPROPRIATE DEPARTMENT HEAD, OR ELECTED APPOINTING AUTHORITY, AND THE TOWN MANAGER.

E: (c) All employees included in the Wage Schedule shall be eligible for reclassification and pay adjustment subject to approval of the Personnel Board and the Board of Authority having immediate jurisdiction over such employees.

P: (e) ALL EMPLOYEES COVERED BY THE WAGE AND CLASSIFICATION SCHEDULE SHALL BE ELIGIBLE FOR RECLASSIFICATION AND PAY ADJUSTMENT SUBJECT TO APPROVAL OF THE TOWN MANAGER.

E: (d) Employees promoted to a higher classification to fill a vacancy shall be advanced to the next higher increment above their former pay rate in their new classification.

P: (f) FOR SALARY PURPOSES A PROMOTED EMPLOYEE SHALL BE PLACED AT THE STEP IN THE NEW CLASSIFICATION WHICH IS ONE STEP HIGHER THAN THE STEP HELD BY THE EMPLOYEE IN THE FORMER CLASSIFICATION. A PROMOTED EMPLOYEE SHALL BE ELIGIBLE FOR A STEP INCREASE UPON COMPLETION OF SIX MONTHS SERVICE IN NEW CLASSIFICATION, AND ANNUALLY THEREAFTER.

E: (f) Each department head subject to this by-law shall include in his estimate required by the provisions Section 59 of Chapter 41 of the General laws a pay adjustment section setting forth in detail the amounts which will be required for anticipated pay adjustments during the ensuing year and shall furnish a copy thereof to the Board.

P: DELETE/ TOWN BY-LAW

E: (h) Physical Examination. Every permanent and permanent part-time person hereinafter employed by the Town subject to this by-law, shall undergo a physical examination *satisfactory to the County Retirement Board* and the appointing authority. Every person upon leaving or retiring

from town employment shall undergo a similar physical examination. The examining physician shall be appointed by the Board of Selectmen and shall render a sealed report of his findings to the Board and the appointing authority.

After receipt of the report has been entered on the Personnel Board's records such report shall be deposited with the Retirement Board for safe-keeping, the contents subject to future view only by a physician designated by the Selectmen, otherwise the report shall be confidential.

P: (h) PHYSICAL EXAMINATION: EVERY PERSON TO BE EMPLOYED IN A PERMANENT FULL-TIME OR PERMANENT PART-TIME POSITION SUBJECT TO THIS BY-LAW SHALL UNDERGO A PRE-EMPLOYMENT PHYSICAL EXAMINATION BY A PHYSICIAN APPOINTED BY THE TOWN MANAGER. THE TOWN MANAGER SHALL PROVIDE A COPY OF THEIR APPROPRIATE JOB DESCRIPTION TO THE PHYSICIAN PRIOR TO THEIR EXAMINATION. THE PHYSICIAN SHALL DETERMINE WHETHER THE INDIVIDUAL IS CAPABLE OF PERFORMING THE PROPOSED POSITION WITH OR WITHOUT REASONABLE ACCOMMODATION AND SHALL PROVIDE A SEALED REPORT OF HIS FINDINGS TO THE TOWN MANAGER AND TO THE EMPLOYEE.

E: (I) All vacant positions in the Classification and Wage Schedule shall be posted on the public bulletin board in Town Hall for seven calendar days. All permanent positions shall be advertised in the local newspaper. The chairman of the board, or his representative, shall be delivered in hand said postings seven calendar days prior to the first day of posting. (1995 ATM ART. 13)

P: (i) WHEN A POSITION COVERED BY THIS BY-LAW BECOMES VACANT, THE APPOINTING AUTHORITY OR DEPARTMENT HEAD SHALL CAUSE A NOTICE OF VACANCY TO BE POSTED IN A CONSPICUOUS PLACE IN ALL DEPARTMENTS. THE NOTICE SHALL LIST THE CLASSIFICATION, DUTIES AND QUALIFICATIONS. REQUIRED FOR THE VACANT POSITION THIS NOTICE SHALL REMAIN POSTED FOR SEVEN (7) CALENDAR DAYS. THE APPOINTING AUTHORITY OR DEPARTMENT HEAD SHALL PROVIDE TO THE CHAIRMAN OF THE PRRB, OR HIS REPRESENTATIVE, A COPY OF EACH NOTICE OF VACANCY SHALL BE DELIVERED IN HAND SAID POSTING SEVEN (7) CALENDAR DAYS PRIOR TO THE FIRST DAY OF POSTING. THE PRRB AND THE ADMINISTRATIVE SERVICES DEPARTMENT SHALL BE NOTIFIED BY THE APPOINTING AUTHORITY, IN WRITING, OF ALL SUBSEQUENT APPOINTMENTS. ALL NEWLY HIRED EMPLOYEES SHALL SERVE A PROBATIONARY PERIOD OF SIX (6) MONTHS. DURING PROBATIONARY PERIOD NEW EMPLOYEES WILL BE SUBJECT TO DISCIPLINE, INCLUDING DISCHARGE, WITHOUT BENEFIT OF THE GRIEVANCE PROCEDURE.

E: (j) Salary increases for employees under the Personnel By-law Wage Schedule shall not be paid by the Town Treasurer until employee step increases are approved by the Town Manager and the Board is notified. (ATM 1989 ART. 25)

P: (j) SALARY INCREASES SHALL NOT BE PAID BY THE TOWN TREASURER UNTIL SAID INCREASE IS APPROVED BY THE DEPARTMENT HEAD AND THE TOWN MANAGER, AND NECESSARY DOCUMENTATION IS PROVIDED TO THE AUDITOR'S DEPT. BY ADMINISTRATIVE SERVICES DEPT.

RE-LOCATE FROM SECTION I

E: (e) If any request under the salary schedule is denied by the Board, the Department, the individual, or branch of the Town involved, may appeal in accordance with the Grievance procedure outline in Section 5 of this by-law.

P: (I) IF ANY REQUEST FOR A CHANGE IN SALARY UNDER THE BY-LAW IS DENIED BY THE BOARD, THE DEPARTMENT, THE INDIVIDUAL, OR BRANCH OF THE TOWN INVOLVED MAY APPEAL THE BOARD'S DECISION IN ACCORDANCE WITH THE GRIEVANCE PROCEDURE OUTLINED IN SECTION 5 OF THIS BY-LAW

E: (k) The Town Manager may develop, implement and from time to time amend a program for the formal evaluation of Personnel By-law employees. Each employee who is so evaluated will be provided with the copy of the completed evaluation form, will have the opportunity to discuss the same with the evaluator, and will be required to sign the same to acknowledge receipt. An employee who is in disagreement with any observation or conclusion reflected in the evaluation forms may attach hereto/THERETO a statement. Evaluation forms may be given such weight as is deemed appropriate by the Town Manager in connection with assignment, promotion, demotion, step increase or any other personnel action. (1989 ATM ART.25)

P: CHANGE HERETO TO THERETO

SECTION III. THE WAGE AND CLASSIFICATION SCHEDULE

E: (a) The Classification and Wage Schedule shows the various town jobs in order of their relative work demand and requirements, established into "job Groups". The Job Group in to which each job falls was determined by measuring each job in terms of its requirements for such components (or factors) as work knowledge, skill, responsibilities, effort, working conditions, etc.

P: (a) THE SCHEDULE RELATES TO THOSE TOWN POSITIONS (EXCLUSIVE OF THE SCHOOL DEPARTMENT) NOT INCLUDED WITHIN A BARGAINING UNIT OR COVERED BY A COLLECTIVE BARGAINING AGREEMENT. GENERALLY THESE

POSITIONS DEFINE THE JOB DUTIES AND HAVE RATE RANGES FROM ONE TO SIX STEPS.

E: (b) Each rate range consists of a minimum rate and a maximum rate. All new employees will be on a probationary basis for the first six months. During probationary period new employees will be subject to discipline, including discharge, without benefit of the Grievance Procedure. (1995 ATM ART. A15)

P: (b) EACH RATE RANGE CONSISTS OF A ENTRANCE RATE AND A MAXIMUM RATE.

P: *NEW EMPLOYEES SEE SECTION II(I) THE PERSONNEL POLICY*

E: © The entire Classification and Wage Schedule must be reviewed and audited from time to time to keep it up to date and adapted to changes in job content, new jobs, general economic conditions, etc. The Board shall review all factors affecting the Wage Schedule and make recommendations to the Town in order to maintain a fair and equitable wage schedule.

P: © THE BOARD SHALL PERIODICALLY REVIEW THIS SCHEDULE AND MAKE NECESSARY RECOMMENDATIONS TO TOWN MEETING DESIGNED TO GUARANTEE EQUAL APPLICATION OF ITS PROVISIONS AMONG REPRESENTED EMPLOYEES.

E: (d) When a new job is created, or the duties of an existing job changed so that there is a new level of work demand, and in effect a new job has come into being, the procedures is to rate the new job or the existing job. This locates the job in the proper job group and automatically sets the rate of pay for the new or changed job.

P: (d) WHEN THE TOWN MODIFIES AN EXISTING POSITION BY CHANGING THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION OR BY ASSIGNING A NEW CATEGORY OF WORK TO THAT POSITION, THE POSITION SO MODIFIED SHALL BE COMPARED TO EXISTING POSITIONS WITHIN THE WAGE AND CLASSIFICATION SCHEDULE TO DETERMINE THE PROPER RATE OF PAY FOR THE MODIFIED POSITION.

E: (e) Salaries and Wages: - See WAGE SCHEDULE

P: NO CHANGE

E: (e-2) Three year salary agreements SHALL BE AGREED UPON BY THE BOARD OF SELECTMEN, THE TOWN MANAGER, AND THE PERSONNEL RELATIONS REVIEW BOARD, and presented to the Town Meeting Assembly for its approval beginning at the FY2000 Town meeting and continuing every three years thereafter. MAY 7, 1997 ATM ART. 10

P: NO CHANGE

** ONLY A ONE YEAR AGREEMENT, FY2000 APPROVED AT FY2000 T.M.

E: The NOVEMBER 1, 1997 WAGE AND CLASSIFICATION SCHEDULE, shall be increased 2% effective July 1, 1998 and 2% JANUARY 1, 1999. These changes shall complete the third year of the Wage and Classification schedule changes as proposed between the TOWN and the Personnel by-law employees.

P: DELETE

E: The positions of Police Chief and Deputy Police Chief SHALL RETAIN FRINGE BENEFITS GRANTED TO THE TEWKSBURY POLICE DEPARTMENT SUPERIOR OFFICERS ASSOCIATIONS, IN A CONTRACT, DATED 11/01/95 TO 10.31/97. The positions of Fire Chief and Deputy Fire Chief SHALL RETAIN THOSE FRINGE BENEFITS GRANTED TO IAFF LOCAL # 1647, IN A CONTRACT DATED FOR THE PERIOD 7/1/95 TO 6/30/98. The chiefs and Deputy Chiefs shall also receive those benefits negotiated under the PERSONNEL BY-LAW as of 07/01/97 onward. (MAY 7, 1997 ATM ART. 10)

P: NO CHANGES. **CHIEFS SHOULD RETAIN ALL BENEFITS AGREED UPON THROUGH UNION, CONTRACTS PAST AND PRESENT.

E: (e-3) All positions paid on a fee basis are exempt from salary adjustments.
(1988 STM ART. 2)

P: NO CHANGES

E: (e-4) The annual salary of the Plumbing/Gas Inspector and the Plumbing/Gas Inspector Assistant shall be calculated at 50% of the average of the total annual fees assessed for plumbing, gas and sewer inspections during the three previous calendar years. Likewise, the annual salary for the Wiring Inspector shall be calculated using the same formula as applied to fees assessed for wiring inspections.

(1988 ATM ART. 18) (1991 STM ART. 9) (1995 ATM ART. 16)

The total of fees assessed and subsequently waived shall be added to the actual annual receipts reported to the Treasurer and Auditor. (1995 ATM ART. 16)

P: NO CHANGE

E: (f) Effective July 1, 1994

Employees who have been permanently appointed or promoted for six months or longer shall be eligible for a step increase subject to approval as outlined in Section II (J). Thereafter, the employee will have the six month anniversary date as his/her anniversary date for the purpose of annual step increases.

(1995 STM ART. 15)

P: (f) EFFECTIVE JULY 1, 1998 EMPLOYEES WHO HAVE BEEN PERMANENTLY APPOINTED OR PROMOTED FOR SIX MONTHS OR LONGER SHALL BE

ELIGIBLE FOR A STEP INCREASE SUBJECT TO APPROVAL AS OUTLINED IN SECTION II (J). THEREAFTER, THE EMPLOYEE SHALL HAVE THIS NEXT SUBSEQUENT STEP INCREASE DATE AS HIS/HER ANNIVERSARY DATE FOR THE PURPOSE OF FUTURE ANNUAL STEP INCREASES.

E: (g) An employee in a non-supervisory position who is directed to assume full-time responsibility of an established supervisor's position during his absence for a period of one week or longer shall be paid at the grade level of the person being replaced after approval of the department and Chairman of the Board.

P: NO CHANGE

E: (h) An employee who is directed to assume full-time responsibilities of a higher grade level during the absence of the incumbent of an established position for a period of one week or longer shall be paid at the higher level after approval of the department head and chairman of the board.

P: (h) AN EMPLOYEE WHO IS DIRECTED TO ASSUME FULL-TIME RESPONSIBILITY OF A HIGHER GRADE LEVEL DURING THE ABSENCE OF THE INCUMBENT OF AN ESTABLISHED POSITION FOR A PERIOD OF FOUR (4) DAYS OR LONGER SHALL BE PAID THE NEXT HIGHER STEP OVER THEIR EXISTING STEP IN THE REPLACED EMPLOYEE'S GRADE LEVEL AFTER APPROVAL OF THE DEPARTMENT HEAD AND THE TOWN MANAGER. SAID EMPLOYEE SHALL RECEIVE A MINIMUM DIFFERENTIAL OF TWENTY-FIVE (\$25) DOLLARS FOR WORKING OUT-OF-GRADE.

E: (I) Any employee of the town upon acceptance of another position within the town shall do so without prejudice to previously earned benefits, rights and privileges provided that said employee be a permanent, full-time employee of the town for a period of not less than (I) year.

P: (I) A PERMANENT EMPLOYEE, UPON ACCEPTANCE OF ANOTHER POSITION WITHIN THE TOWN, SHALL DO SO WITHOUT PREJUDICE TO ANY PREVIOUSLY EARNED BENEFITS, RIGHTS, OR PRIVILEGES SO LONG AS SAID BENEFITS, RIGHTS, OR PRIVILEGES ARE CONSISTENT WITH THE NEW POSITION.

E: (J) Any full time or permanent part-time position in the Classification and Wage Schedule may be filled on a temporary part-time basis due to the absence or vacancy of an incumbent or a conflict-of-interest provided that the Classification and Wage Schedule is followed. (1992 ATM ART. 17) (1993 ATM ART. 33)

P: (J) A VACANT PERMANENT POSITION MAY BE FILLED ON A TEMPORARY PART-TIME BASIS IN COMPLIANCE WITH THE BY-LAW GUIDELINES. THE TOWN MANAGER AND THE PRRB SHALL REVIEW

THE CONTINUED DESIRABILITY OF SUCH TEMPORARILY FILLED POSITIONS EVERY 90 DAYS.

E: All positions filled as above will be subject to review by the Town Manager and the Personnel Board every 90 days for the purpose of reviewing the requirement to continue filling said position or positions for an additional period of time to be determined.

(1992 ATM ART. 17) (1993 ATM ART.33)

P: DELETE COMBINED WITH (J)

SECTION IV. FRINGE BENEFITS

E: (a) All Permanent part-time employees shall be entitled to receive fringe benefits on a pro-rata basis listed in section 4 of the Personnel By-law notwithstanding any reference to full time employment, full time employees, or any other words of similar import.

P: (a) NO CHANGE

E: (b) VACATION PROVISION: Vacation leave shall be granted to full-time permanent employees subject to the following provisions:

E: Vacation eligibility and time for town employees

After completion of 6 mos.	Service	5 days
After completion of 1 year	Service	10 days
After completion of 5 years	Service	15 days
After completion of 10 years	Service	20 days
After completion of 20 years	Service	25 days

(1988 ATM ART. 17)

P: VACATIONS

1: ALL MEMBERS OF THE PERSONNEL BY-LAW SHALL BE ENTITLED TO AN ANNUAL VACATION LEAVE IN ACCORDANCE WITH AND SUBJECT TO THE FOLLOWING PROVISIONS. A PROBATIONARY EMPLOYEE SHALL BE ENTITLED TO USE FIVE DAYS VACATION UPON COMPLETING THE PROBATIONARY PERIOD. VACATION SHALL ACCRUE UPON COMPLETION OF SIX MONTHS SERVICE BUT WITH EFFECT UPON THE FIRST DAY OF SERVICE AT .83 DAYS PER MONTH.

2: VACATION YEAR

THE VACATION YEAR SHALL BE THE PERIOD JULY 1 TO JUNE 30 INCLUSIVE.

3: VACATION CREDITS:

AN EMPLOYEE EARNS VACATION DAYS ON A MONTHLY BASIS COMMENCING WITH HIS/HER DATE OF HIRE AND SUBSEQUENT COMPLETION OF ADDITIONAL YEARS OF SERVICE ACCORDING TO THE FOLLOWING SCHEDULE:

<u>COMPLETED SERVICE</u>	<u>ACCRUAL RATE</u>	<u>VACATION EARNED</u>
MONTHLY RATE PRIOR	.83 DAYS/	10 DAYS

TO COMPLETION OF FOUR YEARS OF SERVICE	MONTH	
MONTHLY RATE PRIOR TO COMPLETION OF NINE YEARS OF SERVICE	1.25 DAYS/ MONTH	15 DAYS
MONTHLY RATE PRIOR TO COMPLETION OF NINETEEN YEARS OF SERVICE	1.66 DAYS/ MONTH	20 DAYS
MONTHLY RATE AFTER COMPLETION OF NINETEEN YEARS OF SERVICE	2.08 DAYS/ MONTH	25 DAYS

4: DATE OF ACCRUAL:

VACATION CREDITS SHALL ACCUMULATE WITH EFFECT AT THE END OF THE FINAL WORKING DAY OF EACH FULL MONTH OF EMPLOYMENT.

E: Vacation leave with pay shall not be granted to part-time and temporary employees

5: VACATION LEAVE WITH PAY SHALL NOT BE GRANTED TO TEMPORARY PART-TIME EMPLOYEES.

E: Vacations shall be granted by the Department Heads at such time as, in their opinion, will cause the least interference with the performance of the regular work of the departments. Vacation benefits as stated in Para. (1) shall be accrued in one fiscal year to be used in the following fiscal year. Vacations must be taken in the fiscal year (as defined by state statute) in which they are due, and shall not accumulate from year to year. (1995 ATM ART. 15)

6: VACATIONS SHALL BE GRANTED BY THE DEPARTMENT HEAD AT SUCH TIME AS IN THEIR OPINION WILL CAUSE THE LEAST INTERFERENCE WITH THE PERFORMANCE OF THE REGULAR WORK OF THE DEPARTMENT.

E: Not existing at present

7: VACATION LEAVE MAY NOT BE ACCUMULATED FROM ONE VACATION TO ANOTHER. ACCORDINGLY, VACATION LEAVE EARNED IN ONE FISCAL IS TO BE TAKEN IN THE FOLLOWING FISCAL YEAR.

E: In the event of termination of employment which is caused through no fault of the employee, provided the employee has been in the continuous full-time service of the town for at least one year, or by reason of retirement, the employee shall be paid, or entitled to time off with pay, based on the scale above, for each full month since the employee's preceding vacation pay. In the event of the death of an employee any accrued vacation shall be paid to his estate.

8: UPON RETIREMENT, RESIGNATION, INVOLUNTARY TERMINATION OR DEATH, AN EMPLOYEE OR HIS/HER DESIGNATED BENEFICIARY SHALL BE PAID AN AMOUNT EQUAL TO THE VACATION ALLOWANCE WHICH HAS BEEN EARNED.

E: Department Heads shall identify all pay for vacations on the payroll on which such pay occurs.

9: WEEKLY DEPARTMENT PAYROLLS SHALL IDENTIFY ALL VACATION TIME/DAYS USED.

E: Employees who are eligible for vacation under the by-law and whose services are terminated by entrance into the armed forces shall be paid a sum of money in lieu of the accrued vacation.

P: DELETE/ COMBINED WITH. 4E

E: An employee shall be granted an additional day of vacation if while on vacation leave a designated holiday occurs, which falls on, or is legally observed on Monday, Tuesday, Wednesday, Thursday, or Friday.

10: AN EMPLOYEE SHALL BE GRANTED AN ADDITIONAL DAY OF VACATION IF WHILE ON VACATION LEAVE A DESIGNATED HOLIDAY OCCURS WHICH FALLS ON OR IS LEGALLY OBSERVED ON MONDAY, TUESDAY, WEDNESDAY, THURSDAY, OR FRIDAY.

11: WHEN AN EMPLOYEE IS CALLED IN TO WORK DURING HIS/HER VACATION HE/SHE SHALL RECEIVE TIME AND ONE-HALF (1 ½) FOR THE HOURS WORKED IN ADDITION TO HIS/HER VACATION PAY.

E: (c) HOLIDAY PAY: Regular full-time, permanent town employees shall be paid one day at regular straight time pay for all designated holidays listed below. When these employees are scheduled to work or are called into work on a designated holiday, they shall receive time and one-half for the hours worked in addition to the holiday pay. Designated holidays shall be: JANUARY 1; PRESIDENT'S DAY, Third Monday February; PATRIOT'S DAY, Third Monday, April; MEMORIAL DAY, Last Monday, May; JULY 4; LABOR DAY; COLUMBUS DAY, Second Monday, October; VETERAN'S DAY, November 11; THANKSGIVING; CHRISTMAS December 25; MARTIN LUTHER KING DAY

P: (c) HOLIDAYS:

FULL-TIME AND PERMANENT PART-TIME EMPLOYEES SHALL BE PAID ONE (1) DAY AT REGULAR STRAIGHT TIME RATE FOR ALL DESIGNATED HOLIDAYS LISTED BELOW. UNLESS REGULARLY SCHEDULED TO WORK ON THAT DAY, AN EMPLOYEE ASSIGNED TO WORK OR CALLED IN TO WORK ON A DESIGNATED HOLIDAY, SHALL RECEIVE ONE AND ONE-HALF TIMES THE EMPLOYEE'S REGULAR HOURLY RATE OF PAY FOR THE HOURS WORKED IN ADDITION TO THE HOLIDAY PAY.

DESIGNATED HOLIDAYS SHALL BE AS FOLLOWS:

NEW YEAR'S DAY

MARTIN LUTHER KING DAY

WASHINGTON'S BIRTHDAY	PATRIOT'S DAY
MEMORIAL DAY	INDEPENDENCE DAY
LABOR DAY	COLUMBUS DAY
VETERAN'S DAY	THANKSGIVING DAY
CHRISTMAS DAY	

WHEN A HOLIDAY FALLS ON A SATURDAY IT SHALL BE CELEBRATED ON THE PRECEDING FRIDAY. WHEN A HOLIDAY FALLS ON A SUNDAY IT SHALL BE CELEBRATED ON THE FOLLOWING MONDAY. EMPLOYEES WHO ACTUALLY WORK ON HOLIDAYS SHALL BE PAID AN ADDITIONAL HOUR OF OVERTIME FOR EACH HOUR WORKED AND EMPLOYEES NOT SCHEDULED TO WORK ON A HOLIDAY BUT WHO WORK THEIR SCHEDULE FOR A WEEK IN WHICH A HOLIDAY OCCURS SHALL BE GRANTED HOLIDAY PAY AT REGULAR STRAIGHT TIME PAY BASED ON THEIR NORMAL WORK SCHEDULE PAY.

PERSONAL DAYS

E: (3) Employees are eligible for one (1) personal day leave per year, not to be deducted from sick leave, and one (1) personal day leave per year to be deducted from sick leave. Personal days will be granted by the department head only for reasons of pressing personal business and with reasonable advance notification to and authorization by the department head. Personal days shall not be accumulated from year to year. (1988 ATM ART. 17)

P: D: PERMANENT EMPLOYEES ARE ENTITLED TO TWO (2) PERSONAL DAYS LEAVE PER YEAR, ONE TO BE DEDUCTED FROM SICK LEAVE, TO BE USED UPON APPROVAL BY THE DEPARTMENT HEAD. PERSONAL DAYS SHALL NOT BE AWARDED IN THE EVENT OF TERMINATION ATTRIBUTED TO AN EMPLOYEES' ADVERSE ACTION.

REWARD DAYS

E: (4) Starting July 1, 1988, employees who do not use any sick leave during a six (6) month period shall receive one (1) day off with pay. (1988 ATM ART. 17)

P: E: STARTING JULY 1, 1988, EMPLOYEES WHO DO NOT USE ANY SICK LEAVE DURING A SIX (6) MONTH PERIOD SHALL RECEIVE ONE (1) DAY OFF WITH PAY, TO BE USED WITHIN SIX (6) MONTHS OF EARNING SAID DAY. THE DAY OFF SHALL NOT BE CHARGED AGAINST THE EMPLOYEE'S ACCRUED SICK OR VACATION LEAVE BALANCES. REWARD DAYS SHALL NOT BE ACCUMULATED.

E: (e) SICK LEAVE:

(1) Occupational: Each town employee who sustains injury or illness arising out of his employment in the Town Service, shall be entitled to receive his full pay for the period of his incapacity. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Board, which may require periodic written testimony from a regularly licensed and practicing physician, supporting the

claim of continued incapacity as a condition precedent to its approval.

P: F: SICK LEAVE ALLOWED BY THE BY-LAW SHALL ACCRUE AT THE RATE OF 1 ¼ DAYS PER MONTH.

E: (2) Non-Occupational: Every employee occupying a full-time or permanent part-time position subject to this by-law shall be allowed sick leave with pay for a period equal to the time accumulated as provided by this by-law provided said leave is caused by sickness or injury, exposure to contagious diseases, or on account of serious illness of the employee's immediate family. Immediate family shall be defined as: father, mother, spouse, son, daughter, and also, if living in the same household: sister, brother, mother-in-law, and father-in-law. Sick leave allowed under this provision shall be cumulative at the rate of 1¼ days per month. (1988 ATM ART.17)

P:G: NON-OCCUPATIONAL: PERMANENT EMPLOYEES SHALL BE ALLOWED TO USE ACCUMULATED SICK LEAVE AS PROVIDED BY THIS BY-LAW PROVIDED SAID ABSENCE IS CAUSED BY PERSONAL SICKNESS OR INJURY, EXPOSURE TO CONTAGIOUS DISEASES, OR BECAUSE OF SERIOUS ILLNESS OR INJURY IN THE EMPLOYEE'S IMMEDIATE FAMILY. IMMEDIATE FAMILY SHALL BE DEFINED AS: FATHER, MOTHER, SPOUSE, SON, DAUGHTER, AND ALSO, IF LIVING IN THE SAME HOUSEHOLD: SISTER, BROTHER, MOTHER-IN-LAW, AND FATHER-IN-LAW.

E: (d) When absence by reason of sickness or injury is for a period of more than 3 days, the department head shall require said employee to file a certificate of disability, signed by a regularly licensed and practicing physician, before the employee shall be entitled to compensation as herein provided. The department may, however, require aforementioned certificate for any period less the three days if he deems it to be in the interest of the department.

P: H: IN THE EVENT OF ABSENCE DUE TO SICKNESS OR INJURY, THE DEPARTMENT HEAD MAY REQUEST SAID EMPLOYEE TO FILE A MEDICAL CERTIFICATE, SIGNED BY A LICENSED AND PRACTICING PHYSICIAN, WHEN IT IS IN THE BEST INTEREST OF THE DEPARTMENT TO RECEIVE SUCH A CERTIFICATE. THE EMPLOYEE SHALL NOT BE ENTITLED TO COMPENSATION FOR THE PERIOD OF ABSENCE UNTIL SUCH CERTIFICATE IS PROVIDED. THE EMPLOYER SHALL NOT BE ARBITRARY IN REQUESTING A MEDICAL CERTIFICATE.

E: (2A) SICK BANK:

P: 3:SICK BANK: ONLY NUMBERING CHANGE

Town of Tewksbury employees entitled to Non-Occupational sick leave may form a Sick Bank.

Participation in the Sick Bank shall be voluntary by departments. Employees of a department may contribute sick time they have accrued to the Sick Bank in the amount as a specific number of hours. All hours donated shall be an hour for an hour and shall not be pro-rated in any way.

The donated accrued sick time shall only be used by an employee who is a member of the Sick Bank and has used all of his/her own sick days, personal time, compensatory time, vacation days, or available time off from any source. The donated time shall be shown on a monthly form from the department head to the Personnel Board under the heading "SICK BANK" and any time being taken from the bank will be shown on the same form and reduced from the running total of donated hours available.

The Sick Bank shall never allow the taking of time not available, ie: no minus (-) value shall exist.

All participating employees shall sign a form for their department head when joining or leaving the Sick Bank. All participating employees shall sign a form when donating hours to the Sick Bank stating that they understand the hours will be deducted from their individual accumulated sick time and that it is donated time and cannot be taken back or given back for any reason except for the use of member employee taking a sick day from the Sick Bank under the conditions of this section of the Personnel By-law. (1995 ATM ART. 25)

P: NO CHANGE EXCEPT NUMBERING AS LISTED ABOVE

E: (f) TERMINAL LEAVE:

(1) Any full-time regular permanent non-union employee of the Town at retirement, or in the event of death of such employee, his or her estate, shall be allowed a portion of the accumulated Sick Leave as Terminal Leave. Terminal Leave allowance shall be computed as follows: Forty (40) percent of unused accumulated Sick Leave to be paid at retirement or to the estate, at the rate of the Employee's then basic rate of pay. The foregoing to be retroactive to January 1, 1973 and for employees hired before January 1, 1989

P: G: TERMINAL LEAVE:

(1) TERMINAL LEAVE SHALL BE FORTY (40%) OF ACCUMULATED SICK LEAVE EARNED BY ANY EMPLOYEE SUBJECT TO THIS BY-LAW, AND PAYABLE TO THE EMPLOYEE AT TIME OF RETIREMENT OR TO HIS/HER ESTATE UPON THE EMPLOYEES DEATH. THE RATE OF PAY SHALL BE THE EMPLOYEES THEN BASIC RATE OF PAY PLUS LONGEVITY.

E: (2) For non-union employees of the Fire and Police Departments terminal leave shall be calculated at (40) percent of the unused accumulated sick leave to be paid at retirement, or to the estate, at the rate of the employee's then basic rate of pay. However, if said employee's schedule of work is different from a majority of the members of the fire or police department the work schedule used by a majority of members

of the respective said department shall be the determining factor.

E: (3) Any new employee of the Town hired by the Town after January 1, 1989, who is a non-union employee or becomes a non-union employee, including members of the Police and Fire Departments shall have his/her terminal leave capped at 40 percent of 135 days unused accumulated sick leave to be paid at the time of retirement at the rate of the retiree's basic weekly pay unless the employee is a member of the Fire or Police Departments where the rate of basic weekly pay will be determined by the work schedule of the majority of the members of said respective department which shall be the determining factor. (1989 ATM ART. 27)

P: (3) EMPLOYEES HIRED AFTER JANUARY 1, 1989, SHALL HAVE THEIR TERMINAL LEAVE CAPPED AT 135 DAYS OF ACCUMULATED SICK LEAVE.

E: (g) DEATH BENEFIT: All employees shall be granted funeral leave not to be deducted from sick leave, for a death of a member of the immediate family normally defined as follows: father, mother, spouse, son, daughter, sister, brother, mother-in-law, father-in-law, grandparents, brother-in-law, sister-in-law, daughter-in-law, son-in-law, grandchildren, and any other relative living in the employees household. Such absence will not normally exceed three (3) working days. At the discretion of the department head and the (Personnel Board or Board of Selectmen) two (2) additional days may be granted for exceptional emergency in the immediate family (as defined above) or the other compelling personal commitment.

P: H: FUNERAL LEAVE: ALL EMPLOYEES SHALL BE GRANTED, IF DESIRED, A MAXIMUM OF (3) THREE WORKDAYS OF LEAVE, NOT TO BE DEDUCTED FROM SICK LEAVE OR VACATION TIME, TO ATTEND TO THE AFFAIRS OF A DECEASED MEMBER OF THEIR IMMEDIATE FAMILY. AT THE DISCRETION OF THE DEPARTMENT TWO HEAD (2) ADDITIONAL DAYS MAY BE GRANTED.

IMMEDIATE FAMILY SHALL BE DEFINED AS:

FATHER, MOTHER, SPOUSE, SON, DAUGHTER, SISTER, BROTHER, MOTHER-IN-LAW, FATHER-IN-LAW, GRANDPARENTS, BROTHER-IN-LAW, SISTER-IN-LAW, DAUGHTER-IN-LAW, SON-IN-LAW, GRANDCHILDREN, AND ANY OTHER RELATIVE LIVING IN THE EMPLOYEE'S HOUSEHOLD.

E: (h) OVERTIME:

(1) Overtime shall not be paid to department heads.

P: I: NO CHANGE

E: (2) All regular full-time permanent town employees shall receive time and one-half for all hours worked over eight (8) hours in one day and over forty (40) hours in one week.

P: (2) ALL PERMANENT EMPLOYEES SHALL BE COMPENSATED AT THE RATE OF TIME-AND-A-HALF PAY (1 1/2) FOR ALL HOURS WORKED OVER THEIR NORMAL DAILY, OR WEEKLY WORK DAY OR WORK

WEEK. PART-TIME EMPLOYEES SHALL BE ELIGIBLE TO OVERTIME COMPENSATION UNDER THE FAIR LABOR STANDARDS ACT.

E: (3) Department heads shall approve and authorize all overtime requiring the service or services of town employees.

P: (3) OVERTIME MUST HAVE PRIOR APPROVAL OF A DEPARTMENT HEAD.

E: The provisions of this article shall only apply where the Employee works within his own department.

P: DELETE

E: (1) Jury Duty: While on duty an employee shall receive an amount equal to the difference between his normal compensation and the amount, excluding travel allowance, received from the Court.

P: J: JURY DUTY:

WHILE ON JURY DUTY AN EMPLOYEE SHALL RECEIVE AN AMOUNT EQUAL TO THE DIFFERENCE BETWEEN HIS/HER NORMAL COMPENSATION AND THE AMOUNT, EXCLUDING TRAVEL ALLOWANCE, RECEIVED FOR JURY DUTY COMPENSATION.

E: (J) Military Leave:

(1) Full-time employees of the town who are called for State or Federal military training forces shall be paid any difference in compensation between that drawn in a normal working period of two weeks in their regular town employment and the total compensation (excluding travel allowances) of the military duty.

P: K: PERMANENT EMPLOYEES OF THE TOWN SHALL BE GRANTED LEAVE IN ORDER TO SERVE WITH STATE OR FEDERAL MILITARY TRAINING FORCES. WHILE ON LEAVE AND SUBJECT TO THE RESTRICTIONS BELOW, THE TOWN SHALL MAKE PAYMENT TO SUCH EMPLOYEES OF AN AMOUNT EQUAL TO THE DIFFERENCE BETWEEN HIS/HER NORMAL COMPENSATION AND THE AMOUNT, EXCLUDING TRAVEL ALLOWANCE, THE EMPLOYEE RECEIVES FROM MILITARY DUTY LEAVE COMPENSATION.

(2) Such payment shall be limited to a period not to exceed two weeks in any calendar year and shall not include payment to members of the National Guard who may be mobilized during an emergency in the Commonwealth.

(3) A military leave of absence without pay shall be granted to any permanent employee called to active duty with the State or Federal armed forces for purpose other than the routine OF YOUR annual duty for training purposes, also seniority rights shall not be affected while this leave of absence is in affect.

CHANGE ANY TO PERMANENT.....

P: A MILITARY LEAVE OF ABSENCE WITHOUT PAY SHALL BE GRANTED TO PERMANENT TOWN EMPLOYEES CALLED.

E: Insurance:

(1) Hospital and sickness plan - Plan under Chapter 32b adopted by the townspeople by vote at town meeting March 5 1960, to be paid one-half by Town one-half by employee.

P: L: INSURANCE:

(1) HOSPITAL AND SICKNESS PLAN - BY-LAW EMPLOYEES SHOULD BE COVERED BY THE PLAN ADOPTED BY THE TOWN PURSUANT TO G.L. CHAPTER 32B, AT TOWN MEETING ON MARCH 5, 1960.

E: (2) One half hospitalization insurance to continue to be paid by the Town for the widow of an employee losing his life in the line of duty. In the event however, should the widow remarry, then the Town shall cease to pay hospitalization insurance.

P: (2) THE TOWN SHALL PAY HOSPITALIZATION INSURANCE FOR THE SPOUSE OF AN EMPLOYEE WHO LOST HIS/HER LIFE IN THE LINE OF DUTY FOR THE TOWN.

E: (3) Effective July 1, 1989 said insurance benefits and costs for non-union employees will be governed by what is negotiated between the Town and the Insurance Advisory Committee provided said negotiated agreement is approved by the Board of Selectmen, School Committee, and the various unions and funded by the Town.

(1989 ATM ART.27)

P: (3) EFFECTIVE JULY 1, 1989 SAID INSURANCE BENEFITS AND COSTS FOR BY-LAW EMPLOYEES WILL BE GOVERNED BY WHAT IS NEGOTIATED BETWEEN THE TOWN AND THE INSURANCE ADVISORY COMMITTEE, PROVIDED SAID NEGOTIATED AGREEMENT IS APPROVED BY THE BOARD OF SELECTMEN, SCHOOL COMMITTEE, THE PRRB, AND THE VARIOUS UNIONS, AND FUNDED BY THE TOWN.

E: (1) Longevity

(1) Longevity increment shall be granted to each full-time employee at the completion of five years full-time continuous employment for the Town of Tewksbury

P: (1) COMBINE WITH (2).

E: (2) The increment shall be 3% of the base pay in effect at the completion of five years of full-time employment; (6%) of the base pay in effect at the completion of ten years of full-time employment; (9%) of the base pay in effect at the completion of 15 years of full-time employment; (12%) of the base pay in- effect at the completion of twenty years of full-time employment; (15%) of base pay in effect at the completion of twenty-five years of full-time employment. The maximum increments shall be received at the completion of twenty-five years of employment.

P: M: THE TOWN SHALL GRANT TO PERMANENT EMPLOYEES A LONGEVITY INCREMENT BASED UPON THE EMPLOYEE'S CONTINUOUS, PERMANENT SERVICE. THE INCREMENT SHALL BE THREE (3%) FOR EACH (5) FIVE YEARS OF CONTINUOUS SERVICE, UP TO A MAXIMUM OF A FIFTEEN (15%) PERCENT INCREMENT UPON COMPLETION OF TWENTY-FIVE(25) YEARS OF CONTINUOUS SERVICE. THE INCREMENT SHALL BE CALCULATED BASED UPON THE EMPLOYEE'S BASE PAY IN EFFECT ON THE EMPLOYEE'S ANNIVERSARY DATE.

E: (3) The Longevity increment shall in no way be considered as part of the rate for Civil Service purposes.

P: DELETE

E: (4) The Longevity increment shall be included for all applicable purposes in determining any and all rights under the Middlesex County Retirement Fund.

P: (4) NO CHANGE

E: (5) The effective date of the Longevity plan shall be April 1, 1968.

P: (5) NO CHANGE

E: (6) Any new employee hired by the Town after January 1, 1989 who is a non- union employee or becomes a non-union employee will earn \$500 in longevity pay to be added to the base pay in effect as shown in Section III, the Classification and Wage Schedule for every five year increment of continuous service as a full-time permanent employee of the Town. The maximum longevity pay will be \$2500 per year after the completion of twenty five (25) years of continuous service.

(1989 ATM ART.27)

P: (6) NOTWITHSTANDING THE PROVISIONS OF PARAGRAPH (1) ABOVE PERMANENT EMPLOYEES HIRED AFTER JANUARY 1, 1989 WILL RECEIVE A LONGEVITY INCREASE OF \$500 TO BE ADDED TO THEIR BASE PAY IN EFFECT UPON COMPLETION OF EACH FIVE (5) YEARS OF CONTINUOUS SERVICE UP TO A MAXIMUM INCREASE OF \$2500 PER YEAR UPON COMPLETION OF (25) YEARS OF CONTINUOUS, PERMANENT SERVICE. PERMANENT PART-TIME EMPLOYEES SHALL RECEIVE THIS LONGEVITY INCREASE UPON COMPLETION OF EACH FIVE (5) YEARS OF CONTINUOUS, PART-TIME SERVICE WHICH REFLECTS THE PERCENTAGE THEIR PART-TIME HOURS WORKED BEARS TO A FULL-TIME WORK WEEK.

E: The Police Chief and Deputy Police Chief will be paid Educational Incentive pay in accordance with Mass. General Laws, Chapter 4I, Section 108L (chapter 835, Acts of 1970). The Fire Chief will be paid Educational Incentive pay as described in the Agreement between the Town of Tewksbury

and the International Association of Firefighters, AFL-CIO, Tewksbury Firefighters Local #1647.

(1988 ATM ART. 17)

P: NO CHANGE

E: (n) Family and Medical Leave

P: (n) PRRB HAS NO RECOMMENDED CHANGES AT THIS TIME OPEN TO SUGGESTIONS BY ANY GROUP OR BOARD.

E: SECTION V. Grievance Procedure

P: TOWN MANAGER HAS QUESTIONS/SUGGESTIONS SUGGEST REVISIT AT A LATER DATE WITH INTERESTED PARTIES

FORMS AND RECORDS

E: All printed forms and records necessary to carry out the provisions of this By-Law shall be established or approved by the personnel board.

P: ALL PRINTED FORMS AND RECORDS NECESSARY TO CARRY OUT THE PROVISIONS OF THIS BY-LAW SHALL BE ESTABLISHED OR APPROVED BY THE PERSONNEL RELATIONS REVIEW BOARD.

AMENDMENT OF THE PLAN

P: CHANGE WHEREVER NEEDED FROM PERSONNEL BOARD TO PERSONNEL RELATIONS REVIEW BOARD. SEPARABILITY PROVISIONS

E: In the event that any provisions of this by-law, or application thereof, shall be held to be invalid by proper authorities, this shall not be construed to affect the validity of any other provision, or application thereof, of this by-law.

P: NO CHANGE

Or take any other action relative thereto.

Town Manager
Personnel Relations Review Board

Executive Summary: The purpose of the article is to make the language in the existing Personnel By Law less ambiguous and more easily read and interpreted. No existing benefits will be changed if this article is adopted.

Motion: Town Manager, David Cressman, motioned to Adopt Article 18.

Voted: Article 18 was Adopted. 10:28 PM (5/1/00)

ARTICLE 19

To see if the Town will vote to amend the Personnel By-Laws Section III (e) Salaries and Wages as follows:

Delete: Coordinator of Elder Affairs

Add: Director, Council on Aging

Or take any action relative thereto.

Council On Aging

Executive Summary: The intent of the article is to change the title of the Coordinator of Elder Affairs to that of Director of the Council on Aging. The Council feels this position should hold the same title as all other State Council on Aging professionals in this position.

Motion: The Finance Committee motioned to Adopt Article 19.

Voted: Article 19 was Adopted. 10:28 PM (5/1/00)

ARTICLE 20

To see if the Town will vote to amend the Personnel By-Laws Section III (e) Salaries and Wages as follows:

Delete: Counselor in Training

Add: Junior Counselor (No change in pay rate)

Delete: Team Counselor \$ 258.26/wk.

Add: Senior Counselor \$ 10.331/hr.

Delete: Team Leader (wkly) 25 hrs. \$ 369.71

Add: Team Leader \$ 14.789/hr.

Or take any other action relative thereto.

Personnel Relations Review Board

Executive Summary: These positions should be paid at an hourly rate as the number of hours can vary from week to week. The name change will help to more clearly identify the levels of responsibility, (which are not proposed to be changed). The designation "Team Counselor" is currently confused with "Team Leader".

Motion: The Finance Committee motioned to Adopt Article 20.

Voted: Article 20 was Adopted. 10:29 PM (5/1/00)

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 4-21	Adopted	8:07 PM	5/1/00
ARTICLE 4-22	Adopted	8:07 PM	5/1/00
ARTICLE 4-23	Adopted	10:35 PM	5/1/00
ARTICLE 4-24	Adopted	8:07 PM	5/1/00
ARTICLE 4-25	Adopted	8:07 PM	5/1/00
ARTICLE 4-26	Adopted	10:37 PM	5/1/00
ARTICLE 4-27	Adopt, as Amended	10:46 PM	5/1/00

SECTION 3 (Lottery System)

Article 28	Zoning By-Law	Section 4.11.3.2 Site Plan Special Permit Application. Information required and reduction in size of the submitted Plans.
Article 29	Zoning By-Law	Section 4.6F Use Classification - "Car Wash". Subsection 4
Article 30	Zoning By-Law	Rezone From HI(Heavy Industrial) to COMM (Commercial) parcel of land Lot 38 on Assessor's Map 34. (Off Main St.)
Article 31	Zoning By-Law	Rezone R-40 (Residential One Acre) to MFD (Multiple Family Dwelling) portion of land known as Lot 7, Assessor's Map 51. (Lot A-1) Section 3.8 (Multiple Family Dwelling District) to include said parcel.
Article 32	Zoning By-Law	Delete Section 4.7(g) MFD District. Limit the number of units per acre add NEW Section 4.7(g) and number of bedrooms per unit.
Article 33	Town By-Law	Add NEW Chapter 8.28 A legal method for the Town to implement a water conservation/emergency restrictions when there is a water shortage.
Article 34	Town By-Law	Add a NEW Chapter 5.8 and Section 5.08.010. Automatic Amusement Devices/& Annual License.
Article 35	Town By-Law	Add <u>Municipal Services for Condominiums and Housing Cooperative Corporations</u> . To provide trash service, collection of garbage and recyclable materials to Condominium Associations & Housing Cooperatives.
Article 36	General Article	Name the North Fire Station in memory of John F. Gleason.

Article 37	General Article	Accept the laying out of "Matthews Way".
Article 38	General Article	Transfer jurisdiction of Foster Park from the Board of Selectmen to the Conservation Commission for park purposes.
Article 39	General Article	Authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company to service the cellular flag pole at the Dog Pound located on Pond Street.
Article 40	General Article	Authorize the Board of Selectmen to grant an easement to New England Telephone and Telegraph Company to service the cellular flag pole at the Dog Pound located on Pond Street.
Article 41	General Article	Authorize the Board of Selectmen to grant an easement to New England Telephone and Telegraph Company to service the monopole near the Wynn Middle School.

ARTICLE 28

To see if the Town will vote to amend the Zoning By-law Section 4.11.3.2 Site Plan Special Permit to read as follows:

FROM:

Site plan(s) prepared by a Registered Professional Engineer or Registered Land surveyor as appropriate to the data showing all LOT lines and setbacks, zoning district boundaries including Flood Plain, all wetlands and wetland buffer zones, all areas designated as OPEN SPACE; all existing and proposed topography at two (2) foot intervals, BUILDING STRUCTURES, signs, parking and loading spaces; the limits of all paving and open storage areas and all facilities for sewerage, waste disposal and drainage. The Site Plan shall include that portion of any adjacent land owned or used by the applicant on which the USE is similar to or connected with the USE for which the Site Plan Special Permit is sought. All site Plan Special Permit applications submitted to the Planning Board for review shall be drafted on sheets not to exceed 2 feet by 3 feet and also to scale to 1 inch equals 40 feet.

TO:

Site plan(s) prepared by a Registered Professional Engineer or Registered Land surveyor as appropriate to the data showing all LOT lines and setbacks, zoning district boundaries including Flood Plain, all wetlands and wetland buffer zones, all areas designated as OPEN SPACE; all existing and proposed topography at two (2) foot intervals, BUILDING STRUCTURES, signs, parking and loading spaces; the limits of all paving and open storage areas and all facilities for sewerage, waste disposal and drainage. The Site Plan shall include that portion of any adjacent land owned or used by the applicant on which the USE is similar to or connected with the USE for which the Site Plan Special Permit is sought. All site Plan Special Permit applications submitted to the Planning Board for review shall be drafted on sheets not to exceed 2 feet by 3 feet and also to scale to 1 inch equals 40 feet. In addition, the applicant shall provide six copies sized 11"X17" of the plan for Planning Board members.

Planning Board

Executive Summary: This Article will require project proponents to submit reduced Plans to the Planning Board when a Special Permit is submitted for consideration.

Motion: Planning Board Chairman, Frank Sweet, motioned to Adopt Article 28.

Voted: Article 28 was Adopted.
15 YES -0- NO Unanimous Vote.
9:18 PM (5/3/00)

ARTICLE 29

To see if the Town will vote to amend the Zoning By-Laws by revising the following USE CLASSIFICATIONS, pertaining to Section 4.6F, Subsection 4 of said By-Law, entitled "Car Wash" as follows:

- | | |
|------------|---------------------|
| 1) | R.40 from N to N; |
| 2) | R.80 from N to N; |
| 3) | FA from N o N; |
| 4) | LB from N to N; |
| 5) | COM from N to SP; |
| 6) | TR from N to N' |
| 7) | P from N to N; |
| 8) | INS from N to N; |
| 9) | MN from N to N' |
| 10) | MFD from N to N; |
| 11) | MFD/55 from N to N; |
| 12) DELETE | IH from N to SP, |
| 12) INSERT | IH from N to N |

Or take any other action thereto.

Shawn E. Dillon and others

Executive Summary: The purpose of this article is to enable the construction, maintenance and use of a car wash facility in commercial and heavy industry designated zones provided a special permit to do so is obtained from the Board of Appeals.

Motion: The Planning Board motioned to Amend Article 29 and Adopt Article 29, as Amended.
Mr. Stephen Deackoff motioned to amend Article 29.

Voted: The Planning Board's Amendment was Adopted.
8:45 PM (5/3/00)

Mr. Deackoff's Amendment Failed.

8:45 PM (5/3/00)

Article 29 was Adopted, as Amended.

20 YES -0- NO Unanimous Vote.

8:46 PM (5/3/00)

Planning Board Amendment:

"By deleting # Twelve (12) 'IH from N to SP' and inserting therefore # Twelve (12) 'IH from N to N'".

****THE PLANNING BOARD AMENDMENT IS INCORPORATED INTO ARTICLE 29.**

ARTICLE 30

To see if the Town will vote to rezone from HI (Heavy Industrial) to COMM(Commercial) that parcel of land known as Lot 38 on Assessor's Map 34.

Beverly A. Bennett and others

Executive Summary: This article to rezone from Heavy Industrial (HI) to Commercial (COMM that parcel of land known as Lot 38 on Assessor's Map 34. The parcel contains approximately two (2) acres of land and is located off of Main Street.

Motion: Mr. James J. Gaffney, III submitted a letter of request to Withdraw Article 30.

Voted: Article 30 was Withdrawn. 9:20 PM (5/3/00)

ARTICLE 31

To see if the Town will vote to rezone from R-40 (Residential One Acre) to MFD (Multiple Family Dwelling) that portion of land known as Lot 7 on Tewksbury Assessor's Map 51, more particularly described as "Lot A-1" attached hereto and incorporated herein by reference.

And further to amend Section 3.8 of the Tewksbury Zoning By-Law (Multiple Family Dwelling District) to include said parcel.

Edward J. Doherty and others

Executive Summary: This article seeks to rezone from Residential One Acre (R-40) to Multiple-Family Dwelling (MFD) a portion of that parcel of land known as Lot 7 on Tewksbury Assessor's Map 51. The parcel contains approximately seventy (70.191) acres of land.

Motion: The Planning Board motioned to Withdraw article 31.

Voted: Article 31 was Withdrawn. 9:00 PM (5/3/00)

ARTICLE 32

To see if the own will vote to amend the requirements of the Tewksbury Zoning By-Laws, Multiple Family Dwelling District by deleting Section 4.7(g) therefrom and inserting in lieu thereof, the following new section 4.7(g):

The site shall have a minimum lot area of 4 acres with the 150 feet of frontage on a public way and with the nearest new structure a minimum of 50 feet from any public Way. (Refer to Article 43 of the 1980 Town Meeting for the following sentence addition.)The Planning Board may waive the site access requirements of 150 feet of frontage on a public way to a minimum of 40 feet of frontage on a public way provided that a suitable private access road into the site area can be constructed and with the reduced frontage. There shall be not more than a maximum of six (6) units per acre nor more than 3 bedroom per unit, or more than eighteen (18) bedrooms per acre.

Edward J. Doherty and others

Executive Summary: This article seeks to amend the requirements of the Multi-Family Dwelling District by deleting he existing Section 4.7(g) and creating a new Section 4.7(g). The new section would limit the number of units per acre to no more than six (6) and it would limit the number of bedrooms per unit to no more than three (3) for a MFD development.

Motion: Attorney Richard O'Neill, representing his client, motioned to Withdraw Article 32, Without Prejudice.

Voted: Article 32 was Withdrawn, Without Prejudice.
9:19 PM (5/3/00)

ARTICLE 33

To see if the Town will vote to amend the Town By-Laws, by adding a new section, as follows:

Chapter 8.28

WATER

CONSERVATION/EMERGENCY

RESTRICTIONS AND REQUIREMENTS

Sections:

- | | |
|----------|--|
| 8.28.010 | Authority |
| 8.28.020 | Purpose |
| 8.28.030 | Definitions |
| 8.28.040 | Declaration of a State of Water Supply Conservation |
| 8.28.050 | Restricted Water Uses |
| 8.28.060 | Public Notification of DEP |
| 8.28.070 | Termination of a State Water Supply Conservation: Notice |
| 8.28.080 | Compliance with DEP Orders |
| 8.28.090 | Penalties |
| 8.28.100 | Severability |

Section 8.28.010 Authority

This by-law is adopted by the Town under its police powers to protect public health and welfare and its powers under M.G.L. c.40,S21

Et seq. and implements the Town's authority to regulate water use pursuant to M.G.L. c.41, S69B. This by-law also implements the Town's authority under M.G.L.

c.40S41A, conditioned upon a declaration of water supply and emergency issued by the Department of Environmental Protection.

Section 8.28.020 Purpose

The purpose of this by-law is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a State of Water Supply Conservation or State Water Supply Emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the Town of by the Department of Environmental Protection.

Section 8.28.030 Definitions

Person shall mean any individual corporation trust, partnership or association or any other entity.

State of Water Supply Emergency shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under M.G.L.c.21G,s15-17.

State of Water Supply Conservation shall mean a State of Water Supply Conservation declared by the Town pursuant to section 8.28.040 of this by-law.

Water Users or Water Consumers shall mean all public and private users of the Town's public water system, irrespective of any person's responsibility for billing purposes of water used at any particular facility.

Section 8.28.040 Declaration of a State of Water Supply Conservation

The Town, through its Town Manager may declare a State of Water Supply Conservation upon a determination by the Town Manager that a shortage of water exists and conservation measures are appropriate to ensure an adequate supply of water to all water consumers. Public notice of a State of Water Conservation shall be given under section 8.28.060 of this by-law before it may be enforced.

Section 8.28.050 Restricted Water Use

A declaration of a State of Water Supply Conservation shall include one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the water supply. The applicable restriction, conditions or requirements shall be included in the public notice required under section 8.28.060.

- a. Odd/Even Day Outdoor Watering Outdoor by water users with odd numbered addresses is restricted to odd numbered dates. Outdoor watering by water users with even numbered addresses is restricted to even numbered days.
- b. Outdoor Watering Ban Outdoor watering is prohibited.
- c. Outdoor Watering Hours Outdoor watering is permitted only during daily periods of low demand, to be specified in the declaration of a State of Water Supply Conservation and public notice thereof.
- d. Filling Swimming Pools Filling of swimming pools is prohibited.
- e. Automatic Sprinkler Use The use of automatic sprinkler systems is prohibited.

Section 8.28.060 Public Notification of a State of Water Supply Conservation: Notification of DEP

Notification of any provision, restriction, requirement or condition imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such other means reasonably calculated to reach and inform all users of water of the State of Water Supply Conservation. Any restriction imposed under section 8.28.050 shall not be effective until such notification is provided. Notification

of the State of Water Supply Conservation shall also be simultaneously provided to the Massachusetts Department of Environmental Protection.

Section 8.28.070 Termination of a State of Water Supply Conservation: Notice

A State of Water Supply Conservation may be terminated by the Town Manager upon a determination of a State of Water Supply Conservation shall be given in the same manner required by section 8.28.060.

Section 8.28.080 State of Water Supply Emergency Compliance with DEP Orders

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement condition of any order approved or issued by the Department intended to bring about an end to the State of Emergency.

Section 8.28.090 Penalties

Any person violating this by-law shall be liable to the Town in the amount of \$50.00 for the first violation and \$100 for each subsequent violation which shall insure the Town for such uses as the Town Manager may direct. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with section 21D of chapter 40 of the general laws. Each day of violation shall constitute a separate offense.

Section 8.28.100 Severability

The invalidity of any portion of this by-law shall not invalidate any other portion thereof.

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this by-law is to provide a legal method for the Town to implement water conservation/emergency restrictions when there is a water shortage or some type of catastrophic event which affects the water treatment plant.

Motion: The Finance Committee motioned to Adopt Article 33.

Voted: Article 33 was Adopted. 8:59 PM (5/3/00)

ARTICLE 34

To see if the own will vote to amend the Town by laws by adding a new chapter and section as follows:

Chapter 5.8 Automatic Amusement Devices
Section 5.08.010 Automatic Amusement Devices Annual License

In accordance with Massachusetts General Laws, Chapter 140, Section 177A, as amended from time to time, any individual or business desiring to keep and operate an automatic amusement device for hire, gain or reward shall secure an annual license from the Board of Selectmen.

The Board of Selectmen shall not grant a license for any automatic amusement device which present a risk of misuse as

a gaming, device. Automatic amusement devices which represent a risk of misuse as gaming devices are those devices which have one or more of the following features: 1) the device involves matching random numbers, patterns, or cards, 2) the device accumulates more than twenty-six (26) plays, 3) the device is equipped with a "knock off" switch, button or similar device, 4) the device has a mechanism for adjusting the odds, 5) the device has a remote control feature that can reset the device from another location, 6) the device is capable of returning money to the player, other than the change for the excess amount put in, 7) the device permits a player to pay for more than one game at a time, 8) each game on the device does not cost exactly the same amount for each player, and a player may change any aspect of the game by paying a different amount than any other player before or during the game, and 9) there is a metering device that accounts for both money/points in and money/points out.

All licenses for automatic amusement devices granted by the Board of Selectmen shall be subject to inspection by the Tewksbury Police Department to insure conformance with submitted application information and local by-law requirements. Any unlicensed automatic amusement device shall be subject to immediate seizure by the Tewksbury Police Department.

Any person found in violation of this by-law shall be punished by a fine of \$200.00 for each offense.

If any sentence, clause or phase of this by-law is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions.

John Mackey
Chief of Police

Executive Summary: For the purpose of regulating and licensing Automatic Amusement Devices in conformance with the Massachusetts General Laws, Chapter 140, Section 177A.

Motion: The Finance Committee motioned to Adopt Article 34, as Amended by Police Chief John Mackey.
Mrs. Barbara Flanagan motioned to Amend Article 34.
Selectmen Kevin Anderson motioned to Indefinitely Postpone Article 34.

A motion was made to Move the Question and this motion was Adopted. 9:15 PM (5/3/00)

Voted: Mrs. Flanagan's Amendment Failed. 9:15 PM (5/3/00)
Police Chief Mackey's Amendment was Adopted. 9:16 PM (5/3/00)
Selectmen Anderson's motion for Indefinite Postponement Failed. 9:17 PM (5/3/00)
Article 34 was Adopted, as Amended. 9:17 PM (5/3/00)

Chief Mackey's Amendment:

Delete No. 1 The device involves matching random numbers, patterns, or cards.

Delete No. 7 The device permits a player to pay for more than one game at a time.

ARTICLE 34 WITH POLICE CHIEF MACKEY'S AMENDMENT INCORPORATED WITHIN: ARTICLE 34

To see if the town will vote to amend the Town by laws by adding a new chapter and section as follows:

Chapter 5.8 Automatic Amusement Devices
Section 5.08.010 Automatic Amusement Devices Annual License

In accordance with Massachusetts General Laws, Chapter 140, Section 177A, as amended from time to time, any individual or business desiring to keep and operate an automatic amusement device for hire, gain or reward shall secure an annual license from the Board of Selectmen. The Board of Selectmen shall not grant a license for any automatic amusement device, which present a risk of misuse as a gaming, device. Automatic amusement devices, which represent a risk of misuse as gaming devices, are those devices which have one or more of the following features: 1) the device accumulates more than twenty-six (26) plays, 2) the device is equipped with a "knock off" switch, button or similar device, 3) the device has a mechanism for adjusting the odds, 4) the device has a remote control feature that can reset the device from another location, 5) the device is capable of returning money to the player, other than the change for the excess amount put in, 6) each game on the device does not cost exactly the same amount for each player, and a player may change any aspect of the game by paying a different amount than any other player before or during the game, and 7) there is a metering device that accounts for both money/points in and money/points out.

All licenses for automatic amusement devices granted by the Board of Selectmen shall be subject to inspection by the Tewksbury Police Department to insure conformance with submitted application information and local by law requirements. Any unlicensed automatic amusement device shall be subject to immediate seizure by the Tewksbury Police Department. Any person found in violation of this by-law shall be punished by a fine of \$200.00 for each offense.

If any sentence, clause or phrase of this by-law is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions.

ARTICLE 35

To see if the Town will vote to amend the Town of Tewksbury By-Laws, by adding the following provision:

Municipal Services for Condominiums and Housing Cooperative Corporations

A. Except as provided or in Subsection (c) of this section, the Town of Tewksbury shall provide the following

services to residential condominiums organized under M.G.L. c. 183A and to Housing Cooperative Corporations organized under M.G.L. c. 15(B), S4, whether owner occupied or rental, and regardless of the number of units in the building, or buildings, comprising the Condominium or Housing Cooperative Corporation in the same fashion as the Town of Tewksbury provided those services to single family residences:

1. Collection of recyclable materials and garbage.
- B. Condominiums and Housing Cooperative Corporations shall be required to pay to the Town of Tewksbury the cost of any insurance riders required by the Town of Tewksbury.
- C. In lieu of providing some or all of the services set forth in subsection A(1) above, a municipality shall reimburse the Condominium or the Housing Cooperative Corporation an amount equal to the costs incurred by the Condominium or Housing Cooperative Corporation for providing those services, but not more than the costs that would be incurred by the Town of Tewksbury in providing those services directly. Any costs in excess of the amount which would have been incurred by the Town of Tewksbury shall be the responsibility of the Condominium or housing Cooperative Corporation:
 1. Where the Town of Tewksbury elects to reimburse as here provided for, the Town of Tewksbury shall reimburse quarterly upon submission to the Town of Tewksbury by the Condominium or Housing Cooperative Corporation of an accounting of its costs incurred or those services for the preceding quarter; and
 2. Wherever the term "municipality" is used hereunder, the term shall mean the Town of Tewksbury, its subdivisions, agents, servants and/or employees, or act in relation thereto.

Anthony J. Ippolito and others

Executive Summary: The proposed warrant article would have the effect of providing trash service to Condominium Associations and Housing Cooperatives in the Town of Tewksbury to the same extent that the Town now provides those services to single family residences. These services include the collection of recyclable materials and garbage. The Town would have the option to reimburse these entities in an amount equal to the costs incurred by the same, but not more than the costs that would be incurred by the Town of Tewksbury in providing these services.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 35.
Ms. Lisa Ruggier motioned to Adopt Article 35.

Ms. Lisa Ruggier motioned to Amend Article 35 but withdrew her motion and supported Mr. Hurton's motion.
Mr. William Hurton motioned to Amend Article 35.

A request was made to allow Attorney Perkins, a non-voter, who is representing the Condominium residents and associations, permission to address the Assembly, and this motion was Adopted. 9:35 PM (5/1/00)

A motion was made to Move the Question and this motion Failed. 9:54 PM (5/1/00)

Voted: Mr. Hurton's Amendment was Adopted. 9:59 PM (5/1/00)
The motion for Indefinite Postponement Failed. 10:01 PM (5/1/00)
Article 35 was Adopted, as Amended. 10:01 PM (5/1/00)

Amendment: Change the date from Jan. 1, 2001 to July 1st 2001

ARTICLE 36

To see if the Town will vote to name the North Fire Station in memory of John Gleason, or take any other action relative thereto.

Board of Selectmen

Executive Summary: The purpose of the article is to honor the memory of John F. Gleason, a life long resident and businessman, as well as a servant to the public as a member of the Finance Committee and Industrial Commission. Mr. Gleason organized and led a successful community initiative resulting in the town meeting appropriating funds to reopen the North Street Fire Station.

Motion: The Finance Committee motioned to Adopt Article 36.

A motion was made to request a Standing Count and this motion was Adopted.

Voted: Article 36 was Adopted.
40 YES 29 NO 8:24 PM (5/3/00)

ARTICLE 37

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of a particular town way by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Matthews Way" on a plan entitled

And being more particularly bounded and described as follows:

Beginning at a point on the westerly side line of Main Street, also known as Route 38, said point being the southeast corner of land of now or formerly Star Enterprises, thence; S 60° 14' 50" E a distance of 27.00 feet, more or less, along said Main Street to a point, thence; S 30° 24' 50" W a distance of 150.00 feet, more or less, to a point, thence; N 60° 14' 09" W a distance of 27.00 feet, more or less, to a point at land of said Star Enterprises, thence; N 30° 24' 50" E a distance of 150.00 feet, more or less, to the point of beginning.

Said parcel is shown on a plan entitled "Proposed Roadway Layout Plan - 11 Main Street Tewksbury, Massachusetts" dated December 1, 1999, prepared by Cuoco & Cormier Engineering Associates, Inc. and is on file in the Office of the Town Clerk.

Board of Selectmen
Town Manager

Executive Summary: The purpose of this article is to create a public way to allow access to a property along Main Street abutting Interstate 495 and create or opportunity for economic development.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 37.
Town Manager, David Cressman, motioned to Adopt Article 37.
Selectman Chairman, Charles Coldwell, motioned to Withdraw Article 37, Without Prejudice.

Voted: Article 37 was Withdrawn, Without Prejudice.
8:57 PM (5/3/00)

ARTICLE 38

To see if the Town will vote upon the recommendation of the Board of Selectmen and the Town Manager to transfer the care, custody, management, and control of Foster Park (shown as Lot 109 on Assessors map 69) to the Conservation Commission for park purposes, subject to the Town's maintaining a sewer easement. Foster Park is located southerly from but not adjoining Shawsheen Street, containing approximately twenty-three (23) acres of land and borders the Shawsheen River and was conveyed to the Town by Herbert L. Foster and Ida R. Foster by deed dated July 18, 1960, and recorded in the Middlesex North District Registry of Deeds, Book 1538, Page 266, with the condition that the land shall forever be used only as a park and playground and only for outdoor activities, or take any other action relative thereto.

Board of Selectmen

Executive Summary: The purpose of the Article is to transfer jurisdiction of Foster Park, consisting of twenty-three(23) acres and bordering the Shawsheen River, from the Board of Selectmen to the Conservation Commission

Motion: The Finance Committee motioned to Indefinitely Postpone Article 38.
Planning Director, Sean Sullivan, motioned to Adopt Article 38.
The Board of Selectmen concurred with Mr. Sullivan's motion.

A motion was made to Move the Question and this motion was Adopted. 8:32 PM (5/3/00)

Voted: The motion for Indefinite Postponement Failed. 8:32 PM (5/3/00)
Article 38 was Adopted. 8:32 PM (5/3/00)

ARTICLE 39

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company for the purpose of installing, constructing, reconstructing, repairing, replacing, adding to, maintaining and operating for the transmission of high and low voltage electric current and for the transmission of intelligence, lines to consist of, but not limited to, one (1) pole with wires and cables strung upon and from the same and all necessary anchors, guys and appurtenances; lines of buried wire and cables installed in underground conduits on premises located off of Pond Street on Lot 29 Assessor's Map 30 and shown on a MECO sketch entitled: "Sprint Facility off Pond Street, Tewksbury, MA; Scale: NTS; Dated: 12/22/99 NA 024-066". Said plan on file in the Office of the Town Clerk. Or take any other action relative thereto.

Board of Selectmen
Town Manager

Executive Summary: This article grants an easement to the Massachusetts Electric Company to service the Sprint Cellular flag pole at the Dog Pound.

Motion: The Finance Committee motioned to Adopt Article 39.

Voted: Article 39 was Adopted. 8:25 PM (5/3/00)

ARTICLE 40

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to New England Telephone and Telegraph Company for the purpose of placing telecommunication equipment which would provide for the transmission of telecommunications, intelligence and electricity in, on and over a certain portion of a parcel of land owned by the Town described below:

Land known as 120 Pond Street in the Town of Tewksbury being the property currently known as the Tewksbury Dog Pound and same property as described in Deed Book 543, Page 244 of the Town of Tewksbury, Massachusetts and recorded at the Middlesex North District Registry of Deeds in Lowell, Massachusetts.

The Proposed Easement Area is more particularly described as a certain Ten (10) foot by Ten (10) foot strip of land situated within a portion of said Grantor's land for Grantee substantially as shown on a sketch entitled Exhibit "A", attached hereto and made a part hereof.

Board of Selectmen/Town Manager

Executive Summary: This article grants an easement to New England Telephone and Telegraph Company to service the Sprint cellular flagpole at the Dog Pound.

Motion: The Finance Committee motioned to Adopt Article 40.

Voted: Article 40 was Adopted. 8:25 PM (5/3/00)

ARTICLE 41

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to New England Telephone and Telegraph Company for the purpose of placing, telecommunication equipment which would provide for the transmission of telecommunications, intelligence and electricity in, on and over a certain portion of a parcel of land owned by the Town described below:

Land known as One Griffin Way in the Town of Tewksbury being the property currently known as the Wynn Middle School and same property as described in Deed Book 1553, Page 317 of the Town of Tewksbury, Massachusetts and recorded at the Middlesex North District Registry of Deeds in Lowell, Massachusetts.

The Proposed Easement Area is more particularly described as a certain Ten (10) foot by Ten (10) foot strip of land situated within a portion of said Grantor's land for Grantee substantially as shown on a sketch entitled Exhibit "A", attached hereto and made a part hereof.

Board of Selectmen
Town Manager

Executive Summary: This article grants an easement to the New England Telephone & Telegraph Company to service the AT & T monopole near the Wynn Middle School.

Motion: The Finance Committee motioned to Adopt Article 41.

Voted: Article 41 was Adopted. 8:25 PM (5/3/00)

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the Year 2000 Annual Town Meeting, Sine Die, and this motion was Adopted. 9:20 PM (5/3/00)

ATTEST:
ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Special Town Meeting

May 1 & May 3, 2000

Tewksbury Memorial High School
320 Pleasant Street

Moderator James Coakley opened the May 1, 2000 Special Town Meeting at 8:15 PM.

There were 609 registered voters and 40 Visitors in attendance.

At 8:19 PM Mr. Mark Wood called for a Point of Order, "Many voters in the Assembly do not understand the procedure of why we are adjourning the May 1, 2000 Annual Town Meeting."

The Moderator explained that it was his responsibility and State Law to open a Special Town Meeting at the time the Special Town Meeting is called. The Special Town Meeting was called for May 1, 2000 at 8:15 PM.

Finance Committee Chairman, Ray Shaw motioned to Recess the May 1st Special Town Meeting to 7:00 PM, Wednesday, May 3, at the Memorial High School and this motion was Adopted.
8:25 PM (5/1/00)

At 7:00 PM, May 3, 2000 the Recessed Special Town Meeting (May 1, 2000) was called back into session.

There were 171 Registered Voters and 10 Visitors in attendance.

The Finance Committee motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.
7:00 PM (5/3/00)

ARTICLE 1

To see if the Town will vote to transfer the following sums or take any action relative thereto:

FROM	TO
S 7,649 Cable TV-Operating (Prof. Services)	S 7,649 School Dept.-Salaries
692 Cable TV-Salaries (Temp. P/T)	692 Cable TV-Operating (Repairs/Maintenance)
500 Assessors-Operating (Professional Services)	500 Town Hall-Operating (Rental/Leases)
1,000 Administrative Services (Outlay-Furniture)	1,000 Administrative Services (Operating-Office Supplies)
11,145 Building-Salaries (New Position)	7,500 Reserve Fund
	8,000 Fire-Operating (Repairs/Maintenance)
12,000 Public Works Salaries (Temp P/T)	3,000 Fire-Operating (Fire Alarms)

720 Public Works-Outlay (Replacement Vehicles)	600 Building-Operating Local Travel
	1,300 Building-Outlay (Chairs)
6,742 Public Works-Outlay (New Lease Payment)	1,400 Building-Outlay (Lights)
349 Public Works-Outlay (Truck Radios)	2,000 Town Hall Annex-Outlay (Sewer Connection)
102 Public Works-Outlay (Garage Doors)	12,000 Public Works-Operating (Repairs/Maintenance)
	7,193 Public Works-Operating (Supplies and Services)
55,000 Interest Temporary Loans	41,300 Veterans-Operating (Veterans Aid)
1,650 Planning Board-Salaries (Regular Salaries)	15,000 Occupational Injury Reserve
	9,000 Liability Insurance
24,181 Library-Salaries (New Positions)	2,876 Patriotic Activities Committee (Operating)
\$121,010	\$121,010

Town Manager

Executive Summary: This article is the regular Special Town Meeting Article whereby the Town transfers funds from accounts with a projected surplus to accounts with projected deficits.

Motion: The Finance Committee motioned to Amend Article 1 with two (2) Amendment's and Adopt Article 1, as Amended.

Voted: The first (1) Amendment was Adopted.
7:03 PM (5/3/00)
The second (2) Amendment was Adopted.
7:03 PM (5/3/00)
Article 1 was Adopted, as Amended.

AMENDMENT #1:

FROM

Change: Interest Temporary Loans amount from \$55,000 to \$59,280

Add: Exceptional Children – Operating (All other supplies) \$680

Add: Building Dept. – Salaries (New Position) \$6

Add: Street Lighting – Operating \$10,000

Add: Unemployment Compensation – Operating \$8,120

Change total of "FROM" column to \$144,096

TO

Change: Veterans – Operating (Veterans Aid) amount from \$41,300 to \$35,000

Change: Occupational Injury Reserve amount from \$15,000 to \$20,300

Change: Liability Insurance amount from \$9,000 to \$10,000

Add: Exceptional Children – Salaries (Temp part-time) \$680

Add: Building – Salaries (Regular) \$6

Add: Aux. Buildings – Annex – Operating (Utilities) \$3,000

Add: Town Hall – Operating (Non-energy utilities) \$2,000

Add: Town Clerk – Salaries (Buyback) \$1,400

Add: Treasurer – Operating (Office supplies) \$6,000

Add: Fire – Salaries (Regular) \$10,000

Change total of “TO” column to \$144,096

AMENDMENT #2:

Add:

	From		To
\$14,322	Maturing Debt	\$14,322	Medicare Tax
\$ 2,478	Interest-Maturing Debt	\$ 2,478	Medicare Tax
\$ 7,200	Assessor-Operating (Professional Services)	\$ 7,200	Medicare Tax
<hr/>		<hr/>	
\$24,000		\$24,000	
New Total \$ 168,096			

ARTICLE 2

To see if the Town will vote to transfer from available funds, specifically the Selectmen’s Salary Account, the sum of five thousand (\$5,000.00) dollars to be expended by the New School Building Committee for the purchase of furnishings for the new John R. Ryan Elementary School. Or take any other action relative thereto.

Board of Selectmen

Executive Summary: Selectman John Ryan has requested that his salary be donated to the New School Building Committee for the purpose of furnishing the new John F. Ryan Elementary School.

Motion: The Finance Committee motioned to Adopt Article 2 and Transfer the sum of \$5,000.

Voted: Article 2 was Adopted. 7:04 PM (5/3/00)

ARTICLE 3

To see if the Town will vote to transfer from the E & D account the total sum of \$900,000 to the Group Health Insurance account or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to transfer funds to help erase a projected deficit in the Group Health Insurance account due to an increase in claims.

Motion: The Finance Committee motioned to Adopt Article 3 and Transfer the sum of \$900,000.

Voted: Article 3 was Adopted. 7:05 PM (5/3/00)

ARTICLE 4

To see if the Town will vote to transfer from Overlay Surplus the sum of \$200,000 to the Group Health Insurance account or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to transfer funds to the Group Health Insurance account to erase a projected deficit in the Group Health Insurance account due to an increase in claims.

Motion: The Finance Committee motioned to Adopt Article 4 and Transfer the sum of \$200,000.

Voted: Article 4 was Adopted. 7:05 PM (5/3/00)

ARTICLE 5

To see if the Town will appropriate a sum of money by borrowing or otherwise, for the purpose of remodeling, reconstructing and making extraordinary repairs to the Town Hall, including costs related to equipping and furnishings the same, or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to authorize by borrowing a sum of money to begin design work and remodeling, reconstructing and making extraordinary repairs to Town Hall.

Motion: The Finance Committee motioned to Amend Article 5 and Adopt Article 5, as Amended.

Mr. Jerry Selissen motioned for the Indefinite Postponement of Article 5.

A motion was made to Move the Question and this motion was Adopted. 7:22 PM (5/3/00)

Voted: The Finance Committee’s Amendment was Adopted. 7:22 PM (5/3/00)

The motion for Indefinite Postponement Failed. 7:24 PM (5/3/00)

Article 5 was Adopted , as Amended.

7:25 PM (5/3/00)

98 YES 7 NO (2/3’s vote required: 70)

Finance Committee's Amendment: Replace the article with the following –

“To see if the Town will appropriate, by borrowing, the sum of \$100,000 to be expended at the direction of the Town Manager, for the purpose of remodeling, reconstructing and making extraordinary repairs to the Town Hall, including costs related to equipping and furnishing the same, and the payment of all other costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(3A) of the General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Manager and the Town Hall Building Committee are hereby authorized to apply for any federal, state, or other available grants for this purpose and to take any other action necessary for the completion of this project.”

ARTICLE 6

To see if the Town will vote to amend the Personnel By-Law, Section IV, Fringe Benefits by adding the following paragraph:

Paragraph O – The employees covered by the Personnel By-Law shall be eligible to participate in any early retirement benefit program negotiated between May 1, 2000 and September 30, 2000, by the Board of Selectmen with any other collective bargaining group. Said eligibility, qualifications and benefits shall be subject to the eligibility, qualifications, and benefits established in the negotiated Memorandum of Agreement signed by the Board of Selectmen except that the Police Chief and Deputy Police Chief shall be limited to any program negotiated with the Superior Officers; the Fire Chief shall be limited to any program negotiated with the IAFF, and the remaining employees may only participate in a program negotiated with AFSCME or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to allow Personnel By-Law employees to participate in any early retirement program negotiated with the unions by the Board of Selectmen between May 1, 2000 and September 30, 2000, without the necessity of calling a Town Meeting to amend the Personnel By-Law.

Motion: The Finance Committee motioned to Amend Article 6 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:27 PM (5/3/00)
Article 6 was Adopted, as Amended. 7:27 PM (5/3/00)

Finance Committee's Amendment:

Paragraph O – The employees covered by the Personnel By-Law shall be eligible to participate in any early retirement

benefit program negotiated between May 1, 2000 and September 30, 2000, by the Board of Selectmen with Personnel By Law employees except that the Police Chief and Deputy Police Chiefs may accept a program negotiated with the Superior Officers; the Fire Chief may accept a program negotiated with the IAFF or take any other action relative thereto.

ARTICLE 7

To see if the Town will vote to accept the new Massachusetts General Laws, Chapter 41, Section 108P additional compensation for a certified Collector or Treasurer, or take any other action relative thereto.

Warren Carey
Treasurer/Collector

Executive Summary: In cities, towns or districts that accept the new Massachusetts General Laws Chapter 41, Section 108P, additional compensation of 10% of annual salary, up to a maximum of \$1000 is also provided to a collector or treasurer who completes the necessary training and receives certification as a Massachusetts Municipal Collector, Massachusetts Municipal Treasurer or Massachusetts District Treasurer from the Massachusetts Collectors and Treasurers Association. A person who has received certification for both offices may be compensated for only one certification. The officer must provide the Selectmen with proof of certification to receive the additional compensation, which ends if the certification is discontinued or withdrawn. The additional compensation is prorated for the year if an eligible person does not hold the office for the entire year.

Motion: The Finance Committee motioned to Adopt Article 7.

Voted: Article 7 was Adopted. 7:28 PM (5/3/00)

ARTICLE 8

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2000 to be expended by the Town Clerk for the purpose purchasing the items necessary for printing and installing permanent metal No Parking signs and poles on streets approved by the Board of Selectmen and permanent Handicap Parking signs and poles at Precinct 1- 1A, DPW; Precinct 2, Teen Center; Precinct 2A, Trahan School and Precinct 3A, Senior Center and to be installed by the Department of Public Works.

Elizabeth A. Carey
Town Clerk

Executive Summary: Every morning before and after an election the portable handicap parking signs and no parking signs are placed at or removed from their designated areas consuming valuable time from the custodians, DPW staff, and School Maintenance staff. There is also the issue of limited

storage space and costly maintenance of the portable signs. The permanent signs would avoid the necessary time to deliver and remove the signs, reduce the valuable time necessary to display the signs, avoid the storage problem and would be cost effective in maintaining the signs.

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate \$2000 for the purpose of Article 8.

Voted: Article 8 was Adopted. 7:29 PM (5/3/00)
**This is a FY2001 appropriation.

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2000.00 to the DPW Operating Account for the purpose of relining and stenciling the Handicap parking spaces and relining the parking spaces at the DPW, Teen Center, Senior Center, Town Hall, Library and Trahan School parking lots.

Elizabeth Carey
Town Clerk

Executive Summary: This would help the vehicle driver to distinguish the proper parking space to park their vehicle and would help control the flow of traffic, in a safe manner; especially during any election and during busy times at the above locations.

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate \$2000 for the purpose of Article 9.

Voted: Article 9 was Adopted. 7:30 PM (5/3/00)
**This is a FY2001 appropriation.

ARTICLE 10

Shall the Town vote to accept the new Massachusetts General Laws, Chapter 41, Section 19K, additional compensation for certified Town Clerks, or take any other action relative thereto.

Elizabeth Carey
Town Clerk

Executive Summary: In towns that accept the new Massachusetts General Law Chapter 41, Section 19K, a town clerk who completes the necessary training and receives certification as a Massachusetts Municipal Clerk from the Massachusetts Town Clerks' Association will now be paid additional compensation of 10 percent of the clerk's regular annual salary up to a maximum of \$1,000. To qualify, the clerk must provide the Selectmen with proof of certification. The additional compensation is prorated for the year if an eligible person does not hold the office of Town Clerk for the

entire year. If the certification is discontinued or withdrawn, the additional compensation ends.

Motion: The Finance Committee motioned to Adopt Article 10.

Voted: Article 10 was Adopted. 7:31 PM (5/3/00)

ARTICLE 11

To see if the Town of Tewksbury will vote to accept the provisions of sections sixty-one A sixty-one B of Chapter Thirty-One of the General Laws of Massachusetts.

Thomas M. Cooke and Others

Executive Summary: By accepting sections sixty-one A and sixty-one B of Chapter ThirtyOne of the Massachusetts Generals the Town would be able to select candidates from the Civil service list for police officer and firefighter positions who are over the age of thirty-two. Furthermore, the acceptance of sections sixty-one A and sixty-one B of Chapter Thirty One would require that police officer and firefighter candidates meet and maintain minimum health and physical fitness standards establishes by the Massachusetts Department of Personnel Administrations (Civil Service).

Motion: The Finance Committee motioned to Adopt Article 11.

The Board of Selectmen concurred.
Police Chief John Mackey supports the Adoption of Article 11.

Voted: Article 11 was Adopted. 7:34 PM (5/3/00)

ARTICLE 12

To see if the Town will vote to amend the Zoning By Law Section 3 Zoning Districts by rezoning from Residential one acre (R40) to Heavy Industrial (HI) Tewksbury Assessors Map 10, Lots 40, 41, 44, 45, 46, 54, 55, 56, 73 or take any other action relative thereto.

James Andella and Others

Executive Summary: This article seeks to rezone from Residential (R40) to Heavy Industrial (IH) the parcels of land known as a portion of Assessor's Map 10, Lots 40, 41, 44, 45, 46, 54, 55, 56, 73. The parcel contains approximately four plus acres of land and abuts Heavy Industrial zoned parcels. The property location is Laurier Avenue and Eagrett Avenue.

Please Note: Planning Board Public Hearing on this article April 24, 2000, 6:45 p.m. Town Hall.

Motion: Mr. James Andella motioned to Withdraw Article 12.

Voted: Article 12 was Withdrawn. 7:35 PM (5/3/00)

ARTICLE 13

To see if the Town will vote to amend the provisions of Section 4.6, USE REGULATION SCHEDULE, of the Zoning By law by adding thereto in the NOTES FOR USE REGULATION SCHEDULE, a new note (14); and to amend the provisions of Section 5.3, SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS, by adding thereto in the FOOTNOTES TO SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS, of the Zoning By law a new note (p), such amendment to read as follows:

Section 4.6 NOTES FOR USE REGULATION SCHEDULE

14. Special Permit to Construct Animal Shelters and Corrals
- 14.1 The housing and sheltering of horses, livestock and other domesticated animals shall be allowed in all R-40, R-80 and FA zoning districts by Special Permit from the Board of Appeals, subject to the following conditions:
- 14.1.1 No person shall erect or use as a stable any building unless such use is licensed by the Board of Health in accordance with its rules and regulations and complies with all applicable building codes and Zoning By-laws; provided, however, that in the event that any rule or regulation of the Board of Health pertaining to the issuance of animal permits is in conflict with the provisions of the Zoning By law, the provisions of the Zoning By law shall prevail.
- 14.1.2 All buildings used to shelter horses or other livestock shall have a ceiling at least seven (7') feet high but not less than one (1') foot above the head of any animal sheltered therein. Every roof shall be water and weather tight.
- 14.1.3 All shelters and corrals shall have sufficient drainage to prevent the collection of water inside said confines. No shelter or corral shall be located in an area subject to flooding.
- 14.1.4 All shelters and corrals shall be supplied with an adequate and potable water source.
- 14.1.5 Corrals shall be a minimum of 5,000 square feet and shall not include riding rings, tracks or pastureland. With three or more animals the minimum corral area shall be 3,000 square feet per horse.
- 14.1.6 The following land area shall be required in order to keep horses or livestock. The Board may require larger areas when it determines that special conditions exist peculiar to the location and the circumstances.
- | No. of Animals | Land Area | Upland Area |
|----------------|-----------|-------------|
| 2 or less | .5 acres | .25 acres |
| 3, 4, or 5 | 2 acres | 1.0 acres |
| 6 or more | 3 acres | 1.5 acres |

Section 5.3 FOOTNOTES TO SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS

- (p) In any R-40, R-80 or FA zoning district, no shelter or corral shall be closer to a lot line than the distances shown to the components listed in the following table. The distances shown are minimum distances and may be increased by the Board where required by conditions peculiar to a location or by zoning requirements.

	Shelter	Corral	Swine
Minimum Front Yard Setback (feet)	25'	25'	150'
Minimum Side Yard Setback (feet)	15'	15'	50'
Minimum Rear Yard Setback (feet)	15'	15'	50'

Gordon Neville and Others

Executive Summary: This article seeks to amend the provisions of Section 4.6, USE REGULATION SCHEDULE, of the Zoning By law by adding thereto in the NOTES FOR USE REGULATION SCHEDULE, a new note (14); and to amend the provisions of Section 5.3, SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS, of the Zoning By law by adding thereto in the FOOTNOTES TO SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS, a new note (p). These new sections would require that the housing and sheltering of horses, livestock and other domesticated animals be allowed in all R-40, R-80 and FA zoning districts only by Special Permit from the Board of Appeals. These sections further provide that no person shall erect or use as a stable any building unless such use is licensed by the Board of Health in accordance with its rules and regulations and complies with all applicable building codes and Zoning By laws.

Please Note: Planning Board Public Hearing on this article April 24, 2000, 6:45 p.m. Town Hall.

Motion: The Planning Board motioned for the Indefinite Postponement of Article 13.
The Board of Selectmen concurred.
Attorney Richard O'Neill motioned to Amend Article 13.

Voted: Attorney O'Neill's Amendment Failed.
7:55 PM (5/3/00)
Article 13 was Indefinitely Postponed.
7:55 PM (5/3/00)

ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to remove paragraph 3 (which erroneously states that the parcel Lot 61, Map 81 must become part of the contiguous premises. The grantee has never had "contiguous premises" as Lot 61, Map 81 has always been a separate lot in a separate name with a separate tax bill) contained in a deed from the Town of Tewksbury to Carol Maselli shown as Lot 61 on Assessors Map 81 Lots 227-231 Plan Book 24, Plan 23, Book 891, Page 468 in the North Middlesex Registry of Deeds. This article is also to see if the Town will vote to authorize payment to the Town of Tewksbury of the assessed value of the above described parcel for the sum of \$46,500 for the removal of paragraph 3 as established by the Board of

Assessors or do anything in relation thereto to allow clear and marketable title from the existing deed, upon payment to the Town of Tewksbury for the assessed value of \$46,500.

Brenda A. Scheipers and Others

Executive Summary: We are asking the town to remove paragraph 3 which erroneously states that the parcel (Lot 61, Map 81) must become part of the grantee's contiguous premises. The grantee has never had "contiguous premises" as Lot 61 has always been a separate lot in a separate name with a separate tax bill described in a deed to Carol Maselli, now of Wilmington, MA from the Town of Tewksbury and to authorize payment to the Town of Tewksbury for the assessed value of \$46,500 for the removal of erroneously stated paragraph 3. Taxes on Lot 61 continue to be paid by Carol Maselli now of Wilmington, MA.

Motion: The Finance Committee motioned for the Indefinite Postponement of Article 14.

The Board of Selectmen concurred.

It was voted to allow a non-resident the opportunity to speak to the Assembly. 7:56 PM (5/3/00)

Voted: Article 14 was Indefinitely Postponed.

8:01 PM (5/3/00)

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the May 1, 2000 Special Town Meeting, Sine Die, and this motion was Adopted at 8:02 PM. (5/3/00)

ATTEST:

ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, Chapter 41, Massachusetts General, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on May 1, 2000.

**APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING
MAY 1 & MAY 3, 2000**

<u>ARTICLE</u>	<u>FY 2001 RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Certain Sums of Money to Specific Accounts		\$168,096.00 Prev. Appropriated Monies	
2. Ryan School Furnishings		5,000.00 Selectmen Salary Acct.	
3. Group Health Insurance		900,000.00 E&D Account	
4. Group Health Insurance		200,000.00 Overlay Surplus	
5. Remodeling Town Hall			100,000.00
8. No Parking Signs (Printing & Installing)	\$2,000.00		
9. Parking Spaces (Relining & Stenciling)	\$2,000.00		
TOTAL RAISE & APPROPRIATE (FY 2001)	\$4,000.00		
TRANSFERS		\$173,096.00	
TRANSFER FROM E&D		900,000.00	
TRANSFER FROM OVERLAY SURPLUS		<u>200,000.00</u>	
TOTAL TRANSFERS		\$1,273,096.00	
BORROW			\$100,000.00

ATTEST:

ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Special Town Meeting

May 23, 2000

Tewksbury Memorial High School
320 Pleasant Street

Moderator James Coakley opened the May 23, 2000, Special Town Meeting at 7:00 P.M.

The Moderator called for a five minute Recess to allow voters, standing in line, to be checked in.

The Special Town Meeting Reconvened at 7:07 P.M.

Moderator Coakley called for a Moment of Silence for recently deceased Patricia Qua, an elected member and Chairman of the Library Trustees, a Governor appointee of the Tewksbury Housing Authority, a member of the Library Building Committee, a member of the Town Hall Annex Building Committee, a member of the Town Hall Space Committee and a Community Activist.

There were 443 Registered Voters and 13 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Article and this motion was Adopted at 7:08 PM.

ARTICLE 1

To see if the Town will vote to appropriate \$15,500,000.00 for the purpose of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, including the payment of all costs incidental and related thereto, to determine whether this appropriation shall be raised by borrowing or otherwise; and to

authorize the John W. Wynn Middle School Building Committee and the Town Manager to apply for and accept any grants or gifts available in connection with this project; provided however, that any expenditure voted under this article shall be contingent upon approval of a Proposition 2 ½ debt exclusion question at a regular or Special Town Election, or to take any other action relative thereto.

John W. Wynn Middle School Building Committee

Motion: Finance Committee Chairman, Ray Shaw, motioned to Adopt Article 1 and Raise by Borrowing \$15,500,000.00.
James Cutelis, Chairman of the Wynn Middle School Building Committee, concurred.
Scott Consaul, Chairman of the School Committee, supported the Adoption of Article 1.

The Moderator motioned to Move the Question and this motion was Adopted at 7:33 P.M.

Article 1 was Adopted. 100 YES 22 NO (2/3's vote required: 82) 7:33 P.M. May 23, 2000

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the May 23, 2000, Special Town Meeting and this motion was Adopted at 7:35 P.M.

ATTEST:
ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, Chapter 41, Massachusetts General, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on May 23, 2000.

APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING MAY 23, 2000

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, that any expenditure voted under this article shall be contingent upon approval of a Proposition 2 ½ debt exclusion question at a regular or Special Town Election.			\$15,500,000.00
TOTAL RAISE & APPROPRIATE	S- 0 -		
TOTAL TRANSFERS		S- 0 -	
BORROW			\$15,500,000.00

ATTEST:
ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Special Town Election Results

May 27, 2000

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precincts 1 and 1A, the Teen Center for Precinct 2, the Trahan School for Precinct 2A, the Town Hall for Precinct 3, the Senior Center for Precinct 3A, and the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 1,962 votes cast. Precinct 1 - 246; Precinct 1A - 280, Precinct 2 - 288, Precinct 2A - 251, Precinct 3 - 308, Precinct 3A - 306, and Precinct 4 - 283.

Precinct 1 - Ellen M. Keefe, Warden
Alice Golen, Clerk
Precinct 1A - Mary A. Casazza, Warden
Priscilla Marsh, Clerk
Precinct 2 - Bernice Sprague, Warden
Marie T. Magro, Clerk
Precinct 2A - Rosemarie Krugh, Warden
Ann M. Morelli, Clerk
Precinct 3 - Jean Ray, Warden
Warren Ray, Clerk
Precinct 3A - Rita Coyle, Warden
Mary Pilcher, Clerk
Precinct 4 - Mary Ann Nichols, Warden
Mary Pepin, Clerk

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	246	280	288	251	308	306	283	1,962

QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued for the purpose of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, including the payment of all costs incidental and related to?

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	0	0
Yes	192	181	180	188	234	190	187	1,352
No	54	99	108	63	74	116	96	610
Total	246	280	288	251	308	306	283	1,962

State Primary

September 19, 2000

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 2,062 votes cast. Precinct 1 - 244, Precinct 1A - 344, Precinct 2 - 305, Precinct 2A - 309, Precinct 3 - 198, Precinct 3A - 328, and Precinct 4 - 334.

- Precinct 1 - Ellen M. Keefe, Warden
Alice A. Carroll, Clerk
- Precinct 1A - Mary A. Casazza, Warden
Yolanda Luongo, Clerk
- Precinct 2 - Bernice Sprague, Warden
Marie T. Magro, Clerk
- Precinct 2A - Rosemarie Krugh, Warden
Bertha D'Amico, Clerk
- Precinct 3 - Jean Ray, Warden
Warren Ray, Clerk
- Precinct 3A - Rita Coyle, Warden
Mary Pilcher, Clerk
- Precinct 4 - Mary Ann Nichols, Warden
Rita O'Brien Dee, Clerk

DEMOCRATIC PARTY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	244	344	305	309	198	328	334	2062

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	48	65	50	58	45	88	72	426
Edward M. Kennedy	189	271	248	235	148	234	255	1580
Others	7	8	7	16	5	6	7	56
Total	244	344	305	309	198	328	334	2062

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	13	19	17	17	3	17	23	109
Martin T. Meehan	170	242	209	197	128	217	242	1405
Joseph F. Osbaldeston	26	36	24	30	10	26	17	169
Thomas P. Tierney	35	44	55	63	54	67	51	369
Others	0	3	0	2	3	1	1	10
Total	244	344	305	309	198	328	334	2062

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	44	56	49	50	22	59	59	339
Patricia A. Dowling	157	218	196	181	139	199	210	1300
Mary-Ellen Manning	43	70	59	78	37	70	65	422
Others	0	0	1	0	0	0	0	1
Total	244	344	305	309	198	328	334	2062

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	66	80	70	72	36	87	76	487
Susan C. Tucker	178	261	233	235	161	238	257	1563
Others	0	3	2	2	1	3	1	12
Total	244	344	305	309	198	328	334	2062

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3A	4	Total
Blanks	5	2	3	6	5	6	27
James R. Miceli	199	306	261	256	271	264	1557
Salvatore P. Marino	40	36	39	47	52	63	277
Others	0	0	2	0	0	1	3
Total	244	344	305	309	328	334	1864

Precinct	3	Total
Blanks	33	33
David M. Nangle	163	163
Others	2	2
Total	198	198

CLERK OF COURTS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	43	62	56	49	20	57	55	342
Edward J. Sullivan	161	213	187	195	136	200	196	1288
Dennis Michael Sullivan	40	68	60	63	42	70	83	426
Others	0	1	2	2	0	1	0	6
Total	244	344	305	309	198	328	334	2062

REGISTER OF DEEDS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	64	99	80	84	41	103	86	557
Richard M. Howe, Jr.	178	244	223	224	156	223	246	1494
Others	2	1	2	1	1	2	2	11
Total	244	344	305	309	198	328	334	2062

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	29	50	48	37	14	51	46	275
Dean J. Bruno	8	21	10	15	5	17	19	95
John R. Buonono	25	23	23	27	10	17	41	166
Thomas B. Concannon, Jr.	5	2	3	11	11	8	7	47
Tara DeCristofaro	8	17	19	24	11	21	20	120
Francis X. Flaherty	18	34	41	31	22	25	25	196
Melissa J. Hurley	20	30	27	31	14	30	33	185
Robert Wesley Keough	46	59	47	52	23	46	38	311
L. Paul Lucero	8	2	19	14	9	5	17	74
Ed McMahon	77	106	68	67	78	108	87	591
Others	0	0	0	0	1	0	1	2
Total	244	344	305	309	198	328	334	2062

LIBERTARIAN PRIMARY**PRECINCT TOTALS**

Precinct	1	1A	2	2A	3	3A	4	Total
	1	0	2	0	1	2	2	8

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	0	0
Carla A. Howell	1	0	2	0	1	2	2	8
Others	0	0	0	0	0	0	0	0
Total	1	0	2	0	1	2	2	8

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	0	2	0	1	1	2	7
Others	0	0	0	0	0	1	0	1
Total	1	0	2	0	1	2	2	8

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	0	2	0	1	2	2	8
Others	0	0	0	0	0	0	0	0
Total	1	0	2	0	1	2	2	8

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	0	2	0	1	2	2	8
Others	0	0	0	0	0	0	0	0
Total	1	0	2	0	1	2	2	8

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3A	4	Total
Blanks	1	0	2	0	1	1	5
Others	0	0	0	0	1	1	2
Total	1	0	2	0	2	2	7

Precinct	3	Total
Blanks	1	1
Others	0	0
Total	1	1

CLERK OF COURTS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	0	2	0	1	2	2	8
Others	0	0	0	0	0	0	0	0
Total	1	0	2	0	1	2	2	8

REGISTER OF DEEDS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	0	2	0	1	2	2	8
Others	0	0	0	0	0	0	0	0
Total	1	0	2	0	1	2	2	8

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	0	2	0	1	2	2	8
Others	0	0	0	0	0	0	0	0
Total	1	0	2	0	1	2	2	8

REPUBLICAN PARTY**PRECINCT TOTALS**

Precinct	1	1A	2	2A	3	3A	4	Total
	49	53	34	65	59	48	44	352

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	13	17	3	20	21	13	13	100
Jack E. Robinson III	36	33	27	42	34	34	31	237
Others	0	3	4	3	4	1	0	15
Total	49	53	34	65	59	48	44	352

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	42	36	27	34	40	36	33	248
LaPlante	4	6	7	10	9	10	0	46
Others	3	11	0	21	10	2	11	58
Total	49	53	34	65	59	48	44	352

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	49	46	31	58	54	46	38	322
Others	0	7	3	7	5	2	6	30
Total	49	53	34	65	59	48	44	352

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	48	48	31	59	52	46	38	322
Others	1	5	3	6	7	2	6	30
Total	49	53	34	65	59	48	44	352

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3A	4	Total
Blanks	48	47	31	58	46	37	267
Others	1	6	3	7	2	7	26
Total	49	53	34	65	48	44	293

Precinct	3	Total
Blanks	53	53
Others	6	6
Total	59	59

CLERK OF COURTS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	48	48	31	60	51	46	37	321
Others	1	5	3	5	8	2	7	31
Total	49	53	34	65	59	48	44	352

REGISTER OF DEEDS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	49	48	31	60	51	47	40	326
Others	0	5	3	5	8	1	4	26
Total	49	53	34	65	59	48	44	352

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	12	9	6	18	15	13	8	81
Lee Johnson	37	44	27	46	42	34	34	264
Others	0	0	1	1	2	1	2	7
Total	49	53	34	65	59	48	44	352

TOTAL TALLY

Precinct	1	1A	2	2A	3	3A	4	Total
Democrat	244	344	305	309	198	328	334	2062
Libertarian	1	0	2	0	1	2	2	8
Republican	49	53	34	65	59	48	44	352
Total	294	397	341	374	258	378	380	2422

State Primary Recount

September 30, 2000

On this 30th day of September, 2000 commencing at 1:00 p.m., we, the Board of Registrars, recounted the votes cast in the September 19, 2000, State Primary Election, Democratic, for the Office of the Register of Probate, Middlesex County according to the laws of the Commonwealth of Massachusetts.

We found all ballots and materials properly retained in custody, as directed by the aforesaid laws.

We have determined the results of the recount to be as follows:

Candidate	Result
Dean J. Bruno	90
John R. Buonomo	156
Thomas B. Concannon, Jr.	37
Tara DeCristofaro	109
Francis X. Flaherty	175
Melissa J. Hurley	172
Robert Wesley Keough	291
L. Paul Lucero	64
Ed McMahon	516
Blanks	256
Others	1
Total Ballots Cast	1,867

All ballots and materials of the September 19, 2000 State Primary Election and the September 30, 2000 recount of votes are given to the custody of Elizabeth A. Carey, Town Clerk.

Respectfully,
 Board of Registrars
 Beverly A. Bennett, Chairman
 Edward D. Creamer
 Robert A. Hunter
 Elizabeth A. Carey, Clerk

TOWN OF TEWKSBURY STATE PRIMARY RECOUNT SEPTEMBER 30, 2000 REGISTER OF PROBATE TOTAL TALLY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	28	49	48	35	xxxx	50	46	256
Dean J. Bruno	8	21	10	15	xxxx	17	19	90
John R. Buonomo	25	23	23	27	xxxx	17	41	156
Thomas B. Concannon, Jr.	5	3	3	11	xxxx	8	7	37
Tara Decristofaro	8	17	19	24	xxxx	21	20	109
Francis X. Flaherty	18	34	41	32	xxxx	25	25	175
Melissa J. Hurley	20	30	28	31	xxxx	30	33	172
Robert Wesley Keough	48	61	46	52	xxxx	46	38	291
L. Paul Lucero	8	2	19	14	xxxx	4	17	64
Ed McMahon	77	105	68	69	xxxx	110	87	516
Others	0	0	0	0	xxxx	0	1	1
Total	245	345	305	310	xxxx	328	334	1,867

A TRUE COPY ATTEST:
 ELIZABETH A. CAREY CMMC
 TOWN CLERK

Special Town Meeting

October 3, 2000

Tewksbury Memorial High School
320 Pleasant Street

Moderator James Coakley opened the October 3, 2000 Special Town Meeting at 7:30 P.M.

The Moderator designated the visitor's section.

The Moderator introduced Russell Morin and Matt Crouch, Troop 41, Tewksbury Baptist Church, who are working to receive the Boy Scout Citizenship Badge and are continuing their efforts to become Eagle Scouts.

There were 292 registered voters and 29 visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:31 PM

ARTICLE 1

To see if the Town will vote to transfer from the E&D account the total sum or \$922,830 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 1999 to balance the FY01 budget.

Motion: The Finance Committee motioned to amend Article 1 and Adopt Article 1, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:32 PM (10/3/00)
Article 1 was Adopted, as Amended, by the required ¾'s vote.
40 YES -0- NO Unanimous Vote.
7:33 PM (10/3/00)

AMENDMENT: I move to amend Article 1 by deleting the sum of \$922,830 and replacing it with the sum of \$985,330.

ARTICLE 2

To see if the Town will vote to rescind the action taken at the 2000 Annual Town Meeting on Article 5 and to see if the Town will vote to raise and appropriate for its necessary purposes hereinafter designated, and determining that the same be expended only for such purposes by the respective departments and boards and commissions as follows:

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
1. Moderator						
Salaries	500	500	500	500	500	500
New Employees	0	0	0	0	0	0
Operating	15	100	100	100	100	100
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	515	600	600	600	600	600
2. Selectmen						
Salaries	24108	33457	33457	30000	30000	30,000
New Employees	0	0	0	0	0	0
Operating	68067	77375	78044	78044	78044	78,044
Out/State Travel	0	0	0	0	0	0
Line Items(Legal/NMCOG)	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	92175	110832	111501	108044	108044	108,044
3. Town Manager						
Salaries	203635	282396	286827	286827	286827	286,827

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
New Employees	61926	0	0	0	0	0
Operating	3510	4107	3990	3990	3990	3,990
Out/State Travel	0	0	0	0	0	0
Line Items						
Rubbish Collection	0	0	0	0	0	0
Rubbish Disposal	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	269071	286503	290817	290817	290817	290,817
4. Administrative Services						
Salaries	78757	86756	86418	86418	86418	86,418
New Employees	0	0	27953	0	0	0
Operating	4782	21400	24300	7800	7800	7,800
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	680	2000	1700	1200	1200	1,200
(Dept. Total)	84219	110156	140371	95418	95418	95,418
5. Finance Committee						
Salaries	2481	3090	3090	3090	3090	3,090
New Employees	0	0	0	0	0	0
Operating	1114	1560	1560	1560	1560	1,560
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	3595	4650	4650	4650	4650	4,650
6. Reserve Fund						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	0	91205	100000	100000	100,000	100,000
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	0	91205	100000	100000	100,000	100,000
7. Accounting Dept.						
Salaries	135169	152875	148841	145341	145341	145,341
New Employees	0	0	0	0	0	0
Operating	2663	5015	7543	7243	7243	7,243
Out/State Travel	0	0	0	0	0	0
Line Items(Recd Binding)	0	0	0	0	0	0
Outlay	680	500	0	0	0	0
(Dept. Total)	138512	158390	156384	152584	152584	152,584
8. Computer Services						
Salaries	85283	93915	96168	96168	96168	96,168
New Employees	0	0	27953	0	0	0
Operating	49741	50700	71200	66200	66200	66,200
Out/State Travel	0	0	1500	0	0	0
Line Items	0	0	0	0	0	0
Outlay	52712	75000	96700	67000	67000	67,000
(Dept. Total)	187736	219615	293521	229368	229368	229,368
9. Assessors						
Salaries	207018	237430	249762	247043	247043	247,043

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
New Employees	0	0	0	0	0	0
Operating	17568	24450	26400	26400	26400	26,400
Out/State Travel	0	0	0	0	0	0
Line Items(Reval.)	0	0	0	0	0	0
Outlay	0	500	0	0	0	0
(Dept. Total)	224586	262380	276162	273443	273443	273,443
10. Treasurer-Collector						
Salaries	307747	334193	331537	331537	331537	331,537
New Employees	0	0	22143	11809	11809	11,809
Operating	153484	214700	214700	214700	214700	214,700
Out/State Travel	0	0	0	0	0	0
Line Items(Book Bind.)	0	0	0	0	0	0
Employee Training Sem.	0	0	0	0	0	0
Outlay	0	11848	8000	8000	8000	8,000
(Dept. Total)	461231	560741	576380	566046	566046	566,046
11. Town Counsel						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	75433	95093	95000	95000	95000	95,000
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	75433	95093	95000	95000	95000	95,000
12. Personnel Review Board						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	0	200	200	200	200	200
Out/State Travel	0	0	0	0	0	0
Line Items(Print.By-law)	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	0	200	200	200	200	200
13. Town Clerk						
Salaries	155011	171942	182225	176878	177878	177,878
New Employees	0	0	0	0	0	0
Operating	11495	12644	13900	13900	13900	13,900
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	6277	0	0	0	0
(Dept. Total)	166506	190863	196125	190778	191778	191,778
14. Election						
Salaries	23450	17394	28184	28184	28184	28,184
New Employees	0	0	0	0	0	0
Operating	14998	5750	6700	6700	6700	6,700
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	38448	23144	34884	34884	34884	34,884
15. Board of Registrars						
Salaries	2650	2650	2650	2650	2650	2,650
New Employees	0	0	0	0	0	0

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
Operating	1656	2270	2430	2430	2430	2,430
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	4306	4920	5080	5080	5080	5,080
16. Conservation Commission						
Salaries	2828	37276	43488	39888	3276	3,276
New Employees	0	0	0	0	0	0
Operating	741	2400	2400	2400	2400	2,400
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	3569	39676	45888	42288	5676	5,676
17. Planning & Conservation(D)						
Salaries	106038	103285	105515	104415	141027	144,627
New Employees	0	0	0	0	0	0
Operating	7513	8650	11900	9500	9500	9,500
Out/State Travel	0	0	0	0	0	0
Line Items(N.M.A.C.)	0	0	0	0	0	0
Outlay	3000	1000	2419	0	0	0
(Dept. Total)	116551	112935	119834	113915	150527	154,126**
18. Board of Appeals						
Salaries	2393	4000	4000	4000	4000	4,000
New Employees	0	0	0	0	0	0
Operating	1572	1800	1800	1800	1800	1,800
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	3965	5800	5800	5800	5800	5,800
19. Aux. Buildings						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	3958	19000	38512	38512	38512	38,512
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	3958	19000	38512	38512	38512	38,512
20. Cable Television						
Salaries	2353	2885	2500	2500	2885	2,885
New Employees	0	0	0	0	0	0
Operating	2425	10075	10460	10460	10075	10,075
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	4778	12960	12960	12960	12960	12,960
21. Town Hall						
Salaries	20139	20951	20951	20951	20951	20,951
New Employees	0	0	6589	0	0	0
Operating	56837	57286	56929	56929	56929	56,929
Out/State Travel	0	0	0	0	0	0

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
Line Items	0	0	0	0	0	0
Outlay	1603	0	50000	0	0	0
(Dept. Total)	78579	78237	134469	77880	77880	77,880
22. Police Dept.						
Salaries	3743991	4251068	4521116	4378997	4383938	4,383,938
New Employees	0	0	25117	0	0	0
Operating	225598	254960	321787	261891	261891	261,891
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	103858	133400	318930	157000	196903	196,903
(Dept. Total)	4073447	4639428	5186950	4797888	4842732	4,842,732
23. Auxiliary Police						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	1637	1850	1920	1820	1820	1,820
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	1637	1850	1920	1820	1820	1,820
24. Fire Dept.						
Salaries	3110258	3230018	3281205	3225525	3230466	3,230,466
New Employees	0	0	149337	0	0	0
Operating	270050	164590	229240	197240	197240	197,240
Out/State Travel	0	0	0	0	0	0
Line Items(Mutual Aid)	0	0	0	0	0	0
Fire Alarm Maint.	0	0	0	0	0	0
North Station Maint.	0	0	0	0	0	0
Engine Repairs	0	0	0	0	0	0
Fire Prev. Wk.	0	0	0	0	0	0
Ambulance Billing	0	0	0	0	0	0
Physicals	0	0	0	0	0	0
Outlay	4800	110387	389258	155028	155028	155,028
(Dept. Total)	3385108	3504995	4049040	3577793	3582734	3,582,734
25. Building Dept.						
Salaries	271072	275022	294626	298726	298726	298,726
New Employees	0	0	0	0	0	0
Operating	8968	10655	14340	9340	10940	10,940
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	1936	0	0	0	0	0
(Dept. Total)	281976	285677	308966	308066	309666	309,666
26. Emergency Management						
Salaries	3704	4025	4025	4025	4025	4,025
New Employees	0	0	0	0	0	0
Operating	7463	12020	14538	14538	14538	14,538
Out State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	5000	0	0	0
(Dept. Total)	6500	16045	23563	18563	18563	18,563

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
27. Dog Officer						
Salaries	43545	45430	47703	46703	46703	46,703
New Employees	0	0	0	0	0	0
Operating	3399	4000	4800	4000	4000	4,000
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	800	0	0	0	0	0
(Dept. Total)	47744	49430	52503	50703	50703	50,703
28. Parking Clerk						
Salaries	0	0	2000	0	0	0
New Employees	0	0	0	0	0	0
Operating	1003	2705	1565	1565	1565	1,565
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	1003	2705	3565	1565	1565	1,565
29. School Dept.						
Salaries	15726200	18325742	19801504	19025742	19200742	19,268,242
New Employees	0	0	0	0	0	0
Operating	5678204	6271149	7137308	6682466	6682466	6,682,466
Out/State Travel	3877	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	152485	102019	90702	90702	90702	90,702
(Dept. Total)	21560766	24698910	27029514	25798910	25973910	26,041,410
30. Special School Projects						
Salaries	2808	4000	4000	4000	4000	4,000
New Employees	0	0	0	0	0	0
Operating	0	200	200	200	200	200
Out/State Travel	0	0	0	0	0	0
Line Items(Boiler Repl.)	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	2808	4200	4200	4200	4200	4,200
31. Public Works Dept.						
Salaries	1945830	2020312	2069292	2068492	2068492	2,068,492
New Employees	0	0	138062	30950	30950	30,950
Operating	1410369	1554215	1616400	1540758	1540758	1,540,758
Out/State Travel	0	0	0	0	0	0
Line Items					0	0
Town Shr.Lowell Sewer	0	0	0	0	0	0
Snow/Ice Control	0	0	0	0	0	0
Sewer/Well Proj.	0	0	0	0	0	0
Testing of Wells	0	0	0	0	0	0
Purchase of Water	0	0	0	0	0	0
Lar. Wtr. Meter Repl.	0	0	0	0	0	0
Sewer Coordinator	0	0	0	0	0	0
Wtr./Swr. Billing	0	0	0	0	0	0
Road Resurfacing	0	0	0	0	0	0
L.A./F.E. Loader	0	0	0	0	0	0
Hol./Dec. Acct.	0	0	0	0	0	0
Outlay	77372	256965	469864	140017	140017	140,017
(Dept. Total)	3433571	3831492	4293618	3780217	3780217	3,780,217

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
32. Street Lighting						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	119952	138529	138529	138529	138529	138,529
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	119952	138529	138529	138529	138529	138,529
33. Cemeteries						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	1600	1600	1600	1600	1600	1,600
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	1600	1600	1600	1600	1600	1,600
34. Snow & Ice						
(Dept. Total)	232602	200004	200005	200005	200005	200,005
35. Solid Waste						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	1688358	2324905	2345905	2345905	2345905	2,345,905
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	1688358	2324905	2345905	2345905	2345905	2,345,905
36. Foster School/Sewer Projects						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	0	0	0	0	0	0
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	0	0	0	0	0	0
37. Board of Health						
Salaries	148565	176327	189729	183683	183683	183,683
New Employees	0	0	0	0	0	0
Operating	21049	28900	40900	32200	33700	33,700
Out/State Travel	0	0	800	0	0	0
Line Items(MntlHlth/HazWst)	0	0	0	0	0	0
Hazd. Waste	0	0	0	0	0	0
Outlay	963	0	1000	0	0	0
(Dept. Total)	170577	205227	232429	215883	217383	217,383
38. Council on Aging						
Salaries	109249	121051	127560	125879	126379	126,379
New Employees	0	0	23359	0	0	0
Operating	46600	53422	57793	54793	54793	54,793
Out/State Travel	0	0	0	0	0	0
Line Items(Jan. Serv.)	0	0	0	0	0	0
Merr. Val. Homecare	0	0	0	0	0	0

	<u>FY99 Actual 2/5/2000</u>	<u>FY2000 Town Adopted 36561</u>	<u>FY2001 Dept Requests 36561</u>	<u>FY2001 Town Mgr. Recom 08/17/2000</u>	<u>FY2001 FinCom Recom</u>	<u>Oct. 3, 2000 Voted</u>
Ann. Christ. Dinner	0	0	0	0	0	0
Retired Sr. Vol. Prog.	0	0	0	0	0	0
Outlay	0	6744	751	751	751	751
(Dept. Total)	155849	181217	209463	181423	181923	181,923
39. Veterans						
Salaries	46513	51177	53852	53852	53852	53,852
New Employees	0	0	0	0	0	0
Operating	0	0	0	0	0	0
Out/State Travel	0	0	0	0	0	0
Line Items(Vet. Aid)	84116	66000	80000	80000	80000	80,000
Outlay	0	0	0	0	0	0
(Dept. Total)	130629	117177	133852	133852	133852	133,852
40. Exceptional Children						
Salaries	16136	18195	19865	19865	21365	21,365
New Employees	0	0	0	0	0	0
Operating	10798	10752	12900	11000	11000	11,000
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	26934	28947	32765	30865	32365	32,365
41. Patriotic Activities Committee						
Salaries	0	0	0	0	0	0
New Employees	0	0	0	0	0	0
Operating	24969	36000	38000	36000	36000	36,000
Out/State Travel	0	0	0	0	0	0
Line Items	0	0	0	0	0	0
Outlay	0	0	0	0	0	0
(Dept. Total)	24969	36000	38000	36000	36000	36,000
42. Homecoming Committee						
Salaries	0	0	0	0	0	0
Operating	12241	15300	15300	15300	15300	15,300
Outlay	0	0	0	0	0	0
(Dept. Total)	12241	15300	15300	15300	15300	15,300
43. Library						
Salaries	426453	582672	640581	640581	617581	617,581
New Employees	0	0	101539	0	23000	23,000
Operating	170577	250250	303750	268250	268250	268,250
Out/State Travel	0	0	0	0	0	0
Line Items(Automation)	0	0	0	0	0	0
Outlay	0	0	18000	0	0	0
(Dept. Total)	597030	832922	1063870	908831	908831	908,831
44. Library Building Committee						
Salaries	736	250	250	250	250	250
Operating	326	50	50	50	50	50
Outlay					0	0
(Dept. Total)	1062	300	300	300	300	300
45. Recreation Dept.						
Salaries	74041	97133	102072	102072	104072	104,072
New Employees	0	0	0	0	0	0

	FY99 Actual 2/5/2000	FY2000 Town Adopted 36561	FY2001 Dept Requests 36561	FY2001 Town Mgr. Recom 08/17/2000	FY2001 FinCom Recom	Oct. 3, 2000 Voted
Operating	44918	63900	68800	56400	56400	56,400
Out/State Travel	0	0	0	0	0	0
Line Items(Programs)	0	0	0	0	0	0
Outlay	12116	0	0	0	0	0
(Dept. Total)	131075	161033	170872	158472	160472	160,472
DEPT. TOTALS	38045487	43666793	48176867	45144957		
46. Unclassified						
Maturing Debt	3248080	3245522	3359000	3359000	3359000	3,359,000
Interest-Maturing Debt	1712703	1753962	2120300	2120300	2120300	2,120,300
Interest Temporary Loans	131826	300000	178000	190000	190000	190,000
Regional Vocational School	3420465	3060435	2975544	2975544	2975544	2,975,544
Occupational Injury Resv.	93588	40000	40000	40000	40000	40,000
Unemployment Compensation	3833	16130	16130	16130	16130	16,130
Group Insurance	3040797	3440797	5118688	5118688	5118688	5,118,688
Medicare Tax	188554	207000	240000	275000	275000	275,000
Fire/Liability Ins.	244407	252458	260338	290338	290338	290,338
County Retire. Asses	1645309	1734741	1736322	1731643	1731643	1,731,643
(Dept. Total)	13729562	14051045	16044322	16116643	16116643	16,116,643
ATM TOTAL BUDGET	51775049	57717838	64221189	61261600	61494485	61,565,585

Salaries	32,283,908
Operating	28,622,076
Outlay	659,601
TOTAL	61,565,585

Executive Summary: The purpose of this article is to rescind action taken at the 2000 Annual Town Meeting affecting the Town's budget for FY01 now that the Town revenues have become more definitive, and adopt a final budget for FY01.

Motion: The Finance Committee motioned to Rescind Article 5 of the May 1, 2000 Annual Town Meeting and this motion was Adopted.

7:35 PM (10/3/00)

The Finance Committee motioned to Raise & Appropriate and Adopt Article 2, as Amended and Recommended by the Finance Committee.

AMENDMENT: Adopt as Recommended by Finance Committee as Amended
Change School Salaries from \$19,200,742 to \$19,268,242.
School Total \$26,041,410
Budget Total \$61,561,985

Voted: The Finance Committee's Amendment was Adopted.

7:40 PM (10/3/00)

The Moderator informed the Assembly that he would read the Departments listed under Article 2 and if any voter wished to speak on any Department, to call out Debate.

Departments marked for Debate were (17) Planning & Conservation and (22) Police Department.

Voted: All Departments not called for Debate were Adopted , per the Finance Committee's Recommendations.

7:40 PM (10/3/00)

22. Planning & Conservation:

Motion & Votes:

The Finance Committee motioned to Raise & Appropriate the Total \$150,527.

This motion Failed.

7:46 PM (10/3/00)

Lucio Barinelli, Chairman Conservation Commission, motioned to add a line item of \$3600 for a car allowance for the Conservation Administrator and the total budget figure for the Planning & Conservation would be \$154,126**.

Town Auditor, Donna Walsh, recommended that the \$3600 be put in the Salary Account.

Mr. Barinelli's motion was Adopted, with Mrs. Walsh's recommendation.

7:47 PM (10/3/00)

Ray Shaw motioned to Amend by Transferring \$3600 from the Wetland Protection Fund to reduce the tax rate to balance the budget.

Mr. Shaw's motion Failed.

7:47 PM (10/3/00)

22. Police Department

Motion & Votes:

The Finance Committee motioned to Raise & Appropriate a Police Department Total \$4,842,732 and this motion was Adopted.

7:50 PM (10/3/00)

It was voted to Raise & Appropriate the complete FY2001 Finance Committee Budget Recommendation, as Amended.

7:50 PM (10/3/00)

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, Chapter 41, Massachusetts General, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on October 3, 2000

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – OCTOBER 3, 2000

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Reduce the Current Tax Levy		985,330 E&D Account	
2. Budget (Includes Reserve Fund-\$100,000.00) (Note: The vote under Article 2 included Rescinding the budget amount voted under Article 5, May 1, 2000, Annual Town Meeting in the amount of \$57,717,838.00)	61,565,585.00*		
4. Additional Funds to be Added to Art.8, 1999 ATM (South Fire Station)			160,000.00
5. Pay Outstanding/Late Bills	1,747.29		
11. Salary Increases Personnel By-Law	107,080.00		
12. Future Labor Agreement Superior Officers Police Dept. Placed in an Escrow Account	43,087.00		
13. Future Labor Agreement Interna'l Assoc, Firefighters Fire Dept. Placed in an Escrow Account	92,884.00		
14. Future Labor Agreement AFSCME Placed in an Escrow Account	121,772.00		
15. Future Labor Agreement Interna'l Brotherhood Police Officers Placed in an Escrow Account	62,291.00		
Internat'l Brotherhood Police Officers Salary Adjustment	74,000.00		
<hr/>			
TOTAL RAISE & APPROPRIATE	\$ 62,068,446.29		
<hr/>			
TOTAL TRANSFERS FROM E&D		\$985,330.00	
<hr/>			
BORROW			\$160,000.00
<hr/>			

APPROPRIATION CERTIFICATE-FISCAL 2001

Tax Levy (Total Raise & Appropriate)	\$62,068,446.29
Reduce Tax Levy (Article 1 Transfer From E&D)	<u>985,330.00</u>
Total Appropriation	\$63,053,776.29

ATTEST:
ELIZABETH A. CAREY, CMMC,
TOWN CLERK

ARTICLE 3

To see if the Town will authorize the appropriation of the \$416,000 from the sale of the Foster School to be utilized for the making of improvements to Tewksbury Memorial High School, the Center School, the Dewing School and any other municipal facilities for the purpose of providing alternative housing for the Tewksbury School Department during the renovation of the Wynn Middle School. Said funds may also be used for the replacement of the D corridor lockers at Tewksbury Memorial High School and the installation of local area networking (LAN) in the North Street, Trahan, Dewing, Ella Flemings and Heath Brook Schools.

Town Manager

Executive Summary: The intent of this article is to appropriate the proceeds from the sale of the Foster School to various capital projects of the School Department which is in keeping with the intent of the article adopted at the 1999 Annual Town Meeting authorizing the sale of the Foster School.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 3 and this motion was Adopted.
7:51 PM (10/3/00)

ARTICLE 4

To see if the Town will vote to appropriate and raise by borrowing the sum of one hundred sixty thousand dollars(\$160,000) to be added to the sum of Article 8 of the 1999 Annual Town Meeting for the design, engineering, construction, supervision of construction, equipping and furnishing of a new fire station, including site development and costs incidental and related thereto; said facility to be built upon Town owned land located on South Street adjacent to the existing South Street Fire Station, that to raise and appropriate, the Treasurer, with approval of the Selectmen, be authorized to borrow one hundred sixty thousand dollars (\$160,000) under and pursuant to Chapter 44, Section 7(3) of the Massachusetts Laws as amended, or any other enabling authority, and to issue bonds or notes of the Town therefor. The Town Manager and the South Fire Station Building Committee shall have full power and authority to carry out the project described in this vote and to enter into contracts and expend the money appropriated or otherwise made available for such purposes; provided that this vote shall not be part of the Proposition 2 1/2 debt exclusion vote adopted in June, 1999 or take any other action thereto:

Town Manager

Executive Summary: The intent of this article is to cover the site improvements, furnishings and contingency account for the new South Fire Station. Due to the economy and the lack of competitive bids, the bid for this project exceeded the architect's estimate. The South Fire Station Building Committee has tried to reduce these costs by deleting certain work from the general contract to be performed by other

contractors and the Department of Public Works at a reduced cost. Furthermore, the Committee has incorporated the radio antenna for this facility into a new cellular "flagpole" tower saving this expense while creating a revenue source from cellular companies that will offset this additional cost in the next three years. Finally, this cost will not be excluded under Proposition 2 1/2.

Motion: The Finance Committee motioned to Adopt Article 4.

Voted: Article 4 was Adopted.
37 YES -0- NO Unanimous Vote.
7:52 PM (10/3/00)

ARTICLE 5

To see if the Town will vote to raise and appropriate the sum of \$1,747.29 to pay outstanding bills of previous years or take related action.

Public Works Gas/Diesel	A&B Automotive	92.31
Public Works Machinery	A&B Automotive	160.00
Council on Aging Utilities	Media One	103.59
Fire Dept. (clothing allowance)	Galls, Inc.	100.97
School Dept:	Bonnie Hyslip	118.60
	Costa Fruit & Produce Co.	259.22
	Transportation Reimbursement	912.60
		1,747.29

Town Manager

Executive Summary: According to law, bills that are late or lacked available funds from prior fiscal years must be submitted and approved by a Town Meeting.

Motion: The Finance Committee motioned to Adopt Article 5.

The Moderator informed the Assembly that the School Dept. item(s) required a 9/10's vote, and seeing that there is no controversy he would take the entire article as a 9/10's vote.

Voted: Article 5 was Adopted.
32 YES -0- NO Unanimous vote.
7:54 PM (10/3/00)

ARTICLE 6

To see if the Town will vote to amend the Zoning By Law Schedule Section 5.3, Lot Coverage and Dimensional Requirements, Paragraph 6 Maximum height a. Dwellings (stories), and c. other buildings (stories) from:

	CDD
a. Dwellings (stories)	2.5
c. Other buildings (stories)	(s)
To:	
a. Dwellings (stories)	3
c. Other buildings (stories)	3

And further to amend the Zoning By Law Schedule 5.3, paragraph 6 from:

	CDD	
D. Other buildings (feet)	(s)	
To:		
D. Other buildings (fcet)	35'	
		Town Manager

Executive Summary: This amendment will allow for 3 story multi-family buildings and will correct the omission of footnote (s) in the by-law not addressing the number of stories allowed in a Community Development District. Traditionally, some buildings in a Community Development District require three stories to maintain continuity within the operation of the facility. This amendment allows for an adequate number of stories for the buildings without changing the 35' height limitation.

Motion: The Finance Committee deferred to the Planning Board and the Town Manager.
The Planning Board motioned to Adopt Article 6, and the Town Manager concurred.
Mr. Keith Rauseo motioned to Amend article 6.

The Moderator motioned to Move the Question and this motion was Adopted. 8:06 PM (10/3/00)

Voted: Mr. Rauseo's Amendment Failed.
8:07 PM (10/3/00)
The Planning Board's motion to Adopt Article 6 was Adopted.
50 YES 9 NO (2/3's vote required=40)
8:08 PM (10/3/00)

ARTICLE 7

To see if the Town will vote to amend the Zoning By Law Section 4.9 Community Development District, Section 4.9.4 Site Plan Special Permit Requirements, paragraph (a) From,

(a) Minimum Area of Development: The total area of each CDD development lot shall not be less than twelve acres of contiguous property.

To read as follows:

(a) Minimum Area of Development: The total area of each CDD development lot shall not be less than twelve acres of contiguous property. The Planning Board may waive the site access requirements of 150 feet of frontage on a public way to a minimum of 40 feet of frontage on a public way providing that a suitable private access road into the site area can be constructed with the reduced frontage.

Town Manager

Executive Summary: The additional language to section 4.9.4(a) of the Zoning By Law, will allow the Planning Board to waive site access requirements of 150' of frontage on a

public way, in the Community Development District, when it has been determined that the way in existence provides for sufficient width, suitable grades and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land; and that the waiver is in the public interest and not inconsistent with the intent and purpose of the Zoning By Law. This waiver is permitted in a Multi-family District which is a model for the Community Development District.

Motion: The Finance Committee deferred to the Planning Board.
The Planning Board motioned to Adopt Article 7.
Mr. Paul Fansel motioned to Indefinitely Postpone Article 7.

Voted: Mr. Fansel's motion for Indefinite Postponement Failed. 8:11 PM (10/3/00)
The Planning Board's motion to Adopt Article 7 was Adopted.
153 YES 29 NO (2/3's vote required=122)
8:14 PM (10/3/00)

ARTICLE 8

To see if the Town will vote to amend the Zoning By Law Section 4.9 Community Development District, Section 4.9.4(h) Site Plan Special Permit Requirements, paragraph (2) From,

(2) Acreage devoted to Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the development's acreage devoted to such use. The remaining acreage must be reserved for Long-Term Care Facility and/or Assisted Living Facility use. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater proportion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

To read as follows:

(2) Land devoted to Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the development's units devoted to such use. The remaining land must be reserved for Long-Term Care Facility and/or Assisted Living Facility use. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater proportion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

Town Manager

Executive Summary: This article clears up any ambiguities in this section and has no effect on the original intent of the article.

Motion: The Planning Board referred to the Town Manager for a correction of a typo in Article 8.

Correction: After the words, To read as follows: (2) Land devoted..... in line 3,
change the word units to land.
The Moderator accepted this correction.

Motion: The Planning Board motioned to Adopt Article 8, as corrected.
Mr. Keith Rauseo motioned to Amend Article 8.

The Moderator Recessed the Special Town Meeting at 8:17 PM, to allow the Planning Board, the Town Manager and Mr. Rauseo to review Mr. Rauseo's Amendment. The Moderator Reconvened the Special Town Meeting at 8:20 PM.

Voted: Mr. Rauseo's Amendment was Adopted.
8:25 PM (10/3/00)
Article 8 was Adopted, as Amended.
8:26 PM (10/3/00)
YES -0- NO Unanimous Count

AMENDMENT:

After the phrase, "To read as follows:" delete the next sentence, (2) Land devoted to Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the development's units devoted for such use.

And replace it with the following:

(2) Of the total land devoted to Adult Day Care, Independent Living Facilities, Long-Term Care Facility, and/or Assisted Living Facility use, no more than sixty-five percent shall be devoted to Adult Day Care and/or Independent Living Facilities.

ARTICLE 8 WITH THE AMENDMENT INCORPORATED WITHIN:

(2) Of the total land devoted to Adult Day Care, Independent Living Facilities, Long-Term Care Facility, and/or Assisted Living Facility use, no more than sixty-five percent shall be devoted to Adult Day Care and/or Independent Living Facilities. The remaining land must be reserved for Long-Term Care Facility and/or Assisted Living Facility use. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater portion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

ARTICLE 9

To see if the Town will vote to amend the Personnel By-Laws, Section III(e) Salaries and Wages as follows:

Delete: (FY00)

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Computer Services Manager	49,261	51,724	54,311	57,026	59,876	
Recreation Director	31,280	32,847	34,503	36,217	38,038	39,918
Building Commissioner	46,088	48,391	50,812	53,352	56,020	

Add: (FY01)

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
MIS Director				67,450	70,824	74,365
Recreation Director	41,200	44,290	47,380	50,470	53,560	
Building Commissioner	50,739	53,276	55,940	58,737	61,672	

and to delete the Treasurer-Collector salary range as follows on 12/31/00:

55,012 57,761 60,651 63,683 66,869

and add the following range effective 01/01/01:

57,763 60,649 63,684 66,867 70,212

or take any other action relative thereto.

Town Manager

Executive Summary: Based on the recent independent consultant study, these positions were recommended for reclassification due to comparative analysis of similar positions in other organizations and increased job responsibilities.

Motion: The Finance Committee motioned to Adopt Article 9.

Voted: Article 9 was Adopted by the required Secret Ballot.
8:39 PM (10/3/00)
108 YES 89 NO

ARTICLE 10

To see if the Town will vote to amend the Personnel By-Laws, Section III(e) Salaries and Wages as follows:

Delete: (FY00)

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Sr. Confidential Secretary	32,936	34,583	36,312	38,128	40,034	42,035
Confidential Secretary	26,086	27,391	28,760	30,198	31,708	33,294
Human Resource Asst.	29,392	30,861	32,405	34,025	35,727	37,513
Administrative Assistant	29,392	30,861	32,408	34,025	35,727	37,513

Add: (FY01)

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Grade 2						
Administrative Assistant	28,046	29,659	31,393	33,207	35,143	37,179
Grade 3						
Administrative Secretary	30,284	32,038	33,893	35,869	37,945	40,143
Administrative Services Assistant	30,284	32,038	33,893	35,869	37,945	40,143
Grade 5						
Executive Secretary	33,066	34,982	37,018	39,175	41,433	43,833
Grade 6						
Executive Assistant	34,236	36,211	38,308	40,546	42,885	45,385

or take any other action relative thereto.

Town Manager

Executive Summary: The intent of this article is to delete several positions in the Personnel By-law and add replacement positions with FY01 wages in the Personnel By-law in accordance with a study performed by an independent consultant.

Motion: The Finance Committee motioned to Adopt Article 10.
Mr. Norman Boudreau, Chairman of the Personnel Relations Review Board, motioned to Amend Article 10.

Voted: Mr. Boudreau's Amendment was Adopted.
8:44 PM (10/3/00)
Article 10 was Adopted, as Amended by the required Secret Ballot.
104 YES 47 NO 8:52 PM (10/3/00)

AMENDMENT:

UNDER SECTION: DELETE FY 00:
DELETE ADMINISTRATIVE ASSISTANT

UNDER SECTION: ADD FY 01:
DELETE ADMINISTRATIVE ASSISTANT

EXECUTIVE SUMMARY:
THE INTENT OF THIS AMENDMENT IS TO LEAVE THE POSITION OF ADMINISTRATIVE ASSISTANT, CREATED LAST YEAR, AT ITS EXISTING PAY LEVEL, BUT TO INCLUDE A 3% PAY INCREASE CONSISTENT WITH ALL OTHER POSITIONS OF THE PERSONNEL WAGE SCHEDULE.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of \$106,355 to provide for a three percent (3%) salary increase effective July 1, 2000 under the Personnel By-law, Section III, paragraph (c-2) or provided by pay ranges in articles acted on at this Special Town Meeting to be distributed among the following salary accounts:

120	Selectmen
11,834	Town Manager
4,908	Administrative Services
93	Finance Committee
1,948	Accounting Department
9,387	Computer Services
3,027	Assessors
2,095	Treasurer/Collector
737	Town Clerk

1,197	Conservation Commission
2,054	Planning & Conservation
120	Board of Appeals
16,898	Police Department
2,864	Fire Department
11,127	Building Department
115	Emergency Management
129	Dog Officer
6,568	Public Works Department
4,171	Board of Health
3,089	Council on Aging
1,616	Veterans Services
596	Exceptional Children
10,247	Library
11,415	Recreation Department
106,355	Total

and to further increase the Department Heads salaries by two percent (2%) and a merit raise of up to two percent (2%) effective July 1, 2001 and to increase the Department Heads salaries by a merit raise of up to four percent (4%) effective July 1, 2002

and to increase the non-Department Heads salaries by three percent (3%) effective July 2, 2001 and further increasing the salaries by three percent (3%) effective July 1, 2002 or take any other action related thereto.

Town Manager

Executive Summary: The intent of this article is to provide the non-union employees with a cost of living raise effective July 1, 2000 and additional salary increases in FY02 and FY03.

Motion: The Finance Committee motioned to Amend Article 11 and Adopt Article 11, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 8:52 PM (10/3/00)
Article 11 was Adopted, as Amended. 8:52 PM (10/3/00)

AMENDMENT:

Change: \$737 Town Clerk, to: \$1,462 Town Clerk;
Change: \$106,355 Total, to: \$ 107,080 Total.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of \$43,087 to implement the labor agreement recently signed with the Superior Officers Association to be distributed during FY01 to the following salary account:

\$43,087 – Police Department

or take any other action relative thereto.

Town Manager

Executive Summary: The intent of this article is to appropriate funds for a new labor agreement with the Superior Officer Association and implement the labor agreement.

Motion: The Finance Committee motioned to Amend Article 12 and Adopt Article 12, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 8:53 PM (10/3/00)
Article 12 was Adopted, as Amended. 8:53 PM (10/3/00)

AMENDMENT: Move to delete Article 12 as proposed and replace it with the following: To see if the Town will vote to raise and appropriate the sum of \$43,087 to be placed in an escrow account to implement any future labor agreement to be signed with the Superior Officers Association.

ARTICLE 13

To see if the Town will vote to raise and appropriate the sum of \$92,884 to implement the labor agreement recently signed with the International Association of Fire Fighters, Local 1647, to be distributed during FY01 to the following salary account:

\$92,884 – Fire Department

or take any other action relative thereto.

Town Manager

Executive Summary: The intent of this article is to appropriate funds for a new labor agreement with the International Association of Fire Fighters, Local 1647 and implement the labor agreement.

Motion: The Finance Committee motioned to Amend Article 13 and Adopt Article 13, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 13 was Adopted, as Amended.

AMENDMENT: Delete the proposed article and replace with: "To see if the Town will vote to raise and appropriate the sum of \$92,884 to be placed in an escrow account to implement any future labor agreement to be signed with the International Association of Fire Fighters, Local 1647."

ARTICLE 14

To see if the Town will vote to raise and appropriate the sum of \$120,614 to implement the labor agreement recently signed with Local 833 of AFSCME to be distributed during FY01 among the following salary accounts:

2,830 Accounting Department
2,513 Computer Services

4,957 Assessor
11,742 Treasurer/Collector
4,675 Town Clerk
3,887 Planning & Conservation
629 Town Hall
12,687 Police Department
3,026 Fire Department
3,983 Building Department
1,258 Dog Officer
55,936 Public Works Department
1,162 Board of Health
999 Council on Aging
10,330 Library
120,614 Total

or take any action relative thereto.

Town Manager

Executive Summary: The intent of this article is to appropriate funds for a new labor agreement with Local 833, AFSCME and implement the labor agreement.

Motion: The Finance Committee motioned to Amend Article 14 and Adopt Article 14, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 8:55 PM (10/3/00)
Article 14 was Adopted, as Amended. 8:55 PM (10/3/00)

AMENDMENT: Delete the proposed article and replace with: "To see if the Town will vote to raise and appropriate the sum of \$121,772 to be placed in an escrow account to implement any future labor agreement signed with AFSCME Local 1647."

(Note: The amount changed from \$120,614 to \$121,772 to make minor revisions to four department accounts.)

ARTICLE 15

To see if the Town will vote to raise and appropriate the sum of \$62,291 to implement the labor agreement recently signed with the International Brotherhood of Police Officers to be distributed during FY01 to the following salary account:

\$62,291 – Police Department

or take any other action relative thereto.

Town Manager

Executive Summary: The intent of this article is to appropriate funds for a new labor agreement with the International Brotherhood of Police Officers and implement the labor agreement.

Motion: The Finance Committee motioned to Amend Article 15 and Adopt Article 15, as Amended.
Mr. Ray Lafortune motioned to Amend Article 15.

Voted: The Finance Committee's Amendment Failed.
9:11 PM (10/3/00)
36 YES 103 NO
Mr. Lafortune's Amendment was Adopted.
9:20 PM (10/3/00)
96 YES 62 NO

AMENDMENT: To see if the Town will vote to raise and appropriate the sum of \$62,291.00 to be placed in an escrow account to implement any future labor agreement to be signed with the International Brotherhood of Police Officers and to raise and appropriate an additional **\$74,000.00 for a salary adjustment** of \$2,000.00 per member covered under this article for a total appropriation of **\$136,291.00**

ARTICLE 16

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of a particular town way by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY BY ORDER OF THE BOARD OF SELECTMEN ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Mathews Way" on a plan entitled "Proposed Roadway Layout Plan - 11 Main Street, Tewksbury, Massachusetts" and being more particularly bounded and described as follows:

Beginning at a point on the westerly side line of Main Street, also known as Route 38, said point being the southeast corner of land of now or formerly Star Enterprises, thence; S 60° 14' 09" E a distance of 27.00 feet, more or less, along said Main Street to a point, thence; S 30° 24' 50" W a distance of 150.00 feet, more or less, to a point, thence; N 60° 14' 09" W a distance of 27.00 feet, more or less, to a point at land of said Star Enterprises, thence; N 30° 24' 50" E a distance of 150.00 feet, more or less, to the point of beginning. Said parcel is shown on a plan entitled "Proposed Roadway Layout Plan - 11 Main Street, Tewksbury, Massachusetts" dated December 1, 1999, prepared by Cuoco & Cormier Engineering Associates, Inc. and is on file in the Office of the Town Clerk.

Board of Selectmen
Town Manager

Executive Summary: The purpose of this article is to create a public way to allow access to a property along Main Street abutting Interstate 495 and create an opportunity for economic development.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 16.
The Town Manager motioned to Adopt Article 16.

Voted: The Finance Committee's motion for Indefinite Postponement Failed.
9:26 PM (10/3/00)

Article 16 was Adopted. 70 YES 45 NO
9:28 PM (10/3/00)

ARTICLE 17

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of a particular town way by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY BY ORDER OF THE BOARD OF SELECTMEN ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Donovan Way" on a plan entitled "Street Acceptance Plan, Donovan Woods Subdivision, Tewksbury, Massachusetts and being more particularly bounded and described as follows:

Beginning at a point on the northerly sideline of Chandler Street, said point being at the end of the rounding on the northerly sideline of Pine Street at the intersection of Pine Street and Chandler Street, thence Northeasterly by the northerly sideline of Chandler Street a distance of 176.59 feet, more or less, to the TRUE POINT OF BEGINNING, THENCE; Northeasterly by a curve to the left having a radius of 20.00 feet, a length of 26.26 feet, more or less, to a point, THENCE; N 23° 11' 01" W, a distance of 84.34 feet, more or less, to a point, THENCE; S 66° 48' 59" W, a distance of 7.92 feet, more or less, to a point, THENCE; N 23° 44' 51" W, a distance of 75.97 feet, more or less, to a point, THENCE; Northwesterly by a curve to the left having a radius of 200.00 feet a length of 195.57 feet, more or less, to a point, THENCE; N 79° 46' 12" W, a distance of 106.98 feet, more or less, to a point, THENCE; Northwesterly by a curve to the left having a radius of 30.00 feet, a length of 108.13 feet, more or less, to a point, THENCE; N 79° 46' 12" W, a distance of 23.84 feet, more or less, to a point, THENCE; N 35° 43' 54" E, a distance of 55.38 feet, more or less, to a point, THENCE; Southeasterly by a curve to the right having a radius of 55.00 feet, a length of 108.13 feet, more or less, to a point of reverse curve, THENCE; Southeasterly by a curve to the left having a radius of 30.00 feet, a length of 26.01 feet, more or less, to a point, THENCE; S 79° 46' 12" E, a distance of 106.99 feet, more or less, to a point, THENCE; Southeasterly by a curve to the right having a radius of 250.00 feet, a length of 244.45 feet, more or less, to a point, THENCE; S 23° 44' 51" E, a distance of 140.90 feet, more or less, to a point, THENCE; Southeasterly by a curve to the left having a radius of 20.00 feet, a length of 33.81 feet, more or less, to a Non-Tangent point on the northerly sideline of Chandler Street,

THENCE; S 52° 02' 45" W, a distance of 85.36 feet, more or less, to the TRUE POINT OF BEGINNING.

Said Right of Way is shown on a plan entitled "Street Acceptance Plan - Donovan Woods Subdivision - Tewksbury, Massachusetts - prepared for: David Donovan" dated September 14, 1999 and prepared by Cuoco & Cormier Engineering Associated, Inc.

Said Right of Way is also shown on a plan entitled "Corrective Plan of Land - Donovan Woods - Chandler Street - Tewksbury, Massachusetts," dated May 11, 1999, recorded in M.N.D.R.D. Plan Book: 200/Plan 51 and is on file in the Office of the Town Clerk.

Board of Selectmen and Town Manager

Executive Summary: The purpose of this article is to accept Donovan Way as a town street.

Motion: The Finance Committee motioned to Adopt Article 17.

Voted: Article 17 was Adopted. 9:28 PM (10/3/00)

ARTICLE 18

To see if the Town will vote to name the South Fire Station in memory of Fire Captain Frederick Millett and call firefighter William J. McAllister, Jr.

Or take any other action relative thereto.

Board of Selectmen

Executive Summary: The purpose of the article is to honor the memory of Fire Captain Frederick Millett who served as call firefighter 1946-1949, call captain 1949-1951, permanent captain 1951-1973 and William J. McAllister, Jr. who served as call firefighter 1960-1972. Both died in the line of duty.

Motion: The Finance Committee deferred to Selectman John Ryan.

Selectman Ryan motioned to Adopt Article 18.
The Board of Selectmen concurred.

Voted: Article 18 was Adopted. 9:30 PM (10/3/00)

ARTICLE 19

To see if the Town will vote to accept a card access system as a gift from Barry Security to be utilized in the new South Fire Station or take any other action relative thereto.

Town Manager

Executive Summary: This article allows the Town to accept and use the gift of a card access system from Barry Security at the new South Fire Station.

Motion: The Finance Committee motioned to Adopt Article 19.

Voted: Article 19 was Adopted. 9:30 PM (10/3/00)

ARTICLE 20

To see if the Town will vote to amend the Personnel By Law, Section III Classification and Wage Schedule by creating a full time position entitled Circulation and Inter-Library Loan Librarian at the following rate range which appears in the Personnel Relations Review Board By Law or take any other action relative thereto.

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$29,392	\$30,861	\$32,405	\$34,025	\$35,727	\$37,513

Board of Library Trustees

Executive Summary: The purpose of this article is to create a new full-time professional librarian's position under the Personnel By Law entitled Circulation and Inter-Library Loan Librarian. This management-level librarian will supervise the day-to-day operation of the Circulation Department and the Inter-Library Loan Service, through which materials are exchanged among libraries. The wage scale is identical to that of the other professional librarians' positions under the by law.

Motion: The Finance Committee deferred to Library Trustee, Mrs. Maureen Kelley.

Mrs. Kelley and the Board of Library Trustees motioned to Withdraw Article 20.

Voted: Article 20 was Withdrawn. 9:31 PM (10/3/00)

ARTICLE 21

To see if the Town will vote to amend the Personnel By Law, Section III Classification and Wage Schedule by creating a full time position entitled Young Adults and Reference Librarian at the following rate range which appears in the Personnel Relations Review Board By Law or take any other action thereto.

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
\$29,392	\$30,861	\$32,405	\$34,025	\$35,727	\$37,513

Board of Library Trustees

Executive Summary: The purpose of this article is to create a new full-time professional librarian's position under the Personnel By Law entitled Young Adults and Reference Librarian. This management-level librarian will provide services to students in grades seven through twelve, will provide collection management services for this age group, and will provide professional reference services. The wage scale is identical to that of the other professional librarians' positions under the by law. This position was originally funded within the public library's approved FY 2000 budget appropriation, but the inclusion of the title in the by law was inadvertently omitted.

Motion: The Finance Committee motioned to Adopt Article 21.

Voted: Article 21 was Adopted. 9:31 PM (10/3/00)

ARTICLE 22

To see if the Town will vote to rezone from IH to R40 that parcel of land known as a portion of Assessor's Map 12, Lot 4, further described as a parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts and bounded and described as follows:

LOT F-1

LEGAL DESCRIPTION (Portion of Map 12, Parcel 4)

Beginning at a point on a curve on the easterly sideline of Clark Road, said point being 835.57 feet, more or less, north of the northerly sideline of Eastern Avenue;

THENCE; northeasterly by a curve to the right having a radius of 467.13 feet a length of 76.94 feet more or less;

THENCE; northwesterly by a curve to the left having a radius of 473.39 feet a length of 125.2 feet, more or less;

THENCE; northeasterly by the thread of Dugway Brook, a distance of 2,025 feet, more or less;

THENCE; southeasterly by the thread of Trull Brook, a distance of 1,510 feet, more or less;

THENCE; S 88° 47' 27" W, by land of Ginieres, a distance of 272 feet, more or less;

THENCE; N 87° 37' 23" W, continuing along land of Ginieres, a distance of 178.78 feet, more or less;

THENCE; N 70° 53' 14" W, continuing along land of Ginieres, a distance of 177.15 feet, more or less;

THENCE; N 27° 00' 28" W, along other land of Trull Brook Realty, LLC, a distance of 77.36 feet, more or less;

THENCE; Westerly by a curve to the right, having a radius of 150.00 feet, a distance of 76.46 feet, more or less; said curve being along a chord that is S 80° 27' 58" W, a distance of 75.64 feet, more or less;

THENCE; N 84° 55' 50" W, a distance of 491.67 feet, more or less;

THENCE; northwesterly by a curve to the right having a radius of 150.00 feet a length of 32.65 feet, more or less;

THENCE; N 72° 27' 38" W, a distance of 741.41 feet, more or less;

THENCE; Southwesterly by a curve to the left, having a radius of 30.00 feet, a distance of 37.35 feet, more or less, to the point of beginning.

The above described parcel is shown on a plan entitled "Proposed Re-Zoning Plan – Clark Road – Tewksbury, Massachusetts – prepared for: Trull Brook Realty, LLC," dated July 12, 2000 and prepared by Cuoco & Cormier Engineering Associates, Inc.; or take any other action relative thereto.

Richard E. Cuoco and Others

Executive Summary: This article seeks to rezone from Heavy Industrial (IH) to Residential (R40) that parcel of land known as a portion of Assessor's Map 12, Lot 4, further described as a parcel of land shown as Lot "F-1" on a plan entitled "Proposed Re-Zoning Plan – Clark Road – Tewksbury, Massachusetts – prepared for: Trull Brook Realty, LLC," dated July 12, 2000 and prepared by Cuoco & Cormier Engineering Associates, Inc. The parcel contains approximately 36 acres of land and is located off of Clark Road.

Motion: Mr. Richard Cuoco motioned to Withdraw Article 22.

Voted: Article 22 was Withdrawn. 9:31 PM (10/3/00)

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the October 3, 2000, Special Town Meeting, Sine Die, and this motion was Adopted. 9:32 PM (10/3/00)

ATTEST:

ELIZABETH A. CAREY, CMMC

TOWN CLERK

State Election

November 7, 2000

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 13,795 votes cast. Precinct 1 – 1,908, Precinct 1A – 1,824, Precinct 2 – 1,802, Precinct 2A – 1,790, Precinct 3 – 2,414, Precinct 3A – 1,900, and Precinct 4 – 2,157.

- Precinct 1 - Ellen M. Keefe, Warden
Alice A. Golen, Clerk
- Precinct 1A - Mary A. Casazza, Warden
Priscilla Marsh, Clerk
- Precinct 2 - Bernice Sprague, Warden
Cecilia Wolff, Clerk
- Precinct 2A - Rosemarie Krugh, Warden
Bertha D'Amico, Clerk
- Precinct 3 - Jean Ray, Warden
Warren Ray, Clerk
- Precinct 3A - Rita Coyle, Warden
Mary Pilcher, Clerk
- Precinct 4 - Mary Ann Nichols, Warden
Rita O'Brien Dee, Clerk

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	1908	1824	1802	1790	2414	1900	2157	13795

PRESIDENT/VICE PRESIDENT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	7	10	9	7	7	8	7	55
Brown and Olivier	11	8	6	11	14	11	13	74
Buchanan and Higgins, Sr.	15	14	13	6	3	8	11	70
Bush and Cheney	806	594	632	653	992	782	793	5252
Gore and Lieberman	975	1112	1060	1039	1266	1002	1231	7685
Hagelin and Tompkins	1	2	1	1	2	1	3	11
Nader and LaDuke	87	81	78	73	126	87	96	628
Write-In:								
McReynolds and Hollis								0
Write Ins	6	3	3	0	4	1	3	20
Total	1908	1824	1802	1790	2414	1900	2157	13795

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	83	69	54	65	103	63	85	522
Edward M. Kennedy	1226	1327	1267	1255	1594	1254	1475	9398
Carla A. Howell	275	201	235	255	339	296	310	1911
Jack E. Robinson, III	279	203	214	187	331	237	233	1684
Dale E. Friedgen	12	5	8	7	15	10	12	69
Philip Hyde, III	7	4	6	5	6	6	10	44
Philip F. Lawler	25	14	14	16	22	30	31	152
Write-Ins	1	1	4	0	4	4	1	15
Total	1908	1824	1802	1790	2414	1900	2157	13795

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	425	355	371	350	557	469	505	3032
Martin T. Meehan	1433	1426	1397	1412	1801	1390	1622	10481
Write-Ins	50	43	34	28	56	41	30	282
Total	1908	1824	1802	1790	2414	1900	2157	13795

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	537	478	472	451	702	601	612	3853
Mary-Ellen Manning	1348	1328	1321	1328	1693	1286	1535	9839
Write-Ins	23	18	9	11	19	13	10	103
Total	1908	1824	1802	1790	2414	1900	2157	13795

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	500	427	427	409	616	537	569	3485
Susan C. Tucker	1383	1379	1364	1371	1782	1350	1578	10207
Write-Ins	25	18	11	10	16	13	10	103
Total	1908	1824	1802	1790	2414	1900	2157	13795

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3A	4	Total
Blanks	350	260	276	272	359	411	1928
James R. Miceli	1527	1544	1519	1502	1526	1736	9354
Write-Ins	31	20	7	16	15	10	99
Total	1908	1824	1802	1790	1900	2157	11381

Precinct	3
Blanks	629
David M. Nangle	1771
Write-Ins	14
Total	2414

CLERK OF COURTS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	547	465	479	474	714	616	617	3912
Edward J. Sullivan	1337	1337	1312	1310	1689	1272	1532	9789
Write-Ins	24	22	11	6	11	12	8	94
Total	1908	1824	1802	1790	2414	1900	2157	13795

REGISTER OF DEEDS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	571	486	511	485	704	625	644	4026
Richard P. Howe, Jr.	1318	1321	1284	1298	1696	1262	1506	9685
Write-Ins	19	17	7	7	14	13	7	84
Total	1908	1824	1802	1790	2414	1900	2157	13795

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	312	281	283	285	400	369	362	2292
John R. Buonomo	789	854	822	768	912	716	971	5832
Lee Johnson	464	355	405	378	615	427	429	3073
Diane Poulos Harpell	339	331	288	356	482	384	392	2572
Write-Ins	4	3	4	3	5	4	3	26
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 1

Redistricting take effect 2002

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	71	70	92	63	107	103	106	612
Yes	1291	1212	1164	1172	1631	1247	1416	9133
No	546	542	546	555	676	550	635	4050
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 2

Voting rights of incarcerated felons

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	50	36	45	32	58	46	63	330
Yes	1409	1304	1319	1278	1751	1398	1537	9996
No	449	484	438	480	605	456	557	3469
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 3

Prohibit dog races where betting or wagering occurs

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	45	29	36	25	64	31	47	277
Yes	809	731	686	738	999	852	893	5708
No	1054	1064	1080	1027	1351	1017	1217	7810
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 4

The state personal income tax rate over three years to 5%

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	41	39	42	37	61	36	56	312
Yes	1329	1171	1187	1214	1635	1337	1414	9287
No	538	614	573	539	718	527	687	4196
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 5

This proposed law would set up a state Health Care Council

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	68	63	60	50	80	66	87	474
Yes	764	768	754	774	925	778	877	5640
No	1076	993	988	966	1409	1056	1193	7681
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 6

State personal income tax or corporate excise tax credit for Massachusetts tolls and motor vehicle excise taxes

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	59	60	50	41	72	51	78	411
Yes	922	805	876	880	1154	925	994	6556
No	927	959	876	869	1188	924	1085	6828
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 7

A state income tax deduction for charitable contributions

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	65	59	52	50	71	61	78	436
Yes	1355	1260	1278	1265	1774	1367	1515	9814
No	488	505	472	475	569	472	564	3545
Total	1908	1824	1802	1790	2414	1900	2157	13795

QUESTION 8

Change state laws governing drug-dependency treatment and fines paid and money and property forfeited in connection with drug crimes

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	75	56	54	48	78	65	80	456
Yes	775	768	774	774	1029	780	934	5834
No	1058	1000	974	968	1307	1055	1143	7505
Total	1908	1824	1802	1790	2414	1900	2157	13795

State Election Overseas Ballots

November 7, 2000

The Board of Registrars, Beverly Bennett, Chairman; Edward Creamer and Elizabeth Carey, CMMC, Town Clerk, met on Friday, November 17, 2000, 5:00 PM, to count the four (4) Overseas Ballots, as required by Massachusetts General Law.

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
			1	1		1	1	4

PRESIDENT/VICE PRESIDENT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Brown and Olivier								0
Buchanan and Higgins, Sr.								0
Bush and Cheney						1	1	2
Gore and Lieberman			1	1				2
Hagelin and Tompkins								0
Nader and LaDuke								0
Write-In:								0
McReynolds and Hollis								0
Write-Ins								0
Total	0	0	1	1	0	1	1	4

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Edward M. Kennedy						1	1	2
Carla A. Howell								0
Jack E. Robinson, III			1	1				2
Dale E. Friedgen								0
Philip Hyde, III								0
Philip F. Lawler								0
Write-Ins								0
Total	0	0	1	1	0	1	1	4

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks				1				1
Martin T. Meehan			1			1	1	3
Write-Ins								0
Total	0	0	1	1	0	1	1	4

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks				1				1
Mary-Ellen Manning			1			1	1	3
Write-Ins								0
Total	0	0	1	1	0	1	1	4

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks				1				1
Susan C. Tucker			1			1	1	3
Write-Ins								0
Total	0	0	1	1	0	1	1	4

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3A	4	Total
Blanks							0
James R. Miceli			1	1	1	1	4
Write-Ins							0
Total	0	0	1	1	1	1	4

Precinct	3
Blanks	
David M. Nangle	
Write-Ins	
Total	0

CLERK OF COURTS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks				1				1
Edward J. Sullivan			1			1	1	3
Write-Ins								0
Total	0	0	1	1	0	1	1	4

REGISTER OF DEEDS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Richard P. Howe, Jr.			1	1		1	1	4
Write-Ins								0
Total	0	0	1	1	0	1	1	4

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks						1		1
John R. Buononio								0
Lee Johnson				1				1
Diane Poulos Harpell			1				1	2
Write-Ins								0
Total	0	0	1	1	0	1	1	4

QUESTION 1

Redistricting take effect 2002

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes			1	1		1	1	4
No								0
Total	0	0	1	1	0	1	1	4

QUESTION 2

Voting rights of Incarcerated felons

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes			1	1		1	1	4
No								0
Total	0	0	1	1	0	1	1	4

QUESTION 3

Prohibit dog races where betting or wagering occurs

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes				1				1
No			1			1	1	3
Total	0	0	1	1	0	1	1	4

QUESTION 4

State personal income tax rate over three years to 5%

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes			1	1		1	1	4
No								0
Total	0	0	1	1	0	1	1	4

QUESTION 5

This proposed law would set up a state Health Care Council

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes			1	1		1		3
No							1	1

Total	0	0	1	1	0	1	1	4
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QUESTION 6

State personal income tax or corporate excise tax credit for Massachusetts tolls and motor vehicle excise taxes.

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes				1		1	1	3
No			1					1
Total	0	0	1	1	0	1	1	4

QUESTION 7

A state income tax deduction for charitable contributions

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes							1	1
No			1	1		1		3
Total	0	0	1	1	0	1	1	4

QUESTION 8

Change state laws governing drug-dependency treatment and fines paid and money and property forfeited in connection with drug crimes

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks								0
Yes				1		1	1	3
No			1					1
Total	0	0	1	1	0	1	1	4

Special Town Meeting

December 13, 2000

Tewksbury Memorial High School Auditorium
320 Pleasant Street

Moderator James Coakley opened the December 13, 2000, Special Town Meeting at 7:30 P.M.

There were 112 registered voters and 5 Visitors in attendance.

Moderator Coakley informed the Assembly about the Town Meeting Guideline on the front inside cover of the Warrant and he designated the Visitors Section.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 7:31 P.M.

ARTICLE 1

To see if the Town will vote to transfer \$43,087.00 from the Town Manager Escrow Salaries Account to the Police Department Salaries Account to implement the labor agreement recently signed with the Superior Officers Association to be distributed during FY01 or take any other action relative thereto.

Town Manager

Executive Summary: The intent of this article is to transfer funds to implement a new labor agreement with the Superior Officers Association.

Motion: The Finance Committee motioned to Adopt Article 1 and Transfer \$43,087.00 for the purpose of Article 1.

Voted: Article 1 was Adopted. 7:31 PM (12/13/00)

ARTICLE 2

To see if the Town will vote to rezone from IH to R40 that parcel of land known as a portion of Assessor's Map 12, Lot 4, further described as a parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts and bounded and described as follows:

Beginning at a point, on a curve on the easterly sideline of Clark Road, said point being 835.57 feet, more or less, north of the northerly sideline of Eastern Avenue;

THENCE; northeasterly by a curve to the right having a radius of 467.13 feet a length of 76.94 feet, more or less;

THENCE; northwesterly by a curve to the left having a radius of 473.39 feet a length of 125.2 feet, more or less;

THENCE; northeasterly by the thread of Dugway Brook, a distance of 2,025 feet, more or less;

THENCE; southeasterly by the thread of Trull Brook, a distance of 1,510 feet more or less;

THENCE; S 88 47' 27" W, by land of Ginieres, a distance of 272 feet, more or less;

THENCE; N 87 37' 23" W, continuing along land of Ginieres, a distance of 178.78 feet, more or less;

THENCE; N 70 53' 14" W, continuing along land of Ginieres, a distance of 177.13 feet, more or less;

THENCE; N 27 00' 28" W, along other land of Trull Brook Realty, LLC, a distance of 125.00 feet, more or less;

THENCE; N 72 32' 35" W, a distance of 705.25 feet, more or less;

THENCE, N 73 51' 59" W, a distance of 786.58 feet, more or less, to the point of beginning.

Containing approximately 38 Acres.

The above described parcel is shown on a plan entitled "Proposed Re-Zoning Plan Clark Road - Tewksbury, Massachusetts - prepared for: Trull Brook Realty, LLC," dated November 1, 2000 and prepared by Cuoco & Cormier Engineering Associates, Inc.

Town Manager

Executive Summary: The intent of this article is to rezone from Heavy Industrial (HI) to Residential a parcel of land off Clark Road of approximately 38 acres. Said parcel is a portion of Lot 4 on Assessor's Map 12 and further described as a parcel of land shown as Lot 4 on a plan entitled "Proposed Re-zoning Plan Clark Road" prepared for Trull Brook Realty LLC, dated November 1, 2000. Furthermore, this article will have a contract between Trull Brook Realty and the Town of Tewksbury that will go in concert with it and a draft of that agreement follows:

AGREEMENT

This *Agreement* is made by and between the Town of Tewksbury, a Massachusetts municipal corporation with a usual place of business at Town Hall, Tewksbury, Massachusetts, acting by and through its Planning Board and Town Manager ("Tewksbury"), and Trull Brook Realty, LLC, a Massachusetts Limited Liability Company, having a usual

place of business at 500 Clark Road, Tewksbury, Massachusetts ("Trull Brook").

Recitals

WHEREAS, Trull Brook is in the process of seeking to re-zone a portion of a certain parcel of land located at Tewksbury Assessor's Map 12, Parcel 4, from Heavy Industry (IH) to Residential (R-4C); and

WHEREAS, Trull Brook has voluntarily offered to impose certain restrictions on the said parcel of land in connection with the zoning amendment that charges a portion of the aforesaid parcel from Heavy Industry (IH) to Residential (R-40); and

WHEREAS, the parties hereto agree that the proposed re-zoning is an appropriate rezoning classification of the locus in light of the physical characteristics of the land and the very substantial changes in the use of the land in the vicinity thereof;

NOW, THEREFORE, the parties hereto hereby agree as follows:

1. Trull Brook represents and warrants that it is the owner of real property which is the subject of this Agreement, said property being located and shown on a plan entitled "Proposed Re-zoning Plan - Clark Road - Tewksbury, Massachusetts, prepared for Trull Brook Realty, LLC" dated November 1 2000 by Cuoco & Cormier Engineering Associates, Inc, which plan is attached hereto and incorporated herein as Exhibit "A".
2. Trull Brook is seeking to rezone from Heavy Industrial (IH) to Residential (R-40) that parcel of land known as a portion of Assessor's Map 12, Parcel 4, further described as Lot F-1 on a plan entitled "Proposed Re-Zoning Plan - Clark Road - Tewksbury, Massachusetts, prepared for Trull Brook Realty, LLC" dated November 1, 2000 by Cuoco & Cormier Engineering Associates, Inc.
3. Subject to the approval of the proposed re-zoning amendment by the Town of Tewksbury and the Attorney General, Trull Brook will apply for all the necessary permits and approvals to be obtained from all local, state and/ or federal agencies for approval of a residential definitive subdivision plan and related permits and variances (if any), as the case may be, in order to construct the proposed residential subdivision thereon.
4. In the event that the proposed re-zoning amendment is approved by the Town of Tewksbury and the Attorney General, Trull Brook hereby voluntarily agrees to impose on the parcel of land to be re-zoned the following conditions and restrictions at the time that it applies for such necessary permits and approvals for the proposed subdivision plan and related permits and variances (if any):
 - (a) Trull Brook shall establish an association of homeowner's that shall have full responsibility for the maintenance of the roadway to be built in accordance

with the Planning Board's rules and regulations regarding the construction of same; it being the intent of the parties that the said road shall remain as a private way.

- (b) Trull Brook shall grant to the Town of Tewksbury a 40' wide utility easement within the right of way of the road to be built as aforesaid for the purpose of installing, maintaining, replacing, removing and using underground utility lines, including without limitation sewers, drains, water mains, gas pipes, electric lines, telephone lines and cable television lines therein and thereunder, (all of which underground sewers, drains, water mains, gas pipes, electric light, power and telephone wires and cable television lines shall remain the property of the persons installing the same), provided, however, when the sewer line extension is completed and connected to the public sewer it shall be transferred to the Town and it shall become the property of the Town of Tewksbury and part of the municipal sewer system; and, provided further, when the water main extension is completed and connected to the public water system it shall be transferred to the Town and it shall become the property of the Town of Tewksbury and part of the municipal water system.

The date Trull Brook transfers to the Town all of its right, title and interest in and to the sewer extension and water main extension shall be known as the "Transfer Date". The Transfer Date shall be the date that the construction of the said sewer extension and water main extension are substantially completed and approved for use by the Town and its engineering consultants. On the said date of transfer, Trull Brook, for itself and its successors shall convey all right, title and interest that it may have in and to the sewer line extension and associated pumping station(s), if any, and to the water main extension together with any and all easements pertinent thereto to the Town of Tewksbury, together with all rights, easements, privileges, and appurtenances, in or over said lands, which may be required for the full enjoyment of the rights granted herein.

- (c) Trull Brook shall convey the open space shown on Lot F-1 depicted on the plan attached hereto as Exhibit A to the association of homeowner's established pursuant to the provisions of the foregoing paragraph 4(a), together with a conservation restriction in recordable form which is enforceable by the Conservation Commission of the Town of Tewksbury stating that the land shall be kept in "an open or natural state" and shall not be developed for residential use.
- (d) The proposed subdivision shall consist of not more than four (4) residential lots which conform in all respects to the zoning bylaws of the Town of Tewksbury pertaining to the construction of single family residential dwellings, including, but not

limited to, the provisions of Section 4.6 and Section 5.3 thereof.

- (e) Because the proposed subdivision is contiguous to a parcel of land which is zoned Heavy Industrial (IH), and because Trull Brook intends to develop said parcel in accordance with those uses permitted in an IH District, Trull Brook shall cause to be placed in all literature developed by it in promoting the sale of any or all of the aforesaid residential lots and/or dwellings, as the case may be, stating in clear simple language the intent of Trull Brook to develop said parcel for IH purposes; and, to be caused to be placed in the deed of any such lot to be so conveyed a declaration of same and an acknowledgement of the purchaser of such lot that he/she has been made aware of such declaration.

5. This Agreement shall be recorded in the Middlesex North District Registry of Deeds and or Land Court and shall bind and inure to the benefit of and be enforceable by the parties and their respective successors and assigns. To this end, the parties agree that they will duly execute any and all documents that are necessary to effect a recordation of the entire agreement with the Middlesex North District Registry of Deeds and or Land Court.

Motion: The Finance Committee motioned to Adopt Article 2 and deferred to the Planning Board. Planning Board Chairman, Frank Sweet informed the Assembly that the Planning Board concurred and he also motioned to Adopt Article 2.

Voted: Article 2 was Adopted by the required 2/3's vote.
15 YES -0- NO UNANIMOUS VOTE.
7:34 PM (12/13/00)

ARTICLE 3

To see if the Town will vote to appropriate and raise by borrowing the sum of \$270,000.00 for the purpose of renovating and making improvements to the Center School and the Dewing School offices and classrooms, including costs incidental and related thereto. The Town Treasurer, with the approval of the Selectmen, is hereby authorized pursuant to Chapter 44, Section 7, **Paragraph** (3A) and (9) of the Massachusetts General Laws, as amended, or any other enabling authority, to issue bonds or notes of the town therefor. The School Committee is hereby authorized to expend these funds for the stated purposes and to apply for, accept and expend available federal, state or private grants or contributions in this regard. The School Committee is further granted authority to enter into contracts in order to carry out this project.

Town Manager

Executive Summary: The purpose of this article is to make improvements to the Center School and Dewing School related to transfer of the seventh grade Wynn School students to

Center School for September 2001. The costs include \$110,000.00 for hazardous material abatement, \$150,000.00 in improvements to the Center School rooms and hallways, and \$10,000.00 for improvements at the Dewing School.

Motion: The Finance Committee motioned to Adopt Article 3 and Borrow \$270,000.00 for the purpose of Article 3.

Treasurer Warren Carey motioned to Amend Article 3 with a correction.

Voted: Article 3 was Adopted by the required 2/3's vote.
35 YES -0- NO UNANIMOUS VOTE
7:36 PM (12/13/00)

AMENDMENT: At the end of the fifth line strike out the word "paragraph" and substitute the word "clauses"

ARTICLE 4

To see if the Town will vote to transfer \$60,000 from the unused proceeds of the borrowing authorized under Article 9 of the May, 1998 Annual Town Meeting to Article 9 of the May, 1995 Special Town Meeting or take any related action.

Town Manager

Executive Summary: Beginning in 1995 Town Meeting authorized borrowings totaling over \$6,000,000 to perform sewer and water work to upgrade various areas of the town. Each of the borrowing articles was specific to either sewer or water projects. This article asks to transfer \$60,000 from a water article, which currently has a surplus of approximately \$70,000, to a sewer article that has a projected deficit of \$60,000. The \$60,000 is needed to complete a sewer project that has already begun.

Motion: The Finance Committee motioned to Adopt Article 4, with a date correction, and Transfer \$60,000.00 for the purpose of Article 4.

There was no objection from the Assembly and the Moderator accepted the date correction.

Voted: Article 4 was Adopted. 7:37 PM (12/13/00)

DATE CORRECTION: Replace "May, 1995" with "October 10, 1995"

ARTICLE 5

To see if the Town will vote to authorize the Town Manager to acquire any fee, **casement** or other interest in land along Main Street (Rte 38) as shown on a Plan entitled "Commonwealth of Massachusetts, Plan of Road in the Town of Tewksbury, prepared by TFP LLC of Concord, New Hampshire, for the purpose of installing traffic lights at Main Street and Livingston Street necessary therefor, whether by

eminent domain, purchase, gift or otherwise. Said plan in the Office of the Town Clerk, or take any other action relative, thereto.

Town Manager

Executive Summary: The purpose of this article is to acquire the necessary easements for the installation of traffic lights at Main Street (Rte 38) and Livingston Street.

Motion: The Finance Committee motioned to Adopt Article 5 with a Correction.

There was no objection from the Assembly and the Moderator accepted the Correction.

Voted: Article 5 was Adopted by the required 2/3's vote.
(Required for the eminent domain process)
22 YES -0- NO UNANIMOUS VOTE
7:38 PM (12/13/00)

CORRECTION: In the second line, replace "casement" with "easement"

ARTICLE 6

To see if the Town will vote to transfer \$120,614 from the Town Manager Escrow Account to implement the labor agreement recently signed with Local 833 of AFSCME to be distributed during FY01 among the following salary accounts:

2,830	Accounting Department
2,513	Computer Services
4,957	Assessor
11,742	Treasurer/Collector
4,675	Town Clerk
3,887	Planning & Conservation
629	Town Hall
12,687	Police Department
3,026	Fire Department
3,983	Building Department
1,258	Dog Officer
55,936	Public Works Department
1,162	Board of Health
999	Council on Aging
<u>10,330</u>	Library
120,614	Total

or take any action relative thereto.

Town Manager

Executive Summary: The intent of this article is to transfer funds to implement a new labor agreement with Local 833 of AFSCME.

Motion: The Finance Committee deferred to the Town Manager.

Town Manager David Cressman motioned to Withdraw Article 6 as the labor agreement has not been signed as of 12/13/00.

Voted: Article 6 was Withdrawn. 7:40 PM (12/13/00)

ARTICLE 7

To see if the Town will vote to re-authorize the Board of Selectmen to re-submit a petition to the General Court to enact a special act to authorize the Board of Selectmen to swap Town conservation land with Eagles Point Development Corporation. The land to be swapped is Parcel A (82,133 square feet) as shown on a plan entitled "Lot Line Relocation Plan Martel Estates", Tewksbury, MA prepared for Sandy Acres Partnership by Cuoco and Cormier Engineering Associates, Inc., dated November 11, 1999 and recorded with Northern Middlesex Registry of Deeds of Book of Plans, 195, Plan and said parcel is owned by Eagles Point Development Corporation for Parcel B (78,127 square feet) which is owned by the Town and is shown on the same plan of land. Or take any other action relative thereto.

Town Manager

Executive Summary: Several years ago Town Meeting approved the land swap between the Town and Eagles Point Development and deeds have been recorded executing the land swap. However, both parcels are open space and this requires the Commonwealth's approval to conclude this matter.

Motion: The Finance Committee had no recommendation.
Mr. Ray Shaw, as a voter, motioned to Adopt Article 7.

Voted: Article 7 was Adopted. 7:41 PM (12/13/00)

Finance Committee Chairman, Ray Shaw, motioned to adjourn the December 13, 2000, Special Town Meeting, sine die, and this motion was Adopted 7:42 PM (12/13/00)

ATTEST:
ELIZABETH A. CAREY, CMMC
TOWN CLERK

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, Chapter 41, Massachusetts General, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on December 13, 2000.

**APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING
DECEMBER 13, 2000**

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Implement Police Superior Office Labor Agreement.		\$43,087.00 T.Mgr. Escrow Sal. Acct.	
3. Renovate & Improve Center School & Dewing School Offices & Classrooms.			\$270,000.00
4. October 10, 1995 STM, Art. 9		\$60,000.00 Art. 9, 1998 ATM Unused Proceeds	
TOTAL RAISE & APPROPRIATE		\$- 0 -	
TOTAL TRANSFERS		\$103,087.00	
BORROW			\$270,000.00

ATTEST:
ELIZABETH A. CAREY, CMMC
TOWN CLERK

ADMINISTRATION

*Board of Selectmen
Planning Board
Board of Appeals
Board of Registrars
Administrative Services*

*Town Manager
Conservation Commission
Parking Clerk
Housing Authority*

*Town Counsel
Dog Officer
Town Clerk
Veteran's Services
Computer Services*

Board of Selectmen

In 2000, the Board of Selectmen held regular meetings twice a month September through May and once a month during the months of June, July and August. Additionally, members of the Board served on many subcommittees including but not limited to the South Fire Station Building Committee, Town Hall Building Committee, Sewer Agreement Committee, Memorial Day Committee, Wynn and Ryan School Building Committees, Town Meeting Review Committee. The Board held conduit and pole petition hearings and liquor license hearings, reviewed and discussed the results of the Management Study. The Board received and acted on a number of applications for cell tower locations in the community. Many residents applied and were appointed to serve on the various openings on town committees.

The Board stayed in contact with State Representative James Miceli, Senator Susan Tucker, and Representative David Nangle on a regular basis to discuss pending and future legislation of interest to the community.

The Board of Selectmen wishes to extend their thanks to all department heads, town employees, office staff for their commitment to better serve the residents during this past year. The Board would also like to take this opportunity to thank those men and women who have served this community as members of numerous appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in the Town Hall, is open daily from 8:00 a. m. to 4:30 p. m. for the convenience of the townspeople. The Selectmen meet twice a month on Tuesday evenings at 7:30 p. m. All residents are welcome to attend these meetings. However, if you wish to be heard on an issue, or have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings, as well as other Board and Committee meetings, continue to be televised live on Channel 10.

BOARD OF SELECTMEN

Charles E. Coldwell, Chairman
Charles T. Coppola, Vice Chairman
John Ryan, Clerk
Kevin Anderson
Joseph P. Gill, Jr.

Town Manager

Fortunately for Tewksbury, the dire predictions of Y2K computer problems did not materialize for Tewksbury as 2000 dawned. Most of the success for this non-event can be attributed to the work of the Town's Computer Services Department, Auditor's Office, Assessor's Office, Treasurer-Collector Office, Police, Fire and Public Works Departments and their staffs. After the success of this effort, many of these departments – Computer, Auditor, Assessor, and Treasurer-Collector - then had to pack up their offices in Town Hall and move to the newly renovated offices in the Town Hall Annex, the former Library. This move occurred over the Martin Luther King holiday weekend and was a success due to the staff's work and particularly Building Commissioner Colantuoni and MIS Director Hattori who coordinated the move which resulted in minimal disruption to the public.

In early summer, ground was broken for the new South Fire Station. Since then, work has been progressing well with plans to have it operational in the next year.

In June, the voters approved a debt exemption for the renovation and re-construction of the Wynn Middle School. This allowed the Committee and architects to begin the preparation of final designs so that this project can be put out to bid by March 2001.

In May, the voters approved an appropriation for design work related to renovating Town Hall. In August, an architect, Jeffrey Cook, was selected, and the Committee and architect are developing preliminary plans to renovate the facility and

re-locate all the staff at the Public Works building, except the Public Works Department staff, to Town Hall.

In late summer, the Town's contractor installed the last sewer pipe connecting the Trahan School to the Town's sewer system. Except for final paving to be done in 2001, this closes out the Town's most recent sewer construction program, which spent approximately \$9 million over the past four years. Now, the Board of Selectmen has appointed a committee to address the future of the Town's sewer program over the next decade.

Throughout 2000, the Town, its consultant, and contractor worked on the expansion of the Water Treatment Plant. As 2000 draws to a close, this project is almost completed. The work by the staff at the Water Treatment plant was exemplary, as there were times when existing processes had to be shut down while new processes were connected to the existing plant. Fortunately, this work was done with no impact on Town residents.

In addition to this work, the Town's Department of Public Works constructed a new building to store Park vehicles and equipment due to re-opening of the Teen Center which had previously housed some of this equipment. Also, Public Works completed paving of several streets and by the end of 2000 the Andover Street project was nearing completion.

Within the organization, the Auditor, Assessor, Computer Services and Treasurer-Collector offices should be recognized for their work over the past twenty-four months of selecting a new financial management system and then installing and implementing the general ledger, payroll, miscellaneous revenues, property tax, and utility billing systems. Additionally, the Town Manager and a consultant completed Department Head and Clerical positions studies, which the Town is in the process of implementing. Of course, this is part of the Management Study, which was completed in 1999. Another aspect of the Management Study was the recommendation that Town departments establish Mission Statements, Goals and Objectives and this was accomplished in 2000.

In addition to these activities the Town Manager was involved in work related to adoption of the FY2001 budget, labor negotiations, and NESWC activities. Finally, a lot of time was spent on the development of cell towers at various facilities such as the Middle School, Dog Pound, and new South Fire Station.

Looking ahead to 2001 the Town will be involved in numerous projects for which planning and bidding took place in 2000. These include the redevelopment of the tennis courts at Livingston Park, the re-painting of the Astle Street water tower, the construction of a new water line on a portion of South Street, and the re-construction of Livingston Street near Main Street.

In closing, I wish to once again thank the Board of Selectmen, Town Department Heads, Town employees, my office staff,

and Town residents for their continued support and assistance in carrying out the Town's 2000 programs and services.

Respectfully submitted,
David G. Cressman
Town Manager

Town Counsel

In 2000, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Massachusetts Land Court, the Appeals Court, and in matters before the Appellate Tax Board.

The Town received favorable decisions and/or judgments in the following cases in Superior Court

- Building Commissioner v. Andrew J. and Andrew R. Letourneau
- Coluciello, Trustee et al v. Zoning Board of Appeals
- Sullivan, Kevin C. v. Commonwealth & the Town of Tewksbury (Woburn Street Constructive Taking)
- Van Brunt v. Zoning Board of Appeals
- Atlantic Dracut v. Conservation Commission

The following cases against the Town were dismissed.

- Mangano, Trustee v. Zoning Board of Appeals

The following cases are pending

- Ames Pond LLC v. Balukonis and the Town of Tewksbury
- Bellistri et al v. Planning Board
- Bellistri et al v. Conservation Commission
- Building Commissioner v. John D. Sullivan (Catamount Road)
- Colonial Auto Group v. Zoning Board of Appeals
- Lowell v. The Town of Tewksbury
- Sullivan, John D. v. the Town of Tewksbury (Main Street)
- Atlantic Dracut v. Planning Board
- Atlantic Dracut v. Zoning Board of Appeals

The Town received a favorable judgment in Land Court and also in the Appeals Court of Mangano v. Zoning Board of Appeals.

The following cases were settled

- K & K Acoustical Ceilings, Inc. v. Shah and the Town of Tewksbury
- R. T. Boston Franchise and Frank Mathews v. Zoning Board of Appeals

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and Town

Meeting Articles; and he has made eminent domain land takings for highway and sewer improvements.

To prevent litigation and the assessment of damages, Town Counsel encourages Town officials to communicate with him as soon as possible after becoming aware of any potential problem. In addition, your Town Counsel is pleased to assist in making Town government more responsive to the safety and well being of Tewksbury's citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars which address important and current issues of law and the interpretation of laws for the several Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments and their officers and employees for the excellent co-operation again afforded to him during the past year.

Charles J. Zaroulis
Town Counsel

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are Chairman Frank Sweet, Vice-Chairman David Plunkett, Clerk Vincent Spada and members Cheryl Busch and Robert Fowler.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with the Building Commissioner, is responsible for assuring Town Residents that new developments comply with land use regulations. The Planning Board strives to strike a balance between landowners right to develop and the interests of neighbors and the Town as a whole.

Five subdivision plans were approved in 2000. One of these, Sheridan Lane, was later revoked. The Planning Board also received 19 special permit applications for new commercial projects. Among the larger proposals approved by the Planning Board in 2000 were the proposed renovations to the Wynn Middle School, and new office buildings in Highwood Park and Apple Hill Office Park near the interstate 495 off ramp on Andover Street.

The Planning Board routinely receives contributions to the Sidewalk account, which the Planning Board administers in cooperation with the Department of Public Works. In 2000, the Planning Board received \$49,000, with major contributions of \$27,000 from Deerfield Estates and \$20,000 from IRA Motors.

The Planning Board also held a series of working meetings during the year to discuss revisions to the Town Zoning By Laws proposed by an interdepartmental committee. The Planning Board is now working on edits to the draft proposal and is hopeful that the document will be ready for a public hearing and subsequent action at Town Meeting.

Respectfully submitted,
Frank Sweet
Chairman, Planning Board

Dog Officer

I would like to take this opportunity to thank all the residents who have obeyed the Leash Law in Tewksbury. All dogs in Tewksbury must be licensed and have all their shots, this is for the safety of the residents as well as the dogs. If your dog is not licensed and is picked up, it is very hard to trace the owner to the dog and this could result in extra fines. Let's protect our children and all residents (from dog bites and etc.) and keep our dogs restrained.

I would like to make you aware if your dog is picked up there will be an administration fee of \$25.00 plus \$5.00 per day for board and keep, up to \$190.00 plus fines as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THIRD OFFENSE	100.00
SUBSEQUENT OFFENSES	100.00
(within a calendar year)	

REMEMBER PLEASE HAVE YOUR DOG LICENSED AND MAKE SURE THEY HAVE ALL THE NECESSARY SHOTS.

WHEN YOU LICENSE YOUR DOG BE SURE TO GET A COPY OF THE NEW DOG BY-LAW WHICH WENT INTO EFFECT 1/1/98.

Walter Collins
Dog Officer

Board of Appeals

The Board wishes to thank Thomas Gannon for his dedicated years of service to the Town of Tewksbury while serving as a regular member and as Chairman to the Board of Appeals.

Presently the Board of Appeals consists of the following members: John D. Sullivan, Chairman, Mark Singleton, Vice Chairman, Richard Cluff, Jr., Clerk, Geraldine Murphy and Derek Sheehan, Associate Members. Cheryl Romano remains the secretary to the Board.

The Board of Appeals meets twice monthly at the Town Hall to hear and decide appeals, applications for Special Permits and to act on requested Variances, in accordance with Massachusetts General Laws, Chapter 40A, the Zoning Act.

Following is a breakdown of the activity on which the Board of Appeals acted during the year 2000:

20 Variances	-	16 Approved	4 Denied	
14 Special Permits	-	12 Approved	2 Denied	
5 Party Aggrieved	-	1 Approved	1 Denied	3 Withdrawn
8 Withdrawals consisting of 3 Variances, 2 Special Permits, 2 Combination Variances/SP and 1 Variance/Comprehensive permit.				
1 Modification to SP - Approved				
9 Combination Variance/SP - 9 Approved				
1 Combination Variance/Party Aggrieved - Approved				
1 Comprehensive Permit which was Approved				

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Building Department for their time and efforts on behalf of the Board.

John D. Sullivan
Chairman, Board of Appeals

Conservation Commission

The Tewksbury Conservation Commission consists of seven members, all of whom are appointed by the Board of Selectman. The Conservation Commission Officers for 2000 are, Chairman, Dr. Lucio Barinelli; Vice-Chairman, Salvatore Torname; Clerk Stanley Folta Jr. Members Michael Kelley, Gail Perdicaro, Gregory Peters, and Hugh J. Fitzpatrick, III. Other members serving in 2000 were former Chairman William Hallisey; members Brian Balukonis, Laura Stella and Richard Hanson.

The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (MGL 131, Section 40). The Commission's primary goal is to protect wetland areas, riverfront areas, related water resources and adjoining land areas in the Town of Tewksbury.

During 2000 the Conservation Commission reviewed numerous applications for work proposed within the 100 to 200 foot wetland buffer zone and riverfront area. Every formal application submitted for actions except for septic system repairs requires a public hearing to be held at which time all abutters are allowed time to express their views. Once all the information has been solicited the Conservation Commission votes to either approve or deny the permit that is requested. If approved the wetland permit will list all mitigation required to protect the impact on wetland resource

areas and riverfront areas. If denied the applicant is required to appeal the decision to Superior Court and the MADEP.

Among the objectives of the Conservation Commission in 2000 were to enforce the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetlands Protection Act, which includes the Rivers Protection Act provisions. To assist the Conservation Commission in their endeavor its Conservation Administrator has the responsibility of enforcing all regulatory environmental permits. In addition all sites with pending projects are inspected before, during and upon completion.

In 2000 the Conservation Commission issued permits for several projects on Main Street which included Wamesit Village, IRA Motors, Crest Nissan and the U-Store It Storage facility. Each of these projects generated numerous hearings and concerns from residents and the Conservation Commission spent endless hours detailing conditions in their issued permits.

The Conservation Commission has worked diligently during 2000 to protect natural resources in Tewksbury. All residents should be advised that certain activities which are proposed in areas within 100 to 200 feet from a wetland, river, perennial stream or pond must comply with all local and state wetland regulations which includes the Rivers Protection Act.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and are held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised live on Channel 10.

The Robert P. Sullivan Office of Planning and Conservation is located in the Sughrue DPW Building at 999 Whipple Road. The office is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted,
Walter S. Polchlopek
Conservation Administrator

Town Clerk

TOWN STATISTICS

	2000	1999
Population	30,315	29,074
Licenses -		
Dogs	1,460	1,463
Sporting	477	514

FINANCIAL
1/1/2000 - 12/31/2000

Fees to Town Treasurer	\$33,260.00
Dog Fees to Treasurer	15,693.00
Sporting Licenses to State	9,387.00
Parking Fines to Town Treasurer	24,696.00
TOTAL	\$83,036.00

VITAL STATISTICS

As of 12/31/2000
2000 1999

Births	311	345
Marriages	172	185
Deaths	268	290

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

**ALERTING PUBLIC SAFETY OFFICIALS: POLICE,
FIRE & AMBULANCE SERVICE**

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Town Clerk's Office by calling 640-4355, Monday-Friday, 8:30 AM to 4:30 PM.

Board of Registrars

Beverly A. Bennett, Chairman
Edward Creamer
Robert Hunter
Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable tv.

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

PRECINCT ENROLLMENT:

Precinct 1	2,378
Precinct 1A	2,291
Precinct 2	2,328
Precinct 2A	2,265
Precinct 3	3,029
Precinct 3A	2,303
Precinct 4	2,704

PARTY ENROLLMENT:

Precinct	Democrat	Green Party USA	Interdependent 3 rd Party	Libertarian	Reform	Republican	Unenrolled	Total
1	726	0	1	10	4	382	1255	2378
1A	865	0	1	10	0	265	1150	2291
2	842	0	1	9	2	252	1222	2328
2A	773	0	0	15	2	319	1156	2265
3	997	0	4	11	1	489	1527	3029
3A	719	1	2	8	3	303	1267	2303
4	951	0	6	8	2	336	1401	2704
Total	5873	1	15	71	14	2346	8978	17298

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

2000 Fines collected and deposited with the Town Treasurer -
\$24,696.00

Parking Ban (Overnight-Inclement Weather)
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper

identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

TEMPORARY HANDICAPPED PARKING
PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk - Parking Clerk

Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00 A.M. - 4:30 P.M.

The Veterans' Services Department has again been active in helping the Town's veterans, not only with financial support to those veterans needing assistance, but also with advice and administrative support in interpreting and filling out the sometimes complex state and federal veterans' forms. The Veterans' Agent acts as an ombudsman - preparing federal requests for disability, securing medical records of the individuals concerned, and attending their disability hearings and/or appeals. The Veterans' Agent has represented the Town at several patriotic occasions, including Veterans' Day and Memorial Day.

The Town of Tewksbury has an estimated veteran population of about 7,000. They receive approximately \$2,292,462 in aid from the federal government and \$31,500 in state annuities in addition to the normal veterans' benefits. This is money brought into our community and for the most part spent locally.

The Department of Veterans' Services continues to offer to the veteran and his dependents, or the widows of veterans, services in a wide range of categories, such as:

VA Pension Compensation	Grave Markers
Hospitalization (in & out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Industrial Accident Cases
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD-214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's veterans, but works with the other Veterans'; and Fraternal Organizations of the Town. I would like to thank them all for their time, efforts and contributions. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a town where the veteran is well served.

Respectfully submitted,
Ellsworth K. Hart
Director, Veterans' Services

Administrative Services

OFFICE HOURS ARE MONDAY THRU FRIDAY
7:30 A.M. - 4:30 P.M.

Department Staff

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee Benefits, Occupational Injury Compensation, and Medical Cost Analysis.

2000 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Central Data Base
All town and school employees are now listed on the central database with their benefits including health, dental, and life insurance plans.
All town employees' vacation, sick time, and personal days are being tracked.
- Job Postings are now done by Administrative Services.
- New Employee Orientation
New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- Standardization of Job Titles
Both managerial and clerical job classification surveys were completed earlier in the year and implementation is underway.
- Administrative Services provides support for the Personnel Relations Review Board
- Administrative Services establishes, reviews, and publishes policies to maintain continuity of personnel practices.

Town Hall/Annex Facilities Management

- The Town Hall Annex has been completed and is operational, this included a combined telephone system between the Town Hall and Annex.
- Continued to maintain Town Hall heating system.
- Actively works on the Town Hall Space Committee

Centralized Purchasing

- Paper Products
- Telephone and Electric Bills

The year 2001 will continue to bring new challenges to this department.

Respectfully,
Ellsworth K. Hart

Housing Authority

This year, the Authority received 322 new applications for our Elderly, Disabled and Family Public Housing Programs. The vacancy turnovers for the elderly and disabled units were 26, and there were 4 turnovers for the family units. Our Section 8 Rental Assistant Program's waiting list is currently closed and has been since November 98'. To date, there are 79 applicants remaining on the list.

This year the Authority was awarded an additional year of funding for a Family Self-Sufficiency Coordinator. We also have completed some modernization projects at our Carnation Drive and Saunders Circle Elderly/Disabled Developments which consisted of energy efficient replacement windows, new storm doors, added parking areas, vinyl siding of buildings, and added office and storage space.

I would like to take this opportunity to thank the members of the Authority --Linda R. Brabant, Robert Briggs, Shaw Dillon and John Deputat, our State Appointee -- also our Executive Director, Corinne Delaney, our office staff, and our maintenance men for their continued efforts and dedication to the Authority during this past year.

Louise A. Gearty
Chairman

TEWKSBURY REVOLVING FUND BALANCE SHEET DECEMBER 31, 2000

ASSETS

Cash		
1111	Andover Bank #0220549817	\$ 9,335.18
1114	Pet Deposits-Cash	2,602.12
	Total Cash	\$ 11,937.30
Account Receivable		
1121	A/R MA 139-1 Dept 1	(21,639.58)
1122	A/R Sect 8 Cert Dept 2	131.32
1123	A/R 400-01 Dept 03	21,682.96
1127	A/R 167-1 Dev Dept 7	3,792.22
1128	Sect 8 Voucher Dept 8	12,196.05
1132	A/R 689-1 Dev Dept 9	(2,954.77)
1133	A/R 689-2 Dev Dept 11	(6,561.00)
	Total Account Receivable	6,647.20
Deferred Charges		
1290	Undistributed Charges	
1291	Deferred Payroll	
	Total Deferred Charges	0.00
	Total Assets	\$ 18,584.80

See Attached Compilation Report

TEWKSBURY REVOLVING FUND BALANCE SHEET DECEMBER 31, 2000

LIABILITIES

Account Payables		
2111	Account Payable Other	
211101	Septic/Bond/Crystal	
2112	Retention/Russo	
2114	Security Dep-Pets	\$ 2,602.12
2171	Federal Withholding Tax	
2172	State Withholding Taxes	
2173	Retirement Withheld	1,361.60
2174	Group Insurance	69.45
2175	Credit Union W/H	140.00
2176	Christmas W/H	180.00
2179	FICA/Med Tax Withheld	
2181	Long Term Disability	
	Total Account Payables	\$ 4,353.17
Deferred Credits		
2290	Undistributed Credits	
2291	Deferred Interest Income	70.65
	Total Deferred Credits	70.65
Advances To Revolv Fund		
2401	Advance MA 139-001	5,000.00
2402	Advance Section 8 E	575.68
2403	Advance 400-01	8,585.00
	Total Advances To Revolv Fund	14,160.68
	Total Liabilities	\$ 18,584.50

See Attached Compilation Report

TEWKSBURY FEDERAL MA 139-1 LEDGER BALANCE SHEET DECEMBER 31, 2000

ASSETS

*111 Cash		
1112	Andover Bank #0040651189	\$ 5,970.01
	Total *111 Cash	\$ 5,970.01
Account Receivable		
1122	126 A/R Tenants	(263.00)
112201	126.1 Allow Doubt Accts	
1125	122 A/R HUD	9,159.00
	Total Account Receivable	8,896.00
Advances		
1155	144 Revolving Fund	5,000.00
	Total Advances	5,000.00
*131 Investments		
116201	Andover Bank #0040651176	194,159.63
	Total *131 Investments	194,159.63
Deferred Charges		
1210	142 Prepaid Insurance	4,811.01
1211	142 Prepaid Retirement	2,112.69
1212	142 Insurance Deposit	463.00
1290	174 Deferred Charges	

	Total Deferred Charges	7,386.70
1404	Land Structures Equipment	
	Land Structures Equipment	
	Total Land Structures Equipment	0.00
	Fixed Assets	
1506	161 Land	1.00
1507	162 Building	2,997,717.55
1508	163 Equipment Dwelling	14,918.22
1509	164 Equipment Admin	13,330.41
1510	165 Leasehold Improv	
1515	166 Accum Depreciation	(1,141,215.55)
	Total Fixed Assets	1,884,751.63
	Total Assets	\$ 2,106,163.97

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-I LEDGER
BALANCE SHEET
DECEMBER 31, 2000**

LIABILITIES & SURPLUS

	Accounts Payable	
2119	347 A/P Rev Fund	\$ (21,639.58)
	Total Accounts Payable	\$ (21,639.58)
	Accrued Liabilities	
2135	321 Accrued Payroll	
213501	322 Accrued Comp Absences	893.73
2137	333 Accrued Pilot	7,285.17
	Total Accrued Liabilities	8,178.90
	Deferred Credits	
2290	353 Deferred Credits	
	Total Deferred Credits	0.00
	Surplus From Operations	
2802	504 HUD/PHA Contribution	1,863,055.88
2806	512 Retained Earnings	201,962.81
	Total Surplus From Operations	2,065,018.69
	Current Year Operations	
2940	Residual Rcpts, - Deficit	54,605.96
	Total Current Year Operations	(54,605.96)
	Total Surplus & Liab	\$ (2,106,163.97)

Read Accountant's Compilation Report

**TEWKSBURY SECTION 8 CERTIFICATE
BALANCE SHEET
DECEMBER 31, 2000**

ASSETS

	*111 Cash	
1112	*111 Andover #0220549820	\$ 26,312.38
	Total *111 Cash	\$ 26,312.38

	Account Receivables	
1122	128 A/R Back Rent	
112250	128.1 Allow Doubt Fraud	
1125	122 A/R HUD	
1129	125 A/R Other	
112901	144 A/R Sect 8 V/P	13,761.51
112999	122 A/R Host Mobility	
	Total Account Receivables	13,761.51
	Advances	
1155	144 Revolving Fund	575.68
	Total Advances	575.68
	Deferred Charges	
1210	142 Prepaid Insurance	70.56
1211	142 Prepaid Retirement	101.09
1212	142 Insurance Deposit	278.00
1290	174 Deferred Charges	
	Total Deferred Charges	449.65
	Land Structures Equipment	
147501	164 Equipment Office	248.42
1515	166 Accum Depreciation	(248.42)
	Total Land Structures Equipment	0.00
	Total Assets	\$ 41,099.22

See Attached Compilation Report

**TEWKSBURY SECTION 8 CERTIFICATE
BALANCE SHEET
DECEMBER 31, 2000**

LIABILITIES

	Accounts Payable	
2118	331 A/P HUD	\$ 10,740.40
2119	347 A/P Rev Fund	131.32
211999	312 A/P Mob Clear	
2135	321 Accrued Payroll	
213501	322 Accrued Comp Absences	14.56
	Total Accounts Payable	\$ (10,886.28)
	Deferred Credits	
2210	Prepaid Annual Contrib.	54,935.00
2215	H.A.P.'S A/C 4715	(25,104.00)
2230	Contra Admin Fee Account	(3,220.00)
2290	342 Undistributed Credits	
2690	342 Defer Credit-Bk Rent	
	Total Deferred Credits	26,611.00
	Equity Reac	
2806	512 Retained Earnings	4,843.24
	Total Equity Reac	(4,843.24)
	HUD Surplus Memo Only	
2810	Unreserved Surplus	(2,480,620.82)
2826	Operating Reserve	
2827	Project Account Unfunded	25,827.40
2840	Cumulative Hud Contrib.	2,454,793.42
	Total HUD Surplus Memo Only	0.00
	Current Operations	

2940	Residual Rcpts, - Deficit	(1,241.30)
	Total Current Operations	1,241.30
	Total Surplus & Liab.	\$ (41,099.22)

See Attached Compilation Report

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2000**

ASSETS

	Cash	
1111	*111 Andover #40651163	\$ 13,471.38
1117	111 Petty Cash	25.00
	Total Cash	\$ 13,496.38
	Account Receivables	
1122	126 Tenants A/R 667-C	1,577.00
112201	126 Tenants A/R 705-C	3,802.28
	Total Account Receivables	5,379.28
	Advances	
1155	144 Revolving Fund	8,585.00
	Total Advances	8,585.00
	Investments	
1162	*131 MMDT #44012870	529,472.06
116201	*131 MMDT #44041556	
116202	*131 MMDT #44229383	
	Total Investments	529,472.06
	Deferred Charges	
1210	142 Prepaid Insurance	5,974.78
1211	142 Prepaid Retirement	5,531.43
1290	175 Undistributed Charges	
	Total Deferred Charges	11,506.21
	Development Costs	
1402	Development Cost	4,080,000.00
1403	Less Dev Cost Liquidation	(171,000.00)
	Total Development Costs	3,909,000.00
	Inventory Furn/Equipment	
140410	163 Mgmt Dwelling Equip	80,706.79
140471	164 Mgmt Office Equip	15,739.75
140472	164 Mgmt Maint Equip	12,982.00
140473	164 Mgmt Comm Rm Equip	
140477	164 Mgmt Auto Equip.	67,152.77
1406	Completed Mod Costs	889,393.50
1407	Closed Teller Costs	12,439.00
	Total Inventory Furn/Equipment	1,078,413.81
	Total Assets	\$ 5,555,852.74

See Attached Compilation Report

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2000**

LIABILITY & SURPLUS

	Account Payables	
2111	312 A/P Other	\$ 60,000.00
2118	333 A/P DHCD	
2119	347 A/P Revolving Fund	21,682.96
	Total Account Payables	\$ 81,682.96
	Accrued Liabilities	
2134	346 Accrued Liabilities	
2137	333 Accrued Pilot	5,500.00
	Total Accrued Liabilities	5,500.00
	Deferred Credits	
2290	342 Undistributed Credits	
	Total Deferred Credits	0.00
	Fixed Liabilities	
2321	Grants Issued	3,909,000.00
2324	Completed Mod Contrib.	889,393.50
2325	Notes Issued	171,000.00
2326	Less: Notes Retired	(171,000.00)
	Total Fixed Liabilities	4,798,393.50
	Surplus	
2400	Valuation Of Fixed Assets	161,701.31
2460	Gifts & Donations	12,439.00
2560	512 Special Purpose Resv	346,257.01
2590	512 Retained Earnings	226,468.50
2700	Net Income (Deficit)	(76,589.54)
	Total Surplus	670,276.28
	Total Liability & Surplus	\$ 5,555,852.74

See Attached Compilation Report

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2000**

ASSETS

	Cash	
1112	M.M.D.T. #44041564	\$ 32,995.45
	Total Cash	\$ 32,995.45
	Deferred Charges	
1211	Prepaid Retirement	337.27
	Total Deferred Charges	337.27
	Development Costs	
140201	Dev Cost Closed	464,766.81
140250	Inventory Equipment	12,305.69
1410	Development Cost	
	Total Development Costs	447,072.50
	Total Assets	\$ 510,405.22

LIABILITY & SURPLUS

	Account Payable	
2119	Revolving Fund	\$ 3,792.22
	Total Account Payable	\$ 3,792.22

2320	Fixed Liabilities		
	Grants Issued	464,766.81	
	Total Fixed Liabilities		464,766.81
	Surplus		
2400	Valuation Fixed Assets	12,305.69	
2590	Operating Reserve	32,033.53	
2700	Net Income (Deficit)	(2,493.03)	
	Total Surplus		41,846.19
	Total Liability & Surplus		\$ 510,405.22

See Attached Compilation Report

**TEWKSBURY 167-1 DMII DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2000**

		<u>Current</u>	<u>Balance</u>
140250	Inventory Equipment		
140410	1465.1 Dwelling Equip		
140471	1475.1 Mgmt Office Equip		\$ 345.69
140472	1475.2 Mgmt Maint Equip		9,998.00
140473	1475.3 Comm Room Equip		
140477	1475.7 Mgmt Auto Equip		1,962.00
	Total	\$ 0.00	\$ 12,305.69

See Attached Compilation Report

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2000**

ASSETS

	* 111 Cash		
1112	Andover Bank #0220549765	\$ 148,528.96	
	Total *111 Cash		\$ 148,528.96
	Account Receivables		
1122	128 A/R Back Rents		
112201	128.1 Allow Doubt Fraud	(7,251.68)	
1125	122 A/R HUD		
1129	125 A/R Other		
112999	128/125 A/R Mob & Fraud	8,687.68	
1130	126.2 Allow Doubt Other		
	Total Account Receivables		1,436.00
	Advances		
1155	144 Revolving Fund		
	Total Advances		0.00
	Deferred Charges		
1210	142 Prepaid Insurance	1,105.14	
1211	142 Prepaid Retirement	1,289.04	
1212	142 Insurance Deposit	509.00	
1290	174 Deferred Charges		
	Total Deferred Charges		2,903.18
	Land Structures Equipment		
147501	164 Equipment Office	952.74	
1515	166 Accum Depreciation	(952.74)	

Total Land Structures Equipment 0.00

Total Assets \$ 152,868.14

See Attached Compilation Report

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2000**

LIABILITIES

	Accounts Payable		
2111	312 A/P Other		
2118	331 A/P HUD	\$ 20,009.54	
2119	347 A/P Rev Fund	12,196.05	
211998	347 A/P Sect 8 Cert	13,761.51	
211999	312 A/P Mob Clear A/C		
2135	321 Accrued Payroll		
213501	322 Accrued Comp Absences	74.95	
	Total Accounts Payable		\$ (46,042.05)
	Deferred Credits		
2210	Prepaid Annual Contrib.	358,585.00	
2215	Haps A/C # 4715	(261,601.86)	
2230	Contra Admin Fee Account	(28,060.00)	
2290	342 Undistributed Credits		
2690	342 Defer Credit-Bk Rent	8,687.68	
269001	312 Contra Back Rent	(7,251.68)	
	Total Deferred Credits		70,359.14
	Equity Reac		
2806	512 Retained Earnings	39,458.80	
	Total Equity Reac		(39,458.80)
	HUD Surplus Memo Only		
2810	Unreserved Surplus	(4,813,013.38)	
2826	Operating Reserve		
2827	Project Account Unfunded	210,002.54	
2840	Cumulative HUD Contrib.	4,603,010.84	
	Total HUD Surplus Memo Only		0.00
	Current Operations		
2940	Residual Rcpts, - Deficit	(2,991.85)	
	Total Current Operations		(2,991.85)
	Total Surplus & Liab.		\$ 152,868.14

See Attached Compilation Report

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2000**

ASSETS

	Cash		
1112	M.M.D.T.#44223469	\$ 52,113.38	
	Total Cash		\$ 52,113.38
	Deferred Charges		
1211	Prepaid Retirement	318.26	
	Total Deferred Charges		318.26

Development Costs		
140201	Dev Cost Closed	559,673.76
140250	Inventory Equipment	2,369.99
Total Development Costs		562,043.75
Total Assets		\$ 614,475.39

LIABILITY & SURPLUS

2119	Account Payable Revolving Fund	\$ (2,954.77)
Total Account Payable		\$ (2,954.77)
2320	Fixed Liabilities Grants Issued	559,673.76
Total Fixed Liabilities		559,673.76
Surplus		
2400	Valuation Fixed Assets	2,369.99
2460	Gifts & Donations	2,022.52
2590	Operating Reserve	49,754.91
2700	Net Income (Deficit)	3,608.98
Total Surplus		57,756.40
Total Liability & Surplus		\$ 614,475.39

See Attached Compilation Report

TEWKSBURY 689-1 GERRY DEVELOPMENT BALANCE SHEET SUBSIDIARY SCHEDULE DECEMBER 31, 2000

	<u>Current</u>	<u>Balance</u>
140250	Inventory Equipment	
140410	1465.1 Dwelling Equip	
140471	1475.1 Mgmt Office Equip	\$ 407.99
140472	1475.2 Mgmt Maint Equip	
140473	1475.3 Comm Room Equip	
140477	1475.7 Mgmt Auto Equip	1,962.00
Total		\$ 0.00 \$ 2,369.99

See Attached Compilation Report

TEWKSBURY 689-2 DMR DEVELOPMENT BALANCE SHEET DECEMBER 31, 2000

ASSETS

1112	Cash M.M.D.T. #44223550	\$ 56,995.47
Total Cash		\$ 56,995.47
1211	Deferred Charges Prepaid Retirement	318.22
Total Deferred Charges		318.22
Development Costs		
140201	Dev Cost Closed	547,955.50
140250	Inventory Equipment	2,307.69
Total Development Costs		550,263.19

Total Assets \$ 607,576.88

LIABILITY & SURPLUS

2119	Account Payable Revolving Fund	\$ (6,561.00)
Total Account Payable		\$ (6,561.00)
2320	Fixed Liabilities Grants Issued	547,955.50
Total Fixed Liabilities		547,955.50
Surplus		
2400	Valuation Fixed Assets	2,307.69
2590	Operating Reserve	55,374.97
2700	Net Income (Deficit)	8,499.72
Total Surplus		66,182.38
Total Liability & Surplus		\$ 607,576.88

See Attached Compilation Report

TEWKSBURY 689-2 DMR DEVELOPMENT BALANCE SHEET SUBSIDIARY SCHEDULE DECEMBER 31, 2000

	<u>Current</u>	<u>Balance</u>
140250	Inventory Equipment	
140471	1475.1 Mgmt Office Equip	\$ 345.69
140472	1475.2 Mgmt Maint Equip	
140473	1475.3 Comm Room Equip	
140477	1475.7 Mgmt Auto Equip	1,962.00
Total		\$ 0.00 \$ 2,307.69

See Attached Compilation Report

Computer Services

Y2K arrived in Tewksbury with little effect on the computer infrastructure. During rollover weekend, all departments chartered to monitor their buildings and any effect on services, did so and then provided reports and status in a timely manner. Computer Services was then able to provide the Town status to MEMA as requested on schedule. In addition, February 29 and December 31 passed with no major Y2K issues. Any Y2K issues were very minor in nature and related to report generations only and correctable. Thanks to all Town departments for their support and patience during the Y2K process.

The MUNIS project dominates the schedule of Computer Services this past year. On January 1st, the Payroll module went "live" and replaced the old Wang application. Tax Administration, Excise Tax, and Utility Billing have been installed and are now in "live" use. Besides attending training classes, Computer Services has generated many user and procedure documents. New procedures have been put in place for backups, application upgrades, system support, bank

transmissions, MV commitment loading, e-mail of Tax & Water data for outside bill printing, and requests for changes and enhancements.

Computer Services continues to be the publication group for the Town. Projects include: Annual Town Report, Town Meeting Warrant, all Special Town Warrants, and Town Newsletter. In addition, the department continues to produce departmental business cards on request, to scan forms and produce Word templates or documents, to provide calendars for the Town Manager Warrant planning and the Recycle Committee, and to provide service to transpose paper documents to Word or Excel format. A special project this year was to convert the new Zoning By-Law document and subsequent updates into MS Word for use by the Planning Department.

With the Auditors Office, the Assessors Office, and the Treasurer/Collectors & Water Billing Office, the Computer Services department moved to the newly renovated Town Hall Annex (old Patten Library). The move of all servers and user computer equipment went flawlessly and the new space provides an exciting working environment.

The Town I-Net (Institutional Network) build is moving toward total completion. All departments within the DPW, Police, Town Hall and Town Hall Annex buildings are attached to the Town Servers. I-Net modems have been installed at the Central Fire, Library, Recreation, and Senior Center buildings and users are scheduled to be attached shortly to the network. A project was created to select a vendor to provide e-mail, firewall, and Internet access to users in each department on a Town-wide basis through the I-Net. MCN and MEC, two State vendors, are being evaluated with site visits and customer visits being scheduled.

Computer Services continues; to either directly support the main town application systems (Financial, Treasurer, Assessor) or provide consulting services for other applications (Police, Building, DPW); to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware (SnapServer) and software (PartionMagic, GHOST, Percuity Asset); and to attend User Group and professional meetings (MUNIS, VISION, MGISA).

Respectively submitted,
Stephen M. Hattori
MIS Director

COMMUNITY ACTIVITIES

Tewksbury Public Library

*Council on Aging
Recycling Committee*

Recreation Department

Tewksbury Public Library



Board of Library Trustees: 2000-2001

Kevin Comtois	Maureen P. Kelley
Marjorie A. Conlon	Mary MacDonald
Carol A. Hazel	Eileen McDonagh
Patricia Qua, Chairman, deceased	

Since March 1999, when the doors first opened on the new Tewksbury Public Library, we have been overwhelmed and deeply gratified by the positive response with which the new library has been received. The most frequently heard comments concern the 6,000 square foot Children's Room, the four meeting rooms, individual study rooms, and the general air of quiet and peacefulness throughout the building. Meeting rooms designed for use by community groups have been heavily used since the library's opening: in the first full year of operation, more than one thousand meetings of various sizes were held at this facility which is being used as it was intended, as a community center. Individual study rooms are popular for tutoring and small gatherings as well as for silent study.

Of course, we continue to field questions about the size of the new building, which seems enormous, compared to the Patten Library. The new public library has been designed to serve Tewksbury's population growth for the next twenty years, with flexibility built in to adapt to changing technology. The

twenty-year planning requirement was a requirement of our grant funding. The additional space takes into account the requirements of the Americans with Disabilities Act, with wider book stack aisles, fully accessible rest rooms, and many other features.

With more room to display our previous densely crowded collection of books, videos, audio tapes and other resources, more residents than ever have begun to use the library, pleased to discover the wealth of resources available. Circulation of library materials increased by more than 20% from 1999 to 2000. This increase is in addition to the spectacular rise in use of the library during its first year of operation.

Many residents have commented on the community-oriented features of the new building, including display space and lighted exhibit cabinets to showcase a wide spectrum of local artists' works. Exhibits change monthly. Local residents seeking more information about display are welcome to call the library.

Generous increases in our book budget have allowed us to implement improvements in our collections of print, non-print and electronic resources. Electronic resources are a hallmark of our library, and our Internet stations and other on-line information services have enjoyed a high level of use.

Tewksbury's public library is one of thirty members of the Merrimack Valley Library Consortium. In December 2000, the MVLC upgraded its database server and operating systems, to bring a more user-friendly, Web-based catalog to library users. While we are still in the processing of de-bugging the new system, preliminary reports from library users are positive. The on-line catalog, which can be accessed from any personal computer, will be much easier to navigate. For the first time, library users will be able to place their own reserve requests on books and to view their accounts.

We extend our deepest appreciation to the many people who have shared our vision and our commitment to bring up-to-date technology and library services to a new generation of Tewksbury residents. Most especially, we owe a debt of gratitude to the Library Trustees who went before us and who, through their diligent stewardship, preserved the Fairgrieve Trust Fund, which became the cornerstone of funding for the new building.

We also extend our heart-felt thanks to the Friends of the Library, whose diligent efforts have created the Library's Endowment Fund.

The trustees have worked for the past several years revising policies in accordance with the expanded plan of service that the new facilities will allow us to implement. Services will continue to evolve as new staff positions are added. Our long-range planning process will continue to provide the strategic and tactical guidelines for providing optimum services and resources for the Town's residents.

We appreciate the efforts of all members of the library staff who are responsible for the actual delivery of library services.

Library Director	Elisabeth Desmarais
Assistant Director	Fran Moore
Reference/YA Librarian	Elizabeth Berlik
Technical Services Librarian	Peggy Hassett
Children's Librarian	Judi Segur
Children's Specialist	Pat Powers
Technology Specialist	Joyce Salvato
Executive Secretary	Mary Toombs
Administrative Secretary	Rose Titus

and the members of our support staff:

Judy Bangs	Gina Hickford
Marilyn Fowler	Gail Holland
Karen Grasso	Mary Kutcher
Elinor Haines	Jennifer Newton
Joanne Toppin	

Our front desk employees are our greatest source of strength. We deeply appreciate their unflagging devotion to their jobs and their enthusiastic promotion of books and reading.

Patrick Carey and John Crowe provide custodial and maintenance services at the public library. In addition to our full-time staff, we would like to express our appreciation to our temporary employees who fill in on short notice, and to our high school pages.

The Library Trustees invite local residents to attend our monthly meetings. At these meetings, the six elected Trustees deal with policies and goals for the library. The trustees encourage local residents who have not yet visited the new library to stop in for a visit and to make use of its collections, services and special programs

At A Glance

Library Hours:

Monday - Thursday	9 a.m. - 9 p.m.
Friday & Saturday	9 a.m. - 5 p.m.

FY 2000 total expenditures	\$750,575
State Aid received	\$39,925
Spent on books & other materials	\$108,770
Collection size (books, videos, audios)	64,000
Number of registered borrowers	22,450
Number of items checked out in 2000	161,500
Reference questions answered	15,000

Council On Aging

With each year comes the task of reporting the activities and programs under the department of the Council on Aging (COA) in a concise and brief passage...and, each year this gets more difficult. During 2000 the staff has begun to work on a COA information brochure which will be sent to each household in Tewksbury by mid Spring of 2001 along with a needs assessment survey. The Council is in hopes that this will help the Town's people better understand the COA's role in local government and at the same time solicit input and a good response to the survey.

During the average week at the Senior Center there are 54 services and programs offered. Two to three classes and activities are held simultaneously throughout the day. The demand for additional programs is present. However, the lack of space is our biggest dilemma.

New programs this year were: an additional quilting class; Tai Chi exercise classes; Yoga class and an indoor light exercise and walking class.

Professional Service costs for classes and clinics were approximately \$19,870. The Town appropriation for these services was \$6,000 representing 30% of the costs. Our Seniors contributed the remaining 70% of fees. The following is a list of paid professional instructors and the services they have provided:

- Eileen Griffin, 3 oil painting classes per week
- Rupert Stangroom, wood carving class
- Diane Fay, 3 quilting classes per week
- Shirley Oremland - Seasonal water painting
- Sandra Vanni - Country Western Dance
- Pat Dumont - Yoga class
- Nancy Duffey - 3 exercise classes
- William Barron - Tai Chi class
- Valarie Borgal - Sign Language class & drawing
- Beverly Enos - Japanese Bunka Embroidery class

Volunteer Instructors are:

- Rita Richardson - Tap Dance class
- Eleanor Corey - Traditional Embroidery
- Joe LaBella - Light exercise and walking class
- Angella Callahan - Diabetes Support Group Leader

During the year there were 15,250 congregate meals served at the Senior Center and 8,840 meals on wheels (MOW)

delivered to shut-ins by the Merrimack Valley Nutrition Project. The COA works in cooperation with the following people who work for the Project: (The estimated cost of the Project's "in kind" contribution is \$21,959)

- Shirley Lambert, Site Coordinator
- Bella Purcell, fill in Site Coordinator
- Bernice Sprague, fill in Site Coordinator
- Walter Bradford, Bernie Shea, Ralph Donnelly and Jeannette Fergerson, MOW Drivers

The COA also works in cooperation with the following professionals on site at the Senior Center:

- Board of Health Public Nurse, Virginia Desmond, RN/NP - conducts office hours on Tuesday and Wednesday afternoons and all day Thursdays; conducts monthly educational seminars and clinics.
- Lowell Visiting Nurse Association Nurse, Charlene Mascato, RN - conducts weekly blood pressure clinic and monthly blood sugar testing.
- Podiatrist, Dr. Timothy Smith - conducts 5 clinics per year at the Senior Center

The following people work under the direction of the COA but fall under the auspice of the noted entities:

- Phyllis Henderson, SHINE Counselor/Elder Services of the Merrimack Valley (ESMV) - informs the elderly on matters of supplemental health insurance
- Herbert vanHogezand, John Kelliher and John Coleman: Tax Assistants/ESMV - Assist elderly with tax returns (115 people were served in 2000)
- Rosalie MacGloughlin and Bernice Lynch, Senior Companions/Community Teamwork, Inc. - Visit and do errands for the frail and shut-ins.

During the year there were: 32 day trips held; 9 dinner/dance socials; 11 seminars; an art show and craft fair; several garden club lectures along with other special events and a volunteer event. The approximate cost of these miscellaneous events was that of \$89,140. The COA Transportation/Entertainment account supported 15.7% of the cost while 84.3% was supported by the Seniors themselves. Not included in these figures are the volunteers who help support the COA programs and activities. It has been calculated that 18,209 volunteer hours have been contributed representing a dollar figure of approximately \$148,208 (at a minimum rate of \$6 per hour). Some of the volunteer Activity Supervisors helping in these areas are:

- Whist - Alice Carroll;
- Cribbage - Norman DeMarais and Jim Trites;
- Grafts - Grace Iandolo;
- Cootie - Kay Maher and Nancy Criswold;
- Bingo - Rita Brousseau, Bill Ewen, Frances Senneville, Carolyn French and Bernice Sprague;
- Wal*Mart Bingo - Bill & Mary Ann Wareham and Lucy LaBella;
- Trip Leaders - Dee Kerr, Lorene Patch and Barbara Rich;
- Bocci - Joe Santoro;
- Bowling - Phyllis White;

- Softball Coaches and Assistants - Frank Groom, Don Fougere, Don Driscoll, Bill Cavahlo and Jim Mendonca;
- Walking Program/Tewksbury Hospital - Joe LaBella, Stan Geddes and Bill Richardson;
- Front Desk Receptionist - Grace Iandolo, Mary Ann Wareham, Carolyn French, Delores DiPerna; Mary Bova, Ann Grant, Alice Carroll, Alice MacLaren, Kay Maher, Bella Purcell, Phyllis Gibson, Betty Burns, Mary Beattie, Rita Quinn, Rose McKenna and Joyce Corcoran.

Working in cooperation with and under the auspices of the Friends of the Elderly, Inc. our Seniors continue to conduct events to raise funds for the expansion of the Senior Center. This year there were 3 yard sales, 5 breakfast benefits, an annual auction and golf tournament and the ever growing "Tree of Life" project. The Seniors have just passed the \$100,000 point. Our volunteer fund raiser, Mary Ann Wareham, does the major work on two very successful projects: The Annual Auction which in 2001 will be held on Friday, May 4th; and, the Annual "Golf Connection...Connecting Generations" Tournament which in 2001 will be held at the Indian Ridge Country Club on Monday, September 10th. Mrs. Wareham also coordinates the Tewksbury SERVE Program which services residents of all ages in Tewksbury and surrounding towns. The SERVE program helps people stretch their food dollars each month by offering a quality food package at a low price. The only qualifications are the cost of the package and two hours of community volunteer work each month.

Additional Volunteers who help in these endeavors and the activities at the Senior Center are: Barbara Allison, Barbara Daley, Anna Kemp, Ann Willis, Olive Todd, Marion Sheridan, Gloria Galinis, Gerry and Mary Lou Cristofells, Marion Driscoll, Ruth Fortier, Fre vanHogezand, Kevin and Kathie Anderson, Lisa DiGiorgio, John O'Connor Greg Peters, Sandra Shaw and sons, Helen Downs, Peg Keefe, Allie Casazza, Bob and Marie Mann, Robert Mann, Bill and Linda Wareham, Marie Durgan, Helen Earle, Arlene Wright, Betty Carter, Helen Hair, Rita Geddes, Kay Collins, Madeline O'Hearn, Virginia Cogan, Sam and Thelma Wilkie, Dot Kapust, Claire LeBel, Muriel Gifford, Bill and Nancy McDevitt, Lenny and Betty Spadafora, Muriel Coleman, Olga Benson, Kathy Lane, Ora Maxwell, Marie Maloney, Millie Mendonca, Pauline Cote, Trimmer Newell, Frank Grazulis, Helen Ellsworth, Rose McCaffey, Margaret Musto, Bob Maher, Jeanne Harrington, Joe and Dot Comier, Ernie Lorenz, Ralph Conserva, Ray LaFortune, Verna LeFave, Millie O'Callaghan, George Kofas, Ann Frietas, Fred and Barbara Baldwin, Peg Perras, John and Sheila Nelson, Karen Poisson, Bob and Lisa Jones, Beverley Jones, Richie Desmond, Susan Gilbert, George Hazel and the many businesses, community organizations and residents who support our events and programs. Hopefully, we have not overlooked too many people in the above listings.

Two breakfast events each year are specifically for community organizations. Both realized \$1300 which the Seniors donated

to the Tewksbury Hospital Patients Van Fund and to the Youth Group that traveled to Rome this summer.

Additional services rendered by the Council on Aging during the year which have not been included in the report thus far are:

- Fuel Assistant Intakes for Seniors
- Food Stamp Intakes
- Assistance with: housing, pharmacy and tax abatement applications
- Assistance with transportation to Boston and other locations not covered by the LRTA Road Runner Service
- Supervision of College Interns at the Senior Center
- Grant Writing
- Local weekly newspaper columns
- State MEMA Project
- Intergenerational programs with local schools, scout organizations and religious groups
- Interaction with: Homecare Agencies; Local and Regional Hospitals and Rehabilitation Centers, Case Managers, Social Workers, Home Aide Workers, Doctors, Alzheimers Associations, Legislators, Churches, the Media, the Food Pantry, Research Institutes, Oncology Departments, Elder Abuse and Substance Abuse Agencies, Cultural Institutes, Area Agencies on Aging, the Executive Office of Elder Affairs and all Town departments
- Participate in Town Patriotic and Homecoming Activities
- Participate as a member of Aging Agency Boards
- Assist Families of our elderly
- Provide Resources, Referrals and Follow up calls
- Work in cooperation with the Town Clerk during elections
- Work with the Civil Defense regarding the Senior Center Emergency Shelter Site
- Carry out all the administrative duties of the Council on Aging Department
- Provide physical and emotional support for our elderly residents

This lengthy report is intended to inform our residents of the many workers and the work done by the department on Aging as well as point out the fact that although the Council on Aging is viewed as a small department...it is in actuality a very large department.

On behalf of the Council on Aging, many thanks are extended to all of you. Your assistance in the everyday operations of the Council and in serving the elderly of Tewksbury is very much appreciated. The Council's goal is to enhance the lives of our elderly through education, healthy and stimulating activities and referrals to resources aimed to strengthen the possibilities of independent living. Your continued support enables the Council to continue in its successes; and, will afford it the opportunity to serve the community as best it can in 2001.

The Tewksbury Senior Center is open Monday-Friday from 8:00 a.m. to 4:00 p.m.; the second and fourth Tuesday evenings of the month from 7:00 to 9:00 p.m. and other occasional evenings and weekends. The telephone number is 640-4480.

Respectfully submitted:
Linda R Brabant, Director

Council on Aging Members

COA Chairman Appointees:

Susan A. Sullivan, Chairperson
Dr. Joanne Aldrich, Vice
Chairperson
Attorney Robert Scarano, Clerk
Warren Hupper
Phyllis Gibson
Joel Deputat

Selectmen Appointees:

Bernice Sprague, Treasurer
Ellen (Peg) Keefe
Norman DeMarais
James Mendonca
Frank Criscitello

Council on Aging Staff:

Linda Ricardo-Brabant, Director
Carol A. Hazel, Senior Confidential Secretary/Administrative Secretary
Lawrence Gilbert, Building Maintenance Person

Recreation Department

LIVINGSTON STREET

Two thousand was a very productive year. Three hundred and seventy-five children registered for the summer program, with an average daily attendance of 221.

Many new programs and activities took place along with the old time favorites. Some of the new activities included Duck Tours, Franklin Park Zoo, and Fleet Center. Of course we still went to Roller Kingdom, Rock-Climbing, Canobie Lake, Water Country, Good Times Arcade, Cosmic Bowling, and our weekly trips to the movies. Officer Sheehan of the Tewksbury Police Department provided a police dog show and the children were able to meet Police Dog Xiro.

Again the talent show was the summer highlight. There wasn't a single case of stage fright and the talent that was shown by the children was unbelievable.

The year ended with a field day and cookout. A DJ provided music, which was attended by all three camps. New this year were large rides, games and even temporary tattoos.

It is our hope to continuously improve programs to offer the participants a variety of fun and safe activities. This past summer we extended our hours to assist the working parents. The summer camp ran 9:00 to 2:00 and the extended day program ran from 2:00 to 5:00. This year we would like to extend the camp from 6 weeks to 8 weeks.

A Junior Golf clinic was also held this summer for children ages 5-11. A series of mini camps ran from July to August. A travel team was also offered for children ages 12-17. Participants had to qualify on Tuesdays in order to play on Mondays on a different course. There was a tournament in late August, which was a complete success with about 100 children participating. This year we hope to include archery, rope climbing, and skate boards.

HEATH BROOK PROGRAM

The Heath Brook Program provides two, three week sessions for 100 children per session, ages 5 to 6. The children participated in field trips, which included Canobie Lake, a petting zoo, and weekly trips to the movies. This year we are going to include 4 year olds.

Fridays were entertainment day. Various children's entertainers were invited to the school to perform. Arts and crafts, outside games, water games, and playground time are all intrinsic parts of the program. The program was again a success.

SCHOOL VACATION

We were busy during February, April and December vacations. Children ages 7-14 participated in a variety of field trips sponsored by the Recreation Department. Trips included Good Times Arcade, rock climbing, Fleet Center, Roller Kingdom, Cosmic Bowling and Skiing to name a few. Over 400 children took part. Fun was had by all, children and chaperones alike.

NEW EXTENDED DAY PROGRAM

This summer the extended day ran in conjunction with the summer program at Livingston Street. We have now added an extended day program during school vacations. The program runs from 8:00 AM to 5:00 PM to help working parents during vacation period. The program is held at the Teen Center on Livingston Street Monday through Friday at a minimum cost to families.

CAMP POHELO

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents age three to twenty-one who have an active I.E.P. Sixty-four children took part in a six-week summer day camp and an eight-week bowling program on Saturdays from December to February. The children are transported by school bus. No fee is charged for participation.

The summer camp at the Loella Dewing School runs from 9 to 2. The children participate in a variety of activities including games, athletics, arts and crafts, and swim sessions at the Shawsheen Tech. There were field trips to the North Shore Music Theater, Roller Kingdom, Franklin Park Zoo, New England Aquarium, and the movies.

TEEN CENTER

The Teen Center is open 5 days a week Monday, Tuesday, and Thursday 2:00 PM to 7:00 PM, Friday from 2:00 PM to 10:00 PM and on Saturday from 6:00 PM to 10:00 PM. We have

found these to be the best hours to open for the Teens and for getting volunteer help which we are always looking for.

The Teen Center installed a card entry system, which works as a pass card for tracking Teens coming and leaving the Center. This was paid for with monies raised by our annual fundraiser the Haunted House and Hayride. Also the snack bar has been reconstructed with new drainage, walls, floor, and heat which was also paid for with fundraising money. This year we purchased a DVD player, surround sound and a new stereo system. We have also added three new TVs so the teens can play the new Nintendo 64 system, Playstation system and Playstation 2 system.

This year the Teen Center had another car wash with all the proceeds donated to the fire department for the Thermal Imaging Camera.

Our attendance is still about 30 during the week and about 70 on the weekends.

The Teen Center also went on field trips to Cosmic Bowling, and Skiing.

ADULT RECREATION

We have tried to increase our programs for the adults. This year we offered three trips to Foxwoods plus a golf and gamble trip to Foxwoods. Keep an eye out for more adult trips in the future.

BASKETBALL AREA

The new basketball area will be completed by July 1, 2001. The area will consist of 2 full size tennis courts, 2 full size basketball courts, and a 241 ft. by 50 ft. skate park. The area will be finished off with new lighting and fencing.

Our plan is to be able to offer tennis lessons plus bring back the Adult basketball league and start a youth league. We would like to have 3 on 3-basketball competition and skateboard competition as well.

RECREATION DEPARTMENT

- 1) Showcase Cinema Discount Tickets (Lowell, Lawrence, and Woburn) \$6.00
- 2) Disney World Discount Tickets
- 3) BJ's Discount Tickets
- 4) Bush Gardens Discount Tickets
- 5) Sea World Discount Tickets
- 6) Sesame Place Discount Tickets
- 7) Nashoba Valley Ski Area Discount Tickets
- 8) Town Hats, T-shirts and Sweatshirts on sale

SUMMARY

We had a wonderful year, with many opportunities for growth and new successes for the Recreation Department. We look forward to continuous success and expanded services in the year ahead.

Roy Patterson
Recreation Department

Recycling Committee

2000 was a very exciting and productive year for the Tewksbury Recycling Committee.

1. *Calendars*

Your recycling calendar is sent to you courtesy of the Recycling Committee.

2. *Environmental Day*

On May 20 and October 17, environmental recycling days were held at the DPW. Metals, car batteries, oil, hazardous waste, propane tanks, TV's, computers, and air conditioners were 'collected'. Both days were considered a success with an average participation of three hundred and fifty cars each day.

3. *Tidy-Up Tewksbury Day*

On Saturday, September 30, the Tewksbury Recycling Committee held its second annual Tidy-Up Tewksbury Day. Town residents turned out to help clean up the old cemetery and roadsides at the junction of Shawsheen Street and Main Street. Our turn out this year exceeded last year, with many students coming from the John Wynn Middle School, the Tewksbury Memorial High School, local Boy Scout groups, and some adults. Also present were local environmental groups from Lowell.

4. *Commingling*

In our second year of commingling, our rate for recyclables has increased. Congratulations, Tewksbury! Keep up the good work.

5. *Local Schools*

The Tewksbury Recycling Committee has established a recycling program within each school in Town. This is the beginning of its second year in progress, and the program is considered a complete success.

6. *Homecoming*

The Committee had a booth at Homecoming Weekend this fall. Recycling calendars and other environmental literature was distributed. Also, products made from recyclable material was on display.

7. *Festival of Lights*

At the festival of lights, the Committee had its own tree in the town library decorated with recycled material. The living tree will be donated to a public facility.

8. *Videos*

New videos were purchased concerning a variety of environmental issues. These videos will be shown periodically on our local access channels.

9. *Scholarships*

The Tewksbury Recycling Committee was able to offer our first scholarship award to a Tewksbury student. This year our award went to a student from Shawsheen Tech. Students who are interested in pursuing a career within the scientific fields are encouraged to apply for this award.

The items above are just some of the things the Tewksbury Recycling Committee has done in the past year. For 2001, the Committee already has many projects in the works including arranging for used books to be donated to Third World countries, continuing with monthly articles in local papers, coordinating with Town Hall to implement a program to help rid our households of Mercury, and preparing educational assistance in the field of recycling for local schools. The Committee thanks the residents of Tewksbury for their help and continual support for recycling in our community.

HEALTH AND SAFETY

*Board of Health
RAD Classes*

*Building Department
Fire Department*

*Police Department
Public Works*

Board of Health

Mission Statement: To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws, and laws.

The Board of Health hereby submits the following activity report for the year 2000:

Strategic Planning

- The office coordinates two regular household hazardous waste collection events annually, in cooperation with the Recycling Committee's Environmental Day.
- The Board routinely reviews and revises its regulations, depending on the needs of the community. During the year, regulations concerning body piercing and toilet availability in restaurants were adopted, and the Board revised regulations concerning fee schedules, septic systems, and garbage collection.
- Participation in the regional emergency response program continues, with agreements made to offer mutual aid as required.
- Standard operating procedures are being developed with the assistance of a Boston University student.

Community Health Services

- Monthly education sessions are held at the Senior Drop-in Center, with Public Health Nurse Virginia Desmond, NP, the featured speaker.
- Mrs. Desmond has developed a walking group at the Senior Center, which encourages routine exercise there.
- The office continues to offer free flu clinics in the fall to Seniors and others at risk of complications from the flu. This year, due to supply problems, clinics were held about 6 weeks later than usual, causing many scheduling problems for the staff.

Tobacco Control

- The program has concentrated on merchant education as it relates to sale of tobacco products to minors.
- Compliance checks are conducted routinely to ensure that merchants are not selling tobacco products to minors.

While we had one extremely poor compliance check, the vast majority have been fine, with the last one in 2000 showing a 100% compliance rate in checking ID's.

- Program staff have opened a Tewksbury office at 1501 Main Street, and are working with different organizations on tobacco related issues.

Septic Systems

- All Title 5 inspections generated in town are filed with the Board of Health. All of those reports are reviewed for completeness, and those noted as failures are followed up.
- All system work is permitted and inspected by the Board staff; this review work takes a majority of the staff time.
- Property transactions are routinely monitored to ensure proper system inspection.

Permit Activities

- The state has adopted new food code regulations, meaning that both the staff and operators are learning the new requirements. Food inspections have been fewer this year as all get used to the new code.
- Over 600 permits were issued this year in 18 categories (see the following report).

Animal Control Activities

- West Nile Virus became a reality this year as mosquitoes and crows brought the disease from the New York metropolitan area. Dead crows with the virus were found in Tewksbury, but there were no human cases.
- The state legislature revised a law concerning the control of beavers, and thrust upon local Boards of Health the responsibility of assisting homeowners in dealing with those dams. The office has investigated roughly 6 beaver dams, and has issued temporary permits to breach or trap once.
- The office continues to license all domestic livestock in town. These permit numbers continue to decline as the population increases, but complaints about the existing animals increase due to the increased population.

Rocco Landfill

- The landfill continues to be assessed by the state and federal environmental offices, with the USEPA considering the site as a potential Superfund Site.
- The potential listing as a Superfund Site has brought private companies that could be potentially responsible

parties to the table to discuss cleanup and closure activities.

The staff has worked with the Wilmington Board of Health to administer a grant received by that agency to educate property owners of the conditions in that area. A final working document will be available in mid 2001.

General Services

Environmental Complaints – The staff routinely investigate all complaints, ranging from septic system failures, to odors, to concerns about illegal dumping. The goal is to at least investigate the complaint within one working day of its receipt, but follow up and compliance verification often take longer.

Enforcement Activities – The office filed court action in Housing Court on several occasions, mainly due to failed septic systems; all issues are either ongoing or were settled before an appearance before a judge was needed. Also, considerable time was spent in enforcement of state regulations concerning the operation of summer camps, with one camp ordered closed for violations.

Hazardous Materials – The office continues to respond to emergency spills when the fire department requests assistance. In addition, the office has worked with the municipal departments in an effort to ensure town compliance with state and federal reporting requirements.

Conclusion

The year 2000 was an extremely busy one, with several new problems being given to the Board of Health for enforcement or control. Current staffing levels are inadequate to continue the current level of service, and the Board is seeking increased funding for additional staff to ensure that the public health is protected. The Board will also be reviewing current staff and time allocation in an effort to reassign resources where they are needed the most.

I thank Board members Susan Sullivan, Stephanie Wilkie, and Edward Sheehan for their support and guidance. I also thank Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Tobacco Control Program Director Denise Boucher and her staff, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, and Recording Secretary Christina Shea for their dedication and service to the community.

Respectfully submitted,
Thomas G. Carbone, R.S., C.H.O.
Director of Public Health

TEWKSBURY BOARD OF HEALTH 2000 ACTIVITY REPORT

INSPECTIONS CONDUCTED

Septic System Inspections	311
Plan Reviews	349
Housing Inspections	12
Condemnations	0
Swimming Poll Inspections	25

Food Service Inspections	268
Complaints	231
Test Holes	258

PERMITS ISSUED

Septic Systems - New	19
- Upgrade	116
- Repair	16
- Abandon	11
Septic Installer	47
Septic/Offal/Rubbish Hauler	24
Hotels/Trailer Parks	10
Pools	11
Food Service	162
Milk and Cream	111
Frozen Desserts	16
Animal	25
Masseuse	14
Massage Establishment	5
Funeral Director	3
Tanning Booths	7
Retail Tobacco Sales	40

NURSING ACTIVITIES

Blood Pressures	799
Vaccinations	110
Home Visits	160
Blood Sugars	231

COMMUNICABLE DISEASES REPORTED

Campylobacter	5
Chicken Pox	5
Giardiasis	10
Hepatitis B	12
Hepatitis C	42
Lyme Disease	1
Meningitis, Viral	2
Pertussis	12
Salmonella	14
Scarlet Fever	3
Shigellosis	1
Tuberculosis	4

ANIMAL BITES REPORTED

Dog Bites	35
Cat Bites	1

Building Department

During 2000, the Building Department continued to streamline the operations of the department in an effort to increase efficiency and improve customer support. Department support personnel completed a computerized database of over 22,000 permits issued since 1952. This has made research even easier. New objectives for the coming year will further enhance the effort to make the department even more user friendly. In

January a new Local Building Inspector was added to the staff, which enabled us to follow-up on many completed building projects and zoning violations.

Again, the department recorded an INCREASE in Building Permit activity from 1999 as follows:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
1998	773	\$ 48,111,962	\$ 327,504
2000	866	\$ 50,048,367	\$ 326,593
% INCREASE	12%	4%	0%

Present activity includes these major housing/apartment subdivisions:

	Deerfield Estates (Fiske St)	Jennies Woods (South St)	Rogers St. (Andrea Road)	Secor Road (Comp. Permit)
Total # of units:	45	38	10	24
Permitted to date:	45	27	6	8
Occupied to date:	39	36	1	0

In addition, commercial projects included:

Lowell Five Savings Bank, scheduled completion June 2001.
Northeast Refrigeration Warehouse.
IRA Motor Dealership, scheduled completion spring 2001.
ESA Hotel on Rt. 133, scheduled completion summer 2001.
Foster School renovation to apartments.
Woburn St. R&D center.

Municipal projects included:

Addition to water treatment plant, scheduled compl. Jan 2001.
New South Fire Station, scheduled completion June 2001.

Additionally, the department issued 736 wiring permits, 836 plumbing/gas permits, 134 sewer entry permits. Certificates of Inspection were issued to 76 establishments such as restaurants, function rooms, churches and schools. Building Inspectors performed approximately 2,150 inspections.

ON THE HORIZON: (proposed projects to start during 2001.)

Possible 200 + unit Community Development Project.
Start of renovation to Wynn Middle School.
Crest Nissan Dealership.
Office/R&D on Highwood Drive.
Rogers St. 11 house subdivision.
Main St. 32 unit over 55 townhouse project.
Michael Street, 32 SFD, Comprehensive permit.
Approx. 32 residential units already permitted, to be completed.

In the Weights and Measures Division, 292 gasoline dispensers, 75 scales and 2 oil trucks were tested and sealed. A total of 39 locations were checked for proper oil licenses and 2 were fined for no license, 8 oil delivery trucks were inspected for seals. Fees collected were \$ 5021.00. In addition, 11 investigations of wrongdoing were investigated.

Following is a breakdown of permits issued during 2000.

Respectfully submitted,
Richard A. Colantuoni
Building Commissioner

2000 BUILDING DEPARTMENT ACTIVITY REPORT

	<u># of PERMITS</u>	<u>VALUE</u>	<u>FEES</u>
Com ADDITION	5	\$737,750	\$5,166
Com DEMO	4	\$50,000	\$400
Com FOUNDATION	10	\$2,319,600	\$77,612
Com MISC	8	\$58,000	\$674
Com NEW BLDG	12	\$21,139,100	\$53,480
Com RENOVATION	12	\$559,000	\$3,939
Com ROOF	3	\$68,000	\$476
Com TEN FIT-UP	31	\$4,640,700	\$32,680
Mun ADDITION	2	\$700,000	\$0
Mun MISC	4	\$31,500	\$0
Mun NEW	3	\$693,000	\$0
Mun RENOVATION	7	\$114,050	\$0
Res 2nd DWELL	5	\$277,570	\$1,939
Res ADDITION	128	\$3,688,559	\$24,067
Res CHIM/FP	12	\$9,000	\$900
Res DECK	49	\$242,126	\$1,982
Res DEMO	7	\$5,000	\$625
Res FOUNDATION	57	\$515,660	\$4,179
Res MFD	2	\$1,725,000	\$12,075
Res MFD/55	6	\$3,138,200	\$21,966
Res MISC	9	\$31,000	\$532
Res NEW SFD	55	\$7,143,885	\$50,189
Res POOL	67	\$467,358	\$3,483
Res RENOVATION	85	\$700,270	\$5,200
Res ROOFING	61	\$290,522	\$2,240
Res SHED	43	\$73,910	\$867
Res SIDING	57	\$572,642	\$4,020
Res WOOD STOVE	7	\$12,750	\$350
TEMP TRAILER	2	\$0	\$100
TOTALS:	753	\$50,004,152	\$309,141
Com CERT of INSP	76	\$0	\$8,401
Res 40A FEE	1	\$0	\$250
Res RECORDING	6	\$0	\$2,400
Res REINSPECTION	1	\$0	\$50
SIGNS	29	\$44,215	\$6,351
TOTALS:	113	\$44,215	\$17,452
WIRING PERMITS	736		37,410
PLUMBING PERMITS	466		24,318
GAS PERMITS	370		4,898
UNDERGROUNDS/REINSP	63		1,260
SEWER ENTRY PERMITS	134		5,360
TOTALS:	1769		\$73,246
GRAND TOTALS:	2,635	\$ 50,048,367	\$ 399,839

Police Department

Police Department Roster

Chief of Police	John R. Mackey	1975
Deputy Chief of Police	Denise L. Gundrum	1976
Deputy Chief of Police	Walter D. Jamieson	1968
Lieutenants:	Anthony Dicalogero	1975
	Alfred Donovan	1984
	Ralph Ford	1980
	George Hazel	1979
	William Layne	1980
	Edward Martin	1975

	Dennis Peterson	1975
Sergeants:	Peter Amari	1974
	John Barry	1984
	Robert Budryk	1989
	Robert Carroll	1973
	Walter Jop Jr.	1970
	Stephen Kandrotas	1978
	James McKenna	1980
	John Powers	1981
	Timothy Sheehan	1987
Chief of Detectives:	Lt. Dennis Peterson	
Detectives:	Joseph Delucia	1974
	Henry Perry	1974
	Paul Ringwood	1973
	Leonard Bolton	1975
	Robert Budryk	1989
Patrol Personnel: (Officers)	Thomas Casey	1999
	Ryan Columbus	2000
	Christopher Coviello	1989
	Paul Doherty Sr.	1974
	Paul Doherty Jr.	1988
	Robert Field	1996
	Scott Gaynor	1995
	André Gonzalez	1995
	James Hood	1988
	James Hollis	1995
	Walter Jop III	2000
	Timothy Kelly	1995
	Daniel Kerber	1995
	Raymond Lafortune	1988
	William Latta	1975
	Debra Layne	1986
	Kathryn McLeod	1996
	Jessica Mulvey	1996
	Francis Pappas	1987
	Mark Perry	1988
	Keren Reese	1996
	Kevin Reese	1989
	William Schwalb	1988
	Michael Sheehan	1988
	Jeffrey Suarez	1989
	Allan Stephens	1968
	Robert Stephens	1996
	Roger Tanguay	1984
	Stephen Torres	2000
	William Tumenas	1989
	John Voto	1996
	Brian Warren	1988
	Robert Westaway	1981
	James Williams	1996
R.A.D. Coordinator:	Sgt. John Powers	
Dare Officer:	Officer Keren Reese	

K-9 Officer:	Sgt. Timothy Sheehan	
Prosecutor:	Sgt. Peter Amari	
Safety Officer:	Officer Kathryn McLeod	
Youth Service Officer:	Officer James Hood	
Retirees:	Lt. Warren Layne	1970-1999
	Sgt. Richard Landers	1970-2000
	Officer James Luz	1973-2000
	Officer Paul Thomas	1981-2000
E-911 Dispatchers: (Full time)		
Head Dispatcher:	Donna Smith	1988
Dispatchers:	Thomas Cook	1994
	Connie Morris	1994
	Edward (Ted) Sullivan	1994
	Matthew Small	1996
	Keith Layne	1997
	Garin Worth	1997
	Karen Poisson	1997
	Jennifer Downey	1997
	John Fowler	1998
	David Godin	2000
Part time Dispatchers:		
	Beverly Mosher	1997
	Patrick Carey	1998
	Kimberly Griffin	1999
	Mary Forgione	1999
	Robin Scott	1998
	Kim Porter	2000
Executive Assistant:	Mary Ellen Higginbotham	1977
Administrative Secretary:		
	Eileen Newton	1987
	Mary Hallisey	1996
	Patricia Stotik	1995
Secretary (Part time)	Sonia Newton	1999
Custodian (Full time)	Kim Porter	2000
Reserves:		
	Brian Carbone	Debbie Lumsden
	Thomas Cooke	Rich Lumsden
	Martin Cormier	James McClafferty
	Cindy Dicalogero	Sharon McClafferty
	Patrick Doherty	Marcus McMahon
	John Donoghue	Connie Morris
	Brian Fernald	Beverly Mosher
	John Geary	James O'Hare

David Godin	Sean O'Malley
Bert Hadley	Steven Papaleacos
Richard Hopinson	Edward Parisi
Phil Hyde	Douglas Pratt
John Jarek	Raymond Scott
Arthur Jarossi	Steven Spencer
John Jarossi	Ted Sullivan
Alice Kennedy	Bruce Sweet
Douglas Law	Paul Thomas, Jr.
Keith Layne	Mark Wood
Warren Layne	Richard Viera

Crimes listed for 2000

Kidnapping/Abduction	1
Sex Crimes	16
Robbery	8
Assault & Battery	49
Assault	11
Burglary/B&E	73
Shoplifting	87
Larceny	397
Fraud	49
Alcohol Violations	59
Destruction/Damage/Vandalism of property	329
Domestic	94
Drug/Narcotic Violations	50
Prostitution	3
Indecent Exposure	10
Weapon Law Violations	9
Disturbances	78
Runaway	12
Trespass on real property	37
K-9 Call Out	17
Alarms	1577
Arson	1
Accidents	798
Citations	4,256

RAD Classes

RAD CLASSES CONTINUE

The Police Department's very successful RAD (rape aggression defense) women's self defense courses are continuing this spring. The classes were not held over the holiday season, but are going to resume starting Feb. 28. These classes, which are open to any woman interested in self-defense, are held Wednesday evenings at the Wynn Middle School. There is no charge for the course or materials, and have proven extremely popular in the last three years with over one hundred women attending. For further information, call 851-7373 ext. 146 and one of the Police Departments fully trained, full time officers will return your call.

RADKIDS CLASSES TO BEGIN

The Police Department is pleased to announce the beginning of the RADKIDS safety awareness program. This is a direct offshoot of the successful RAD women's course and is open to all children (boys and girls) between the ages of 5 and 10. There are two age groups (5-7 and 8-10). The 5-7 year old group has a class beginning Feb. 6 at the Dewing School; the older (8-10) kids will start in mid-March (dates TBA).

TRIAD

The Police Department is currently tabulating the results of the recent survey of senior citizens held in co-operation with the Senior Center. We expect the results to be available in mid-April. A community resource guide will be available on or about April 1. We hope to have a SALT council up and operating by the end of April. This will be a combination of seniors and law enforcement personnel to address some problems the elderly encounter. Two officers from the department have attended classes in dealing with safety and security concerns of our more experienced citizens, and this will be an important part of the TRIAD program. For further information call 851-7373 ext. 146

Sgt. John Powers

Fire Department

Fire Department Roster - 2000

Fire Chief:	Thomas Ryan	1972
Deputy Chief:	James J. Graham	1972
Captains:	Robert A. Fowler	1970
	*Bruce A. Reed	1971
	*James P. Ryan	1975
	*George E. Yost	1976
Lieutenants:	*David L. Austin	1973
	*John W. Burris	1972
	Stephen Cotugno	1975
	*Michael Hazel	1988
	Edward Kearns	1970
	*David Levy	1973
	*Richard Mackey	1979
	*Timothy Niven	1985
	*John O'Neill	1976
	*Michael Sitar, Jr.	1984
	*Albert Vasas	1989
	Philip Zerofski	1971
Firefighters:	*Patrick Brothers	1995
	*William Brothers	1997
	*James Bruce	1995
	*Robert Calistro	1988

*Michael P. Callahan	1989
*David Carney	1995
*David Conley	1999
*Joseph Dogherty	1986
*Patrick Doherty	1997
*Daniel Donovan	1980
*Oscar Forero	1985
*James A. Giasullo	1988
*Jeffrey Giasullo	1995
*Joseph Gillis	1997
*William Gosse	1998
Russell Gourley	1971
*Donald Greer, Jr.	1986
*Paul Guttadauro	1994
*Richard E. Hamm	1987
*Timothy Holden	1994
*Brian Hurley	1989
*Joseph Kearns	1995
*Scott Keddie	1987

*Gary Kerr	1988
*Dale Lawrie	2000
*John Lightfoot	1976
Robert Little	1984
*Russell McGlaufflin	1989
Stephen Powers	1982
*Alan Rosemond	1989
*Daniel J. Sitar	1987
*Daniel Small	1988
*Jon Viscione	1985
*Vance Vonkahle	1987

* EMT

Secretary:	Virginia Coviello	1993
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Resigned	David Conley	2000
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FIRE DEPARTMENT ACTIVITY REPORT 2000

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AMBULANCE	162	167	184	164	183	190	177	175	189	191	190	195	2167
AMB. MUTUAL AID	10	20	10	12	15	16	9	12	8	12	19	6	149
ASSIST AMB.	116	110	143	112	143	123	93	106	126	131	121	145	1469
AUTO FIRE	1	2	1	3	4	5	3	8	4	3	3	2	39
BRUSH FIRE	2	1	12	28	11	3	3	1	1	5	1	3	71
ILLEGAL BURNING	0	0	2	4	1	6	5	5	3	2	3	1	32
STRUCTURE	8	4	10	11	14	11	4	7	11	16	11	5	112
DUMP DUMPSTER	0	0	0	0	0	0	1	0	0	0	0	0	1
ELECTRICAL	4	6	4	7	7	4	1	1	4	4	1	9	52
FALSE/ACCIDENT	26	24	14	28	25	11	12	19	23	23	17	24	246
INSPECTIONS	70	71	87	74	113	104	101	97	83	104	88	71	1063
INVESTIGATIONS	6	15	14	13	26	23	15	14	17	9	4	10	166
MUTUAL AID	1	0	5	1	1	2	0	0	1	1	0	0	12
SERVICE CALLS	34	42	48	56	51	59	28	21	51	48	45	35	518
HAZ-MAT	0	3	6	5	2	3	5	3	6	5	9	6	53
CO DETECTORS	6	10	3	3	4	4	6	3	1	2	6	4	52
TOTAL	446	475	543	521	600	564	463	472	528	556	518	516	6202

Public Works

2000 has been a very productive year for the DPW. The expansion of the Water Treatment Plant is 99% complete, Route 133, Andover Street, is approximately 96% complete and the Trahan School has been connected to the Town's Sewer System. Contracts have been issued for the Cleaning and Painting of the Water Tower on Astle Street; the

installation of a new watermain on South Street from Bridge Street to Regina S. Drive; and the reconstruction of a portion of Livingston Street near Eagles Landing. These projects will get under way in the spring of 2001. We have completed our 2nd year of our 4 year staffing program and 5 year equipment replacement program.

The following are additional accomplishments of the DPW and staffing:

Administration

William R. Burris, Jr., Superintendent	1978
Virginia Terrazzano	1978
Linda Monahan	1983

Service Date**State Permits**

11

Miscellaneous

4

TOTAL

134

Highways

Robert Belida	1983
Lawrence Kane	1984
Paul Lambert	1975
Ernest Lightfoot	1972
James Lightfoot	1984
James Nolan	1969
James Shimkus	1967
Richard Stoddard	1982
Timothy Stronach	1985
Kenneth Chandler	1998

Vehicle Maintenance

John P. McCarthy	1969
Royal Hudson	1986
Marion, Bernard	2000

Engineering

Thomas Fiorello	1986
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Parks/Tree

William Chandler	1976
Connie Barry	1984
Robert Nolan	1986
Kevin Conlon	1984
Michael Peters	1987

Water/Sewer

William Wilkinson	1966
George DeRoche	1972
Richard Westaway	1972
Lorraine Cuskey	1978
Jack Ward	1984
Brian Gath	1985
Clarence Richards	1986
Stephen VonKahle	2000

Water Treatment Plant

Lewis Zediana	1988
Allan MacGilvary	1987
Ed Viewig	1988
John Salerno	1989
Michael Donovan	1994
Michael Sheu	1996
Erik Gitschier	1999
Robert Minor	1999
Frank Giannetti	1985

Street Opening Permits 2000

Gas Permits	102
Water/Misc.	14
Sewer/Misc.	03

Sewer Permits Issued - 136

Streets Paved

Louis Road	Maple Road
Michigan Road	Lenox Street
McEvoy Road	Oakland Ave
Marion Drive	Walnut Road
Dirlam Circle	Ash Street
Lucille Drive	Crawford Ave
Chestnut Road	Wisconsin road
Kneeland Road	Texas Road
Philips Road	Allen Road

Streets paved (Partial)

East Street	Pupkis Road
Wolcott Street	Brown Street
Miles Road	Beech Street
South Street	

Streets that were graded:

Melrose Road	Shawsheen Ave	Tew-Mac
Old Stagecoach Road	Martel Lane	Albert Road
Dock Street	Ellis Ave	Goodell Ave

New Drainage Structures:

Catch Basins installed: Charles Drive, River Road, Knollwood Road, Van Buren Road (3), Wayside Road, Christine Drive (6), McLaren Road (2), Ninth Street, Doherty Way (2), Johnson Road.

Pipe installed:

450 feet on Christine Drive
110 feet on Virginia Road
300 feet on Charles Drive
320 feet on Pringle Street

Guard Rail installed:

205 feet of guard rail installed on Brown Street and South Street.

Catch Basin Repairs:

East Street (3), Carter Street, Shawsheen Street (2), Clark Road, Whitegate Road, Tomahawk Drive (2), Kennedy Road, Pocahontis Road (2), Chandler Street (2), Pine Street, Seneca Road, Hillside Road, Crest Road (2), Pringle Street, Bell Road.

New Water Services installed in 2000

New Water Services Installed	78
New Meters Installed	88
Replacement Meters Installed	53
Total Hydrant checks & repairs made	26
Total new Hydrants Installed	13
Total Main & Service Leaks repaired	45
Total Mains completed in year	0.66 miles
Total Back Flow Devices tested	330

Vehicles Maintained

Police
Dog Officer
Civil Defense
Auxiliary Police
Community Action Committee

Christmas Trees Recycled	225
Recycling Bins Sold	238
Oil Recycled	2,225

In closing, I would like to thank the entire Public Works Staff for their continued efforts and support to provide the best services to the residents of the Town of Tewksbury.

Respectfully submitted,
William R. Burris, Jr.,
Superintendent of Public Works

EDUCATION

*School Committee
Scholarship Awards
Staff List*

*Superintendent of Schools
General Information
Shawsheen Valley Regional Vocational / Technical School District*

*Student Services
Enrollment by Schools*

School Committee

The Annual Elections were held on April 1, 2000. The election brought the return of Attorney Scott J. Consaul and Mrs. Ruth M. Perrin to the Committee.

Elections for School Committee officers were held during the April 5, 2000 Organizational Meeting of the Committee. Attorney Scott Consaul was re-elected as the Chairperson with Mr. Edward Dick re-elected as Vice Chairperson and Mrs. Ruth M. Perrin as Clerk. These members joined with Mr. William DeGregorio and Attorney Douglas W. Sears to form the Committee.

The School Committee worked in close concert with the Town Manager, the Board of Selectmen and the Finance Committee to reach agreement on the FY01 School Department Budget. The final budget of \$26,041,410 representing a 5.45 percent increase over the FY00 budget was adopted at the Town Meeting on October 3, 2000. The School Committee continues to appreciate the spirit of cooperation, which characterizes these budget deliberations.

The first reimbursement check from the State for the construction of the John F. Ryan Elementary School was received in the Fall of 2000. The first payment was in the amount of \$911,261. The Committee once again expresses its gratitude to the members of the Ryan School Building Committee for their continued long-term effort on this Ryan School Project.

The School Committee also expresses its gratitude to the members of the John W. Wynn School Renovation Committee. We look forward to supporting this Committee through the duration of this project. The School Committee approved the plan for the Housing of those students who will be displaced during the renovation.

This renovation project has an estimated cost of 15.6 million dollars with 70% of the cost reimbursed by the State. We are grateful to Senator Sue Tucker and Representative James R. Miceli for their effort to secure the continued reimbursement rate of 70%.

The Tewksbury School Committee worked with the School Administration to set the System-Wide Goals for the 1999-2000 school year. These goals were aligned with the

initiatives outlined in the Tewksbury Public School Five-Year Plan. The Committee reviewed the progress of the administration in meeting these goals during the joint retreats held in February and June 2000.

The School Committee took an active role in the continued development of a Gifted and Talented Program for the early elementary grades and in the rebuilding of an Instrumental Music Program at the Middle and Elementary Schools and the Marching Band at Tewksbury Memorial High School.

The School Committee Sub-Committee on Teacher Negotiations approved a three year contract for the faculty. This contract included a 3% salary increase across each year and an increase in the longevity payment effective with the third year of the contract. The agreement also includes an increase in the differential paid for advanced degree work.

The Committee has reached agreement with the Educational Support Personnel, the Food Service Workers and all non-union personnel. The Negotiations Sub-Committees will continue to bargain with the Tewksbury Administrators Group, the Secretarial, Nurses and Custodial and Maintenance Groups in early 2001.

During the year 2000 the School Committee began the ambitious task of revising and reorganizing all School Committee Policies. A Sub-Committee was established and a contract was executed with the Massachusetts Association of School Committees to oversee this work. The Committee will continue to develop and approve additional policies to meet the specific needs of the Tewksbury School District.

The School Committee watched the continued expansion of the Extended Day Program. The school district provides quality Extended Day Programs from 7:00 a.m. to 6:00 p.m. on school days at all Elementary Schools. In addition we provide vacation week and summer Extended Day Programs. We currently provide support for working parents and guardians fifty weeks a year.

The School Committee would like to congratulate all Coaches and Athletes who participate on the many varsity and sub-varsity teams. Their sportsmanship on the playing field, in the gymnasium, on the track, and on the ice earned them the Sportsmanship Award from the Massachusetts Interscholastic Athletic Association (MIAA). Tewksbury was selected from among 52 districts in our region. This award was presented in November 2000.

On behalf of the members of my Committee I would like to express my thanks to the Tewksbury Board of Selectmen, the Finance Committee and to all other appointed boards and elected and appointed officials for their support during the past year.

I am grateful to the members of my Committee for their time and effort on the numerous sub-committees and for their support and professionalism during Committee meetings. All members of the School Committee have the common goal of providing quality education for our students. I am pleased to serve with them.

I would like to thank the members of the administration and the Central Office support staff for assisting me in my role as Chairperson of the Committee. I would also like to thank the faculty and staff for their hard work on behalf of our students and their parents and guardians for their continued support.

It continues to be my pleasure to serve as the Chairperson of the Tewksbury School Committee and to provide this account of the activities of the Committee during the year 2000.

Scott J. Consaul, Esq.
Chairperson
Tewksbury School Committee

Superintendent of Schools

INTRODUCTION

The work of our school district during the first year of the new millennium was organized around four main themes: 1) the continuous improvement of our academic program 2) the renovation of the John W. Wynn Middle School 3) the development of a comprehensive district safety plan and 4) the increased use of technology to enhance classroom instruction and to improve the management of student data. These themes are aligned with the goals as outlined on the Tewksbury Public Schools Five Year Plan.

This report will review our progress in these three areas and acknowledge those members of our Department who have retired or were promoted to administrative positions during the last year.

PERSONNEL

Retirements - The year brought the retirement of six members of the faculty. Mrs. Nancy Billings retired after a 22 year career as a Physical Educator at Tewksbury Memorial High School. We are pleased that she continues to serve as a member of our coaching staff. Mr. Joseph LeProhon also retired from the High School Science Department after 17 years of service. Mr. Henri Dufour retired from our Guidance Department in November 2000 after 33 years of service. Both

Mr. LeProhon and Mr. Dufour served students at the Middle School as well as the High School during their tenure in Tewksbury.

The Trahan School Community bid farewell to three members of the faculty. Madeleine DeLuca retired after 30 years of service. Kathy Quinn retired after 35 years of service and Mary Feick retired after 14 years of service. The Trahan School community will miss these three talented educators.

The Library Aides Group saw the retirement of four members: Mary Nawn, Mary Turcotte, Rosemary Sullivan and Marilyn Fowler. These women welcomed countless numbers of children into our school libraries and assisted them in finding resources, conducting research and in using computer technology.

Our maintenance and custodial department retired two members. Kurt Busch retired as a member of the custodial team at the Dewing School. Mr. Joel Trull retired from the maintenance department. We thank these men for their service to our school department.

Administrative Promotion - Mrs. Cynthia Basteri, a 26 year veteran teacher, was promoted to the newly established position of Director of Extended Student and Community Education Services. She will oversee the Community Education Program, the Extended Day Programs, the New Start, Summer School and our Before and After School Instrumental Music Programs. In addition, Mrs. Basteri will develop a job placement resource bank for our High School Students. We welcome Mrs. Basteri to the administrative team and we wish her well in her new role.

Administrative Changes - Dr. Rick Hawkins, K-8 Curriculum Coordinator, left the district to accept a position as Middle School Principal in Stow, MA. Ms. Loreen Bradley, Principal of the Dewing School, will succeed Dr. Hawkins in this role. Mrs. Cathy Ronan, Reading Specialist, will serve as the Interim Principal of the Dewing School through the conclusion of the 2000-2001 school year.

ACADEMIC PROGRAM

State Assessment - Students in grades four, eight and ten participated in the third administration of the Massachusetts Comprehensive Assessment System (MCAS) in April and May of 2000. This challenging test includes a long composition, short essays and multiple choice questions. Students are tested in English/Language Arts, Mathematics and Science and Technology. Grade eight students were also tested in the area of History and Social Science. Student performance is rated across four categories: *Advanced*, *Proficient*, *Needs Improvement* and *Failing*.

The Spring 2000 results were encouraging. Students showed a marked improvement across all subject areas and at all three grade levels. The most significant areas of growth were at grade four and ten in Mathematics and across all subject areas

at grade eight. Tewksbury Students performed well above the State Average. The scores also reflected an increase in the number of students in the combined rating categories of Advanced and Proficient and a decrease in the number of students in the Failure Category.

These test results reflect the efforts of our students and faculty and the support of the parents and guardians. This test is an important diagnostic tool. We will use these results to further align our curriculum with the State Curriculum Frameworks to continue our efforts to raise academic standards in all classrooms.

Academic Support - we continue to provide an increasing number of academic support programs for those students who are not able to meet these high standards and who fall into the *Needs Improvement* or *Failing* categories on the test. These programs include: Saturday School, After School, Summer School and School Vacation Week Programs. In addition, we have implemented a Guided Reading Program in the early grades to upgrade literary instruction. We will also develop student success plans for those students whose performance on the MCAS may jeopardize their graduation from Tewksbury Memorial High School.

Curriculum Renewal - we are currently field testing two new elementary mathematics programs. The recommended program will be presented to the School Committee in the Spring of 2001 for adoption in September 2001. One page "blueprints" have been developed for each curriculum area. Grade Level Standards have been revised and upgraded for each level. Both the Grade Level Standards and "blueprints" have been distributed to the faculty and presented to parents and guardians.

Gifted and Talented Program - the Gifted and Talented Steering Committee presented a detailed and comprehensive report before the School Committee in January 2000. The report was well received. The professional development program for the summer of 2000 included an intensive training on the topic of differentiated instruction. This training has continued during the academic year. A Teacher of the Gifted and Talented was approved in the FY 01 budget. Mrs. Rosmand Dorance, a very experienced and highly skilled educator, was hired and joined our faculty in January 2001.

John W. Wynn Middle School Project

Voters at the May 23, 2000 Special Town Meeting approved funding for the renovation of the Wynn Middle School. Voters further approved the question of debt exclusion at a Special Election held on May 27, 2000. The estimated cost of the project is 15.6 million dollars. Seventy percent (70%) of the cost of the project will be reimbursed by the State.

The Wynn School Building Committee has been meeting as a full committee and through numerous sub-committees. The Committee has been reviewing the detailed drawings and project specifications. It is the intention of the Committee to

put this project out to bid early in 2001 and to begin construction immediately following the last day of the 2000-2001 school year.

The Wynn Project will result in the total renovation of all major building systems and the hardwiring of the facility to provide for a fully networked computer technology system. The gymnasium will be relocated from the second floor to the first floor. This relocation will eliminate the disruptive noise in those classrooms which are located below the current gymnasium.

The project will include the modernization of all classrooms and the construction of new science laboratories. The instructional space in the Special Education areas will be enlarged and a Life Skills Classroom, equipped with a stove and refrigerator, will be added to the first floor instructional wing. In addition the Guidance, Health and administrative areas will be redesigned to meet the current needs of the student body.

The Library/Media Center will also be relocated and enlarged to accommodate the book collection as well as a bank of computers to support student research on the Internet. The project will also improve our Art and Music Rooms and will upgrade our present Industrial Arts Lab into a computer assisted design model. The school will provide a technology rich environment with a cluster of computers in each classroom, two dedicated computer technology classrooms and an additional expanded cluster in the Library/Media Center.

This renovation will provide the students, faculty, staff and administration with a first rate facility and the resources to further enhance their high quality instructional program.

Student Housing During the Renovation

The renovation project will necessitate the relocation of approximately 765 students. Grade Seven students will be housed at the John F. Ryan and the Center Schools. The Grade Eight Students will be housed at Tewksbury Memorial High School. The offices of the Superintendent, Assistant Superintendent and K-8 Curriculum Coordinator will be relocated to the Dewing School during the construction.

This housing plan was recommended after the careful consideration of many options. This plan removed students from the construction site, used existing school department facilities and minimized the number of grade levels who were involved in the relocation.

Our goal is to provide the full complement of academic and co-curricular offerings during the 2001-2002 school year. The administration has held meetings with all involved parents, guardians and faculty members. We will continue these sessions during the Spring of 2001 to keep all parties informed.

District Security Plan

The School Department continues to join forces with the Police and Fire Departments to develop a comprehensive district security plan. A security team has been established with membership on the Team drawn from the three Departments. Members of the Team have attended Secure Training Sessions sponsored by the Middlesex County District Attorney's Office and sessions on First Responder Training.

The Security Team as developed a protocol for responding to bomb threats. We have conducted simulation drills at each school to familiarize all members of the administration, faculty, staff and student body with these procedures.

Our current efforts are directed at the final review of administrative procedures for responding to critical incidents and a procedure for dealing with situations that involve disasters. It is our sincere hope that we will never have to draw upon the resources of the District Security Team.

Technology

The Tewksbury Public Schools under the leadership of Dr. Joseph C. Walsh, Assistant Superintendent for Curriculum and Instruction, continue to develop a comprehensive Technology Plan. During 2000 we continued to add to the inventory of computer hardware, software and networked areas across the District.

The John F. Ryan School continues to serve as the model technology platform. This plan will be replicated at the John W. Wynn Middle School through the renovation project. We have added to the inventory of computers with the introduction of personal computers (PCs) in each classroom at the High School and the installation of a new PC lab replacing outdated equipment. Each elementary school has received a bank of PC units. These have been installed in the library/media centers.

Our goal is to continue to increase our inventory leading to the year 2003 when we will be under State mandate to provide one computer for every five students.

We continue to provide in-service training for the faculty and staff to familiarize them with current technology and to provide them with the tools necessary to fully integrate technology into the classroom. We have also established computer classes for our students through the Summer Community Education Program.

The Fall 2000 Parent/Guardian Training Series focused on Computer Technology. Participants learned how to conduct word searches, how to monitor their son/daughter's Internet use and how to use a digital camera. We hope that the new equipment combined with our training efforts will help our students make the most of the investment in technology.

We have also used technology to manage student data and to comply with the new Student Information System mandated by the Massachusetts Department of Education. The use of

technology in the data management of student attendance, report cards, progress reports and the health records will reduce both the time and the duplication of effort in our record keeping.

SUMMARY

The Tewksbury Public Schools continue to benefit from the use of their second Five Year Strategic Plan. The goals of this plan provide the direction for the yearly work of the district. These goals also provide the blue print for a shared frame of reference for all members of the school community.

The Plan has taken on added meaning with the enactment of the new Teacher Re-Certification Regulations. These regulations require that all certified personnel develop Individual Professional Development Plans. The goals on the Individual Plan must be linked to the goals of the district or to the goals of the School Improvement Plan.

Our strategic plan is a *working* document. This is directly attributable to the time, effort and commitment of the Tewksbury School Committee and the Administrative Team. On an annual basis the Committee and the Team meet twice annually. The first meeting involves the setting of the goals for the coming school year. These goals are approved by vote of the Committee at a regularly scheduled School Committee Meeting. The second meeting reviews the progress we have made in meeting the system-wide goals at the mid-point of the school year.

I am grateful to the School Committee for their support and their guidance in our strategic planning process and throughout the year. They are dedicated to providing the resources necessary to insure that our students receive the best possible education.

I would also like to express my gratitude to the Central Office Team. This team of administrative and support personnel is both hard working and totally committed to the students, their parents and guardians and our staff. I value them both as colleagues and as friends.

The School Department continues to be in the debt of the John F. Ryan School Building Committee as they conclude the Ryan School Project and to the John W. Wynn School Building Committee as they continue the labor intensive work of overseeing the renovation of the John W. Wynn Middle School.

I would like to once again extend my gratitude to the faculty and staff who work with our students each day. This talented group of professionals are the mainstay of this organization. They are joined by an equally dedicated team of maintenance, custodial and cafeteria personnel. These men and woman provide the clean schools and the excellent food which enhance our learning environments.

The parents and guardians continue to support our efforts in many ways. They serve as members of Parent Advisory

Councils and School Improvement Councils. They fund raise and volunteer in our schools. They assist their children with home work and attend parent conferences and countless school events. They support our efforts on behalf of our students and make effective home school partnerships a reality.

We are grateful to Town Manager David Cressman, the Tewksbury Board of Selectmen, the Finance Committee and to all Town Departments for their support and assistance during the year 2000.

It is a pleasure to recount our effort and our success during the year 2000. I am pleased to have the opportunity to serve as the Superintendent of the Tewksbury Public Schools District.

Christine L. McGrath, Ph.D.
Superintendent of Schools

Student Services

Training in meeting federal and state legislative and regulatory changes, professional development in major curriculum areas, presentations and events for parents and students, program development to accommodate student needs, curriculum development, grant development, and public relations information dissemination were highlighted in each of the Student Services areas during 2000.

Special Education Programs and Services:

During the Spring of 2000, school departments in Massachusetts were notified by the Massachusetts Department of Education that, effective September 1, 2000, eligibility determination for special education would be based on the Federal law and regulations under IDEA 97.

Student eligibility is now based on disability determination through evaluation with additional steps required in the evaluation process if the Team suspects a student of having a specific learning disability. Individualized Education Programs rather than Individualized Educational Plans are developed for students found eligible for special education. All programs for students, including those found eligible for special education, must ensure access to the general curriculum. Because of this state and federal mandate, general educators, including principals, teachers, and guidance counselors, are needed participants in the development, review, and revision of the Individual Education Program. General educators have expert knowledge of the general curriculum and of how to modify the curriculum to insure student participation in the general education environment and are invited to participate in Team meetings along with parents, students, and special education personnel.

Changes in the Individualized Education Program process and forms were also implemented on September 1, 2000. Cooperative collaboration among general educators, special

educators, parents, and students to make important educational decisions for students with disabilities is emphasized by both federal and state regulations. All planning for students with disabilities centers on participation in appropriate learning experiences while still receiving the content and skills included in every state mandated curriculum framework regardless of where the special education student received his/her Tewksbury education.

Training for school personnel and for parents on the new I.E.P. process and procedures was begun in the Fall of 2000 and continued through the end of the year. Because of the complexity of the new process, procedures, and mandated forms, it is anticipated training will continue through the close of the 2000-2001 school year. During the Spring and Fall of 2000, additional training in "Leadership Skills and the I.E.P. Process" and in "Disciplining Special Needs Students" as per IDEA 97 was presented for principals and staff by the Director of Student Services.

Grant funding was obtained by Student Services to provide training for Tewksbury school personnel in reading and other curriculum areas.

Training in the "Wilson Reading System" was presented to school personnel in January 2000. Twenty-eight special education staff and administrators completed a two-day in-service program in the Wilson Reading System. Each participant was also provided with a complete Wilson Reading Classroom Kit so that the Wilson Reading System and strategies could be implemented in their classrooms and with their students immediately upon completion of the two-day weekend training program.

Thirty-two school personnel completed a ten-week, ten-hour training in "Communication Skills in the Classroom: American Sign Language." This training program afforded staff with a means of communicating with and of improving communication skills of students for whom traditional methods of communication are more difficult.

During the summer of 2000, ten special education staff assigned to the Heath Brook, Dewing, and Ryan Schools received training in the Lindamood-Bell Phoneme Sequencing program. This reading skills enhancement system is designed to improve phonological awareness for reading and spelling. Classroom program kits were provided the ten participants so that each could implement the program with their students upon completing the three-day training program.

Twenty faculty and administrators participated in a five-day institute designed to provide training in how to assist all students in every setting to achieve the learning standards in the Massachusetts Curriculum Frameworks. Participants identified strategies to engage students with diverse learning abilities in achieving the knowledge and skills necessary to meet the learning standards in the Language Arts/Reading and Mathematics curriculum frameworks. In addition, institute participants increased their knowledge of how to create integrated classroom communities that engage all students in

challenging learning experiences and developed lesson plans articulating the essential elements of standards based design for use with students.

In March 2000, the Integrated Pre-School program located at the Ella Flemings School underwent a rigorous accreditation investigation implemented by National Academy of Early Childhood Programs. In May 2000, we were notified that, having demonstrated substantial compliance with nationally recognized criteria for high-quality early childhood programs, Tewksbury's Integrated Pre-School program at the Ella Flemings School was awarded accreditation by NAEYC, the National Association for the Education of Young Children.

In September 2000, an additional special needs Pre-School program was implemented at the Trahan School. This five-day, 24 hour per week program for special education eligible pre-school age children is designed to provide specially designed instruction for pre-school age children with significant special education needs. The program, located in an elementary school building, affords students the opportunity to participate fully in all Trahan school programs and events with students enrolled in Kindergarten through Grade Four classrooms.

The pre-school programs at the Ella Flemings School, and at the Trahan School are designed to provide children found to be eligible for special education to participate in special education programming with pre-school age children who have no special needs. Pre-school age children with no special needs may also attend the Ella Flemings and Trahan School Integrated Pre-School Programs and the Early Childhood Program located at Tewksbury Memorial High School if selected through the annual lottery.

Pre-School age children who participate in the Screening of Three and Four Year Olds program and who pass all screenings may choose to participate in the annual spring lottery for the selection of children with no special needs. Pre-school age children selected through the lottery may participate in the Integrated Pre-School programs with special needs students at the Ella Flemings and Trahan Schools and in the Early Childhood Program located at Tewksbury Memorial High School in the order in which their names are drawn in the lottery.

Active membership in the Community Partnership for Children coalition was continued by the Director of Student Services, the Systemwide Team Chairperson, and the Early Childhood Education Facilitator throughout 2000. This multi-agency collaboration among pre-school age providers enabled participants to work together on behalf of young children, to secure funding for programs implemented by participants, and to increase the number of pre-school programs to meet accreditation standards as established by the National Association for the Education of Young Children.

A second Life-Skills program for students with significant special needs was implemented at the Middle School. The program, which provides specially designed instruction which

focuses on basic skills and on daily living skills, has been enhanced by the cooperation of Tewksbury businesses and town departments. A component of the program includes weekly field trips to community resources and businesses. This Fall, Capellini's Italian Restaurant very graciously provided the students with a real-life restaurant cooking experience. Students donned Chef's aprons and caps as they prepared the eggs, flour, and breadcrumbs for dipping veal. Trips to Market Basket, Mahoney's Nursery, and the Tewksbury Police Station afforded students opportunities to practice their consumer and citizenship skills in natural settings and to learn about job opportunities in Tewksbury.

The independent program evaluation report of all 1999-2000 school department funded and federally funded special education programs and services was completed in November 2000. This evaluation process takes place annually and is completed on a three-year cycle basis. In 1999-2000, all High School special education programs and services were evaluated. Pre-School and Elementary special education programs and services will be emphasized in 2000-2001. The Middle School will be the focus of the independent evaluation in 2001-2002. In addition, all system-wide administrative functions, the Team process, and the transitioning of students are evaluated every year.

Copies of the completed evaluation reports of special education programs and services were distributed by the Director of Student Services upon receipt of the independent evaluation reports. School Committee members, the Superintendent of Schools, Principals, school based special education Case Managers, the Chairpersons of each School Based and the Special Education Parent Advisory Councils, the Systemwide Team Chairperson, the Early Childhood Education Facilitator, and the Director of the Tewksbury Library received copies of the special education independent evaluation reports for 1999-2000.

The 2000-2001 program evaluation has begun and parents and school personnel will have opportunity to confidentially share program information with the independent program evaluator through survey and interview.

Gifted and Talented Programs and Services:

In January 2000, the Gifted and Talented Program Committee presented a series of proposals for locally funded gifted and talented programming and staffing in Tewksbury to the School Committee of the Tewksbury Public Schools.

The position of Resource Teacher of the Gifted and Talented was established to provide services to students and staff at Dewing/Ella Flemings School, the Heath Brook School, the North St. School, and the Trahan School in the Spring of 2000. Interviewing for the position began in August and, after, an intensive search for a person qualified to meet the program plans of the Tewksbury Public Schools, the Gifted and Talented Screening/Interview Committee presented a recommendation for consideration for appointment to the Superintendent of Schools. The Resource Teacher of the

Gifted and Talented will join Tewksbury's professional staff in January 2001.

In addition to the 35 staff members who participated in similar grant funded training which took place in 1999, another training program in differentiated instruction in the Talents Unlimited Gifted and Talented program was presented for eleven school personnel In August 2000. Participants in this summer training program, as did the 35, engaged in training activities designed to provide strategies for meeting the needs of the gifted and talented student in the classroom. The 46 participants represented all grade levels and firm commitment to providing challenging differentiated classroom learning experiences to students in all subject areas.

Throughout 2000, additional enrichment programs for the gifted and talented enrolled in the Tewksbury Public Schools were provided at each school and through Tewksbury's Community Education Program. Elementary Schools continue to provide opportunity to build skills on the Accelerated Reader, a Reading Incentive Computer Program. Additional after-school enrichment programs and clubs are in place at the five elementary schools affording students to be challenged and opportunity to expand and enrich their experiences and skills.

This year, the Junior Achievement elementary School Program was begun at the Trahan School. This program provided a hands-on approach to enhance children's learning and skills relevant to real life situations. The program teaches elementary school students the basic concepts of business and economics, making school learning relevant to the workplace. Comprised of seven grade-specific themes, each builds on the previous and prepares students for future learning in challenging and thought provoking formats. This motivating and challenging program is implemented by parent volunteers under the leadership of the Principal at the Trahan School.

Students at the Middle School continue to have opportunity to participate in after-school enrichment clubs and leagues and to engage in league competitions. In addition, eligible students in Grade 7 and in Grade 8 may participate in the Johns Hopkins University Talent Search and be recognized by John Hopkins University as some of America's most outstanding students with academic potential. Using John Hopkins University Talent Search guidelines, Middle School personnel identify students with exceptional mathematical and/or verbal reasoning abilities. These Grade 7 and Grade 8 students who met these rigorous criteria this year were invited to take the S.A.T. for the purpose of determining eligibility to participate in special summer programs available for the gifted and talented through John Hopkins University. Seventeen Wynn Middle School Grade 7 and Grade 8 students took the S.A.T. in December, 2000.

Gifted and Talented programming at the High School level in 2000 included opportunity to participate in Honors classes and in Advanced Placement classes in English, American History, Biology, and Calculus. Students who took A.P. tests during the Spring of 2000 and earned the highest ratings met specific

performance standards and were eligible to receive college credit for high school course work completed from the individual colleges in which they enrolled in September 2000.

Students achieving high scores in Advanced Placement Testing also received recognition from The College Board for their outstanding performance. Four members of the Class of 2000 earned the status of Advanced Placement Scholar and received Certificates of Recognition from The College Board. The following members of the Class of 2000 received the "A.P. Scholar" recognition award: Ms. Kimberly Angelo, Ms. Christine Chiasson, Mr. Christopher Geen, and Mr. Stephen Kaminski. Congratulations are extended to these four Tewksbury graduates for their high achievement.

Numerous students in Grades 9 through 12 received recognition through the High School Renaissance Program for progress made toward achieving the goal of academic excellence. Students meeting high academic standards earned recognition awards linked to Gold or Silver privilege cards and recognition both before their peers during monthly awards ceremonies and in the news media. This program continued to provide incentive for students to meet increasingly complex academic challenges throughout 2000.

Health Education Programs and Services:

A new Health Education program to complement Tewksbury's comprehensive Pre-School through Grade 12 Health Education Curriculum was selected and approved before the close of the 1999-2000 school year. In the Fall of 2000, the Health Education Curriculum Committee began the work of aligning Tewksbury's Health Education Curriculum with the newly released Massachusetts Department of Education Health Education Framework. Health Education Curriculum Committee of representatives from the School Department, Tewksbury's Board of Health, Tewksbury's Public Library, the Massachusetts Prevention Center, Parents and other Community members are committed to making certain that the finalized health education curriculum meets school system, community, and state needs and expectations.

With school district budgetary support and maintenance of staffing levels in Health Education and Physical education ensured the provision of continued educational opportunity in developing good decision-making skills and in adopting appropriate behavioral practices through Health Education. Membership in Project Alliance, a program available through the Middlesex County District Attorney's office, enable faculty and administrators to receive training in Health Education related areas. Meeting the social/emotional needs of students, school and student safety, peer leadership training were some of the many programs in which Tewksbury students and school personnel participated during 2000.

Collaboration with other community and state agencies contributed to increased student and community awareness of the importance of good decision making. In February 2000, the Superintendent of Schools participated in the Department of Mental Health panel at the Youth Violence Forum in

Lowell. Dr. McGrath's presentation was informative and provided forum participants with insight as to what to do to create a safe and responsive environment in schools.

In May 2000, the Tewksbury Police Department and the Tewksbury Fire Department presented a pre-prom "Mock Crash" to Tewksbury Memorial High School seniors in the front parking lot of the school. Role players from the high school Drama Club presented a very graphic portrayal of a motor vehicle crash involving students leaving a prom in a scenario focusing on "drinking and driving" and on "speed."

The Tobacco Control Programs of Tewksbury, Wilmington, Billerica, and Bedford sponsored a "Smoking Cessation through Hypnosis" session in May 2000. Opportunity to participate in this program was open to both students and adults from the four towns.

The third annual Patriotic Play, exemplifying an integrated learning experience combining Physical Education, Art and Drama, Music, Language Arts and Reading, and Social Studies, was presented by Heath Brook and Trahan School students under the direction of Mr. David Marcus, Physical Educator. Students in Grade 4 at the Heath Brook School dressed as British Redcoats and marched down Shawsheen Street to symbolize the Redcoats march from Boston on April 19, 1775. Upon arriving at the Trahan School, Heath Brook School Students joined Trahan School students in reenacting Tewksbury's history from 1625 to 1775. Local dignitaries including State Senator Susan Tucker and Representative James Miceli, Selectman John Ryan, School Committee member Ruth Perrin, Superintendent of Schools Christine L. McGrath, Tewksbury Cultural Council member Ann McDermott, and Tewksbury Historical Society member Donna Haines participated in this exciting event.

During 2000, funding for the Peer Leadership Advisor position was assumed by the Tewksbury Public Schools. This supportive school district action ensured the continuation of the student focused leadership program whether or not Drug Free Schools Grant money was available to the school district. Peer leaders at the high school, under the leadership of Ms. Patricia Ryser and with the cooperation of Mr. Ralph Notola and Ms. Marjorie Conlon, implemented a pilot role-modeling program with students in Grade 3 at the North Street School. Grade 3 students at the North Street School were paired with high school students in a "Big Brother"/"Big Sister" format. The program met all success expectations and will be expanded to include other elementary schools during 2000-2001.

As required by state and federal guidelines and with parental/guardian agreement of student participants, the Youth Risk Behavior Survey was administered for the first time in Tewksbury. Health education grant funds supported the administration, tabulation, and overview analysis of the Youth Risk Behavior Survey of students in Grades 6, 8, and 9 through 11. These surveys were developed specifically for middle school and high school students by the Centers for Disease Control and Prevention in Atlanta, Georgia. The

middle school survey contained 41 questions and the high school survey contained 76 questions in the general categories of risk behaviors including safety, violence, tobacco use, alcohol use, illegal drug use, HIV/AIDS education, dietary behavior, and physical activity. Survey results provided insight into categories of risk behavior on which health educators, other faculty, and school administration should focus in education and prevention.

Drug Free Schools and Health Education grant funds supported the independent evaluation of school department and government funded district-wide Health Education and Drug Free Schools programs and services. The independent program evaluation reports assessed (1) whether or not Tewksbury's instructional programs were designed to prevent alcohol, drug, and other substance abuse and violence and (2) the manner in which the coordinated Health Education program of instruction and services was implemented in Grades Pre-School through 12. The findings of the Independent Program Evaluator commended the Director of Student Services and the School District for successfully meeting the 1999-2000 program goals. The Program Evaluator also accorded commendations to: (1) the Health Education Curriculum Committee in its roles as curriculum developers and the Substance Abuse Prevention Advisory Committee; (2) the School Nurses, the D.A.R.E. Officer, and Tewksbury Firefighters for serving as resources to the classroom teachers; (3) the Student Assistance Team for the monthly action taken on behalf of students and for the development of plans for students who are in trouble in school or in the community; (4) the Health Educators and Classroom Teachers who effectively and successfully jointly implemented the Health Education curriculum; and (5) the multifaceted collaboration between the Tewksbury Public Schools and other community and state agencies.

English As a Second Language Programs and Services:

Student enrollment in the English As A Second Language program reflects the growing diversity of Tewksbury. During 2000, Portuguese, Spanish, Korean, Vietnamese, Chinese, Russian, Indian, and Brazilian cultures were represented by the students receiving services from the part-time, Massachusetts certified, English As A Second Language tutor, Mrs. Mary DiCiaccio.

Eighteen students were enrolled in the English As A Second Language program from August through December 2000. During January through June of 2000, 15 students with limited English proficiency received tutorial support services in English language development and proficiency. Because students with limited English proficiency must also pass the MCAS in Grade 10 to be eligible to receive a high school diploma, ESL instruction for students enrolled in this program emphasized the skills included in MCAS testing.

Health Services:

School Nurses and the Associate School Nurse completed such Health Services responsibilities as vision and hearing

screening, scoliosis screening, administration of medications, maintenance of required medication plans, and maintenance and updating of health records. In addition, School Nurses implemented portions of the Health Education curriculum in collaboration with the Health Educators, Classroom Teachers, and Physical Educators.

Hepatitis B Immunization for students in Grade 6 was again provided by the Tewksbury Public Schools in collaboration with Tewksbury's Board of Health. The School Nurse at the Ryan School, Mrs. Marcia Osterman, also assisted Tewksbury Board of Health personnel in administering the flu shot to school personnel.

The Director of Student Services collaborated with Salem State College for the purpose of providing clinical placements in Tewksbury for Registered Nurses meeting the course requirements for Massachusetts Certification as School Nurses. During the Fall of 2000, two Registered Nurses completed their semester long clinical practicum in the Tewksbury Public Schools. One School Nurse Intern was supervised by both School Nurse Colleen Dutile and School Nurse Elaine Walsh at the Dewing/Ella Flemings and the Heath Brook Schools. School Nurse Marcia Osterman provided the supervision and training for the second School Nurse Intern at the Ryan School.

Title I Programs and Services:

During the period of time January through June 2000, Title I programs and services were available to eligible students in Grades K through 4 at the Heath Brook School in Reading, at the North Street School in Reading and Math, and at the Trahan Schools in Reading. In September 2000, Title I grant funds supported the implementation of Title I program and services at four elementary schools: the Heath Brook, the North Street, the Ryan, and the Trahan Schools.

The grant approved by the Department of Education changed focus in the Fall of 2000. The grant, TITLE I: TARGET LITERACY, focused Title I programs and services at the four identified Title I schools on reading improvement. The Heath Brook and North Street Schools provided supporting reading instructions in both Reading Recovery and in other recognized reading improvement strategies. The Trahan School and the Ryan School emphasized support instruction in reading using a variety of reading improvement strategies appropriate to Grades K through 6.

Ms. Julie Flanagan was appointed Title I Lead Teacher upon the recommendation of the Director of Student Services. At the start of school in August, 2000, she and the other two Title I teachers began the identification of students eligible for Title I services and the selection of students to participate in the Title I program. All three Title I teachers presented parent orientation and informational programs to parents of Title I eligible students at each of the four Title I schools.

Title I programs and services are provided to eligible students in collaboration with classroom teachers at each grade level in

each of the four schools and in various constructs. Students receiving Title I services received those services from the classroom teacher in consultation with the Title I teacher, within the classroom in collaboration with the classroom teacher, and/or in Title I settings out of the classroom setting.

Grant funds supported the independent program evaluation of Title I programs and services. Findings highlighted the numbers of students benefiting from the supportive services received by them from Title I personnel and the overall impact Title I programs had in 1999-2000 on school performance improvement.

Guidance Programs and Services:

The Director of Student Services again presented a Financial Aid night presentation for high school age students and their parents. Despite the cold and snow, presenters were pleased with the number of students and parents who attended that December 2000 presentation. Presenters from the University of Massachusetts Lowell and Citizens Bank were impressed with the attentiveness of the participants and of the thoughtful and cogent financial questions asked by the parents of students who were planning to attend college in the Fall of 2001. At the conclusion of the program, participants expressed clear understanding of how to complete and when to submit the FAFSA and CSS and of what options were available to them to assist in funding the expenses of a college education.

The Annual Senior Parent Breakfast presented by the Guidance Counselors at Tewksbury Memorial High School in October 2000 was well attended. Program components presented on topics related to graduation requirements, college search options, the application process, testing, financial aid, and deadlines provided parents of college-bound students with information useful to decision-making and services available.

Ninety of the 218 sophomores at Tewksbury Memorial High School and 124 of the 210 Juniors participated in the Tewksbury Public Schools funded College Board P.S.A.T. Testing program which took place on Saturday, October 21, 2000. Although significantly fewer sophomores and juniors took the P.S.A.T. than did in October 1999 when the test was administered during the school day, test results were helpful to high school faculty and administration in identifying curriculum and skill areas in which students would benefit from reinforcement and re-teaching.

P.S.A.T. test results received in December were distributed to students during classroom presentations made by the Guidance Counselors. The video production entitled, "Destination College," was used as a resource to facilitate the discussion and interpretation of the P.S.A.T. results for students. Test booklets were also distributed to Grade 10 and Grade 11 faculty for analysis in association with results received and used as a basis for clarifying confusions and incorrect interpretations made by students while taking the test.

The Sixth Annual College/Career Fair took place on April 2, 2000. Ms. Kelly Mercier, Student Services Secretary, was

instrumental in facilitating the outreach and encouraging colleges, universities, and businesses to participate in this major Student Services undertaking designed to benefit Tewksbury students and residents. More than 150 Universities, Colleges, Business and Vocational Training Schools, Financial Institutions, Businesses, and branches of the Military participated in this Student Services event. College/Career Fair participants provided students and parents from Tewksbury and surrounding areas with information and literature about school and career options and opportunities available to students after successful completion of High School.

The annual Scholarship Awards program exemplifies the support extended to Tewksbury's graduating seniors by the individual and business members of the Community and by the various school organizations sponsored by parents and staff. This year, Tewksbury graduating seniors received nearly \$150,000 in scholarship awards solely from Tewksbury residents, businesses, and school organizations. How impressive! The generosity of the Scholarship Donors and their continued support of and commitment to Tewksbury's outstanding leaders of tomorrow amaze and humble those of us who represent the Tewksbury Public Schools.

Dr. Michele F. DeAngelis
Director of Student Services
Tewksbury Public Schools

Class of 2000 Community and University Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury's 2000 Community Scholarship Program and who awarded nearly \$1,000,000.00 in scholarships to the members of the graduating Class of 2000.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

THANK YOU to each of the Scholarship Award Donors and **CONGRATULATIONS** to the Scholarship Recipients.

BUSINESS DONORS:

Balfour Scholarship Award:

Kristen LaMonica \$ 300.00

Lowell 5 Cents Savings Bank Scholarship Award:

Kimberly Angelo \$ 500.00

MASSBANK Charitable Foundation Scholarship Award:

Christine Chaisson \$ 500.00

Northeast Association of Realtors Scholarship Award:

Laura Van Houten \$ 500.00

Schlott Tires Academic Scholarship Award:

Mark Cintolo \$ 500.00

Tewksbury Business Association Scholarship Awards:

Christopher Tagliaferro \$ 150.00

Christa Tomasi \$ 150.00

Tewksbury Physical Therapy Scholarship Award:

Kiley McClellan \$ 500.00

The Ed Walsh Hockey Schools Scholarship Award:

Erin Ryan \$ 400.00

COMMUNITY DONORS:

Elks Scholarship Awards:

***Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:**

John Conway \$ 1,000.00

Alysia Morrissey \$ 1,000.00

***Massachusetts Elks "Most Valuable Student" Scholarship Program Award:**

Mark Cintolo \$ 800.00

Middlesex Women's Club Scholarship Award:

Leanne Walsh \$ 750.00

Tewksbury Cultural Council Scholarship Awards:

Robert T. Ayer, III \$ 700.00

Jason T. Chotkowski \$ 700.00

Steven R. Hession \$ 700.00

Corinne F. Mazzola \$ 700.00

Melissa A. Porto \$ 700.00

Tewksbury D.A.R.E. Parent Advisory Committee Scholarship Awards:

Karen Castaldo \$ 500.00

Christine Chiasson \$ 500.00

Jennifer Fabiano \$ 500.00

Danielle Lemelin \$ 500.00

Lauren Marcotte \$ 500.00

Christa Tomasi \$ 500.00

Laura Van Houten \$ 500.00

Erin Westaway \$ 500.00

Tewksbury Garden Club Scholarship Award:

Nima Modi	\$ 500.00
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Tewksbury Golden Age Club Scholarship Awards:

Joel Foster	\$ 300.00
Leanne Walsh	\$ 300.00
Ryan White	\$ 300.00

Tewksbury Lions Club Scholarship Awards:

David Carr	\$ 1,000.00
Christine Chaisson	\$ 1,000.00
John Conway	\$ 1,000.00
Tiana Platz	\$ 1,000.00
Suzanne Scott	\$ 1,000.00

Tewksbury Police Association Scholarship Award:

Erin Westaway	\$ 3,000.00
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Tewksbury Rotary Club Scholarship Award:

David Carr	\$ 1,000.00
Andrea Toland	\$ 1,000.00

Tewksbury/Wilmington Emblem Club #381 Scholarship Award:

Laura Petros	\$ 350.00
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PERSONAL DONORS:**Anderson: The Mabel Anderson Memorial Scholarship Award:**

Abel Ghanooni	\$ 300.00
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Antonuk: The Florence Antonuk Memorial Scholarship Awards:

John A. Conway	\$ 250.00
Lauren A. Marcotte	\$ 250.00

Boucher: Daniel Boucher Memorial Scholarship Awards:

Kenneth Goldman	\$ 750.00
Meghan Winston	\$ 750.00

Coakley: The Edward J. and Phyllis E. Coakley Scholarship Award:

David Carr	\$ 100.00
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Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

Catherine Baker	\$ 500.00
Colleen Flynn	\$ 500.00
Kristin Girard	\$ 500.00
Julie Rauseo	\$ 500.00
Brian Sinkus	\$ 500.00

DeGregorio: The Owen William DeGregorio Scholarship Award:

Jillian Witham	\$ 1,000.00
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Flynn: The Daniel Flynn Memorial Scholarship Award:

Colleen Flynn	\$ 500.00
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Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Awards:

Bryan Deshler	\$ 1,000.00
Brian Sinkus	\$ 1,000.00

McGowan: The Muriel E. McGowan Scholarship Awards:

Ashley Peabody	\$ 2,500.00
Jonathan Takach	\$ 2,500.00

Miceli: The Honorable James Miceli Scholarship Award:

Andrew MacKenzie	\$ 300.00
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O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Abel Ghanooni	\$ 1,000.00
Suzanne Scott	\$ 1,000.00

Perreault: John Perreault Memorial Scholarship Award:

Erik Hamilton	\$ 500.00
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Perrin: The Holly Perrin Memorial Scholarship Awards:

Alyssa Bordonaro	\$ 500.00
Kathleen Morris	\$ 500.00
Suzanne Scott	\$ 500.00

Peters: The Linda Peters Memorial Scholarship Awards:

Melinda Baker	\$ 1,500.00
Katie Moore	\$ 1,500.00
Suzanne Scott	\$ 1,500.00

Scott: The David W. Scott Memorial Scholarship Awards:

Anthony Cella	\$ 1,000.00
Jenna Grady	\$ 1,000.00

Staniewicz: The Bill Staniewicz Memorial Scholarship Award:

Rachel O'Brien	\$1,000.00
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Strong: The Gary Strong Memorial Scholarship Award:

Ronald Olson	\$ 500.00
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Trainor: The Therese and Pie Trainor Memorial Scholarship Awards:

John Conway	\$ 500.00
Colleen Flynn	\$ 500.00

PRIVATE, PROFESSIONAL, AND OTHER ORGANIZATIONS DONORS:**The Clara Abbott Foundation Scholarship Award:**

*Kristin Girard	\$ 6,280.00
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Assumption College Scholarship Awards:

*Lisa Ferrante (Lyceum)	\$24,000.00	[\$ 6,000 per yr.]
*Erik Hamilton (Lyceum)	\$24,000.00	[\$ 6,000 per yr.]
*Michael McGinnis (Milleret)	\$32,000.00	[\$ 8,000 per yr.]
*Katie Moore (Lyceum)	\$24,000.00	[\$ 6,000 per yr.]
*Leanne Walsh (Milleret)	\$32,000.00	[\$ 8,000 per yr.]
*Jillian Witham (Lyceum)	\$24,000.00	[\$ 6,000 per yr.]

Bentley College Scholarship Awards:

*Lisa Alessandro (Presidential)	\$36,000.00	[\$ 9,000 per yr.]
*Anthony Cella (Presidential)	\$24,700.00	[\$ 6,175 per yr.]
*Anthony D'Alleva	\$ 5,000.00	
*Tara Fortunato (Presidential)	\$25,060.00	[\$ 6,265 per yr.]
*Andrea Toland (Presidential)	\$37,600.00	[\$ 9,400 per yr.]
*Andrea Toland (Comm.Serv.Lrng.)	\$20,000.00	[\$ 5,000 per yr.]
*Andrea Toland (Falcon)	\$12,000.00	[\$ 3,000 per yr.]

Bell Atlantic Association of Women Scholarship Award:

*Andrea Toland	\$ 3,500.00
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Hewlett-Packard Company Employee Scholarship Award:

*Christine Chiasson	\$ 2,000.00
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Johnson & Wales DECA Scholarship Award:

*Michael Seagren	\$ 6,000.00	[\$ 1,500 per yr.]
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Merrimack College Scholarship Award:

*Andrew MacKenzie (Academic)	\$32,000.00	[\$ 8,000 per yr.]
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Middlesex Women's Club Scholarship Award:

*Leanne Walsh	\$ 750.00
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Montserrat College of Art Scholarship Award:

*Corinne Mazzola	\$ 40,000.00	[\$10,000 per yr.]
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Northeastern University Grant Program Award:

*Danielle Lemelin	\$ 41,292.00	[\$10,323 per yr.]
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Northern Massachusetts Telephone Workers Credit Union Scholarship Award:

*Andrea Toland	\$ 1,000.00
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Norwich University Scholarship Award:

*Michael Theodorou	\$ 72,000.00	[\$18,000 per yr.]
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The Stephen Phillips Memorial Scholarship Fund:

*Mark Cintolo	\$ 3,000.00
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Plymouth State College Scholarship Award:

*Heather Caplice	\$ 4,000.00	[\$ 1,000 per yr.]
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Providence College Dean's Scholarship Award:

*Christine Chiasson	\$ 64,000.00	[\$16,000 per yr.]
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Rensselaer Polytechnic Institute Math and Science Medal and Scholarship Award:

Michael Crouch	\$ 40,000.00
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St. Joseph's College Fortitude ETS Special Scholarship Award:

*Matthew Spada	\$ 4,000.00	[\$ 1,000 per yr.]
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Stonehill College Dean's Scholarship Award:

*Leanna Trombino	\$ 32,000.00	[\$ 8,000 per yr.]
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Suffolk University Presidential Scholarship Awards:

*Jason Contardo	\$ 16,000.00	[\$ 4,000 per yr.]
*Erin Mooney	\$ 16,000.00	[\$ 4,000 per yr.]

Syracuse University Scholarship Award:

*Stephen Kaminski	\$ 24,000.00	[\$ 6,000 per yr.]
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Teamsters Local #25 Scholarship Award:

*Leanne Walsh	\$ 2,000.00
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Tulane University Founder's Scholarship Award:

*Laura Van Houten	\$ 36,000.00	[\$ 9,000 per yr.]
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University of Massachusetts Amherst Scholarship Award:

*Kimberly Angelo	\$ 32,000.00	[\$ 8,000 per yr.]
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University of Massachusetts Lowell Scholarship Award:

*Elizabeth Bairos	\$ 5,000.00
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University of New Hampshire Dean's Scholarship Awards:

*Catherine Baker	\$ 20,000.00	[\$ 5,000 per yr.]
*Jennifer Fabiano	\$ 20,000.00	[\$ 5,000 per yr.]
*Ashley Peabody	\$ 20,000.00	[\$ 5,000 per yr.]

Wentworth Institute of Technology Merit Scholarship Awards:

*Soklim Heang	\$ 12,000.00	[\$ 3,000 per yr.]
*Meghan Sanborn	\$ 12,000.00	[\$ 3,000 per yr.]

Worcester Polytechnic Institute Scholarship Award:

*Michael Crouch	\$ 9,970.00
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**Scholarship accepted by students*

SCHOOL ORGANIZATIONS DONORS:**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

Alyssa Bordonaro	\$ 400.00
Laura Van Houten	\$ 400.00

Food Services: The Ruth Sutton Scholarship Awards:

Elizabeth Bairos	\$ 200.00
Edward McComber	\$ 200.00
Derek Napoli	\$ 200.00
Erin Ryan	\$ 200.00
Suzanne Scott	\$ 200.00
Jamie Viola	\$ 200.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Award:

Catherine Baker	\$ 500.00
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Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

Leanne Walsh	\$ 500.00
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Middle School: The J.W.Wynn Middle School P.A.C. Scholarship Award:

Jillian Witham \$ 500.00

Middle School: The J.W.Wynn Middle School Student Council and Joseph E. Bastable Memorial Scholarship Awards:

Lisa Allesandro \$ 500.00
Colleen Flynn \$ 500.00
Alyssa Morrissey \$ 500.00

North Street: The North Street School P.A.C. Scholarship Awards:

Shannon Bancroft \$ 250.00
Karen Castaldo \$ 250.00
Jennifer Fabiano \$ 250.00

Trahan School: Louise Davy Trahan School and P.A.C. Scholarship Award:

Lisa Alessandro \$ 1,000.00

TMHS: The Friends of Tewksbury Memorial High School Applefest and Getronics Scholarship Awards:

Lindsay Magee \$ 1,000.00
Lauren Cullity \$ 750.00
Kerry Jenkins \$ 750.00
Gary Jop \$ 750.00
Marc Krzywicki \$ 750.00
Anthony Labo \$ 750.00
Kristin LaMonica \$ 750.00
Jeffrey Lyons \$ 750.00
Kiley McClellan \$ 750.00
John O'Leary \$ 750.00
Matthew Ricci \$ 750.00
Erin Ryan \$ 750.00
Samantha Selig \$ 750.00
Christa Tomasi \$ 750.00
Kenneth Tucceri \$ 750.00

TMHS: The TMHS Arts Scholarship Awards:

Corinne Mazzola \$ 250.00
Melissa Porto \$ 250.00

TMHS: The TMHS Band Loyalty Scholarship Award:

Leanne Walsh \$ 200.00

TMHS: The TMHS Music Association Scholarship Award:

Leanne Walsh \$ 350.00

TMHS: The TMHS National Honor Society Scholarship Awards:

Christine Chiasson \$ 100.00
Colleen Flynn \$ 100.00
Andrea Toland \$ 100.00

TMHS: The TMHS Student Council Scholarship Awards (continued):

Lisa Alessandro \$ 500.00
David Carr \$ 150.00

Colleen Flynn \$ 600.00
Kurt Freitas \$ 150.00
Alysia Morrissey \$ 150.00
Erica Rodriques \$ 400.00

The Tewksbury Teachers Association Scholarship Awards:

Mark Cintolo \$ 500.00
Leanne Walsh \$ 500.00

SPORTS ORGANIZATIONS DONORS:

TMHS Field Hockey Booster Scholarship Awards:

Alyssa Bordonaro \$ 200.00
Karen Castaldo \$ 200.00
Lisa Ferrante \$ 200.00
Laura Petros \$ 200.00

The Dennis McGadden/Joseph Bernardi Track and Cross Country Scholarship Awards: \$8,400.00 Total Amount Distributed To:

Nicole Allard	Kerry Jenkins
Kimberly Angelo	Andrew MacKenzie
Catherine Baker	Nicholas Malley
Shannon Bancroft	Lauren Marcotte
Lisa Constantino	Kristen Mills
John Conway	Racheal O'Brien
Tara Fortunato	Laura Petros
Kenneth Goldman	Jay Stamp
Jenna Grady	Andrea Toland
Erik Hamilton	Leanna Trombino
	Jillian Witham

Tewksbury Boy's Youth Basketball Scholarship Awards:

Mark Cintolo \$ 500.00
Matthew Ricci \$ 500.00

Tewksbury Girls Recreation Basketball Scholarship Awards: \$1,500.00 Total Amount Distributed To:

Alyssa Bordonaro	Erin Mooney
Karen Castaldo	Laura Petros
Lisa Ferrante	Andrea Toland

Tewksbury Girls Softball League Scholarship Awards: \$2,000.00 Total Amount Distributed To:

Alyssa Bordonaro	Suzanne Scott
Laura Petros	Leanne Walsh

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Kevin Doherty	\$ 100.00
Anthony Labo	\$ 100.00
Ronald Olson	\$ 100.00
Thomas Sullivan	\$ 100.00

Redmen Basketball Booster Club Scholarship Awards:

*Roger Brasil	\$ 200.00
*Jeffrey DiPrimio	\$ 200.00
*Abel Ghanooni	\$ 200.00
*Gary Jop	\$ 200.00
*Michael McGinnis	\$ 200.00

*Jonathan Takach	\$ 200.00
*Ryan White	\$ 200.00

The Redmen Football Clubs Scholarship Awards:

•The Coach Bob Aylward Redmen Football Scholarship Award:

Bryan Deshler	\$ 1,000.00
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•The James E. Brooks Memorial Redmen Football Scholarship Awards:

Eric Hamilton	\$ 1,000.00
Michael McGinnis	\$ 1,000.00
Thomas Sullivan	\$ 1,000.00
John Takach	\$ 1,000.00

•The Redmen Football Coach's Scholarship Award:

Jay Stamp	\$ 250.00
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Tewksbury Redmen Hockey Club: George "Timmy" Ernest Memorial Scholarship Awards:

Anthony Cella	\$ 500.00
Kevin Chambers	\$ 500.00
Jason Chotkowski	\$ 500.00
Brian Fitzpatrick	\$ 500.00
Kevin Gilfillan	\$ 500.00
Anthony Labo	\$ 500.00
Kevin Monahan	\$ 500.00
John Sheehan	\$ 500.00

Tewksbury Youth Baseball Scholarship Award:

Thomas Sullivan	\$ 500.00
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Tewksbury Youth Football/Cheerleader Most Deserving Student Scholarship Awards:

Melinda Baker	\$ 250.00
Bryan Deshler	\$ 250.00
Tara Fortunato	\$ 250.00
Abel Ghanooni	\$ 250.00
Laura Petros	\$ 250.00
Jay Stamp	\$ 250.00
Thomas Sullivan	\$ 250.00
Christa Tomasi	\$ 250.00
Leanna Trombino	\$ 250.00
Erin Westaway	\$ 250.00

Tewksbury Youth Football Memorial Scholarship Awards:

Danielle Lemelin	\$ 500.00
Michael McGinnis	\$ 500.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award:

Brian Fitzpatrick	\$ 500.00
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Tewksbury Youth Skating Association Scholarship Awards:

Anthony Cella	\$ 250.00
Kevin Chambers	\$ 250.00
Jason Chotkowski	\$ 250.00
Anthony Labo	\$ 250.00
Suzanne Scott	\$ 500.00

Tewksbury Youth Soccer League Scholarship Awards:

Mark Cintolo	\$ 250.00
Michael Theodorou	\$ 500.00
Jillian Witham	\$ 500.00

**TOTAL AMOUNT OF SCHOLARSHIP AWARDS
RECEIVED BY THE CLASS OF 2000: \$1,004,702.00**

School Department General Information

Registration for School in September 2000

Kindergarten: A child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade

NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 A.M. - No School At All Schools

7:45 A.M. - No School At All Elementary Schools Only (K-5)

Announcements relative to closing schools for inclement weather will be carried by radio stations WRKO, WCAP, WCCM, WBZ and WHDH.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcements.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
ELLA FLEMING	68															68
NORTH STREET		64	112	91	73	78										418
TRAHAN	3	71	75	68	68	76										361
DEWING		126	120	134	115	100									41	636
HEATH BROOK		90	110	95	94	102									47	538
RYAN							428	412								840
WYNN MIDDLE									356	363						719
MEMORIAL HIGH											289	218	210	169		886
TOTALS	71	351	417	388	350	356	428	412	356	363	289	218	210	169	88	4,466

Staff List

TEWKSBURY PUBLIC SCHOOLS 2000 - 2001 ROSTER

School Committee

Scott Consaul, Esq. 2003
Edward K. Dick 2001
William J. DeGregorio 2001
Ruth M. Perrin 2003
Douglas W. Sears 2002

Administration

Christine L. McGrath, Ph.D. Superintendent of Schools
Mr. John F. Quinn Business Manager
Dr. Joseph C. Walsh Assistant Supt, Curriculum & Instruction
K-8 Curriculum Coordinator
Dr. Michele DeAngelis Director of Student Services
Cheryl Porcaro Systemwide Team Chairperson
Thomas Lovett Data Processing Coordinator
Joan Dey Director of Food Services
Cynthia Basteri Director of Extended & Community Education Services

MEMORIAL HIGH SCHOOL

Anthony Romano, Principal
Robert Aylward, Assistant Principal
Dolores Sullivan, Assistant Principal

Department Head , Humanities - *Robert MacDougall*

ENGLISH

Carol Acone-Callahan
Jennifer Brooks
Elsa Marsh
Susan Patterson
Ginamarie Talford
John Weir, III
Joy White
Jacqueline Williamson

SOCIAL STUDIES

Brian Aylward
Robert Doolan
James Kastitis
Robert MacDougall
Robert Manzi
Sharon Milenavich
William Piscione
Dustine Puma
Nadine Sutcliffe

**Dept. Head, Mathematics, Science And Technology -
Gerald Rideout**

MATHEMATICS

Katherine Avila
Kathleen Aylward
Robert Brigida
George Economou
Annina Faraci
Christopher Martino
MaryBeth McGinn
Maureen McNamara
Elizabeth Papik
Roger Pilat
Gerald Rideout

SCIENCE

John Clarke
Edward Cremins
Susan Davis
Mary Herlihy
Patricia Lannon
Kathleen Mofield
Marilyn O'Brien
Patricia Pishock
Stanley White

COMPUTER SCIENCE

Sandra Bettencourt
Frances DeLucia
Susan Sullivan

Department Head, Fine Arts - *Donald Sullivan*

WORLD LANGUAGES

Henrietta Araujo
Michael Jane Buss
Leo Frechette (Consultant, Foreign Exch Prog)
Daniel O'Brien
Claire Piscione
Maureen Rideout
Jennifer Spaulding

ART

Daniel Rogacki
Agnieszka Sosnowska
Donald Sullivan

MUSIC

Roger Whittlesey

Department Head, Applied Arts - *Lawrence Basteri*

BUSINESS/MARKETING

Judith Berube
Dale Black

James Sullivan, Jr.

FAMILY AND CONSUMER SCIENCE

Gail Pollard

TECHNOLOGY EDUCATION

Lawrence Basteri
Joseph Frank

Department Head Guidance - *Elisabeth Gaffney*

GUIDANCE

Elisabeth Gaffney
Linda Hair-Sullivan
Brian Hickey
John Maloy

PHYSICAL EDUCATION

Steven Levine
Robert McCabe
Patricia Ryser

HEALTH

Karen Greenwood
Denise Saindon

LIBRARIAN

Gertrude Carey

IN HOUSE SUSPENSION

Joseph DelGrosso

SECURITY MONITOR

Kenneth Ryan

MEDIA

Joseph Dermody

JOHN W. WYNN MIDDLE SCHOOL

James McGuire, Principal
John Donoghue, Assistant Principal

TEAM 7A – *Roseanne Kolack, T.L.*

ENGLISH

Nancy Laws

SOCIAL STUDIES

Warren Yaeger*

MATH

Joanna Krainski*

SCIENCE

Cynthia Abate*

TEAM 7B - Cathleen Bilodeau, T.L

ENGLISH

Anthony Blandini

SOCIAL STUDIES

Anne Maloy

MATH

Cathleen Bilodeau

SCIENCE

Kathleen Connell

TEAM 7C - Stephanie Pagiavlas, T.L.

ENGLISH

Audrey Sobel

SOCIAL STUDIES

Stephen Prodanas

MATH

Geraldine Cummings

SCIENCE

Glen Osterman

TEAM 7D

ENGLISH/SOCIAL STUDIES

Julie DeRoche

MATH/SCIENCE

Frances Rouff

TEAM 8A – Brenda O'Brien, T.L.

ENGLISH

Brenda O'Brien*

SOCIAL STUDIES

Patricia Krol

MATH

Joanne Hession

SCIENCE

Lynne Woods

TEAM 8B –Kristina Rogers, T.L.

ENGLISH

John Bresnahan

SOCIAL STUDIES

Cheryl Witham

MATH

Sandra Barnett

SCIENCE

Kristina Rogers

TEAM 8C - Kimberly Bresnahan, T.L.

ENGLISH

Elaine Speros

SOCIAL STUDIES

James LeClair

MATH

Rosamond Malatesta

SCIENCE

Kimberly Bresnahan*

TEAM 8D

ENGLISH/SOCIAL STUDIES

John Byrnes

MATH/SCIENCE

James Pringle

ART

Gail Hamilton

MUSIC

Joseph Musumeci

INSTRUMENTAL MUSIC

Joseph Buckley

HEALTH

Robert McGrath

Maura Porter

WORLD LANGUAGES

FRENCH

Florence Souza*
Judith Palm

SPED – Sharon Moser, T.L.*

Shared with Ryan School (one half)

ALTERNATIVE CLASSROOM TEACHER

John Jarek

EXPLORATORY

Team Leader - Richard Otis

COMPUTERS / PHYSICAL EDUCATION

COMPUTERS

Bonita Hansberry*
Richard Zbieg

PHYSICAL EDUCATION

Erin McSheehy
Thomas Morrill
Susan Scofield

WRITING

Pam Koskey

LIBRARIAN

Maureen Kelley

GUIDANCE

Kelly McFadden
Linda Hair Sullivan

JOHN F. RYAN ELEMENTARY SCHOOL

Kevin McArdle, Principal
Karla Conway, Assistant Principal

TEAM 6A - Agnes Sacramone, T.L.

ENGLISH

Maureen Gropman

SOCIAL STUDIES

William Kirwin

MATH

William Buckley

SCIENCE

Dolores Sacramone

TEAM 6B - Thomas Conlon, T.L.

ENGLISH

Eileen Gardner

SOCIAL STUDIES

Thomas Conlon

MATH

Virginia Kirwin

SCIENCE

Robin Reading

TEAM 6C - Carol Sagro, T.L.

ENGLISH

Pamela McDade

SOCIAL STUDIES

George Kalarites

MATH

Brenda Regan

SCIENCE

Carol Sagro

TEAM 6D – Barbara Gillette-Manna, T.L.

ENGLISH

Joanne O'Brien

SOCIAL STUDIES

Edward Manzi

MATH

Barbara Gillette-Manna

SCIENCE

Christine Oliver

TEAM 5A

ENGLISH/SOCIAL STUDIES

Kathleen Henry

MATH/SCIENCE

Ann Read

TEAM 5B

ENGLISH/SOCIAL STUDIES

Karen Hodgson

MATH/ SCIENCE

Elizabeth Peterson

TEAM 5C

ENGLISH/SOCIAL STUDIES

Debra Cody

MATH/ SCIENCE

Frances Gath

TEAM 5D

ENGLISH/SOCIAL STUDIES

Richard Mousseau

MATH/SCIENCE

Patricia McDonnell

TEAM 5E

ENGLISH/SOCIAL STUDIES

Gus Jardin

MATH/ SCIENCE

Frederick Leahy

TEAM 5F

ENGLISH/SOCIAL STUDIES

Margaret Roberts

MATH/ SCIENCE

Albert Leclair

TEAM 5G

ENGLISH/SOCIAL STUDIES

Jayne Farnham

MATH/ SCIENCE

Pamela Shirkoff

TEAM 5H

ENGLISH/SOCIAL STUDIES

Robert Maloney

MATH/ SCIENCE

Elizabeth Robinson

ART

Diane Slezak

MUSIC

Marguerite Weidknecht

HEALTH

Kristi Flagg

COMPUTERS

Lisa Bailey
Barbara Jagla

TITLE I

Catherine Gagne

PHYSICAL EDUCATION

Ronald Drouin
James Manley
Erin McSheehy (one half)

WORLD LANGUAGES

Susan Gagnon

READING

David Mullen
Kimberly Stone
Lisa Zullo

LIBRARIAN

Mary Eldringhoff

SPED – Sharon Moser, T.L.* (One-Half)

HEATH BROOK SCHOOL

Pauline King, Principal
Carole Gallo, Head Teacher

Kindergarten

Linda Austin
Kathleen Ford
Kristi Rodgers

Grade 1

Joan Ciambella
Heather LeBlanc

Helen Matysczak
Joanne Morrissey
Maureen Whitehead

Grade 2

Diane Davos
Dorothy Foley
Susan LaMotte
Brenda McWilliams

Grade 3

Adrienne Ernest
Elaine Fiske
Lori Hyland
Jaime Lane
Mary (Molly) Linnehan)

Grade 4

Chris Hassan
Marcia Kalarites
Mary Loosen
Angela Marshall
Loren Vella

Chapter I - Reading

Julie Flanagan

LOELLA F. DEWING SCHOOL

Loreen Bradley, Principal
Geraldine Rubico, Head Teacher
Stella Sullivan, Head Teacher

Kindergarten

Dolores Harrison
Maureen McSheehy
Geraldine Rubico

Grade 1

Patricia Belmonte
Lisa Cournoyer
Maryelle Hirtle
Claire Reed
Patricia Strati

Grade 2

Maureen Kane
Jane Kelley
Shirley Sanford
Carole Sullivan
Shelley Terris
Barbara Vitallo

Grade 3

Maureen Buckley
Mary Lou Morris
Mary Ann Primerano
Patricia Tellier
Rose White

Grade 4

Karen Cintolo
Lisa Parker
Sandra Ryan
Jeanne Selissen
Michelle Sickorez

LOUISE DAVY TRAHAN SCHOOL

George Paul, Principal
Christine Themeles, Head Teacher

Kindergarten

Jennifer Marcella
Kathleen Mootrey

Grade 1

Maureen Jackman
Donna Mooney
Ann O'Hara
Betty Themeles

Grade 2

Catherine Brimer
Shannon Demos
Christine Themeles

Grade 3

Trudi Hennemuth
Karen Ware
Elizabeth Zambella

Grade 4

Patricia Dias
Joan Friedman
Barbara Krueger
Judith Middleton

Chapter I

Catherine Gagne

NORTH STREET SCHOOL

Ralph Natola, Principal
Marjorie Conlon, Head Teacher

Kindergarten

Linda Austin
Marjorie Petalas

Grade 1

Ann Conlon
Teresa Enos
Sheila Gurry
Rita O'Sullivan
Catherine Ventura

Grade 2

Deborah Brewin
Elizabeth Krzesinski
Elaine Maxwell
Denise Morandi

Grade 3

Mary Lou Adams
Alma Davis
Cassandra Edell
Raymond Loosen

Grade 4

Marjorie Conlon
Robert Cullen
Kim Gagnon
Eugene Sdoia

Title I

Heidi Ross

ELEMENTARY SPECIALISTS**Elementary Librarian**

Jamie Foss

Reading Specialists

Sara DeOrio - North Street
Gloria Graves - Trahan
Susan Lachance - Heath Brook
Cathy Ronan - Dewing

Elementary Art

Linda Malone - Heath Brook/Trahan
Sue Gilbert - Dewing/North Street

Elementary Music

Andrea O'Donnell - Trahan/Heath Brook
Marie Maranville - Dewing/North Street

Elementary Physical Education

David Marcus - Heath Brook/Trahan
Jodi Higgins - Dewing/North Street

Health Educator

Mary Laffey

Gifted & Talented Resource Teacher

Roamond Dorrance

Behavior Management Facilitator

Robert Ware

Attendance Officer

George Hazel

SPECIAL EDUCATION DEPARTMENT**School Adjustment Counselors and School Psychologists**

Dr. Frederick Penza - High/Middle
William Traveis - Middle School
Helen Lewis - Ryan
Stella Sullivan - Dewing
Mariellen Nastasi - Heath Brook/Trahan
Ana Bonin - North St/Dewing
Rori Brodsky - Trahan/Heath Brook

Speech Therapists

Lisa Manzelli - Dewing/Ryan
Alison Okun - Dewing/High/Middle
Stefanie Waitte - Heath Brook/High/Middle
Jan Fuller - Ella Fleming
Kelly Hughes - North/Trahan

Early Childhood Specialist

Lisa Marcheterre - Ella Flemings School
Patricia Keddle - Ella Flemings School
Donne Greene - Ella Flemings School

P.D.D.

Patricia Martel - Trahan

Physical Therapist

Jennifer Merrill - Systemwide

Occupational Therapist

Gail Bliss - Systemwide

English as a Second Language Tutor

Mary DiCiaccio

Moderate Special Needs Specialists

Mary Beth Aiello - Heath Brook School
Kathleen Anderson – Ryan School
Karen Bancroft - Heath Brook
Antonette Byrnes – Middle School
Emily Cotter - Dewing School
Eleanor Edelstein – North Street Middle
Nancy Farrey-Forsyth – Middle School
Colleen Ferrarini – Dewing
Judi Foley - Ryan School
Carole Ann Gallo – Heath Brook School
Donna Graham – Ryan School
Sarah Hogan – Middle School
Lisa Hughes – Dewing School
Gretchen Hummerich – Ryan School
Kim Hynes - Ryan School
Kaspar Kasparian – Middle School
Mary Kennedy – High School
Carolyn Kibbe – High School, Hearing Imp.
Roseanne Kolack – Middle School
Kimberly LaFland – Heath Brook (Kind)
Denise LaFrance – Dewing School
Donna LeCam – Dewing School
Mary Manseau – Trahan/Middle School
Kristin McAndrew - High School
Patrick McAndrews – High School
Jane Mulcahy – Heath Brook School
Mary Elizabeth Nee – Heath Brook School
Stephanie Pagiavlas – Middle School
Julie Paris – Ryan School
Elaine Riley – High School
Sharon Moser – Middle/Ryan Schls* Cs Mgr
Scott Winters - Ryan School

EDUCATIONAL SUPPORT STAFF

Certified Aides

Elinor Beloin - Spec Needs - Dewing Inclusion
Nancy Boyle – Dewing, Grade 1
Mary Jane Bucci - Voc Spec Needs Aide-H.S.
Kara Buckley – Special Needs, Middle School
Elaine Carl - Special Needs, Middle School
Elaine Cicoella - Ella Flemings School
Paula Curtain – Ella Flemings School
Alison Dixon - Special Needs - Middle
Joanne Elwell - Spec Needs, Heath Brk School
Diane Francis – Dewing Grade 1
Marcia Freeman – Special Needs, Heath Brook
John Gallant – Special Needs T. M. H. S.
Kimberly Hillson - Special Needs, Ryan Schl
Andree Johnson - Special Needs, Dewing
Pamela Lussier - Ella Flemings School
Krista Metivier – Ryan School
Anne Murphy - Special Needs, Dewing School
Lois Murphy - Spec Needs - Heath Brk Inclusion
John O'Brien - Special Needs - High School

Danielle Setterlund - Ryan
Jennifer Siopes – Heath Brook Incl
Ted Skinner –Special Needs, TMHS
Maria Skoropowski - Spec Needs, High School
Micaela Stuart - Spec Needs - Dewing Incl.
Heather Sullivan – Learning Center, H. S.
Nicole Whitehouse – Trahan (P.D.D.)
Computer Aide – H. S.

Non-Certified Aides

Linda Beaulieu – Kind. Aide - North St.
Rita Boudreau – Kind. Aide - Heath Brk
Janet Davis - Kindergarten Aide - Heath Brook
Gale Durkin - A.V. Aide - High School
Judith Fitzgerald - Kindergarten Aide - Trahan
Jane Juszkievicz – Kind. Aide - Dewing
Mary Lazzara – Kind. Aide - Heath Brk
Mary Morris - A.V. Aide - Middle School
Kathleen Penney - Spec Needs Heath Brook
Margaret Smith - Kindergarten Aide - Dewing

School Nurses

Colleen Dutile
Judith Hopkins
Linda House
Monica McBride
Sandra Miller - Assoc Nurse
Marcia Osterman
Beverly Robinson
Elaine Walsh

Library Aides

Lynette Allen – North Street
Eileen Coombes – North Street
Ann Donnelly - Heath Brook
Judith Dziadosz - Ryan School
Martha Feran – Trahan
Patricia Fothergill – High School
Marilyn Fowler - Middle School
- High School/Middle School
Diane Hughes – North Street
Barbara Keefe - Dewing
Evelyn McCabe - Trahan
Mary Nawn - High School
Mary Tozłowski - Dewing

School Secretaries

Jean Aylward
Kathy Baker
Jeanne Blackstone
Rose Cochran
Judith Colman
Paula Coppola
Anne Duncan
Julie Fortier
June Fowler
Joanne Kearns
Louise Kelley

Mary Maguire
 Eileen Mahoney
 Kelly Mercier
 Patricia Meuse
 Patricia Napoli
 Dorothy Peach
 Valerie Rogers
 Anita Sartori
 Barbara Sullivan
 Deborah Sullivan
 Nancy Thompson
 Elaine Tower
 Nancy Torname - Medicaid Clerk

Food Service Workers

Maureen Bedard
 Elaine Bennett
 Linda Carter
 Barbara Curtin
 Carolyn DeSisto
 Lynn DeVoe
 Judith Dickinson
 Anna Dobbin
 Sandy Eithier
 Anna Gaudette
 Gladys Goldstein
 Denise Guiliani
 Nancy Houmiller
 Rosemary Indelicato
 Joyce Kling
 Carol Lennon
 Patricia London
 Lorraine McPhee
 Dolores Montecalvo
 Mary Beth Morello
 Yvette Payne
 Grace Petkiewich
 Patricia Reale
 Patricia Rollka
 Elizabeth Ryder
 Kimberly Sheehan
 Kathy Sholl
 Deanna Simmons
 Barbara Stevens
 Laura Sullivan
 Holly Tellier
 Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
 Gary Ballou - Middle
 Joseph Burke - Heath Brook
 Michael Carey - Heath Brook
 William Catherwood - Middle
 Charles Coughlin - High Schl
 William Cuskey - Middle*
 Jorge DaSilva - North St.
 Henry Dewing - High Schl
 Benjamin Dobbin - High Schl/Cent

Lynne Dykeman - Dewing
 Richard Fallon - Ryan
 Thomas Gilbride - Maintenance
 George Greenman - High Schl*
 David Harrington - High Schl
 John Hynes - Maintenance
 John Laffey - Middle
 Charles LeSage - Dewing*
 Bruce McDonald - High Schl
 Fred Mainey - Ryan
 Jon Marchand - Dewing
 Louis Marion - Maintenance
 Daniel Martin - Middle
 Joseph McCann - North St.*
 Robert McCarthy - Dewing
 Terrance Neal - Ryan
 Richard Newton - High Schl
 Roy Osterberg - Middle
 Donald Page - Middle
 Ronald Page - Dewing
 Joseph Rice - Trahan
 Bradford Schofield - North Street
 James Shimkus, Jr. - Dewing
 Phillip Stone - Maintenance
 Richard Stronach - Dewing
 Sean Sughrue - TMHS
 Barry Sullivan - Ryan*
 Peter Thullier - Trahan*
 Keith Wilson - Ryan
 William Wilson - Ryan

Matron

Janet Hubert - Ryan
 Nancy Teas - Middle
 Sandra Ryan - High School

Shawsheen Valley Regional Vocational / Technical High School District

The Shawsheen Valley Regional Vocational/Technical School District is pleased to submit its 2000 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury and Wilmington. Located on Cook Street in Billerica next to the Towns of Burlington and Wilmington, we celebrated our 31st anniversary offering quality vocational technical education to area youth and residents.

The District is governed by a ten-member, elected School Committee empowered by the Massachusetts General Laws and by a Regional Agreement among the five member towns. Elected representatives of the Regional School Committee

include: Mark Trifiro and Don Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington. Charles Lyons is Superintendent/Director of the District, serving in that capacity since 1987.

Shawsheen Valley Technical High School is one of twenty-seven regional vocational technical school districts in Massachusetts. Eleven hundred and fifty high school students were enrolled in Shawsheen Tech's day school programs in October of 2000. Over eight hundred adults also participated in Shawsheen Tech's adult and continuing education courses.

The high school graduating class of 2000 numbered two hundred twenty-five seniors. Sixty-seven percent of these alum's secured employment in their respective professions immediately after graduation; seventeen percent elected to pursue further education in post secondary institutions; and two percent joined the armed services. The placement statistics for this class are among the highest of the twenty-seven other regional vocational technical schools located in the Commonwealth.

Shawsheen Tech has articulation agreements with eleven area colleges, all of who grant students college credit for the work they complete during high school. Known as the "Tech Prep" program, this unique approach further develops career paths for high school students, maximizes student interest to obtain advanced degrees in emerging technical areas, and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals throughout the United States have applauded and emulated Shawsheen Tech's "Tech Prep" program.

In addition to this innovative program, Shawsheen Tech expanded its partnership with area institutions in 2000 by developing a dual-enrollment program with Middlesex Community College. Underwritten by the Department of Education, this program allows students to receive both high school and college credit for after school courses taken at Middlesex Community College in Bedford, MA. Sixteen upper class students have taken foreign language courses at Middlesex Community College.

Committed to Student Interests and Special Talents

Three hundred and twenty of three hundred and ninety ninth-grade applicants entered Shawsheen Tech last fall as inquisitive learners. Interest in attending Shawsheen Tech is so high that the school found it necessary to establish a waiting list of students for the first time in a decade. Shawsheen Tech students attend vocational/technical classes and academic classes during alternate weeks. Commencing at the beginning of the school year, the initial ninth-grade vocational/technical experience comprises the exploration of fourteen of this school's nineteen vocational/technical occupations. Parents and students are entitled to select eight of the fourteen

explorations. All students at Shawsheen Valley Technical High School participate in challenging academic and vocational technical course work appropriate for future aspirations. The career preparatory focus of Shawsheen Tech's educational program includes college preparatory course work.

During April of their freshmen year, students select a vocational/technical profession in which they will major for the next three and a quarter years. Those who select Plumbing or Electrical will earn at least fifteen hundred-hours towards their requirement for a journeyman's license after graduating from high school. Those who select Cosmetology will acquire the thousand-hour trade experience needed to take the state examination. Program offerings range from highly technical (e.g. Health Careers, Telecommunications, and Electrical) to challenging vocational (e.g. Culinary Arts, Graphic Arts, and Welding) programs. The public is invited to contact the Guidance Department at (978) 671-3613 for a catalog of Shawsheen Tech's diverse program offerings.

By the fall of their senior year, many students begin initial employment as either apprentices or co-op interns with local companies during their shop week. Over three hundred area businesspersons serve on Shawsheen Tech's Craft Advisory Committees ensuring our curriculum, content, and technology is up-to-date. The local businesspersons who meet twice each year with Shawsheen Tech administrators are among the first to hire graduates from programs that they have had a part in developing.

Shawsheen Tech students participate in a wide variety of extra curricular activities such as the National Honor Society, the School Yearbook, the Student Newspaper, the World Wide Web Club, Peer Leaders and the Student Council. Providing opportunities for students to showcase their vocational technical skills at local, state, national and international competitions, Skills USA VICA is the most popular co-curricula activity. Fourteen students participated in the national competition in Kansas City in late June of 2000. Culinary Arts student, Mary Theresa Tringale, a resident of Billerica, was elected President of the Massachusetts VICA for the 2001-2001 school year.

During the 1999-2000 academic year, over 345 students participated in interscholastic athletics, capturing Commonwealth Conference Championships in softball, football and basketball and cheerleading. In addition to league championships, the football and basketball cheerleading squads won the State Division II North titles. The spring track team won the freshman/sophomore league meet championship. The girls' swim team won the league meet championship. The boys' soccer, girls' basketball, boys basketball and softball teams qualified for state tournament play.

In individual competition, 145-pound wrestler Robert Cassidy, a resident of Billerica, won the Division I State title and the All-State title and finished second in the New England Tournament. Cassidy was afforded a major scholarship and was admitted to Brown University in the fall of 2000.

Shawsheen Tech was the recipient of the Nathan Aldrich Memorial Award from the Basketball Referees' Association as the school that most exemplifies the highest degree of sportsmanship, character and ethics amongst its players, coaches and spectators in the conduct of its Basketball program.

Shawsheen Tech continues to assess individual learning progress internally through the administration of standardized testing, final examinations and performance assessments. Shawsheen Tech leads the way in advocating for a national assessment that will recognize the attainment of occupational knowledge and skills. Members of the school leadership team are actively engaged in the creation of occupational-proficiency and occupational-mastery standards that will provide evidence of learning progress and the graduation eligibility for students enrolled in vocational technical schools.

During the 1999-2000 school year, the School Council, co-chaired by Assistant Superintendent-Director/Principal Robert Cunningham and parent Bonny Smith, approved the initial school budget prior to submission to the School Committee and endorsed a new School Improvement Plan detailing Shawsheen Tech's curriculum standards, student attitudes for success, guidance services, communication, parent involvement, and building needs. Minor language changes regarding discipline policy and procedures were made in the student handbook. Thanks to the efforts of the School Council, the school store has become fully operational and is now visited daily by parents, staff and students. The store was particularly active during the holiday season. The Council had recommended landscaping to the school property, which has vastly improved its appearance. Mr. Cunningham greatly appreciates the tireless efforts of the School Council members, particularly parent Bonny Smith and English teacher Margarida Mello.

Professional Development is a year-round program at Shawsheen Tech. The staff is surveyed every February for input on school needs. The Professional Development Committee meets to design a one-year plan for the School Committee's approval in April of each school year. The past three years Shawsheen Tech held a four-day Summer Institute Training Program. Over eighty teachers participated each summer.

Student Services expanded its staff during the past three years with the addition of a social worker in the Dean of Students' office and an Alternative Education Coordinator.

Shawsheen Tech is the only high school in the area offering students' dances on a regular basis. We recognized over six hundred students and their families last year in our Citizenship Banquet Program. We hold a ninth and tenth grade parent social at the Elks' Club in Billerica at the beginning of the school year. Ten years ago, we initiated an all-night senior party at the school following senior graduation in June.

Special Activities in 2000

Attention continues to be paid to improving informational resources for parents and students. A new Career and College Planning Handbook was developed. The Guidance Department offered a special Career and College Planning night to present the information in this new Handbook. The Program of Studies was revised with input from parents on the Parent Advisory Council and the School Council.

A Teacher Mentor Program was planned and implemented. Each newly hired teacher was paired with a veteran teacher from the staff to assist and support him/her during their first year at Shawsheen Tech. The Teacher Mentor Program was strengthened by adding a position of Teacher Mentor Coordinator and by including a professional development-training component for all teachers who wish to serve as mentors.

Collaborative decision-making has expanded with working committees meeting regularly during the school year to act on technology issues and professional development offerings. In the fall of 2000, a Curriculum Council was convened. This group further broadened input on educational improvement issues. There are eighteen voting members on the Curriculum Council representing all educational programs. The Curriculum Council meets every month.

The content and sequence of all mathematics courses was revised in order to improve opportunities for all students to acquire the mathematics skills necessary to attain state graduation requirements. All students, regardless of previous difficulties in mathematics, now have an appropriate route to challenging and relevant mathematics courses. Algebra I is now offered in all four years at Shawsheen Tech. A greater emphasis is placed on teaching algebra in context with applications to vocational technical programs.

Shawsheen Tech's vocational teachers and academic teachers joined forces to target the need to help students improve mathematics skills. An after-school program was designed to teach ninth and tenth grade students how to approach and offer resolution to the open-response questions they will face on the mathematics MCAS test.

Modernization and improvement of Shawsheen Tech's science laboratories continued. A considerable increase in active learning in science classes was realized as a result of these improved instructional areas.

Shawsheen Tech's faculty members Leah Marquis and Margarida Mello were recognized for their exceptional educational contribution in the area of technological applications. Ms. Marquis and Ms. Mello receive daily accolades from teachers across the globe for creating web sites that enhance the teaching of popular literature. These two Shawsheen Tech English teachers were also recognized by the National Council of Teachers of English and invited to present at the NCTE Annual Conference.

Efforts continue to see performing arts at Shawsheen Tech take hold. Erica Gemellaro, Class of 1999, performed the National Anthem on her classical violin at a truly spectacular graduation ceremony in June. Piano, guitar and vocals have enriched school activities from football games to daily lunches. A Performing Arts Club began under the advisorship of Mrs. Kate Maniscalco.

Our Building and Grounds personnel undertook several major projects. Those included the installation of a surveillance system throughout the school, the facilitation of a new fitness center, and the installation of outside doors and roof top units.

The Finance Office instituted a new financial system for payroll and accounts payable.

Consistent with its history of significant innovation, the Computer Services Department:

1. Experienced no significant Y2K problems.
2. Put 75+ new computers on the network.
3. Concluded integration of districts copier by putting Canon Color Pass copier on network.
4. Certified a network manager in Intrusion detection and implemented numerous security upgrades to our network, including centralized virus protection.
5. Conversions of 200+ PC's to Windows 2000.
6. Upgraded office software to Microsoft Office 2000.
7. Implemented 4 new servers including new financial server and 2 new Sun Servers
8. Put Galileo's Universe web site and CurriculumUnits.com on-line.
9. Implemented a new client/server, graphical, object oriented Student Software, including scheduling, grades, attendance, discipline, exploratory system, statistical analyses, testing and state of Massachusetts SIMS reporting.
10. Implemented problem tracking and management system.

Graphic Arts: The Graphic Arts program is now affiliated with the Graphic Arts Education and Research Foundation. The curriculum has been redesigned to meet Print Ed standards. A new piece of equipment was added to the shop to allow color printing. The printer is called a Heidelberg PrintMaster 46-2. Tom Struthers from Wakefield was added as an instructor to replace Dan Grant. Tom has quickly acclimated himself to the students and the shop.

Technical Illustration: The number of students has been increased because of the high demand for the shop by incoming freshmen. A new instructor has been added, Mike Azevedo, who comes with a wealth of experience, from the New Bedford area. A new piece of equipment, called a Roland Camm - 1 24-inch sign cutter/plotter, was added to the shop. Students are actively involved in designing advertising campaigns utilizing Adobe Photoshop and the results are amazing.

Internet Technology: Two of our instructors have been certified to teach the first two of four sections leading to

national certification in networking by Cisco Systems with the two highest grades of the entire class. Hats off to Joe Guarino and new instructor Alan Warren for a job very well done. They will complete the next two sections in the summer. The students are excited and have all passed the first section of the program leading to their certification. The new equipment purchased in order to become a Cisco Academy and to run the program include: six new routers (2501 and 2514), four switches Cisco Catalyst (1900 and 3500) and one-HP Network Test Equipment. A new networking lab has been added to the department in room 513. The program in Web Page Design has also been upgraded. A new Tech Prep articulation agreement with Middlesex Community College has been established. We were fortunate to obtain the services of Alan Warren as a new Internet Technology instructor. He is rich in industry experience.

Auto Body/Automotive/Diesel: All shops in the Transportation Cluster now meet NATEF national standards. A new computer was added to Autobody, as students in the cluster must now obtain the computer skills necessary to check the web for upgrades on car motors, transmissions, etc. A computer lab for automotive students is in operation next to the related room. Software on automotive technology has been added to increase students' knowledge and keep them up to the "state of the art" technology.

Machine Shop / Metal Fabrication: NIMS sent a team to Shawsheen Tech for two days to see if this school met national accreditation standards. We were recently notified that we have met all the requirements and will be receiving full accreditation in the spring. A new instructor, Joe Barrett from Billerica, has joined the staff. He comes with over 20 years of experience at Raytheon and has taught at Wentworth Institute. The students will really benefit from Mr. Barrett's recent experience in industry.

Cosmetology: The Lead Teacher, Phyllis Mario, has been named to the advisory board for Clairol Resource Center, Creative Connection. She has been nominated for Who's Who in American (Education).

Masonry: They recently acquired a Work Pro Mover to increase the productivity and time on task of laying brick and block for the Masonry students. At Open House the students and staff created a beach scene with a beautiful lighthouse. The results showed the creative part of Masonry. The patio area is being redone this year and the Masonry students and staff did an outstanding job laying the brick in a creative design.

Air Conditioning and Refrigeration: Two exciting new programs have been instituted along with EPA exams to accommodate co-op seniors for job placements. In the 200-2001 year, computer skills have been integrated in the HVAC Program through "Energy Management Software System (Computerized Electrical Controlled Equipment)". They will continue utilizing the technology by adding new "Manuel J. Software" this year. The new programs will enable our students to learn how to calculate the heating and cooling

loads of buildings as well as designing the system for these buildings. New curriculum has been written for troubleshooting and installing new high efficiency furnaces that have arrived this year. The new program should result in 100% employability for students who are successful in the program.

Health: A new instructor, Nanci MacKenzie from Tewksbury, was hired in the Health Technology Program. Nanci was a substitute teacher at Shawsheen Tech both in the Health Shop and in the Nurse's Office. The senior students are finishing their externships at area medical facilities and all have obtained Co-op positions.

Skills USA-VICA: There were many district and state gold medalists in the Skills USA-VICA. Shawsheen Tech was well represented in the national competition in Kansas City. They were in the top 10% in the country in the Health Knowledge Bowl, Diesel Mechanics, the Total Quality Management Team and Technical Illustration. A VICA rally was held for the first time on the football field to give the district winners an appreciative and supportive send off to their state competition.

Vocational / Technical Class Day: A Class Day was held for the first time during Graduation Week for the seniors. At this time, shop awards were given to deserving students by their Department Heads. Students sat by shop and really enjoyed seeing awards such as the "unsung hero" award given to their classmates. Recognition was also given to shops for their outstanding community service. A tradition was started and we will continue this year by inviting parents, staff and special guests.

Certificate of Occupational Competency: All vocational/technical teachers are in the process of writing competencies for each grade level. Curriculum is being updated to go along with each competency and mathematics and writing skills are being integrated into the shop and related curriculum.

Community Projects

Culinary: Mary Theresa Tringale, a member of the Culinary Arts Department, has been elected President for the state of Massachusetts – Skills USA – VICA. This is quite an honor and the first time a student from Shawsheen Tech has been president of the state organization. Her training for the position has already taken her to the nation's capital for training. The bakery made over one thousand pies for Thanksgiving with many of them given to charity. A new low calorie meal has been available at lunchtime for all the teachers involved in Weight Watchers. Ms. Meg Costello is the new Lead Teacher in the Culinary Arts Department.

Habitat for Humanity of Greater Lowell Inc.: We have entered into an agreement in conjunction with the Town of Billerica with Habitat for Humanity of Greater Lowell, Inc. to build a new affordable house. All of the construction trades will be involved including carpentry, masonry, electrical and plumbing.

Conclusion and Acknowledgement

The Shawsheen Valley Technical High School District School Committee, staff, and students gratefully appreciate the support they receive from the residents of the five member communities. The Shawsheen Tech family especially thanks the local Town Managers, Finance Committees, and Town Meetings for their continued financial support, ensuring the highest quality in vocational technical training opportunities for area youth.

FINANCES

Treasurer-Collector

*Board of Assessors
Town Employee Earnings*

Auditor's Report

Treasurer-Collector

Honorable Citizens of Tewksbury

I submit herewith the annual report and the financial figures of the 2000 fiscal year for the office of Treasurer/Collector.

The percentage and manner of the tax collection continues to be very good and well conducted. The town's outside auditors' report considers our finances to be in sound shape and professionally handled by this office and the auditing department and without any material weaknesses.

We have completed a successful first year in our new modern and comfortable offices at the Town Hall Annex and have found them to be well suited to our needs and conducive to accommodating the public. Our thanks once again to the citizens and officials who supported this much needed and well done location change.

The quarterly billing and mailing of the Real Estate and Personal Property Tax bills and the staggered billing and collection of the water/sewer charges remains very effective in providing us with a solid uninterrupted cash flow and a reasonable spacing of the related work load.

The full implementation of the Munis system continues to be our most challenging and time consuming objective. We do expect that some anticipated upgrades and enhancements will significantly improve our ability to utilize programs more easily and with less effort and time.

As I head into the final year of a fifteen year term as your Treasurer/Collector, I am taking this opportunity to thank the vast majority of the citizens who cooperatively, timely and graciously pay their bills and taxes for the common benefit of the town and our residents.

Viewing the office as it was in 1987 and as it exists now, one can readily see the vast improvements that have taken place not only in its' physical appearance and functionality but more importantly in the services and record keeping provided and the manner in which they are accomplished and presented.

While I take some pride in our progress and owe you and many of the town offices and officials a debt of gratitude for these advancements, it is to the employees of the

Treasurer/Collector's Office, past and present, that I am truly indebted for the office's success.

I have been fortunate to be part of a capable, hardworking, co-operative team.

We want to continue to serve you and assure you that this office is accessible and receptive to the townspeople. Please come in to the Town Hall Annex at 11 Town Hall Avenue or call us, David Sullivan, Betty Johnson, Dottie Lightfoot, Janet Smith, Lorraine Langlois, Debbie Gath and Colleen Williams at (978) 640-4340. Weekday hours are 8:30 AM to 4:30 PM and Tuesday evenings 7:00 PM to 8:30 PM. For questions and information regarding water and sewer matters visit or call Bill Blakeney at the Annex during weekday hours or telephone (978) 640-4350.

Respectfully Submitted,
Warren R. Carey
Treasurer/Collector

TREASURER'S CASH

CASH ON HAND JUNE 30, 1999	\$15,156,715.69
ACCOUNTS PAYABLE (RETIREMENT & SAVINGS BONDS) JUNE 30, 1999	(\$68,386.21)
JOURNAL ADJUSTMENTS	-0-
RECEIPTS TO JUNE 30, 2000	\$87,649,075.01
	<u>\$102,737,404.49</u>

PAID ON WARRANTS TO JUNE 30, 2000	(\$88,507,190.45)
ACCOUNTS PAYABLE (RETIREMENT AND SAVINGS BONDS) JUNE 30, 2000	\$95,934.65
BALANCE JUNE 30, 2000	<u>\$14,326,148.69</u>

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$7,019,000.00
WATER PROJECT-GENERAL LAWS, TER ED CHAPTER 44	\$8,215,046.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	\$630,000.00
	<u>\$15,864,046.00</u>

STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

2001	\$3,358,152.69
2002	\$3,350,239.18
2003	\$3,362,513.44
2004	\$3,154,886.44
2005	\$3,132,515.49
2006	\$3,030,210.03
2007	\$2,369,031.07
2008	\$2,287,985.29
2009	\$2,116,222.06
2010	\$2,009,605.51
2011	\$2,008,201.29
2012	\$1,926,899.49
2013	\$1,860,830.03
2014	\$1,864,876.99
2015	\$1,624,176.83
2016	\$1,623,643.01
2017	\$1,603,245.98
2018	\$1,150,000.00
2019	\$785,000.00
2020	\$485,000.00
	<u>\$43,103,234.82</u>

STATEMENT OF INTEREST FISCAL YEAR BASIS

2001	\$2,120,257.26
2002	\$1,920,682.27
2003	\$1,736,161.31
2004	\$1,554,847.27
2005	\$1,398,756.65
2006	\$1,244,330.34
2007	\$1,096,080.88
2008	\$994,001.93
2009	\$896,133.13
2010	\$803,555.43
2011	\$712,926.71
2012	\$622,780.99
2013	\$534,613.58
2014	\$446,789.04
2015	\$363,765.90
2016	\$285,514.61
2017	\$206,756.25
2018	\$132,814.99
2019	\$71,379.99
2020	\$28,130.01
	<u>\$17,170,278.54</u>

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2000

CONSERVATION	\$104,750.26
FOSTER SCHOOL FUND	\$18,692.31
PIERCE ESSAY FUND	\$1,234.18
CEMETERY PERPETUAL CARE FUND	\$17,387.59
STABILIZATION FUND	\$167,552.04
FAIRGRIEVE MEMORIAL FUND	\$381,053.01
MAHONEY FAMILY REWARD FUND	\$1,417.64
	<u>\$692,087.23</u>

TAX COLLECTOR

<u>REAL ESTATE</u>	<u>F/Y 2000</u>	<u>F/Y 1999</u>	<u>F/Y 1998</u>	<u>F/Y 1997</u>	<u>Prior Years</u>
COMMITMENTS	\$31,640,812.67				
O/S 7/1/99		\$514,041.13			
COLLECTIONS	\$30,848,865.37	\$526,468.00	3,278.71	\$543.09	
ABATEMENTS	\$210,194.27	\$74,981.17	\$7,289.60		
REFUNDS	\$26,670.26	\$92,314.71	\$7,289.60		
ADDED TO T.T.	\$106,289.89	\$67,670.12			
ADDED TO T.P.	\$2,538.20				
TAXES IN LITIGATION		\$2,796.57	\$3,278.71		
MISC ADJ	(\$3,970.11)			\$543.09	
BALANCE 6/30/00	\$495,625.09	(\$59,966.88)	\$0.00	\$0.00	

WATER/SEWER/SEWER CONN LIENS

COMMITMENTS	\$377,269.67				
O/S 7/1/99		\$41,273.55			
COLLECTIONS	\$322,633.45	\$32,437.62	\$266.90		
ABATEMENTS	\$831.91				
REFUNDS					
ADDED TO TT	\$7,167.11	\$9,075.19			
ADDED TO T P					
TAXES IN LITIGATION OR DEFERRED					
MISC ADJ	\$332.86	\$565.38	\$454.19		
BALANCE 6/30/00	\$46,970.06	\$326.12	\$187.29		

PERSONAL PROPERTY

COMMITMENTS	\$1,793,049.40				
O/S 7/1/99		\$26,847.36	\$13,540.58	\$15,058.78	\$12,922.67
COLLECTIONS	\$1,752,472.76	\$23,344.78	\$900.17	\$1,231.22	\$2,288.03
ABATEMENTS	\$8,430.99				
RESCINDED ABATEMENTS					
REFUNDS	\$3,855.33	\$238.90			\$1,122.93
MISC ADJ	\$1,725.77				
BALANCE 6/30/00	\$37,726.75	\$3,741.48	\$12,640.41	\$13,827.56	\$11,757.57

MOTOR VEHICLE EXCISE

COMMITMENTS	\$2,482,540.54				
ADD'L COMMITMENTS		\$429,352.53	\$12,628.49		
O/S 7/1/99		\$289,050.27	\$35,104.98	\$19,151.19	
COLLECTIONS	\$2,094,141.10	\$668,639.13	\$31,134.97	\$6,055.38	\$4,414.65
ABATEMENTS	\$49,813.19	\$45,708.74	\$3,943.24	\$467.50	
REFUNDS	\$2,008.31	\$31,293.53	\$1,721.58		\$17.50
RESCINDED ABATEMENTS					\$4,369.42
MISC ADJ	\$206.18	\$54.83	(\$23.00)		
BALANCE 6/30/00	\$340,800.74	\$35,403.29	\$14,353.84	\$12,628.31	\$27.73

TAXES IN LITIGATION

O/S 7/1/99	\$3,109.74
TRANSFER IN	\$1,226.43
TRANSFER OUT	\$3,248.22
BALANCE 6/30/00	\$1,087.95

Board of Assessors

Norman O. Boudreau, Chairman
Barbara A. Flanagan
John J. Kelley, Jr.

Value of Real Estate January 1, 2000	\$ 2,381,851,500.
Value of Personal Property January 1, 2000	\$ 83,422,345.
Total value January 1, 2000	\$ 2,465,273,845.
Total value January 1, 1999	\$ 1,931,920,710.

TOTAL LEVY FOR FISCAL YEAR 2001

TAX RATES; RO = \$12.65 CIP = \$21.23

Town	\$ 63,370,542.29
State and County	\$ 523,536.00
Overlay of Current Year	\$ 699,875.30
Gross Amount to be Raised	\$ 64,814,325.59
Total Estimated Receipts and available Funds	\$ 1,298,096.00
Net Amount to be raised on Property	
Personal Property	
2000-01	\$ 1,771,056.38
Real Estate	
2000-01	\$ 34,204,781.21
Total taxes levied on Property	
2000-01	\$ 35,975,837.59
Water & Sewer Liens Added to Taxes	
2000-01	\$ 427,389.74

MOTOR VEHICLE RATE \$25.00
MOTOR VEHICLE AND TRAILER EXCISE

Amount of Warrants to Collector	\$ 3,186,335.75
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Our move to our new quarters at the Annex was made easy through the help of many hands. The entire staff helped pack and unpack and the movers also did a great job. We are very happy with our new office.

Auditor's Report

The Auditor's Office is responsible for review of all vendor payments and payroll, accounting for all revenues and expenditures, and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements, which was last

completed November 8, 2000 for the year ended June 30, 2000.

The financial results for fiscal year 2000 show the Town to be stable with current revenues covering current expenditures. Collections on receivables and interest earnings on investments continue to be high, while spending of appropriations is conservative.

During the past year the auditor's office was involved in the conversion of the financial software for general ledger, payroll, accounts payable, budgeting, tax billing and collection and utility billing and collection. The new software fully integrates all of the above applications and will enhance reporting and communication among the Town's departments.

Donna M. Walsh
Town Auditor

REVENUE

Taxes/Interest/Penalties:

Personal Property	1,776,155.83
Real Estate	31,249,735.09
Tax Liens Redeemed	249,172.68
Gain on Sale of Town Land	230.00
Motor Vehicle Excise	2,768,586.27
Penalties/Interest/Legal:	
Tax Titles	38,031.88
Real/Pers/MVX/H20	108,853.35
Payments in lieu of Taxes	30,191.52
Proforma Taxes	29.07 36,220,985.69

Charges/Fees:

Sewer Connections	140,553.25
Misc. Water/Sewer Service	3,318.12
Water Rates	2,940,995.29
Sewer Rates	1,178,146.41
Water/Sewer Liens Interest	367,996.25
Ambulance Charges	296,168.95
Municipal Lien Certificates	36,351.32
Collector Demands	32,480.00
RMV Releases	16,765.00
Sundry Rentals	2,800.00
Tower Rentals	190,563.94
Miscellaneous	99,440.40 5,305,578.93

From the Commonwealth:

Abatements:	
Surviving Spouses/Veterans/Blind	29,825.00
Elderly	46,276.00
Schools:	
Chap. 70 Aid	10,086,403.00
Transportation	275,194.00
Building Assistance	324,228.00

Chap. 76 Ward's Tuition	109,033.00	
Police Incentive	158,654.00	
Veterans Benefits	109,799.95	
Lottery	2,598,895.00	
Additional Lottery Aid	317,165.00	
Highway Maintenance	235,203.00	
State-Owned Land	154,857.00	
Medicaid Reimbursement	167,870.00	14,613,402.95

Other Revenue Sources:

Hotel Tax	453,679.00	
Investment Earnings	705,890.98	
NESWC Refunds	159,801.17	
Bond Premiums	6.35	
Transfers from Special Funds	60,927.03	1,380,304.53

Departmental Fees:

Manager/Selectmen	1,126.24	
Cable Franchise	4,494.50	
Assessors	3,122.15	
Treasurer/Collector	3,486.96	
Clerk	33,467.29	
Planning	26,264.40	
Appeals	6,900.00	
Police	9,223.60	
Special Detail Adm.- Police	48,654.75	
" " - Fire	1,536.49	
Fire Inspections	952.25	
Building	18,719.47	
Wiring	45,147.18	
Plumbing	34,915.50	
Weights/Measures	3,986.00	
Dog Officer	1,375.00	
Schools	7.00	
Public Works	16,372.00	
Water Connections	89,300.00	
Sewer Connections	78,800.00	
Sewer Applications	9,750.00	
Title V	1,962.80	
Recreation	41,650.00	481,213.58

Licenses/Permits:

Alcoholic Beverages	63,200.00	
Selectmen	6,025.00	
Police	5,537.50	
Fire	14,180.00	
Building	297,481.50	
Public Works	1,625.00	
Health	42,245.00	430,294.00

Fines:

State/Local Courts	87,626.65	
Library	8,697.79	
Parking	13,707.80	
Fire Alarms	1,600.00	
Weights & Measures	100.00	111,732.24

Total General Fund Revenue

58,543,511.92

GENERAL FUND BALANCE SHEET

June 30, 2000

ASSETS

General Cash		6,308,473.13
Collector	300.00	
Appeals	200.00	
Schools	50.00	
Recreation	300.00	850.00

Certificate of Deposit		1,000,000.00
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Uncollected Taxes:

Personal Property:

FY96	11,757.57	
FY97	13,827.56	
FY98	12,640.41	
FY99	3,741.48	
FY00	37,726.75	79,693.77

Real Estate:

FY99	(59,966.88)	
FY00	495,625.09	435,658.21

Motor Vehicle Excise:

Prior FY	(27.73)	
FY97	12,628.31	
FY98	14,353.84	
FY99	35,403.29	
FY00	340,800.74	403,158.45

Allowance for Abatements:

FY94	(0.20)	
FY96	(21,881.30)	
FY97	(157,572.49)	
FY98	(14,102.69)	
FY99	(332,574.14)	
FY00	(552,798.67)	(1,078,929.49)

Other Receivables:

Tax Liens/Titles/Possessions	1,234,452.26	
Taxes in Litigation	1,087.95	
Sewer Connections	348,935.00	
Water/Sewer Rates/Liens	623,250.54	
Misc. Water Services	331.77	
Ambulance Services	98,043.32	
Veterans Services	80,824.46	
Due From State	33,178.00	2,420,103.29

TOTAL ASSETS

9,569,007.37

LIABILITIES/RESERVES

Warrants Payable		1,531,882.39
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Accrued Payrolls		291,928.94
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Payroll Withholdings Payable:

Savings Bonds	30.00	
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Unclaimed Property

Abandoned	27,783.81	
Tax Refunds	32,088.35	59,872.16

Taxes Paid in Advance		174,768.15
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Unavailable Land Sale Excess	86,346.25
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Deferred Revenue:

Taxes in Litigation	1,087.95
Real/Personal Taxes	(563,577.51)
Tax Titles/Possessions	1,234,452.26
Motor Vehicle Excise	403,158.45
Sewer Connections	348,935.00
Overpaid Water/Sewer	6,752.35
Water/Sewer Rates/Liens	623,250.54
Misc Water Service	331.77
Ambulance Service	98,043.32
Veterans Benefits	80,824.46

TOTAL LIABILITIES	2,233,258.59
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Fund Balances:

Encumbrance Reserve	1,393,982.38
Teachers Pay Deferral	(366,668.00)
Petty Cash Reserve	850.00
Unreserved Surplus	4,275,032.87
Reserved for Court Judgement	(6,000.00)
Overlay Deficit	
Snow/Ice Deficit	(15,229.36)
Over/Under Assessments	(16,342.00)
School Choice Assessment	(45,230.00)
Charter School Assessment	(29,475.00)

TOTAL FUND BALANCES	5,190,920.89
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Total Liabilities/Fund Balances	9,569,007.37
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SPECIAL FUNDS BALANCE SHEETS

Town Revolving/Grant Accounts

Cash	956,934.46	
Insurance <20K Fire		625.50
Arts Lottery		21,684.60
Planning Engineering		12,626.71
Planning Sidewalks		46,030.20
Recreation Programs		2,165.55
State Election/Primary		1,877.18
State Records		3,942.89
Community Policing		28,133.11
Drug Control		27,637.59
GAAD		20.49
COA Grant		14,830.00
Library LSTA		(587.23)
MEMA Flood Protection		438.44
DARE Grant		9,473.33
SAFE Grant		1,073.41
OPE Grant		(1,128.78)
Walmart Economic Development		2,500.00
Rte 133 Improvements		27,366.68
Main St Design		29,000.00
Marriott Gift		100,000.00
Cable TV Gift		47,096.80
Police Station Gift		2,291.00
DARE Gift		3,846.10
ROBO Cop Gift		1,113.87
Fire Gifts		135.51
Thermal Camera Gift		9,838.00
Dog Pound Gift		500.00
Vicor Sewer		4,869.50
Sidewalk Gift		200.00
Patriotic Activities Gift		657.59
Homecoming Gifts		2,190.05
Library Gifts		107,148.51
Jones Library Gift		4,627.07
Defibrillator Gift		350.00
CPR Program Gift		838.85

Hydrant Gift	44.50
Recycling Committee	299.78
Playground Improvements	976.17
PA1. School Custodians	416.47
AK Media Monitor Gift	3,014.00
Drug Forfeitures	1,850.05
COA Stipends	1,150.50
Court Street Land	171,199.87
Conservation Engineering	2,540.18
Wetlands Protection Fund	18,388.53
Police Special Detail	42,870.18
DPW Special Detail	135.00
Water Connection Materials	15,992.25
Sewer Engineering Review	2,358.81
School Gas Reimbursement	5,718.11
Sandy Acres Escrow	4,900.00
St. Claire Sewer Escrow	100,000.00
Library Electric Rebate	6,753.00
Recreation School Custodians	(1,914.12)
Youth Football Phone	(183.63)
Dog Fund	4,024.00
Sporting Fees	13.50
Fire Hazmat	1,485.44
Recycling Bins	715.35
Composting Bins	357.85
Ryan School Electric Rebate	25,825.00
Town Hall Annex Electric Rebate	591.15
ZBA Consulting Services	9,000.00
Revaluation	25,000.00

School Revolving/Grant Accounts

Cash	1,041,443.27	
School Lunch		552,267.39
Athletics		38,676.41
Textbooks		2,093.54
Adult Education		37,594.80
School Bldg. Rental		8,191.37
School Facilities Rental		1,775.20
Extended Day		161,956.09
Dewing School Insurance		25,564.78
Trahan School Insurance		8,307.56
Administration Insurance		1,031.85
Team Chair		43,696.59
Met Grant		650.00
Literacy Project		10,541.60
Academic Support		49,308.54
Project Charlie		6,001.49
Remedial Reading		4,135.87
Early Childhood		10,060.24
Math/Science		5,740.90
FY2000 Class Size		7,410.48
Bell Atlantic Grant		6,500.00
ES Learning		1,089.86
IEP 2000 Grant		4,200.00
Digital Gift		2,287.00
Wendy's Gift		60.00
School Technology Gift		8,374.92
Garelick Farms Gift		85.72
Walmart Gift		119.55
DARE		441.75
Trees		327.06
Nature Trail		310.19
School Gifts		150.00
Ryan School Furnishings Gift		5,000.00
E-Rate		23,904.00
Center School Rental		13,349.99
Fleming School Rental		238.53

Capital Projects

Cash	5,047,218.20	
Financial Software Purchase		67,769.00
Police Station		11,003.05
Track		9,460.00
New School		622,308.86

School Asbestos/Tank Removal		1,524.44
Water Treatment Plant		1,093.96
Water Plant Expansion	2,534,816.39	
Duck Island		84,856.00
Water Mains Art #18		66,092.10
DPW Tank Replacement		1,074.74
Water Contract #20		101,251.92
New Library		39.98
Storage Shed		1,714.38
South Fire Station	1,294,025.23	
School Improvements		4,550.00
Wynn Middle School Study		13,349.27
Roof Repairs		232,288.88

Sewers

Cash		
Trahan School	700,841.15	2,850.00
Sewer Rate Relief		167,556.80
River/Chandler		3,392.75
Phase IV		505,456.99
Phase V		21,584.61

Roads

Cash	(626,569.49)	
Sidewalk Grant		34,269.32
Chapter 90 (MA37125)		(272,675.97)
Chapter 90 (MA37484)		(388,162.84)

Trusts

Cash	847,818.82	
Conservation		102,250.46
Foster		18,692.31
Pierce		1,234.18
Cemetery		17,387.59
Stabilization		167,552.04
Fairgrieve		378,192.83
Mahoney		1,417.64
Health		161,091.77

Bank Books in Treasurer's Custody

Planning Projects	969,747.39	660,725.76
Sewer Installers Bonds		44,000.00
Conservation Commission		265,021.63

Agency Funds

Cash		
Deputy Collector	48,741.00	1,731.00
Criminal History Board		(39.00)
Parks Security Deposit		3,261.00
Teen Center Snack Bar Deposit		288.00
Real Estate Deposits		43,500.00

Debt

Maturing Debt	44,132,396.31	
Library		2,686,400.00
Police Station		3,490,000.00
Fire Station		1,373,000.00
Roof Repairs		234,000.00
Heathbrook Roof		68,000.00
School Roof Repairs		2,842,490.00
Ryan School		14,625,100.00
High School Track		68,000.00
School Tank/Asbestos		150,619.00
DPW Tank Removal		156,310.00
Town Hall Annex		284,500.00
Sewer Andover St		110,000.00
Sewer Phase II		600,000.00
Sewer Phase III		1,020,000.00
Sewer Main St		62,039.00
Sewer Phase 4 Town		2,871,946.00
Sewer Phase 5 Town		444,350.00
Sewer Phase 5 Town		7,200.00
Sewer Phase 4 Trust		1,613,246.50

Sewer Phase 5 Trust	2,434,149.81
Town Offices	146,000.00
Water Treatment Plant	2,115,000.00
Water Mains 5/91	1,672,471.00
WTP Sludge	500,000.00
Water Mains 5/96	569,500.00
WTP Expansion	2,961,075.00
Water Mains 10/98	247,000.00
Water Andover/North St	150,000.00
Sewer Phase I	630,000.00

Loans Authorized/Unissued

Unissued	19,665,926.00	
WTP Expansion I		2,950,000.00
Bike Path		30,000.00
WTP Expansion II		50,925.00
Town Hall Remodel		100,000.00
Livingston St Park		100,000.00
South St Water		250,000.00
Water Tower Repairs		360,000.00
Sewer Trahan/Fire Station		325,000.00
Middle School		15,500,000.00

DEBT ACTIVITY

Payments

Water Mains	146,000.00	
Treatment Plant	568,000.00	
School: Construction	798,200.00	
Roofs	436,500.00	
Asbestos	8,400.00	
Track	8,500.00	
Town Offices	15,500.00	
Tank Removal	8,690.00	
Sewers	834,609.94	
Library	156,800.00	
Police Station	250,000.00	
Total Principal Paid		3,231,199.94
Total Interest Paid		1,751,482.73

Outstanding:

Water Mains	2,638,971	
Treatment Plant	5,576,075	
School: Construction	14,625,100	
Roofs	2,910,490	
Track	68,000	
Tank/Asbestos	150,619	
Sewers	5,745,535	
Town Hall Annex	430,500	
Police Station	3,490,000	
Sewers - State	4,047,396	
DPW Tank Removal	156,310	
Library	2,686,400	
Fire Station	1,373,000	
Building Roofs	234,000	44,132,396

FY'2000 Appropriation Recap

	AVAILABLE	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	0.00
Operating	100.00	20.00	80.00
SELECTMEN			
Salaries	28,457.00	21,908.24	6,548.76
Operating	77,375.00	70,801.07	6,573.81
MANAGER			
Salaries	282,396.00	278,777.84	3,618.16
Operating	4,107.00	3,611.58	495.80
FINANCE COMMITTEE			
Salaries	3,090.00	2,292.88	797.12
Operating	1,560.00	554.32	1,005.68
Reserve Fund	134,000.00	96,032.17	37,967.83
ACCOUNTING			
Salaries	152,875.00	149,487.22	3,387.78
Operating	5,515.00	5,484.46	30.54
Outlay	500.00	498.00	2.00
COMPUTER SERVICES			
Salaries	93,915.00	93,889.14	25.86
Operating	53,010.00	52,514.18	594.82
Outlay	77,500.00	77,321.98	178.02
TECHNOLOGY COMM.			
Salaries	1,000.00	17.03	982.97
Operating			
ASSESSORS			
Salaries	237,430.00	233,998.38	3,431.62
Operating	16,750.00	12,935.28	3,814.64
Outlay	500.00	0.00	500.00
TREASURER COLLECTOR			
Salaries	341,693.00	340,011.86	1,681.14
Operating	220,700.00	214,776.67	5,923.33
Outlay	11,848.00	7,820.00	4,028.00
TOWN COUNSEL	95,093.00	89,801.52	5,291.48
PERSONNEL REVIEW BOARD			
Operating	200.00	0.00	200.00
ADMIN. SERVICES			
Salaries	86,756.00	84,351.24	2,404.76
Operating	22,400.00	21,993.62	228.38
Outlay	1,000.00	553.19	446.81

AVAILABLE	EXPENDED	BALANCE
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CLERK

Salaries	173,342.00	1680,001.55	5,340.45
Operating	12,644.00	10,568.92	2,075.08
Outlay	6,277.00	5,471.00	806.00

ELECTIONS

Salaries	24,844.00	23,409.17	1,434.93
Operating	7,033.00	6,840.40	142.60

REGISTRARS

Salaries	2,650.00	2,650.00	0.00
Operating	2,270.00	2,270.00	0.00

CONSERVATION

Car Allowance	37,276.00	28,902.15	8,373.85
Operating	2,400.00	1,335.89	1,064.11

PLANNING

Salaries	101,635.00	99,308.65	2,326.35
Operating	11,751.00	11,208.02	542.98
Outlay	1,000.00	492.50	507.50

APPEALS

Salaries	4,000.00	1,813.56	2,186.44
Operating	1,800.00	1,729.75	70.25

CABLE TV

Salaries	2,573.00	2,533.93	39.07
Operating	3,118.00	3,118.00	0.00

TOWN HALL

Salaries	20,951.00	20948.41	2.59
Operating	59,789.00	52,746.30	7,039.70

AUXILIARY BLDG. UTILITIES

	24,000.00	23,299.26	700.74
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POLICE

Salaries	4,251,068.00	4,220,123.53	30,944.47
Operating	254,960.00	254,958.57	1.43
Outlay	133,400.00	133,172.10	227.90

AUXILIARY POLICE

Operating	1,850.00	208.00	1,642.00
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FIRE

Salaries	3,240,018.00	3,238,930.95	1,087.05
Operating	185,148.00	185,148.00	.00
Outlay	11,496.00	109,440.00	2,056.00

BUILDING

Salaries	263,877.00	263,225.62	651.38
Operating	11,255.00	10,713.77	541.23
Outlay	2,700.00	2,244.65	455.35

EMERGENCY MANAGEMENT

Salaries	4,025.00	4,014.16	10.84
Operating	12,020.00	11,881.68	138.32

	AVAILABLE	EXPENDED	BALANCE
Outlay			
DOG OFFICER			
Salaries	46,434.00	46,396.10	37.43
Operating	4,000.00	3,633.56	366.44
PARKING CLERK	2,955.00	2,946.11	8.89
SCHOOLS			
Salaries	18,113,089.00	18,112,445.63	643.71
Operating	6,380,422.00	6,380,422.00	.00
Outlay	213,047.00	213,047.00	.00
REGIONAL VOCATIONAL SCH.	3,060,435.00	3,060,435.00	3,060,435.00
SCHOOL BUILDING CMTE.			
Salaries	4,197.00	4,132.79	64.25
Operating	200.00	0.00	200.00
DPW			
Salaries	2,008,312.00	1,999,445.92	8,866.08
Operating	1,574,408.00	1,458,409.16	115,998.84
Outlay	249,772.00	247,130.82	2,641.18
SNOW / ICE			
Salaries	76,004.00	72,276.40	3,727.60
Operating	124,000.00	142,956.96	(18,956.96)
Contracts			
Street Lighting	128,529.00	118,165.50	10,363.50
Rubbish Collection	840,420.00	840,420.00	0.00
Rubbish Disposal	1,128,732.00	1,128,732.00	0.00
Rubbish Stabilization	354,753.00	354,753.00	0.00
Recycling Programs	2,020.00	2,008.66	11.34
Cemeteries	1,600.00	1,600.00	0.00
HEALTH			
Salaries	176,327.00	171,635.02	4,691.98
Operating	28,900.00	22,099.36	6,800.64
ELDERLY			
Salaries	122,051.00	121,317.94	733.06
Operating	53,422.00	52,720.25	701.75
Outlay	6,744.00	6,738.00	6.00
VETERANS SERVICES			
Salaries	51,177.00	51,177.00	0.00
Aid	112,000.00	108,167.37	3,832.63
EXCEPTIONAL CHILDREN			
Salaries	18,875.00	18,874.76	0.24
Operating	10,072.00	10,072.00	0.00
PATRIOTIC ACTIVITIES	38,876.00	38,655.54	190.46

	AVAILABLE	EXPENDED	BALANCE
HOMECOMING	15,300.00	15,278.70	21.30
LIBRARY			
Salaries	558,491.00	517,793.68	40,697.32
Operating	250,250.00	232,783.22	17,466.78
LIBRARY BLDG. STUDY			
Salaries	250.00	172.44	77.56
Operating	50.00	0.00	50.00
RECREATION			
Salaries	101,708.00	98,075.75	3,632.25
Operating	65,900.00	65,760.69	139.31
DEBT/INTEREST			
Principal	3,231,200.00	3,231,199.94	0.06
Interest/Debt	1,751,484.00	1,751,482.73	1.27
Interest/Temp. Loans	240,720.00	236,046.64	4,673.36
EMPLOYEE BENEFITS			
Retirement	1,692,419.00	1,692,419.00	0.00
Teachers E.R.I.	42,322.00	42,322.00	0.00
Occup.Injury Reserve	60,300.00	60,300.00	0.00
Unemployment Comp.	8,010.00	2,284.95	5,725.05
Group Insurance	4,540,797.00	4,540,797.00	0.00
Medicare	231,000.00	229,920.11	1,079.89
FIRE /LIABILITY INSURANCE	265,458.00	265,246.27	211.73

Town Employee Earnings

* Includes court settlement

Regular OT/Other Total

ADMINISTRATIVE SVC:

Rose, William	39,126.87		39,126.87
Sitar, Melanie	33,805.02		33,805.02

ASSESSORS OFFICE:

Boudreau, Norman	66,187.73	2,400.00	68,587.73
Callahan, Edward	12,676.00		12,676.00
Flanagan, Barbara	9,043.60	300.00	9,343.60
Kelley, John	8,986.69	600.00	9,586.69
Lawrie, Linda	30,013.62		30,013.62
MacGilvray, Anne	39,499.62		39,499.62
Nolan, William	4,270.70		4,270.70
Singleton, Christine	18,689.65		18,689.65
Trudeau, Cynthia	51,037.49		51,037.49

AUDITORS OFFICE:

Curtis, Linda	33,057.51	253.36	33,310.87
Gill, Donna	47,547.11	1,604.86	49,151.97
Walsh, Donna	65,600.15		65,600.15

BOARD OF APPEALS:

Romano, Cheryl	2,013.02		2,013.02
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BUILDING DEPARTMENT:

Carciofi, Louis	32,196.86	1,800.00	33,996.86
Colantuoni, Richard	57,104.19	3,600.00	60,704.19
Delaney, Jeremiah	17,443.50		17,443.50
Hennessy, Patricia	21,897.19		21,897.19
Johnson, Edward	48,733.64	3,600.00	52,333.64
Mazzuchi, Catherine	16,687.99		16,687.99
Miggos, Loretta	49,705.97		49,705.97
Sargent, David	19,971.56		19,971.56
Stevens, Sandra	16,687.98		16,687.98

CABLE TV:

Creamer, Sharon	653.65		653.65
Hicks, David	676.84		676.84
Leduc, Meredith	919.32		919.32

CLERKS OFFICE:

Carey, Elizabeth	56,481.83	2,657.00	59,138.83
DiPrimo, Linda	21,322.51		21,322.51
Garratt, Kathleen	48,019.75	1,228.70	49,248.45
Perry, Susan	24,054.82	456.65	24,511.47
Turcotte, Sandra	22,919.77		22,919.77

COMPUTER SERVICES:

Hanson, Lisa	34,582.39		34,582.39
Hattori, Stephen	63,777.96		63,777.96

COUNCIL ON AGING:

Brabant, Linda	54,924.69	499.92	55,424.61
Hazel, Carol	35,313.59		35,313.59

DOG OFFICER:

Collins, Walter	41,439.95	463.73	41,903.68
Fernald, Brian	5,020.64		5,020.64

DPW:

Barry, Comelius	44,778.40	3,022.72	47,801.12
Belida, Robert	50,072.32	6,207.48	56,279.80
Burns, William	81,708.64		81,708.64
Bushway, John	76.93		76.93
Chandler, Kenneth	36,171.26	3,784.93	39,956.19
Chandler Jr, William	56,323.36	4,579.40	60,902.76

* Includes court settlement

Regular OT/Other Total

Conlon, Kevin	49,821.23	4,681.97	54,503.20
Cuskey, Lorraine	42,443.55		42,443.55
Deroche, George	52,775.31	5,007.18	57,782.49
Donovan, Michael	40,271.34	6,696.08	46,967.42
Fiorello, Thomas	53,411.26		53,411.26
Gath, Brian	48,226.54	7,139.53	55,366.07
Giannetti, Frank	48,234.84	2,845.33	51,080.17
Gilbert, Lawrence	32,191.90	2,375.37	34,567.27
Gitschier, Erik	34,912.64	6,494.53	41,407.17
Hudson, Royal	53,141.44	7,256.96	60,398.40
Kane, Lawrence	49,597.34	991.42	50,588.76
Lambert, Paul	56,418.37	4,299.85	60,718.22
Lightfoot, Ernest	51,132.51	5,381.93	56,514.44
Lightfoot, James	49,706.01	2,054.89	51,760.90
MacGilvray, Allan	47,139.06	4,073.36	51,212.42
Marion, Bernard	27,550.69	3,627.05	31,177.74
McCarthy, John	57,819.17	5,689.22	63,508.39
Mincer Jr, Robert	35,124.22	6,016.58	41,140.80
Monahan, Linda	46,577.84		46,577.84
Nolan, James	57,914.17	6,930.60	64,844.77
Nolan, Robert	48,232.01	3,301.73	51,533.74
Peters, Michael	47,043.18	4,432.15	51,475.33
Richards, Clarence	47,043.18	4,791.64	51,834.82
Ryder, Wayne	179.03		179.03
Salemo, John	44,243.67	8,069.90	52,313.57
Sheu, Keh-Cheng	48,404.39	467.82	48,872.21
Shimkus, James	52,327.17	2,769.30	55,096.47
Shimkus Jr, James	3,221.69		3,221.69
Stoddard, Richard	49,692.35	6,970.70	56,663.05
Stronach, Timothy	47,223.09	4,197.60	51,420.69
Sweet, Brett	1,892.67		1,892.67
Sweet, Bruce	49,505.28	3,192.40	52,697.68
Terrazzano, Virginia	41,735.55		41,735.55
Vieweg Jr, Edward	46,953.05	4,240.48	51,193.53
Vonkahle, Steven	27,550.69	1,885.10	29,435.79
Ward, Jack	48,469.47	8,590.97	57,060.44
Westaway, Richard	52,992.16	9,445.63	62,437.79
Wilkinson Jr, William	57,914.18	14,225.09	72,139.27
Zediana, Lewis	60,799.59	2,644.93	63,444.52

ELECTION:

Banusiewicz, Joyce	248.00		248.00
Beattie, Eleanor	244.00		244.00
Beattie, Mary	488.00		488.00
Belbin, Calvin	68.00		68.00
Belbin, Evelyn	218.00		218.00
Bullen, Susan	464.00		464.00
Callahan, Angela	14,985.68	689.92	15,675.60
Callahan, Anne	280.00		280.00
Carroll, Alice	873.00		873.00
Casazza, Mary	1,308.00		1,308.00
Colman, Judith	52.00		52.00
Conlon, Phyllis	480.00		480.00
Corey, Eleanor	58.00		58.00
Coyle, Rita	1,266.00		1,266.00
D'Amico, Bertha	789.00		789.00
Fay, Louise	48.00		48.00
Friedman, Carole	168.00		168.00
Gardner, Susan	258.00		258.00
Gibson, Philomena	208.00		208.00
Golen, Alice	759.00		759.00
Hadley, Shirley	108.00		108.00
Hagerty, Joan	120.00		120.00
Hair, Helen	540.00		540.00
Hanson, Susan	304.00		304.00

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Harding, Doris	124.00		124.00
Hoell, Alice	128.00		128.00
Hunnell Jr, Leonard	60.00		60.00
Hurton, Priscilla	428.00		428.00
Iandolo, Grace	588.00		588.00
Joyce, Anna	424.00		424.00
Keefe, Ellen	1,302.00		1,302.00
Kobelski, Carol	352.00		352.00
Krugh, Rosemarie	1,155.00		1,155.00
Lefave, Verna	630.00		630.00
Luongo, Yolanda	751.00		751.00
Lynch, Bernice	304.00		304.00
Magro, Marie	551.00		551.00
Magro, William	32.00		32.00
Maher, Katherine	672.00		672.00
Maloney, Marie	368.00		368.00
Marchessault, Muriel	456.00		456.00
Marsh, Priscilla	805.00		805.00
Maxwell, Aureo	292.00		292.00
McCusker, Jeanette	440.00		440.00
McGloughlin, Rosalie	38.00		38.00
McGuinness, Diane	476.00		476.00
McKenna, Rose	268.00		268.00
Moore, Frances	338.00		338.00
Morelli, Ann	656.50		656.50
Murray, Carol	228.00		228.00
Muse, Stephanie	88.00		88.00
Nichols, Mary Anne	1,296.00		1,296.00
Nichols, Patrick	440.00		440.00
O'Brien Dee, Rita	870.00		870.00
Patterson, Stephen	981.00		981.00
Pepin, Mary	711.00		711.00
Perrin, Virginia	76.00		76.00
Pilcher, Mary	834.00		834.00
Power, Daniel	120.00		120.00
Power, Elena	24.00		24.00
Pozerski, Jeanette	690.00		690.00
Ray, Jean	1,179.00		1,179.00
Ray, Warren	751.50		751.50
Richardson, Stuart	260.00		260.00
Sederquist, Evelyn	582.00		582.00
Selissen, Jerome	510.00		510.00
Selissen, Marianne	52.00		52.00
Seluk, Margaret	546.00		546.00
Shaw, Phyllis	144.00		144.00
Siano, Laurie	24.00		24.00
Spalding, Eugenia	368.00		368.00
Sprague, Bernice	1,284.00		1,284.00
Stanton, Helen	128.00		128.00
Stevenson, Esther	64.00		64.00
Wolfe, Cecilia	630.00		630.00

EXCEPTIONAL CHILDREN:

Boyle, Molly	1,872.70		1,872.70
Boyle, Thomas	1,649.26		1,649.26
Cedorchuk, Shawn	1,872.70		1,872.70
Donovan, Mark	2,300.04		2,300.04
Flynn, Chester	4,851.54		4,851.54
Flynn, Sarah	682.95		682.95
Lamb, Jennifer	1,851.42		1,851.42
Mulligan, Donald	1,792.90		1,792.90
Sitar Iii, Michael	1,058.10		1,058.10
Sullivan, James	1,643.94		1,643.94
Welch, Tyler	3,656.67		3,656.67

FINANCE COMMITTEE:

D'Entremont, Leann	2,507.74		2,507.74
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FIRE:

Austin, David	59,187.17	16,004.84	75,192.01
Brothers, Patrick	43,755.62	11,045.10	54,800.72
Brothers, William	43,917.66	10,215.21	54,132.87

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Bruce, James	43,554.03	10,126.91	53,680.94
Burris, John	54,682.84	10,290.86	64,973.70
Calistro, Robert	47,793.90	7,901.90	55,695.80
Callahan, Michael	50,294.62	12,129.97	62,424.59
Carney, David	46,412.60	12,445.70	58,858.30
Conley, David	37,851.19	124.53	37,975.72
Cotugno, Stephen	51,542.61	12,809.26	64,351.87
Coviello, Virginia	41,735.55		41,735.55
Doherty, Joseph	44,730.90	7,397.34	52,128.24
Doherty, Patrick	44,374.24	12,192.24	56,566.48
Forero, Oscar	45,861.96	7,081.03	52,942.99
Fowler, Robert	67,440.23	25,007.60	92,447.83
Giasullo, Jeffrey	42,777.04	12,476.26	55,253.30
Giasullo Jr, James	44,730.87	11,075.52	55,806.39
Gillis, Joseph	42,697.76	3,565.14	46,262.90
Gosse, William	42,697.72	7,830.70	50,528.42
Gourley Jr, Russell	49,813.80	11,995.89	61,809.69
Graham, James	80,363.41		80,363.41
Greer Jr, Donald	48,761.36	7,110.62	55,871.98
Guttadauro, Paul	44,680.17	10,355.12	55,035.29
Hamm, Richard	48,098.61	6,062.32	54,160.93
Hazel, Michael	54,730.53	14,638.03	69,368.56
Holden, Timothy	45,002.93	7,562.13	52,565.06
Hurley, Brian	43,746.26	4,739.51	48,485.77
Kearns, Edward	52,844.53	8,341.00	61,185.53
Kearns, Joseph	48,148.92	12,412.25	60,561.17
Keddle, Scott	50,360.48	12,244.25	62,604.73
Kerr, Gary	48,466.48	14,161.50	62,627.98
Lawrie, Dale	2,033.81		2,033.81
Levy, David	58,129.37	13,625.74	71,755.11
Levy Jr, David	42,697.76	10,829.05	53,526.81
Lightfoot, John	50,220.50	13,588.77	63,809.27
Little, Robert	45,137.14	10,996.81	56,133.95
Mackey, Richard	57,791.30	16,073.39	73,864.69
McGlaufflin, Russell	44,380.20	10,259.48	54,639.68
Niven, Timothy	55,261.92	16,900.06	72,161.98
O'Neill, John	56,750.63	5,612.10	62,362.73
Powers, Stephen	48,038.40	8,337.97	56,376.37
Reed, Bruce	66,882.29	13,929.54	80,811.83
Rosemond, Alan	46,382.87	10,346.26	56,729.13
Ryan, James	66,678.84	14,055.10	80,733.94
Ryan, Thomas	96,477.11		96,477.11
Sitar, Daniel	44,730.89	12,996.20	57,727.09
Sitar Jr, Michael	62,169.36	20,447.54	82,616.90
Small, Daniel	44,730.91	9,609.31	54,340.22
Vasas, Albert	52,299.42	19,120.96	71,420.38
Viscione, Jon	47,725.97	9,696.46	57,422.43
Vonkahle, Vance	48,797.32	2,513.20	51,310.52
Yost, George	64,128.98	15,766.87	79,895.85
Zerofski, Phillip	27,862.60		27,862.60

HEALTH BOARD:

Carbone, Thomas	61,498.43	2,400.00	63,898.43
Desmond, Virginia	20,473.81		20,473.81
Gorrasi, Pamela	2,372.05		2,372.05
Sheehan, Edward	449.50		449.50
Sullivan, Susan	350.00		350.00
Trearchis, Dean	48,076.29	2,400.00	50,476.29
Westaway, Barbara	37,491.05		37,491.05
Wilkie, Stephanie	350.00		350.00

LIBRARY:

Berlik, Elizabeth	1,047.94		1,047.94
Blaisdell, Michael	1,296.00		1,296.00
Bustin, Elizabeth	216.28		216.28
Carey, Patrick	30,491.34	11,983.46	42,474.80
Crowe, John	7,313.59	8.17	7,321.76
Desmarais, Elisabeth	69,577.61		69,577.61
Ford, Ariana	2,931.05		2,931.05
Fordham, Cynthia	23,066.13	242.82	23,308.95
Goldman, Michael	46.76		46.76
Gonsalves, Barbara	566.99		566.99

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Grasso, Karen	4,684.13		4,684.13
Haines, Elinor	32,196.66	236.04	32,432.70
Hassett, Margaret	35,160.85	788.78	35,949.63
Hickford, Gina	17,813.43	824.42	18,637.85
Holland, Gail	23,163.67	494.82	23,658.49
Hyland, Jeffrey	2,976.05		2,976.05
Irwin, Patrick	2,280.00		2,280.00
Kutcher, Mary	30,511.70	223.85	30,735.55
Marcotte, Lauren	1,716.05		1,716.05
McClay, Gregory	32,832.32	42.96	32,875.28
McDermott, Anne	853.42		853.42
McLaughlin, Maria	313.14		313.14
McLaughlin, Mary	906.03		906.03
Moore, Frances	52,775.94	1,014.97	53,790.91
Newton, Jennifer	18,600.55	210.13	18,810.68
O'Toole, Nancy	816.00		816.00
Power, Caroline	570.00		570.00
Powers, Patricia	26,446.90	961.62	27,408.52
Rauseo, Julie	341.25		341.25
Roux, Linda	245.50		245.50
Salvato, Joyce	32,721.32	770.74	33,492.06
Segur, Judith	1,078.34		1,078.34
Titus, Rosemary	16,053.02	79.65	16,132.67
Toombs, Mary	35,594.53	289.63	35,884.16
Toppin, Joanne	27,026.48	635.93	27,662.41

MODERATOR:

Coakley, James	500.00		500.00
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PLANNING & CONSERVATION:

Bartalamia, Dianne	17,840.94		17,840.94
Busch-Accardi, Cheryl	850.00		850.00
Kennedy, Alice	32,248.84	371.91	32,620.75
Plunkett, David	937.50		937.50
Polchlopek, Walter	35,204.88	1,500.00	36,704.88
Shea, Christina	4,565.94		4,565.94
Spada, Vincent	850.00		850.00
Sullivan, Sean	63,881.05	2,750.00	66,631.05
Sweet, Frank	1,112.50		1,112.50

POLICE:

Amari Jr, Peter	72,064.68	204.07	72,268.75
Barry, John	61,850.78	12,794.22	74,645.00
Bolton, Leonard	46,736.52	3,513.29	50,249.81
Budryk, Robert	64,082.11	28,057.92	92,140.03
Carroll, Robert	68,584.20	9,626.43	78,210.63
Casey, Thomas	35,649.27	1,452.68	37,101.95
Columbus, Ryan	13,649.45	222.70	13,872.15
Cooke, Thomas	36,084.28	5,213.23	41,297.51
Coviello, Christopher	49,200.49	8,307.59	57,508.08
Delucia Jr, Joseph	54,527.09	8,990.33	63,517.42
DiCalogero, Anthony	77,884.96	11,619.89	89,504.85
DiCalogero, Cynthia		60.47	60.47
Doherty, Paul	58,037.90	2,796.27	60,834.17
Doherty Jr, Paul	44,727.78	7,331.74	52,059.52
Donoghue, John		291.45	291.45
Donovan, Alfred	75,625.54	9,177.02	84,802.56
Downey, Jennifer	33,967.61	2,803.49	36,771.10
Field, Robert	50,635.08	11,028.99	61,664.07
Ford, Ralph	79,538.38	9,473.37	89,011.75
Forgione, Mary	708.28		708.28
Fowler, John	33,952.86	7,029.21	40,982.07
Gaynor, Scott	45,596.34	8,323.30	53,919.64
Godin, David	5,897.88	0.00	5,897.88
Gonzalez, Andre	44,600.35	8,842.23	53,442.58
Griffin, Kimberly	796.43	165.77	962.20
Gundrum, Denise	93,277.92		93,277.92
Hadley, Herbert		90.00	90.00
Hallisey, Mary	29,002.86		29,002.86
Hazel, George	80,262.21	12,313.29	92,575.50
Higginbotham, Maryellen	48,696.48	35.94	48,732.42
Hollis, James	46,375.73	6,943.29	53,319.02

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hood, James	43,307.95	6,111.14	49,419.09
Jamieson, Walter	108,383.76		108,383.76
Jarek, John		425.76	425.76
Jop III, Walter	9,627.73		9,627.73
Jop Jr, Walter	70,255.64	12,793.67	83,049.31
Kandrotas, Stephen	71,230.36	11,074.83	82,305.19
Kelly, Timothy	50,959.19	9,202.95	60,162.14
Kerber, Daniel	52,530.11	12,069.01	64,599.12
Lafortune, Raymond	44,727.79	5,899.18	50,626.97
Landers, Richard	76,433.29	5,869.83	82,303.12
Latta, William	57,709.93	4,747.10	62,457.03
Layne, Debra	42,680.39	430.15	43,110.54
Layne, Keith	29,684.71	5,264.43	34,949.14
Layne, Warren	10,414.38	335.20	10,749.58
Layne, William	81,474.47	13,109.97	94,584.44
Luz, James	55,935.93	5,188.24	61,124.17
Mackey, John	113,960.68		113,960.68
Manley, Mary	13,429.52		13,429.52
Martin, Edward	86,372.16	15,514.88	101,887.04
McKenna, James	66,632.29	10,052.73	76,685.02
McLeod, Kathryn	50,376.78	2,589.66	52,966.44
Morris, Constance	35,612.12	1,140.14	36,752.26
Mosher, Beverly	2,486.98	766.07	3,253.05
Mulvey, Jessica	49,882.20	2,763.33	52,645.53
Newhall, James	782.94		782.94
Newton, Eileen	29,701.36		29,701.36
Newton, Sonia	5,020.54		5,020.54
Pappas, Francis	44,727.78	6,937.22	51,665.00
Perry, Henry	54,527.11	7,455.63	61,982.74
Perry, Mark	48,074.27	6,648.35	54,722.62
Peterson, Dennis	75,543.98	23,452.11	98,996.09
Poisson, Karen	34,078.76	4,981.80	39,060.56
Porter, Kim	26,783.50	2,974.99	29,758.49
Powers, John	65,790.73	11,975.67	77,766.40
Reese, Keren	44,290.93	2,751.77	47,042.70
Reese, Kevin	48,074.28	4,334.32	52,408.60
Ringwood, Paul	54,527.13	7,417.77	61,944.90
Schwalb Jr, William	43,703.80	1,336.57	45,040.37
Scott, Robin	664.78	299.19	963.97
Sheehan, Michael	42,680.32	690.00	43,370.32
Sheehan, Timothy	67,164.58	8,761.18	75,925.76
Small, Matthew	32,304.38	149.11	32,453.49
Smith, Donna Jean	44,021.17	2,027.94	46,049.11
Stephens, Allan	53,841.75	6,014.65	59,856.40
Stephens, Robert	46,415.61	8,419.37	54,834.98
Stotik, Patricia	34,140.19	1,323.40	35,463.59
Suarez, Jeffrey	43,605.77	1,833.51	45,439.28
Sullivan, Edward	35,065.62	2,329.00	37,394.62
Tanguay, Roger	51,937.08	5,658.16	57,595.24
Thomas, Paul	27,452.31		27,452.31
Thomas Jr, Paul	120.00		120.00
Torres, Steven	27,239.12	210.83	27,449.95
Tumenas, William	* 81,887.83	3,430.91	* 85,318.74
Voto, John	51,564.81	8,586.49	60,151.30
Warren, Brian	43,092.15	1,110.79	44,202.94
Westaway, Robert	45,993.72	7,078.17	53,071.89
Williams Jr, James	50,635.07	5,449.11	56,084.18
Worth, Garin	32,194.85	773.55	32,968.40

RECREATION:

Amato, Nicholas	1,649.26		1,649.26
Bibo, Lauren	2,261.06		2,261.06
Bourgeois, Jeffrey	789.53		789.53
Clarke, Anthony	1,006.32		1,006.32
Crowe, Timothy	2,266.38		2,266.38
Cullity, Lauren	996.62		996.62
Favreau, Scott	2,543.34		2,543.34
Flynn, Colleen	1,649.26		1,649.26
Flynn, Kerry	2,266.38		2,266.38
Hattori, Timothy	2,653.62		2,653.62
Heald, Ronald	3,246.36		3,246.36
Knight, James	999.85		999.85

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Lightfoot, Jennie	2,794.82		2,794.82
Morris, Paul	999.85		999.85
Mulligan, Kathleen	9,310.75		9,310.75
O'Brien, Kaitlyn	1,686.50		1,686.50
O'Donnell, Shannon	2,360.97		2,360.97
Patterson, Roy	37,377.31		37,377.31
Penney, Sherri	1,686.50		1,686.50
Perrin, Ronald	3,236.80		3,236.80
Scott, Suzanne	1,134.29		1,134.29
Smith, Brianne	660.10		660.10
Sullivan, Kelli	996.62		996.62
Welch, Lauren	838.06		838.06
Witham, Caitlin	6,985.29		6,985.29
Witham, Jillian	2,689.52		2,689.52

REGISTRARS:

Bennett, Beverly	500.00		500.00
Creamer, Edward	500.00		500.00
Hunter, Robert	500.00		500.00

SCHOOL COMMITTEE BUILDING:

Cathcart, Dawn	5,141.81		5,141.81
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SCHOOL DEPARTMENT:

Abate-Upson, Cynthia	54,157.10		54,157.10
Acone Callahan, Carole	58,841.44		58,841.44
Adams, Mary Louise B	44,779.72		44,779.72
Adams, Robin J	418.29		418.29
Agganis, Evelyn	1,903.45		1,903.45
Agostinelli, Karen	137.50		137.50
Aiello, Mary Beth J	41,984.58		41,984.58
Allen, Lynnette W	1,584.44		1,584.44
Anderson, Douglas W	4,263.00		4,263.00
Anderson, Kathleen	39,422.16		39,422.16
Angelo, Laurie	10,607.75		10,607.75
Araujo, Henrietta L	51,504.13		51,504.13
Austin, Linda J	37,300.72		37,300.72
Avila, Katherine P	13,426.12		13,426.12
Aylward Jr, Robert W	3,767.00		3,767.00
Aylward, Brian	59,415.47		59,415.47
Aylward, James	5,966.91		5,966.91
Aylward, Kathleen V	48,501.49		48,501.49
Aylward, Norma J	24,023.27		24,023.27
Aylward, Robert W	76,443.00		76,443.00
Bagley, Sandra T	2,332.48		2,332.48
Bailey, Lisa J	37,453.09		37,453.09
Baker, Kathleen	17,160.13		17,160.13
Ballou, Gary	34,796.03		34,796.03
Bancroft, Karen J	35,245.72		35,245.72
Barbera, Tina	137.50		137.50
Barnett, Sandra	47,534.84		47,534.84
Barry, Pamela A	32,218.29		32,218.29
Bartley, Stephanie	2,290.53		2,290.53
Basteri Jr, Lawrence J	62,626.41		62,626.41
Basteri, Cynthia A	65,393.62		65,393.62
Beaulieu, Linda	12,270.93		12,270.93
Bedard, Maureen	11,139.35		11,139.35
Belmonte, Patricia M	40,013.40		40,013.40
Beloil, Elinor	17,131.14		17,131.14
Bender, Helena A	203.00		203.00
Bennett, Elaine M	8,776.07		8,776.07
Benvenuto, Kathleen M	3,374.29		3,374.29
Berian, Susanne M	70.00		70.00
Berube, Judith K	55,566.58		55,566.58
Bettencourt, Sandra C	52,410.83		52,410.83
Billings, Nancy	38,820.13		38,820.13
Bilodeau, Cathleen	46,222.16		46,222.16
Black, Dale D	48,823.07		48,823.07
Blackstone, Jeanne F	28,210.32		28,210.32
Blandini, Anthony	53,921.06		53,921.06
Bliss, Gail	45,310.80		45,310.80
Boisvert, Lisa M	574.00		574.00

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Bolivar, Jennifer E	80.00		80.00
Bonin, Ana P	53,307.38		53,307.38
Boudreau, Rita	12,569.27		12,569.27
Bourgeois, Marie R	3,773.66		3,773.66
Bowler, Jane E	200.09		200.09
Boyle, Nancy M	9,106.82		9,106.82
Bradley, Albert W	33,790.64		33,790.64
Bradley, Doreen A	112.00		112.00
Bradley, Loreen R	75,340.08		75,340.08
Bradley, Mark A	3,537.00		3,537.00
Bradley, Thomas M	3,767.00		3,767.00
Branco, Kevin M	2,602.00		2,602.00
Brennan, Anne R	831.32		831.32
Bresnahan, John C	53,220.67		53,220.67
Bresnahan, Kimberly J	53,655.05		53,655.05
Brewin, Deborah A	37,506.69		37,506.69
Brigida, Robert M	47,669.06		47,669.06
Brimer, Catherine	58,666.32		58,666.32
Brimer, Katie J	30.00		30.00
Brodsky, Rori A	37,316.09		37,316.09
Brooks, Jennifer M	53,251.01		53,251.01
Bucci, Mary Jane	13,499.37		13,499.37
Buckley, Joseph P	52,845.49		52,845.49
Buckley, Kara M	5,914.75		5,914.75
Buckley, Maureen A	52,171.40		52,171.40
Buckley, William Q	37,483.65		37,483.65
Buehler, Deborah J	400.00		400.00
Burke, Joseph E	28,406.61		28,406.61
Burns, Timothy J	28,173.87		28,173.87
Buss, Michael J	48,464.79		48,464.79
Bustin, Elizabeth A	48.90		48.90
Byrnes, Antoinette	52,472.24		52,472.24
Byrnes, John	12,075.21		12,075.21
Callahan, Cathleen A	14.00		14.00
Callan, Kathleen A	1,577.67		1,577.67
Callanan, Eileen F	8,503.83		8,503.83
Camilo, Tracy L	176.90		176.90
Campo, Josephine C	1,410.76		1,410.76
Capuano, Bonnie	2,085.55		2,085.55
Carey, Gertrude M	56,183.29		56,183.29
Carey, Michael P	37,334.90		37,334.90
Carl, Elaine M	25,915.85		25,915.85
Camey, Barbara	162.23		162.23
Carter, Linda	10,058.26		10,058.26
Catherwood Jr, William W	28,439.14		28,439.14
Chemaly, Jeffrey S	6,791.19		6,791.19
Ciambella, Joan	46,481.76		46,481.76
Ciccolella, Elaine P	3,415.91		3,415.91
Cintolo, Karen	45,074.93		45,074.93
Clarke, John C	57,774.52		57,774.52
Cochran, Rose M	22,796.58		22,796.58
Cody, Debra J	50,204.03		50,204.03
Colman, Judith	27,898.70		27,898.70
Conlin, Peter T	400.18		400.18
Conlon, Ann M	42,242.43		42,242.43
Conlon, Marjorie	51,409.38		51,409.38
Conlon, Thomas	56,602.11		56,602.11
Connell, Kathleen J	51,615.36		51,615.36
Consaul, Scott J	3,000.00		3,000.00
Conway, Karla	67,617.52		67,617.52
Coombes, Eileen M	9,608.80		9,608.80
Cooper, Mary Ellen	50.00		50.00
Coppola, Paula B	28,542.90		28,542.90
Coppola, Renee C	285.92		285.92
Corsetti, Judith E	508.08		508.08
Cote, Christine	9,680.70		9,680.70
Cotter, Emily C	42,044.13		42,044.13
Coughlin Jr, Charles E	500.00		500.00
Coughlin, Charles E	29,013.97		29,013.97
Coumoyer, Lisa T	50,900.28		50,900.28
Craft, Lesley A	1,036.64		1,036.64
Cremens, Edward D	52,137.81		52,137.81

* Includes court settlement

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Cullen, Robert K	52,073.27		52,073.27
Cummings, Geraldine M	54,106.62		54,106.62
Curtin, Barbara A	10,945.43		10,945.43
Curtin, Paula M	10,192.87		10,192.87
Cuskey Jr, William P	31,520.61		31,520.61
DaSilva, Jorge Braz	32,831.82		32,831.82
Davis, Alma A	54,097.32		54,097.32
Davis, Janet	11,119.95		11,119.95
Davis, Susan K	17,916.74		17,916.74
Davos, Diane	45,403.61		45,403.61
Day, Debra	50.00		50.00
DeAngelis, Michelina	78,494.07		78,494.07
DeGregorio, William J	2,499.96		2,499.96
DelGrosso, Anthony	9,100.00		9,100.00
DelGrosso, Joseph	43,744.22		43,744.22
DelleDonne, Deborah J	110.60		110.60
Delponte, Lucille A	14.00		14.00
DeLucia, Frances	37,977.06		37,977.06
Demos, Shannon	35,702.14		35,702.14
Demoura, Kris S	1,320.00		1,320.00
Deoreo, Sara M	47,315.15		47,315.15
DePierro, Donna M	584.50		584.50
Dermody, Joseph J	43,965.58		43,965.58
DeRoche, Julie M	41,612.33		41,612.33
Desisto, Carolyn M	8,861.17		8,861.17
Devoe, Lynn A	4,554.43		4,554.43
Dewing, Henry	33,243.55		33,243.55
Dey, Joan E	26,522.00		26,522.00
Dias, Patricia	52,204.99		52,204.99
DiCiaccio, Mary	16,976.10		16,976.10
Dick, Edward K	2,499.96		2,499.96
Dickinson, Judy	11,440.86		11,440.86
DiRocco, Leo	4,139.00		4,139.00
DiRocco, Todd M	2,602.00		2,602.00
Dixon, Alison M	7,399.65		7,399.65
Dobbin, Anna B	6,389.40		6,389.40
Dobbin, Benedict J	42,972.92		42,972.92
Dobbin, Travis M	21,686.50		21,686.50
Dobson, Mary D	23,378.20		23,378.20
Donnelly, Ann M	10,027.40		10,027.40
Donnelly, Deborah	1,995.00		1,995.00
Donoghue, John	68,026.99		68,026.99
Donovan, Alfred P	4,139.00		4,139.00
Doolan, Robert D	42,580.61		42,580.61
Doucette, Sandra L	1,027.52		1,027.52
Downing, Doreen T	290.50		290.50
Drevet, Mary A	5,615.00		5,615.00
Driscoll, Rachael M	8,902.50		8,902.50
Drouin Jr, Ronald	45,881.71		45,881.71
Duffy, Ciara	26,168.28		26,168.28
Dufour, Henri A	58,018.43		58,018.43
Duncan, Anne	52,171.27		52,171.27
Duprey, Cheryl	36,267.09		36,267.09
Durkin, Gale F Hanna	11,601.82		11,601.82
Dutile, Colleen M	25,166.29		25,166.29
Dyer, Marian A	1,762.68		1,762.68
Dykeman, Lynne	31,906.21		31,906.21
Dzadosz, Judith Ann	9,975.66		9,975.66
Economou, George	47,448.08		47,448.08
Edell, Cassandra M	48,236.70		48,236.70
Edelstein, Eleanor	50,087.00		50,087.00
Ehresman, Kathryn A	32,728.93		32,728.93
Eldringhoff, Mary S	52,811.50		52,811.50
Elwell, Joanne M	9,723.85		9,723.85
Emerson, William R	49.06		49.06
Enos, Teresa A	39,353.72		39,353.72
Eringis, Mary A	8,270.88		8,270.88
Ernest, Adrienne M	38,825.77		38,825.77
Ethier, Sandra C	11,284.07		11,284.07
Evangelista, Geraldine	2,713.90		2,713.90
Fairweather, Paula R	1,057.00		1,057.00
Fallon Jr, Richard F	29,429.65		29,429.65

* Includes court settlement

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Faraci, Annina	54,698.50		54,698.50
Famham, Jayne	38,576.89		38,576.89
Farrey Forsyth, Nancy	54,185.21		54,185.21
Feick, Mary	31,511.50		31,511.50
Feran, Martha A	7,711.68		7,711.68
Ferrarini, Colleen S	15,562.36		15,562.36
Fisher, Leanne M	3,831.29		3,831.29
Fiske, Elaine	46,606.22		46,606.22
Fitzgerald, Judith I	14,896.59		14,896.59
Flagg, Kristi L	22,752.41		22,752.41
Flanagan, Julie	47,790.89		47,790.89
Flynn, Chester	2,602.00		2,602.00
Foley, Dorothy	52,169.97		52,169.97
Foley, Judi K	50,522.35		50,522.35
Foran, Robin M	3,406.75		3,406.75
Ford, Kathleen	50,110.11		50,110.11
Fortier, Julie M	18,257.84		18,257.84
Foss, Jamie M	34,894.68		34,894.68
Fothergill, Patricia M	6,144.10		6,144.10
Fowler, June	24,386.86		24,386.86
Fowler, Marilyn II	10,602.24		10,602.24
Francis, Diane T	2,128.26		2,128.26
Frank, Joseph C	49,496.56		49,496.56
Frechette, Leo	11,000.00		11,000.00
Freeman, Marcia R	5,841.03		5,841.03
Friedman, Carole	13,334.78		13,334.78
Friedman, Joan	52,133.53		52,133.53
Frost-Canty, Nancy N	6,340.00		6,340.00
Fuller, Jan H	54,572.15		54,572.15
Gaffney, M Elizabeth	61,424.77		61,424.77
Gagne, Catherine M	14,045.26		14,045.26
Gagnon, Kim M	33,992.27		33,992.27
Gagnon, Susan	53,216.05		53,216.05
Gale, Patricia A	748.00		748.00
Gallant, John R	3,922.85		3,922.85
Gallo, Carole A	54,271.16		54,271.16
Gallo, Laura	320.00		320.00
Gallotto, Carolyn A	1,480.50		1,480.50
Galvao, Linda M	1,425.17		1,425.17
Garas, Kelly B	3,657.44		3,657.44
Gardner, Eileen T	46,632.52		46,632.52
Gath, Frances	52,291.78		52,291.78
Gaudette, Anna P	9,709.52		9,709.52
Gendall, Dorothy A	3,395.70		3,395.70
Georgopoulos, Martha	812.96		812.96
Giampaolo, Renee M	1,402.96		1,402.96
Gilbert, Susan M	37,084.51		37,084.51
Gilbride, Thomas M	37,014.40		37,014.40
Gillette Manna, Barbara J	40,739.18		40,739.18
Gillotte, Karen M	11,483.30		11,483.30
Gillotte, Sarah	3,240.00		3,240.00
Goldstein, Gladys	9,207.41		9,207.41
Gorski, Arlene M	2,762.97		2,762.97
Gould, Mary Jo	1,267.61		1,267.61
Graham, Donna	53,138.37		53,138.37
Grant, Jane	3,423.44		3,423.44
Grasso, Karen	7,346.32		7,346.32
Graves, Gloria J	50,439.82		50,439.82
Greene, Nicole L	650.00		650.00
Greenman, George C	46,180.73		46,180.73
Greenwood, Karen A	13,275.82		13,275.82
Gropman, Maureen C	57,435.21		57,435.21
Guiliani, Denise	9,197.81		9,197.81
Gumbrecht, Jackie	699.34		699.34
Gurry, Sheila	46,617.18		46,617.18
Haber, Toby R	28,155.53		28,155.53
Hair-Sullivan, Linda	53,252.87		53,252.87
Hall, Yvonne M	300.00		300.00
Hamilton, Gail M	46,457.37		46,457.37
Hamlyn, Joyce G	2,628.54		2,628.54
Hansberry, Bonita	58,292.75		58,292.75
Harkins, Amy D	550.00		550.00

* Includes court settlement

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Harrington, David F	28,176.21		28,176.21
Harrison, Dolores M	48,666.20		48,666.20
Harrison, Jaclyn N	8,185.00		8,185.00
Hassan, Christine	52,209.99		52,209.99
Hawkins, H Herrick	49,459.36		49,459.36
Hazel, George	4,060.00		4,060.00
Hendrigan, Dianne	1,846.09		1,846.09
Hennemuth, Randali J	3,530.00		3,530.00
Hennemuth, Trudi	50,262.56		50,262.56
Henry, Kathleen	45,992.74		45,992.74
Herlihy, Mary	53,409.17		53,409.17
Hession, Joanne B	13,725.93		13,725.93
Hickey, Brian J	59,489.30		59,489.30
Higgins, Jodi L	32,790.62		32,790.62
Hillson, Kimberly H	31,200.02		31,200.02
Hirtle, Maryellen	32,749.21		32,749.21
Hodgdon, James J	2,365.00		2,365.00
Hodgson, Karen M	45,030.97		45,030.97
Hoffman, Helen M	1,472.24		1,472.24
Hogan, Sarah T	37,862.70		37,862.70
Holmy, Carole	13,674.00		13,674.00
Hopkins, Judith A	29,429.23		29,429.23
Houmiller, Nancy	8,765.02		8,765.02
House, Linda	28,354.00		28,354.00
Hubert, Janet	13,219.33		13,219.33
Hughes, Dianne C	7,257.40		7,257.40
Hughes, Kelly J	12,649.00		12,649.00
Hughes, Lisa Neary	49,080.54		49,080.54
Hummrich, Gretchen A	23,779.78		23,779.78
Hyland, Lori	43,023.23		43,023.23
Hynes, John N	33,399.43		33,399.43
Hynes, Kim	39,677.90		39,677.90
Hyslip, Bonnie	1,331.13		1,331.13
Ianetta, Linda J	224.00		224.00
Indelicato, Rosemary	14,255.41		14,255.41
Irons, Frederick E	9,423.20		9,423.20
Jackman, Maureen	46,689.59		46,689.59
Jacobson, Lucy	3,972.12		3,972.12
Jagla, Barbara J	38,475.87		38,475.87
Jardin, August P	52,171.39		52,171.39
Jarek, John F	53,241.00		53,241.00
Johnson, Andree T	5,043.76		5,043.76
Jones, Iris M	8,189.88		8,189.88
Juszkiewicz, Jane	13,149.56		13,149.56
Kaiser, Anna P	625.50		625.50
Kaiser, Emily T	220.50		220.50
Kalarites, George	55,111.11		55,111.11
Kalarites, Marcia A	56,727.29		56,727.29
Kane, Maureen	46,571.20		46,571.20
Karlberg, David R	2,718.00		2,718.00
Kasprian, Kaspar	52,900.63		52,900.63
Kastritis, James P	46,559.40		46,559.40
Kawalski, Patricia	1,295.00		1,295.00
Kearns, Joanne	29,043.48		29,043.48
Keating, Thomas E	2,602.00		2,602.00
Keddie, Patricia A	48,176.11		48,176.11
Keefe, Barbara A	8,409.72		8,409.72
Keeley, Bonnie	203.00		203.00
Kelley, Diane	0.00		0.00
Kelley, Dianne L	4,660.00		4,660.00
Kelley, Jane A	52,420.46		52,420.46
Kelley, Louise E	23,755.88		23,755.88
Kelley, Maureen P	50,101.15		50,101.15
Kibbe, Carolyn F	18,817.46		18,817.46
King, Pauline J	69,071.48		69,071.48
Kirwin, Virginia	48,788.78		48,788.78
Kirwin, William	53,626.85		53,626.85
Kling, Joyce	10,112.49		10,112.49
Kolack, Roseanne	52,901.37		52,901.37
Koskey, Pamela A	41,396.07		41,396.07
Krainski, Joanna D	60,012.85		60,012.85
Krol, Patricia A	52,337.48		52,337.48

* Includes court settlement

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Krueger, Barbara E	50,543.13		50,543.13
Krzesinski, Elizabeth A	32,861.98		32,861.98
Kubarsky, Claire M	812.50		812.50
Kushnieruk, Stefanie L	100.00		100.00
Kyser, Jean B	1,035.98		1,035.98
LaChance, Susan	53,142.22		53,142.22
Laffey, John J	32,358.00		32,358.00
Laffey, Mary	48,420.06		48,420.06
LaFland, Kimberly A	27,918.36		27,918.36
LaFrance, Denise L	29,897.53		29,897.53
Lakeman, Mary E	910.00		910.00
Lamotte, Susan	52,242.82		52,242.82
Lane, Jaime A	34,073.16		34,073.16
Lannon, Patricia	54,777.26		54,777.26
Laws, Nancy	51,721.41		51,721.41
Lazzara, Mary E	18,525.77		18,525.77
Leahy, Frederick	54,057.86		54,057.86
LeBlanc, Heather A	48,643.72		48,643.72
LeCam, Donna	54,536.92		54,536.92
LeClair, Alfred	52,073.27		52,073.27
LeClair, James L	55,252.60		55,252.60
LeFave, Christopher	187.50		187.50
Leibovitz, Heather C	8,177.68		8,177.68
Lennon, Carol Ann	8,909.41		8,909.41
Leprohon, Joseph A	32,794.94		32,794.94
Lesage, Charles	37,376.34		37,376.34
Levine, Steven	63,003.05		63,003.05
Levy-Siopes, Jennifer M	5,613.85		5,613.85
Lewis, Helen	53,262.57		53,262.57
Libby, David A	49,851.79		49,851.79
Lightfoot, James M	2,639.00		2,639.00
Lindsey, Eileen M	2,170.00		2,170.00
Linnehan, Mary K	33,225.61		33,225.61
Loftin, Margaret	398.38		398.38
London, Patricia L	10,522.45		10,522.45
Loosen, Mary	13,088.68		13,088.68
Loosen, Raymond	55,645.87		55,645.87
Lovett, Thomas W	67,215.30		67,215.30
Lundin, Sharon E	114.10		114.10
Lussier, Pamela	18,382.11		18,382.11
MacDonald, Bruce Allan	35,872.76		35,872.76
MacDougall, Robert	74,110.66		74,110.66
Macinnis, Kristine	1,125.00		1,125.00
MacLeod, Kathleen	8,206.25		8,206.25
MaGuire, Mary	42,189.67		42,189.67
Mahoney, Eileen	23,324.02		23,324.02
Mainey, Frederick M	13,873.01		13,873.01
Mainey, Jill M	784.96		784.96
Malatesta, Rosamond	52,910.71		52,910.71
Mallett, Nychole	74.20		74.20
Malone, Linda	50,414.06		50,414.06
Maloney, Robert B	52,171.39		52,171.39
Maloy, Anne	47,238.15		47,238.15
Maloy, John	53,118.35		53,118.35
Manley II, James	46,617.18		46,617.18
Mann, Pamela A	42.00		42.00
Manseau, Mary	56,021.08		56,021.08
Manzelli, Lisa A	33,303.85		33,303.85
Manzi, Edward R	41,113.38		41,113.38
Manzi, Robert L	57,371.07		57,371.07
Maranville, Marie L	48,176.11		48,176.11
Marcella, Jennifer K	22,172.57		22,172.57
Marchand, Jon A	34,273.31		34,273.31
Marcheterre, Lisa A	43,056.26		43,056.26
Marcus, David	47,514.97		47,514.97
Marget, Lisa G	299.52		299.52
Marikor, Kathleen R	8,507.79		8,507.79
Marion II, Louis E	2,127.60		2,127.60
Marion Jr, Louis E	39,410.08		39,410.08
Marsh, Elsa A	46,207.47		46,207.47
Marshall, Angela	43,495.50		43,495.50
Martel, Patricia M	17,597.83		17,597.83

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Martin, Daniel N	39,226.81		39,226.81
Martin, Robert E	10,291.60		10,291.60
Martino, Christopher J	14,704.90		14,704.90
Masters, Rita	17,677.71		17,677.71
Matysczak, Helen	51,218.69		51,218.69
Maxwell, Elaine	50,062.47		50,062.47
Mayotte, Teresa A	1,402.96		1,402.96
McAndrew, Kristin L	19,615.73		19,615.73
McAndrews, Patrick F	50,835.88		50,835.88
McArdle Milenavich, Sharon	54,419.72		54,419.72
McArdle, Katharine J	2,143.80		2,143.80
McArdle, Kevin P	76,827.09		76,827.09
McBrine, Monica	28,398.53		28,398.53
McCabe, Evelyn D	5,883.48		5,883.48
McCabe, Robert F	61,018.82		61,018.82
McCann, Joseph F	46,075.12		46,075.12
McCarthy, Carol F	3,358.10		3,358.10
McCarthy, Robert	32,902.03		32,902.03
McComber, Michele	3,260.64		3,260.64
McCormick, Annmarie	153.12		153.12
McDade, Pamela	51,688.37		51,688.37
McDermott, Kathy	7,705.00		7,705.00
McDonnell, Patricia R	53,918.58		53,918.58
McFadden, Kelly A	39,733.35		39,733.35
McGuire, James	82,500.09		82,500.09
McGinn, Marybeth	38,275.05		38,275.05
McGowan, Muriel	11,083.00		11,083.00
McGrath, Christine L	110,580.78		110,580.78
McGrath, Robert M	38,782.13		38,782.13
McIntosh, Susan D	1,281.00		1,281.00
McKenna, Donna M	11,568.38		11,568.38
McLaughlin, Maria L	4,012.94		4,012.94
McLaughlin, Mary L	399.00		399.00
McNamara, Maureen	52,743.67		52,743.67
McPhee, Lorraine	14,080.70		14,080.70
McSheehy, Erin C	15,395.85		15,395.85
McSheehy, Maureen	51,698.62		51,698.62
McWilliams, Brenda	46,593.95		46,593.95
Mercier, Kelly E	19,806.35		19,806.35
Merrill, Jennifer A	42,324.06		42,324.06
Metivier, Krista M	2,229.17		2,229.17
Meuse, Anne M	1,795.15		1,795.15
Meuse, Donna L	288.35		288.35
Meuse, Molly E	711.00		711.00
Meuse, Patricia M	34,991.92		34,991.92
Middleton, Judith A	35,738.30		35,738.30
Middleton, Scott	15,038.75		15,038.75
Miller, Sandra H	20,723.28		20,723.28
Mistretta, Diane	289.29		289.29
Mofield, Kathleen	53,626.69		53,626.69
Montecalvo, Dolores	11,477.34		11,477.34
Mooney, Donna B	60,801.10		60,801.10
Moore, Lisa A	5,015.62		5,015.62
Mootrcy, Kathleen J	50,062.47		50,062.47
Morandi, Denise	44,880.82		44,880.82
Morello, Mary Beth	12,683.90		12,683.90
Morgan, Paul F	13,698.91		13,698.91
Morrill Jr, Thomas A	43,338.47		43,338.47
Morris, Mary C	11,944.02		11,944.02
Morris, Mary Louise	54,904.64		54,904.64
Morrissey, Joanne M	51,234.79		51,234.79
Moser, Sharon J	51,962.14		51,962.14
Mousscau, Richard	52,171.39		52,171.39
Mrozowski, Jennifer	38,581.77		38,581.77
Mugford, Debralee	3,560.77		3,560.77
Mulcahy, Jane E	41,343.86		41,343.86
Mullen, David	51,378.40		51,378.40
Murphy, Anne L	14,535.58		14,535.58
Murphy, Eileen M	2,602.00		2,602.00
Murphy, Lois E	18,575.15		18,575.15
Murphy, Robin A	295.75		295.75
Murray, Shawn	2,639.00		2,639.00

* Includes court settlement	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Musumeci, Joseph	52,925.89		52,925.89
Napoli, Patricia A	23,001.00		23,001.00
Nastasi, Maryellen A	52,790.67		52,790.67
Natola, Ralph J	70,045.78		70,045.78
Nawn, Mary A	3,837.06		3,837.06
Neal, Terrance F	29,572.86		29,572.86
Nee, Mary Elizabeth	33,584.79		33,584.79
Newton, Richard H	35,637.27		35,637.27
Nichols, Laura R	3,180.00		3,180.00
Nolan, Marie	5,697.76		5,697.76
Norton, Paul E	2,680.00		2,680.00
OBerg, Teresa M	99.48		99.48
OBrien, Brenda A	56,076.08		56,076.08
OBrien, Daniel G	52,451.14		52,451.14
OBrien, Joanne	50,456.20		50,456.20
OBrien, John H	7,633.20		7,633.20
OBrien, Madeleine	35,136.56		35,136.56
OBrien, Marilyn P	53,699.02		53,699.02
ODonnell, Andrea M	46,038.04		46,038.04
OHara, Ann	52,213.19		52,213.19
OKeefe, Stephen J	2,602.00		2,602.00
Okun, Alison B	11,279.93		11,279.93
Oliver, Christine M	40,528.76		40,528.76
Ollino, Laurie C P	836.50		836.50
Onessimo, Stacey A	2,670.44		2,670.44
Osterberg, Roy	36,330.56		36,330.56
Osterman, Glenn W	53,015.29		53,015.29
Osterman, Marcia	29,692.27		29,692.27
OSullivan, Rita	52,695.39		52,695.39
Otis, Richard	52,977.90		52,977.90
Page, Donald C	32,071.87		32,071.87
Page, Ronald G	12,289.94		12,289.94
Pagiavlas, Stephanie	54,294.56		54,294.56
Paglia, Diane	3,819.43		3,819.43
Palm, Judith M	53,798.27		53,798.27
Papik, Elizabeth	52,888.83		52,888.83
Paquette, Sharon	2,521.26		2,521.26
Paris, Julie E	50,233.81		50,233.81
Parker, Lisa E	45,976.90		45,976.90
Pastore, Michelle	28,027.22		28,027.22
Patterson, Roy	2,602.00		2,602.00
Patterson, Stephen R	14,362.70		14,362.70
Patterson, Susan	53,055.57		53,055.57
Paul, George S	73,714.63		73,714.63
Payne, Yvette	9,477.04		9,477.04
Peach, Dorothy	23,140.18		23,140.18
Penney, Claire K	2,581.95		2,581.95
Penney, Kathleen	13,705.78		13,705.78
Penza, Frederick	56,273.04		56,273.04
Pepin Kennedy, Mary	51,308.96		51,308.96
Perrin, Ronald D	3,763.56		3,763.56
Perrin, Ruth	2,499.96		2,499.96
Petalas, Marjorie A	52,867.03		52,867.03
Peterson, Elizabeth A	11,303.97		11,303.97
Petkiewich, Grace	10,778.81		10,778.81
Petrishen, Debora M	48.90		48.90
Petros, Joseph M	8,510.20		8,510.20
Philbrook, Kenneth M	13,599.70		13,599.70
Pilat, Roger	55,184.09		55,184.09
Piscione, Claire	48,958.02		48,958.02
Piscione, William	59,236.03		59,236.03
Pishock, Patricia	14,472.68		14,472.68
Plant, Wendy	1,117.57		1,117.57
Policelli, Ann M	5,075.62		5,075.62
Pollard, Gail A	46,156.77		46,156.77
Porcaro, Cheryl	71,736.13		71,736.13
Porter, Maura A	37,717.84		37,717.84
Primerano, Mary A	52,982.04		52,982.04
Pringle, James R	38,754.11		38,754.11
Prodanas, Stephen	56,244.78		56,244.78
Puma, Dustine R	16,860.17		16,860.17
Quinn, John F	85,033.03		85,033.03

* Includes court settlement

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Quinn, Kathryn	38,454.13		38,454.13
Read, Elinor A	52,837.27		52,837.27
Reading, Robin	42,427.17		42,427.17
Reale, Patricia A	7,040.76		7,040.76
Redmond, Kimberly A	348.33		348.33
Reed, Claire	46,748.78		46,748.78
Reitano, Carol	97.34		97.34
Rice, Joseph F	28,919.25		28,919.25
Rich, Tammy	4,151.84		4,151.84
Riddle-Duffy, Joann M	551.68		551.68
Rideout, Gerald	61,417.87		61,417.87
Rideout, Maureen	55,740.09		55,740.09
Riley, Elaine	39,992.59		39,992.59
Roberts, Marimargaret	52,190.92		52,190.92
Robinson, Beverly	24,696.15		24,696.15
Robinson, Elizabeth C	48,348.84		48,348.84
Robishaw, Don L	3,298.52		3,298.52
Rodgers, Kristi	34,502.71		34,502.71
Rogacki, Daniel	46,207.47		46,207.47
Rogers, Kristina	45,023.84		45,023.84
Rogers, Leigh A	800.00		800.00
Rogers, Valerie E	24,474.48		24,474.48
Rollka, Patricia J	4,633.57		4,633.57
Romano, Anthony	91,414.02		91,414.02
Ronan, Cathy	57,256.42		57,256.42
Ross, Heidi C	16,022.36		16,022.36
Rothe, Nancy	4,446.64		4,446.64
Rouff, Francesca	43,462.88		43,462.88
Rubico, Geraldine	47,913.49		47,913.49
Ryan, Kenneth J	15,926.28		15,926.28
Ryan, Sandra	54,871.30		54,871.30
Ryan, Sandra	20,045.97		20,045.97
Ryder, Elizabeth	11,240.02		11,240.02
Ryser, Patricia A	48,715.75		48,715.75
Sachetta, Susan J	273.00		273.00
Sacramone, Agnes	56,724.63		56,724.63
Sacramone-Greene, Donna M	39,210.80		39,210.80
Sagro, Carol	54,761.58		54,761.58
Saindon, Denise M	45,752.40		45,752.40
Saitta, Candace	2,564.46		2,564.46
Sanford, Shirley	52,121.62		52,121.62
Santini, Julie E	839.10		839.10
Santos Zambella, Elizabeth	46,570.49		46,570.49
Sartori, Anita	28,842.20		28,842.20
Satkwich, Caroline A	1,088.99		1,088.99
Schimmelbusch, Kurt	18,356.23		18,356.23
Schofield, Bradford E	26,390.43		26,390.43
Scofield, Susan	46,625.48		46,625.48
Scott, Andrea M	475.00		475.00
Scott, Robin M	12,701.90		12,701.90
Sdoia, Eugene	53,882.94		53,882.94
Sears, Douglas W	2,499.96		2,499.96
Sears, Rosemary	320.00		320.00
Selissen, Jeanne K	25,261.31		25,261.31
Senesi, Janet	60.00		60.00
Senesi, Kathryn L	8,895.00		8,895.00
Setterlund, Danelle O	1,473.58		1,473.58
Sharkey, James F	61,707.59		61,707.59
Sharkey, Kimberly A	7,190.00		7,190.00
Shattuck, Beverly M	9,860.40		9,860.40
Sheehan, Ann B	7,345.00		7,345.00
Sheehan, Kimberly A	8,784.02		8,784.02
Shirkoff, Pamela A	14,332.24		14,332.24
Sholl, Kathleen T	8,985.86		8,985.86
Sickorez, Michelle L	34,166.50		34,166.50
Simmons, Deanna I	8,357.41		8,357.41
Skinner, Ted J	1,036.89		1,036.89
Skoropowski, Maria	18,863.59		18,863.59
Slezak, Diane N	50,272.65		50,272.65
Smith, Cressida	2,127.08		2,127.08
Smith, Margaret	30,095.78		30,095.78
Smith, Thomas	2,625.00		2,625.00

* Includes court settlement

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Sobel, Audrey J	33,910.73		33,910.73
Sosnowska, Agnieszka	13,447.57		13,447.57
Souza, Florence F	49,720.13		49,720.13
Spaulding, Jennifer E	48,965.01		48,965.01
Spencer Jr, John R	852.60		852.60
Speros, Elaine F	49,651.55		49,651.55
Spignese, Brian A	820.00		820.00
Spinale, Frances M	57.05		57.05
Squires, Melissa M	75.00		75.00
Stang, Karrie A	5,600.00		5,600.00
Stevens, Barbara	14,042.50		14,042.50
Stewart, Donald	6,538.42		6,538.42
Stocki, Penny L	8.40		8.40
Stone, Kimberly M	48,274.23		48,274.23
Stone, Phillip J	39,278.43		39,278.43
Storms, Mary Ann	16,825.30		16,825.30
Stratis, Patricia	53,258.42		53,258.42
Stronach, Richard J	15,249.60		15,249.60
Stuart, Michela	17,162.42		17,162.42
Sughrue, Shaun M	6,196.22		6,196.22
Sullivan Jr, James T	22,485.93		22,485.93
Sullivan, Barbara J	50,619.70		50,619.70
Sullivan, Barry J	38,744.63		38,744.63
Sullivan, Carole	60,607.45		60,607.45
Sullivan, Deborah	15,932.00		15,932.00
Sullivan, Dolores	69,946.00		69,946.00
Sullivan, Donald	59,288.17		59,288.17
Sullivan, Heather M	14,312.10		14,312.10
Sullivan, Laura L	8,540.77		8,540.77
Sullivan, Rosemary G	1,794.96		1,794.96
Sullivan, Stella F	49,770.17		49,770.17
Sullivan, Susan M	40,647.32		40,647.32
Sutliff, Nadine B	54,032.72		54,032.72
Talford, Ginamarie	52,954.45		52,954.45
Teas, Nancy	18,050.00		18,050.00
Tellier, Holly	14,230.65		14,230.65
Tellier, Patricia	54,952.20		54,952.20
Tellier, Rita L	115.37		115.37
Terris, Shelley A	34,497.89		34,497.89
Themeles, Betty Ann	52,224.01		52,224.01
Themeles, Christine	54,413.01		54,413.01
Therault-Regan, Brenda M	13,710.64		13,710.64
Thompson, Nancy G	28,892.09		28,892.09
Thuillier, Peter G	40,315.80		40,315.80
Tildsley, Sharon	2,390.00		2,390.00
Tomame, Nancy	9,188.27		9,188.27
Tower, Elaine M	25,886.48		25,886.48
Tozowski, Mary A	2,675.82		2,675.82
Traveis, William	55,427.25		55,427.25
Trodella, Christine	110.50		110.50
Trull, Joel A	37,491.70		37,491.70
Tuccinardi, Joan	84.00		84.00
Turcotte, Mary E	4,548.34		4,548.34
Vadnais, Nancy D	1,774.00		1,774.00
Van Houten, Mary Lou	15,256.93		15,256.93
Vella, Loren M	13,910.12		13,910.12
Ventura, Catherine F	48,166.73		48,166.73
Viola, Jamie	398.04		398.04
Vitallo, Barbara	48,115.98		48,115.98
Waite, Lorraine E	847.00		847.00
Waitte, Stefani G	48,925.13		48,925.13
Wallace, Joy C	4,271.84		4,271.84
Wallask, Suzanne A	1,276.00		1,276.00
Walls, Elaine M	3,025.14		3,025.14
Walsh Jr, Thomas M	38,435.94		38,435.94
Walsh, Elaine	31,423.91		31,423.91
Walsh, Joseph C	85,032.54		85,032.54
Walsh, Michelle C	84.00		84.00
Ware, Karen Ann	46,558.58		46,558.58
Ware, Robert	52,575.83		52,575.83
Weidknecht, Marguerite K	35,245.72		35,245.72
Weir III, John S	48,778.19		48,778.19

* Includes court settlement

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Weir, John	678.87		678.87
Welch, Patricia	1,990.00		1,990.00
White, Joy	50,062.47		50,062.47
White, Rose M	55,182.47		55,182.47
White, Stanley D	16,848.67		16,848.67
Whitehead, Maureen	52,132.82		52,132.82
Whitehouse, Nicole	21,498.51		21,498.51
Whittlesey Jr, Roger	65,734.97		65,734.97
Whynot, Marc R	7,300.21		7,300.21
Williamson, Jacqueline	52,073.27		52,073.27
Wilson, Keith L	13,839.42		13,839.42
Wilson, William B	5,389.51		5,389.51
Winters, Scott A	44,118.39		44,118.39
Witham, Cheryl	44,561.64		44,561.64
Wogan, Dale	1,813.00		1,813.00
Wolfson, Philip S	27,733.81		27,733.81
Woodman, Janice M	11,135.95		11,135.95
Woods, Lynne M	35,227.83		35,227.83
Woundy, Susan R	5,216.58		5,216.58
Yaeger, Warren J	58,058.18		58,058.18
Young, Keith E	58,413.63		58,413.63
Zaroulis, James G	6,725.00		6,725.00
Zbieg, Richard	54,380.51		54,380.51
Zier, Mary Ellen	2,719.56		2,719.56
Zullo, Lisa M	33,051.48		33,051.48
Zunino, Elaine	29,269.96		29,269.96

SELECTMEN:

Anderson, Kevin	5,266.66		5,266.66
Coldwell, Charles	5,690.24		5,690.24
Coppola, Charles	4,980.09		4,980.09
Gill, Joseph	4,980.09		4,980.09

TOWN HALL:

Manley, James	20,863.48		20,863.48
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TOWN MANAGER:

Barbeau, Sandra	65,096.87		65,096.87
Chambers, Helen	47,999.37		47,999.37
Cressman, David	99,083.22	3,600.00	102,683.22
Hague, Barbara	36,712.26		36,712.26
Hudson, Edwina	50,000.71		50,000.71

TREASURER/COLLECTORS:

Blakeney Jr, William	48,374.45	1,317.63	49,692.08
Carey, Warren	73,872.83		73,872.83
Gath, Debra	16,365.66		16,365.66
Johnson, Elizabeth	20,055.00		20,055.00
Langlois, Lorraine	29,717.58	1,898.78	31,616.36
Lightfoot, Dorothy	39,968.61	5,464.14	45,432.75
Smith, Janet	38,259.68	1,822.78	40,082.46
Sullivan, David	57,344.17	5,891.82	63,235.99
Williams, Colleen	4,882.44		4,882.44

VETERANS SERVICES:

Hart, Ellsworth	53,111.56		53,111.56
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At Your Service

GENERAL INFORMATION..... 640-4300

AMBULANCE..... 911

Administrative Services, [Town Hall].....	640-4488
Assessors, [11 Town Hall Ave.].....	640-4330
Auditor, [11 Town Hall Ave.].....	640-4320
Board of Registrars (Voter Information).....	640-4355
Building Commissioner, [DPW Building].....	640-4430
Computer Services, [11 Town Hall Ave.].....	640-4351
Conservation Commission, [DPW Building].....	640-4370

FIRE DEPARTMENT, [21 Town Hall Ave.]

To Report a Fire.....	911
Other Fire Information.....	640-4410

Health Board, [DPW Building].....	640-4470
Housing Authority, [Livingston Street].....	851-7392
Library, [300 Chandler St.].....	640-4490
Parking Clerk, [Town Hall].....	640-4356
Planning Board, [DPW Building].....	640-4370
Plumbing/Electrical Inspector, [DPW Building]..	640-4435

POLICE DEPARTMENT, [918 Main Street]

EMERGENCY.....	911
Administrative-Non Emergency.....	640-4381
Detectives.....	640-4380
Dog Officer.....	640-4395
Records.....	640-4385

PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]

Superintendent/Administration Office.....	640-4440
Engineering Division.....	640-4440
Highway Division.....	640-4440
Park Division, [Livingston St.].....	640-3502/640-4462
Sewer Division.....	640-4440
Snow & Ice Emergency.....	640-4443
Tree Division.....	640-4440
Water Division	
(Emergencies-Phone Police Dept).....	640-4448
Water Treatment Plant.....	858-0345
Water Billing Division, [11 Town Hall Ave.]..	640-4350

Recreation Dept., [Livingston St.].....	640-4460
Road Runner Transportation.....	459-0152
Rubbish Disposal.....	1-800-442-9006

SCHOOL DEPARTMENT

Athletic Director.....	640-7834
Loella Dewing School, [1469 Andover St.]....	640-7858
Heath Brook School, [165 Shawsheen St.].....	640-7865
Memorial High School, [320 Pleasant St.].....	640-7825
North Street School, [133 North St.].....	640-7875

Louise Trahan School, [12 Salem Rd.].....	640-7870
John Ryan Elem School, [135 Pleasant St.]....	640-7880
John Wynn Middle School, [1 Griffin Way]...	640-7846
Superintendent of Schools, [139 Pleasant St.]..	640-7801
Business Administ. Office, [139 Pleasant St.]..	640-7805

Shawsheen Tech. Region. H.S. [Billerica].....	667-2111
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Sealer of Weights & Measurers.....	640-4430
Selectmen, [Town Hall].....	640-4300
Senior Center, [175 Chandler St.].....	640-4480
Cable TV: Channel 10.....	640-4300
Channel 22.....	640-7825
Town Clerk, [Town Hall].....	640-4355
Town Manager, [Town Hall].....	640-4310
Treasurer/Tax Collector, [11 Town Hall Ave.]...	640-4340
Veterans Agent, [Town Hall].....	640-4485
Voter Information, [Town Hall].....	640-4355
Welfare Department.....	446-2400

CITIZENS INFORMATION SERVICE

Office of the Secretary of State.....	1-800-392-6090
Senator Edward Kennedy (Boston).....	1-617-565-3170
Senator John Kerry (Boston).....	1-617-565-8519
Congressman Marty Meehan (Lowell)...	459-0101
State Senator Susan Tucker.....	1-617-722-1612
State Representative James Miceli.....	1-617-722-2582
State Representative David Nangle.....	1-617-722-2582

*Annual Report
Town of
Jewksbury
Massachusetts*



South Jewksbury Fire Station

2001

Annual Report

Town of Tewksbury

Massachusetts



2001

2001

IN MEMORIAM

Person's Name	Position Held
"Wes" Robert Barron	Tax Collector -- 1934-1937
"Tad" Francis L. Brown	Retired - Highway Department -- 50 year career Highway Department Foreman Town Historian Member Town Historical Commission Memorial Day Parade Grand Marshall Co-founded Tewksbury VFW, Post 8164
Frederick A. Cordiero	Tewksbury Agricultural Commission
Arthur F. Doucette, Sr.	Memorial Day Parade Grand Marshall
Mary K. Erskine	Former Dispatcher Tewksbury Police Department
George A. Gibson	Former Town Medical Bus Driver
Theresa Gillette	Employee - Treasurer-Collector Office
Leonard J. Grzybinski	Tewksbury Youth Sport Programs
John Hedstrom	Town Clerk 1960-1981 Member Board of Registrars
Ruth Mores	Retired-Cafeteria Manager Tewksbury School System
George A. Ryan, M.D.	Retired-Physician for Tewksbury School System
Francis "Shine" Sheehan	Retired Teacher at Tewksbury Memorial High School Retired TMHS Guidance Director Director Tewksbury Night School Program
Rosemary G. Sullivan	Heathbrook School Library Aide Community Action Committee
Dr. Everett G. Thistle	Teacher and Principal School Superintendent Massachusetts Department of Education, Deputy Commissioner of Operations Director, Special Education Collaboratives Federal Program Director, Northern Middlesex County Regional School District
Rose M. Tracy	Community Activist Seeker of Superfund Cleanup Federal Funds
Lorraine M. Whitten	Retired - Election Warden for Precinct 3
Peter A. Gay Peter P. Hashem	Tewksbury Residents and Innocent Victims of the September 11, 2001, World Trade Center, New York City Disaster and Tragedy.

GENERAL GOVERNMENT

*Biograph
Annual and Specials*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

1. Town:

Tewksbury, Massachusetts
Incorporated in 1734

2. County:

Middlesex, ss.

3. Location:

At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

4. Population:

1970 - 22,755
1980 - 24,478
1990 - 28,304
2000 - 30,315
2001 - 29,770

5. Land Areas:

20.70 square miles
10,789.5 acres assessed

6. Density:

Person per square mile:
1970 - 1,099
1980 - 1,182
1990 - 1,367
2000 - 1,464
2001 - 1,438

7. Climate:

Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.

8. Elevation:

Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)

9. Topography:

Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

10. Established:

Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.

11. Form of Government:

Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

Charles T. Coppola, Chairman	2002
Kevin C. Anderson	2003
John F. Ryan	2003
Joseph P. Gill, Jr.	2004
Charles E. Coldwell	2004

BOARD OF HEALTH

Stephanie Wilkie, Chairman	2002
Edward J. Sheehan	2003
Susan Sullivan	2004

TOWN CLERK

Elizabeth A. Carey	2002
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MODERATOR

James P. Coakley	2002
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PLANNING BOARD

Cheryl Layne Busch	2002
Robert A. Fowler, Sr.	2003
Vincent Spada	2004
David J. Plunkett, Chairman	2005
Frank R. Sweet	2006

SCHOOL COMMITTEE

Douglas Sears	2002
Ruth M. Perrin	2003
Scott J. Consaul, Chairman	2003
Edward K. Dick	2004
Dennis Peterson	2004

REGIONAL VOKE SCHOOL COMMITTEE

J. Peter Downing	2003
Patricia M. W. Meuse	2004

TRUSTEES PUBLIC LIBRARY

Carol Hazel	2002
Marjorie A. Conlon	2002
Kevin Comtois, Chairman	2003
Mary MacDonald	2003
Joan Dunlevy	2004
Karen Lu	2004

HOUSING AUTHORITY

Shawn E. Dillon	2003
Louise A. Gearty, Chairman	2004
Linda A. Ricardo-Brabant	2005
Robert C. Briggs	2006
John W. Deputat (Governor's Appointee)	2006

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	Norman O. Boudreau
Assessor	Barbara Flanagan
Assessor	John J. Kelley
Attendance Officer	George Hazel
Auditor	Donna Walsh
Building Commissioner	Richard A. Colantuoni
Building Inspector	Edward Johnson
Local Building Inspector	Louis Carciofi
D. P. W. Superintendent	William Burris
Dog Officer	Walter Collins
Emergency Management Dir.	Michael Sitar
Fire Chief	Thomas Ryan
Health Sanitarian/Deputy	
Animal Inspector	Dean Trearchis
Historian	Francis L. Brown
Northern Middlesex Area	
Commission Rep.	David G. Cressman
	Charles E. Coldwell
Police Chief	John Mackey
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D.
Treasurer/Collector	Warren R. Carey
Veterans Agent	Ellsworth Hart
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	Harry Patterson
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

AFFORDABLE HOUSING

Corinne Delaney
David Plunkett
Dolores Roycroft
Steve Deackoff
Vera Ford
Sal Marino

APPEALS BOARD

John D. Sullivan, Chairman	2002
Mark Singleton	2003
Derek Sheehan	2004

APPEALS BOARD-ASSOCIATE MEMBERS

Robert Stephens	2002
Geraldine Murphy	2002

BOARD OF REGISTRARS

Robert Hunter (res. 2001)	2002
Donald Ordway	2002
Beverly Bennett	2003
Edward Creamer	2004
Elizabeth A. Carey, Ex Officio	

ASSISTANT REGISTRARS 2002

Kathleen M. Garrant
Sandra E. Turcotte
Linda DiPrimio
Susan Perry

CABLE ADVISORY COMMITTEE

Joseph Dermody	2002
James Burgoyne	2002

CONSERVATION COMMISSION

Lucio Barinelli, Chairman	2002
Gregory Peters	2002
Michael Kelley	2002
Sal Tornante	2003
Stephen DeFrancesco	2003
Steve Deackoff	2003
Stanley Folta, Jr.	2004

CONSTABLE - TERM TO EXPIRE - 2002

Sandra Barbeau
Yvonne Rawson-Bozek
Richard Carter
Edward F. Clark, Jr.
Edward F. Clark, III
Therese Cooper
Greg A. Danas
Peter Danas

John J. Flaherty, Jr.
Herbert Hadley
Mark Hildebrand
Edwina Hudson
Cheryl Laffey
Wilfred A. Lambert
John Lynch
James Maniscalco
James J. Mazza
Walter J. McAvoy
Dennis A. Mills
Harold Morang
David Muscovitz
George H. Rost, Jr.
Anthony Saia
Donald Stout
Henry E. Sullivan
Nelson J. Thompson

COUNCIL ON AGING

Bernice Sprague	2002
Joel Deputat	2002
Robert Scarano	2002
Frank Criscitello	2002
Ellen Keefe	2003
Philomena Gibson	2003
Joanne Aldrich	2003
Susan Sullivan, Chairman	2004
James Mendonca	2004
Norman J. Desmarais	2004
Warren Hupper	2004

DEDUCT METER COMMITTEE

Joan Dunlevy
William Hurton
Donald Leonard
Frederick Montague
Rita O'Brien-Dee

ECONOMIC DEVELOPMENT TASK FORCE

Charles Coldwell
Shawn Dillon
Janice Mazzoni
Geraldine Murphy
Janet Sutton
Noel Metcalf
Ron Dokus
Kay Silk

FENCE VIEWERS

Jae Gray	2002
Marsha Hunt	2002
Jeffrey Dirk	2002

FINANCE COMMITTEE

Raymond Shaw, Chairman
Thomas Cooke
Andrew T. Diciaccio

Patricia Millward
James A. Cutelis
Kenneth Holden
John Wynn
Jerome Selissen
George Donovan

FOSTER SCHOOL MEMBERS

Kevin Anderson
Beverly Bennett
Cheryl Busch
Scott Dolliver
James J. Gaffney, III
Mary Jane Marcucci
Sandy Pellegrino
Douglas Sears

HISTORICAL COMMISSION

Beverly Bennett	2002
Eileen McDonagh	2002
Douglas W. Sears	2003
James J. Gaffney, III	2003
Raymond Paczkowski	2003
Debby Bernard	2004

HOMEcoming COMMITTEE

Gregory Tsotsi
Nancy Tsotsi
Gayle Bolduc
Karen Page
John F. Synan, Jr.
Shayne Garman

INDUSTRIAL COMMISSION

Kevin Anderson	2002
Robert Kerber	2002
Ellsworth K. Hart	2003
Daniel Boucher	2003
Matthew Dailey	2006

LAND USE COMMITTEE

Charles Coppola
David Cressman
Steven Prevost
Robert Kelley
Michelle Walsh, Chairman
Joanne Foley
Scott Consaul
Robert Fowler
Corrine Delaney
Derek Sheehan
Greg Peters
Stephanie Wilkie
Richard Morris

MASS. CULTURAL COUNCIL

Eleanor Corey	2003
Lani Matthews	2003

Marylou Christoffels
Marcie Murphy
M. Eileen McDonagh
Maria Galante
Donna Pacheco

2003

MEMORIAL COMMITTEE – 2004

Charles Coldwell
John Kane
Richard Morris
Leo Bernardi
Kevin Downey

NEW TEWKSBURY SCHOOL BUILDING COMMITTEE

Steve Witham
Raymond Shaw
David Cressman
James Cutelis
William DeGregorio
Joan Dunlevy
James Melloni
John Wynn
Thomas Conlon

PATRIOTIC ACTIVITIES COMMITTEE

Shayne Gorman
Karen Page
Gayle Bolduc
John Bushway
Albert Mansolilli
Christine Martell
Greg Tsotsi

PERSONNEL RELATIONS REVIEW BOARD

Norman O. Boudreau, Chairman	2001
Sandra A. Barbeau	2002
Steve Hattori	2002
William Phalan	2002
Robert O'Brien	2003

RECYCLING COMMITTEE 2002

Joseph P. Gill
Jae Gray
Collette Starliper
Jean Holmes
Chris S. Murphy
Kristina M. Rogers, Chairman
Edith E. Wood
Lucy DelPonte
Anne Ferreira
Robyn McLeish
Patricia Blute
Sandra Barbeau
Bonnie Gallagher
Kristen Gallagher
Daniel Sarsfield
Lisa Zunino
Danielle Spada

Donna Marshall
Marcie Rizzo
David Termine
Keith Rauseo

ROUTE 38 CORRIDOR STUDY COMMITTEE

Jeffrey Dirk
Paula Coppola
John King
Greg Peters
Franco Lucchesi
James Sullivan
David Cressman
Joseph Gill

SEWER AGREEMENT COMMITTEE

David Cressman
William Burris
Charles Coppola
Joseph Gill
Charles Stella
Shawn Dillon
Richard Mazzoni

SIDEWALK COMMITTEE

Sam Krikorian, Chairman
Franco Lucchesi
Laura Caplan
Carolyn French
Ted Dooling
Phyllis White
Gail Perdicaro
Matthew Dailey
Mike Mucci
Sandra Campo

SOUTH FIRE STATION BUILDING COMMITTEE

David Cressman
John Ryan
George Donovan
Joan Dunlevy
Richard Colantuoni
Thomas Ryan
Robert Fowler
Michael Sitar
Kenneth Holden
Gerald Cullen

SPACE NEEDS COMMITTEE

TOWN HALL ANNEX COMMITTEE

TOWN HALL BUILDING COMMITTEE

Sandra Barbeau
Richard Colantuoni
David Cressman
Joan Dunlevy
Stanley Folta, Jr.
Joseph Gill
Ellsworth Hart

Franco Lucchesi
Phyllis Shaw
Raymond Shaw

STREET NAME CHANGE COMMITTEE

Joan Dunlevy
Elizabeth Carey
Gerald Cullen
Louise Gearty
Edward Kearns
Matthew McGillick
Rita O'Brien Dee
Donna Smith
Donna Marshall

TRUST FUND COMMISSION

Jason Rizzo	2001
Michael Kelley	2002
Warren Carey	2004

WYNN SCHOOL BUILDING COMMITTEE

David Cressman
James Cutelis
Ray Shaw
Charles Coldwell
John Ryan
John Wynn
Brenda Theriault-Regan
James Melloni
Richard Colantuoni

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)
Senate Office Building, Washington, DC, 20510

HONORABLE JOHN F. KERRY (D)
Senate Office Building, Washington DC, 20510

CONGRESSIONAL DISTRICT: 5TH

MARTIN T. MEEHAN (D)
House of Representatives, Washington, DC, 20510

STATE GOVERNMENT

SUSAN TUCKER (D)
2ND Essex & Middlesex Senatorial District
Senate Offices: State House, Boston, MA, 02133

DAVID M. NANGLE (D)
18th Middlesex District of General Court
House of Representatives, State House, Boston, MA,
02133

JAMES R. MICELI (D)
20TH Middlesex District of General Court
House of Representatives, State House, Boston, MA,
02133

BARRY R. FINEGOLD (D)
17TH Essex District
House of Representatives, State House, Boston, MA
02133

Annual Town Election Results

April 7, 2001

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 3,264 votes cast. Precinct 1 – 448, Precinct 1A – 478, Precinct 2 – 371, Precinct 2A – 368, Precinct 3 – 580, Precinct 3A – 516, and Precinct 4 – 419.

Precinct 1	- Ellen M. Keefe, Warden	Alice A. Golen, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Priscilla Marsh, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Rosemarie Krugh, Warden	Bertha D'Amico, Clerk
Precinct 3	- Jean Ray, Warden	Warren Ray, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk

TOWN OF TEWKSBURY TOWN ELECTION April 7, 2001

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	448	478	371	368	580	516	419	3,180

BOARD OF SELECTMEN (VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	159	148	135	133	206	210	171	1,162	
Charles E. Coldwell	262	292	214	213	381	333	248	1,943	*
Joseph P. Gill, Jr.	264	331	226	205	380	312	251	1,969	*
Edward B. Giardina, Jr.	200	183	163	179	179	172	167	1,243	
Others	11	2	4	6	14	5	1	43	
Total	896	956	742	736	1160	1032	838	6,360	

BOARD OF HEALTH (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	92	103	89	94	149	144	91	762	
Susan A. Sullivan	350	371	280	272	428	366	327	2,394	*
Others	6	4	2	2	3	6	1	24	
Total	448	478	371	368	580	516	419	3,180	

HOUSING AUTHORITY (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total	
Blanks	99	96	100	87	147	136	97	762	
Robert C. Briggs, Sr.	347	381	270	280	432	376	320	2,406	*
Others	2	1	1	1	1	4	2	12	
Total	448	478	371	368	580	516	419	3,180	

PLANNING BOARD (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	114	125	118	111	166	181	111	926
Frank R. Sweet, III	331	350	252	256	405	331	305	2,230
Others	3	3	1	1	9	4	3	24
Total	448	478	371	368	580	516	419	3,180

*

SCHOOL COMMITTEE (VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	101	105	90	83	175	160	109	823
Edward K. Dick	186	228	145	153	335	236	186	1,469
Dennis J. Peterson	203	243	160	187	220	241	238	1,492
Joseph E. Russell	245	172	161	158	238	178	134	1,286
Melanie G. Sitar	160	203	184	153	190	216	170	1,276
Others	1	5	2	2	2	1	1	14
Total	896	956	742	736	1160	1032	838	6,360

*

*

REGIONAL VOKE SCHOOL COMMITTEE (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	122	126	105	108	181	167	113	922
Patricia M. W. Meuse	323	350	265	255	397	347	301	2,238
Others	3	2	1	5	2	2	5	20
Total	448	478	371	368	580	516	419	3180

*

TRUSTEES PUBLIC LIBRARY (THREE YEAR TERM)(VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	185	141	119	144	254	228	154	1,225
Joan M. Dunlevy	293	342	263	237	394	326	270	2,125
Karen E. Lu	224	259	203	189	302	272	222	1,671
Janet G. Sutton	194	212	155	163	208	204	192	1,328
Others	0	2	2	3	2	2	0	11
Total	896	956	742	736	1160	1032	838	6,360

*

*

TRUSTEES PUBLIC LIBRARY (2 YEAR UNEXPIRED TERM)(VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	100	102	96	94	155	153	96	796
Mary R. MacDonald	345	374	273	273	423	359	322	2,369
Others	3	2	2	1	2	4	1	15
Total	448	478	371	368	580	516	419	3,180

*

Total Registered Voters	17,237
Total Votes	3,180
Percent	18%

A true copy attest: _____
Elizabeth A. Carey, Town Clerk

Annual Town Meeting

May 7 & 9, 2001

Tewksbury Memorial High School
320 Pleasant Street
May 7 & 9, 2001

Moderator James Coakley opened the 2001 Annual Town Meeting at 8:00 PM on May 7, 2001.

The Moderator invited Father Dwight, O.M.I., from St. William's Parish to offer the Invocation.

The Moderator introduced Russell Morin, Troop 41, Tewksbury Baptist Church, who led the Assembly in the Pledge of Allegiance to the Flag.

The Moderator called for a Moment of Silence for the Town Officials who passed away in the year 2000 and who are listed on pages 3 and 4 of the Year 2000 Annual Town Report and he included the following names of those who passed away in 2001:

Rosemary Sullivan	Wes Robert Barron	Theresa Gillette
Lorraine Whitten	George Gibson	John Hedstrom
Ruth Mores		

The Moderator informed the Assembly that the Town Meeting is divided into three (3) Sections:

Section One: The Annual Town Election, held in April.

Section Two: The Budget, budget related articles and Personnel By-Law Amendments.

Section Three: Zoning By-Law Amendments, Town By-Law Amendments and General Articles.

The Moderator designated the Visitors Section and informed the Assembly that the Town Meeting Guidelines are printed in the front cover of the Town Meeting Warrant.

Selectman Chairman, Charles Coppola, made the following announcements; the Rainbow Girls' are selling coffee and baked goods in the front lobby; St. William's Sodality will conduct a Fashion Show at the Knights of Columbus, May 8, at 7:00 PM; May 19 is Environmental Day; May 19, 9:00 AM to 2:00 PM, the Garden Club, Plant Sale, Town Common; May 22, 4:00 PM to 8:00 PM, at Burger King, the Tewksbury Memorial High School Renaissance Program, Fund Raiser; and May 28, the Memorial Day Cemetery Ceremonies at 1:00 PM at the East Street Cemetery and the Parade at 2:00 PM.

On Monday, May 7, 2001, there were 604 registered voters and 37 visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.

8:10 PM 5/7/01

The Finance Committee motioned to Adjourn the May 7, 2001, Annual Town Meeting to Wednesday, May 9, 2001, at 8:00 PM and this motion was Adopted.

10:53 PM 5/7/01

On Wednesday, May 9, 2001, the Moderator Reconvened the Annual Town Meeting at 8:00 PM

And Finance Committee Chairman, Ray Shaw, motioned to Recess the 2001 Annual Town Meeting to return and complete the May 9, 2001, Special Town Meeting and this motion was Adopted.

8:00 PM 5/9/01

The 2001 Annual Town Meeting Reconvened at 8:45 PM.

There were 387 Registered Voters and 20 Visitors in attendance.

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) member of the Housing Authority for five years; One (1) member of the Planning Board for five years; Two (2) members of the School Committee for three years; One (1) member of the Regional Voke School Committee for three years; Two (2) Library Trustees for three years and One (1) Library Trustee for an unexpired two year term.

Accomplished at the April 7, 2001 Annual Town Election.

SECTION 2

Article 2	Accept the Annual Report.	
Article 3	Elected Official Salaries.	
Article 4	Consent Calendar.	
Article 5	Budget Articles	Lottery System for each Department
Article 6	Budget Related	Transfer for the purpose to Reduce the Tax Levy
Article 7	Budget Related	Raise and appropriate for the purpose of redrawing precinct districts
Article 8	Budget Related	Raise and appropriate for the purpose of obtaining professional architectural and engineering services for the Senior Center
Article 9	Budget Related	Raise and appropriate for capital improvements
Article 10	Budget Related	Raise and appropriate for remodeling, extraordinary repairs, equipping and furnishing the John Wynn Middle School
Article 11	Budget Related	Appropriate for remodeling, extraordinary repairs, and improve handicap accessibility at the Town Hall
Article 12	Budget Related	Raise and appropriate for constructing sewers on Greenmeadow Drive
Article 13	Budget Related	Appropriate for Chapter 90 roadwork
Article 14	Budget Related	Transfer funds for Livingston Street Park Tennis/Basketball Areas
Article 15	Budget Related	Appropriate for heating, door and building repairs to the Dept. of Public Works
Article 16	Budget Related	Transfer funds for Roads Improvements
Article 17	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 18	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 19	Personnel By-Law	Amend Section III (e) Salaries and Wages

ARTICLE 2

To hear and act upon reports of the various town officers; or take any action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to accept the reports of various town officers which were printed in the 2000 Town Report.

The Finance Committee motioned to Accept the 2000 Annual Town Report and this motion was Adopted. 8:10 PM 5/7/01

ARTICLE 3

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2001.

	<u>FY01 Present</u>	<u>FY02 Requested</u>
BOARD OF HEALTH		
Chairman	450	450
Members (2)	350	350
MODERATOR		
	500	500
PLANNING BOARD		
Chairman	1,200	1,200
Members (4)	850	850
SCHOOL COMMITTEE		
Chairman	3,000	3,000
Members (4)	2,500	2,500
SELECTMEN		
Chairman	6,000	6,000
Members (4)	5,000	5,000

Executive Summary: The purpose of the article is to fix the salaries of certain elected Town officials.

Motion: The Finance Committee motioned to Adopt Article 3 as printed in the Warrant under the FY02 Requested column and this motion was Adopted.

Voted: Article 3 was Adopted per the Finance Committee's Recommendation.

8:11 PM 5/7/01

ARTICLE 4

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

(Consent Calendar)

Article 4-20	Sale of Tax Title Property	Authorization to Board of Selectmen.
Article 4-21	Lease/Purchase Agreements	Authorization of Town Manager.
Article 4-22	Cemetery Land Swap	Authorization to Board of Selectmen

None of the Consent Calendar Articles were marked for Debate.

Motion: The Finance Committee motioned to Adopt the Consent Calendar.

Voted: Article 4 was Adopted.

8:12 PM 5/7/01

ARTICLE 4-20

To see if the Town will vote to authorize the Board of Selectmen to sell, after first giving notice of the time and place in the Town and by posting such notice of sale in some convenient and public place in the Town and advertising for three successive weeks at least fourteen days before the sale property taken by the Town under the tax title procedure, provided that Board of Selectmen or whomever they authorize to hold such public auction shall reject any bid which they deem inadequate and provided that no property shall be sold for less than a minimum of 75% of fair market value. Fair market value, for the purpose of this article, is defined as the value calculated by the Board of Assessors. Fair market value is calculated by the Board of Assessors using supporting formulas and rates. Such formulas and rates, based upon standard real estate and/or assessment valuation procedures, shall be filed with the Town Clerk a minimum of fourteen days prior to the date of bidding or sale, whichever occurs first or take any related action.

Board of Selectmen
Town Manager

Executive Summary: This article is acted on annually and allows the Board of Selectmen to sell Town owned land taken for non-payment of taxes subject to a minimum fair market value.

Motion: The Finance Committee motioned to Adopt Article 4-20.

Voted: Article 4-20 was Adopted.

8:12 PM 5/7/01

ARTICLE 4-21

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements of up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

Motion: The Finance Committee motioned to Adopt Article 4-21.

Voted: Article 4-20 was Adopted.

8:12 PM 5/7/01

ARTICLE 4-22

To see if the Town will vote to authorize the Board of Selectmen to grant and convey two parcels of land, parcels two (2) and four (4), to the Commonwealth of Massachusetts and to authorize the Board of Selectmen to accept two parcels of land, parcels one (1) and three (3), from the Commonwealth of Massachusetts all as shown on a plan dated February 14, 2001, by Robert P. Morris P. L. S. and to authorize said conveyance, with all of the foregoing for no monetary consideration and on terms and conditions deemed by the Board of Selectmen, and to authorize the Board of Selectmen to petition the General Court for special legislation to accomplish the foregoing.

PARCEL 1

Beginning at a point along land now or formerly belonging to Tewksbury Cemetery Corp. thence, S 72 24' 53" W, a distance of 800 feet to a point thence, N 17 35' 07" W, a distance of 600 feet to a point thence, N 72 24' 53" E, a distance of 800 feet to a point thence, S 17' 35' 07" E a distance of 600 feet to the point of beginning, a total of 11.02 acres. The parcel is shown as Lot 62-19-3 on "Plan of Land in Tewksbury, Mass", dated February 14, 2001, by Robert P. Morris, P. L. S.

PARCEL 3

Beginning at a point along land of Patten Green Condo Assoc. thence, N 89 25' 35" W, a distance of 526.84' to a point thence, N 6 19' 25" E, a distance of 131.00' to a point thence, N 37 53' 19" E, a distance of 458.73' to a point thence, N 21 53' 19" E, a distance of 277.73' to a point thence, S 74 39' 17" E, a distance of 98.60' to a point thence, S 11 34' 32" E, a distance of 400.00' to a point thence N 81 29' 20" E, a distance of 469.22' to a point thence, N51 33' 11" E, a distance of 654.09' to the point of beginning, a total of 7.70 acres. The parcel is shown as Lot 63-43-2 on "Plan of Land in Tewksbury, Mass" dated February 14, 2001, by Robert P. Morris, P. L. S.

In return for two parcels from the Commonwealth of Massachusetts to the Town of Tewksbury, which will be conveyed to the Town for cemetery purposes, the Town of Tewksbury conveys parcels 2 and 4 to the Commonwealth of Massachusetts.

PARCEL 2

Beginning at a point along land of the Tewksbury Cemetery Corp. thence, N 51 33' 11" E, a distance of 328.25' to a point thence, S 5 10' 08" E, a distance of 164.08' to a point thence, N 81 29' 20" E, a distance of 274.89' to the point of beginning, a total of 0.64 acres. The parcel is shown as Lot 62-19-2 on "Plan of Land in Tewksbury, Mass" dated February 14, 2001, by Robert P. Morris, P. L. S.

PARCEL 4

Beginning at a point along land of the Tewksbury Cemetery Corp. thence, N 5 10' 08" W, a distance of 232.09' to a point thence, N 74 43' 17" E, a distance of 493.18' to a point thence, S 51 33' 11" W, a distance of 580.75' to the point of beginning, a total of 1.29 acres. The parcel is shown as Lot 64-43-3 on "Plan of Land in Tewksbury, Mass," dated February 14, 2001, by Robert P. Morris, P. L. S.

Board of Selectmen

Executive Summary: The purpose of this article is to allow for the expansion of the cemetery located on East Street by swapping two parcels of Town land totaling 8.99 acres for two parcels of state land totaling 11.66 acres plus correcting the existing parcel boundaries to reflect the existing land use.

Motion: The Finance Committee motioned to Adopt Article 4-22.

Voted: Article 4-22 was Adopted.

8:12 PM 5/7/01

ARTICLE 5

Budget

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2001 or take any related action.

	<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
1. Moderator					
Salaries	500	500	500	500	
Operating	100	100	100	100	
Total	600	600	600	600	600
2. Selectmen					
Salaries	30,120	28,120	28,120	28,120	
Operating	78,044	107,200	107,200	107,200	
Total	108,164	135,320	135,320	135,320	135,320
3. Town Manager					
Salaries	649,608	310,441	310,441	310,441	
Operating	4,990	4,990	4,990	4,990	
Total	654,598	315,431	315,431	315,431	315,431
4. Finance Committee					
Salaries	3,183	2,500	2,500	2,500	
Operating	1,560	1,560	1,560	1,560	
Total	4,743	4,060	4,060	4,060	4,060
5. Reserve Fund					
Operating	100,000	100,000	100,000	100,000	100,000

		<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
6.	Accounting					
	Salaries	149,191	150,685	153,564	153,564	
	Operating	7,890	10,323	9,023	9,023	
	Total	157,081	161,008	162,587	162,587	162,587
7.	Computer System					
	Salaries	105,555	111,946	117,278	117,278	
	New Employee	0	33,294	0	0	
	Operating	66,200	90,700	88,700	88,700	
	Outlay	67,000	112,000	67,000	67,000	
	Total	238,755	347,940	272,978	272,978	272,978
8.	Assessors					
	Salaries	250,070	295,140	313,830	313,830	
	Operating	26,400	28,100	27,100	27,100	
	Total	276,470	323,240	340,930	340,930	340,930
9.	Treasurer-Collector					
	Salaries	333,632	365,549	386,523	386,523	
	New Employee	11,809	0	0	0	
	Operating	214,700	201,380	201,380	201,380	
	Outlay	8,000	8,000	0	0	
	Total	568,141	574,929	587,903	587,903	587,903
10.	Town Counsel					
	Operating	95,000	100,000	100,000	100,000	100,000
11.	Pers. Relations Review Board					
	Salaries					
	(Escrow for Wage Increases)	0	720,000	163,140	460,262	
	Operating	200	200	200	200	
	Total	200	720,200	163,340	460,462	460,462
12.	Administrative Services					
	Salaries	91,326	99,598	99,598	99,598	
	New Employee	0	30,274	0	0	
	Operating	7,800	9,125	8,125	8,125	
	Outlay	1,200	1,700	1,200	1,200	
	Total	100,326	140,697	108,923	108,923	108,923
13.	Town Clerk					
	Salaries	179,340	183,501	188,031	188,031	192,640
	Operating	13,900	14,720	14,720	14,720	
	Total	193,240	198,221	202,751	202,751	207,360
14.	Election					
	Salaries	28,184	13,841	13,841	13,841	
	Operating	6,700	4,300	4,300	4,300	
	Total	34,884	18,141	18,141	18,141	18,141
15.	Board of Registrars					
	Salaries	2,650	2,850	2,850	2,850	
	Operating	2,430	2,460	2,460	2,460	
	Total	5,080	5,310	5,310	5,310	5,310

		<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
16.	Conservation Commission					
	Salaries	3,276	3,276	3,276	3,276	
	Operating	2,400	0	0	0	
	Total	5,676	3,276	3,276	3,276	3,276
17.	Planning Board					
	Salaries	147,878	158,796	158,796	158,796	
	Operating	9,500	13,500	10,700	10,700	
	Outlay	0	3,000	0	0	
	Total	157,378	175,296	169,496	169,496	169,496
18.	Board of Appeals					
	Salaries	4,120	4,000	4,000	4,000	
	New Employee	0	54,198	0	0	
	Operating	1,800	2,600	2,600	2,600	
	Total	5,920	60,798	6,600	6,600	6,600
19.	Cable Television					
	Salaries	2,500	2,500	2,500	2,500	
	Operating	10,460	10,460	10,460	10,460	
	Total	12,960	12,960	12,960	12,960	12,960
20.	Town Hall					
	Salaries	20,951	21,415	22,228	22,228	
	Operating	56,929	56,929	56,929	56,929	
	Total	77,880	78,344	79,157	79,157	79,157
21.	Aux. Buildings					
	Operating	38,512	38,512	38,512	38,512	38,512
22.	Police					
	Salaries	4,443,923	4,629,579	4,539,772	4,539,772	
	New Employee	0	27,000	0	0	
	Operating	263,391	343,267	284,267	284,267	
	Outlay	211,903	295,567	61,928	177,525	
	Total	4,919,217	5,295,413	4,885,967	5,001,564	5,001,564
23.	Auxiliary Police					
	Operating	1,820	1,826	1,826	1,826	1,826
24.	Fire					
	Salaries	3,233,330	3,522,289	3,434,454	3,396,504	
	New Employees	0	310,238	0	0	
	Operating	197,240	217,690	213,670	213,670	
	Outlay	155,028	593,111	171,111	136,611	
	Total	3,585,598	4,643,328	3,819,235	3,746,785	3,746,785
25.	Building					
	Salaries	309,853	317,537	326,182	326,182	
	Operating	10,940	11,820	11,320	11,320	
	Total	320,793	329,357	337,502	337,502	337,502
26.	Emergency Management					
	Salaries	4,140	4,258	4,258	4,258	
	Operating	14,538	15,585	0	0	
	Outlay	0	5,000	15,485	15,485	
	Total	18,678	24,843	19,743	19,743	19,743

	<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
27. Dog Officer					
Salaries	46,832	47,768	50,349	50,349	
Operating	4,000	6,000	4,900	4,900	
Total	50,832	53,768	55,249	55,249	55,249
28. Parking Clerk					
Salaries	0	2,000	2,000	2,000	
Operating	1,565	2,900	2,900	2,900	
Total	1,565	4,900	4,900	4,900	4,900
29. School					
Salaries	19,670,797	21,230,689	20,770,797	20,987,646	
Operating	6,362,613	7,323,121	6,337,872	6,337,872	
Outlay	8,000	95,225	95,225	95,225	
Total	26,041,410	28,649,035	27,203,894	27,420,743	27,420,743
30. Special School Projects					
Salaries	4,000	4,000	4,000	4,000	
Operating	200	200	200	200	
Total	4,200	4,200	4,200	4,200	4,200
31. Public Works					
Salaries	2,075,060	2,210,783	2,301,923	2,270,485	
New Employees	30,950	108,307	0	0	
Operating	1,542,758	1,868,400	1,602,900	1,602,900	
Outlay	142,488	524,152	143,802	143,802	
Total	3,791,256	4,711,642	4,048,625	4,017,187	4,017,187
32. Snow & Ice	200,005	200,006	200,006	200,006	200,006
33. Street Lighting					
Operating	138,529	146,328	146,328	146,328	146,328
34. Solid Waste					
Operating	2,345,905	2,793,618	2,593,618	2,593,618	2,593,618
35. Cemeteries					
Operating	1,600	3,000	3,000	3,000	3,000
36. Health					
Salaries	187,854	204,102	198,090	198,090	
New Employees	0	15,121	0	0	
Operating	33,700	40,250	36,550	36,550	
Outlay	0	1,100	0	0	
Total	221,554	260,573	234,640	234,640	234,640
37. Council on Elderly					
Salaries	129,468	136,831	130,572	130,692	
New Employees	0	43,393	0	0	1,294
Operating	54,793	72,933	61,133	61,133	
Outlay	751	11,200	1,200	1,200	
Total	185,012	264,357	193,025	193,025	194,319

	<u>FY 2001 Adopted</u>	<u>FY 2002 Dept Req</u>	<u>FY 2002 Manager</u>	<u>FY 2002 FINCOM</u>	<u>Town Meeting Voted</u>
38. Veterans Services					
Salaries	55,468	59,355	59,355	59,355	
Operating	80,000	80,000	80,000	80,000	
Total	135,468	139,355	139,355	139,355	139,355
39. Exceptional Children					
Salaries	21,961	25,933	25,933	25,933	
Operating	13,815	18,000	14,800	14,800	
Total	35,776	43,933	40,733	40,733	40,733
40. Patriotic Activities Committee					
Operating	36,000	41,000	37,500	37,500	37,500
41. Homecoming Committee					
Operating	15,300	15,300	15,300	15,300	15,300
42. Library					
Salaries	627,828	719,032	729,207	729,207	
New Employee	23,000	25,048	0	0	
Operating	268,250	332,000	297,500	297,500	
Outlay	0	18,000	0	0	
Total	919,078	1,094,080	1,026,707	1,026,707	1,026,707
43. Library Building Committee					
Salaries	250	250	250	250	
Operating	50	50	50	50	
Total	300	300	300	300	300
44. Recreation					
Salaries	115,487	131,952	131,952	143,114	
New Employee	0	11,162	0	0	
Operating	56,400	69,400	61,000	61,000	
Outlay	0	0	0	0	
Total	171,887	212,514	192,952	204,114	204,114
45. Unclassified					
Maturing Debt	3,359,000	3,515,240	3,591,240	3,591,240	
Interest-Maturing Debt	2,120,300	2,010,670	1,982,903	1,982,903	
Interest Temporary Loans	190,000	550,000	364,000	364,000	
Regional Vocational School	2,975,544	3,165,864	3,165,864	3,111,114	
Occupational Injury Reserve	40,000	40,000	40,000	40,000	
Unemployment Compensation	16,130	16,130	16,130	16,130	
Group Insurance	5,118,688	6,174,230	6,174,230	5,974,230	
Medicare Tax	275,000	316,000	316,000	316,000	
Fire/Liability Insurance	290,338	338,575	338,575	338,575	
Retirement	1,688,321	1,764,097	1,764,097	1,764,097	
Teacher ERI	43,322	42,322	42,322	0	
Total	16,116,643	17,933,128	17,795,361	17,498,289	17,498,289
ATM Total Budget	62,094,034	70,380,087	65,828,241	66,068,011	66,073,914

-FY01 includes \$350,947 escrow account for future employee wage increases

Executive Summary: The purpose of the Article is to fund various department budgets for FY02.

Motion: The Finance Committee motioned to Adopt Article 5, and Raise & Appropriate, with the bottom line appropriations, and correct the salary amount under item #13, Town Clerk Salary from \$192,640.00 to \$207,360.00 and Adopt Article 5 per the Finance Committee's Recommendations for Department FY02 Budgets, with the amount of \$66,072,620.00.

Voted: All Departments NOT marked for Debate were Adopted per the Finance Committee's Recommendation.

8:21 PM 5/7/01

The Moderator informed the Assembly that he would read the Department Budgets listed under Article 5 and if any voter wishing to Debate any budget to call out Debate and he would set that budget aside.

Debated Budgets:

#37 Council On Aging:

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate the amount of \$193,025.00.

Motion: Council On Aging Director, Linda Brabant, motioned to Amend Article 5, #37 Council On Aging – under new employees to read \$1,294 and delete \$0.

Voted: Mrs. Brabant's motion was Adopted.

8:26 PM 5/7/01

The Council On Aging Budget of \$194,319.00 was Adopted.

8:26 PM 5/7/01

A motion was made to Move the Question and this Motion was Adopted. 381 YES 84 NO

9:04 PM 5/7/01

#29 School

Motion: The Finance Committee motioned to Adopt the total amount of \$27,420,743.00.

Ray Shaw, as a private citizen, motioned to increase the School Department appropriation by \$500,000.00 contingent upon a Proposition 2 ½ Referendum Question.
Mr. Shaw Withdrew his motion.

Scott Consaul, School Committee Chairman, motioned to Amend the school budget total amount to \$27,648,484.00.

The Moderator Moved the Question and this motion was Adopted. 381 YES 84 NO

9:04 PM 5/7/01

Voted: The Finance Committee's motion to Adopt the total amount of \$27,420,743.00 was Adopted.

9:05 PM 5/7/01

The Moderator Reconsidered Article 5 to correct the Finance Committee's Total Budget amount to \$66,073,914.00 to include the Council On Aging, new employee amount of \$1,294.

Voted: The corrected new Total Budget amount of \$66,073,914.00 was Adopted.

9:22 PM 5/7/01

**APPROPRIATION CERTIFICATE – 2001 ANNUAL TOWN MEETING
MAY 7 & 9, 2001**

ARTICLE	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	BORROW
5. BUDGET	\$ 66,073,914.00		
6. Reduce Current Tax Levy		\$ 2,135,170.00 E & D Account	
7. Redraw Precinct Districts & Equip Added Voting Precinct	\$ 33,000.00		
8. Professional Architectural & Civil Engineering Services Senior Center			\$ 150,000.00
9. Additional Costs for Remodeling Wynn Middle School Contingent On Debt Exemption Vote			\$ 1,900,000.00
12. Costs of Constructing Sewers in the Greenmeadow Drive Area			\$ 360,000.00
14. Transfer to Article 9, May, 2000 ATM Livingston St. Park Tennis & Basketball Areas		\$ 45,000.00 From the Unused Proceeds, Art.10, 9/27/93 STM Duck Island Sewage Facility	
15. Heating, Door & Building Repairs DPW Buildings		\$ 55,000.00 Of the Unexpended Balance Art. 9, May 1999 ATM Public Buildings Roof Repair	
16. "Roads Improvement Account"		\$ 443,303.00 NESWC "Waste to Energy" Grant	

RAISE & APPROPRIATE	\$ 66,106,914.00		
TRANSFER FROM E&D		\$ 2,135,170.00	
TRANSFERS		\$ 543,303.00	
TOTAL TRANSFERS		\$ 2,678,473.00	
BORROW			\$ 2,410,000.00

**APPROPRIATION CERTIFICATE – FISCAL 2002
RECAPITULATION**

TAX LEVY (Total Raise & Appropriate)	\$ 66,106,914.00
REDUCE TAX LEVY (Art. 6 Transfer From E&D)	\$ 2,135,170.00
NET TAX LEVY	\$ 63,971,744.00

From Unused Proceeds Article 10, 9/27/93 STM	\$ 45,000.00	
From Unexpended balance Article 9 May 1999 ATM	\$	\$ 55,000.00
From NESWC "Waste to Energy" Grant	\$	\$ 443,303.00
From E&D to reduce Tax Levy	\$	\$ 2,135,170.00
TOTAL APPROPRIATION	\$	\$ 66,650,217.00

ARTICLE 6

To see if the Town will vote to transfer from the E&D account the total sum of \$2,135,170 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2000 to balance the FY02 budget.

Motion: The Finance Committee motioned to Adopt and Transfer the sum of \$2,135,170.00 for the purpose of Article 6.

Voted: Article 6 was Adopted.

9:06 PM 5/7/01

ARTICLE 7

To see if the Town will vote to raise and appropriate \$33,000.00 to redraw precinct districts to be effective by December 31, 2001, and equip the added voting precinct, as required by Massachusetts General Laws and the Constitution of Massachusetts, with a voting machine, ballot box, voting booths, handicap voting booths, telephone, tables, chairs, U. S. Flag, and signs; to notify registered voters by mail; to print new precinct map(s) description and all other costs incidental and related thereto; and to upgrade and improve the current seven (7) voting machines, or to take any other action relative thereto.

Elizabeth A. Carey
Town Clerk

Executive Summary: The law requires that precincts containing more than 4000 residents shall be redrawn every ten years, and relies on the population figures following a federal census. Precincts must be drawn so as to contain roughly an equal number of residents. This is different from the number of registered voters. There are currently seven precincts and the projected federal census population figures require the Town to add a new precinct. The current voting machines were first used at the 1994 Annual Town Election. The voting machines have been used for 23 elections at a cost of approximately \$300.00 per machine per election. The current cost to upgrade and improve each of the seven (7) voting machines, for a projected 10 year life expectancy, is approximately \$2100 per machine for a total of \$14,700.

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate \$33,000.00 for the purpose of Article 7.

Voted: Article 7 was Adopted.

9:07 PM 5/7/01

ARTICLE 8

To see if the Town will vote to raise and appropriate the total sum of \$150,000.00 to be expended by the Town Manager and a Building Committee to obtain professional architectural and civil engineering services to design plans to upgrade and expand the existing Senior Center located at 175 Chandler Street, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Council on Aging

Executive Summary: The purpose of the article is to obtain funding to develop design plans for the proposed expansion of the current Senior Center.

Motion: The Finance Committee motioned to Amend and Borrow the sum of \$150,000.00 for the purpose of Article 8.

Treasurer Warren Carey motioned to Improve Article 8.

Joel Deputat, member of the Council On Aging and Frances Senneville, a member of the Senior Center, spoke in favor of the Adoption of Article 8.

A motion was made to Move the Question and this motion was Adopted.

9:19 PM 5/7/01

The Finance Committee's Amendment was included into Treasurer Carey's Motion.

Voted: Treasurer Carey's Motion was Adopted.
Article 8 was Adopted. 123 YES -0- NO (Unanimous 2/3's Vote)

9:20 PM 5/7/01

MOTION:

That the Town hereby appropriates the sum of \$150,000 to be expended by the Town Manager and a Building Committee, such committee will consist of One Selectmen, the Town Manager, the Council On Aging Director, One Finance Committee Member, One Council On Aging Member, Friends of the Elderly Representative, and Three "At Large" Town residents to be appointed by the above six members, to obtain professional architectural and civil engineering services to design plans to upgrade and expand the existing Senior Center located at 175 Chandler Street, including the payment of all other costs incidental and related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 (21) of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor.

ARTICLE 9

To see if the Town will appropriate the sum of \$5,820,000, or some other amount, to pay costs of the following capital improvements:

- (A) \$1,070,000 to be expended by the School Department for the purchase of computer hardware and software, including related peripheral equipment and furnishings. and all other costs associated with the same and also for the development of a local area network encompassing the North Street, Trahan, Dewing, Ella Flemings and Heath Brook Schools;
- (B) \$1,900,000 to be expended by the Town Manager and the Wynn School Building Committee for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose; and
- (C) \$2,850,000 to be expended by the Town Manager and Town Hall Building Committee for costs of remodeling, reconstructing and making extraordinary repairs to the Town Hall, including costs of equipping and furnishing the Town Hall, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, including, in each case, the payment of all other costs incidental and related thereto, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto. All of these projects would be contingent upon passage of a debt exemption vote.

Town Manager

Executive Summary: The purpose of this article is the following: (A) To finance the purchase of a computer network and related equipment for the five elementary schools; (B) To finance the additional costs associated with the renovations, construction and furnishing the John W. Wynn Middle School; (C) To finance the costs of renovating the Town Hall to meet existing building, fire and handicapped accessibility codes and to provide meeting space for various Town Boards and Commissions and provide office space for offices currently housed in Town Hall and the Public Works building on Whipple Road but excluding Public Works Department staff. All of these projects would be funded by a debt exemption vote.

Motion: The Finance Committee motioned to Amend Article 9.

Treasurer Carey motioned to Improve Article 9. The Finance Committee concurred with the Treasurer's motion.

The Town Hall Building Committee motioned to Withdraw (C) and this motion was Adopted. 9:26 PM 5/7/01

The School Committee motioned to Withdraw (A) and this motion was Adopted. 9:26 PM 5/7/01

The Moderator Moved the Question and this motion was Adopted.

9:29 PM 5/7/01

Voted: Treasurer Carey's motion was Adopted.

Article 9 was Adopted. 100 1 NO (2/3's vote required = 67)

9:30 PM 5/7/01

MOTION:

That the Town hereby appropriates the sum of \$1,900,000 to be expended by the Town Manager and the Wynn School Building Committee for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John

W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, including the payment of all other costs incidental and related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44, Section 7 and 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however that any expenditure voted under this article shall be contingent upon approval of a Proposition 2 ½ debt exclusion question at a regular or special town election.

ARTICLE 10

To see if the Town will appropriate the sum of \$1,900,000 for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to finance the additional costs associated with the renovations, construction and furnishing the John W. Wynn Middle School.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 10.

Voted: Article 10 was Withdrawn.

9:30 PM 5/7/01

ARTICLE 11

To see if the town will appropriate the sum of \$600,000 for the costs to eliminate architectural barriers and improve handicapped accessibility at Town Hall including necessary remodeling, reconstructing and making extraordinary repairs to the Town Hall, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to finance the costs of eliminating architectural barriers and improve handicapped accessibility at the Town Hall as at least two of three floors are currently inaccessible to a handicapped person.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 11.
Ms. Judy Fittery motioned to Adopt and Borrow \$600,000.

Voted: Article 11 was Indefinitely Postponed.

9:34 PM 5/7/01

ARTICLE 12

To see if the Town will vote to raise and appropriate, or borrow, \$360,000 for paying the costs of constructing sewers in the Greenmeadow Drive area of Town, including the payment of all costs incidental and related thereto, and in addition thereto, to see if the Town will authorize the assessments of betterments or sewer connection fees to defray all or a portion of the costs of such improvements, or to take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to authorize the borrowing funds so that a sewer line can be constructed on Greenmeadow Drive to construct a sewer line to serve the thirty homes on the street. The property owners have agreed to pay a significant share of the sewer construction from the assessment of betterments over a term of up to 15 years so that a resident paying the betterment over 15 years would pay \$1000.00 per year.

Motion: The Finance Committee deferred to Treasurer, Warren Carey.
Treasurer Carey motioned to Adopt Article 12 and submit Article 12 as re-written and as suggested by Bond Counsel.

Voted: The Article, as re-written, was Adopted. 9:38 PM 5/7/01
Article 12 was Adopted, as re-written. 73 YES 1 NO (2/3's vote required: 50) 9:39 PM 5/7/01

Motion: That the sum of \$360,000.00 is hereby appropriated, to be expended by the Public Works Supt., for the purpose of paying the costs of constructing sewers in the Green Meadow Drive area of Town, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow the sum, at one time, or from time to time, under the pursuant to Chapter 44, Section 7(1), of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefor, and that the Selectmen and/or the Town Manager, as appropriate, shall assess betterments or sewer connection fees, as appropriate, in order to defray all or a portion of the costs of such improvements.

ARTICLE 13

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Executive Summary: Each year the state indicates the amount it will allot to cities and town for roadwork under Chapter 90. This article authorizes the town to spend these funds.

Motion: The Finance Committee motioned to Adopt Article 13.

Voted: Article 13 was Adopted. 9:39 PM 5/7/01

ARTICLE 14

To see if the Town will vote to transfer \$45,000 from the unused proceeds of the borrowing authorized under Article 10, Duck Island Sewage Facility, of the September 27, 1993 Special Town Meeting to Article 9, Livingston Street Park Tennis and Basketball Areas, of the May, 2000 Annual Town Meeting, or take any related action.

Town Manager

Executive Summary: Article 10 of the September 27, 1993 Special Town Meeting authorized the Town to raise and appropriate and/or borrow the sum of \$1,100,000 to fund an agreement between the Town of Tewksbury and the City of Lowell relative to the construction of the Duck Island Sewage Treatment and Disposal Facility. The Town raised \$225,000 through taxes and borrowed \$875,000 (to be repaid over 5 years) to fund the agreement, which included an estimated interest cost. When the funds were paid to the City of Lowell in June, 1994 the actual amount paid was \$84,856 less than the amount borrowed. These funds have remained in the above account since then. Massachusetts General Law Chapter 44 Section 20 allows a Town, with a vote of Town Meeting, to transfer funds remaining after the completion of a project to another project for which funds may be borrowed for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. \$45,000 is needed to complete the redesign and reconstruction of the Livingston Street Park tennis and basketball areas. This ten year \$100,000 borrowing was originally authorized under Article 9 of the May, 2000 Annual Town Meeting. Bids for the work were higher than anticipated and this transfer will allow the design and reconstruction (including outdoor lighting) to be completed as specified

Motion: The Finance Committee motioned to Amend and Adopt Article 14.

Voted: The Finance Committee's Amendment was Adopted.
Article 14 was Adopted, as Amended.

9:40 PM 5/7/01
9:40 PM 5/7/01

Amendment: Add after \$45,000 the words "to be expended by the Superintendent of Public Works".

ARTICLE 15

To see if the Town will vote to appropriate \$55,000 of the unexpended balance of \$234,000 bonds issued for roof repair to public buildings under Article 9 of the May, 1999 Annual Town Meeting, for the purposes of making heating, door and building repairs to Department of Public Works Buildings, including costs incidental thereto, or take any related action.

Town Manager

Executive Summary: Article 9 of the May, 2000 Annual Town Meeting authorized the Town to borrow \$234,000 (to be repaid over 20 years) to repair the roofs on various town buildings and replace windows in Town Hall. Due to ongoing design work relating to town hall renovations window replacement will not be done at the present time. That plus favorable bids on the roof work has left a balance of approximately \$100,000 in this account. Massachusetts General Law Chapter 44 Section 20 allows a Town, with a vote of Town Meeting, to transfer funds remaining after the completion of a project to another project for which funds may be borrowed for an equal or longer period of time than that for which the original loan, including temporary debt, was issued. \$55,000 will be used to replace/repair the heating system and replace garage doors at the DPW building, and add heating and lighting to the new park maintenance building.

Motion: The Finance Committee motioned to Amend and Adopt Article 15.

Voted: The Finance Committee's Amendment was Adopted.
Article 15 was Adopted, as Amended.

9:40 PM 5/7/01
9:40 PM 5/7/01

Amendment: Add after \$55,000 the words "to be expended by the Public Works Superintendent".

ARTICLE 16

To see if the Town will vote to transfer \$443,303 from the North East Solid Waste Committee (NESWC) "Waste to Energy" Grant to the "Roads Improvement Account" and said funds shall be expended by the Public Works Superintendent for the reconstruction and repaving various town streets, or take any action relative thereto.

Town Manager

Executive Summary: In March, 2001 the Town received the first of three installments from the Waste to Energy grant in the amount of \$443,303. Each of the NESWC communities was required to pay for the retrofit of the waste-to-energy facility as part of an agreement between NESWC and MRI (the operator of the facility). In anticipation of receiving the grant funds the communities paid their portion of the retrofit costs in May, 1999. The above amount represents a partial reimbursement of funds paid by the Town to cover the cost of retrofitting the waste-to-energy facility. These funds are not restricted for any specific purpose. The transfer would allow these funds to be used to begin road improvements in the Town of Tewksbury.

Motion: The Finance Committee motioned to Adopt Article 16 and Transfer the sum of \$443,303, for the purpose of the Article.

Voted: Article 16 was Adopted.

9:41 PM 5/7/01

ARTICLE 17

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries and by deleting the existing wage schedule for the Director of Planning and Conservation effective July 1, 2001, and adding the following new position and wage schedule effective July 1, 2001:

Part A

	<u>Minimum</u>	<u>Maximum</u>
Director of Community Development	66,552	86,517

And to eliminate the existing wage schedules for Auditor and Treasurer/Collector effective January 2, 2002 and adding the following new positions and wage schedules effective January 2, 2002, and adding the following new positions and wage schedules effective January 2, 2002

Part B

	<u>Minimum</u>	<u>Maximum</u>
Finance Director	66,552	86,517

Part C

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Accountant	39,690	42,070	44,595	47,271	50,105	53,112
Treasurer	39,690	42,070	44,595	47,271	50,105	53,112
Collector	39,690	42,070	44,595	47,271	50,105	53,112

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article would be to implement the recently completed Management Study. The first part of the article deletes the Planning and Conservation Director position and replaces it with the Director of Community Development position who would assume management responsibility for the Planning and Conservation, Building and Health Departments. The second part of the article eliminates the wage schedules for the Auditor and Treasurer/Collector positions and replaces them with a Finance Director who would assume management responsibility for the Accounting, Computer Services, Assessors and Treasurer/Collector Departments and adds Accountant, Treasurer, and Collector positions.

The Personnel Relations Review Board requested that the Assembly act on Article 18 before Article 17 and seeing there was no objection the Moderator allowed this request.

Motion: The Finance Committee motioned to Amend and Adopt Article 17, as Amended.
Town Manager, David Cressman motioned to Amend Article 17.
Planning Board Chairman, David Plunkett, motioned to Amend Article 17.
Board of Heath Chairman, Stephanie Wilke, motioned to Indefinitely Postpone Article 17.

The Moderator motioned to Move the Question and this motion was Adopted. 10:32 PM 5/7/01

Voted: The Finance Committee's Amendment Failed. 35 YES 89 NO 10:38 PM 5/7/01
The Town Manager's Amendment was Adopted. 10:39 PM 5/7/01
The Planning Board's Amendment Failed. 10:41 PM 5/7/01
Ms. Wilke's motion for Indefinite Postponement Failed. 10:42 PM 5/7/01
Article 17 was Adopted, as Amended, by the Town Manager. 10:42 PM 5/7/01

Amendment: Amend Part A as follows:

	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Director of Community Development	68,800	72,240	75,852
Amend Part B as follows:			
Finance Director	68,800	72,240	75,852

ARTICLE 18

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries and Wages by deleting the existing wage schedules for the following positions and by inserting the following new wage schedule to reflect the action taken with Article 11 at the October 3, 2000, special town meeting and reclassification study:

	<u>Minimum</u>	<u>Maximum</u>
Grade 1 Council on Aging Director Recreation Director	42,436	55,167
Grade 1A Asst. to Town Manager	48,895	59,432
Grade 2 Chief Assessor Public Health Director Planning & Conservation Director Administrative Services Director Building Commissioner	50,923	65,776
Grade 3 Treasurer/Collector Library Director Auditor	56,016	72,820
Grade 4 Management Information Services Director	61,057	79,374
Grade 5 Supt. of Public Works Fire Chief Police Chief	66,552	86,517

And any employee's merit increase for a fiscal year may exceed the employee's maximum wage schedule for that fiscal year but his/her base wage for the following fiscal year shall be the maximum wage for his/her salary grade. In FY03, these wage schedules shall increase by three percent while an employee's actual salary may increase from zero percent to four percent. Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to implement the wage increases adopted with Article 11 of the October 3, 2000, Special Town Meeting and the recommended wage schedules for those positions in the reclassification study.

Motion: The Finance Committee motioned for Indefinite Postponement of Article 18.
The Town Manager motioned to Adopt Article 18, as written

The Moderator motioned to Move the Question and this motion was Adopted. 10:05 PM 5/7/01

Voted: The motion for Indefinite Postponement Prevailed. 10:06 PM 5/7/01
Article 18 was Indefinitely Postponed.

ARTICLE 19

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages as follows:

Delete:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Children's Librarian	30,274	31,787	33,377	35,048	36,799	38,638
Reference Librarian	30,274	31,787	33,377	35,048	36,799	38,638
Young Adults/Reference Librarian	30,274	31,787	33,377	35,048	36,799	38,638
Technical Services Librarian	30,274	31,787	33,377	35,048	36,799	38,638

Add:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Professional Librarian	33,294	35,292	37,412	39,655	42,035	44,557

Or take any other action relative thereto.

Board of Library Trustees

Executive Summary: These professional librarians' positions have similar job descriptions and comparable duties and responsibilities, requiring a Master's Degree in Library Science from a graduate school accredited by the American Library Association. All are paid according to the same salary scale. The proposed salary scale is comparable to that being offered for professional librarians' positions in that area. In the current job market, the salary upgrade is necessary to attract and to keep qualified librarians.

Motion: The Finance Committee motioned to Amend and Adopt Article 19.
Library Trustee Chairman, Kevin Comtois concurred.

Voted: The Finance Committee's Amendment was Adopted. 10:43 PM 5/7/01
Article 19 was Adopted, as Amended. 99 YES 15 NO (Required Secret Ballot) 10:53 PM 5/7/01

Amendment: Replace "Professional Librarian" wage scale as follows:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
34,058	36,031	38,129	40,350	42,676	45,148

(Note: The revised wage scale is comparative to "Executive Secretary".)

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 4-20	Adopted	8:12 PM 5/7/01
ARTICLE 4-21	Adopted	8:12 PM 5/7/01
ARTICLE 4-22	Adopted	8:12 PM 5/7/01

Finance Committee Chairman, Ray Shaw, motioned to Recess the 2001 Annual Town Meeting until Wednesday, May 9, at 8:00 PM.

The 2001 Annual Town Meeting Reconvened at 8:00 PM on Wednesday, May 9 and Recessed to complete the May 9, 2001, Special Town Meeting.

The 2001 Annual town Meeting Reconvened at 8:45 PM on May 9, 2001.

SECTION 3 (Lottery System)

Article 23	Zoning By-Law	Section 1.5.2 Board of Appeals Three member board ,change to five member board. Two associate members, change to one or more associate members.
Article 24	Zoning By-Law	Planning Board – Appendix C, Article 2 Organization, Section 1 – Officers Add associate member
Article 25	Zoning By-Law	Growth Management By-Law
Article 26	Town By-Law	Wetland Protection By-Law Section 18.04.30 Jurisdiction, Paragraph (6).
Article 27	Town By-Law	Delete section 3.04.090 Town Clerk Fee Schedule.
Article 28	General Article	Accept Mitchell G. Drive and Sciarappa Way as town streets.

ARTICLE 23

To see if the Town will vote to amend the Zoning By Laws Section 1.5.2 Board of Appeals -- by deleting the following "There shall be a Board of Appeals of three members appointed by the Board of Selectmen. The Selectmen may also appoint two associate members of the Board of Appeals" and by inserting in its place "There shall be a Board of Appeals of five members appointed by the Selectmen. The Selectmen may also appoint one or more associate members of the Board of Appeals." Or take any other action relative thereto.

Wilfred Lambert and Others

Executive Summary: The intent of this Article is to restore the current three member Board of Appeals to a five member Board. By doing so the Board of Appeals will become similar in nature to other Town Boards and help facilitate fair and equitable decisions.

Motion: The Finance Committee motioned to Adopt Article 23.
Wil Lambert concurred.
Jay Kelley motioned to Indefinitely Postpone Article 23.
The Board of Selectmen supported the Indefinite Postponement motion.

The Moderator motioned to Move the Question and this motion was Adopted. 11:14 PM 5/9/01

Voted: The motion for Indefinite Postponement Prevailed. 11:15 PM 5/9/01
Article 23 was Indefinitely Postponed.

ARTICLE 24

To see if the Town will vote to amend the Zoning By Laws Planning Board – Appendix C, Article 2 Organization, Section 1 – Officers by deleting the following "When the Planning Board acts as a special Permit Granting authority, the SPGA shall consist of the five (5) Planning Board members and officers of the Planning Board shall fill the same positions with the SPGA as they occupy as Planning Board members" and by inserting in its place "When the planning Board acts as a special Permit Granting authority, the SPGA shall consist of the five (5) Planning Board members and one (1) associate member appointed by the Planning Board and the officers of the Planning Board shall fill the same positions with the SPGA as they occupy as Planning Board members. In the event of an absence of a regular Planning Board member, the associate member shall take that member's seat." Or take any other action relative thereto.

Wilfred Lambert and Others

Executive Summary: The intent of this Article is to change the current five member Planning Board to a five member Board with an associate member appointed by the Planning Board, subject to legislative approval. By doing so more expeditious proceedings would result and continuances due to absences of Board members would decrease.

Motion: Wil Lambert motioned to Withdraw Article 24.

Voted: Article 24 was Withdrawn. 10:55 PM 5/9/01

ARTICLE 25

To see if the Town will vote to enact a Growth Management Bylaw to add to the Zoning Bylaws of the Town of Tewksbury.

I. INTENT AND PURPOSE

- A. To promote the health, safety, convenience, morals, and quality of life of the inhabitants of the Town of Tewksbury, in accordance with Chapter 40A of the General Laws of the Commonwealth of Massachusetts.
- B. To provide the town with time to plan for changes in the Planning Department personnel structure and the adoption of new Zoning Bylaws.

- C. To provide the town with time to plan and develop a **Comprehensive Master Plan**.
 - 1) To ensure that growth occurs in an orderly and planned manner at a rate that can be supported by town services, to be known as the Planned Annual Growth Rate.
 - 2) To allow the town time to study and plan for an adequate and acceptable water source.
 - 3) To allow the town time to study and plan for present and future sewerage disposal needs.
 - 4) To allow time for the town to study and plan for future growth in our school system.
 - 5) To plan for all types of Commercial and Industrial use development.
 - 6) To plan for all types of Residential Dwelling Units as defined in Section II G below; as well as commercial, heavy industrial, limited business, transitional and institutional units, such as Mobile Home, Truck Stop, Bed and Breakfast, Boarding House, and Assisted Living or Nursing Home units. This plan would relate the timing of such developments to the Town's ability to provide adequate public safety, schools, roads, municipal infrastructure and human services at the level of quality which citizens expect, AND within the town's ability to pay under the financial limitations of Proposition 2 ½.
 - 7) Adoption of this Bylaw simultaneously signifies approval to develop a Comprehensive Master Plan and directs the Board of Selectmen to begin implementing the means to this end by whatever methods they agree is most effective.

II. APPLICABILITY AND DEFINITIONS

- A. No building permits shall be issued for a Residential Dwelling Unit, Major Commercial Project, or Commercial Project, as described below, for 90 days after the adoption of this bylaw at Town Meeting, unless exempted by Section VI herein.
- B. After the 90-day period, through December 31, 2001, building permits will be issued in conformance to the Planned Annual Growth Rate, prorated.
- C. The provisions of this bylaw shall expire on December 31, 2002, however, by a vote of Town Meeting before said date, the provisions of this bylaw may be extended in order to continue and promote orderly growth. In the event such action is taken by Town Meeting prior to December 31, 2002, these provisions shall not be construed to have lapsed on such date.
- D. A 'Development' shall mean a single parcel or set of parcels of land held in common ownership, regardless of form, for which, at any time on or after the date of the adoption of this bylaw, one or more building permits will be sought.
- E. A 'Development Schedule' shall mean a schedule authorized by the Planning Board in accordance with Section IV below, which outlines the maximum building permit issuance per development.
- F. 'Developer' shall mean any individual who, either, as an individual, a beneficial owner of a real estate trust, a partner in a partnership, an officer or owner of a corporation, or a legal representative of any of the above, requests one or more building permits.
- G. 'Residential Dwelling Unit' shall mean any one unit that is considered a dwelling for the purposes of this bylaw, including, but not limited to; a single family home, a condominium, an apartment, a mobile home, a boarding house, an assisted living unit. This definition will include, but not be limited to, dwellings in zoning districts R40, R80, MFD, MFD/55, CDD, COM, and IH.
- H. 'Major Commercial Project' shall mean any nonresidential, hotel/motel/inn, or hospital Development proposed for construction which has any of the following attributes:
 - 1) Total area of all structures greater than or equal to 10,000 square feet
 - 2) Addition of a total of 5,000 or more square feet to any existing structure(s), or adding square footage that would cause the total area of existing structures to exceed 10,000 square feet
 - 3) 250 or more vehicle trips per day as calculated using the Institute of Traffic Engineers' Trip Generation Manual or, another method acceptable to the Planning Board.
- I. 'Commercial Project' shall mean any nonresidential, hotel/motel/inn, or hospital Development that is not classified as a Major Commercial Project.

III. PLANNED ANNUAL GROWTH RATE

- A. The Residential Growth Rate shall be based on a target growth rate of 50 Residential Dwelling Units per calendar year, which shall include lots protected under the provisions of the Massachusetts General Laws Chapter 40A Section 6.
- B. The Commercial and Industrial Growth Rate shall apply to Major Commercial Projects and Commercial Projects. The number of building permits issued shall be based on an allowance of 3 per calendar year. In the case of multi-building/multi-phased Developments, each building that meets the definition of a Major Commercial Project or Commercial Project shall count as one permit and the subsequent buildings will have to apply for the next available permits.
- C. Building permits issued, but subsequently abandoned under the provisions of the State Building Code, shall not be counted in computing the Planned Annual Growth Rate and shall be counted as available building permits.

IV. DEVELOPMENT SCHEDULING

- A. This Section shall apply to the types of Development which would result in the creation of new Residential Dwelling Units as described above in Section I C (6), unless exempted by Section VI below.
- B. In addition to the types of Development described above, in Section IV (A), the Planning Board is authorized, upon request from the Developer, to approve a Development Schedule for any unit, specifying the month and year in which such Development shall be eligible for a building permit.
- C. Residential Dwelling Units shall be considered as part of a single Development for the purposes of Development Scheduling if located, either on a single parcel, or, on a set of contiguous parcels of land held by the Developer in common ownership, regardless of form.
- D. Where consistent with the Residential Growth Rate, building permits for the construction of new units shall be authorized only in accordance with the following table during the time frame of the Planned Annual Growth Rate:

<u>Total Number of New Units in Development</u>	<u>Maximum Building Permits for New Units</u>
1-7	All
6	
12	
20	
46 and over	30 + 10% of total

- E. Notwithstanding that a Development Schedule has been approved, the Planning Board shall not be required to authorize the issuance of the stated maximum number of building permits if doing so would result in exceeding the Planned Annual Growth Rate.

V. PROCEDURES FOR DEVELOPMENT SCHEDULES

- A. No building permits shall be issued for new units until the Development Schedule has been approved and filed with the Planning Board.
- B. Upon transfer of any lot or unit in the types of Development subject to Development Scheduling, the deed shall reference said schedule and the new owner shall comply with such in accordance to this bylaw.
- C. In order to be equitable to all Developers, no more than 20% of the total available building permits under Section III above will be issued to any one Developer.

VI. EXEMPTIONS:

The following applications for a building permit are specifically exempt from the Planned Annual Growth Rate and Development Scheduling provisions of this Bylaw.

- A. An application for a building permit for the enlargement, including an in-law apartment as described 'in the zoning bylaw, restoration, or reconstruction of a Residential Dwelling Unit in existence as of the effective date of this by-law.
- B. An application for a building permit for the restoration reconstruction, or addition of less than 5,000 square feet to an existing commercial or industrial use Development, provided that after such restoration, reconstruction, or addition, the resultant Development does not have any of the attributes of a Major Commercial Project.
- C. Any municipal or church use that cannot be described as a Residential Dwelling Unit.
- D. Residential Dwelling Units for low and/or moderate income families or individuals, where all of the following conditions are met:
 - 1) Occupancy of the units is restricted to households qualifying under the Local Initiative Program as administered by the Executive Office of Communities and Development.
 - 2) The affordable units are subject to a properly executed and recorded deed restriction, running with the land, which shall limit each succeeding resale price to an increase of 10%, ten percent, plus any increase in the consumer price index, plus the cost of any improvements certified by the Building Inspector.
 - 3) One Residential Dwelling Unit per each affordable unit shall be exempt.
- E. Building permits for Residential Dwelling Units, Major Commercial Projects, and Commercial Projects applied for, but not received prior to the adoption of this bylaw at Town Meeting, shall be exempt from this bylaw. The number of permits issued for these applications will be counted toward the Planned Annual Growth Rate, thus reducing the number of available permits for the time periods described above in Sections II A and II B.

Issuance of these building permits shall be relative to the time and date of their application, where the applications with the earlier time and dates receive permits before later applications.

- F. Building permits for Residential Dwelling Units, Major Commercial Projects, and Commercial Projects applied for after Town Meeting, but before the Attorney General's approval of this bylaw, shall follow the Planned Annual Growth Rate and Development Scheduling of this bylaw. Due to the timeframe of the Attorney General's decision, it

is considered for the betterment of the Town of Tewksbury to hold true to the wishes of the voters of the Town of Tewksbury until such decision is given by the Attorney General.

Issuance of these building permits shall be relative to the time and date of their application, where the applications with the earlier time and dates receive permits before later applications.

VII. SEPARABILITY

The Provisions of this bylaw are hereby declared separable and, if any provision shall be held invalid or unconstitutional, it shall not be construed to affect the validity or constitutionality of any of the remaining provisions of this bylaw.

Susan Duffy and Others

Executive Summary: This Growth Management Bylaw will allow our Town of Tewksbury to "take a breath" from the rampant development that has placed great stress on our Town's ability to provide basic services. Our roads are clogged, our schools are overcrowded, we're forced to purchase water from other towns, we may never complete our sewer system, and we've not protected or conserved our open space and wetland areas. This bylaw will limit construction over the next two years, and will require our Town to develop a Comprehensive Master Plan that will address these issues, which we all face.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 25.
The Planning Board and Board of Selectmen concurred.
Ms. Susan Duffy Motioned to amend and Adopt, as Amended.

A motion was made to Move the Question and this motion was Adopted.

10:44 PM 5/9/01

Voted: Ms. Duffy's Amendment was Adopted.

10:45 PM 5/9/01

The motion for Indefinite Postponement Failed. 132 YES 193 NO

10:50 PM 5/9/01

The motion to Adopt Article 25, as Amended Failed.

192 YES 134 NO (2/3's vote required: 218)

10:56 PM 5/9/01

Article 25 Failed.

ARTICLE 26

To see if the town will vote to amend the Wetland Protection Bylaw, Section 18.04.30 Jurisdiction, Paragraph (6) from: (6) Buffer strip is where an activity is proposed within the buffer zone, the Commission shall require that a minimum continuous 10 foot wide buffer strip of undisturbed, natural vegetation be maintained between the proposed activity and the resource area(s). To read as follows: (6) Buffer Strip Where an activity is proposed within the buffer zone, the Commission shall require the applicant to maintain a minimum continuous 25-foot wide buffer strip of undisturbed, natural vegetation between the proposed activity and the resource area(s). Where slopes exceed 25%, the Commission should expect the applicant to provide a buffer strip significantly greater than 25 feet. The Commission shall also require that the applicant site any proposed structure at least 50 feet from the resource area(s), providing for a further 25-foot "buffer strip" setback between the buffer strip and the structure. When partial encroachment into this 25-foot "buffer strip" setback is unavoidable, the applicant may mitigate this encroachment by increasing the size of the buffer strip area by an amount equal to or greater than the area of the encroachment, using the following guidelines: 1) The encroachment should not exceed 10% of the total area of the "buffer strip" setback for the lot; and 2) The encroachment should not exceed one quarter of the recommended width of the total setback from the resource area. It is the applicant's burden to demonstrate to the Commission's satisfaction that realistic future use of the site is not likely to result in intrusion into, or alteration of, the buffer strip. The Commission may require the applicant to submit a use plan and narrative as part of that demonstration. At the Commission's request, the applicant shall demonstrate to the Commission's satisfaction that work or activities proposed at the edge of the buffer strip are necessary and that reasonable alternatives, including reducing the scale and scope of the project or adjusting other setbacks, do not exist.

Keith Rauseo and Others

Executive Summary: This amendment to the Wetlands Protection Bylaw increases from 10 to 25 feet the minimum undisturbed distance that must exist between any construction activity and a wetland area. It also requires a minimum distance of 50 feet between any building and a wetland area. It also requires a minimum distance of 50 feet between any building and a wetland area, while allowing regulated encroachment into this 50-foot area when unavoidable. The amended bylaw will provide much better protection to our wetlands areas than the current bylaw. Moving parking, walkways, and buildings further away from wetlands will reduce the amount of trash, dust, salt, lawn waste, and drainage runoff that enters and contaminates those areas.

Motion: The Conservation Commission had no recommendation.
The Board of Selectmen motioned to Adopt Article 26, as Amended.
Mr. Keith Rauseo motioned to Amend Article 26.
Mr. Armando DeCarolis motioned for Indefinite Postpone.

The Moderator Moved the Question and this motion was Adopted.

9:22 PM 5/9/01

Voted: Mr. Rauseo's Amendment was Adopted.
The motion for Indefinite Postponement Failed.
Article 25 was Adopted, as Amended.

9:25 PM 5/9/01

9:26 PM 5/9/01

9:26 PM 5/9/01

ARTICLE 28

To see if the Town will vote to amend the town by-laws by deleting the entire section 3.04.090, Town Clerk fee schedule and as provided by Massachusetts General Law, Chapter 40, Section 22F, the fee schedule shall be posted in a conspicuous place in the Town Clerk's Office, or take any other action relative thereto.

Elizabeth A Carey
Town Clerk

Executive Summary: At the 2000 Annual Town Meeting, Article 4-26, the Town accepted the provisions of Massachusetts General Laws, Chapter 40, Section 22F, which allows certain municipal boards to fix reasonable fees for services and licenses, thereby superseding fees set by statute, and making the town by-laws, section 3.04.090 redundant and costly when printing the extra 5 pages of the updated section of the town by-laws.

Motion: The Finance Committee motioned to Adopt Article 28.
Article 28 was Adopted.

9:30 PM 5/9/01

ARTICLE 29

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

Certain parcels of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Mitchell G. Drive" and "Sciarappa Way" on a plan entitled

**LEGAL DESCRIPTION
MITCHELL G. DRIVE AND SCIARAPPA WAY
ROAD ACCEPTANCE DEED**

Two Roads situated in Tewksbury, Middlesex County, Massachusetts shown on a plan entitled Martel Estates, Street Acceptance Plan, Mitchell G. Drive and Scarappa Way, dated August 1, 2000 by Cuoco & Cormier Engineering Assoc., Inc.

Mitchell G. Drive, description is as follows:

Beginning at a stone bound at the intersection of Starr Ave. And Mitchell G. Drive at the northeast corner of lot no. 73. Westerly by the south sideline of Mitchell G. Drive along a curve to the left with a radius of 30 feet and a length of 61.64, thence; Westerly by the south sideline of Mitchell G. Drive S43° 37' 30"W, a distance of 166.67 feet, to a stone bound, thence; Westerly by the south sideline of Mitchell G. Drive along a curve to the right with a radius of 175 feet and a length of 123.12 feet, thence; Westerly by the south sideline of Mitchell G. Drive S83° 56' 10"W, a distance of 240.35 feet, to a stone bound, thence; Westerly by the south sideline of Mitchell G. Drive along a curve to the left with a radius of 125 feet and a length of 172.88 feet, thence; Southerly by the east sideline of Mitchell G. Drive S04° 41' 39"W, a distance of 248.95 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the right with a radius of 175 feet and a

length of 29.46 feet, thence; Southerly by the east sideline of Mitchell G. Drive S14° 20' 24"W, a distance of 156.34 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the left with a radius of 130 feet and a length of 43.11 feet, thence; Southerly by the east sideline of Mitchell G. Drive S04° 39' 36"E, a distance of 99.99 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the right with a radius of 320 feet and a length of 156.40 feet, thence; Southerly by the east sideline of Mitchell G. Drive S23° 20' 24"W, a distance of 100.59 feet, to a stone bound, thence; Southerly by the east sideline of Mitchell G. Drive along a curve to the left with a radius of 300 feet and a length of 164.44 feet, thence; Southerly by the east sideline of Mitchell G. Drive S08° 03' 54"E, a distance of 381.40 feet, to a stone bound, thence; Southerly and westerly by the east and south sideline of Mitchell G. Drive along a curve to the right with a radius of 275 feet and a length of 470.69 feet, thence; Westerly by the south sideline of Mitchell G. Drive S90° 00' 00"W, a distance of 502.23 feet, to a stone bound, thence; Westerly and northerly by the south and west sideline of Mitchell G. Drive along a curve to the right with a radius of 275 feet and a length of 515.44, thence; Northerly by the west sideline of Mitchell G. Drive N17° 23' 31"E, a distance of 303.50 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 325 feet and a length of 100.06, thence; Northerly by the west sideline of Mitchell G. Drive N35° 01' 57"E, a distance of 220.92 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the left with a radius of 25 feet and a length of 39.27, thence; Northerly, easterly and southerly by the west, north and east sideline of Mitchell G. Drive along a curve to the right with a radius of 75 feet and a length of 353.43, thence; Southerly by the east sideline of Mitchell G. Drive S35° 01' 57"W, a distance of 229.67 feet, to a stone bound, at the northeasterly beginning of Sciarappa Way thence; Continuing from a stone bound at the northwesterly corner of lot 66 at the Intersection of Mitchell G. Drive and Sciarappa Way, Southerly by the east sideline of Mitchell G. Drive along a curve to the left with a radius of 275 feet and a length of 74.93, thence; Southerly by the east sideline of Mitchell G. Drive S17° 23' 31"W, a distance of 303.50 feet, to a stone bound, thence; Southerly and easterly by the east and north sideline of Mitchell G. Drive along a curve to the left with a radius of 225 feet and a length of 421.73, thence; Easterly by the north sideline of Mitchell G. Drive N90° 00' 00"E, a distance of 502.23 feet, to a stone bound, thence; Easterly and northerly by the north and west sideline of Mitchell G. Drive along a curve to the left with a radius of 225 feet and a length of 385.10, to a rail road spike, thence; Northerly by the west sideline of Mitchell G. Drive N08° 03' 54"W, a distance of 242.60 feet, to a stone bound at the intersection of Mitchell G. Drive and Sciarappa Way, thence; Continuing from a stone bound at the southeast corner of lot 13, Northerly by the west sideline of Mitchell G. Drive N08° 03' 54"W, a distance of 38.78 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 350 feet and a length of 191.84, thence; Northerly by the west sideline of Mitchell G. Drive N23° 20' 24"E, a distance of 100.59 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the left with a radius of 270 feet and a length of 131.95, thence; Northerly by the west sideline of Mitchell G. Drive N04° 39' 36"W, a distance of 100.00 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 180 feet and a length of 59.69, thence; Northerly by the west sideline of Mitchell G. Drive N14° 20' 24"E, a distance of 156.34 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the left with a radius of 125 feet and a length of 21.04, thence; Northerly by the west sideline of Mitchell G. Drive N04° 41' 39"E, a distance of 248.95 feet, to a stone bound, thence; Northerly by the west sideline of Mitchell G. Drive along a curve to the right with a radius of 175 feet and a length of 242.03, thence; Easterly by the north sideline of Mitchell G. Drive N83° 56' 10"E, a distance of 240.35 feet, to a stone bound, thence; Easterly by the north sideline of Mitchell G. Drive along a curve to the left with a radius of 125 feet and a length of 87.95, thence; Easterly by the north sideline of Mitchell G. Drive N43° 37' 30"E, a distance of 223.72 feet, to a stone bound, thence; Easterly by the north sideline of Mitchell G. Drive along a curve to the left with a radius of 30 feet and a length of 34.65, being the intersection of Starr Ave, thence; Southerly by the west sideline of Starr Ave along a curve to the right with a radius of 330 feet and a length of 22.47 feet, thence; Southerly by the west sideline of Starr Ave S18° 38' 41"E, a distance of 103.50 feet, to a stone bound, being the point of beginning.

Sciarappa Way, description is as follows: Beginning at a stone bound at the northeast corner of lot 54, and the intersection of Mitchell G. Drive and Sciarappa Way, thence; Westerly by the south sideline of Sciarappa Way along a curve to the left with a radius of 25 feet and a length of 38.78, thence; Westerly by the south sideline of Sciarappa Way S83° 03' 39"W, a distance of 343.98 feet, to a stone bound, thence; Westerly by the south sideline of Sciarappa Way along a curve to the right with a radius of 225 feet and a length of 154.44, thence; Westerly by the south sideline of Sciarappa Way N57° 36' 37"W, a distance of 274.58 feet, to a stone bound, thence; Westerly and southerly by the south and east sideline of Sciarappa Way along a curve to the left with a radius of 25 feet and a length of 39.00, to the intersection of Mitchell G. Drive, thence; Continuing from a stone bound at the southwest corner of lot 17, Westerly by the north sideline of Sciarappa Way along a curve to the left with a radius of 25 feet and a length of 40.42 feet, thence; Easterly by the north sideline of Sciarappa Way S57° 36' 17"E, a distance of 271.73 feet, to a stone bound, thence; Easterly by the north sideline of Sciarappa Way along a curve to the left with a radius of 175 feet and a length of 120.14 feet, thence; Easterly by the north sideline of Sciarappa Way N83° 03' 39"E, a distance of 342.05 feet, to a stone bound, at the intersection of Mitchell G. drive thence; Easterly by the north sideline of Mitchell G. Drive along a curve to the left with a radius of 25 feet and a length of 39.76 feet. Copy of plan on file in the Office of the Town Clerk, Town Hall.

Board of Selectmen
Town Manager

Executive Summary: The purpose of this article is to accept Mitchell G. Drive and Sciarappa Way as town streets.

Motion: The Finance Committee motioned to Adopt Article 29.

Voted: Article 29 was Adopted.

10:56 PM 5/9/01

The Finance Committee motioned to Adjourn the 2001 Annual Town Meeting, sine die, and this motion was Adopted.

11:15 PM 5/9/01

RESPECTFULLY SUBMITTED;

ELIZABETH A. CAREY, CMMC,CMC
TOWN CLERK

Special Town Meeting

May 9, 2001

Tewksbury Memorial High School
320 Pleasant Street
May 9, 2001

Moderator James Coakley opened the May 9, 2001, Special Town Meeting at 7:00 P.M.

There were 387 Registered Voters and 20 Visitors in attendance.

Selectman Chairman, Charles Coppola, announced that the Rainbow Girls were selling coffee and baked goods in the front foyer; May 19th is Environmental Day; May 19th, Garden Club Plant Sale, Town Common; May 22, TMHS Renaissance Program Fund Raiser, 4:00 P.M. to 8:00 P.M. at Burger King; May 28, Memorial Day Cemetery Ceremonies at 1:00 P.M. and the Memorial Day Parade at 2:00 P.M.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.

7:03 PM 5/9/01

Finance Committee Chairman, Ray Shaw, motioned to Recess the May 9, 2001, Special Town Meeting and Open the 2001 Annual Town Meeting then Recess the 2001 Annual Town Meeting and return to the business of the May 9, 2001 Special Town Meeting and this motion was Adopted at

7:59 PM 5/9/01

The May 9, 2001 Special Town Meeting Reconvened at 8:00 PM.

ARTICLE 1

To see if the Town will vote to transfer the following sums or take any action relative thereto:

<u>FROM</u>	<u>TO</u>
\$ 7,879 Cable TV-Operating (Professional Services)	\$ 7,879 School Dept. – Salaries
\$ 4,226 DPW-Salaries	\$ 4,226 DPW- New Position Salary
\$ 20,000 Fire – Operating (Repairs & Maintenance)	\$ 20,000 Fire Salaries – Regular
\$ 9,500 Treasurer-Operating (Professional Services)	\$ 15,430 Treasurer-Salaries (Longevity)
\$ 24,450 Building-Salaries	\$ 4,941 Selectmen-Operating (Professional Services)
\$ 14,000 Unemployment Compensation	\$ 10,000 Selectmen-Operating (Legal Services)
\$ 43,903 Unclassified (County Retirement)	\$ 1,073 Town Manager Salaries – Regular
\$ 745 Town Clerk – Operating	\$ 1,006 Admin. Services Salaries – Regular
\$ 300 Registrars – Operating	\$ 10,000 Town Counsel-Operating
\$ 68,673 Salary Escrow	\$ 6,100 Planning Salaries - Regular
\$ 25,000 Treasurer Operating (Professional Services)	\$ 1,500 Administrative Services Operating (Advertising)
\$ 8,000 Treasurer Capital Outlay	\$ 495 Town Hall Annex (Electric Rebate)
\$ 10,000 DPW-Operating (Chemicals)	\$ 39,294 Police Salaries (Overtime) (\$5,229 Space, \$34,065 Flood)
\$ 9,950 DPW-Capital Outlay	\$ 4,115 Police Operating (Energy Utilities)
\$ 16,000 Library Salaries	\$ 1,700 Dog Officer Salaries

FROM

\$ 8,000 Assessor (Professional Services)
 \$ 16,000 Occupational Injury Reserve
 \$ 2,964 Council on Aging Salaries
 \$ 67,000 Overlay Surplus

\$ 356,590

Town Manager

TO

\$ 500 Dog Officer Operating (Energy Utilities)
 \$ 10,000 Liability Insurance
 \$ 6,000 Veterans Operating (Veterans Aid)
 \$ 16,230 DPW Salaries-Regular (Longevity)
 \$ 5,278 Assessor Salaries- (Regular Longevity)
 \$ 27,253 Fire Overtime (\$19,152 Temp, \$8,101 Flood)
 \$ 4,591 Board of Appeals - Operating (Professional Services)
 \$ 8,540 Elections – Salaries (Regular & OT)
 \$ 962 Election Operating (Professional Services)
 \$ 46,457 DPW - Salaries (Overtime \$19,950, Flood \$26,507)
 \$ 2,820 Emergency Management (Transportation)
 \$ 100,200 DPW - Operating (Flood Damage Repair)

\$ 356,590

Executive Summary: This article is the regular Special Town Meeting Article whereby the Town transfers funds from accounts with a projected surplus to accounts with projected deficits.

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$356,590 and Adopt Article 1, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
 Article 1 was Adopted, as Amended.

7:12 PM 5/9/01
 7:12 PM 5/9/01

(Note: The Finance Committee's Amendment is incorporated within the above text.)

ARTICLE 2

To see if the Town will vote to raise and appropriate or transfer the sum of \$2,770.68 to pay outstanding bills of previous years or take related action:

Police Department Operating	Pamet Systems	\$ 840.00
	Bell Atlantic	\$ 137.78
Town Hall Operating	National Telecom Systems, Inc.	\$ 989.00
School Department Operating	Lowell Association for the Blind	\$ 767.12
Occupational Operating	Alternative Care Providers, Inc.	\$ 36.78
Veterans Aid Operating	Home Health Visiting Nurse Association	\$ 96.00

Town Manager

Executive Summary: According to law, bills that are late or lacked available funds from prior fiscal years must be submitted and approved by a Town Meeting.

Motion: The Finance Committee motioned to Adopt Article 2 and Raise and Appropriate the sum of \$2,770.68 for the purpose of the Article.

Voted: Article 2 was Adopted per the Finance Committee's motion. 50 YES 1 NO
(School Dept. Operating for \$767.12 required a 9/10's vote. 9/10's vote = 46)
(NOTE: Unpaid bills in Article 2 Total \$2,866.68)

7:09 PM 5/9/01

ARTICLE 3

To see if the Town will vote to appropriate the sum of \$2,924,000 from available funds (Proceeds from Sale of Real Estate) to offset the payment of short-term debt held by the Town relating to the Water Treatment Plant Expansion.

Town Manager

Executive Summary: In April, 2001 the town received \$2,924,000 from the sale of the Court Street land as authorized at the 1997 Annual Town Meeting. The article stated that the "proceeds from the sale of this property shall be deposited into an account to offset the cost of the expansion of the water treatment plant". The expansion began in 1998 and funds were borrowed short-term in May, 2000 to cover cash flow until the sale of the land was finalized. This article will allow the Town to use the proceeds to repay the short-term debt.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 3.

Voted: Article 3 was Withdrawn.

7:09 PM 5/9/01

ARTICLE 4

To see if the Town will vote to appropriate from available funds (Proceeds from Sale of Real Estate) the sum of \$205,000 to be used to make improvements to Tewksbury Memorial High School to provide for alternative housing for the 8th grade students during the renovation of the John W. Wynn Middle School and for the replacement of the D corridor lockers at the Tewksbury Memorial High School.

School Committee

Executive Summary: The purpose of this article is to make improvements to the Tewksbury Memorial High School to provide alternative housing for the 8th grade students during the renovation of the John W. Wynn Middle School. The D corridor lockers also need to be replaced to provide lockers for these 8th grade students. The funding source for the above article is the sale of the Foster School, which occurred in October, 2000. The transfer of these funds are in keeping with the intent of the article adopted at the 1999 Annual Town Meeting authorizing the sale of the Foster School. Massachusetts General Law Chapter 44 Section 63 specifies that appropriations from funds received from the sale of Town owned land must be approved by Town Meeting after the funds are received.

Motion: The Finance Committee motioned to Adopt Article 4 and Transfer the sum of \$205,000 for the purpose of the Article.

Voted: Article 4 was Adopted, per the Finance Committee's Recommendation.

7:10 PM 5/9/01

ARTICLE 5

To see if the Town will vote to appropriate the sum of \$201,600 to be used to refund a portion of the purchase price of the Foster School for hazardous materials removal in accordance with the purchase and sale agreement or take any action relative thereto.

Town Manager

Executive Summary: The purpose of this article is the return of \$201,600 to the purchaser of the Foster School is for hazardous materials removal. The original purchase and sale agreement specified that the purchase price of the Foster School was to be reduced by the cost of the hazardous material removal.

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$201,600 for the purpose of the Article and Adopt Article 5, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:10 PM 5/9/01
Article 5 was Adopted, as Amended. 7:10 PM 5/9/01

Amendment: Insert "provided the Court Judgment against the Town of Tewksbury is satisfied" after the words "purchase and sale agreement".

ARTICLE 6

To see if the Town will vote to transfer \$59,902.65 of insurance proceeds received by the Town in September, 2000 and recorded in a special revenue account, to the Police Department Capital Outlay account or take action relative thereto.

Town Manager

Executive Summary: Insurance funds were received by the Town to cover a fire that destroyed a police cruiser and related equipment. Massachusetts General Law Chapter 44 Section 53 states that only insurance proceeds less than \$20,000 may be spent without specific appropriation by Town Meeting. Therefore a Town Meeting vote is required to spend the \$59,902.65 to replace the vehicle and equipment. An affirmative vote by Town Meeting would transfer the funds to the Police Department Capital Outlay account in the general fund.

Motion: The Finance Committee motioned to Amend and Adopt Article 6 and Appropriate the sum of \$60,996.29 for the purpose of the Article.

Voted: The Finance Committee's Amendment was Adopted. 7:11 PM 5/9/01
Article 6 was Adopted, as Amended. 7:11 PM 5/9/01

Amendment: Replace "transfer" with "appropriate".
Change amount from \$59,902.65 to \$60,996.29. Delete "in September 2000".
Delete "to the Police Department Capital Outlay account".

ARTICLE 7

To see if the Town will vote to transfer from available funds, specifically the Selectmen's Salary Account, the sum of five thousand (\$5000.00) dollars to be expended by the New School Building Committee for the purchase of furnishings for the new John F. Ryan Elementary School. Or take any other action relative thereto.

Board of Selectmen

Executive Summary: Selectman John Ryan has requested that his salary be donated to the New School Building Committee for the purpose of furnishing the new John F. Ryan Elementary School.

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$5,000.00 for the purpose of the Article.

Voted: The Finance Committee's Amendment was Adopted. 7:12 PM 5/9/01
Article 7 was Adopted, as Amended. 7:12 PM 5/9/01

Amendment: Replace "New School Building Committee" with "School Committee".

ARTICLE 8

To see if the Town will vote to transfer from the Salary Escrow Account the sum of \$115,741 to implement the labor agreement recently signed with Local 833 of AFSCME to be distributed during FY01 among the following salary accounts:

3,634	Accounting Department
3,335	Computer Services
3,091	Assessors
15,197	Treasurer/Collector
964	Town Clerk
2,687	Planning & Conservation
629	Town Hall
14,400	Police Department
3,059	Fire Department
3,870	Building Department
1,275	Dog Officer
63,000	Public Works Department / Snow & Ice
600	Board of Health
0	Council on Aging
0	Library
115,741	TOTAL

Town Manager

Executive Summary: The intent of this article is to transfer funds for a new labor agreement with Local 833, AFSCME and implement the labor agreement

Motion: The Finance Committee motioned to Amend and Transfer the sum of \$124,958 for the purpose of the Article.

Voted: The Finance Committee's Amendment was Adopted.
Article 8 was Adopted, as Amended.

7:13 PM 5/9/01
7:13 PM 5/9/01

Amendment: Change Assessors from \$3,091 to \$3,991
Change Police from \$14,400 to \$18,800
Change Building from \$3,870 to \$4,070
Change Board of Health from \$600 to \$955
Change Town Clerk from \$964 to \$4326
New Total \$124,958

ARTICLE 9

To see if the Town will vote to authorize the Town Manager to grant an easement to Massachusetts Electric Company for the purpose of installing, constructing, reconstructing, repairing, replacing, adding to, maintaining and operating for the transmission of high and low voltage electric current and for transmitting intelligence, lines to consist of, but not limited to, one (1) pole with wires and cables, all necessary anchors, guys and appurtenances for "OVERHEAD SYSTEM" and "UNDERGROUND ELECTRIC DISTRIBUTION SERVICE" to the South Tewksbury Fire Department, 2342 Main Street, Tewksbury, MA.

Town Manager

Executive Summary: This article grants an easement to the Massachusetts Electric Company to service the South Tewksbury Fire Department.

Motion: The Finance Committee motioned to Adopt Article 9.

Voted: Article 9 was Adopted.

7:13 PM 5/9/01

ARTICLE 10

To see if the Town will vote to authorize the Town Manager to solicit license agreements for the lease of a portion of land known as the Water Treatment Plant (Assessors Map 41 Lot 27) for the installation of wireless and cellular communications

equipment, buildings, structures, and appurtenances for a period of up to ten years and that said solicitation shall follow the other requirements of Massachusetts General Laws, Chapter 30B or take any related action.

Town Manager

Executive Summary: In order to lease a facility for more than three years, Massachusetts General Laws Chapter 30B requires Town Meeting to approve this article. The proposed flagpole will be located near the Water Treatment Plant and the proposed lease will generate a minimum of \$287,000 over ten years.

Motion: The Finance Committee motioned to Adopt Article 10.
Mr. Edward Dick motioned to Indefinitely Postpone Article 10.

William Taupier, Attorney, Lowell, MA, asked permission to address the Assembly, the Assembly approved, and permission was granted. 7:21 PM 5/9/01

The Moderator Moved the Question and this motion was Adopted. 7:30 PM 5/9/01

Voted: Article 10 was Indefinitely Postponed. 7:31 PM 5/9/01

ARTICLE 11

To see if the Town will vote to rezone from R40 One (1) Acre Residential, to MN, Municipal, that parcel of land know as Lot 27, of Assessor's Map 41. The parcel contains approximately five (5) acres of land and is located off of River Road.

Town Manager

Executive Summary: This article seek to rezone the parcel of land from Residential to Municipal Lot 27, Map 41, on which the Water Treatment Plant is located. The Water Treatment Plant was erected in 1986, through a special permit from the Board of Appeals, which allows municipal uses in a residential zone.

Motion: The Finance Committee motioned to Adopt Article 11.
The Planning Board concurred.
Mr. Edward Dick motioned to Indefinitely Postpone Article 11.

The Moderator Moved the Question and this motion was Adopted. 7:34 PM 5/9/01

Voted: Article 11 was Indefinitely Postponed. 7:34 PM 5/9/01

ARTICLE 12

To see if the Town will vote to amend section 8. Non-Conforming Uses of the ZBL, paragraph 8.3 by deleting the following:

8.3

A single family dwelling may be altered, reconstructed, extended or structurally modified provided that any such alteration, reconstruction, extension or structural modification does not increase any portion or portions of the existing non-conforming nature of the dwelling.

To read as follows:

8.3 Nonconforming Single and Two Family Residential Structures. Nonconforming single and two family residential structures may be reconstructed, extended, altered, or structurally changed upon the issuance of a building permit after a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or change does not increase the nonconforming nature of said structure. The following circumstances shall not be deemed to increase the nonconforming nature of said structure:

- 8.31. reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient area, where the reconstruction, extension or alteration will also comply with all of said current requirements.

- 8.32. reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient frontage, where the reconstruction, extension or alteration will also comply with all of said current requirements.
- 8.33. reconstruction, extension or alteration to a structure which encroaches upon one or more required yard or setback areas, where the reconstruction, extension or alteration will comply with all current setback, yard, building coverage and building height requirements; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.
- 8.34. reconstruction, extension or alteration to the side or face of a structure which encroaches upon a required yard or setback area, where the reconstruction, extension or alteration will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.
- 8.35. reconstruction, extension or alteration to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded.

In the event that the Building Commissioner determines that the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration, or change, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration, or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

Building Commissioner

Executive Summary: The proposed article clarifies the existing by-law and will allow the existing one and two family dwellings on nonconforming lots, to be demolished and rebuilt as long as the dimensional setbacks are complied with. The proposed article is also included in the proposed by-law change under planning board review.

Motion: Planning Board Chairman, David Plunkett, motioned to Amend Article 12, with the Planning Board Amendment incorporated within the Amendment submitted by Building Commissioner Richard Colantuoni, and Adopt Article 12, as Amended.
The Board of Selectmen motioned to Indefinitely Postpone Article 12.

Voted:	The Planning Board's/Building Commissioner Amendment was Adopted.	7:53 PM 5/9/01
	The Board of Selectmen's motion for Indefinite Postponement Failed.	7:53 PM 5/9/01
	Article 12 was Adopted, as Amended.	
	137 YES 20 NO (2/3's vote required = 105)	7:57 PM 5/9/01

Amendment:

Delete the following:

8.3

A single family dwelling may be altered, reconstructed, extended or structurally modified provided that any such alteration, reconstruction, extension or structural modification does not increase any portion or portions of the existing non-conforming nature of the dwelling.

To read as follows:

8.3 Pre-Existing Nonconforming Single and Two Family Residential Structures. Pre-Existing nonconforming single and two family residential structures may be reconstructed, extended, altered, or structurally changed upon the issuance of a building permit after a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or change does not increase the nonconforming nature of said structure. The following circumstances shall not be deemed to increase the nonconforming nature of said structure:

- 8.31 reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient area, where the reconstruction, extension or alteration will also comply with all of said current requirements.
- 8.32 reconstruction, extension or alteration to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient frontage, where the reconstruction, extension or alteration will also comply with all of said current requirements.
- 8.33 reconstruction, extension or alteration to a structure which encroaches upon one or more required yard or setback areas, where the reconstruction, extension or alteration will comply with all current setback, yard, building coverage

and building height requirements; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.

- 8.34 any extension or alteration to the side or face of a structure which encroaches upon a required yard or setback area, where the extension or alteration will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.
- 8.35 any extension or alteration to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

In the event that the Building Commissioner determines that the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration, or change, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration, or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

Administrative Comment:

The proposed article clarifies the existing by-law and will allow the exiting one and two family dwellings on nonconforming lots, to be demolished and rebuilt as long as the dimensional setbacks are complied with. The proposed article is also included in the proposed by-law change under planning board review.

ARTICLE 13

To see if the Town will vote to amend the Zoning By-Law, by deleting section:

4.6.A RESIDENTIAL

Paragraph 5: Two-Family Detached dwellings (see note 8)

Existing:

5. Two-Family detached dwellings (see Note 8)

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N

To be replaced with the following:

4.6A RESIDENTIAL

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
SP	SP	SP	N	N	SP	N	N	N	N	N	N	N

5. Family Suites (see note 8)

Note (8): FAMILY SUITE

A **FAMILY SUITE** is allowed as an accessory use, attached to a single family dwelling in residential zones including Cluster Developments upon issuance of a special permit from the Board of Appeals, in accordance with the following required findings:

- 1.) The family suite shall contain a maximum floor area of 800 square feet and shall not contain more than one bedroom. Common entry's and open decks shall not be included in the 800 SF calculation.
- 2.) The family suite shall be contiguous with the single family dwelling with direct access or connected with a common enclosed entry.
- 3.) The family suite shall not have its own front door, however may have a side or rear exit with an open deck and egress.
- 4.) Any structural addition of a family suite meets all front, side and rear setbacks and lot coverage requirements for the zone.
- 5.) There are no more than two (2) related persons as occupants.
- 6.) There is sufficient off-street parking for the use, however, a separate driveway is not permitted.
- 7.) Certification by notarized affidavit shall be provided that one of the two dwelling units shall be occupied by the owner of the property, except for bona fide temporary absence.

- 8.) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code).
- 9.) Only one Family Suite may be constructed onto any dwelling.

Non-variable- The forgoing required findings shall not be varied by the Board of Appeals.

Five Year Term. The initial term and subsequent terms of a special permit for a family suite shall expire upon the sale of the property, or after five years, which ever occurs first. Subsequent special permit issuance for existing units shall be granted after certification by notarized affidavit is made by the applicant to the Board of Appeals and verified by inspection of the Building Commissioner that the unit has not been extended, enlarged, or altered to increase its original dimensions, as defined in the initial special permit application and that the premises remain owner occupied.

To amend section 2 DEFINITIONS of the ZBL to include the following definition:

FAMILY SUITE:

An accessory dwelling unit located within a single family dwelling subordinate in size to the principle unit and separated from it in a manner that maintains the appearance of a single family dwelling. The family suite may only be occupied by brothers, sisters, maternal parents and grandparents, in-laws and or children of the residing owners of the principle dwelling unit.

Or take any action relative thereto.

Building Commissioner

Executive Summary: The existing by-law provides for “second dwelling units” which creates a 2nd unit separate from the principal dwelling unit. While the initial use is for “in law type use”, these units have become an additional dwelling unit and effectively a 2 family dwelling, which I believe was not the original intent of the article.

This proposed amendment would allow the construction of family suites with the intent to be more contiguous with the principal dwelling and effectively eliminating the 2 family look and function. The required special permit by the Board of Appeals is intended to be non-discretionary as long as all the requirements are met. The present maximum size of 576 SF, which has been a problem spacewise and has been varied by the Board of Appeals, will be increased to 800 square feet with no variances allowed. I believe that the now requirement for restriction agreements and subordination agreements will be eliminated with the required recording of the Special Permit at the Registry of Deeds. The five year review process will provide some control to ensure compliance with the Zoning by-law.

Motion: The Finance Committee deferred to the Planning Board.
Planning Board Chairman, David Plunkett, motioned to Amend, and presented the Building Commissioner’s Amendment, and Adopt Article 13, as Amended.
Scott Consaul motioned to Amend Article 13.
Selectman Joseph Gill, Jr. motion for Indefinite Postponement.

Mr. William Hurton motioned to Move the Question and this motion was Adopted. 8:23 PM 5/9/01

After the Moderator read the Amendment to Article 13; Mrs. Barbara Flanagan requested that the Moderator read the entire article, as Amended, and this request was denied by the Assembly. 8:24 PM 5/9/01

Voted: Mr. Consaul’s Amendment Failed. 41 YES 153 NO 8:25 PM 5/9/01
Mr. Plunkett’s (Building Commissioner’s) Amendment was Adopted. 8:29 PM 5/9/01
Mr. Gill’s motion for Indefinite Postponement Failed. 105 YES 178 NO 8:29 PM 5/9/01
Article 13 was Adopted. 200 YES 57 NO (2/3’s vote required = 172) 8:38 PM 5/9/01
Article 13 was Adopted, as Amended.

Amendment:

Delete section 4.6.A RESIDENTIAL, Paragraph 5: Two-Family Detached dwellings (see note 8)

Existing:

5. Two-Family detached dwellings (see Note 8)

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N

To be replaced with the following:

4.6A RESIDENTIAL

<u>R40</u>	<u>R80</u>	<u>FA</u>	<u>LB</u>	<u>COM</u>	<u>TR</u>	<u>P</u>	<u>INS</u>	<u>MN</u>	<u>MFD</u>	<u>MFD/55</u>	<u>CDD</u>	<u>IH</u>
Y	Y	Y	N	N	Y	N	N	N	N	N	N	N

5. Family Suites (see note 8)

Note(8): FAMILY SUITE

A **FAMILY SUITE** is allowed as an accessory use, attached to a single family dwelling in residential zones including Cluster Developments, in accordance with the following required findings:

- 1.) The family suite shall contain a maximum floor area of 800 square feet and shall not contain more than one bedroom. Common entry's and open decks shall not be included in the 800 SF calculation.
- 2.) The family suite shall be contiguous with the single family dwelling with direct access or connected with a common enclosed entry.
- 3.) The family suite shall not have its own front door, however may have a side or rear exit with an open deck and egress.
- 4.) Any structural addition of a family suite meets all front, side and rear setbacks and lot coverage requirements for the zone.
- 5.) There are no more than two (2) related persons as occupants.
- 6.) A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.
- 7.) Annual Certification by notarized affidavit shall be provided to the Building Commissioner that one of the two dwelling units shall be occupied by the owner of the property, except for bona fide temporary absence.
- 8.) The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code).
- 9.) Only one Family Suite may be constructed onto any dwelling.
- 10.) Subordination Agreements (as required) and Restriction Agreements shall be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the North Middlesex Registry of Deeds by Town Counsel.

Non-variable- The forgoing required findings shall not be varied.

To amend section 2 DEFINITIONS of the ZBL to include the following definition:

FAMILY SUITE:

An accessory dwelling unit located within a single family dwelling subordinate in size to the principle unit and separated from it in a manner that maintains the appearance of a single family dwelling. The family suite may only be occupied by brothers, sisters, maternal parents and grandparents, paternal parents and grandparents, in-laws and or children of the residing owners of the principle dwelling unit.

Administrative Comment:

The existing by-law provides for "second dwelling units" which creates a 2nd unite separate from the principle dwelling unit. While the initial use is for "in law type use", these units have become an additional dwelling unit and effectively a 2 family dwelling, which I believe was not the original intent of the article.

This proposed amendment will allow the construction of family suites with the intent to be more contiguous with the principal dwelling and effectively eliminating the 2 family look and function. The permit by right is intended to be non-discretionary as long as all the requirements are met. The present maximum size of 576 SF, which has been a problem spacewise and has been varied by the Board of Appeals, will be increased to 800 square feet with no variances allowed. The requirement for restriction agreements and subordination agreements will remain as is.

ARTICLE 14

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries as follows:

Delete:

<u>Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Junior Counselor						\$6.47 hr.
Video Assistant						\$6.47 hr.
Rider						
Spec Needs Director	\$4,089	\$4,293	\$4,507	\$4,733	\$4,971	\$5,219*

Insert:

<u>Title</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Junior Counselor						\$8.00 hr.
Video Assistant						State Minimum Wage
Rider						State Minimum Wage
Spec Needs Director	\$14.31 hr.	\$15.06 hr.	\$15.86 hr.	\$16.69 hr.	\$17.57 hr.	\$18.49 hr.

*No increase in amount – change to hourly rate as position is currently paid by the hour.

Town Manager

Executive Summary: Changes are needed to the Personnel By-Law wage schedule to more accurately reflect current wages and the manner in which some positions are paid.

Motion: Finance Committee Chairman, Ray Shaw, motioned to Table Article 14 and act on Articles 15, 16, and 17, and after Article 17 is completed remove Article 14 from the Table.

Voted: This motion was Adopted. Article 14 was Tabled. 8:39 PM 5/9/01

A motion was made to Remove Article 14 from the Table and this motion was Adopted. 8:45PM 5/9/01

Motion: The Finance Committee motioned to Amend Article 14, and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 8:46 PM 5/9/01
Article 14, was Adopted as Amended by a required Secret Ballot. 164 YES 34 NO 8:57 PM 5/9/01

Amendment:

Insert "Library Page (State Minimum Wage)" and replace the Special Needs Director wage scale as follows:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
15.0634 hr.	15.8562 hr.	16.6907 hr.	17.5691 hr.	18.4937 hr.	19.4670 hr.

ARTICLE 15

To see if the Town will vote to transfer \$20,344.26 of insurance proceeds which were received by the Town and recorded in a separate special revenue account to the School Department Operating Account.

School Committee

Executive Summary: The intent of this article is to transfer insurance funds which were received by the Town for damages incurred at the Dewing School as a result of two separate incidents of water damage. These funds will be transferred to the School Department Operating Account to offset expenses, which were incurred as a result of these damages.

Motion: The Finance Committee motioned to Adopt Article 15 and Transfer the sum of \$20,344.26 for the purpose of the article.

Voted: Article 15 was Adopted. 8:40 PM 5/9/01

ARTICLE 16

To see if the Town will vote to transfer \$13,327.20 from the E-Rate Receipt Account to the School Operating Account for the purposes of offsetting expenditures for technology.

School Committee

Executive Summary: The School Department is requesting that the \$13,327.20 which is the E-Rate Receipt Account be transferred to the School Department Operating Account to offset expenses for technology. These funds were generated from the implementation of the Telecommunications Act of 1996 and are the direct result of discounts for technology services that were provided to the School Department. These discounts were generated in the form of checks and deposited by the Town of Tewksbury. The intent of the Act was to offset the cost to the School Department of affordable access to modern telecommunications and information services.

Motion: The Finance Committee motioned to Adopt and Transfer the sum of \$13,327.20 for the purpose of the article.

Voted: Article 16 was Adopted.

8:40 PM 5/9/01

ARTICLE 17

To see if the Town will vote to rezone from Residential (R-40) to Commercial that parcel of land known as a portion of Tewksbury Assessor's Map 60 Lot 107, further described as a parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts and bounded and described as follows:

Beginning at a stone bound found at the Northwest corner of the subject parcel,

THENCE: S 17-20-20 E a distance of 14.15' to a point,
THENCE: S 15-43-40 E a distance of 194.02' to a point,
THENCE: N 77-28-40 E a distance of 193.22' to a point,
THENCE: N 43-31-05 W a distance of 217.10' to a point,
THENCE: N 43-53-34 W a distance of 67.31' to a point,
THENCE: S 46-00-50 W a distance of 68.49' to the point of beginning.

Said area being 29,826 SF or 0.68 acre.

The above-described parcel is shown as Lot "A" on a plan entitled, "Proposed Rezoning Plan-Main Street-Tewksbury, Massachusetts-prepared for: MacLellan Oil Co." dated March 26, 2001 and prepared by Cuoco & Cormier Engineering Associates, Inc. or take any other action relative thereto, consistent with this article.

John Sutherland Sr. and Others

Executive Summary: This article seeks to rezone from Residential (R-40) to Commercial (COMM) that parcel of land known as a portion of Lot 107 on Assessor's Map 60. The parcel contains approximately 29,826 square feet or 0.68 acres land and is located off of Main Street

Motion: The Planning Board motioned to Adopt Article 17.

Voted: Article 17 was Adopted. 100 YES -0- NO (Unanimous Vote)

8:45 PM 5/9/01

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the May 9, 2001, Special Town Meeting, Sine Die, and this motion was Adopted.

8:57 PM 5/9/01

RESPECTFULLY SUBMITTED:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, May 9, 2001.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING – MAY 9, 2001

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Certain Sums of Money to Specific Accounts		\$ 356,590.00	Prev. Appropriated Monies
2. Outstanding Bills	\$ 2,866.68		
4. Improvements to TMHS Temp 8 th Gr. Housing & Replace Lockers at TMHS		\$ 205,000.00	Portion of Proceeds from Sale of Foster School
5. Hazardous Material Removal at Foster School Per Purchase & Sale Agreement		\$ 201,600.00	Portion of Proceeds from Sale of Foster School
6. Special Revenue Fund		\$ 60,996.29	Insurance Funds Received to Cover Police Cruiser Fire
7. Ryan School Furnishings		\$ 5,000.00	Selectmen Salary Account
8. Implement Local 833 AFSCME Labor Agreement		\$ 124,958.00	Salary Escrow Account
15. School Department Operating Account		\$ 20,344.26	Insurance Proceeds Recorded in a Special Account
16. School Operating Account to Offset Expenditures for Technology		\$ 13,327.20	E-Rate Receipt Account
TOTAL RAISE & APPROPRIATE		\$ 2,866.68	
TOTAL TRANSFERS		\$ 987,815.75	

ATTEST:

ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Special Town Election Results

June 16, 2001

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 941 votes cast. Precinct 1 - 121; Precinct 1A - 164, Precinct 2 - 111, Precinct 2A - 118, Precinct 3 - 131, Precinct 3A - 131, and Precinct 4 - 165.

Precinct 1	- Ellen M. Keefe, Warden	Alice A. Carroll, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Prisilla Marsh, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Rosemarie Krugh, Warden	Bertha D'Amico, Clerk
Precinct 3	- Jean Ray, Warden	Jeanette Pozerski, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk

TOWN OF TEWKSBURY SPECIAL TOWN ELECTION June 16, 2001

QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued for the purpose of the increased costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, including the payment of all costs incidental and related thereto?

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	121	164	111	118	131	131	165	941

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	1	1
Yes	71	57	45	66	79	64	81	463
No	50	107	66	52	52	67	83	477
Total	121	164	111	118	131	131	165	941

Total Registered Voters	16,271
Total Votes	941
Percent	6%

A true copy attest:

Elizabeth A. Carey, Town Clerk

Special Town Meeting

October 2, 2001 & November 7, 2001

Tewksbury Memorial High School
320 Pleasant Street
Tuesday, October 2, 2001
Wednesday, November 7, 2001

Moderator James Coakley opened the October 2, 2001, Special Town Meeting at 7:00 PM.

The Moderator informed the Assembly that he and Town Clerk, Elizabeth Carey, considered it appropriate at this time, where we are gathered as a community, to acknowledge our heartfelt sympathy and concern to the families, Firefighters, Police Officers, Emergency Personnel and the residents of New York, after the terrorist attack on September 11, 2001, to the New York City, World Trade Center, and he invited Girl Scout Troop #239 and Girl Scout Troop #1067; Ariel Bliss(239), Shannon Hamlyn(1067), Kristen Webber(239), Kayla Flynn(239), Kaila Hurley(239) and Caitlin MacNeil(1067) to present our Countries Colors and lead the Assembly in the recitation of the Pledge of Allegiance to the Flag and to add to this solemn moment, High School Student, Rebecca Walsh, sang the National Anthem.

Moderator Coakley offered a Moment of Silence for the victims of the New York City tragedy and especially for two Tewksbury residents, Peter Gay and Peter Hashem, who were passengers on the air flights.

Board of Selectmen Charles Coppola announced that the Senior Center Breakfast is Sunday, October 14, and the proceeds will be sent to aid the New York City Firefighters, Police Officers and Emergency Personnel.

Moderator Coakley designated the visitors' sections and informed the Assembly of additional seating in the bleachers to his left.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted. 7:07 PM (10/2/01)

On Tuesday, October 2, 2001, there were 593 registered voters and 13 visitors in attendance.

Before Article 2 was acted upon, Town Manager, David Cressman, informed the Assembly that due to the lack of a state budget for FY02 and the discovery within the last twenty-four hours of new School Dept. budget issues, he is recommending that the following significant appropriation articles be tabled until Wednesday, November 7, 2001 at 7 PM. Articles 2, 3, 5, 6, 7, 8, 9, 10, 24, and 25.

The Finance Committee and School Committee concurred.

Planning Board Member, Frank Sweet, and the Master Plan Committee objected to Article 10 being Tabled.

The Sidewalk Committee objected to Article 7 being Tabled.

There was an objection to Article 8 being Tabled.

Voted: The Moderator put before the Assembly all Articles that had no objections and Articles 2, 3, 5, 6, 9, 24, and 25 were Tabled to Wednesday, November 7, 2001 at 7 PM. 8:03 PM (10/2/01)

Voted: Article 7, Tabled to November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Voted: Article 8, Tabled to November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Voted: Article 10, Tabled to November 7, 2001 at 7 PM. 8:05 PM (10/2/01)

Finance Committee Chairman, Ray Shaw, motioned to adjourn the October 2, 2001, Special Town Meeting, to Wednesday, November 7, 2001, at 7:00 PM, at the Tewksbury Memorial High School, and this motion was Adopted. 9:00 PM (10/2/01)

Special Town Meeting

November 7, 2001

The October 2, 2001, Special Town Meeting Reconvened at 7:00 PM on Wednesday, November 7, 2001.

There were 192 registered voters and 11 Visitors in attendance.

The Moderator offered a Moment of Silence for the victims of the September 11, 2001, terrorist attack on the New York City World Trade Buildings, the Pentagon and Pennsylvania.

Matt Crouch, Boy Scout, Troop 41, First Baptist Church, led the Assembly in the Pledge of Allegiance. Matt is presently working toward his Eagle Badge.

Charles Coppola, Chairman of the Board of Selectmen made the following announcements:

Monday, November 12th, at 11 AM Observance of Veteran's Day.

Friend's of the Elderly Celebrity Cook Book is on sale for \$12.00.

Council On Aging Variety Show, Clowning Around, is scheduled for the week-end of November 17th.

Mr. Coppola acknowledged Warren Carey, Treasurer/Collector and Norman Boudreau, Chief Assessor both retiring in January 2002, and this is their last official town meeting sitting in those appointed positions.

Moderator Coakley acknowledged the presence of State Representative, James Miceli and State Senator, Susan Tucker.

After three warnings by the Moderator a voter was escorted from the Town Meeting by the Police Officers.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the Reconvened October 2, 2001, on November 7, 2001, sine die, and this motion was Adopted. 7:45 PM (11/7/01)

ARTICLE 1

To see if the Town will appropriate the sum of \$1,900,000 for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, and to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise, or to take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to finance the additional costs associated with the renovations, construction and furnishing the John W. Wynn Middle School.

The Moderator Moved the Question and this motion was Adopted.

7:40 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, moved to replace the article with the following motion submitted by Treasurer Warren Carey and as recommended by Bond Counsel.

Voted: Mr. Shaw's motion was Adopted.
Article 1 was Adopted, as motioned.
483 YES 49 NO (2/3's vote required: 355)

7:44 PM (10/2/01)

7:50 PM (10/2/01)

MOTION:

That the Town hereby appropriates the sum of \$1,900,000 to be expended by the Town Manager and the Wynn School Building Committee for costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, which funds shall be in addition to all other funds previously appropriated by the Town for this purpose, including the payment of all other costs incidental and related thereto, and to meet this appropriation, the Town Treasurer, with the approval of the Selectmen is hereby authorized to borrow said sum under and pursuant to Chapter 44,

Sections 7 and 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefor, provided however, that any expenditure voted under this article shall be contingent upon approval of a Proposition 2 ½ debt exclusion question at a regular or special town election.

ARTICLE 2

To see if the town will vote to appropriate the sum of \$3,000,000.00, to be expended by the Town Manager, for improving the water treatment plant by purchasing and installing equipment for water treatment, including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$3,000,000.00 under and pursuant to Chapter 44, section 8(7c), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take any other action relative thereto.

Town Manager
Public Works Supt.

Executive Summary: The purpose of this article is to authorize funds for the next phase of the Water Treatment Plant development. The primary purpose of this phase is to upgrade and expand the sludge disposal system due to the age of the current equipment, prior expansion of the plant's ability to pump finished water, and the inability to use the sewer system as backup or primary means for sludge disposal.

Motion: Town Manager, David Cressman motioned to Table Article 2 until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 2 from the Table and this motion was adopted. 7:06 PM (11/7/01)

Motion: Town Manager David Cressman motioned to Withdraw Article 2.

Voted: Article 2 was Withdrawn. 7:06 PM (11/7/01)

ARTICLE 3

To see if the town will vote to appropriate the sum of \$300,000 to be expended by the Town Manager, for the design and construction of water mains and their appurtenances on Rogers Street and on various streets in the town, including costs incidental and related thereto; that the Town Manager be authorized on behalf of the town to acquire any fee, easement or other interest in land therefor, by eminent domain, purchase, gift or otherwise; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$300,000 under and pursuant to Chapter 44, section 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take any other action relative thereto.

Town Manager
Public Works Supt.

Executive Summary: The purpose of this article is to replace the water main in Rogers Street from Main Street to McNeil Way due to the numerous water breaks to this pipe over the past two years.

Motion: Town Manager, David Cressman, motioned to Table Article 3, until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 3 from the Table and this motion was Adopted. 7:07 PM (11/7/01)

Motion: Finance Committee Chairman, Ray Shaw, moved to replace the article with the following motion submitted by Treasurer Warren Carey and as recommended by Bond Counsel.

Voted: Mr. Shaw's motion was Adopted.
Article 3 was Adopted, as motioned.
65 YES -0- NO (Unanimous 2/3's Vote)

7:08 PM (11/7/01)
7:09 PM (11/7/01)
7:09 PM (11/7/01)

MOTION:

That the Town hereby appropriates the sum of \$300,000 to be expended by the Town Manager, for the design and construction of water mains and their appurtenances on Rogers Street and on various streets in the town, including costs incidental and related thereto; that the Town Manager be authorized on behalf of the town to acquire any fee, easement or other interest in land therefor, by eminent domain, purchase, gift or otherwise; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$300,000 under and pursuant to Chapter 44, section 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project.

ARTICLE 4

To see if the Town will vote to raise and appropriate the sum of \$1,535.95 to pay outstanding bills of previous years or take related action.

Occupational Injury	Lowell General Hospital	\$ 32.45
Occupational Injury	Chelmsford MRI	\$ 526.72
Planning Board Salaries (Temporary-Part Time)	Christine Shea	\$ 268.84
Lowell Sewer Acct.	City of Lowell	\$ 382.99
Town Hall (Non-Energy Utilities)	AT&T	\$ 324.95

Town Manager

Executive Summary: According to law, bills that are late or lacked available funds from prior fiscal years must be submitted and approved by a Town Meeting.

Motion: The Finance Committee motioned to Adopt Article 4 and Raise & appropriate the sum of \$1,535.95 for the purpose of the article.

Voted: The Finance Committee's motion was Adopted.
Article 4 was Adopted.

8:10 PM (10/2/01)

ARTICLE 5

To see if the Town will vote to transfer from Free Cash the sum of \$275,877.00 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Executive Summary: The article allows the Town to utilize funds that were considered available as of June 30, 2001, to balance the FY02 budget. The major amount was due to the receipt of \$188,641.00 in supplemental lottery funds in FY2001 rather than FY2002.

Motion: Town Manager, David Cressman, motioned to Table Article 5, until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted.

8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 5 from the Table and this motion was Adopted.

7:45 PM (11/7/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Amend Article 5, to Transfer from Free Cash the sum of \$613,651.00 and Adopt Article 5, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 5 was Adopted, as Amended, for the purpose of Article 5.

7:45 PM (11/7/01)

7:45 PM (11/7/01)

Amendment: Transfer from Free Cash the sum of \$613,651.00

ARTICLE 6

To see if the town will vote to transfer the sum of \$25,000 from the School Department operating account to the unemployment compensation account for the purpose of paying unemployment compensation insurance for school department employees that were terminated in June 2001.

Finance Committee

Executive Summary: In June 2001, the School Department laid off a number of employees and did so as a discretionary decision with out providing for the cost of unemployment compensation insurance for those terminated employees. The Town is self funded for Unemployment Compensation Insurance and the current appropriation for unemployment compensation insurance is insufficient to cover the potential liability for those terminated School Department employees.

Motion: Town Manager David Cressman, motioned to Table Article 6, until Wednesday, November 7, 2001, at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 6 from the Table and this motion was Adopted. 7:09 PM (11/7/01)

Motion: The Finance Committee motioned to Withdraw Article 6.

Voted: Article 6 was Withdrawn. 7:09 PM (11/7/01)

ARTICLE 7

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$180,000.00 for the purpose of constructing sidewalks in various locations throughout the town.

Sidewalk Committee

Executive Summary: The purpose of the article is to construct sidewalks in various locations throughout the town to create a safe place for residents to walk. Their first priority is to do Shawsheen Street from Main Street to East Street and their second priority is North Street from East Street to Andover Street.

Motion: Town Manager, David Cressman, motioned to Table Article 7.
The Sidewalk Committee objected.

Voted: Article 7 was Tabled to Wednesday, November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 7 from the Table and this motion was Adopted. 7:10 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 7 and Raise & Appropriate \$25,000.00 and Adopt, as Amended. The Board of Selectmen concurred.

Sidewalk Committee Chairman, Franco Lucchesi motioned to Amend Article 7 and Raise & Appropriate \$50,000.00 and Adopt, as Amended.

Voted: The Finance Committee's Amendment for the sum of \$25,000.00, Failed. 7:25 PM (11/7/01)
35 YES 110 NO
The Sidewalk Committee's Amendment for the sum of \$50,000.00 was Adopted. 7:28 PM (11/7/01)
Article 7 was Adopted, as Amended by the Sidewalk Committee. 7:28 PM (11/7/01)

AMENDMENT:

Sidewalk Committee moves to raise & appropriate the sum of \$50,000 to be expended by the Sidewalk Committee with the approval of the DPW Superintendent for the Design and engineering of sidewalks along Shawsheen St.

ARTICLE 8

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$600,000 to be allocated to the School Department Budget.

School Committee

Executive Summary: Said funds will be utilized by the School Department to reinstate programs and personnel, which were cut to conform to existing budgetary appropriations.

Motion: Town Manager, David Cressman, motioned to Table Article 8.
There was an objection to Tabling Article 8.

Voted: Article 8 was Tabled to Wednesday, November 7, 2001 at 7 PM. 8:04 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 8 from the Table and this motion was Adopted. 7:29 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 8 and Raise & Appropriate \$324,940.00 for the purpose of Article 8. The School Committee concurred.

Voted: The Finance Committee's Amendment was Adopted. 7:35 PM (11/7/01)
Article 8 was Adopted, as Amended. 7:35 PM (11/7/01)

Amendment: Change the figure of "\$600,000" to "\$324,940".

ARTICLE 9

To see if the Town will vote to raise and appropriate by borrowing or transfer from available funds the sum of \$140,000. Said funds will be used by the School Committee for the installation of local area networking (LAN) in the North Street, Trahan, Dewing, Ella Flemings and Heath Brook Schools.

School Committee

Executive Summary: The installation of the LANS is required to satisfy a Department of Education mandate that in school year 2003 all classrooms have Internet access. The installation of the LANS also supports the integration of technology into the curriculum and facilitates the distribution of our student data management application to the classroom teacher e.g. attendance, report cards, progress reports, etc.

Motion: Town Manager, David Cressman, motioned to Table Article 9, until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 9 from the Table and this motion was Adopted. 7:35 PM (11/7/01)

Motion: School Committee Chairman, Scott Consaul, motioned to Withdraw Article 9.

Voted: Article 9 was Withdrawn. 7:35 PM (11/7/01)

ARTICLE 10

To see if the Town will vote to raise and appropriate the sum of \$50,000.00 to fund the Tewksbury Planning Board's Comprehensive Master Plan Initiative in accordance with MGL Chapter 41, Section 81D.

Planning Board

Executive Summary: The intent of this article is to provide funding for the development of a Comprehensive Master Plan for the Town of Tewksbury. Once completed, the Comprehensive Master Plan will serve as a policy guidance document for all Town boards and committees that impact land use. It is anticipated that the project will take 12-24 months to complete.

Motion: Town Manager, David Cressman, motioned to Table Article 10.
Planning Board member, Frank Sweet and the Master Plan Committee objected to this Motion.

Voted: Article 10 was Tabled until Wednesday, November 7, 2001 at 7 PM. 8:05 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 10 from the Table and this motion was Adopted. 7:36 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 10 and to Raise & Appropriate \$25,000, for the purpose of Article 10.
The Planning Board and Board of Selectmen concurred.

Voted: The Finance Committee's Amendment was Adopted. 7:41 PM (11/7/01)
Article 10 was Adopted, as Amended. 7:41 PM (11/7/01)

Amendment: Change the figure from "\$50,000" to "\$25,000".

ARTICLE 11

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as a portion of Court Street from Washington Street easterly to the Town land approximately 83 feet, 40 feet wide, on a plan entitled "Street Acceptance Plan, Court Street, Tewksbury, MA dated August 15, 2001, by Cuoco & Cormier Engineering Associates, Inc. Copy of plan on file in the Office of the Town Clerk, Town Hall.

Board of Selectmen
Town Manager

Executive Summary: In a review of street acceptance articles over the past few years, the Town did not include this small section of Court Street in its street acceptance articles and must now do this.

Motion: The Finance Committee motioned to Adopt Article 11.

Voted: Article 11 was Adopted. 8:11 PM (10/2/01)

ARTICLE 12

To see if the Town will vote to authorize the Town Manager to acquire any fee, easement or other interest in land on Clark Road, Tewksbury, MA as shown on a plan entitled "Utility Easement Plan Clark Road Tewksbury Massachusetts prepared for Town of Tewksbury" dated June 15 2001 and prepared by Cuoco & Cormier Engineering Associates, Inc., necessary therefor, whether by eminent domain, purchase, gift or otherwise and described as follows:

Temporary Easement Map 24 Lot 26

Beginning at a point on the westerly line of the premises, said point being located N 02° 35' 00" E, a distance of 284.58 feet, more or less, from the southwest corner of the grantor's premises; THENCE; N 02° 35' 00" E, along land of now or formerly Blanche Lisay, a distance of 20.23 feet, more or less; THENCE; N 82° 09' 24" E, a distance of 216.92 feet, more or less, to a point on the westerly line of land an existing utility easement; THENCE; S 00° 52' 34" W, along said existing easement, of 20.18 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 211.18 feet, more or less, to the point of beginning, containing 4,483 square feet, more or less

Permanent Easement Map 24 Lot 26

Beginning at a point on the westerly line of the premises, said point being located N 02° 35' 00" E, a distance of 254.33 feet, more or less, from the southwest corner of the grantor's premises; THENCE; N 02° 35' 00" E, along land of now or formerly Blanche Lisay, a distance of 30.35 feet, more or less; THENCE; N 82° 09' 24" E, a distance of 211.18 feet, more or less, to a point on the westerly line of land an existing utility easement; THENCE; S 00° 52' 34" W, along said existing easement, of 30.31 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 212.36 feet, more or less, to the point of beginning, containing 6,505 square feet, more or less.

Temporary Easement Map 24 Lot 27

Beginning at a point on the westerly line of the premises, said point being located on the centerline of Trull Brook, a distance of 63 feet, more or less, northwesterly of the Trull Brook Realty, LLC; THENCE; Northwesterly along said Brook centerline, a distance of 34 feet, more or less; THENCE; N 82° 0' 24" E, a distance of 268 feet, more or less, to a point on the westerly line of land of now or formerly Margaret S. O'Brien; THENCE; S 02° 35' 00" E, along said O'Brien land, a distance of 20.23 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 258 feet, more or less, to the point of beginning, containing 5,187 square feet, more or less.

Permanent Easement Map 24 Lot 27

Beginning at a point on the westerly line of the premises, said point being located on the centerline of Trull Brook, a distance of 29 feet, more or less, northwesterly of the Trull Brook Realty, LLC; THENCE; Northwesterly along said Brook centerline, a distance of 34 feet, more or less; THENCE; N 82° 09' 24" E, a distance of 258 feet, more or less, to a point on the westerly line of land of now or formerly Margaret S. O'Brien; THENCE; S 02° 35' 00" E, along said O'Brien land, a distance of 30.35 feet, more or less; THENCE; S 82° 09' 24" W, a distance of 248 feet, more or less, to a point of beginning, containing 7,640 square feet, more or less.

Said plan on file in the Office of the Town Clerk.

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to acquire land so that a sewer line may be constructed from the existing line near Trull Road and I-495 to Clark Road to serve properties in that area.

Motion: Town Manager, David Cressman, motioned to Withdraw Article 12 and this motion was Adopted.

Voted: Article 12 was Withdrawn.

8:11 PM (10/2/01)

ARTICLE 13

To see if the Town will vote to authorize the Town Manager and the Board of Selectmen to convey to the Commonwealth of Massachusetts any fee, easement or other interest in land along Main Street (Rte.38) as shown on a plan entitled "Commonwealth of Massachusetts, Plan of Land in the Town of Tewksbury," prepared by TEPP, LLC of Concord, New Hampshire, acquired by the Town by eminent domain, purchase, gift or otherwise for the purpose of installing traffic lights at Main Street and Livingston Street. Said plan is on file in the Office of the Town Clerk, or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to convey land taken by the Town to the Commonwealth in order to install traffic lights at Main Street (Rte. 38) and Livingston Street.

Motion: The Finance Committee motioned to Adopt Article 13.

Voted: Article 13 was Adopted.

8:12 PM (10/2/01)

ARTICLE 14

To see if the Town will vote to transfer the sum of \$50,968.88 from the unexpended balance of \$234,000.00 bonds issued for roof repair to public buildings under Article 9 of the May, 1999 Annual Town Meeting to Article 12 of the May, 2000 Annual Town Meeting, South Street Water Main, for costs of paving (full width), cross connections, and house services, including costs incidental thereto, or to take any related action.

Town Manager

Executive Summary: The purpose of the article is to finance the paving (full width), cross connection, and put house services on to new water main. These were alternates in the original contract for the South Street Water Main Project.

Motion: The Finance Committee motioned to Adopt Article 14 and Transfer the sum of \$50,968.88 for the purpose of Article 14.

Voted: Article 14 was Adopted.

8:13 PM (10/2/01)

ARTICLE 15

To see if the Town will vote to transfer \$39,856.00 from the unexpended balance of \$875,000.00 bonds issued for construction of the Duck Island Sewage Facility under Article 10 of the September, 1993 Special Town Meeting to Article 13 of the May, 2000 Annual Town Meeting, Astle Street Water Tower for the purchase and installation of a booster pump, including costs incidental thereto, or take any related action.

Town Manager

Executive Summary: The purpose of this article is to finance the purchase and installation of a booster pump that was budgeted for as part of the original project. Funds that were originally borrowed for the booster pump were used to cover the unanticipated costs of additional pit weldings that were needed once the sand blasting was completed.

Motion: The Finance Committee motioned to Adopt Article 15 and Transfer the sum of \$39,856.00 for the purpose of Article 15.

Voted: Article 15 was Adopted.

8:13 PM (10/2/01)

ARTICLE 16

To see if the Town will vote to amend the Personnel By Laws, Section III (e) Salaries by deleting the existing wage schedule for the Administrative Assistant and adding the following new wage schedule effective July 1, 2001:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Administrative Assistant	31,193	32,999	34,910	36,945	39,083	41,347

And by adding a new position Planner and adding the following new hourly wage schedule effective July 1, 2001:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Planner	15.8654	16.6587	17.4917	18.3663	19.2847	20.2490

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to correct misplacement in the implementation of the reclassification study. The position Administrative Assistant was intended to be the same level as the Administrative Secretary. In addition, a new position, Planner, is to be added.

Motion: The Finance Committee motioned to Amend Article 16, as submitted by the Personnel Relations Review Board, and Adopt, as Amended.

Voted: The Personnel Relations Review Boards Amendment was Adopted.
Article 16 was Adopted , as Amended.

8:14 PM (10/2/01)
8:14 PM (10/2/01)

AMENDMENT:

Delete wage schedule for Planner and insert the following:

<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
15.8992	16.6859	17.5273	18.4016	19.3303	20.2810

ARTICLE 17

To see if the Town will vote to amend the Town By-Law by deleting the current Section 12.04.070 and adding a proposed new section 12.04.070.

Current Section: Article II. Numbering Requirements

12.04.070 Conformance required.

The Board of Selectmen shall require that every building used for a dwelling or a place of business in the Town of Tewksbury bear, in a conspicuous place on the portion of the building facing the street, the number assigned to it by the Board of Assessors in clear and legible numbers.

No person shall, for a longer period than ten (10) days after notification from the Board of Selectmen, neglect or refuse to affix to, or suffer to remain on, any property owned or leased by him, her or it, a street number other than the one designated for such property by the Board of Assessors.

Violations of this by-law shall be prosecuted by the Chief of Police of the Town on his or her own initiative or on the order of the Fire Department, the Town Manager or the Board of Selectmen.

Any person who shall violate any of the provisions of this by-law shall be subject to:

First Offense – written warning
Second Offense - \$30.00 fine
Third and Subsequent Offenses - \$100.00

Each day any violation of this section shall continue shall constitute a separate offense.

Proposed New Section: Article II. Numbering Requirements

12.04.070 Conformance required.

The Board of Selectmen shall require that every building used for a dwelling or a place of business in the Town of Tewksbury shall display the number assigned to it by the Board of Assessors.

No person shall, for a longer period than ten (10) days after notification, neglect or refuse to affix to, or suffer to remain on, any property owned or leased by him, her or it, a dwelling or business number other than the one designated for such property by the Board of Assessors.

The following recommendations shall apply:

1. Legible numbers (not handwriting)
2. Securely and permanently attached
3. Attach number(s) in a conspicuous place, facing the street
(Attach number(s) to the house not the door.)
4. Over 25' from edge of street, use 8" numbers
15' – 25' from edge of street, use 6" numbers
Up to 15' from edge of street, use 4" numbers
5. Numbers to be restored and/or replaced when necessary

House numbers may be attached to the mail box or mail box post if mail box is situated on the edge of the street and can readily identify the exact dwelling.

Violations of this by-law shall be prosecuted by the Chief of Police of the Town on his or her own initiative or on the order of the Fire Department, Town Manager or the Board of Selectmen. Any person who shall violate any of the provisions of this by-law shall be subject to:

- First Offense - written warning
- Second Offense - \$30.00 fine
- Third and Subsequent Offenses - \$100.00 fine

Each day any violation of this section shall continue shall constitute a separate offense.

Joan Dunlevy
Street Name Change Committee Chairman

Executive Summary: The purpose of this article is to provide for the safety of the town residents and to make your home more visible to the police and fire emergency (ambulance) response teams. If they can not find you they can not help you!

Motion: Joan Dunlevy, Street Name Change Committee Chairman, motioned to Amend Article 17.
Mr. Ray Shaw motioned to Amend Article 17.
Mr. Matthew Dailey motioned to Amend Article 17.
The Board of Selectmen motioned for Indefinite Postponement.

The Moderator motioned to Move the Question and this motion was Adopted. 8:33 PM (10/2/01)

Voted: With the exception of Paragraph 4, Mrs. Dunlevy’s Amendment was Adopted. 8:33 PM (10/2/01)
Mr. Shaw’s Amendment to Delete Paragraph 4 was Adopted. 8:33 PM (10/2/01)
Mrs. Dunlevy’s Paragraph 4 Amendment was Adopted. 8:33 PM (10/2/01)
Mr. Dailey’s Amendment was Adopted. 8:34 PM (10/2/01)
The Board of Selectmen’s Motion for Indefinite Postponement Failed. 8:35 PM (10/2/01)
Article 17 was Adopted, as Amended. 8:35 PM (10/2/01)

AMENDMENT (Mrs. Dunlevy’s):

Under Proposed New Section.

- Paragraph 2 Delete the words, “10 Days”.
Replace with the new wording, 30 days.
- Paragraph 3 Delete the word, “recommendations”.
Item #4: Delete all the wording under Item #4
Replace with the new wording, Attach 4” house numbers for visibility.
Item #5: Delete the words “when necessary”.
Replace with the new wording, when no longer clearly legible.

AMENDMENT (Mr. Shaw’s)

Delete paragraph 4
House numbers

AMENDMENT: (Mrs. Dunlevy’s Paragraph 4)

Paragraph 4 Delete entire paragraph 4.
Add a new paragraph 4 to read:
In addition to the number(s) on your house it is suggested that you place them on both sides of your mail box.

AMENDMENT: (Mr. Dailey)

Third and Subsequent Offense \$50.00

ARTICLE 17, WITH THE AMENDMENTS INCORPORATED WITHIN

Article II. Numbering Requirements

12.04.070 Conformance required.

The Board of Selectmen shall require that every building used for a dwelling or a place of business in the Town of Tewksbury shall display the number assigned to it by the Board of Assessors.

No person shall, for a longer period than thirty (30) days after notification, neglect or refuse to affix to, or suffer to remain on, any property owned or leased by him, her or it, a dwelling or business number other than the one designated for such property by the Board of Assessors.

The following shall apply:

1. Legible numbers (not handwriting)
2. Securely and permanently attached
3. Attach number(s) in a conspicuous place, facing the street
(Attach number(s) to the house not the door.)
4. Attach 4" house numbers for visibility
5. Numbers to be restored and/or replaced when no longer clearly legible

In addition to the number(s) on your house it is suggested that you place them on both sides of your mail box.

Violations of this by-law shall be prosecuted by the Chief of Police of the Town on his or her own initiative or on the order of the Fire Department, Town Manager or the Board of Selectmen. Any person who shall violate any of the provisions of this by-law shall be subject to:

First Offense	-	written warning
Second Offense	-	\$30.00 fine
Third and Subsequent Offense	-	\$50.00 fine

Each day any violation of this section shall continue shall constitute a separate offense.

ARTICLE 18

To see if the Town will vote to amend the Town By-Laws, Section 2.04.010 C., Section Two: by deleting **Accept the Annual Report** and adjusting the remaining Article numbers to reflect the deletion.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The purpose of this article is to add, Accept the Annual Town Report, to the Consent Calendar.

Motion: Selectman John Ryan motioned to Adopt Article 18.

Voted: Article 18 was Adopted.

8:36 PM (10/2/01)

ARTICLE 19

To see if the Town will vote to amend the Town By-Laws, Section 2.04.012, Annual Town Meeting lottery, by deleting paragraph one and adding a new proposed paragraph one.

Delete current paragraph one:

The motion to lay on the table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to be acted upon, the order of consideration shall be drawn by the Moderator from a container which shall contain the Department heading. In no event shall a secret ballot be required for items under the budget article for a vote on the items.

Add proposed new paragraph one:

Except for a motion by the Finance Committee to lay on the table at the Annual Town Meeting, to a date and time specific, for any article related to an appropriation, transfer or borrowing of funds; the motion to lay on the table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to be acted upon, the order of

consideration shall be drawn by the Moderator from a container which shall contain each Budget Classification Total. At the call of the Budget, the Moderator shall call out the heading of each Budget Classification and if any voter would like to speak on any budget listed under each Budget Classification he/she should call out Debate. After the current fiscal year budget is adopted; transfers or other movement of monies within each Budget Classification Total, shall be prohibited without the written approval of the Town Manager and the Department Head responsible for that particular budget item and shall conform to the Financial Policy established by the Finance Director and the Finance Committee. In the event during the current fiscal year the Town Manager finds it necessary to transfer an employee from one department to another department the Town Manager has that authority after consulting and notifying the Finance Committee. The current fiscal year appropriated salary shall follow the employee to the other department. In no event shall a secret ballot be required for items under the budget article for a vote on the items.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The intent of this article is to develop a condensed Budget Classification Schedule to replace the current budget structure, to provide written approval of the Town Manager and Department Heads for movement of appropriated monies, and to notify the Finance Committee of any employee relocation.

Motion: The Finance Committee motioned to Adopt Article 19.
The Board of Selectmen concurred.
Mr. William Hurton motioned to Indefinitely Postpone Article 19.
Mr. Keith Rauseo motioned to Amend Article 19.

The Moderator motioned to Moved the Question and this motion was Adopted. 8:51 PM (10/2/01)

Voted: Mr. Rauseo’s Amendment Failed. 8:52 PM (10/2/01)
Mr. Hurton’s motion for the Indefinite Postponement of Article 19 Prevailed.
71 YES 63 NO 8:55 PM (10/2/01)
Article 19 was Indefinitely Postponed.

ARTICLE 20

To see if the Town will vote to amend the Town By-Laws, Section 2.04.015, Consent Calendar, by adding the following non-controversial articles.

- Article ____Accept the Annual Town Report
- Article ____Real estate and personal property reevaluation FY ____
- Article ____Reduce the tax levy
- Article ____Authorize Chapter 90 funds

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The intent of this article is to continue to stream-line the Annual Town Meeting by combining the additional non-controversial articles into the consent calendar.

The Moderator corrected a scribner’s error. Delete one “e” in reevaluation to read revaluation.

Motion: Selectman John Ryan motioned to Adopt Article 20.

Voted: Article 20 was Adopted. 8:56 PM (10/2/01)

ARTICLE 21

To see if the Town will vote to amend the Town By-Laws, Section 2.04.150, Procedure for voting on appropriations, by deleting the current Section 2.04.150 and adding the new proposed section 2.04.150.

Delete current Section 2.04.150, Procedure for voting on appropriations.

No appropriations or transfers of money in excess of fifty thousand dollars (\$50,000) by the Town at an Annual or Special Meeting shall be valid, when the Finance Board has recommended a lesser amount than the Department Head has submitted to said Board, unless the vote for said appropriation or transfer be taken by secret ballot. "In no event shall a secret ballot be required for items under the budget article for a vote on the items."

New Proposed Section 2.04.150, Procedure for voting on appropriations.

No appropriations or transfers of money in excess of **one hundred thousand dollars (\$100,000.00)** by the Town at an Annual or Special **Town** Meeting shall be valid, when the Finance **Committee** has recommended a lesser amount than the Department Head has submitted to said **Committee**, unless the vote for said appropriation or transfer be taken by secret ballot. "In no event shall a secret ballot be required for items under the budget article for a vote on the items."

Town Meeting Review Committee
Selectman John Ryan, Chairman

Executive Summary: The intent of this article is to change the dollar amount to reflect the realistic appropriations and to make minor corrections by adding the word Town before Meeting and changing the word Board to Committee.

Motion: Selectmen John Ryan motioned to Adopt Article 21.

Voted: Article 21 was Adopted.

8:59 PM (10/2/01)

ARTICLE 22

To see if the Town will vote to amend the Town By-Laws, Section 2.20.020, Meetings, organization and records, by deleting the current Section 2.20.020, paragraph 6 and adding a new proposed section 2.20.020, paragraph 6.

Delete current Section 2.20.020, paragraph 6, Meetings, organization and records:

The annual budget recommendations report of the Finance Committee shall include in parallel columns, the expenditures for the two previous fiscal years, Department Head and Town Manager requests, the Town Manager's requests, the Town Manager's recommendations and the Finance Committee's recommendations for the current fiscal year.

New Proposed Section 2.20.020, paragraph 6, Meetings, organization and records:

The Finance Committee Annual Budget Recommendations Report shall include in parallel columns, each Department's adopted appropriation amount of the previous fiscal year, the Department Head request, the Town Manager's recommendations and the Finance Committee recommendations.

Raymond Shaw
Finance Committee Chairman

Executive Summary: The intent of this article is to restructure the Finance Committee's Annual Budget Recommendations Report for a clearer understanding of the Town's expenditures and requests.

Motion: Finance Committee Chairman Ray Shaw motioned to Adopt Article 22.

Voted: Article 22 was Adopted.

8:59 PM (10/2/01)

ARTICLE 23

To see if the Town will vote to amend the Town By-Laws, by deleting the current Section 2.20.035, Capital outlay defined and adding a new proposed section 2.20.035, Capital outlay defined.

Delete current Section 2.20.035, Capital outlay defined:

For budget purposes, "capital outlay" is defined as moveable property, of a relative permanent nature having a normal life expectancy of more than two years, having a purchase cost of \$1,500.00 per item or more and including items such as furniture,

office equipment, rolling stock including items purchased on a leasing or lease-purchase basis. Items purchased on a leasing or a lease-purchased basis are subject to annual appropriation.

New Proposed Section 2.20.035, Capital outlay defined:

For budget purposes, capital outlay” is defined as moveable property, of a relative permanent nature having a normal life expectancy of more than **three years** or having a purchase cost of **\$10,000.00** per item or more and including items such as furniture, office equipment, rolling stock including items purchased on a leasing or lease-purchase basis. Items purchased on a leasing or a lease-purchased basis are subject to annual appropriation.

Raymond Shaw
Finance Committee Chairman

Executive Summary: The intent of this article is to change the dollar amount to reflect the realistic purchase costs of capital outlay expenditures.

Motion: Finance Committee Chairman Ray Shaw motioned to Adopt Article 23.

Voted: Article 23 was Adopted.

9:00 PM (10/2/01)

ARTICLE 24

To see if the Town will vote to transfer the following sums or take any action relative thereto:

FROM

\$ 1,500 Exceptional Children-Salaries
\$ 19,000 Building-Salaries
\$ 34,700 Assessor-Salaries

\$ 9,314 Street Lights-Operating
\$ 64,514

Town Manager

TO

\$ 1,500 Recreation-Salaries
\$ 8,100 Accounting-Salaries
\$ 44,500 Planning/Conservation Salaries
\$ 1,100 Town Clerk-Salaries
\$ 9,314 Reserve Fund
\$ 64,514

Executive Summary: This article transfers funds from one Town Department with a projected surplus to another with a projected deficit. There is no effect on the total amount of the budget.

Motion: Town Manager David Cressman motioned to Table Article 24 until Wednesday, November 7, 2001 at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 24 from the Table and this motion was Adopted. 7:42 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 24 and Transfer the sum of \$91,914 for the purpose of the Article, and Adopt Article 24, as Amended.

Voted: The Finance Committee’s Amendment was Adopted.
Article 24 was Adopted, as Amended.

7:43 PM (11/7/01)

7:43 PM (11/7/01)

AMENDMENT:

Change “\$19,000 From Building-Salaries to “\$46,500”.

Change “\$34,700” From Assessor-Salaries to “\$34,600”.

Change the total of the “From” column from \$64,514” to “91,914”.

Change “\$44,500” To Planning/Conservation Salaries to “\$73,000”.

Change “9,314” To Reserve Fund to “\$4,251”.

Add \$3963 to To column Police-Operating.

Change the total of the "To" column from "\$64,514" to "\$91,914".

<u>FROM</u>	<u>TO</u>
\$ 1,500 Exceptional Children-Salaries	\$ 1,500 Recreation-Salaries
\$ 46,500 Building-Salaries	\$ 8,100 Accounting-Salaries
\$ 34,600 Assessor-Salaries	\$ 73,000 Planning/Conservation Salaries
	\$ 1,100 Town Clerk-Salaries
	\$ 4,251 Reserve Fund
\$ 9,314 Street Lights-Operating	\$ 3,963 Police-Operating
<u>\$ 91,914</u>	<u>\$ 91,914</u>

ARTICLE 25

To see if the Town will vote to transfer from free cash the sum of \$124,359.00 to the following accounts:

\$ 20,000	Professional Liability Insurance
\$ 50,000	Unemployment Compensation
\$ 24,000	Occupational Injury
\$ 20,000	Public Works Operating, Sewer Committee
\$ 10,359	Recreation-Salaries

Or take any action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to provide sufficient funds to several accounts, which have experienced unanticipated increased costs since the budget was adopted.

Motion: Town Manager David Cressman motioned to Table Article 25 until Wednesday, November 7 2001, at 7 PM and this motion was Adopted. 8:03 PM (10/2/01)

Motion: Finance Committee Chairman, Ray Shaw, motioned to Remove Article 25 from the Table and this motion was Adopted. 7:44 PM (11/7/01)

Motion: The Finance Committee motioned to Amend Article 25 and Raise and Appropriate \$117,359.00 for the purpose of the Article and Adopt Article 25, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:45 PM (11/7/01)
Article 25 was Adopted, as Amended. 7:45 PM (11/7/01)

Amendment: Change "\$50,000" to "\$25,000 for Unemployment Compensation.
Add "\$18,000" for Police-Outlay.

\$ 20,000	Professional Liability Insurance
25,000	Unemployment Compensation
24,000	Occupational Injury
20,000	Public Works Operating, Sewer Committee
10,359	Recreation-Salaries
<u>18,000</u>	<u>Police-Outlay</u>
<u>\$ 117,359</u>	

ARTICLE 26

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages by deleting the existing wage schedules for the following positions and by inserting the following new wage schedule to reflect the action taken with Article 11 at the October 3, 2000, special town meeting and reclassification study:

	<u>Minimum</u>	<u>Maximum</u>
Grade 1 Council on Aging Director Recreation Director	42,436	55,167
Grade 1A Asst. to Town Manager	48,895	59,432
Grade 2 Chief Assessor Public Health Director Planning & Conservation Director Administrative Services Director Building Commissioner	50,923	65,776
Grade 3 Treasurer/Collector Library Director Auditor	56,016	72,820
Grade 4 Management Information Services Director	61,057	79,374
Grade 5 Supt. of Public Works Fire Chief Police Chief	66,552	86,517

And any employee's merit increase for a fiscal year may exceed the employees maximum wage schedule for that fiscal year but his/her base wage for the following fiscal year shall be the maximum wage for his/her salary grade. In FY'03, these wage schedules shall increase by three percent while an employee's actual salary may increase from zero percent to four percent. Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of the article is to implement the wage increases adopted with Article 11 of the October 3, 2000 Special Town Meeting and the recommended wage schedules for those positions in the reclassification study.

Motion: Town Manager David Cressman motioned to Withdraw Article 26 and this motion was Adopted.

Voted: Article 26 was Withdrawn.

9:00 PM (10/2/01)

Respectfully submitted:

Elizabeth A. Carey, CMMC, CMC, Town Clerk

Special Town Election Results

October 13, 2001

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the Trahan School for Precinct 2A; at the Town Hall for Precinct 3; at the Senior Center for Precinct 3A; and at the Library for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 2,263 votes cast. Precinct 1 - 301; Precinct 1A - 331, Precinct 2 - 276, Precinct 2A - 305, Precinct 3 - 350, Precinct 3A - 369, and Precinct 4 - 331.

Precinct 1	- Ellen M. Keefe, Warden	Alice A. Carroll, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Prisilla Marsh, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Bertha D'Amico, Warden	Angela Callahan, Clerk
Precinct 3	- Jean Ray, Warden	Virginia Perrin, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk

TOWN OF TEWKSBURY SPECIAL TOWN ELECTION October 13, 2001

QUESTION 1

Shall the Town of Tewksbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued for the purpose of the increased costs of adding to, remodeling or making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School, including the payment of all costs incidental and related thereto?

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	301	331	276	305	350	369	331	2,263

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	1	5	2	2	2	2	4	18
Yes	186	145	140	172	220	182	183	1,228
No	114	181	134	131	128	185	144	1,017
Total	301	331	276	305	350	369	331	2,263

Total Registered Voters	16,535
Total Votes	2,263
Percent	14%

A true copy attest: _____
Elizabeth A. Carey, Town Clerk

ADMINISTRATION

*Board of Selectmen
Planning Board
Conservation Commission
Parking Clerk
Computer Services*

*Town Manager
Dog Officer
Town Clerk
Veteran's Services
Community Development*

*Town Counsel
Board of Appeals
Board of Registrars
Administrative Services
Housing Authority*

Board of Selectmen



In 2001, the Board of Selectmen held regular meetings twice a month September through May and once a month during the months of June, July and August. Additionally, members of the Board served on many subcommittees including but not limited to the South Fire Station Building Committee, Town Hall Building Committee, Sewer Agreement Committee, Memorial Day Committee, Wynn and Ryan School Building Committees, Town Meeting Review Committee and Land Use Committee. The Board held conduit and pole petition hearings and liquor license hearings. The Board received and acted on applications for cell tower locations in the community. Many residents applied for and were appointed to serve on the various openings on town committees.

Our state legislators, Representative James Miceli, Senator Susan Tucker, and Representative David Nangle were available to the Board on a regular basis to discuss pending and future legislation of interest to the community.

The Board of Selectmen wishes to extend their thanks to all department heads, town employees, office staff for their commitment to better serve the residents during this past year. The Board would also like to take this opportunity to thank those men and women who have served this community as members of numerous appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in the Town Hall, is open daily from 8:00 a. m. to 4:30 p. m. for the convenience of the townspeople. The Selectmen meet twice a month on Tuesday evenings at 7:30 p. m. All residents are welcome to attend these meetings. However, if you wish to be heard on an issue, or have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings, as well as other Board and Committee meetings, continue to be televised live on Channel 10.

BOARD OF SELECTMEN

Charles T. Coppola, Chairman
Kevin Anderson, Vice Chairman
Joseph P. Gill, Jr., Clerk
John Ryan
Charles E. Coldwell

Town Manager

Looking back over 2001 the first major event was the March storms. First, a 25-inch snow storm occurred in early March and then a severe rainstorm and subsequent flooding at the end of the month. In reviewing those events, I must commend the actions of the Public Works, Fire, Civil Preparedness and Police employees in responding to these events. As a result of the flooding the Town responded by replacing the culvert on Pond Street which was destroyed by the flooding in July and replacing the culvert on South Street at Sutton Brook in December. The flooding damaged the culvert on Shawsheen Street at Strong Water Brook, which has limited truck traffic in that area. However, by the end of December the Town had a bid to re-place this culvert in 2002. Additionally, the Town had a study conducted of the Shawsheen River between Bridge Street and Mill Street to identify the reasons for the flooding and possible solutions. This allowed the Town to go forward with a contract to rehabilitate the Bridge Street culverts in 2002 so that they do not deteriorate. Also, in November, Senator Tucker and Representative Miceli sponsored a meeting at the Town's request with State agencies to begin addressing the flooding problems on the Shawsheen River and this work will continue in 2002. In December, the Town has prepared a design contract with an engineer who will re-design the Trestle Bridge between Regina S. Drive and Shawsheen Street to accept vehicle traffic. As a final note, during the flooding the Town used the Trestle Bridge for the first time as it had been upgraded for pedestrian traffic as promised plus used Reverse 911 a cutting edge technology to keep residents affected by the flooding in the South Street area informed.

During June, the Town celebrated the completion of the expansion of the Water Treatment Plant, which was done on time and within budget.

During June, I appointed the Town's first Community Development Director, Steve Sadwick, and he started in July. The development of the Community Development Department and hiring of Mr. Sadwick was effort involving representatives from the Board of Selectmen, Planning Board, Board of Health and Conservation Commission.

During August, we celebrated the re-construction of the tennis and basketball courts at Livingston Park. Recreation Director Roy Patterson and Public Works staff played a significant role with this project plus the Marriott Corporation made a significant financial commitment.

During July, construction activity started at the Wynn Middle School and continued for the rest of the year. As the year closed, the project appeared to be on-schedule for an August 2002 completion.

While the Planning Board and Conservation Commission approved plans for Emerald Court, the Planning Board approval was appealed and this is affecting the Town's ability to move forward on the next project at the Water Treatment Plant which is to enlarge the sludge facility.

In October, the Fire Department moved into the new South Fire Station, which was dedicated in December with an impressive ceremony, sponsored by the South Fire Station Building Committee.

While the economy's downturn has slowed plans to address Town Hall, the Senior Center Building Committee began to organize to develop plans to address that facility's needs.

During the summer a new water main was completed on South Street and the Astle Street water tower was painted and rehabilitated for the first time since it was constructed over thirty years ago. During the Fall season, roads were re-paved using funds attained from reimbursement of work at the incinerator and resulted in approximately \$400,000 in re-paving.

In October, 2001, testing began on Livingston Street prior to the reconstruction starting in December. This project will be a demonstration project using tire shreds as a base material and will be the first use of this material in a roadway in the Commonwealth of Massachusetts.

As the year ended the Town saw some key personnel retire, such as Deputy Chief Jamieson, Treasurer/Collector Warren Carey, Chief Assessor Norman Boudreau and Assistant to the Treasurer/Collector David Sullivan. While these individuals will be missed the retirement of the individuals in the financial departments allowed the Town to reorganize these departments to be lead by a Finance Director and Donna Walsh was appointed to this position. Additionally, Dottie Lightfoot was appointed Collector and Janet Smith was appointed Treasurer, Jay Kelley was appointed Chief Assessor. Thus, this was a fitting end to the year.

Town Counsel

In 2001, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Massachusetts Land Court, the Lowell District Court, the Housing Appeals Committee of the Massachusetts Department of Housing and Community Development, and in matters before the Appellate Tax Board.

The Town received favorable decisions and/or judgments in the following cases:

1. Tewksbury Miceli Dance Center v. Tewksbury School Department District Court
2. Miskel Trustee, PPM Realty Trust v. Zoning Board of Appeals - Superior Court
3. Town of Tewksbury v. Witkorowicz and Barnes - Superior Court
4. Atlantic Dracut Realty LP v. Conservation Commission - Land Court
5. Atlantic Dracut v. Zoning Board of Appeals - Land Court
6. Atlantic Dracut Realty LP v. Planning Board - Land Court
7. Simpson, Mark v. Tewksbury Police Department - District Court

The following cases against the Town were dismissed:

1. Sullivan, John D. v. The Town of Tewksbury (Main Street) - Land Court
2. Thompson, Nelson v. Mackey, J. - District Court

In the following cases, the Court found against the Town:

1. Colonial Auto Group v. Zoning Board of Appeals - Land Court
2. Colantuoni v. V & G Ironworks and the Zoning Board of Appeals - Superior Court

The following cases were settled:

1. Bellistri, et al. v. Conservation Commission - Superior Court
2. Bellistri, et al. v. Planning Board - Superior Court
3. J.D.S. Enterprises, LLC v. Tewksbury (Foster School) - Superior Court
4. Marion, Bernard v. Zoning Board of Appeals, Wamesit Village, LP and Lerchenfeldt, Timothy (Crest Nissan) - Superior Court
5. Ames Pond LLC v. Balukonis and the Town of Tewksbury - Superior Court

The following cases are pending and awaiting trial or briefs and arguments before the Appeals Court:

1. Atlantic Dracut Realty LP et al. v. Planning Board - Appeals Court
2. Atlantic Dracut Realty LP et al. v. Zoning Board of Appeals - Appeals Court
3. Building Commissioner v. John D. Sullivan (Catamount Road) - Superior Court
4. Connolly and Macauley v. Planning Board - Land Court
5. Cressman, David G. v. FAB and Zoning Board of Appeals - Superior Court
6. DeStefano, Robert, Trustee v. Zoning Board of Appeals - Land Court
7. DeStefano, Robert, Trustee v. Planning Board - Land Court
8. Germano v. Zoning Board of Appeals - Superior Court
9. Giasullo v. Planning Board - Land Court
10. IRA Motor Group, Inc. v. Zoning Board of Appeals - Land Court
11. J. D. S. Enterprises, LLC v. Zoning Board of Appeals - Housing Appeals Committee
12. Klock v. Zoning Board of Appeals - Superior Court
13. L. J. DiPalma, Inc. v. Planning Board - Land Court
14. Lefebvre, Donald, Jr. v. Zoning Board of Appeals - Land Court
15. Lowell v. Tewksbury - Superior Court
16. Mathews v. Zoning Board of Appeals #95-1431, #97-3345 and #99-3373 - Superior Court
17. McDade v. Zoning Board of Appeals - Superior Court
18. R.J.R. Ventures, d/b/a Cornerstone Corp. v. Planning Board - Land Court
19. Sheehan and DAV v. Flanagan and Tewksbury - Appeals Court
20. Sideropoulos, H. Trustee v. Zoning Board of Appeals - Land Court
21. Tremblay, Lewis v. Zoning Board of Appeals - Land Court
22. Wamesit Village, Inc. v. Conservation Commission - Superior Court

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and Town Meeting Articles; and he has made eminent domain land takings for highway, traffic light, and sewer improvements. To prevent litigation and the assessment of damages, Town Counsel encourages Town officials

to communicate with him as soon as possible after becoming aware of any potential legal problem. In addition, your Town Counsel is pleased to assist in making Town government more responsive to the safety and the well being of Tewksbury's citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars that address important and current issues of law and the interpretation of laws for the several Boards, Committees, Commissions, and Departments.

Town Counsel thanks the Board of Selectmen, the Town Manager, the several Boards, committees, Commissions, and Departments and their officers and employees for the excellent co-operation again afforded to him during the past year.

Charles J. Zaroulis
Town Counsel

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are David Plunkett, Chairman, Frank Sweet, Vice Chairman, and Vincent Spada, Clerk. Other members of the Board include Robert Fowler and Cheryl Busch.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with Building Commissioner and the Community Development Director, is responsible that new developments comply with land use regulations. The Planning Board strives to strike a balance between landowners right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued eight special permits for various commercial projects and one residential project. The residential project is Emerald Court, the first development to occur in the Town's Community Development District. Tewksbury Country Club also can in for modifications to their original site plan on Main and Livingston Street. The Special Permits for Ames Pond, LLC were subject to a global settlement among abutters, the developer, the Planning Board, Conservation Commission and the Department of Environmental Protection.

The Planning Board approved six subdivisions in 2001. A total of 47 lots are proposed in the new residential subdivisions. A commercial preliminary subdivision was reviewed for Riverview Park off of Woburn Street.

Routinely, the Planning Board receives contributions to the Sidewalk account, which the Planning Board administers in cooperation with the Department of Public Works. In 2001, the Planning Board yielded over \$11,000 for this account. There is a commitment for an additional contribution to the sidewalk fund as well as sewer hook up being made available to residents of Greenmeadow Estates, by Yvon Cormier, developer of Robertson Estates.

The Planning Board launched its Master Plan Initiative in August 2001 with the Department of Community Development. A Master Plan Committee was established with representation from land use boards, the Board of Selectmen, the Board of Health and citizens at large. The Planning Board will bring the revised Zoning Bylaw to Town Meeting in 2002.

Respectfully submitted,
David Plunkett, Chairman
Planning Board

Dog Officer

I would like to take this opportunity to thank all the residents who have obeyed the Leash Law in Tewksbury. All dogs in Tewksbury must be licensed and have all their shots, this is for the safety of the residents as well as the dogs. If your dog is not licensed and is picked up, it is very hard to trace the owner to the dog and this could result in extra fines. Let's protect our children and all residents (from dog bites and etc.) and keep our dogs restrained.

I would like to make you aware if your dog is picked up there will be an administration fee of \$25.00 plus \$5.00 per day for board and keep, up to \$190.00 plus fines as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THIRD OFFENSE	100.00
SUBSEQUENT OFFENSES	100.00
(within a calendar year)	

REMEMBER PLEASE HAVE YOUR DOG LICENSED AND MAKE SURE THEY HAVE ALL THE NECESSARY SHOTS.

WHEN YOU LICENSE YOUR DOG BE SURE TO GET A COPY OF THE NEW DOG BY-LAW WHICH WENT INTO EFFECT 1/1/98.

Walter Collins
Dog Officer

Board of Appeals

Following is a breakdown of the activity on which the Board of Appeals acted during the year 2001:

23	Variances	-	17	Approved	2	Denied	4	Withdrawn
7	Special Permits	-	4	Approved	1	Denied	2	Withdrawn
7	Party Aggrieved	-	1	Approved	5	Denied	1	Withdrawn

7 Withdrawals consisting of 3 Variances, 2 Special Permits, 2 Combination Variances/SP.

1 Modification to variance and extension approved
5 Combination Variance/SP – 4 Approved, 1 denied
1 Combination Special Permit/Party Aggrieved – Approved
2 Comprehensive Permits, one Approved, 1 Denied

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Building Department for their time and efforts on behalf of the Board.

John D. Sullivan
Chairman, Board of Appeals

Conservation Commission

The Tewksbury Conservation Commission consists of seven members, all of whom are appointed by the Board of Selectman. The Conservation Commission Officers for 2001 are: Chairman, Dr. Lucio S. Barinelli; Vice Chairman, Salvatore Tornare; Clerk, Stanley Folta, Jr., Gregory Peters, Michael Kelley, Stephen De Francesco and Steve Deackoff. The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's primary goal is to protect wetland areas, adjoining land areas, riverfront areas, related water resources as well as administering permits and managing land for Open Space in the Town of Tewksbury. In June of 2001 the Tewksbury Wetland Protection Bylaw was amended to increase the no disturb zone adjacent to wetlands from 10 feet to 25 feet which will result in increased protection of wetland areas.

During 2001 the Conservation Commission reviewed numerous Notice of Intent and Request for Determination of Applicability applications for work in the 100-foot wetland buffer zone and in some cases within the 200-foot riverfront area. All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given time to express their views. When all this information for an application is solicited the Conservation Commission votes to either approve or deny their permit requested. If approved by the Commission the wetland permit will list all mitigation required to protect the impact on wetland areas. If the permit is denied the applicant can appeal the decision to the DEP and to Superior Court.

In 2001 the Conservation Commission issued permits to Rogers Common, Orchard Street Subdivision and Crest Nissan. Each of these projects resulted in many hearings and concerns from residents with the Conservation Commission spending significant time detailing the conditions of approval.

The Conservation Commission has worked diligently in 2001 to protect the natural resources in Tewksbury. During 2001 several parcels of land were deeded to the Town of Tewksbury under the management of the Conservation Commission for use as Open Space.

All residents should be advised that certain activities which are proposed in areas within 100 feet to 200 feet of a wetland, river, stream, pond or lake must comply with the local and state wetland regulations, which includes the River Act.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and are held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised live on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted,
Walter S. Polchlopek
Conservation Administrator

Town Clerk

TOWN STATISTICS

	2001	2000
Population	29,770	30,315
Licenses -		
Dogs	1,741	1,460
Sporting	476	477

FINANCIAL

1/1/2001 - 12/31/2001

Fees to Town Treasurer	\$35,784.70
Dog Fees to Treasurer	22,691.00
Sporting Licenses to State	9,878.55
Parking Fines to Town Treasurer	34,418.80
TOTAL	\$102,773.05

VITAL STATISTICS

	As of 12/31/2001	
	2001	2000
Births	301	341
Marriages	150	173
Deaths	237	283

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Town Clerk's Office by calling 640-4355, Monday-Friday, 8:30 AM to 4:30 PM.

Board of Registrars

Beverly A. Bennett, Chairman
 Edward D. Creamer
 Robert A. Hunter – Resigned April 18, 2001
 Donald R. Ordway – Appointed August 21, 2001
 Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable tv.

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

PRECINCT ENROLLMENT:

Precinct 1	2,323
Precinct 1A	2,214
Precinct 2	2,221
Precinct 2A	2,153
Precinct 3	2,840
Precinct 3A	2,205
Precinct 4	2,579

PARTY ENROLLMENT:

Precinct	Democrat	Green	Green Party USA	Interdependent 3 rd Party	Libertarian	Reform	Republican	Unenrolled	Total
1	719	0	0	1	7	3	355	1,238	2,323
1A	831	0	0	1	10	0	250	1,122	2,214
2	800	0	0	1	13	2	238	1,167	2,221
2A	730	0	0	0	13	2	290	1,118	2,153
3	911	0	1	4	12	0	463	1,449	2,840
3A	681	1	0	3	7	2	270	1,241	2,205
4	919	1	0	4	10	2	308	1,335	2,579
Total	5,591	2	1	14	72	11	2,174	8,670	16,535

Respectfully submitted,
 Elizabeth A. Carey, CMC
 Town Clerk

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2001 Fines collected and deposited with the Town Treasurer - \$34,418.80

Parking Ban (Overnight-Inclement Weather) Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Elizabeth A. Carey, CMC
Town Clerk - Parking Clerk

Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00 A.M. - 4:30 P.M.

The Veterans' Services Department has again been active in helping the Town's veterans, not only with financial support to those veterans needing assistance, but also with advice and administrative support in interpreting and filling out the sometimes complex state and federal veterans' forms. In 2001 the Federal Government has expanded veterans' benefits offering a wider range of prescriptions and medical care to the veteran. In December of 2001 the VA announced reduced rates for veterans' care. On the state level your Veterans' Service Officer as a member of the Veterans' Advisory Board has worked hard to get legislation passed improving the definition of a veteran and securing better benefits for veterans. The Veterans' Service Officer

acts as an ombudsman - preparing federal requests for disability, securing medical records of the individuals concerned, and attending their disability hearings and/or appeals. The Veterans' Service Officer has represented the Town at several patriotic occasions, including Veterans' Day and Memorial Day.

The Town of Tewksbury has an estimated veteran population of about 7,000. They receive approximately \$2,300,000 in aid from the federal government and \$32,000 in state annuities in addition to the normal veterans' benefits. This is money brought into our community and for the most part spent locally.

The Department of Veterans' Services continues to offer to the veteran and his dependents, or the widows of veterans, services in a wide range of categories, such as:

VA Pension Compensation	Grave Markers
Hospitalization (in & out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Industrial Accident Cases
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD-214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's veterans, but works with the other Veterans'; and Fraternal Organizations of the Town. I would like to thank them all for their time, efforts and contributions. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a town where the veteran is well served.

Respectfully submitted,
Ellsworth K. Hart
Director, Veterans' Services

Administrative Services

OFFICE HOURS ARE MONDAY THRU FRIDAY
7:30 A.M. - 4:30 P.M.

Department Staff

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee Benefits, Occupational Injury Compensation, and Medical Cost Analysis.
- Barbara Hague, Administrative Secretary, part time assistance with secretarial and accounts payable.

2001 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Central Data Base
All town and school employees are now listed on the central database with their benefits including health, dental, and life insurance plans.
All town employee's vacation, sick time, and personal days are tracked.
- Job Postings for all town side employment opportunities
- Background Checks and physicals are accomplished on all new employees
- New Employee Orientation
New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- Standardization of Job Titles
Both managerial and clerical job classification has been implemented
- Exit interviews are now conducted on terminating town employees
- Administrative Services provides support for the Personnel Relations Review Board
- Administrative Services establishes, reviews, and publishes policies to maintain continuity of personnel practices.
- The Code of Ethical Conduct adopted by the Board of Selectmen was distributed to all town employees and is now included in the new employee orientation.

Town Hall/Annex Facilities Management

- The Town Hall Annex is maintained by a cleaning service and Facilities Management.
- Continued to maintain Town Hall heating system.
- Town Hall/Annex telephone system maintained and updated.

Centralized Purchasing

- Paper Products
- Telephone and Electric Bills
- Postage for Town Hall, Annex, Recreation, and Central Fire.

The year 2002 will continue to bring new challenges to this department.

Respectfully,

Ellsworth K. Hart

Director, Administrative Services

Computer Services

The past year has shown a marked increase in the efforts of Computer Services to service and maintain the current computer hardware. Due to the current financial condition in the Town, many PC's are starting to show their age (some are 5-6 years old) and are not being replaced. Activities to replace PC parts and reload software has doubled since the previous year.

The MUNIS support effort continues to be a major part of Computer Services schedule. From the original procurement, only Personnel and Purchase Orders have not been activated and put into "live" use. In addition, Fixed Assets was purchased in preparation for the new State requirements. Computer Services continues to generate and refine many user and procedure documents. A new effort is to provide training and newer equipment to selected users to perform tasks previously done by Computer Services but can be performed by the user themselves. The Finance Group departments have become very reliant on MUNIS and in the process become more proficient and efficient.

Computer Services continues to be the publication group for the Town. Projects include: Annual Town Report, Town Meeting Warrant, all Special Town Warrants, Town Newsletter, and South Fire Station dedication handouts. In addition, the department continues to produce departmental business cards on request, to scan forms and produce Word templates or documents, to provide calendars for the Town Manager Warrant planning and the Recycle Committee, and to provide service to transpose paper documents to Word or Excel format. A new responsibility was the creation of selected department organizational charts using Becker Chart software.

The Town I-Net (Institutional Network) build is completed. All eleven (11) Town buildings are connected by I-net modems. In addition, MEC (Massachusetts Education Center) was selected to provide Internet access and e-mail for the Town users. At this time 60+% of the selected users have been provided service. Users were identified by their department head to receive the service.

New projects in progress include: preparation for a major system upgrade of the Dispatch system for the Police and Fire department; resurrection of department support for the Town Web site; creation of Access databases to contain Recreation data, Computer Service inventory, and Computer Service MUNIS call sheets; creation of the Town warrants and Newsletters performed by another department; redefinition of all PC's and network printers in the Town Network using a new address scheme (current has potential for conflict with the Internet).

Computer Services continues; to either directly support the main town application systems (Financial, Treasurer, Assessor) or provide consulting services for other applications (Police, Building, DPW); to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings (MUNIS, VISION, MGISA).

Respectfully submitted,

Stephen M. Hattori

MIS Director

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development evolved from the former Department of Planning and Conservation and was created by Town Meeting action in May 2001. The Department consists of three divisions; the Building Department, the Board of Health Office and the Planning and Conservation Office.

The year 2001 brought many changes to this department. Long serving Director of Planning and Conservation, Sean Sullivan, departed for a job in Hudson, New Hampshire. Loretta Miggos, with years of experience in the Building Department, served as Acting Director until July 2001. In July 2001, Steven Sadwick bringing over 10 years of experience in land use planning, economic development and affordable housing became the permanent Director of Community Development. At the end of 2001, Alice Kennedy left her administrative secretary position for a similar position in the Police Department. Walter Polchlopek, Conservation Administrator, Christina Shea, Recording Secretary for the Planning Board and Conservation Commission, and Cheryl Romano, Recording Secretary for the Zoning Board of Appeals, professionally performed their duties and service to the Town of Tewksbury in 2001.

The Community Development staff provided direct administrative support to approximately 45 meetings of the Planning Board and Conservation Commission.

Major Projects

The Department of Community Development, with the assistance of Michael Kelley, has established a website location at www.tewksbury.info. The website has served as a valuable tool in providing information to the public. The website has both the current and proposed zoning bylaws, wetland protection bylaw, subdivision rules and regulations, meeting schedules for the Planning Board, Conservation Commission, Zoning Board of Appeals and the Board of Health. The Board of Health has also forwarded all of its rules and regulations to the website.

The Town of Tewksbury's Master Plan Project is housed at the Department of Community Development. This project is a confluence of the Planning Board's desire to establish a master plan in accordance with state statutes and the Tewksbury Citizens for Planned Growth's desire to have a sensible plan in place for growth. The Planning Board established the Master Plan Committee to oversee development of this project. The Committee was successful in obtaining \$25,000 at the Fall Special Town Meeting and is in the process of having its scope of services approved by the Northern Middlesex Council of Government and the Commonwealth.

The Department of Community Development has taken the lead on developing a geographic information system for the Town. The base data that was collected in 1996 is in the process of being evaluated and developed into a workable system. Consultants have provided guidance and Town departments have been working together to bring this system on line.

Administrative Accomplishments

The Town of Tewksbury, through the leadership of the Community Development Department, submitted the Town's Community Action Statement to the State's Department of Housing and Community Development. This filing summarizes the Town's strategies for community development and is necessary for grant submittals.

The Department with the Planning Board has established appropriate accounting procedures for the Board's consulting engineer. The procedures also apply to the Conservation Commission's use of consulting professionals. The Department also drafted amendments to rules and regulations of the Planning Board. Activities of the Planning Board are now being tracked on a database, giving both the Department and Board the ability to maintain accurate, timely records.

In December of 2001, administrative support of the Zoning Board of Appeals moved from the Building Department to the Department of Community Development. In its new location, the Zoning Board of Appeals will receive greater attention in land use issues.

Zoning Issues

The Department has served as the lead for the Town's Zoning Bylaw recodification, working in close cooperation with the Planning Board. This project began in 1999 and received its final review at the end of 2001. Four public workshops were advertised in the local newspapers inviting the public to comment on the draft. The drafts have been available at every step

along the process. Copies have been available to the public at the Town Clerk's Office, the Library, and the Department of Community Development. In addition, the draft has been available on the internet.

The Department of Community Development has been working with the Board of Health, the State Department of Public Health, and the Department of Environment Protection on the proposed Tewksbury State Hospital Groundwater Protection Bylaw.

Affordable Housing

The Director of Community Development testified on behalf of the Town at a Department of Housing and Community Development Hearing on regulation changes regarding MGL, chapter 40B, Comprehensive Permits. The testimony was in support of extending the time limit on comprehensive permit projects and the "cooling off" period for denied conventional plans being resubmitted as comprehensive permit projects.

The Department has lent its support and expertise to the Land Use Committee in developing a strategy for affordable housing. Staff conducted an in depth analysis of Town owned land for the suitability of affordable housing. The efforts of the Land Use Committee culminated in a proposal to the Board of Selectmen to establish a Local Housing Partnership that would address affordable housing in a proactive fashion.

Economic Development Activity

The Department has been involved to varying degrees on economic development projects. Guidance has been provided to the development at Network Center Drive as well as Ames Pond. The Director was instrumental in assisting the Zoning Board of Appeals on the Colonial Auto Court remand.

Other Land Use Issues

The Department is working cooperatively with the Conservation Commission and the Board of Selectmen to acquire and/ or control open space. The Department is working with neighbors in the Brentwood and Livingston area, the McCarthy Way neighborhood, the Marshall Street neighborhood and in parts of South Tewksbury on flood mitigation issues. The Department has been involved in environmental and redevelopment issues at the former Rocco's landfill.

The Department of Community Development has had an extremely successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2002, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP

Director of Community Development

Housing Authority

The Tewksbury Housing Authority manages 291 State and Federal Public Housing Units and 110 Federally Subsidized Housing Units. Its Board is comprised of four (4) Elected Officials and one (1) State Appointed Official. The THA meetings are held on the first Tuesday of each month at 3:00 P.M., in the Community Building at the Saunders Circle Development.

This year the Authority completed its upgrade to the parking areas and roadways at its Robert Flucker Heights Elderly Disabled Development with funds provided by the Department of Housing and Urban Development (HUD) through a Comprehensive Improvement Assistance Program. We have also received a Capital Improvement grant in the amount of \$16,605.00 that will also be used to upgrade the site. Also this year, we were pleased to be informed that the Tewksbury Housing Authority was selected to be the host Authority for the Department of Housing and Community Development's (DHCD), Regional Attorney Pilot Program for the Middlesex Area.

During the year of 2001, the Authority has added 360 new applicants to its Elderly, Disabled and Family Public Housing Programs. The vacancy turnover for the elderly and disabled housing units was 22, and only 1 turnover in the family units.

I would like to extend my thanks to my fellow board members, Linda R. Brabant, Shawn Dillon, Robert Briggs and John Deputat, State Appointee - also I wish to thank our office staff, Lorraine Maniscalco, Sylvia Starling, Susan Hayes, Corinne Delaney, our Executive Director, and our maintenance men for their continued efforts and dedication to the Authority during the past year.

Louise A. Gearty
Chairman

TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2001

ASSETS

CASH		
1112	ANDOVER BK #0220549817	\$ 28,601.06
1114	PET DEPOSITS-CASH	<u>2,882.41</u>
	TOTAL CASH	\$ 31,483.47
ACCOUNT RECIEVABLE		
1121	A/R MA 139-1 DEPT 1	(80,172.12)
1122	A/R SECT 8 VOUCHER DEPT 2	4,998.56
1123	A/R 400-01 DEPT 03	4,039.78
1125	A/R CIAP DEPT 05	73,040.60
1127	A/R 167-1 DEV DEPT 7	(3,477.11)
1132	A/R 689-1 DEV DEPT 9	(4,943.11)
1133	A R 689-2 DEV DEPT 11	<u>(5,247.89)</u>
	TOTAL ACCOUNT RECIEVABLE	(11,761.29)
DEFERRED CHARGES		
1290	UNDISTRIBUTED CHARGES	
1291	DEFERRED PAYROLL	<u> </u>
	TOTAL DEFERRED CHARGES	<u>0.00</u>
	TOTAL ASSETS	<u>\$ 19,722.18</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITIES

ACCOUNT PAYABLES		
2111	ACCOUNT PAYABLE OTHER	\$ (50.00)
2114	SECURITY DEP-PETS	2,882.41
2171	FEDERAL WITHHOLDING TAX	
2172	STATE WITHHOLDING TAXES	
2173	RETIREMENT WITHHELD	1,842.96
2174	GROUP INSURANCE	154.19
2176	CHRISTMAS W/H	180.00
2179	FICA/MED TAX WITHHELD	
		<hr/>
TOTAL ACCOUNT PAYABLES		\$ 5,009.56
DEFERRED CREDITS		
2290	UNDISTRIBUTED CREDITS	
2291	DEFERRED INTEREST INCOME	51.94
2292	AFFORD HSG FEES	500.00
		<hr/>
TOTAL DEFERRED CREDITS		551.94
ADVANCES TO REVOLV FUND		
2401	ADVANCE MA 139-001	5,000.00
2402	ADVANCE SECTION 8	575.68
2403	ADVANCE 400-01	8,585.00
		<hr/>
TOTAL ADVANCES TO REVOLV FUND		14,160.68
TOTAL LIABILITIES		<hr/> <hr/>
		\$ 19,722.18

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

*111 CASH			
1111	ANDOVER BK #0040651189	<u>\$ 18,296.23</u>	
	TOTAL *111 CASH		\$ 18,296.23
ACCOUNT RECEIVABLE			
1122	126 A/R TENANTS	6,819.00	
112201	126.1 ALLOW DOUBT ACCTS		
1125	122 A/R HUD	<u>13,362.00</u>	
	TOTAL ACCOUNT RECEIVABLE		20,181.00
ADVANCES			
1155	144 REVOLVING FUND	<u>5,000.00</u>	
	TOTAL ADVANCES		5,000.00
*131 INVESTMENTS			
116201	ANDOVER BANK #0040651176	<u>159,879.57</u>	
	TOTAL *131 INVESTMENTS		159,879.57
DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	5,881.52	
1211	142 PREPAID RETIREMENT	1,294.38	
1212	142 INSURANCE DEPOSIT	463.00	
1290	174 DEFERRED CHARGES	<u></u>	
	TOTAL DEFERRED CHARGES		7,638.90
LAND STRUCTURES EQUIPMENT			
1404	LAND STRUCTURES EQUIPMENT	<u></u>	
	TOTAL LAND STRUCTURES EQUIPMENT		0.00
FIXED ASSETS			
1506	161 LAND	1.00	
1507	162 BUILDING	2,997,717.55	
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN	13,330.41	
1510	165 LEASEHOLD IMPROV		
1515	166 ACCUM DEPRECIATION	<u>(1,328,047.66)</u>	
	TOTAL FIXED ASSETS		<u>1,683,001.30</u>
	TOTAL ASSETS		<u>\$ 1,893,997.00</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITIES & SURPLUS

ACCOUNTS PAYABLE			
2119	347 A/P REV FUND	<u>\$ (80,172.12)</u>	
	TOTAL ACCOUNTS PAYABLE		\$ (80,172.12)
ACCRUED LIABILITIES			
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES	505.90	
2137	333 ACCRUED PILOT	<u>8,949.77</u>	
	TOTAL ACCRUED LIABILITIES		9,455.67
DEFERRED CREDITS			
2290	353 DEFERRED CREDITS	<u></u>	
	TOTAL DEFERRED CREDITS		0.00
SURPLUS FROM OPERATIONS			
2802	504 HUD/PHA CONTRIBUTION	1,682,753.34	
2806	512 RETAINED EARNINGS	<u>231,383.20</u>	
	TOTAL SURPLUS FROM OPERATIONS		1,914,136.54
CURRENT YEAR OPERATIONS			
2940	RESIDUAL RCPTS, - DEFICIT	<u>50,576.91</u>	
	TOTAL CURRENT YEAR OPERATIONS		(50,576.91)
	TOTAL SURPLUS & LIAB		<u><u>\$(1,893,997.00)</u></u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
OPERATING RCPTS & EXPEND
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date Actual
	OPERATING RECEIPTS	
3110	703 DWELLING RENTS	\$ 110,197.00
3120	704 EXCESS UTILITIES	
3190	715 NON-DWELLING INCOME	
3610	711 INTEREST	2,614.11
3690	715 MISC INCOME	663.42
		<hr/>
	* TOTAL OPERATING RECEIPTS	113,474.53
	OPERATING EXPENSES	
	ADMINISTRATION	
4110	911 ADMIN SALARIES	10,281.14
4120	914 COMPENSATED ABSENCES	
4130	916 LEGAL EXPENSE	
4150	916 TRAVEL	
4170	912 ACCOUNTING FEE	2,550.00
4171	912 AUDIT FEE	1,365.00
4190	916 SUNDRY ADMIN COSTS	2,126.84
		<hr/>
	* TOTAL ADMINISTRATION	16,322.98
	TENANT SERVICES	
4230	924 TENANT SERVICES OTHER	
		<hr/>
	* TOTAL TENANT SERVICES	0.00
	UTILITIES	
4310	931 WATER	1,138.10
4320	932 ELECTRIC	19,561.17
4340	934 FUEL	
		<hr/>
	* TOTAL UTILITIES	20,699.27
	MAINTENANCE	
4410	941 MAINTENANCE SALARIES	17,335.88
4420	942 MAINT MATERIALS	3,130.73
4430	943 CONTRACT COST	6,192.85
		<hr/>
	* TOTAL MAINTENANCE	26,659.46
	GENERAL EXPENSES	
4510	961 INSURANCE	2,802.42
4520	963 PILOT EXPENSE	8,949.77
4540	** EMPLOYEE BENEFITS	6,317.72
4570	964 COLLECTION LOSSES	
		<hr/>
	* TOTAL GENERAL EXPENSES	18,069.91

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
OPERATING RCPTS & EXPEND
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date <u>Actual</u>
	NONROUTINE MAINT.	
4610	971 EXTRAORDINARY MAINT	
4620	972 CASUALTY LOSSES	
4800	974 DEPRECIATION EXPENSE	
480001	974 DEPRECIATION AC 2802	
6010	512 PRIOR YEAR ADJUST	
6020	512 PRIOR YR ADJ NARR	
6120	716 GAIN (LOSS) SALE EQ	
		<hr/>
	* TOTAL NONROUTINE MAINT.	0.00
	CAPITAL EXPENDITURES	
7520	** REPLACE EQUIPMENT	1,699.00
7530	716 RCPTS SALE OF EQUIP	
7540	** BETTERMENT & ADDITION	
7590	PROPERTY PURCHASES CONTRA	
		<hr/>
	* TOTAL CAPITAL EXPENDITURE	1,699.00
	HUD CONTRIBUTIONS	
8020	706 HUD SUBSIDY	20,553.00
8029	706 CIAP/DEV FUNDS	
		<hr/>
	* TOTAL HUD CONTRIBUTIONS	<u>(20,553.00)</u>
	* RESIDUAL RCPTS (DEFICIT)	<u>\$ 50,576.91</u>

Read Accountant's Compilation Report

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

*111 CASH		
1111	ANDOVER #0220549765 V/P	\$ 87,374.38
1112	ANDOVER 0220549820 CERT	<u>7,057.89</u>
	TOTAL *111 CASH	\$ 94,432.27
ACCOUNT RECEIVABLES		
1122	128 A/R BACK RENTS	9,530.68
112201	128.1 ALLOW DOUBT FRAUD	(10,427.68)
1125	122 A/R HUD	
1129	125 A/R OTHER	
112999	128/125 A/R MOB & FRAUD	1,095.66
1130	126.2 ALLOW DOUBT OTHER	<u></u>
	TOTAL ACCOUNT RECEIVABLES	198.66
ADVANCES		
1155	144 REVOLVING FUND	<u>575.68</u>
	TOTAL ADVANCES	575.68
DEFERRED CHARGES		
1210	142 PREPAID INSURANCE	722.25
1211	142 PREPAID RETIREMENT	
1212	142 INSURANCE DEPOSIT	787.00
1290	174 DEFERRED CHARGES	<u></u>
	TOTAL DEFERRED CHARGES	1,509.25
LAND STRUCTURES EQUIPMENT		
147501	164 EQUIPMENT OFFICE	1,201.16
1515	166 ACCUM DEPRECIATION	<u>(1,201.16)</u>
	TOTAL LAND STRUCTURES EQUIPMENT	<u>0.00</u>
	TOTAL ASSETS	<u>\$ 96,715.86</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITIES

ACCOUNTS PAYABLE		
2111	312 A/P OTHER	
2118	331 A/P HUD	
2119	347 A/P REV FUND	\$ 4,998.56
211998	347 A/P SECT 8 CERT	
211999	312 A/P MOB CLEAR A/C	
2135	321 ACCRUED PAYROLL	
213501	322 ACCRUED COMP ABSENCES	83.39
TOTAL ACCOUNTS PAYABLE		\$ (5,081.95)
DEFERRED CREDITS		
2210	PREPAID ANNUAL CONTRIB.	379,406.00
2215	HAPS A/C #4715	(313,239.00)
2230	CONTRA ADMIN FEE ACCOUNT	(30,877.50)
2290	342 UNDISTRIBUTED CREDIT	
2690	342 DEFER CREDIT-BK RENT	9,529.68
269001	312 CONTRA BACK RENT	(10,427.68)
TOTAL DEFERRED CREDITS		34,391.50
EQUITY REAC		
2806	512 RETAINED EARNINGS	58,916.15
TOTAL EQUITY REAC		(58,916.15)
HUD SURPLUS MEMO ONLY		
2810	UNRESERVED SURPLUS	(5,405,484.74)
2826	OPERATING RESERVE	
2827	PROJECT ACCOUNT UNFUNDED	202,095.00
2840	CUMULATIVE HUD CONTRIB.	5,204,156.44
TOTAL HUD SURPLUS MEMO ONLY		(766.70)
CURRENT OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT	(2,440.44)
TOTAL CURRENT OPERATIONS		(2,440.44)
TOTAL SURPLUS & LIAB.		<u>\$ 96,715.86</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 VOUCHER
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date <u>Actual</u>
	EARNED CONTRIBUTIONS	
3110	ADMIN FEES	\$ 30,877.50
3300	711 INTEREST OPER RESV	
3301	715 MOBILITY ADMIN FEE	665.50
3302	714 FRAUD RECOVERIES	1,015.00
3610	711 INTEREST INCOME	237.71
3690	715 MISC INCOME	
		<hr/>
	* TOTAL EARNED CONTRIBUTION	32,795.71
	ADMINISTRATIVE EXPENSES	
4110	911 ADMIN SALARIES	9,645.46
4120	914 COMPENSATED ABSENCE	
4130	916 LEGAL FEES	
4150	916 TRAVEL	50.00
4170	912 ACCOUNTING FEE	750.00
4171	912 AUDIT FEE	2,135.00
4190	916 SUNDRY ADMIN COSTS	5,472.04
		<hr/>
	* TOTAL ADMINISTRATIVE EXPE	18,052.50
	GENERAL EXPENSES	
4510	961 INSURANCE	885.08
4540	915 EMPLOYEE BENEFITS	4,750.88
4590	916 MOBILITY ADMIN FEES	3,079.87
4591	916 FSS COSTS	8,084.82
4800	974 DEPRECIATION EXPENSE	
		<hr/>
	* TOTAL GENERAL EXPENSES	16,800.65
	PRIOR YEAR ADJUSTMENTS	
6010	512 PRIOR YEAR ADJUST	383.00
		<hr/>
	* TOTAL PRIOR YEAR ADJUSTME	383.00
	CAPITAL EXPENDITURES	
7520	** REPLACE EQUIPMENT	
7540	** BETTERMENT & ADDITIONS	
7590	PROPERTY PURCHASES CONTRA	
		<hr/>
	* TOTAL CAPITAL EXPENDITURE	0.00
	A/C EARNED	
8026	706 ANNUAL CONTRIB EARNED	
		<hr/>
	* TOTAL A/C EARNED	0.00
		<hr/>
	* NET INCOME, - DEFICIT	<u>\$ (2,440.44)</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

	* 111 CASH		
1112	ANDOVER BK # 40651163	\$ 402.15	
1117	111 PETTY CASH	25.00	
		<u> </u>	
	TOTAL * 111 CASH		\$ 427.15
	ACCOUNT RECEIVABLES		
1122	126 A/R TENANTS 667-C	1,571.11	
112201	126 A/R TENANTS 705-C	11,811.28	
		<u> </u>	
	TOTAL ACCOUNT RECEIVABLES		13,382.39
	ADVANCES		
1155	144 REVOLVING FUND	8,585.00	
		<u> </u>	
	TOTAL ADVANCES		8,585.00
	INVESTMENTS		
1162	* 131 MMDT #44012870	527,500.67	
		<u> </u>	
	TOTAL INVESTMENTS		527,500.67
	DEFERRED CHARGES		
1210	142 PREPAID INSURANCE	7,099.47	
1211	142 PREPAID RETIREMENT		
1290	175 UNDISTRIBUTED CHARGES		
		<u> </u>	
	TOTAL DEFERRED CHARGES		7,099.47
	DEVELOPMENT COSTS		
1402	DEVELOPMENT COST	4,080,000.00	
1403	LESS DEV COST LIQUIDATION	(171,000.00)	
		<u> </u>	
	TOTAL DEVELOPMENT COSTS		3,909,000.00
	INVENTORY FURN/EQUIPMENT		
1404	INVENTORY FURN/EQUIPMENT	23,455.00	
140410	163 MGMT DWELLING EQUIP	83,690.74	
140471	164 MGMT OFFICE EQUIP	18,108.15	
140472	164 MGMT MAINT EQUIP	11,982.00	
140473	164 MGMT COMM RM EQUIP		
140477	164 MGMT AUTO EQUIP	67,152.77	
1406	COMPLETED MOD COSTS	889,393.50	
1407	CLOSED TELLER COSTS	12,439.00	
		<u> </u>	
	TOTAL INVENTORY FURN/EQUIPMENT		<u>1,106,221.16</u>
	TOTAL ASSETS		<u>\$ 5,572,215.84</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITY & SURPLUS

ACCOUNT PAYABLES			
2111	312 A/P OTHER		
2118	333 A/P DHCD		
2119	347 A/P REVOLVING FUND	<u>\$ 4,039.78</u>	
	TOTAL ACCOUNT PAYABLES		\$ 4,039.78
ACCRUED LIABILITIES			
2134	346 ACCRUED UTILITIES		
2137	333 ACCRUED PILOT	<u>5,500.00</u>	
	TOTAL ACCRUED LIABILITIES		5,500.00
DEFERRED CREDITS			
2290	342 DEFERRED CREDITS	<u></u>	
	TOTAL DEFERRED CREDITS		0.00
FIXED LIABILITIES			
2321	GRANTS ISSUED	3,909,000.00	
2324	COMPLETED MOD CONTRIB.	889,393.50	
2325	NOTES ISSUED		
2326	LESS: NOTES RETIRED	<u></u>	
	TOTAL FIXED LIABILITIES		4,798,393.50
SURPLUS			
2400	VALUATION OF FIXED ASSETS	204,388.66	
2460	GIFTS & DONATIONS	12,439.00	
2560	512 SPECIAL PURPOSE RESV	282,680.94	
2590	512 RETAINED EARNINGS	264,587.50	
2700	NET INCOME (DEFICIT)	<u>186.46</u>	
	TOTAL SURPLUS		<u>764,282.56</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 5,572,215.84</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date <u>Actual</u>
	OPERATING RECEIPTS	
311067	703 RENTAL INCOME 667-C	\$ 255,610.00
311075	703 RENTAL INCOME 705-1	47,900.00
3120	704 UTILITY CHARGES	
3190	715 NONDWELLING RENTALS	
3610	711 INTEREST INCOME	8,782.93
3690	715 MISC INCOME	<u>2,407.74</u>
	* TOTAL OPERATING RECEIPTS	314,700.67
	OPERATING EXPENSES	
	ADMINISTRATIVE	
4110	911 ADMIN SALARIES	30,882.32
4130	916 LEGAL EXPENSE	
413067	LEGAL 667	
413075	LEGAL 705	
4150	916 TRAVEL	
4170	912 ACCOUNTING FEE	2,550.00
4190	916 SUNDRY ADMIN	<u>8,045.31</u>
	* TOTAL ADMINISTRATIVE	41,477.63
	TENANT SERVICES	
4230	924 TENANT SERVICES OTHER	<u>0.00</u>
	* TOTAL TENANT SERVICES	0.00
	UTILITIES	
4310	931 SEWER & WATER	2,839.96
431075	931 SEWER & WATER 705	2,201.35
4320	932 ELECTRIC	37,105.58
432075	932 ELECTRIC 705	
4330	933 GAS	14,007.51
4340	934 FUEL	
4360	938 ENERGY CONSERVATION	
4390	938 OTHER UTILITIES	
439075	938 OTHER UTILITIES 705	<u>0.00</u>
	* TOTAL UTILITIES	56,154.40
	MAINTENANCE	
4410	941 MAINTENANCE SALARIES	40,368.64
4420	942 MAINTENANCE MATERIALS	9,444.96
4430	943 CONTRACT COST	<u>15,574.60</u>
	* TOTAL MAINTENANCE	65,388.20

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		Year to Date <u>Actual</u>
	GENERAL EXPENSES	
4510	961 INSURANCE EXPENSE	5,414.01
4520	963 PILOT	
452075	963 PILOT 705-C	5,500.00
4540	*** EMPLOYEE BENEFITS	<u>16,511.60</u>
	* TOTAL GENERAL EXPENSES	27,425.61
	RESERVES	
4790	916 PROVISION OPER RESV	<u> </u>
	* TOTAL RESERVES	0.00
	DHCD COSTS	
4800	916 DHCD DIRECTED COST	<u>22,386.07</u>
	* TOTAL DHCD COSTS	22,386.07
	ADJ'S & NONROUTINE COSTS	
6010	916 PRIOR YEAR ADJUSTMENT	
6510	943 EXTRAORDINARY MAINT	85,210.62
6580	964 COLLECTION LOSS	(71.67)
7520	976 REPLACE EQUIPMENT	23,293.35
7530	716 RCPTS SALE EQUIPMENT	
7540	976 BETTERMENT & ADDITION	<u> </u>
	* TOTAL ADJ'S & NONROUTINE	108,432.30
	SUBSIDY RECEIVED	
8020	708 EARNED SUBSIDY	<u>6,750.00</u>
	* TOTAL SUBSIDY RECEIVED	<u>6,750.00</u>
	* NET INCOME, - DEFICIT	<u>\$ 186.46</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

CASH			
1112	*111 CASH	_____	
	TOTAL CASH		\$ 0.00
ACCOUNT RECEIVABLES			
1125	122 A/R HUD		
1129	125 A/R OTHER		
112901	144 A/R MA 101-IC	_____	
	TOTAL ACCOUNT RECEIVABLES		0.00
DEFERRED CHARGES			
1290	167 WORK IN PROCESS	_____	
	TOTAL DEFERRED CHARGES		0.00
MOD COSTS			
1400	CIAP 902-99 \$ 69,081	\$ 70,000.00	
1401	CAPITAL FUND 2000 \$ 16,605	<u>6,290.60</u>	
	TOTAL MOD COSTS		76,290.60
FIXED ASSETS			
1506	161 LAND		
1507	162 BUILDING		
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN		
1510	165 LEASEHOLD IMPROV		
1515	166 ACCUM DEPRECIATION	_____	
	TOTAL FIXED ASSETS		0.00
CONTRACT REGISTER			
1801	A/E COOK A/C 140030	419.00	
1802	ACCURATE PAVING 140050		
1851	A/E COOK A/C 140030	(419.00)	
1852	ACCURATE PAVING 140050	<u> </u>	
	TOTAL CONTRACT REGISTER		<u>0.00</u>
	TOTAL ASSETS		<u>\$ 76,290.60</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2001**

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2111	312 A/P OTHER		
2112	312 RETENTIONS	\$ 3,250.00	
2118	331 A/P HUD		
2119	347 A/P REV FUND	73,040.60	
211901	347 A/P MA 139-1		
		<hr/>	
	TOTAL ACCOUNT PAYABLE		\$ 76,290.60
	OTHER DEFERRED CREDITS		
2290	353 DEFERRED CREDITS		
		<hr/>	
	TOTAL OTHER DEFERRED CREDITS		0.00
	EQUITY		
2700	NET INCOME, - DEFICIT		
2802	504 HUD/PHA CONTRIBUTION		
2806	512 RETAINED EARNINGS		
		<hr/>	
	TOTAL EQUITY		<hr/> 0.00
	TOTAL LIABILITY & SURPLUS		<hr/> <hr/> \$ 76,290.60

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

		<u>Current</u>	<u>Balance</u>
1400	CIAP 902-99 \$ 69,081		
140010	1410 ADMINISTRATION		
140030	1430 A/E COOK	\$ 5,000.00	\$ 5,000.00
140050	1450 ROAD WORK	<u>65,000.00</u>	<u>65,000.00</u>
	TOTAL	<u>\$ 70,000.00</u>	<u>\$ 70,000.00</u>
1401	CAPITAL FUND 2000 \$ 16,605		
140110	1410 ADMINISTRATION	\$ 814.00	\$ 814.00
140130	1430 A/E FEES & COST	5,476.60	5,476.60
140150	1450 ADDL ROAD/PARKING	<u> </u>	<u> </u>
	TOTAL	<u>\$ 6,290.60</u>	<u>\$ 6,290.60</u>
1402	CAPITAL FUND 2001 \$ 16,926		
140210	1410 ADMINISTRATION		
140230	1430 A/E FEES		
140250	1450 ADDL ROAD & PARKING	<u> </u>	<u> </u>
	TOTAL	<u>\$ 0.00</u>	<u>\$ 0.00</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MOD PROGRAMS
INCOME & EXPENSE STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

		<u>Year to Date Actual</u>
	OPERATING EXPENSES	
	GRANT FUNDS RECD	
8029	706 CIAP 902-99 GRANTS	
802901	706 CAPITAL FD FY00 GRANT	
802902	706 CAPITAL FD 2002 GRANT	<u> </u>
	* TOTAL GRANT FUNDS RECD	<u>0.00</u>
	* NET INCOME, - DEFICIT	<u>\$ 0.00</u>

Read Accountant's Compilation Report

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

1112	CASH M.M.D.T. #44041564	<u>\$ 31,673.74</u>	
	TOTAL CASH		\$ 31,673.74
1211	DEFERRED CHARGES PREPAID RETIREMENT	<u> </u>	
	TOTAL DEFERRED CHARGES		0.00
140201	DEVELOPMENT COSTS DEV COST CLOSED	464,766.81	
140250	INVENTORY EQUIPMENT	2,307.69	
1410	DEVELOPEMNT COST	<u> </u>	
	TOTAL DEVELOPMENT COSTS		<u>467,074.50</u>
	TOTAL ASSETS		<u><u>\$ 498,748.24</u></u>

LIABILITY & SURPLUS

2119	ACCOUNT PAYABLE REVOLVING FUND	<u>\$ (3,477.11)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (3,477.11)
2320	FIXED LIABILITIES GRANTS ISSUED	<u>464,766.81</u>	
	TOTAL FIXED LIABILITIES		464,766.81
2400	SURPLUS VALUATION FIXED ASSETS	2,307.69	
2590	OPERATING RESERVE	31,191.55	
2700	NET INCOME (DEFICIT)	<u>3,959.30</u>	
	TOTAL SURPLUS		<u>37,458.54</u>
	TOTAL LIABILITY & SURPLUS		<u><u>\$ 498,748.24</u></u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 167-1 DMH DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

	<u>Current</u>	<u>Balance</u>
140250 INVENTORY EQUIPMENT		
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		\$ 345.69
140472 1475.2 MGMT MAINT EQUIP	\$ (9,998.00)	
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		1,962.00
TOTAL	<u>\$ (9,998.00)</u>	<u>\$ 2,307.69</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 167-1 DMH DEVELOPMENT
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

	<u>Year to Date Actual</u>
OPERATING RECEIPTS	
3110 SHELTER RENT-TENANTS	\$ 10,890.00
3610 INTEREST INCOME	<u>482.19</u>
* TOTAL OPERATING RECEIPTS	11,372.19
OPERATING EXPENSES	
ADMINISTRATIVE	
4110 ADMINISTRATIVE SALARIES	1,815.72
4170 ACCOUNTING FEE	702.00
4190 SUNDRY ADMIN EXPENSE	<u>399.64</u>
* TOTAL ADMINISTRATIVE	2,917.36
MAINTENANCE	
4410 MAINTENANCE SALARIES	2,271.05
4420 MAINTENANCE MATERIALS	54.66
4430 CONTRACT COSTS	<u>567.31</u>
* TOTAL MAINTENANCE	2,893.02
GENERAL EXPENSES	
4510 INSURANCE EXPENSE	619.07
4520 P.I.L.O.T.	
4540 EMPLOYEE BENEFITS	<u>983.44</u>
* TOTAL GENERAL EXPENSES	<u>1,602.51</u>
* NET INCOME-DEFICIT	<u>\$ 3,959.30</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

1112	CASH		
	M.M.D.T.#44223469	<u>\$ 62,706.13</u>	
	TOTAL CASH		\$ 62,706.13
	DEVELOPMENT COSTS		
140201	DEV COST CLOSED	559,673.76	
140250	INVENTORY EQUIPMENT	<u>2,369.99</u>	
	TOTAL DEVELOPMENT COSTS		<u>562,043.75</u>
	TOTAL ASSETS		<u>\$ 624,749.88</u>

LIABILITY & SURPLUS

2119	ACCOUNT PAYABLE		
	REVOLVING FUND	<u>\$ (4,943.11)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (4,943.11)
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>559,673.76</u>	
	TOTAL FIXED LIABILITIES		559,673.76
	SURPLUS		
2400	VALUATION FIXED ASSETS	2,369.99	
2460	GIFTS & DONATIONS	2,022.52	
2590	OPERATING RESERVE	59,717.63	
2700	NET INCOME (DEFICIT)	<u>5,909.09</u>	
	TOTAL SURPLUS		70,019.23
	TOTAL LIABILITY & SURPLUS		<u>\$ 624,749.88</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

	<u>Current</u>	<u>Balance</u>
140250 INVENTORY EQUIPMENT		
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		\$ 407.99
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		1,962.00
	<hr/>	<hr/>
TOTAL	\$ 0.00	\$ 2,369.99
	<hr/>	<hr/>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-1 GERRY DEVELOPMENT
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

	<u>Year to Date Actual</u>
OPERATING RECEIPTS	
3110 SHELTER RENT-TENANTS	\$ 12,702.00
3610 INTEREST INCOME	965.98
	<hr/>
* TOTAL OPERATING RECEIPTS	13,667.98
OPERATING EXPENSES	
ADMINISTRATIVE	
4110 ADMINISTRATIVE SALARIES	1,815.72
4170 ACCOUNTING FEE	702.00
4190 SUNDRY ADMIN EXPENSE	399.64
	<hr/>
* TOTAL ADMINISTRATIVE	2,917.36
MAINTENANCE	
4410 MAINTENANCE SALARIES	2,271.05
4420 MAINTENANCE MATERIALS	54.66
4430 CONTRACT COSTS	913.31
	<hr/>
* TOTAL MAINTENANCE	3,239.02
GENERAL EXPENSES	
4510 INSURANCE EXPENSE	619.07
4540 EMPLOYEE BENEFITS	983.44
	<hr/>
* TOTAL GENERAL EXPENSES	1,602.51
	<hr/>
* NET INCOME-DEFICIT	\$ 5,909.09
	<hr/>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2001**

ASSETS

1112	CASH M.M.D.T. #44223550	<u>\$ 72,337.45</u>	
	TOTAL CASH		\$ 72,337.45
	DEVELOPMENT COSTS		
I40201	DEV COST CLOSED	547,955.50	
I40250	INVENTORY EQUIPMENT	<u>2,307.69</u>	
	TOTAL DEVELOPMENT COSTS		<u>550,263.19</u>
	TOTAL ASSETS		<u>\$ 622,600.64</u>

LIABILITY & SURPLUS

2119	ACCOUNT PAYABLE REVOLVING FUND	<u>\$ (5,247.89)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (5,247.89)
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>547,955.50</u>	
	TOTAL FIXED LIABILITIES		547,955.50
	SURPLUS		
2400	VALUATION FIXED ASSETS	2,307.69	
2590	OPERATING RESERVE	71,221.94	
2700	NET INCOME (DEFICIT)	<u>6,363.40</u>	
	TOTAL SURPLUS		<u>79,893.03</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 622,600.64</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2001**

	<u>Current</u>	<u>Balance</u>
140250 INVENTORY EQUIPMENT		
140471 1475.1 MGMT OFFICE EQUIP		\$ 345.69
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		1,962.00
	<u> </u>	<u> </u>
TOTAL	<u>\$ 0.00</u>	<u>\$ 2,307.69</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
OPERATING STATEMENT
FOR THE SIX MONTHS ENDED DECEMBER 31, 2001**

	<u>Year to Date Actual</u>
OPERATING RECEIPTS	
3110 SHELTER RENT-TENANTS	\$ 14,148.00
3610 INTEREST INCOME	1,115.51
	<u> </u>
* TOTAL OPERATING RECEIPTS	15,263.51
OPERATING EXPENSES	
ADMINISTRATIVE	
4110 ADMINISTRATIVE SALARIES	1,815.72
4170 ACCOUNTING FEE	702.00
4190 SUNDRY ADMIN EXPENSE	396.86
	<u> </u>
* TOTAL ADMINISTRATIVE	2,914.58
MAINTENANCE	
4410 MAINTENANCE SALARIES	2,271.05
4420 MAINTENANCE MATERIALS	54.48
4430 CONTRACT COSTS	2,057.81
	<u> </u>
* TOTAL MAINTENANCE	4,383.34
GENERAL EXPENSES	
4510 INSURANCE EXPENSE	618.96
4520 P.I.L.O.T	
4540 EMPLOYEE BENEFITS	983.23
	<u> </u>
* TOTAL GENERAL EXPENSES	1,602.19
	<u> </u>
* NET INCOME-DEFICIT	<u>\$ 6,363.40</u>

SEE ATTACHED COMPILATION REPORT

COMMUNITY ACTIVITIES

Tewksbury Public Library

*Council on Aging
Recycling Committee*

Recreation Department

Tewksbury Public Library

*Board of Library Trustees
2001-2002*

Kevin Comtois
Marjorie Conlon
Joan Dunlevy

Carol Hazel
Karen Lu
Mary MacDonald

In November 2001, the public library was formally dedicated to the residents of Tewksbury who have shared the Library Trustees' vision and commitment to bring up-to-date technology and library services to a new generation of Tewksbury residents. The central dedication plaque acknowledges the sources of funding for the library, including state funds administered by the Massachusetts Board of Library Commissioners. The work of the Library Building Committee and the efforts of State Representative James Miceli and former State Senator John O'Brien are also recognized on plaques in the lobby. The first floor browsing wing has been dedicated to the memory of Mrs. Ethel Fairgrieve Jackson, whose Fairgrieve Trust Fund became the cornerstone of funding for the new building. Plaques acknowledging our many donors appear throughout the building. We extend our deepest appreciation to the many people who participated in the various fund-raisers that supplemented revenues from the Town, the Commonwealth, and the Fairgrieve Trust Fund. A list of major donors appears at the end of this report.

The Library Building Fund committee, chaired by Jay Kelley, deserves our praise and thanks. We also extend our heart-felt thanks to the Friends of the Library, whose diligent efforts have created the Library's Endowment Fund, which will be used to assure excellence in library services for years to come.

Tewksbury's public library is one of thirty members of the Merrimack Valley Library Consortium. Using Internet access from home, library users are able to place their own reserve requests for library materials and to view their accounts; library holdings can be viewed through the consortium's on-line catalog. Overdue notices and reserve notices can be sent through e-mail to library users. There are links between MVLC's web-site (www.mvlc.org) and the library's own frequently updated web-site, www.tewksburypl.org, where local residents can find a wealth of information about the library and its resources, including upcoming events for both children and adults, important notices and library news. From our Reference Department's page, library users can e-mail questions to the Reference Desk or access on-line Reference Help 24/7 through our affiliates. Also from the Reference Department's web page, local teachers can send us a Homework Alert that allows us to gather appropriate resources for school assignments. From the Children's Room's web page, schedules for story hours, craft programs, book discussion groups and other activities and resources can be easily accessed. We provide booklists for both pleasure reading as well as school assignments, and links to recommended children's literature sites. Our Teen Page offers Homework Help, College Resources, book lists and Frequently Asked Questions. New materials at the library are processed through our Technical Services Department, which posts a monthly list of newly acquired books as well as a link to the current New York Times Best Sellers list. Our Circulation Desk is represented on the site with library registration and use guidelines, information about our museum pass program, hours of service and directions, and other general information.

We appreciate the efforts of all members of the library staff who are responsible for the actual delivery of library services.

Library Director
Assistant Director
Reference Librarians

Technical Services Librarian

Elisabeth Desmarais
Fran Moore
Elizabeth Berlik
Christine Lower
Bridget Lonergan

Children's Librarian	Noelle Couture
Children's Specialist	Karen Grasso
Technology Specialist	Joyce Salvato
Executive Secretary	Mary Toombs
Administrative Secretary	Rosemary Titus

and the members of our support staff:

Judy Bangs	Gail Holland
Marilyn Fowler	Mary Kutcher
Elinor Haines	Jennifer Newton
Gina Hickford	Joanne Toppin

Our front desk employees are our greatest source of strength. We deeply appreciate their unflinching devotion to their jobs and their enthusiastic promotion of books and reading.

John Crowe provides custodial and maintenance services at the public library. In addition to our full-time staff, we would like to express our appreciation to our high school pages.

The trustees have worked for the past several years revising policies in accordance with the expanded plan of service that the new facilities will allow us to implement. Services will continue to evolve as new staff positions are added. Our long-range planning process will continue to provide the strategic and tactical guidelines for providing optimum services and resources for the Town's residents. The Library Trustees invite local residents to attend our monthly meetings. At these meetings, the six elected Trustees deal with policies and goals for the library. The trustees encourage local residents who have not yet visited the new library to stop in for a visit and to make use of its collections, services and special programs

At A Glance

FY 2001 total expenditures	\$896,550
State Aid received	\$40,044
Spent on books & other materials	\$117,350
Collection size (books, videos, audios)	89,000
Number of registered borrowers	22,725
Number of items checked out in 2001	166,600
Reference questions answered	19,500

Library Hours:

Monday - Thursday	9 a.m. - 9 p.m.
Friday & Saturday	9 a.m. - 5 p.m.

Telephone	978.640.4490	
	Circulation	ext. 202
	Reference	ext. 207
	Children's Room	ext. 204

Web-sites	www.tewksburypl.org
	www.mvlc.org

Major donors to the Library Building Fund

Andover Bank
David & Susan Andrews
Behrakis Foundation / Muro Pharmaceuticals
Alaine Breen & Paul McClintock
Warren & Elizabeth Carey
Children of Tewksbury: Penny Drive
Marjorie & Tom Conlon
Tom & Shirley Daley
Demoulas Foundation
Richard & Leann D'Entremont
Elisabeth Desmarais
Mary Gaffney
Gath Signs
Joe & Donna Gill
George & Carol Hazel
John & Mary Kane
Jay & Maureen Kelley
Paul & Eileen McDonagh
James & Beth McFadyen, in memory of Mac
Muriel McGowen, in memory of Lawrence McGowen
Medford Bank
Howard & Colleen Messing, In Honor of Larry & Sandy Polimeno
Martin & Joanne Myers
Northeast Refrigerated Distributors
Richard O'Neill & Associates
Lawrence & Sandra Polimeno
Dr. Barry Puchkoff & Theresa Nadeau
Ray & Phyllis Shaw
Ed & Judi Shea
Willard & Charlotte Simmons
Tom & Jackie Stone
Janet Sutton
Rajesh & Rosemary Tandon
Tewksbury D.A.R.E.
Tewksbury Piecemakers
Tewksbury Senior Center
Tewksbury Teachers Association
Textron Charitable Trust
Wynn Middle School
In Memory of Bob Busch
In Memory of Esther Curseaden
In Memory of Al Desmarais
In Memory of Donald Dee
In Memory of Ida Devine
In Memory of Helen Kelley
In Memory of Elizabeth Layne
In Memory of Jean Mann

For information on how you can contribute to the Library Fund, please contact our Library Director, Elisabeth Desmarais.

Council On Aging

Each year such a simple task as writing an Annual Report becomes somewhat of a problem ...that being how to put everything in a short summary. When reviewing the COA annual report for the Department of Elder Affairs and glancing over the year's calendar...the task becomes harder. Yet it is a learning experience which gives a panoramic view of just how much has been accomplished by our Senior Citizens and the Council.

The Council's total town appropriation including a request from the Reserve Fund for a refrigerator was \$177,285. The department received \$1,200 from the Merrimack Valley Nutrition Project for its rental of the kitchen. The Nutrition Project operates the Center's hot lunch program. In FY01, the program served approximately 14,000 congregate meals on site and delivered 9,760 meals to elderly shut-ins. This rental income was used to supplement town funding. A State Formula Grant Award of \$18,180 was received from the Department of Elder Affairs. This award was used for: a 16 week course on sign language; health, fitness and exercise programs; nutrition packets for the Diabetes Support Group as well as a two session Yoga seminar for the group; a CPR certification and first aide program for COA staff, volunteer supervisors and Senior softball coaches; two new computers – one for the office and one for a computer lab; a volunteer recognition seminar; and, a defibrillator. The Council was also fortunate to benefit from a Cultural Council Grant submitted by local artist, Valarie Borgal. Hence, providing a drawing course for our elders. This program continued and is now supported by the Council and course participants.

An additional \$150,00 of the Town FY01 budget was appropriated for the purpose of contracting an architect for the Senior Center expansion project. A nine member Senior Center Building Committee was appointed and began meeting in the Fall. Its members are: Selectman, Kevin Anderson; Town Manager, David Cressman; Finance Committee Member, Thomas Cooke; COA Member, Joel Deputat; COA Director, Linda R. Brabant; Friends of the Elderly Representative, Robert Scarano; and community residents: Matthew Hakala, Mary Ann Wareham and Carolyn French. Tara Coakley and Bella Purcell were chosen as Ex-officio members to the committee.

Volunteer services rendered to the Council in 2001 numbered that of 25,830 hours representing a tax free dollar value of \$162,830...equivalent to the employment of 12.5 full time people. The in-kind services (services rendered by other agencies at no cost to the Town) plus donated equipment and supplies amounted to a dollar value of \$90,552. Among equipment donated was a new ClearView video magnifying reading machine donated by the OPTELEC Company of Westford; and, two used computers for a Senior Citizen Computer Lab donated by the Corporation for Business, Work and Learning. It is hoped that this lab will soon be in operation.

New exercise programs introduced in 2001 were: Tai Chi instructed by Bill Barron; two Yoga classes instructed by Pat Dumont one of which is an evening program open to all residents; and, a second stretch and tone class. New art programs introduced were: Japanese Bunka Embroidery instructed by Beverly Enos; and, two Stained Glass classes instructed by Sandy Dukeshire. During the year, Joe LaBella's Tuesday morning light walking and exercise program celebrated its first anniversary and its growth. The class numbers 45-50 Seniors many of who have mobility restrictions. Our Seniors have entered their 10th year of walking outside each morning. This year this group attended two State walking rallies.

Our Senior Softball team has grown in the past year and holds over 40 sessions of practice and/or games with teams in other regions from May through September. This year's season was topped off with a Senior Citizens Tournament. A special note of thanks is extended to the Parks Department for their wonderful assistance during the year.

A new orchestra, The Silver Tones, has evolved out of the Senior Center and it is sounding wonderful. The Silver Tones practice each Wednesday afternoon from 3 to 5 p.m. and welcome new members and anyone that would like to come on down and listen to their practice sessions. They received raved reviews at this year's Golden Age Club Show as well as those from the staff at a local nursing home.

The Council and Friends held ten monthly dinner socials with the first being a very special event...the Valentine Dance. At the dance there were 19 couples who had been married over 50 years. Five new couples were honored during the evening.

March winds turned into snow and the Senior Center was opened for the first time in its capacity as an Emergency Shelter. There were about 12 residents that visited during the day with two bedding down for the evening.

In April, the craft class held its first formal "Afternoon Tea" a delightful event featuring refreshments and entertainment by the Interfaith Choir. Our crafts ladies worked all year long making: items for charities, favors for the COA Annual Christmas Dinners which were held at the Elks Lodge this year to accommodate more people; decorations for the Senior's tree displayed at the Tewksbury Garden Club's Festival of Trees event; and, a quilt which was raffled off at their Annual Craft Fair in November.

The Garden Club held four educational lectures at the Senior Center as well as their Annual Holiday Show in November that was marvelous. The "Mothers and More" group joined our Seniors in costume during the Halloween season and attended the Seniors Santa Day in December. In June our Seniors saw the end of their interaction with Mrs. Morris and her third grade classes as Mary Lou Morris entered retirement. It was rather a sad departing but left many years of fond memories in the hearts of the children and the Seniors. We are pleased to report that a similar program began with Mrs. Friedman and her class at the Trahan School this past Fall. Throughout the year the Piecemakers, many of whom are our Senior Citizens, met at the Senior Center every 2nd Tuesday of each month and conducted the most interesting and creative meetings. At Christmas the Piecemakers made beautiful quilted stockings filled with all kinds of goodies for our meals on wheels recipients.

In May, the Seniors and Eileen Griffin held their 9th Annual Art Show. Participants displayed wonderful pieces of art work along with their instructors: traditional embroidery by Eleanor Corey; quilting by Diane Fay; wood carving by Rip Stangroom, and, the work of our talented Senior artisans and the instructors previously mentioned in this report. It was a great evening.

Seminars, blood pressure, blood sugar and stroke prevention screenings were held throughout the year. However, due to back to back programming the availability of space was lacking and there were fewer seminars than in previous years. Most held were on health and nutrition. This year a Diet Workshop program was scheduled in between classes during the lunch hour on Thursdays and has proven to be very successful.

Two other events held at the Senior Center which will linger in the minds of our Seniors and all those in attendance were the Ferret Frolic in June when we were inundated by those little friendly ferrets and the Seniors participation in the Memorial Day Parade. The Ferret Frolic was a unique event that was education, informative and whimsical to say the least. The Parade...well, you know what happened...a drenching down pour of rain with everyone soaked to the bone. A note of thanks is extended to the Heider family for its swift action in getting our Seniors to dryer quarters.

Besides the hustle and bustle of daily activities and services rendered at the Senior Center and the routine chores of home and grandchildren, the Seniors through the Friends of the Elderly were able to do some major fundraising for their Senior Center Expansion and the community. Fund raising events were: two yard sales one of which supported the Seniors' participation in the Memorial Day Parade; five Sunday Breakfast Benefits two of which realized well over a thousand dollars each for the Tewksbury High School Track Team and a newly developed Tewksbury Disaster Fund; an Annual Auction held at the Senior Center; and, a Golf Tournament which was held at the Indian Ridge Country Club. Under the direction of our volunteer Fundraiser Coordinator, Mary Ann Wareham, both the Auction and Tournament were huge successes. Next year's Auction will be held on Friday, May 3rd and the Golf Connection Tournament on Monday, September 9th. It should also be noted that our "Tree of Life" project has realized well over \$70,000 in the last few years and has created quite an impressive memorial in our lobby area.

Under the direction of Mary Ann Wareham and her editors, the publication of the "Cook Connection" made its debut in November. This was the Senior's first cookbook and it combined the ingredients of many a good cook. It was sprinkled with love, memories and many a favorite recipe from featured guests and town dignitaries. The cost of the cookbook is \$12 with 50 cents from each sale going to the Tewksbury Disaster Fund. The book is available at the Senior Center and at various locations in the community.

The year 2001 was most productive as you can see. With its close comes yet another year...one which will encompass a lot of work for the Council and Seniors. In conjunction with the Building Committee, we will thrust forward on our venture to expand the Senior Center Building and address those services and program in demand. We will strive to better serve our elderly focusing on outreach and those frail elders in the community.

We thank all those organizations, business firms and residents who have supported our department during the past year and during this very difficult time in our nation's history. We look forward to working with and for the community for yet another productive year...a year filled with brotherly love, patriotism and world peace. God Bless America. God Bless Us All.

Recreation Department

LIVINGSTON STREET

2001 was a very busy year. Four hundred (400) children registered for the summer program, with an average daily attendance of 268.

New programs and activities took place along with the old time favorites. Some of the new activities were Southwick Zoo and Lock Monsters Street Hockey Camp. Of course we still went to Roller Kingdom, Canobie Lake, Water Country, and Cosmic Bowling just to name a few. Officer Sheehan of the Tewksbury Police Department was with us again providing a police dog show and the children were able to meet Police Dog Xiro.

The year ended again with a field day and cookout, which was attended by all three camps. A DJ provided music while the children played on rides like the giant slide, participated in games and even had temporary tattoos placed on their arms.

It is again our hope to continuously improve programs to offer the participants a variety of fun and safe activities. This past year we extended our hours to assist the working parents. The summer camp ran from 9:00 to 2:00 and the extended day program started at 8:00 and ran until 5:00. We also extended the camp from 6 weeks to 8 weeks.

A Junior Golf clinic was also held this summer for children ages 5-11. A series of mini camps ran from July to August.

HEATH BROOK PROGRAM

The Heath Brook Program provides two, three-week sessions for 100 children per session, ages 4 ½, 5 and 6. The children participated in field trips, which included Canobie Lake, Southwick Zoo, and weekly trips to the movies.

Various children's entertainers were invited to the school to perform. Arts and crafts, outside games, water games, and playground time are all part of the program. The program was again a success.

SCHOOL VACATION

We were busy during December, February and April vacations. Children ages 7-14 participated in a variety of field trips sponsored by the Recreation Department. Trips included Good Times Arcade, Fleet Center, Cosmic Bowling, and Skiing to name a few. Fun was had by all, children and chaperones alike.

SNOW DAYS

This year we implemented a snowy day program. We opened the Rec. center on days that the school was canceled due to snow or inclement weather. The program ran from 8:00 AM to 5:00 PM.

EXTENDED DAY PROGRAM

The summer extended day program ran in conjunction with the summer program at Livingston Street. It was a big success with 120 children participating in the summer extended day program. The program ran from 8:00 AM to 5:00 PM to help working parents during the summer and vacation periods. The vacation extended day program was also a big success. This program was held at the Teen Center on Livingston Street.

CAMP POHELO

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents age three (3) to twenty-one (21) who have an active I.E.P. Seventy-five (75) children took part in a six-week summer day program. An eight-week bowling program is also offered on Saturdays from December to February. The children are transported to these activities by school bus. No fee is charged for participation.

The summer camp at the Loella Dewing School runs from 9 to 2. The children participate in a variety of activities including games, swimming sessions at Shawsheen Tech, arts and crafts, and athletics. There were also field trips to Roller Kingdom, Southwick Zoo, North Shore Music Theater and the movies.

TEEN CENTER

The Teen Center is open 5 days a week Monday, Tuesday, and Thursday 2:00 PM to 7:00 PM, Friday from 2:00 PM to 10:00 PM, and on Saturday from 6:00 PM to 10:00 PM. We have found these to be the best hours to open for the Teens and for getting volunteer help, which we are always looking for.

The Teen Center Haunted House and Hayride had another successful year. This is the Teen Centers major fundraiser, which raises money to support the Teen Center throughout the year. Some of the money this year was used to purchase new games for the game room, a bubble hockey game, bubble soccer game and a ping pong table.

The Teen Center is in the process of raising funds to expand its building to add a function room on the side. Anyone interested in contributing in any way to the expansion of the building can contact the Recreation Department.

The Teen Center operates mainly on volunteer help. We are always looking for volunteers if you are interested please contact the Recreation Department.

The Teen Center held dances this year and went on field trips to Nashoba Valley Skiing and Cosmic Bowling.

ADULT RECREATION

This year we offered trips to Foxwoods and many adults joined us during vacations to see shows at the Fleet Center. Join us for a Spirit of Boston Dinner Cruise, Friday June 28, 2002, to make reservations please contact the Recreation Department. We are always looking for new ideas, if you have any suggestions, please contact the Recreation Department.

BASKETBALL AREA

The new basketball area was completed in August 2001. The area consists of 2 full size tennis courts, 2 full size basketball courts, and a 241-ft. by 50-ft. Skate Park. Skate Park will open in April 2002. Watch Channel 10 for information regarding new Adult and Children basketball and tennis leagues.

PATRIOTIC COMMITTEE

Fourth of July all day activities for the whole family. This year's activities will take place on Thursday July 4, 2002, at Livingston Street Park. Concert at 6:00 PM and fireworks to be announced. Watch Channel 10 for a list of the day's activities.

RECREATION DEPARTMENT OFFERINGS

- 1) Showcase Cinema Discount Tickets (Lowell, Lawrence, and Woburn) \$6.00.
- 2) Disney World Discount Tickets.
- 3) Nashoba Valley Ski Discount Tickets.
- 4) Town T-Shirts, Long Sleeve Mock Neck T-Shirts, and Sweatshirts on sale.

SUMMARY

We had a great year, with many opportunities for growth and successes for the Recreation Department. We look forward to continuous success and expanded services in the year ahead. Remember to watch Channel 10 for up coming Recreation news.

Roy Patterson
Recreation Department

Recycling Committee

Recycling- Is It Just Sorting The Trash?

Say the word “recycling” and most people in the town of Tewksbury think “blue bin”. Recycling, however, is not about worrying about what week do you put out your newspapers with your trash. Recycling is also about sharing things that you have with others once their use to you is done. Do we not all recycle now? What do you do with clothes when they no longer fit you or your children? You give them to friends or donate them to charity. Yes, you have just recycled. It’s amazing how much recycling is actually done in an individual’s home each year without any help from the “blue bin”.

How about the public sector? Ever notice that the library often has books in its foyer marked “take one”? When the books become old or are no longer popular, the library extends them to the public, giving the people in this town the opportunity to take home and keep any of the books offered. The library has just “recycled” books.

When the John Wynn Middle School closed this past June, they went the extra mile in recycling. With the move to new locations, all of the teachers and administration had to clean house. The recycling truck could be seen at the school several times a week, as bin after bin of used paper was discarded, accumulated from years of teaching. But paper wasn’t the only thing being recycled at the John Wynn Middle School. It turned out that as everyone began cleaning and packing, a large amount of books, gathered from all the teachers and from the library, were discovered to be no longer necessary to the present curriculum. The town decided to take a page from the town library and offer the books to the public. Several cartons left that day in May, but there were still books left over- it seemed the books were destined for the trash. Then an idea presented itself- what is that saying, “one person’s trash is another person’s Treasurer”? Perhaps, someone, somewhere could use the books no longer needed at the middle school.

The books, it turned out, were actually desperately needed elsewhere. There is a nonprofit organization set up in this state called *Hands Across The Water*. They take books that are no longer wanted and ship them to third world countries, where books are considered a luxury- any books. How good it is to know that because the John Wynn Middle School “recycled”, over 300 cartons of books were sent to people who will truly need and appreciate them.

As you can see, recycling isn’t just about trash anymore. So perhaps, in the future, when the word “recycling” is mentioned, instead of grimacing and calling, “Honey, is it our week?”, we could take a moment and remember that recycling actually helps more than just keeping our taxes down, it can also aid other people with things they could never get for themselves if it wasn’t for recycling.

-Tewksbury Recycling Committee

HEALTH AND SAFETY

*Board of Health
RAD Classes*

*Building Department
Fire Department*

*Police Department
Public Works*

Board of Health

Mission Statement: To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws.

The Board of Health hereby submits the following activity report for the year 2001:

Strategic Planning

- Two Household Hazardous Waste Collection Days are held annually in conjunction with the recycling Committee's Environmental Days.
- Board of Health Regulations are continuously reviewed and updated as required.
- Emergency Management Planning continues to be a priority in light of September 11th and the fall's Anthrax threats.
- The Board is currently working with Tewksbury Hospital on ways to protect the hospital's water supply.

Community Health Services

- Public Health Nurse Virginia Desmond continues to establish herself with the public and the seniors specifically. Her work includes investigating communicable diseases, distributing vaccine to doctors and the public, and offering limited care and referral services to the public.
- The Billerica – Tewksbury Tobacco Control Project continues its fine work in the community, assisting the Board in enforcement of its regulations and providing educational and referral services to the general public. The program is gearing up for a major 2002 education plan targeting women in the South Tewksbury area, due to increased rates of smoking related cancers. Note well that this program is threatened by the state's budget cuts, and could very well cease to operate soon.

Environmental Activities

- All septic system work and inspection forms are reviewed by and filed with the Board's staff. Records dating to 1974 are generally available for review.
- The town continues to work with state and federal environmental agencies in dealing with the Rocco Landfill. The site was listed on the National Priorities List in the spring of 2001, making it eligible for federal funding and oversight. The work is ongoing, and far from over.
- The Board worked with the Town of Wilmington on preparing a guidance document for residents with questions concerning the landfill and nearby hazardous waste sites. The document is available at the Library, Board of Health, and at www.tewksbury.info.

Animal Control Activities

- The Tewksbury – Andover area became the hot spot for West Nile Virus activity in 2001. The two towns led the state in submittal of birds for testing for the virus, and both were among the first municipalities to isolate infected mosquitoes. No human cases of the virus were identified from Tewksbury, although fatalities were noted in the state. The Central Massachusetts Mosquito Control Project assisted the town in treating catch basins, spraying in areas where mosquitoes were the worst, and then coordinating a town wide spraying in early September.
- Beaver dams continue to bother several areas within the town. Nine beaver dams were reviewed this year, with only 4 meeting the emergency criteria allowing the Board to issue emergency breach and trapping permits.

- Rabies continues to be a concern as we respond to animal bite reports. Exposures include both human and animal victims. We again remind animal owners that state law requires rabies vaccination for all dogs and cats; it could save their lives.

Miscellaneous

- Over 600 permits in 18 categories were issued and administered.
- 221 complaints were investigated.
- Over 1100 inspections and reviews were conducted.
- Prosecution of criminal matters in court required an estimated 22 hours of staff time.
- With Anthrax exposure a very real threat, responses to potential exposure episodes were made to assist the Fire Department in evaluating potential health issues.

The year 2001 was a trying year for all, as we responded to the unknown of West Nile Virus, and then to terrorist attacks that set us all on edge. We were able to respond to these threats because of careful planning and the routine cooperation exercised among departments.

I thank Board of Health members Stephanie Wilkie, Edward Sheehan, and Susan Sullivan for the guidance and support. I also thank Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, Recording Secretary Christina Shea, and Tobacco Control Program Director Melissa Stockwell for their dedication and service to the community.

Respectfully submitted,
Thomas G. Carbone, R.S., C.H.O.
Director of Public Health

TEWKSBURY BOARD OF HEALTH 2001 ACTIVITY REPORT

INSPECTIONS CONDUCTED

Septic System Inspections	284
Plan Reviews	296
Housing Inspections	16
Condemnations	0
Swimming Pool Inspections	28
Hotel Inspections	11
Food Service Inspections	176
Animal Inspections	34
Tanning Booth Inspections	7
Pump Truck Inspections	67
Test Holes	192
Massage Establishments	6
Complaints	221

PERMITS ISSUED

Septic Systems - New	27
- Upgrade	85
- Repair	6
- Abandon	6
Septic Installer	54
Septic/Offal/Rubbish Hauler	63
Hotels/Trailer Parks	11
Pools	17
Food Service	156
Milk and Cream	118
Frozen Desserts	14

Animal	29
Masseuse	22
Funeral Director	3
Tanning Booths	7

Communicable Diseases Reported

Animal Bites	34
Campylobacter	5
Chicken Pox	1
Giardia	1
Haemophilis Influenza	1
Hepatitis B	6
Hepatitis C	17
Lyme Disease	2
Meningitis	1
Pertussis	3
Salmonella	3

Building Department

During 2001, the Building Department for the first time in many years, actually experienced a slowdown in building activity. The department also had some personnel and responsibility changes. Loretta Miggos, who had been with the department for more than 20 years transferred over to the Planning Department assisting the new Director of Community Development. On behalf of the department I would like to thank Loretta for her many years of support to the Building Department. Towards the end of the year, the duties of staff support for the Zoning Board of Appeals was also transferred to the Planning office, completing my goal to separate the Building and Zoning offices. I would like to extend my thanks and gratitude to Sandy Stevens and Katie Mazzuchi for an outstanding job in maintaining the Board of Appeals paperwork for the past 12 years.

As I said above, the Building Department experienced a slowdown in the value of work permitted along with the fees collected as shown in the following chart:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
2000	866	\$ 50,048,367	\$ 326,593
2001	866	\$ 44,818,378	\$ 239,939
% change	0%	-10%	-26%

Present activity includes these major housing/apartment subdivisions:

	Harold Place (Rogers St)	Stonebury (Main St)	Orchard St. (Comp. Permit)	Secor Road (Comp. Permit)
Total # of units:	11	30	32	24
Permitted to date:	5	30	32	24
Occupied to date:	2	2	10	16

Commercial projects included: Lowell Five Savings Bank, completed, spring 2001
Crest Nissan Dealership, completed fall 2001
IRA Motor Dealership, completed spring 2001.
ESA Hotel on Rt. 133, completed summer 2001.
Foster School apartments schedule completion, spring 2002.

Municipal projects included: Addition to water treatment plant, completed, spring 2001.
New South Fire Station, completed summer, 2001.
Wynn School renovation, scheduled completion Aug. 2002

Additionally, the department issued 797 wiring permits, 919 plumbing/gas permits, 96 sewer entry permits. Certificates of Inspection were issued to 76 establishments such as restaurants, function rooms, churches and schools. Building Inspectors performed approximately 1650 inspections.

ON THE HORIZON: (proposed projects to start during 2002.)

Possible 200 + unit Community Development Project.
Office/R&D on Highwood Drive.
Rogers Commons – 20 townhouses
Andover Rd.- Robertson Estates- 26 Single Family Homes.
River Rd.- Mill Hill Rd.- 5 Single Family Homes
Approximately 12 miscellaneous residential units already permitted, to be completed.

In the Weights and Measures Division, 306 gasoline dispensers, 74 scales and 2 oil trucks were tested and sealed. In addition, 11 investigations of wrongdoing were investigated. Fees collected were \$ 4981.00.

Following is a breakdown of permits issued during 2001.

Respectfully submitted,
Richard A. Colantuoni
Building Commissioner

2001 BUILDING DEPARTMENT ACTIVITY REPORT

	<u># of PERMITS</u>	<u>VALUE</u>	<u>FEES</u>
Com ADDITION	5	\$165,000	\$1,155
Com DEMO	1	\$20,000	\$140
Com FOUNDATION	1	0	\$25
Com MISC	8	\$235,000	\$2,260
Com NEW BLDG	2	\$872,500	\$6,261
Com RENOVATION	8	\$7,299,320	\$51,124
Com ROOF	4	\$65,000	\$455
Com TEN FIT-UP	22	\$2,547,865	\$18,590
Mun ADDITION	1	\$30,000	\$0
Mun MISC	1	\$0	\$0
Mun RENOVATION	4	\$13,695,495	\$0
Res 2nd DWELL	5	\$405,600	\$1,442
Res ADDITION	118	\$3,982,890	\$27,992
Res CHIM/FP	8	\$23,207	\$510
Res COMP	31	\$2,421,208	\$19,210
Res COMP/AU	12	\$981,032	\$4,165
Res DECK	45	\$330,237	\$2,103
Res DEMO	16	\$457,000	\$1,807
Res FAMILY SUITE	3	\$186,000	\$1,302
Res FOUNDATION	113	\$1,351,392	\$5,169
Res MFD/55	23	\$2,762,000	\$19,334
Res MISC	4	\$0	\$371
Res NEW SFD	31	\$3,922,360	\$28,762
Res POOL	62	\$469,860	\$3,470
Res RENOVATION	85	\$1,287,031	\$9,005
Res ROOFING	87	\$442,095	\$3,455
Res SHED	53	\$143,709	\$1,370
Res SIDING	60	\$508,264	\$9,895
Res WOOD STOVE	10	\$13,179	\$475
TEMP TRAILER	2	\$5,000	\$100
TOTALS:	834	\$44,697,244	\$219,972
Com CERT of INSP	76	\$0	\$8,358
Res 40A FEE	2	\$0	\$500
Res RECORDING	7	\$0	\$2,800
SIGNS	32	\$121,134	\$8,309
TOTALS:	117	\$121,134	\$19,967
WIRING PERMITS	797		37,595
PLUMBING PERMITS	506		25,858
GAS PERMITS	413		6,292
UNDERGROUNDS/REINSP	54		1,080
SEWER ENTRY PERMITS	96		3,840
WEIGHTS & MEASURES	NA		4,981
TOTALS:	1,866		\$74,659
GRAND TOTALS:	2,817	\$ 44,818,378	\$ 314,598

Police Department

Police Department Roster

Chief of Police	John R. Mackey	1975
Deputy Chief of Police	Denise L. Gundrum	1976
Deputy Chief of Police	Walter D. Jamieson	1968
Lieutenants:	Anthony Dicalogero	1975
	Alfred Donovan	1984
	Ralph Ford	1980
	George Hazel	1979
	William Layne	1980
	Edward Martin	1975
	Dennis Peterson	1975
Sergeants:	Peter Amari	1974
	John Barry	1984
	Robert Budryk	1989
	Robert Carroll	1973
	Stephen Kandrotas	1978
	James McKenna	1980
	John Powers	1981
	Timothy Sheehan	1987
	Robert Stephens	1996
Chief of Detectives:	Lt. Dennis Peterson	1975
Detectives:	Sergeant Robert Budryk	1989
	Officer Kathryn McLeod	1996
	Officer Mark Perry	1988
	Officer Andre Gonzales	1995
	Officer Leonard Bolton	1975
	Officer James Hood	1988
Patrol Personnel: (Officers)	Thomas Casey	1999
	Ryan Columbus	2000
	Christopher Coviello	1989
	Paul Doherty Sr.	1974
	Paul Doherty Jr.	1988
	Robert Field	1996
	Scott Gaynor	1995
	James Hollis	1995
	Walter Jop III	2000
	Timothy Kelly	1995
	Daniel Kerber	1995
	Raymond Lafortune	1988
	William Latta	1975
	Debra Layne	1986
	Keith Layne	2001
	Markus McMahon	2001
	Jessica Mulvey	1996
	Francis Pappas	1987
	Keren Reese	1996
	Kevin Reese	1989

	William Schwalb	1988
	Michael Sheehan	1988
	Jeffrey Suarez	1989
	Allan Stephens	1968
	Robert Stephens	1996
	Roger Tanguay	1984
	Stephen Torres	2000
	William Tumenas	1989
	John Voto	1996
	Brian Warren	1988
	Robert Westaway	1981
	James Williams	1996
R.A.D. Coordinator:	Sgt. John Powers	
Dare Officer:	Officer Keren Reese	
K-9 Officer:	Sgt. Timothy Sheehan	
Prosecutor:	Sgt. Peter Amari	
Safety Officer:	Officer Brian Warren	
Detective/Youth Service Officer:	Officer James Hood	
E-911 Dispatchers: (Full time)		
Head Dispatcher:	Edward Sullivan	1994
Dispatchers:	Connie Morris	1994
	Matthew Small	1996
	Garin Worth	1997
	Karen Poisson	1997
	Jennifer Downey	1997
	John Fowler	1998
	David Godin	2000
	Kim Porter	2000
	Patrick Carey	2001
	Kimberly Griffin	2001
Part time Dispatchers:	Beverly Mosher	1997
	Alice Kennedy	1998
Executive Assistant:	Mary Ellen Higginbotham	1977
Administrative Secretary:	Eileen Newton	1987
	Alice Kennedy	2001
	Patricia Stotik	1995
Secretary (Part time)	Sonia Newton	1999

Custodian (Full time)	Brad Schofield	2001
Retirees:	Sgt. Walter Jop	1970-2001
	Mary Hallisey-Administrative Secretary	1995-2001
Resigned:	Donna Smith Head Dispatcher	1988-2001
Reserves:	Brian Carbone Thomas Cooke Martin Cormier Carl Cyr Cindy Dicalogero Patrick Doherty John Donoghue Brian Fernald John Geary David Godin Bert Hadley Richard Hopkinson Phil Hyde John Jarek	

Arthur Jarossi
 Alice Kennedy
 Douglas Law
 Warren Layne
 Jennie Lightfoot
 Debbie Lumsden
 Rich Lumsden
 James McClafferty
 Sharon McClafferty
 Connie Morris
 Beverly Mosher
 James O'Hare
 Sean O'Malley
 Steven Papaleacos
 Edward Parisi
 Douglas Pratt
 Steven Spencer
 Edward Sullivan
 Bruce Sweet
 Paul Thomas Jr.
 Mark Wood
 Richard Viera

Crimes listed for 2001

Sex Crimes	17
Robbery	8
Assault & Battery	55
Assault	63
Burglary/B&E	79
Shoplifting	59
Larceny	317
Fraud	46
Alcohol Violations	56
Destruction/Damage/Vandalism of property	413
Domestic	127
Drug/Narcotic Violations	66
Indecent Exposure	12
Weapon Law Violations	3
Computer Crimes	4
Disturbances	58
Runaway	10
Trespass on real property	31
K-9 Call Out	16
Alarms	1,645
Arson	1
Accidents	733
Citations	4,130
Arrests	269
Bomb Threats	8

D.A.R.E.

This year the D.A.R.E. Program will once again be run in all of Tewksbury's elementary schools. I started the year off with five weeks at the Heathbrook and the North Street Schools. Grades K, 2, and 4 were visited and were spoken to about various safety issues, including such topics as traffic and bicycle safety, stranger awareness, gun safety, 911 information, and medicine safety.

I am currently mid-way through my 17-week program with the 6th grade class at the Ryan School. The curriculum for the sixth graders covers such topics as: drug resistance skills, consequences, self esteem, decision making skills, assertiveness, stress, violence prevention, and positive alternative activities. I am currently planning the D.A.R.E. graduation ceremony, which will likely take place in April.

Sometime in April I plan to finish up the school year with visits to the Trahan and Dewing Schools.

It is with regret that I must announce that this is my last year as D.A.R.E. Officer. I have enjoyed working with the children of Tewksbury immensely. I will be returning to patrol duties when the school year ends.

D.A.R.E. Officer Keren Reese

Safety

For the past six months, I have been involved in the department's Mobile Command Unit. A truck has been refurbished and fully equipped with computers and other accessories for police activities. This vehicle is now operational and will function as a mobile unit in town. Keep a lookout for it during your travels in town. It is quite a piece of machinery.

I also instruct RAD (Rape Aggression Defense) program for the residents of our community. We have had an overwhelming response from the residents and outside community and attendance is usually at full capacity. This program is empowering, a confidence builder and very worthwhile for the female population. RAD Headquarters is in the process of developing a program for men. I will keep you informed on their status.

Listed below are the programs that I will be involved in during this calendar year, as well as programs I am interested in launching. If you know of a program that will benefit the community and would like to have it developed in town, and if feasible, just give my office a call.

Neighborhood Crime Watch

Citizens Police Academy

Bicycle Rodeo and Safety Training Program for the kids in town (new)

Auto Etching Day.

Car Seat Check Point

Home Security Evaluation Forms (new)

Brian Warren

Safety Officer

Fire Department

Fire Department Roster – 2001

Fire Chief:	Thomas Ryan	1972		*Daniel J. Sitar	1987
				*Daniel Small	1988
Deputy Chief:	George Yost	1976		*Jon Viscione	1985
				*Vance Vonkahle	1987
Captains:	Robert A. Fowler	1970	* EMT		
	*Richard Mackey	1979			
	*Bruce A. Reed	1971	Secretary:	Virginia Coviello	1993
	*James P. Ryan	1975	Retired	Deputy James Graham	7/6/2001
Lieutenants:	*David L. Austin	1973			
	*John W. Burris	1972			
	Stephen Cotugno	1975			
	*Michael Hazel	1988			
	Edward Kearns	1970			
	*Scott Keddie	1987			
	*Gary Kerr	1988			
	Edward Kearns	1970			
	*David Levy	1973			
	*Timothy Niven	1985			
	*John O'Neill	1976			
	*Michael Sitar, Jr.	1984			
	*Albert Vasas	1989			
Firefighters:	*Patrick Brothers	1995			
	*William Brothers	1997			
	*James Bruce	1995			
	*Robert Calistro	1988			
	*Michael P. Callahan	1989			
	*David Carney	1995			
	*Joseph Dogherty	1986			
	*Patrick Doherty	1997			
	*Oscar Forero	1985			
	*Joseph C. Fortunato	2001			
	*James A. Giasullo	1988			
	*Jeffrey Giasullo	1995			
	*Joseph Gillis	1997			
	*William Gosse	1998			
	Russell Gourley	1971			
	*Donald Greer, Jr.	1986			
	*Paul Guttadauro	1994			
	*Richard E. Hamm	1987			
	*Timothy Holden	1994			
	*Brian Hurley	1989			
	*David Karlberg	2001			
	*Joseph Kearns	1995			
	*Dale Lawrie	2000			
	*John Lightfoot	1976			
	Robert Little	1984			
	*Russell McGlaufflin	1989			
	Stephen Powers	1982			
	*Alan Rosemond	1989			

FIRE DEPARTMENT ACTIVITY REPORT 2001

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AMBULANCE	202	184	210	154	164	224	177	222	200	178	188	203	2,306
AMB. MUTUAL AID	10	10	7	8	9	22	14	22	13	15	19	10	159
ASSIST AMB.	152	118	148	110	106	139	128	153	147	111	118	134	1,564
AUTO FIRE	2	2	7	3	2	1	3	3	4	3	1	4	35
BRUSH FIRE	3	1	1	33	16	2	6	7	10	5	4	12	100
ILLEGAL BURNING	2	0	0	14	6	5	0	3	3	5	11	5	54
STRUCTURE	22	8	8	8	6	16	10	19	5	7	5	10	124
DUMP/DUMPSTER	0	0	1	0	1	0	1	1	0		0		4
ELECTRICAL	2	0	16	0	0	3	3	4	2		7	2	39
FALSE/ACCIDENT	38	23	35	24	21	38	19	30	23	20	31	21	323
INSPECTIONS	61	100	70	87	105	80	68	87	91	87	53	72	961
INVESTIGATIONS	16	16	17	18	14	13	9	7	26	19	58	15	228
MUTUAL AID	2	4	2	4	3	7	1	3	0	4	3	3	36
SERVICE CALLS	66	61	88	46	70	44	54	42	38	40	61	34	644
HAZ-MAT	0	2	3	4	6	4	1	4	6	10	7	4	51
CO DETECTORS	8	4	3	1	1	2	1	0		1	2	6	29
TOTAL	586	533	616	514	530	600	495	607	568	505	568	535	6,657

Public Works

In the year **2001**, there were many improvements made to the streets in town in keeping with our pavement management program. We have also completed several projects in town like the expansion of the Water Treatment Plant, completion of the Cleaning and Painting of the Astle Street Water Tank, and a new watermain and box culvert on South Street by Regina S. Drive. We are still working on the reconstruction of Livingston Street near Eagles Landing which will make a big improvement in that area. For the upcoming year we will strive to maintain all services provided to the residents of Town and assist any residents with any problems that they may encounter.

The following are additional accomplishments of the DPW and staffing:

Staffing

Administration

	<u>Service Date</u>
William R. Burris, Jr., Superintendent	1978
Linda Monahan	1983
Sue Patterson	2001

Highways

Robert Belida	1983
Lawrence Kane	1984
Ernest Lightfoot	1972
James Lightfoot	1984
James Nolan	1969
James Shimkus	1967
Richard Stoddard	1982
Timothy Stronach	1985
Kenneth Chandler	1998
Marion, Bernard	2000

Vehicle Maintenance

Royal Hudson	1986
Larry Gilbert	2001

Engineering

Thomas Fiorello	1986
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Parks/Tree

William Chandler	1976
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Street Opening Permits 20001

Gas Permits	128
Water/Misc.	12
Sewer	08
State Permits	04
Miscellaneous	6
TOTAL	158

Sewer Permits Issued	166
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Streets Paved

Pennacook Road	Meredith Road	Sesame Street	Fiske Street
Charles Drive	Tareila Circle		

Streets paved (Partial)

Shawsheen Street	Whipple Road	Chandler Street	Pond Street
Pine Street	Astle Street	Crest Road	

Connie Barry	1984
Robert Nolan	1986
Kevin Conlon	1984
Michael Peters	1987
Kenneth Layne	2001

Water/Sewer

William Wilkinson	1966
George DeRoche	1972
Richard Westaway	1972
Lorraine Cuskey	1978
Jack Ward	1984
Brian Gath	1985
Clarence Richards	1986
Stephen VonKahle	2000

Water Treatment Plant

Lewis Zediana	1988
Allan MacGilvary	1987
Ed Viewig	1988
John Salerno	1989
Michael Donovan	1994
Erik Gitschier	1999
Robert Minor	1999
Frank Giannetti	1985

Streets that were graded:

Melrose Road	Shawsheen Avenue	Seville Street	Old Stagecoach Road
Martel Lane	Albert Road	Dock Street	Ellis Avenue
Goodell Avenue	Dalton Road	Carver Street	

Culverts & Drainlines cleaned/installed

Mt. Joy Drive	Andover Street	Maureen Drive	Pond Street
Livingston Street	Brentwood Road	Whipple Road	Tomahawk Drive

Special Projects:

61 days at South Fire Station, 3 days at the Library, 7 days at Town Hall, 10 days at DPW Building, 2 days at the Water Treatment Plant and 3 days at Park/Recreation Complex.

Guard Rail installed:

200 feet of guard rail installed on Pond Street by the new culvert.

Catch Basin Repairs:

Allen Road	Windsor Drive	Starr Avenue	Wellington Circle
John Street	Pennacook Road	Leary Drive	Bradford Road
Morningside Drive	Ellington Road	Vernon Street	Whittemore Street
Marie Street			

Catch Basin Installed:

Euclid Road	Livingston Street	Brown Street	Hoover Road
River Road			

New Water Services installed in 2001

New Water Services Installed	158
New Meters Installed	135
Replacement Meters Installed	71
Total Hydrant checks & repairs made	46
Total new Hydrants Installed	15
Total Main & Service Leaks repaired	54
Total Mains completed in year	0.95 miles
Total Back Flow Devices tested	365

Vehicles Maintained

Police	Dog Officer	Civil Defense	Auxiliary Police
Community Action Committee			
Christmas Trees Recycled	335		
Recycling Bins Sold	238		
Oil Recycled	1,900		

Our best wishes go to Virginia Terrazzano, Jack McCarthy and Paul Lambert with their recent retirement.

In closing, I would like to thank the entire Public Works Staff for their continued efforts and support to provide the best services to the residents of the Town of Tewksbury.

Respectfully submitted,
William R. Burris, Jr.,
Superintendent of Public Works

EDUCATION

*School Committee
Scholarship Awards
Staff List*

*Superintendent of Schools
General Information
Shawsheen Valley Regional Vocational / Technical School District*

*Student Services
Enrollment by Schools*

School Committee

The Annual Elections were held in April, 2001. Mr. William DeGregorio did not seek re-election to the Committee. The townspeople elected Lt. Dennis Peterson to serve as his replacement on the Committee.

Elections for School Committee officers were held during the April, 2001 Organizational Meeting of the Committee. Attorney Scott Consaul was re-elected as the Chairperson with Mr. Edward Dick re-elected as Vice Chairperson and Lt. Dennis Peterson as Clerk. These members joined with Mrs. Ruth Perrin and Attorney Douglas W. Sears to form the Committee.

The School Committee worked in close concert with the Town Manager, the Board of Selectmen and the Finance Committee to reach agreement on the FY02 School Department Budget. The final budget of \$27,745,683, representing a 6.5 percent increase over the FY01 budget, was adopted at the Town Meeting on November 7, 2001. The School Committee continues to appreciate the spirit of cooperation which characterizes these budget deliberations.

The School Committee expresses its gratitude to the members of the John W. Wynn School Renovation Committee, for their continued long-term effort on the Wynn Middle School Reconstruction. We look forward to supporting this Committee through the duration of this project. With the help of the Police Department, School Administration, faculty, students, and parents, the School Committee implemented a very successful plan for the housing of those students who are being displaced during the renovation. Special thanks goes out to the Tewksbury Memorial High School and the John F. Ryan School for welcoming these 7th and 8th grade students and making them a part of these schools.

This renovation project had an original estimated cost of 15.6 million dollars. This figure was adjusted to account for unanticipated cost increases in the amount of 1.9 million dollars. This additional figure was approved at the Town Meeting in October 2001, with 70% of the cost reimbursed by the State. We are grateful to Senator Sue Tucker and Representatives James R. Miceli and David Nangle for their efforts to secure the continued reimbursement rate of 70%.

The Tewksbury School Committee worked with the School Administration to set the System-Wide Goals for the 2000-2001 school year. These goals were aligned with the initiatives outlined in the Tewksbury Public School Five-Year Plan. The Committee reviewed the progress of the administration in meeting these goals during the joint retreats held in February and June 2001.

The School Committee continued to take an active role in the ongoing development of a Gifted and Talented Program for the early elementary grades and in the rebuilding of an Instrumental Music Program at the Middle and Elementary Schools and the Marching Band at Tewksbury Memorial High School. Mr. DeGregorio and Mrs. Perrin, in particular, are to be commended for their efforts in these areas.

The Negotiations Sub-Committee reached agreement with the Tewksbury Administrators Group, the Secretarial, Nurses and Custodial and Maintenance Groups in 2001. These groups were the only groups that the Committee had not reached agreement with during the year 2000 negotiations.

During the year 2001, the School Committee completed the ambitious task of revising and reorganizing all School Committee Policies. The Sub-Committee worked tirelessly with the Massachusetts Association of School Committees to oversee this work. The Committee will continue to develop and approve additional policies to meet the specific needs of the Tewksbury School District.

The School Committee watched the continued expansion of the Extended Day Program. The school district provides quality Extended Day Programs from 7:00 a.m. to 6:00 p.m. on school days to all Elementary Schools. In addition we provide vacation week and summer Extended Day Programs. We currently provide support for working parents and guardians fifty weeks a year.

The School Committee would like to congratulate all Coaches and Athletes who participate on the many varsity and sub-varsity teams. Their sportsmanship on the playing field, in the gymnasium, on the track, and on the ice continues to earn the respect and admiration of our own community as well as those of our opponents.

On behalf of the members of my Committee I would like to express my thanks to the Tewksbury Board of Selectmen, the Finance Committee and to all other appointed boards and elected and appointed officials for their support during the past year.

I am grateful to the members of my Committee for their time and effort on the numerous sub-committees and for their support and professionalism during Committee meetings. All members of the School Committee have the common goal of providing quality education for our students. I am pleased to serve with them.

I would like to thank the members of the administration and the Central Office support staff for assisting me in my role as Chairperson of the Committee. I would like to thank the faculty and staff for their hard work on behalf of our students and their parents and guardians for their continued support.

It continues to be my pleasure to serve as the Chairperson of the Tewksbury School Committee and to provide this account of the activities of the Committee during the year 2001.

Scott J. Consaul, Esquire

Chairperson
Tewksbury School Committee

Superintendent of Schools

Introduction

The events of September 11, 2001 have changed the lives of many in our country. These changes are reflected in the Tewksbury Public School Community. We have redoubled our efforts in the area of student and school safety and we have learned to appreciate the unique talents and traits of the faculty, staff, administration and students in our district. We have developed a renewed appreciation for the time, effort and support of our parents and guardians and the community members. It is within this context that I offer this Town Report.

Personnel

Retirements: The enactment of the Retirement Plus Program from the Massachusetts Teachers Retirement Board hasten the retirement of many talented members of our faculty.

Tewksbury Memorial High School bid farewell to Marilyn O'Brien and Daniel O'Brien who served the district for 26 years. Mrs. O'Brien was as member of the Science Department and former Department Head. Mr. O'Brien was a member of our World Language Department and our Drama Coach. The O'Briens continue to serve the district through their involvement in our Foreign Exchange Program. Mrs. Judith Berube retired after 25 years of service to the students in the Business Department. Mrs. Berube continues her work in our field as a faculty member at Rivier College.

The *John W. Wynn Middle School* celebrated the careers of Mr. William Traveis, School Adjustment Counselor, Mr. Joseph Musumeci, General Music Teacher and Mr. Joseph Buckley Instrumental Music Teacher. Mr. Traveis served the students and parents/guardians for 39 years. Mr. Musumeci introduced children to a wide variety of music for 36 years. Mr. Buckley returned to the Wynn Middle School in the fall of 1997 to a standing ovation from his colleagues following his tenure as a general music educator at the elementary level. He retires after 35 years of dedicated service.

The *John F. Ryan Elementary School* saw the retirement of four dedicated teachers. Richard Mousseau retired after 39 years of service. His work at the Heath Book School and the Ryan School was most appreciated. Maureen Gropman retired after 37 years of service to the children at the John W. Wynn and the John F. Ryan Schools. Mr. Robert Maloney retired after 34 years of service to the children at the Loella F. Dewing the John F. Ryan Schools and Mr. Alfred LeClair also retired after 34 years of service to the children at the Heath Brook and John F. Ryan Schools.

The *Loella F. Dewing School* witnessed the retirement of two master teachers. Mrs. Mary Lou Morris and Mrs. Rose White. Mrs. Morris retired after 29 years of service. Her work with the Arts Council and the elderly enriched the lives of the children at the Dewing School. Her annual play productions were a highlight of the school year for the parents/guardians, staff and students. Mrs. Rose White retired after 28 years of service to the children at the Dewing School. Her effort as the Computer Aide greatly aided our technology program at the school

Elaine Maxwell quietly retired after 15 years of service as a teacher at the *North Street School*. Elaine was instrumental in promoting the concept of Whole Language into our curriculum.

The Tewksbury Public Schools celebrated the careers of two valued members of the *support services* area. Mrs. Lorraine McPhee retired as the Head Cook at the North Street School after 35 years of service. We thank her for taking such good care of the students and the staff. Mrs. Elaine Tower retired after 24 years of service as the secretary at the Louise Davy Trahan School. Her smiling face welcomed many visitors and new parents to the school district.

Administrative Promotion

Mrs. Cathy C. Ronan was appointed as the Principal of the Loella F. Dewing School. She succeeded Ms. Loreen Bradley who was promoted to the position of K-8 Curriculum Coordinator. Mrs. Ronan joined the school district in September of 1971. She served the district as a classroom teacher and as a reading specialist.

New Positions - two essential positions were added to the ranks of the school district in 2001.

Mr. Keith Young was hired as the Network Manager. Mr. Young is charged with the daunting responsibility of managing the growing number of computers in the inventory of the Tewksbury Public Schools. This inventory enjoyed a significant infusion through the generosity of Tewksbury Hospital and the Department of Public Health.

Mrs. Rosmand Dorance was hired as the Elementary Gifted and Talented Specialist. She has worked hard to establish a program for students with talents in particular areas. She has also consulted with classroom teachers and convened meetings with parents and guardians. Roz is a most welcome and dedicated member of our faculty.

Academic Program

State Assessment - Massachusetts Comprehensive Assessment System (MCAS)

Students in the Tewksbury Public Schools posted their best test scores since the inception of the test in 1998. Once again student scores were reported across four categories: advanced, proficient, needs improvement and warning or failure (tenth grade only).

The number of students in the advanced category increased in all areas when compared with the test score data from the last three years. The number of students in the warning/failure category decreased in all areas when compared with the last three years. The performance of all students in the proficient category exceeded the State at all grade levels and across all subject areas. Finally the scores reflect a significant movement of students from the needs improvement category to the proficient and advanced categories.

While we are proud of our students and grateful for the support of the parents and guardians, we know that there is much work to be done. We continue to fully align our curriculum with the State Frameworks. We continue to review our test scores with a critical eye and to modify our instructional practice in response to the performance of our students.

New Programs

In September of 2001 we implemented a **new elementary mathematics program** for students in grades Kindergarten through Six. The Tewksbury School Committee adopted this program in the spring of 2001 upon the recommendation of the Mathematics Subject Area Review Committee. This Committee researched many programs and conducted a one-year pilot using the two best programs. We applaud their work and we are pleased with the choice of the Scott Foresman Program.

The **Gifted and Talented** program is fully operational in all of the K-4 elementary schools. This program provides "pull-out" instruction for students who are recommended by the teacher. The program also includes classroom consultation for the teachers on the techniques of differentiated instruction and sessions with parents and guardians to explain the program. I commend Mrs. Dorance for her work in launching our program.

Technology

We continue to advance our efforts in the area of computer technology. The faculty at the John F. Ryan School has taken full advantage of the technology rich environment. They have developed homework hotlines and classroom WebPages. The integration of technology within the curriculum is evident through the student work on display throughout the school.

The Tewksbury Public Schools made tremendous headway in increasing the inventory of computer hardware through a generous donation from Tewksbury Hospital and the Department of Public Health. These computers have been installed in the elementary schools. We are most grateful for this donation.

We have also used technology to increase the efficient management of student data. We are using the Nordex System to record student attendance at the High School. Teachers at both the High School and the John F. Ryan School now prepare student

progress reports on classroom computers. All school nurses are utilizing technology to prepare student health reports and to track student immunization records.

School Facilities

John W. Wynn Middle School Construction - This project is well underway. The Voters at the October 2, 2001 Special Town Meeting and at a Special Election on Saturday, October 13, 2001 approved the addition of \$1,900,000 for this project. The additional funds were required as the project costs were higher than initially anticipated. We appreciate the support of the Town and the work of the building committee in approving these funds.

The project is progressing on schedule. The existing building is under renovation. The old gymnasium has been demolished and a new gymnasium, administrative area, library media center and science laboratories are under construction. The target date for substantial completion is August 12, 2002. The school will house all students in grades seven and eight. The facility will offer these students a state of the art technology program within the middle school curriculum.

Middle School Housing - Students in grades seven and eight have been housed at the Center School, the Ryan School and Tewksbury Memorial High School during the renovation. The second and third floors of the Center School were renovated to create classrooms for a portion of the grade seven students. The Business Office, Data Processing and Food Service administrations were relocated to the first floor of the school. The remaining grade seven students are located at the Ryan School.

Certain areas at Tewksbury Memorial High School were renovated to accommodate the grade eight students. A “split schedule” was developed between the middle and the high school programs. This schedule allowed us to provide a separate daily program for the middle and the high school students. The office of Student Services was relocated to the North Street School and the office of the Superintendent/Assistant Superintendent was moved to the Dewing School to further accommodate this plan.

This housing program has been implemented and the full academic program has been offered to all students. I would like to thank the administrators, faculty, staff, students, parents and guardians for their support and cooperation during this comprehensive housing project.

Strategic Planning

In September 2001 we began the development of a new five-year strategic plan for the school district. This will be the third five-year strategic plan. A steering committee comprised of teachers and administrators was formed. The committee developed a set of planning questions. These questions were posed to a series of focus groups. The groups included representatives from the faculty, staff, administration, high school students and parents and guardians.

The steering committee is currently reviewing the data from the focus groups. This data will be translated into core values and goals for the new plan. The mission statement will also be reviewed in light of the new data. The steering committee hopes to present the first draft of the new plan to the School Committee in February 2002. We are grateful to the representatives from Northeastern University who are assisting us with the collection and the analysis of the data.

District Security

The events of September 11, 2001 have heightened our awareness of the importance of school safety. The school, police and fire departments have a well-established district security team. The team meets on a monthly basis. The team has developed procedures and protocols for responding to critical incidents. We have extended these protocols to include school activities, which take place at alternative locations.

Members of our security team continue to receive training through the Middlesex District Attorney’s Office, the Northeastern Massachusetts Law Enforcement Council and the State Fire Marshall’s Office. A district security presentation summarizing this work was created. This presentation was made before the Tewksbury School Committee and at each school. Identification badges have been prepared for visitors and temporary employees and photo identification for all employees will soon be available.

Summary

I would like to express my gratitude to the many people who support the work of our school district. The Tewksbury School Committee continues to provide the support and the guidance necessary to providing quality education for each child in the district. The Central Office Administration works countless hours to provide the services necessary to support the academic and the co-curricular programs. The faculty, staff and administration at each of our schools continue to provide a rich instructional program with many supplementary programs and services. The increase in our MCAS scores is testimony to their work.

I would also like to thank the members of the John W. Wynn School Building Committee for their time and effort. Their work continues to result in the close monitoring of the construction project and the development of a first rate facility for our middle school students. We continue to benefit from the work of our school parent advisory councils and school councils. These groups support the work of the schools and provide many wonderful enrichment programs for our students.

The school department is most fortunate to have the support of the Town Manager, the Town Departments and all elected and appointed officials. Their time and effort through the budget process was most appreciated. The work of the police, fire and department of public works and building inspector has been essential to our efforts in the area of school safety and throughout the school renovation process.

Finally I would like to thank the parents and guardians for their support. Your work with us through the home school partnership has been critical to the development of effective programs for our students.

It is a pleasure to recount the work of the district during 2001. It is a privilege to serve as the Superintendent of the Tewksbury Public Schools. I look forward to meeting the challenges of the coming year.

Christine L. McGrath, Ph.D.

Superintendent of Schools

Student Services

Accommodating the mandates incorporated in changes in federal and state law, providing training programs in these areas for administrators and faculty, and organizing events and programs for students, parents, guardians, and the community were the major emphasis of Student Services in 2001. Programs and services in each of the areas comprising Student Services were expanded and refined to ensure increased accommodation of the academic and social/emotional needs of students. Community outreach and information dissemination was continued and collaboration with the various Parent Advisory Councils and Community groups were important components of decision-making and Student Services program design.

English As a Second Language Programs and Services:

Enrollment in Tewksbury's English As A Second Language program increased from 18 in June, 2001, to 25 at the close of this calendar year.

The English As A Second Language program in Tewksbury is a tutorial support program designed to provide English language development opportunities to students whose primary language is not English. The wonderful diversity of this community was reflected by those enrolled in the ESL program. Students whose primary languages included Portuguese, Spanish, Korean, Vietnamese, Hebrew, Chinese, Persian, Russian, Indian, and Brazilian cultures all received ESL tutorial services from the part-time, Massachusetts certified, English As A Second Language teacher.

Gifted and Talented Programs and Services:

The Resource Teacher of the Gifted and Talented began small group programming for students in Grade 3 and in Grade 4 at each elementary school who were found to meet eligibility requirements to participate. After the student identification process was completed, parents and guardians of the selected students were invited to presentations held in January 2001 to learn about the design of the Gifted and Talented program. At the conclusion of the program in June, students received progress reports and parents and guardians had opportunity to provide program feedback through a questionnaire distributed by the Resource Teacher of the Gifted and Talented. Nearly 130 third and fourth grade students participated in this component of the Program for the Gifted and Talented in Tewksbury.

In addition to implementing the small group programming for students in Grades 3 and 4, the Resource Teacher of the Gifted and Talented collaborated with Classroom Teachers at each of the elementary schools in designing differentiated instructional learning experiences that were implemented in K-4 classrooms by Classroom Teachers. Learning Activity Packets used to provide challenging learning materials on specific topics were also prepared and shared by the Resource Teacher of the Gifted and Talented.

Professional development training opportunities on the topics of differentiated instruction and in the *Talents Unlimited* program for the gifted and talented were made available to school personnel by the Tewksbury Public Schools. One faculty member participated in the University of Connecticut's *Confratute*, a weeklong training program for educators. That faculty member then provided training to Tewksbury personnel in Tewksbury on such curriculum strategies for the Gifted and Talented as "Compacting" and "Tiered Learning."

Students at the Elementary, Middle, and High Schools continued to have opportunity to participate in after-school enrichment clubs and leagues and to engage in league competitions. Students in Grade 7 and in Grade 8 with exceptional mathematical and/or verbal reasoning abilities had opportunity to participate in the Johns Hopkins University Talent Search. These young students received recognition from John Hopkins University as being some of America's most outstanding students with academic potential.

The Honors Classes and the Advanced Placement Classes offered at Tewksbury Memorial High School were accelerated, challenging opportunities for students who were academically gifted and talented. The AP Exam program was one component of all AP classes, which afforded high school students opportunity to receive recognition for academic giftedness. Of the 840,000 students nationwide who took Advanced Placement Examinations in 2001, only 13% achieved the status of being recognized for their outstanding achievement by The College Board. Of the Tewksbury students who took Advanced Placement exams in May 2001, five merited recognition as AP Scholars.

On March 20, 2001, the John W. Wynn Middle School sent a delegation of students to the University of Massachusetts, Lowell, to participate in the W.I.S.E. program [Women in Science and Engineering]. The program was designed to provide Middle School female students opportunity to learn more about the fields of mathematics, science and technology and was organized by Ms Joanna Krainski, Middle School Mathematics Curriculum Coordinator. The fifteen 2001 participants had opportunity to win a W.I.S.E. scholarship for summer sessions held at the Boston Aquarium, Museum of Science, or at the University of Massachusetts, Lowell campus. Two of the 15 Wynn Middle School Students who participated in this program were awarded scholarships. One student was awarded "Beneath the Sea," a two week day program conducted at the Aquarium and which provided opportunity to investigate marine animals and life at various depths in the ocean. A second student was awarded a scholarship to attend the Engineering Design Camp at U MASS Lowell for "Extreme Robotics," a computer programming course focusing on robotics.

In September 2001, a committee was formed to engage in decision-making associated with the identification of the Gifted and Talented student in the Tewksbury Public Schools. The committee included the Director of Student Services, the K-8 Curriculum Coordinator, the K-4 Elementary School Principals, the Resource Teacher of the Gifted and Talented, Classroom Teachers, an Art Specialist, a Moderate Special Needs Specialist, and Parents Advisory Council representatives from the Dewing School, the Heath Brook School, North Street School, the Trahan School, and the Special Needs Parents Advisory Council.

From October through December, the G & T Committee reviewed current research in the area of Gifted and Talented students, services, programs, identification, and selection processes. The group also concurred that the Targeted Population [i.e., "pull-out"] Model, the Consultation Model, and the In-classroom Enrichment Model should continue to be components of the Program for the Gifted and Talented in Tewksbury and identified a fourth component to consider, the Extended Day Model.

At the conclusion of 2001, the G & T Committee had begun developing and articulating a program description, inclusive student eligibility criteria and procedures for applying the criteria, a program implementation process and timeline, and a program evaluation process for the Targeted Population model. The G & T Committee will finalize the Targeted Population Model guidelines and develop others for the Consultation, In-Classroom, and Extended Day Models in 2002.

Guidance Programs and Services:

The Seventh Annual College/Career Fair was held on April 7, 2001. The Student Services Secretary was instrumental in facilitating the outreach and encouraging colleges, universities, and businesses to participate in this major Student Services undertaking.

Student Council and National Honor Society members, High School Guidance Counselors, the High School custodial staff, and the Student Services Secretary all worked with the Director of Student Services to set-up the high school gymnasium and corridor areas for the Fair. Student Council and National Honor Society Student Members also served as Fair receptionists, receiving and assisting the college/university, business, banking, and military representatives who were participating in the College/Career Fair and in welcoming the parents and students from Tewksbury and from other communities who attended the Fair. More than 130 Universities, Colleges, Business and Vocational Training Schools, Financial Institutions, Businesses, and branches of the Military participated in this Student Services event. The more than 800 students and parents who participated in College/Career Fair 2001 were able to collect information and literature about school and career options and opportunities available to students after successful completion of High School. This annual Student Services event has proved helpful to parents and students in making decisions about and in planning for the future.

The academic achievements and the student leadership accomplishments of Tewksbury graduates were celebrated during the annual Scholarship Awards program presented by Student Services on the evening before graduation in June. Tewksbury Public Schools' 2001 graduates received nearly \$800,000.00 in scholarships from colleges and universities, professional organizations, community residents, businesses, and organizations, athletic associations and groups, and school department associations and organizations.

Local residents, businesses, and school organizations awarded more than 20% of the total scholarships received by Tewksbury's 2001 graduates. This \$166,000.00 in local scholarship awards exemplifies the support extended to Tewksbury's graduating seniors by the individual and business members of the community and by the various school organizations sponsored by parents and staff. The continued support of Tewksbury students by the Scholarship Donors, the difference they make in the lives of our students, and their commitment to Tewksbury's outstanding leaders of tomorrow are greatly valued and appreciated.

During the fall of 2001, the Guidance Counselor at the Wynn Middle School began an after-school support group for Grade 7 students entitled: *Friendship*. Each *Friendship* group met weekly for a minimum of one hour for a period of six weeks. Students participating in the *Friendship* group program were able to share their feelings about "friendship" while learning and doing meaningful, but fun, exercises. Group topics addressed within the six-week program included how to respond to/handle rumors, how to respond to/handle peer pressure, what it means to be a "good friend," and how to resolve problems among friends. Student participants rated the program as being very helpful to them.

In October 2001, the Guidance Counselors at Tewksbury Memorial High School presented the annual Senior Parent/Guardian Breakfast program. Guidance Counselors touched upon graduation requirements, the college search process, the college application process, testing, financial aid, and deadlines. The program was well attended and those in attendance commented on how helpful the information presented was to them.

The Annual Student Services Financial Aid Workshop for students, parents and guardians was held on December 11, 2001. Representatives from the Financial Aid Office of the University of Massachusetts Lowell presented information and training on how to complete the application for Federal Student Aid [FAFSA] to determine eligibility to receive money from federal grant, loan, and work study programs and from State and private colleges and universities. A representative from Citizens Bank presented information on loan options and rates available from a variety of sources and resources to help fund the expenses of a college education or other post-secondary training. The presenters were pleased with the number of parents and students who participated in the workshop and with the participant response to the program presented. Students enrolled in high school media classes video taped the entire workshop program for broadcast on Tewksbury's local cable station.

The testing programs organized and implemented by Student Services during 2001 included the Preliminary SAT/National Merit Scholarship Qualifying Test [PSAT/NMSQT], the SAT I: Reasoning Test and the SAT II: Subject Tests, and the Advanced Placement Test.

The PSAT/NMSQT was made available to Tewksbury students in Grades 10 and 11 at the expense of the Tewksbury Public Schools. This testing program was implemented on Saturday, October 20, 2001, at the high school and 125 Juniors and 80 Sophomores participated. The Test day supervisor and the Test administrators included Classroom Teachers and Subject Area Specialists from the Ryan, Middle, and High Schools, Special Education and Title I staff from the North Street and High Schools, Educational Support Staff from the High School, and two Guidance Interns.

Test booklets used by the students who took the PSAT/NMSQT were given to the Guidance Office at Tewksbury Memorial High School for those Guidance Counselors and Classroom Teachers interested in comparing test results with student responses to specific items.

The SAT testing program took place in Tewksbury on December 2, 2001. Eighty-seven students took the SAT I: Reasoning Test and six students took the SAT II: Subject Test. Of the 81 who took the SAT I: Reasoning Test on Saturday, December 2, 18 were Grade 7 and Grade 8 students from the Wynn Middle School who were participating in the John Hopkins University Talent Search program. The Director of Student Services served as the Test Day Supervisor and test administrators included Classroom Teachers and Subject Area Specialists from the Ryan, Middle, and High Schools and Educational Support Staff from the High School.

Advanced Placement Testing was part of the Advanced Placement Program, a cooperative educational endeavor between high schools and colleges and universities designed to provide high school students with exposure to college level material through involvement in one or more Advanced Placement courses. Tewksbury participants in the AP program were afforded opportunity to demonstrate what they learned by taking one or more Advanced Placement Exams in May 2001.

During May 2001, the High School Guidance Counselors administered Advanced Placement Exams to Tewksbury Memorial High School students enrolled in the AP program. Those administered included AP Exams in Biology, Calculus AB, English Literature and Composition, and United States History. Tewksbury students who earned grades of three or better on an AP Exam could be qualified to receive credit for the equivalent course at one of the more than 3000 colleges and universities that give credit for AP Exams. Of the 32 Juniors who participated in the Advanced Placement Testing program in Tewksbury in May 2001, 21 received grades of three or better on one or more AP Exams. Twenty-four of the 26 Seniors who participated received grades of three or better on one or more AP Exams.

Health Education Programs and Services:

During 2001, the Health Education Curriculum Committee/Advisory Council reviewed the revised PreK - 12 Health Education performance standards included in the recently released Massachusetts Comprehensive Health Curriculum Frameworks. This review ensured that all Department of Education curriculum requirements were included in Tewksbury's comprehensive Pre-School – Grade 12 Health Education Curriculum.

The process is complete and the Committee/Advisory Council is engaged in proofing the curriculum document before printing, binding and distributing copies of the finalized Health Education curriculum to administrators and faculty. The Health Education Curriculum Committee/Advisory Council is comprised of representatives from the School Department, Tewksbury's Board of Health, Tewksbury's Public Library, the Massachusetts Prevention Center, Parents and other Community members.

Eliminating bullying and violence prevention in the schools were emphasized in Health Education classes during 2001. A bullying prevention curriculum component was developed by a Health Educator assigned to the Ryan School and, after review by the Health Education Curriculum Committee/Advisory Council, it was incorporated into the Grade 5 section of Tewksbury's Comprehensive Health Education Curriculum.

With funds obtained through the Safe and Drug Free Schools and Community Grant developed by the Director of Student Services, the *Second Step* program was purchased for use by Health Educators with elementary, middle school, and high school students in the district during the fall of 2001. *Second Step* is a federal and state recommended supplementary Health Education curriculum on the topic of violence prevention and safety. In addition, materials to enhance student skills in resolving conflict in appropriate ways were provided for Health Educator for use with students in all grades.

Tewksbury students, parents, faculty, and administrators received a lesson never-to-be-forgotten on the dangers of alcohol use/abuse and on the real-life consequences of drinking and driving. In the spring of 2001, student Peer Leaders and the Peer Leadership Advisor attended the Middlesex Youth Leadership Conference sponsored by the Middlesex County District Attorney's office. Student participants had opportunity, as Tewksbury's representative youth leaders, to interact, brainstorm, and examine community-based substance and alcohol prevention efforts as well as the social and legal consequences of alcohol and other drug use and abuse with youth leaders from other communities.

Following this leadership training opportunity, Tewksbury's Peer Leaders and the Peer Leadership Advisor assisted in Middlesex County District Attorney Martha Coakley's and her staff's presentation of *Sean & Betsy: A Story of Friendship and Loss – One Second That Lasts A Lifetime* to Tewksbury students, parents, and school personnel. Following the viewing of this interactive video program, Betsy's Mom made a profoundly moving and emotionally wrenching presentation to students, school personnel, and community members.

Building the self-confidence and self-esteem of students and the social/emotional well being of students continued to be a major focus of the Health Education program. Opportunities to participate in professional development training in this Health Education curriculum related area were made available to Health Educators, Guidance Counselors, School Psychologists, and Physical Education Specialists during 2001.

In addition to the professional development programs provided by the Tewksbury Public Schools, programs offered were presented by the Department of Education's Health Education Project Mentor members and by Project Alliance, a networking and training program sponsored by the Middlesex County District Attorney's office. Membership in Project Alliance, a program available through the Middlesex County District Attorney's office, enabled faculty and administrators to receive additional training in a variety of Health Education related areas. Meeting the social/emotional needs of students, school and student safety, violence prevention, and peer leadership training were some of the many programs in which Tewksbury students and school personnel participated during 2001.

"Kid Connection," a student-to-student mentoring program designed by the Peer Leadership Advisor and the high school Peer Leaders, was implemented in 2001. Forty-six high school students were linked with Grade 5 students at the Ryan School. The high school student mentors met with the students from the Ryan School and communicated by letter for a period of four months before the close of the school year.

The high school student mentors who were responsible for demonstrating appropriate behaviors, support skills, and communication skills served as role models for the Grade 5 students. Grade 5 students had opportunity to have the support of a "Big Brother" or "Big Sister," and, in addition to practicing their communication and writing skills, had opportunity to learn what to expect when they moved through the grades onto high school.

An integrated learning experience combining Physical Education, Art and Drama, Music, Language Arts and Reading, and Social Studies, was once again presented by Heath Brook and Trahan School students under the direction of the Physical Educator assigned to those schools. Students in Grade 4 at the Trahan School dressed as British Redcoats and marched down Shawsheen Street to symbolize the Redcoats march from Boston on April 19, 1775. Upon arriving at the Heath Brook School, Trahan students joined Heath Brook students in reenacting Tewksbury's history from 1625 to 1775. The Massachusetts

Cultural Council, the Tewksbury Cultural Council, the Tewksbury Historical Society, the Tewksbury Teachers Association, the Massachusetts Teachers Association, and the Tewksbury School Department sponsored this program. The play featured many Local and State dignitaries and school department administrators and faculty in the fourth annual presentation of this exciting event.

For the second year, the Youth Risk Behavior Survey, developed by the Center for Disease Control in Atlanta, was administered during the spring of 2001 to students in Grades 6 through 11. Funded by the Health Education grant developed by the Director of Student Services, the Youth Risk Behavior Survey was administered to students after parents/guardians were informed and parental/guardian agreement for student participation was obtained. Following administration of the Youth Risk Behavior, the results were tabulated and analyzed by an independent consultant with expertise in this area. A report prepared by the independent consultant presented the analysis of current and comparative data obtained through this survey and through last year's survey and identified the categories of risk behavior on which health educators, other faculty, and school administration should focus in education and prevention during this year.

Health Services:

School Nurses continued to provide instruction and guidance in the Health Education curriculum areas of personal health and hygiene, physical growth and development, safety and injury prevention, nutrition, and illness and infection prevention to students. This instruction was implemented by School Nurses on an individual basis and in the classroom on particular grade specific topics and in collaboration with Health Educators and Classroom Teachers.

A Hepatitis B Immunization clinic was again provided free of charge for students in Grade 6 by the Tewksbury Public Schools and by Tewksbury's Board of Health. The three shot vaccination series for immunization against Hepatitis B took place on three different dates over a period of six months.

The Tewksbury Board of Health personnel were assisted in administering the flu shot to school personnel in December 2001 by the School Nurse at the Ryan School. With advisories notifying the School Department and the Board of Health of the anticipated difficult flu season expected this year, the administration of the flu shot to school personnel should maximize flu free administrator and faculty availability to provide learning experiences for Tewksbury students.

During 2001, collaboration continued between Student Services and Salem State College for the purpose of providing clinical placements in Tewksbury to Registered Nurses meeting the course requirements for Massachusetts Certification as School Nurses. Tewksbury School Nurses served as mentors and supervisors of the Registered Nurses fulfilling their certification requirements within the Tewksbury Public Schools.

Special Education Programs and Services:

Numerous training programs on the newly revised Individualized Education Program and on the recently enacted federal and state legislative and regulatory changes were presented for school personnel and parents and guardians during 2001.

On January 16 and on April 12, Special Education Personnel participated in a grant funded program on the new IEP form. Participants reviewed each of the eight IEP pages and developed strategies for completing the IEP during the Annual Review meetings scheduled for each child identified as eligible for special education.

A full day, six-hour training session was also held on Saturday, March 24, 2001. The Director of Student Services and the Assistant Associate Director of Merrimack Special Education Collaborative served as co-presenters and provided training on interpreting the results of evaluation reports to determine eligibility for special education. Participants also had opportunity to develop simulated measurable annual goals and quarterly benchmarks in preparation for special education Team meetings for IEP development.

During February and March, the Director of Student Services presented an after-school training series for school personnel. The topics addressed in this staff training program included IEP development and administration of the MCAS for special needs students. Department of Education guidelines on the use of standard and non-standard accommodations and the relationship of these accommodations to IEP content were introduced, discussed, and applied to the IEP process. In addition, the MCAS Alternate Assessment format was reviewed and guidelines for determining for whom the MCAS Alternate Assessment should be recommended was presented.

The second in a two part training program on the IEP was presented to members of the Special Needs Parents Advisory Council and to other parents and guardians of students in Tewksbury. Funds for this training program were provided through a grant developed by the Director of Student Services.

A four session training program presented by the School Nurses focused on disability awareness and how each affects student attendance and performance in school. In March, Parents, guardians, and school personnel had opportunity to learn more about *Food Allergies* and what strategies are effective in the management of food allergies in various school settings, in the home, and in the classroom. Two additional programs were presented in March. One, *Bringing Asthma to School*, provided participants

with opportunity to explore strategies for managing asthma in the school and at home. The other, *Eating Disorders*, explored the impact eating disorders have on health and on learning. Participants learned about the relationship among eating disorders, body image, self-esteem, and healthy choices. A program entitled, *ADD/ADHD*, was presented in April. The School Nurses highlighted the facts and the fiction associated with this disability and explored ways in which parents, students, and school personnel could all work together for student success.

An eight session training program presented by the Director of Student Services [Session #1 and Session #2] and by the Teacher of the Visually Handicapped and the Mobility Specialist [Sessions #3 through #8] was begun in September and will be completed in 2002. The training program, entitled: *Disability Awareness Training: Collaborative Planning By Service Providers To Develop Strategies To Accommodate the Needs Of The Visually Handicapped/Blind Student In The Public School Setting*, was designed for direct providers to students with this disability. Participants in this training program included and will continue to include Administrators, Classroom Teachers, Specialist, and Educational Support Personnel.

The Special Needs Parents Advisory Council also presented training programs for parents. These included the following topics: *The New IEP* presented by Donna Murphy of the Federation for Children, *Learning Disabilities Workshop* presented by Dr. Elizabeth Goodell, Clinical Neuropsychologist, and *Dyslexia/Language Disorders* presented by Marion Sanders of the Eastern Massachusetts Chapter of the International Dyslexia Association. In addition, the Director of Student services presented information and literature to members of the Special Needs Parents Advisory Council on the new guidelines for MCAS administration for special needs students, including information on the standard and non-standard accommodations allowable for use by special needs students during MCAS testing.

In February 2001, the last session of a 10 hour training series for Principals and Case Managers on the topic of *Changes in Special Education Law, Compliance Issues, and the New IEP Process* was presented by the Director of Student Services. Participants in this series received training in a variety of topic special education related areas. Changes in special education law, revisions in mandated federal and state compliance activities, use of a sliding fee scale for public payment of independent education evaluations in special education, and special education eligibility determination resulting from initial evaluations and from re-evaluation received major emphasis during this training series.

Another professional development training series designed for Principals, Case Managers and other Key Personnel was begun in the fall of 2001. Sessions presented in September, in October, and in December focused on the Team Composition, the Authority of the Team, Parent Participation, and Prior Notice. During the sessions completed, participants were required to apply training information presented to develop or up-date school district procedures. Several district procedures were revised, updated, and/or developed. These included the following:

1. Confidentiality Procedures in the Tewksbury Public Schools
2. Referral and Evaluation to Determine Eligibility: Required Assessments and Optional Assessments
3. Expediting Service Provision and Timelines: I.E.P. Process: Evaluation Timelines
4. Expediting Service Provision and Timelines: Students Entering the School District via Change
5. in Residence and via Reaching School Age or Students Assigned to the School District by the
6. Department of Education
7. Procedure re: Requests Received for Independent Evaluations at School Department Expense

Funds included in a grant developed by Student Services provided training for Tewksbury Personnel in two alternative reading and language arts instructional options: Lindamood Bell Phoneme Sequencing [LIPS] and Project Read Comprehension. Ten Tewksbury personnel participated in a three-day training program in the Lindamood Bell Phoneme Sequencing program held during the February vacation period. During the April vacation period, ten Tewksbury personnel participated in a four-day Project Read Comprehension training program. An authorized presenter from the Lindamood Bell Corporation provided training in the LIPS program and an authorized presenter from the Project Read Company provided training in that program. Participants in each training series were awarded certification in the specific program at the conclusion of each training program. In addition, each participant was provided with the instructional materials designed for the program in which each was awarded certification in order to ensure implementation of these specialized teaching strategies without delay.

Staffing was expanded in the Integrated Pre-School Program designed for pre-school age children with significant special education needs located at the Trahan School. Tewksbury's Teacher of the Hearing Impaired provided daily opportunity for students and staff to use sign language as another communication strategy during interactions in the classroom. The services of an ABA Consultant were engaged to provide in-the-classroom consultation on ABA techniques to modify behavior and to teach specific appropriate behaviors to pre-school age children.

In October 2001, a special education newsletter was re-instituted. The 766 Express, the former newsletter for parents and staff, was replaced with the Special Education Newsletter, an informational document compiled and distributed to parents and staff by the Systemwide Team Chairperson.

The Director of Student Services, the Systemwide Team Chairperson, and the Early Childhood Education Facilitator continued to actively participate in the local Community Partnership for Children, a multi agency coalition sponsored by the Department of Education. Accreditation by the National Association for the Education of Young Children and expanded services for pre-school age children were the primary objectives of this coalition of agencies during 2001.

A new Life-Skills program for students with significant special needs was implemented in September at the Trahan School for students in Grades 3 and 4. The implementation of this special needs classroom facilitated increased individualized instruction in the basic skills and on daily living skills for students in that age group.

All federally funded and school department funded special education programs and services were evaluated by an independent program evaluator. Particular emphasis was placed on Pre-School and Elementary special education programs and services in the district and on the Team Process, administrative procedures, and student transition. Copies of the report of the Independent Program Evaluator were distributed to the School Committee, School Administrators, School Case Managers, Chairpersons of all school Parent Advisory Councils, and Chairpersons of the Special Needs Parent Advisory Council. In addition, copies were forwarded to the Library Director of the Town of Tewksbury in order that those documents be made available to the general public.

Title I Programs and Services:

Title I is a federally funded program designed to provide instructional support services in reading to Title I eligible students in schools identified as eligible for Title I funds.. Tewksbury's Title I program, entitled: Target Literacy, chose early intervention in reading and the language arts as the Program focus.

The Heath Brook, North Street, and Trahan Schools were identified as Title I eligible schools in Tewksbury and early intervention for students at risk in the area of reading and language arts was implemented in each of these schools during 2001. The three Title I Teachers on staff in Tewksbury provided supplemental instruction in reading to Title I eligible students in Grades 2 through 4 and worked with students both in the Title I support area and in the regular education classroom along with the Classroom Teacher.

Title I eligible students in Grade 1 participated in the Reading Recovery program, a short term (8 or more weeks), intensive, one-on-one remedial reading program designed to provide Grade 1 at-risk students with the reading skills which form the foundation for the successful independent readers of the future. At the Kindergarten level, the Title I teachers provided consultation services to the Kindergarten teachers and worked with them in designing instructional strategies to enhance the reading readiness skills of Kindergarten students.

Parents of Title I eligible students were vital collaborators in the implementation of the Title I program at each of the three Title I schools in Tewksbury. They participated in the parent training and informational programs presented at each Title I school by Title I personnel and provided input in the development of the Title I grant.

Title I parents were active participants in the instructional program provided to their children through Title I. They formulated Parent/Student/Teacher compacts with the Title I teachers and with their children and demonstrated commitment as partners in supporting student learning.

The 2001 Title I grant which funds the salaries of the Title I teachers and of the Title I Lead Teacher was developed jointly by the Title I Lead Teacher and the Director of student Services. The Title I Grant provided the funds to support the independent program evaluation of Title I programs and services implemented during school year 2000-2001. An Independent Program Evaluator completed this program evaluation. The findings of the Independent Program Evaluator sited the effectiveness of the Title I program and supported continued Title I programming during 2001-2002 in the three identified Title I schools.

The numerous Student Services areas presented in this report are provided to students at all grade levels and at all school sites within the Tewksbury Public Schools. It is the on-going goal of Student Services to continually work in partnership with the parents and guardians of students and with community agencies and organizations in meeting the needs of Tewksbury students of all ages.

Dr. Michele F. DeAngelis

Director of Student Services
Tewksbury Public Schools

Class of 2001 Community and University Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury's 2001 Community Scholarship Program and who awarded more than three quarters of \$ 1,000,000.00 in scholarships to the members of the graduating Class of 2001.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

THANK YOU to each of the Scholarship Award Donors and **CONGRATULATIONS** to the Scholarship Recipients.

BUSINESS DONORS:

Balfour Scholarship Award:

Ryan Sullivan	\$ 250.00
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Best Buy Deca Scholarship Awards:

Kayla Knight	\$ 1,000.00
Colleen Mulligan	\$ 1,000.00

Lowell 5 Cent Savings Bank Scholarship Award:

Ellen Frank	\$ 500.00
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MASSBANK Charitable Foundation Scholarship Award:

Mark Palladino	\$ 500.00
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Muro Pharmaceutical, Inc. Scholarship Award:

Jennifer Pearce	\$ 1,000.00
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Schlott Tires Academic Scholarship Award:

Wendy-Beth Minton	\$ 500.00
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Tewksbury Business Association Scholarship Awards:

Christopher Melo	\$ 150.00
Melinda Monaco	\$ 150.00

Tewksbury Physical Therapy Scholarship Award:

Jason Wagstaff	\$ 500.00
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The Ed Walsh Hockey Schools Scholarship Award:

Stephanie Curtin	\$ 400.00
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Sam Walton Community \$ 1,000 Scholarship Award:

John Byrne	\$ 1,000.00
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Weathervane Seafood Restaurant Scholarship Award:

Kaitlyn Reed	\$ 500.00
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COMMUNITY DONORS:

Elks Scholarship Awards:

• Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:

Jessica Meuse	\$ 1,000.00
Jason Stotik	\$ 1,000.00

• Massachusetts Elks "Most Valuable Student" Scholarship Program Award:

Ellen Frank	\$ 800.00
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Tewksbury Cultural Council Scholarship Awards:

Kathryn Frank	\$ 625.00
Matthew Garcia	\$ 625.00
Sean Lannon	\$ 625.00
Michael Legere	\$ 625.00
Gregory Marche	\$ 625.00
Carolyn Sanborn	\$ 625.00
Jennifer Skoropowski	\$ 625.00

Tewksbury D.A.R.E. Parent Advisory Committee Scholarship Awards:

Ellen Frank	\$ 500.00
Jessica Meuse	\$ 500.00
Kaitlyn O'Brien	\$ 500.00
Rachel Osterman	\$ 500.00
Kirimi Papp	\$ 500.00
Erin Sarsfield	\$ 500.00
Ryan Sullivan	\$ 500.00
Jason Wagstaff	\$ 500.00

Tewksbury Garden Club Scholarship Award:

Daniel Mortimer	\$ 400.00
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Tewksbury Golden Age Club Scholarship Awards:

Lauren Donoghue	\$ 300.00
Jason Figueiredo	\$ 300.00
Wendy-Beth Minton	\$ 300.00

Greater Lowell Bar Association 2001 Law Day Scholarship Awards:

Shawn Anderson	\$ 500.00
Wendy-Beth Minton	\$ 500.00

Tewksbury Lions Club Scholarship Awards:

John Byrne	\$ 1,000.00
Andrea Chadis	\$ 1,000.00
Ellen Frank	\$ 1,000.00
Megan Hickey	\$ 1,000.00
Wendy-Beth Minton	\$ 1,000.00
Ryan Russell	\$ 1,000.00
Amy VonKahle	\$ 1,000.00
Jason Wagstaff	\$ 1,000.00

Tewksbury Police Association Scholarship Award:

George Hazel	\$ 700.00
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Tewksbury Recycling Committee/BFI Scholarship Award:

Diana Gangemi	\$ 1,000.00
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Tewksbury Rotary Club Scholarship Awards:

Mark Boudreau	\$ 1,000.00
John Byrne	\$ 1,000.00
Wendy-Beth Minton	\$ 1,000.00

Tewksbury/Wilmington Emblem Club #381 Scholarship Award:

Scott Favreau	\$ 500.00
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Aldred: The Derek Aldred Memorial Scholarship Awards:

Jessica Breslin	\$ 1,250.00
Scott Favreau	\$ 1,250.00

Anderson: The Mabel Anderson Memorial Scholarship Award:

Kaitlyn O'Brien	\$ 300.00
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PERSONAL DONORS:

Boucher: Daniel Boucher Memorial Scholarship Awards:

Patrick Burke	\$ 750.00
Jamie McGlaughlin	\$ 750.00

Coakley: The Edward J. and Phyllis E. Coakley Scholarship Award:

Kaitlyn O'Brien	\$ 100.00
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Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

John Byrne	\$ 500.00
Mark DiGiammerino	\$ 500.00
Carolyn Hannus	\$ 500.00
Megan Hickey	\$ 500.00
Kirimi Papp	\$ 500.00

DeGregorio: The Owen William DeGregorio Scholarship Award:

Edward Jackman	\$ 1,000.00
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Flynn: The Daniel Flynn Memorial Scholarship Award:

Jessica Meuse	\$ 500.00
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Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Award:

John Byrne	\$ 2,000.00
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Horgan: The Robert V. Horgan Memorial Scholarship Award:

Edward Jackman	\$ 1,000.00
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Kyricos: The George A. Kyricos Track and Field Scholarship Award:

Daniel Mortimer	\$ 2,000.00
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McGowan: The Muriel E. McGowan Scholarship Award:

Seth Richtsmeier	\$ 2,500.00
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Miceli: The Honorable James Miceli Scholarship Award:

Megan Hickey	\$ 300.00
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O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Ryan Davoren	\$ 1,000.00
Kaitlyn O'Brien	\$ 1,000.00

Perreault: The John Perreault Memorial Scholarship Award:

Ryan Carlson	\$ 500.00
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Perrin: The Holly Perrin Memorial Scholarship Award:

Amy VonKahle	\$ 1,000.00
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Peters: The Linda Peters Memorial Scholarship Awards:

Ellen Frank	\$ 1,500.00
Carolyn Hannus	\$ 1,500.00
Amy LeBoeuf	\$ 1,500.00
Diane Peters	\$ 1,500.00

Scott: The David W. Scott Memorial Scholarship Awards:

Ryan Russell	\$ 1,000.00
Amy Vonkahle	\$ 1,000.00
Chase Wells	\$ 1,000.00

Staniewicz: The Bill Staniewicz Memorial Scholarship Awards:

Diana Gangemi	\$ 3,000.00
Catherine LaMothe	\$ 3,000.00
Nicole Poiner	\$ 3,000.00

Strong: The Gary Strong Memorial Scholarship Award:

Scott Favreau	\$ 500.00
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Trainor: The Therese and Pie Trainor Memorial Scholarship Award:

Jamie Sullivan	\$ 500.00
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Zawacki: The Joshua Zawacki Memorial Scholarship Award:

Jeffrey Surrette	\$ 2,000.00
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PRIVATE, PROFESSIONAL, AND OTHER ORGANIZATIONS DONORS:

The Clara Abbott Foundation Scholarship Award:

*Jessica Aguiar	\$ 6,820.00
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AFL-CIO Iron Workers Local #7 Memorial Scholarship Awards:

*Douglas Martin	\$ 1,000.00
*Jennifer Neulist	\$ 1,000.00

AFL-CIO Sidney E. Lebow Memorial Scholarship Award:

*Jason Wagstaff	\$ 500.00	
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Assumption College Scholarship Award:

*Thomas Forsythe (Lyceum)	\$ 24,000.00	[\$ 6,000 per yr.]
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Babson College Scholarship Awards:

*Dan Elliman	\$ 7,000.00	
*Megan Hickey	\$ 64,000.00	[\$ 16,000 per yr.]

Bentley College Scholarship Award:

Megan Hickey (Merit)	\$ 24,000.00	[\$ 6,000 per yr.]
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Colby-Sawyer College Scholarship Awards:

*Beth Baker (Trustee Leadership)	\$ 8,000.00	[\$ 2,000 per yr.]
*Beth Baker (Community Service)	\$ 8,000.00	[\$ 2,000 per yr.]

Colgate University Scholarship Award:

*Ellen Frank	\$ 6,432.00	
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College Club of Greater Lowell Pentennial Scholarship Award:

*John Byrne	\$ 1,100.00	
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Daniel Webster College Scholarship Awards:

Thomas Santosuosso (Academic)	\$ 28,000.00	[\$ 7,000 per yr.]
Thomas Santosuosso (Computer)	\$ 10,000.00	[\$ 2,500 per yr.]

Dean College Scholarship Award:

*Ariana Ford	\$ 8,000.00	
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United Teachers of Lowell William Farrell Scholarship Awards:

*Carolyn Hannus	\$ 200.00	
*Colleen Mulligan	\$ 200.00	

Fitchburg State College Scholarship Award:

*Kristen Haley (Faculty Scholar)	\$ 6,120.00	[\$ 1,530 per yr.]
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Franklin Pierce College Success Grant Award:

*Krystal Slowe	\$ 16,000.00	[\$ 4,000 per yr.]
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Grand Canyon University Antelope Leadership Scholarship Award:

*Eric Dello Russo	\$ 500.00	
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Gustavus Adolphus College Scholarship Awards:

*Seth Richtsmeier (Alumni)	\$ 10,000.00	[\$ 2,500 per yr.]
*Seth Richtsmeier (Trustee)	\$ 8,000.00	[\$ 2,000 per yr.]
*Seth Richtsmeier (Norelius)	\$ 6,000.00	[\$ 1,500 per yr.]

Husson College Scholarship/Grant Award:

*Nicole Poirier	\$ 17,200.00	[\$ 4,300 per yr.]
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Johnson & Wales DECA Scholarship Award:

*Kayla Knight \$ 1,800.00

Lowell Lock Monsters Booster Club Scholarship Award:

*Ellen Frank \$ 1,000.00

Representative Marty T. Meehan Scholarship Award:

*Daniel Mortimer \$ 1,000.00

Merrimack College Scholarship Awards:

*Andrea Chadis (Academic) \$ 10,000.00 [\$ 2,500 per yr.]

*Richard Enos (Academic) \$ 28,000.00 [\$ 7,000 per yr.]

*Richard Enos (Family) \$ 1,044.00

James Reinhold (Academic) \$ 20,000.00 [\$ 5,000 per yr.]

Middlesex Women's Club Scholarship Award:

*Nicole Poirier \$ 700.00

Newbury College Scholarship Award:

Megan Hickey (Presidential) \$ 56,000.00 [\$ 14,000 per yr.]

Rensselaer Polytechnic Institute Math and Science Medal & Scholarship Award:

Mark Boudreau \$ 40,000.00

Sacred Heart University Trustees' Scholarship Award:

*Amie LeBoeuf \$ 48,000.00 [\$ 12,000 per yr.]

Saints Memorial Medical Center Volunteer Scholarship Award:

*Aarti Patel \$ 500.00

Stonehill College Honors Program Scholar Scholarship Award:

*Mark Palladino \$ 34,800.00 [\$ 8,700 per yr.]

Title One Scholarship Award:

*Justin Wiseheart \$ 1,500.00

Tomorrow's Teachers Scholarship Program Award:

*Kristin Allan \$ 3,038.00

Tufts University Grant Award:

*John Byrne \$ 86,400.00 [\$ 21,600 per yr.]

UPS Earn and Learn Scholarship Award:

*Matthew Drew \$ 12,000.00 [\$ 3,000 per yr.]

(\$ 3,000 available for a 5th yr.)

University of Tampa Scholarship Award:

Amanda Batastini (Merit) \$ 16,000.00 [\$ 4,000 per yr.]

Wentworth Institute of Technology Merit Scholarship Award:

*Amir Tabrizi \$ 12,000.00 [\$ 3,000 per yr.]
(\$ 3,000 available for a 5th yr.)

*Counselors Have Been Notified of Student Acceptance of Scholarship from Donor

SCHOOL ORGANIZATIONS DONORS:**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

James Reinhold \$ 500.00
Ryan Sullivan \$ 500.00

Food Services: The Ruth Sutton Scholarship Awards:

Stephanie Curtin \$ 200.00
Jennifer Pearce \$ 200.00
Jamie Sullivan \$ 200.00
Colleen Waters \$ 200.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Award:

Carolyn Hannus \$ 500.00

Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

Erin O'Leary \$ 500.00

Middle School: The J.W.Wynn Middle School P.A.C. Scholarship Awards:

Danielle Barry \$ 750.00
Christine Maccarone \$ 750.00

Middle School: The J.W.Wynn Middle School Student Council Scholarship Awards:

Catherine LaMothe \$ 500.00
Kiri Papp \$ 500.00
Thomas Santosuosso, Jr. \$ 500.00

North Street: The North Street School P.A.C. Scholarship Awards:

Mark Boudreau \$ 250.00
Daniel Elliman \$ 250.00
Wendy-Beth Minton \$ 250.00

Trahan School: Louise Davy Trahan School and P.A.C. Scholarship Award:

Catherine LaMothe \$ 1,000.00

TMHS: The Friends of Tewksbury Memorial High School Applefest Scholarship Awards:

Courtney Desmond \$ 750.00
Lauren Donoghue \$ 750.00
Kristina Hernandez \$ 750.00
Nicholas LaVita \$ 750.00
Kyle MacPhee \$ 750.00
Rebecca Osterman \$ 750.00
Paul Saunders \$ 750.00
Caitlin Sullivan \$ 750.00
William Surran \$ 750.00
Colleen Waters \$ 750.00

TMHS: The TMHS Arts Scholarship Award:

Carolyn Sanborn	\$ 200.00
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TMHS: The TMHS Arts Scholarship Cartoonist Award:

Sean Lannon	\$ 300.00
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TMHS: The TMHS Band and Chorus Loyalty Scholarship Awards:

William Maranville	\$ 200.00
Kirimi Papp	\$ 150.00

TMHS: The TMHS Music Association Scholarship Awards:

William Maranville	\$ 400.00
Jennifer Neulist	\$ 400.00
Kirimi Papp	\$ 400.00

TMHS: The TMHS National Honor Society Scholarship Awards:

John Byrne	\$ 150.00
Ellen Frank	\$ 250.00
Kristin Haley	\$ 100.00
Carolyn Hannus	\$ 150.00
Melinda Monaco	\$ 150.00
Colleen Mulligan	\$ 100.00
Thomas Santosuosso	\$ 100.00
Jennafer Vannah	\$ 100.00

TMHS: The TMHS Recycling Scholarship Award:

Jessica Arria	\$ 200.00
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TMHS: The TMHS Student Council Scholarship Awards:

Beth Baker	\$ 300.00
Lauren Donoghue	\$ 100.00
Matthew Garcia	\$ 200.00
Catherine Lamothe	\$ 1,000.00
Jennifer Neulist	\$ 250.00
Kirimi Papp	\$ 800.00
Thomas Santosuosso	\$ 800.00

The Tewksbury Teachers Association Scholarship Awards:

Amie LeBoeuf	\$ 500.00
Erin Sarsfield	\$ 500.00

TMHS Field Hockey Boosters Scholarship Awards:

Laura Ashley	\$ 200.00
Sarah Fitzgerald	\$ 200.00
Ellen Frank	\$ 200.00
Diana Gangemi	\$ 200.00
Megan Hickey	\$ 200.00
Jenna Vannah	\$ 200.00
Amy VonKahle	\$ 200.00
Colleen Waters	\$ 200.00
Jennifer Willey	\$ 200.00

The Dennis McGadden/Joseph Bernardi Track and Cross Country Scholarship Awards:

Michelle Bacigalupo	Amie LeBoeuf	
Stephen Bagley	John Luciano	
Jessica Breslin	Melinda Monaco	
John Byrne	Daniel Mortimer	
Stacey Corbett	Kaitlyn O'Brien	
Ryan Davoran	Ryan Sullivan	
Ellen Frank	Jennafer Vannah	
Carolyn Hannus	Jason Wagstaff	TOTAL: \$ 8,500.00

Tewksbury Boy's Youth Basketball: James G. Mendonca, Jr. Memorial Scholarship Award:

Mark Shea	\$ 500.00
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Tewksbury Boy's Youth Basketball Scholarship Award:

Daniel Elliman	\$ 500.00
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Tewksbury Girls Recreational Basketball Scholarship Awards:

Jessica Carew	Rachel Osterman	
Ellen Frank	Rebecca Osterman	
Colleen Mulligan	Erin Phelan	
Kaitlyn O'Brien	Amy VonKahle	TOTAL: \$ 1,600.00

Tewksbury Girls Softball League Scholarship Awards:

Megan Hickey	Jennafer Vannah	
Jessica Meuse	Amy VonKahle	
Wendy-Beth Minton		TOTAL: \$ 2,000.00

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Mark Boudreau	\$ 100.00
Ryan Carlson	\$ 100.00
Mark Eaton	\$ 100.00
Daniel Elliman	\$ 100.00
Scott Favreau	\$ 100.00

Tewksbury Redmen Baseball Boosters Scholarship Awards (continued):

Thomas Forsythe	\$ 100.00
Robert Moulaison	\$ 100.00
Mark Palladino	\$ 100.00
Paul Saunders	\$ 100.00

Tewksbury Redmen Basketball Booster Club Scholarship Awards:

Ryan Carlson	\$ 200.00
Daniel Elliman	\$ 200.00
Mark Shea	\$ 200.00
Jason Wagstaff	\$ 200.00

Tewksbury Redmen Football Club Scholarship Awards:

• **The Coach Bob Aylward Redmen Football Scholarship Award:**

Jason Wagstaff	\$ 1,000.00
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• **The James E. Brooks Memorial Redmen Football Scholarship Awards:**

Mark Boudreau	\$ 1,000.00
John Byrne	\$ 1,000.00

Ryan Carlson	\$ 1,000.00
Jason Stotik	\$ 1,000.00

Tewksbury Redmen Football Cheerleaders Scholarship Awards:

Jessica Arria	\$ 250.00
Jamie Sullivan	\$ 250.00

Tewksbury Redmen Hockey Club: George "Timmy" Ernest Memorial Scholarship Awards:

Stephen Davos	\$ 500.00
Richard Enos	\$ 500.00
Scott Favreau	\$ 500.00
Kevin Leonard	\$ 500.00
Ryan Russell	\$ 500.00

Tewksbury Youth Baseball Scholarship Award:

John Byrne	\$ 500.00
Francis Flanagan	\$ 500.00
Thomas Forsythe	\$ 500.00

Tewksbury Youth Football/Cheerleader Most Deserving Student Scholarship Awards:

Steven Bagley	\$ 250.00
Ryan Carlson	\$ 250.00
Ryan Davoren	\$ 250.00
Amadeo Gallotto	\$ 250.00
Erin Phelan	\$ 250.00
Erin Sarsfield	\$ 250.00
Jennafer Vannah	\$ 250.00
Amy VonKahle	\$ 250.00
Jason Wagstaff	\$ 250.00

Tewksbury Youth Football Memorial Scholarship Awards:

John Byrne	\$ 500.00
Megan Hickey	\$ 500.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award:

Scott Favreau	\$ 1,000.00
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Tewksbury Youth Skating Association Scholarship Awards:

Stephen Davos	\$ 250.00
Richard Enos	\$ 250.00
Kevin Leonard	\$ 250.00
Ryan Russell	\$ 250.00

Tewksbury Youth Soccer League Scholarship Awards:

Wendy-Beth Minton	\$ 500.00
Kaitlyn O'Brien	\$ 300.00
Erin O'Leary	\$ 300.00
Ryan Russell	\$ 300.00
William Surran	\$ 300.00

TOTAL	\$ 766,579.00
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School Department General Information

Registration for School in September 2001

Kindergarten; A child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade

NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 A.M. - No School At All Schools

7:45 A.M. - No School At All Elementary Schools Only (K-5)

Announcements relative to closing schools for inclement weather will be carried by radio stations WRKO, WCAP, WCCM, WBZ and WHDH.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcements.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
ELLA FLEMING	92															92
NORTH STREET		83	74	100	88	70										415
TRAHAN	6	71	72	75	65	70									4	363
DEWING		109	136	114	131	116									45	651
HEATH BROOK		86	95	107	93	94									46	521
RYAN							387	418								805
WYNN MIDDLE									412	354						766
MEMORIAL HIGH											292	251	205	193		941
TOTALS	98	349	377	396	377	350	387	418	412	354	292	251	205	193	95	4,554

Staff List

TEWKSBURY PUBLIC SCHOOLS 2001 – 2002 ROSTER

SCHOOL COMMITTEE

Scott Consaul, Esq.	2003
Edward K. Dick	2004
Ruth M. Perrin	2003
Dennis J. Peterson	2004
Douglas W. Sears	2002

ADMINISTRATION

Christine L. McGrath, Ph.D. - Superintendent of Schools
Mr. John F. Quinn - Business Manager

Joseph C. Walsh, Ed.D - Assistant Supt, Curriculum & Instruction

Loreen R. Bradley - K-8 Curriculum Coordinator

Dr. Michele DeAngelis - Director of Student Services

Cheryl Porcaro - Systemwide Team Chairperson

Thomas Lovett -Data Processing Coordinator

Joan Dey - Director of Food Services

Cynthia Basteri – Director of Extended & Community Education Services

MEMORIAL HIGH SCHOOL

Anthony Romano, Principal
Robert Aylward, Assistant Principal
Dolores Sullivan, Assistant Principal

DEPARTMENT HEAD , HUMANITIES - *ROBERT MACDOUGALL*

ENGLISH

Carol Acone-Callahan
Jennifer Brooks
Elsa Marsh
Susan Patterson
Catherine Stack
Ginamarie Talford
John Weir, III
Jacqueline Williamson

SOCIAL STUDIES

Brian Aylward
Donna Boudreau-Hill
Robert Doolan
Robert MacDougall
Robert Manzi
Sharon Milenavich
William Piscione
Dustine Puma
Thomas Ryan
Nadine Sutliff

DEPT. HEAD, MATHEMATICS, SCIENCE AND TECHNOLOGY - *GERALD RIDEOUT*

MATHEMATICS

Katherine Avila
Kathleen Aylward
Robert Brigida
George Economou
Annina Faraci
MaryBeth McGinn
Maureen McNamara
Eileen Osborne
Elizabeth Papik
Roger Pilat
Gerald Rideout
Steven Schultheis

SCIENCE

John Clarke
Edward Cremins
Susan Davis
Mary Herlihy
Patricia Lannon
Kathleen Mofield
Patricia Pishock
Stanley White
Rhonda Yeats

COMPUTER SCIENCE

Sandra Bettencourt
Frances DeLucia
Susan Sullivan

DEPARTMENT HEAD, FINE ARTS - *DONALD SULLIVAN*

WORLD LANGUAGES

Henrietta Araujo
Michael Jane Buss
Leo Frechette (Consultant, Foreign
Exch Prog)
Claire Piscione
Maureen Rideout
Jennifer Spaulding
Tara Ann Sujko

ART

Daniel Rogacki
Agnieszka Sosnowska
Donald Sullivan

MUSIC

Roger Whittlesey

DEPARTMENT HEAD, APPLIED ARTS - *LAWRENCE BASTERI*

BUSINESS/MARKETING

Dale Black
James Sullivan, Jr.

**FAMILY AND CONSUMER
SCIENCE**

Gail Pollard

TECHNOLOGY EDUCATION

Lawrence Basteri
Joseph Frank

DEPARTMENT HEAD GUIDANCE - *ELISABETH GAFFNEY*

GUIDANCE

Elisabeth Gaffney
Linda Hair-Sullivan
Brian Hickey
John Maloy

PHYSICAL EDUCATION

Steven Levine
Robert McCabe
Patricia Ryser

HEALTH

Karen Ferreira
Denise Saindon

IN HOUSE SUSPENSION

Joseph DelGrosso

SECURITY MONITOR

Kenneth Ryan

MEDIA

Joseph Dermody

LIBRARIAN

Gertrude Carey

JOHN W. WYNN MIDDLE SCHOOL**James McGuire, Principal
John Donoghue, Assistant Principal****TEAM 7A – Roseanne Kolack, T.L.****ENGLISH**

Nancy Laws

SOCIAL STUDIES

Warren Yaeger*

MATH

Joanna Krainski*

SCIENCE

John Jarek

TEAM 7B – Cathleen Bilodeau, T.L**ENGLISH**

Anthony Blandini

SOCIAL STUDIES

Anne Maloy

MATH

Cathleen Bilodeau

SCIENCE

Kathleen Connell

TEAM 7C – Stephanie Pagiavlas, T.L.**ENGLISH**

Audrey Sobel

SOCIAL STUDIES

Stephen Prodanas

MATH

Geraldine Cummings

SCIENCE

Glen Osterman

TEAM 7D**ENGLISH**

Julie DeRoche

SOCIAL STUDIES

Dorothy Graascamp

MATH

Ethel Chace

SCIENCE

Frances Rouff

TEAM 8A – Brenda O'Brien, T.L.**ENGLISH**

Brenda O'Brien*

SOCIAL STUDIES

Patricia Krol

MATH

Joanne Hession

SCIENCE

Carol Navetta

TEAM 8B – Kristina Rogers, T.L.**ENGLISH**

John Bresnahan

SOCIAL STUDIES

Cheryl Witham

MATH

Sandra Barnett

SCIENCE

Kristina Rogers

<p><u>TEAM 8C - Kimberly Bresnahan, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Elaine Speros</p> <p><u>SOCIAL STUDIES</u></p> <p>James LeClair</p> <p><u>MATH</u></p> <p>Rosamond Malatesta</p> <p><u>SCIENCE</u></p> <p>Kimberly Bresnahan*</p>	<p><u>TEAM 8D</u></p> <p><u>ENGLISH/SOCIAL STUDIES</u></p> <p>John Byrnes</p> <p><u>MATH/SCIENCE</u></p> <p>James Pringle</p>
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<p><u>ART</u></p> <p>Gail Hamilton</p> <p><u>MUSIC</u></p> <p>Catherine Walker</p> <p><u>INSTRUMENTAL MUSIC</u></p> <p>Hilary Anderson</p> <p><u>HEALTH</u></p> <p>Robert McGrath Maura (Porter) Deering</p> <p><u>WORLD LANGUAGES</u></p> <p><i>FRENCH</i></p> <p>Florence Souza* Judith Palm</p> <p><u>SPED</u> – Sharon Moser, T.L.*</p> <p>Shared with Ryan School (one half)</p>	<p><u>EXPLORATORY</u></p> <p><i>Team Leader</i> - Richard Otis</p> <p><u>COMPUTERS/PHYSICAL EDUCATION</u></p> <p><i>COMPUTERS</i></p> <p>Bonita Hansberry* Richard Zbieg</p> <p><i>PHYSICAL EDUCATION</i></p> <p>Erin McSheehy Thomas Morrill Susan Scofield</p> <p><u>WRITING</u></p> <p>Pam Koskey</p> <p><u>LIBRARIAN</u></p> <p>Maureen Kelley</p> <p><u>GUIDANCE</u></p> <p>Kelly McFadden Kelly Benzing</p>
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JOHN F. RYAN ELEMENTARY SCHOOL

Kevin McArdle, Principal
Karla Conway, Assistant Principal

<p><u>TEAM 6A - Agnes Sacramone, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Judi Foley</p> <p><u>SOCIAL STUDIES</u></p> <p>William Kirwin</p>	<p><u>TEAM 6B - Thomas Conlon, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Eileen Gardner</p> <p><u>SOCIAL STUDIES</u></p> <p>Thomas Conlon</p>
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<u>MATH</u> William Buckley <u>SCIENCE</u> Dolores Sacramone	<u>MATH</u> Virginia Kirwin <u>SCIENCE</u> Robin Reading
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<u>TEAM 6C - Carol Sagro, T.L.</u> <u>ENGLISH</u> Pamela McDade <u>SOCIAL STUDIES</u> George Kalarites <u>MATH</u> Brenda Regan <u>SCIENCE</u> Carol Sagro	<u>TEAM 6D – Barbara Gillette-Manna, T.L.</u> <u>ENGLISH</u> Joanne O'Brien <u>SOCIAL STUDIES</u> Edward Manzi <u>MATH</u> Barbara Gillette-Manna <u>SCIENCE</u> Christine Cremin
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<u>TEAM 5A</u> <u>ENGLISH/SOCIAL STUDIES</u> Mary Jo Gould <u>MATH/SCIENCE</u> Ann Read	<u>TEAM 5B</u> <u>ENGLISH/SOCIAL STUDIES</u> Karen Hodgson <u>MATH/ SCIENCE</u> Elizabeth Peterson
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<u>TEAM 5C</u> <u>ENGLISH/SOCIAL STUDIES</u> Debra Cody <u>MATH/ SCIENCE</u> Frances Gath	<u>TEAM 5D</u> <u>ENGLISH/SOCIAL STUDIES</u> Scott Winters <u>MATH/SCIENCE</u> Patricia McDonnell
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<u>TEAM 5E</u> <u>ENGLISH/SOCIAL STUDIES</u> Gus Jardin <u>MATH/ SCIENCE</u> Frederick Leahy	<u>TEAM 5F</u> <u>ENGLISH/SOCIAL STUDIES</u> Marimargaret Roberts <u>MATH/ SCIENCE</u> Kim Hillson
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<u>TEAM 5G</u> <u>ENGLISH/SOCIAL STUDIES</u> Jayne Farnham <u>MATH/ SCIENCE</u> Pamela Shirkoff	<u>TEAM 5H</u> <u>ENGLISH/SOCIAL STUDIES</u> Nicole Rauseo <u>MATH/ SCIENCE</u> Jennifer Mrozowski
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<u>ART</u> Diane Slezak <u>MUSIC</u> Marguerite Weidknecht <u>INSTRUMENTAL MUSIC</u> Hillary Anderson <u>HEALTH</u> Kristi Flagg <u>COMPUTERS</u> Lisa Bailey Barbara Jagla <u>TITLE I</u> Catherine Gagne	<u>PHYSICAL EDUCATION</u> Ronald Drouin James Manley Erin McSheehy (one half) <u>WORLD LANGUAGES</u> Susan Gagnon <u>READING</u> David Mullen Kimberly Stone Lisa Zullo <u>LIBRARIAN</u> Mary Eldringhoff
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SPED - Sharon Moser, T.L.* (One Half)

HEATH BROOK SCHOOL

Pauline King, Principal
Carole Gallo, Head Teacher

<u>Kindergarten</u> Linda Austin (one-half w/Dewing) Kathleen Ford Kristi Rodgers <u>Grade 1</u> Heather LeBlanc Helen Matysczak Joanne Morrissey Maureen Whitehead <u>Grade 2</u> Joan Ciambella Diane Davos Dorothy Foley Susan LaMotte Brenda McWilliams	<u>Grade 3</u> Adrienne Ernest Elaine Fiske Lori Hyland Jaime Lane Mary (Molly) Linnehan <u>Grade 4</u> Chris Hassan Andree Johnson Marcia Kalarites Mary Loosen Jennifer Siopes <u>Chapter I – Reading</u> Julie Flanagan
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LOELLA F. DEWING SCHOOL

Cathy Ronan, Principal
Stella Sullivan, Head Teacher
Donna LeCam, Head Teacher

<u>Kindergarten</u> Linda Austin (one-half w/Heath Brook) Maureen McSheehy Geraldine Rubico <u>Grade 1</u> Patricia Belmonte Lisa Cournoyer Maryelle Hirtle Kathleen McLeod Claire Reed Patricia Stratis <u>Grade 2</u> Maureen Kane Jane Kelley Shirley Sanford Carole Sullivan Shelley Terris Barbara Vitallo	<u>Grade 3</u> Nancy Boyle Maureen Buckley Mary Ann Primerano Nicole Smallidge Patricia Tellier Loren Vella <u>Grade 4</u> Karen Cintolo Michelle McGrath Lisa Parker Sandra Ryan Jeanne Selissen
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LOUISE DAVY TRAHAN SCHOOL

George Paul, Principal
Christine Themeles, Head Teacher

<u>Kindergarten</u> Jennifer Marcella Kathleen Mootrey <u>Grade 1</u> Maureen Jackman Donna Mooney Ann O'Hara Betty Themeles <u>Grade 2</u> Catherine Brimer Shannon Demos Judith Middleton Christine Themeles	<u>Grade 3</u> Trudi Hennemuth Karen Ware Elizabeth Zambella <u>Grade 4</u> Patricia Dias Joan Friedman Barbara Krueger <u>Chapter I</u> Catherine Gagne
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NORTH STREET SCHOOL

Ralph Natola, Principal
Marjorie Conlon, Head Teacher

Kindergarten

Dolores Harrison
Marjorie Petalas

Grade 1

Sheila Gurry
Rita O'Sullivan
Catherine Ventura

Grade 2

Deborah Brewin
Ann Conlon
Teresa Enos
Elizabeth Krzesinski
Denise Morandi

Grade 3

Mary Lou Adams
Alma Davis
Cassandra Edell
Raymond Loosen (Theresa Follett)

Grade 4

Marjorie Conlon
Robert Cullen
Kim Gagnon
Eugene Sdoia

Title I

Heidi Ross

ELEMENTARY SPECIALIST

Elementary Librarian

Jamie Foss

Reading Specialists

Sara DeOrio - North Street
Gloria Graves - Trahan
Susan Lachance - Heath Brook
Elizabeth Robinson - Dewing

Elementary Art

Linda Malone – Heath Brook/Trahan
Kristen Kosiba – Dewing/North Street

Elementary Music

Andrea O'Donnell - Trahan/Heath Brook
Marie Maranville - Dewing/North Street

Elementary Physical Education

David Marcus - Heath Brook/Trahan
Jodi Higgins - Dewing/North Street

Health Educator

Mary Laffey

Behavior Management Facilitator

Robert Ware

Attendance Officer

George Hazel

SPECIAL EDUCATION DEPARTMENT

<u>School Adjustment Counselors & School Psychologists</u>	<u>Moderate Special Needs Specialists</u>
<p>Dr. Frederick Penza - High/Middle Jennifer Reimold - Middle School Helen Lewis - Ryan Stella Sullivan - Dewing Mariellen Nastasi - Heath Brook/Trahan Ana Bonin - North St/Dewing Linda Hamilton - Trahan/Heath Brook</p> <p><u>Speech Therapists</u></p> <p>Maureen Kerrigan - Dewing/Ryan Alison Okun - Dewing/High/Middle Stefanie Waitte - Heath Brook/High/Middle Jan Fuller - Ella Fleming Kelly Hughes - North/Trahan</p> <p><u>Early Childhood Specialist</u></p> <p>Lisa Marcheterre - Ella Flemings School Patricia Keddie - Ella Flemings School Donne Greene - Ella Flemings School</p> <p><u>P.D.D.</u></p> <p>Patricia Martel - Trahan</p> <p><u>Physical Therapist</u></p> <p>Jennifer Merrill - Systemwide</p> <p><u>Occupational Therapist</u></p> <p>Gail Bliss - Systemwide</p> <p><u>English as a Second Language Tutor</u></p> <p>Mary DiCiaccio</p>	<p>Mary Beth Aiello - Heath Brook School Kathleen Anderson - Ryan School Karen Bancroft - Heath Brook Kara Buckley - Middle School (Life Skills) Antonette Byrnes - Middle School Isabella Cataldo - Heath Brook Diane Chouinard - Ryan School Emily Cotter - Dewing School Eleanor Edelstein - North Street Nancy Farrey-Forsyth - Middle School Patrick Galligan - High School Carole Ann Gallo - Heath Brook School Kevin Gibson - Ryan School Donna Graham - Ryan School Sarah Hogan - Middle School Lisa Hughes - Dewing School Gretchen Hummrich - Ryan Kim Hynes - Ryan School Kaspar Kasparian - Middle School Sandra Keefe - Ryan School Mary Kennedy - High School Carolyn Kibbe - High School, Hearing Imp. Roseanne Kolack - Middle School Kimberly LaFland - Heath Brook (Kind) Denise LaFrance - Dewing Donna LeCam - Dewing School Mary Manseau - Trahan/Middle School Patrick McAndrews - High School Sharon Moser - Middle/Ryan Schls* Cs Mgr Jane Mulcahy - Heath Brook School Mary Elizabeth Nee - Heath Brook School Courtney Newberg - Dewing Stephanie Pagiavlas - Middle School Janet Reyes - Trahan School Elaine Riley - High School Thomas Shanley - High School</p>

EDUCATIONAL SUPPORT STAFF

Certified Aides

Elinor Beloin - Spec Needs - Dewing Inclusion
 Jami Bruce - Special Needs, Ryan Schl
 Mary Jane Bucci – Trahan, P.D.D.
 – Special Needs, Middle School
 Elaine Cicolella - Ella Flemings School
 Paula Curtain – Ella Flemings School
 Mary Ann Deshler - Special Needs - Middle
 Joanne Elwell - Spec Needs, Heath Brk School
 Marcia Freeman – Special Needs, Heath Brook
 Judy Goodno – Special Needs, Ryan Schl
 Jonathan Espinola - Special Needs, T. M. H. S.
 Diane Francis – Special Needs, Dewing
 Lynn Francisco-Marsh - Spec Needs, Dewing
 Pamela Lussier - Ella Flemings School
 Krista Metivier – Special Needs, Ryan Schl
 Sherri Mulloy – Spec Needs, Heath Brook
 Lois Murphy - Spec Needs - Heath Brk Inclusion
 John O'Brien - Special Needs - High School
 Jennifer Siopes – Heath Brook Incl
 Ted Skinner – Spec Needs, High School
 Maria Skoropowski - Spec Needs, High School
 - Learning Center, H. S.
 - Spec Needs, High Schl
 Computer Aide – H. S.

Non-Certified Aides

Linda Beaulieu – Kind. Aide - North St.
 Rita Boudreau – Kind. Aide - Heath Brk
 Janet Davis – Kindergarten Aide - Heath Brk
 Donna DePierro – Life Skills - Trahan
 Gale Durkin - A.V. Aide - High School
 Judith Fitzgerald - Kindergarten Aide – Trahan
 Christine Hirsh – Special Needs - Middle
 Jane Juskiewicz – Kind. Aide - Dewing
 Mary Lazzara – Kind. Aide - Heath Brk
 Mary Morris - A.V. Aide - Middle School
 Kathleen Penney - Spec Needs Heath Brook
 Alison Shikles – Spec Needs, Dewing
 Margaret Smith - Kindergarten Aide – Dewing

School Nurses

Judith Hopkins
 Linda House
 Monica McBrine
 Sandra Miller - Assoc Nurse
 Carol Moriarty
 Marcia Osterman
 Beverly Robinson
 Elaine Walsh

Library Aides

Lynette Allen – Ryan (MEET Grant)
 Ann Donnelly
 Judith Dziadosz - Ryan (MEET Grant)
 Patricia Fothergill
 Barbara Keefe
 Evelyn McCabe
 Mary Tozłowski

School Secretaries

Jean Aylward
 Kathy Baker
 Jeanne Blackstone
 Rose Cochran
 Judith Colman
 Paula Coppola
 Anne Duncan
 June Fowler
 Joanne Kearns
 Louise Kelley
 Mary Maguire
 Eileen Mahoney
 Anne Marie McCormick
 Donna McKenna
 Kelly Mercier
 Patricia Meuse
 Patricia Napoli
 Dorothy Peach
 Valerie Rogers
 Anita Sartori
 Barbara Sullivan
 Deborah Sullivan
 Nancy Thompson
 Nancy Torname
 Diane Paglia - Medicaid Clerk

Food Service Workers

Maureen Bedard
Elaine Bennett
Eileen Callanan
Linda Carter
Barbara Curtin
Carolyn DeSisto
Lynn DeVoe
Judith Dickinson
Anna Dobbin
Sandy Eithier
Anna Gaudette
Gladys Goldstein
Denise Guiliani
Diane Hendrigan
Nancy Houmiller
Rosemary Indelicato
Joyce Kling
Carol Lennon
Patricia London
Dolores Montecalvo
Mary Beth Morello
Deborah Mugford
Yvette Payne - Trahan
Grace Petkiewich - Trahan
Patricia Reale
Sandra Ryan
Elizabeth Ryder
Kimberly Sheehan
Kathy Sholl
Deanna Simmons
Barbara Stevens
Laura Sullivan
Holly Tellier - Trahan
Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
Gary Ballou – High School
Joseph Burke - Heath Brook
Michael Carey - Heath Brook
William Catherwood - Middle
Charles Coughlin - Ryan
William Cuskey - Trahan
Jorge DaSilva - Ryan
Henry Dewing - High Schl
Benjamin Dobbin - High Schl
Travis Dobbin - Ryan
Lynne Dykeman – High School
Richard Fallon – Ryan
Thomas Gilbride – Maintenance
George Greenman - High Schl*
David Harrington - High Schl
John Laffey – Middle
Charles LeSage - Dewing*
Bruce MacDonald - High Schl
Jon Marchand – Maintenance
Louis Marion – Maintenance
Daniel Martin – Middle
Joseph McCann - North St.*
Robert McCarthy – Dewing
Terrance Neal – Ryan
Richard Newton - High Schl
Roy Osterberg – Ryan
Donald Page – Heath Brook
Ronald Page - Dewing
Joseph Rice – Trahan
James Shimkus – Dewing
Richard Stronach - Dewing
Phillip Stone – Maintenance
Shawn Sugrue – Maintenance
Barry Sullivan - Ryan*
Peter Thullier - Trahan*
Keith Wilson – Ryan
William Wilson – North

Matron

Nancy Teas – High School

Shawsheen Valley Regional Vocational / Technical High School District

The Shawsheen Valley Technical High School District is pleased to submit its 2001 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the Towns of Burlington and Wilmington, we celebrated our 32nd anniversary offering quality vocational technical education to area youth and residents.

The District is governed by a ten-member, elected School Committee empowered by the Massachusetts General Laws and by a Regional Agreement among the five member towns. Elected representatives of the Regional School Committee include: Mark Trifiro and Don Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington. Charles Lyons is Superintendent/Director of the District and has served in that capacity since 1987.

Shawsheen Valley Technical High School is one of twenty-six regional vocational technical school districts in Massachusetts. Eleven hundred and seventy-two high school students were enrolled in Shawsheen Tech's day school programs in October of 2001. Over eight hundred adults also take classes in Shawsheen Tech's varied adult and continuing-education courses.

The high school graduating class of 2001 numbered two hundred forty-four seniors. Sixty-seven percent of these graduates secured employment immediately after graduation in their chosen profession; twenty-four percent opted to pursue further education in post-secondary institutions; and two percent joined the armed services. The placement statistics for this class are among the highest of the twenty-six other regional vocational technical schools located in the Commonwealth.

Superior Accreditation Report Received from NEASC

In November of 2001, the district received a Fifth-Year Focused Visit from the New England Association of Schools and Colleges Commission on Technical and Career Schools. The Commission awarded Shawsheen Valley Technical High School continued accreditation --noting, during its deliberations, the following commendations:

1. The school completed action on 85% of the decennial review recommendations made by the Commission.
2. The administration of the school leads its steadfast support to a broad level of school improvement activities.
3. Renovations have been completed in the science laboratory areas of the facility.
4. A wellness center has been completed.
5. The school prepared an extensive and very well done focused visit report. In addition, the preparations for the visit were impressive. The quality of the self-report is usually an indication of the quality of the instruction. In this case, the quality indicator proved to be correct.
6. There is a strong, positive relationship between the school and the community. The fact is demonstrated by the degree of involvement between the two and the quality of resources offered to the students.
7. There is a positive school climate highlighted by a caring and dedicated staff, a motivated student body and competent leadership.
8. Students demonstrate courteous and disciplined behavior: a credit to themselves, faculty and administrative staff who have created a culture in which such behavior is expected and rewarded.

The Commission agreed with its focused visiting committee and made recommendations:

1. We urge the school to continue its pro-active position on building repair, maintenance, rehabilitation, and expansion. An educational technology plan should be developed which addresses the maintenance and replacement of equipment required to meet curriculum objectives.
2. The school has developed strategies, in part to improve their students' performance on MCAS tests. Although we acknowledge the good intentions of the school in this regard, we urge that the school be attentive to the integrity of its own curriculum and proceed with care so as not to negatively impact the integrity of its curriculum to satisfy the demands of a high-risk test that is not appropriately designed to measure the achievements of vocational/technical school students. The visiting committee found no inherent defects in the school's curriculum, which has been designed thoughtfully to suit the vocational/technical mission of the school.

The recommendations received from the visiting committee were implemented immediately. During 2001, member towns supported both a \$1.8 million bond issue to replace all aging doors, windows, and other exterior improvements needed at the school. In addition, the towns continued their support of Shawsheen Tech's annual capital budget, replacing equipment and continuing system rehabilitation in a thoughtful and well planned manner.

Although Shawsheen Tech continues to assess individual learning progress internally through the administration of standardized testing, final examinations, and performance assessments, the district rejects the notion that one high-risk test effectively measures the student growth that is observed in response to rigorous academic and (especially) technical curricula. Advocating for both state and national assessments that will recognize student attainment of occupational knowledge and skills, members of the school leadership team are actively engaged in the creation of occupational-proficiency and occupational-mastery standards that will provide evidence of learning progress and the graduation eligibility for students enrolled in vocational technical schools.

Admissions

Three hundred and twenty out of four hundred ninth-grade applicants entered Shawsheen Tech last fall as inquisitive learners. Interest in attending Shawsheen Tech is so high that the school found it necessary to establish a waiting list of students for a second consecutive year. Over 500 applicants are expected for consideration in 2002.

Upon entering Shawsheen, students spend every other week experiencing and exploring fourteen different vocational/technical occupations. With nineteen different programs to select from, parents and students are entitled to select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. All students at Shawsheen Valley Technical High School participate in challenging academic and vocational technical course work appropriate for future aspirations. The career preparatory focus of Shawsheen's educational program includes college preparatory course work.

By April of their freshmen year, students select a vocational/technical profession in which they will major for the next three and a quarter years. Those who select Plumbing or Electrical will earn at least fifteen hundred-hours towards their requirement for a journeyman's license after graduating from high school. Those who select Cosmetology will acquire the thousand-hour trade experience needed to take the state examination. Program offerings range from Health Careers to Electronics; from Telecommunications to Culinary Arts; and from Graphic Arts to Welding. The public is invited to contact the Guidance Department at 978-671-3613 for a catalog of Shawsheen's diverse program offerings.

Cooperative Education Program

By the fall of their senior year, many students begin initial employment as either apprentices or co-op interns with local companies during their vocational/technical week. In December of 2001, one hundred and forty-seven juniors were enrolled in the Cooperation Education Partnership, gaining valuable experiences with area companies and employers. Over three hundred area businesspersons serve on Shawsheen Tech's Craft Advisory Committees -- ensuring that our curriculum, content, and technology are up-to-date. The local businesspersons meet twice each year with Shawsheen Tech administrators and are among the first to hire graduates from programs in whose development they actively served as consultants.

Shawsheen Tech has articulation agreements with eleven area colleges, all of whom grant students college credit for the work that they complete during high school. Known as the "Tech Prep" program, this unique approach further develops career paths for high school students, maximizes student interest to obtain advanced degrees in emerging technical areas, and assures students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals throughout the United States have applauded and emulated Shawsheen Tech's "Tech Prep" program.

Shawsheen Tech expanded its partnership with area institutions in 2000 continuing a dual enrollment program with Middlesex Community College. Underwritten by the Department of Education, this program allows students to receive both high school and college credit for after school courses taken at Middlesex Community College in Bedford, MA. Twenty upper class students have taken foreign language courses at Middlesex Community College.

Student Athletics and Other Activities

During the 2000-2001 academic year, over 350 students participated in interscholastic athletics capturing Commonwealth Conference Championships in ice hockey, swimming, cheerleading for football and basketball. The spring track team won the Freshman-Sophomore League Championship meet. The boys' soccer, girls' basketball, ice hockey, baseball and softball teams qualified for state tournament play.

The softball team won the Division III eastern Massachusetts North Title as well as the State Vocational Championship. The baseball and wrestling teams also qualified for state vocational tournaments.

On an individual basis, Mike Stubbs and Coach Al Costabile were selected to the Boston Globe All-Scholastic Football Team as player and coach respectively. Ron Nowakowski was chosen as Massachusetts Athletic Director of the year in District A.

Shawsheen Tech students participate in a wide variety of extra curricular activities, such as the National Honor Society, the School Yearbook, the Student Newspaper, the World Wide Web Club, Peer Leaders and the Student Council. Skills USA VICA, represents the largest population of student involvement at Shawsheen Tech. Skills USA VICA is a co-curricular activity, providing opportunities for students to showcase their vocational technical skills at local, state, national and international competitions. Ten students participated in the national competition in Kansas City in late June of 2001. Ms.

Stephanie Lazott of Billerica, Massachusetts, was elected Vice-President of the Massachusetts VICA for the 2001-2002 school year.

Professional Development is a year-round program at Shawsheen Tech. The staff is surveyed every February for input on school needs. The Professional Development Committee meets to design a one-year plan for the School Committee's approval in April of each school year. During the past three years, Shawsheen Tech held a four-day Summer Institute Training Program. Over eighty teachers participated each summer.

Shawsheen Tech is the only high school in the area offering students' dances on a regular basis. Through the Dean's of Students office, the school recognized over six hundred students and their families last year in our Citizenship Banquet Program. The school sponsors a ninth- and tenth- grade parent social at the Elks' Club in Billerica at the beginning of the school year, and this year held its tenth annual all-night senior party at the school following senior graduation in June.

Special Activities in 2001

1. As part of ongoing efforts to support male and female students in non-traditional careers, Shawsheen Tech. students participated in a workshop conducted by Lynn Donahue, an author and recognized expert in the field of non-traditional careers. Shawsheen Tech has a long history of providing opportunities for students to explore and enter fields that are considered non-traditional in terms of gender.

2. As part of its outreach program, the Student Council raised over \$4,000 for the New York Relief Fund and an additional \$800 for Globe Santa.

3. Community organizations continued their generous support of Shawsheen Tech graduates with approximately \$24,000 in scholarship contributions. Combined with school organizations and private contributions, seniors in the class of 2001 received almost \$50,000 in scholarship support. In addition, Shawsheen seniors qualified for a significant number of full and partial tuition scholarships from colleges.

4. Mr. Michael Sullivan was hired in October 2001 as the new Director of Computer Services. Mr. Sullivan started the original Computer Center back in 1975 and has worked in industry for the last 18 years. During the last quarter of the year, Mr. Sullivan evaluated and updated the network operations and initiated the search for a new Student Information System that will provide easier use for teachers and administrators with more up-to-date information and easy access for parents.

5. The Burlington Police Department DARE Officers and Shawsheen Valley Technical High School received a fifty thousand dollar grant from the Commonwealth of Massachusetts Executive Office of Public Safety Programs Division for the 2001-2002 school year. The funds are being applied in a Career Training Program for students from the Marshall Middle School in Burlington to attend Shawsheen Valley Technical High School. Ninety students will attend the program and be involved in Community projects for the food pantry and senior citizens. The program, which began in November 2001 and will continue through June 2002, teaches specific skills to students that they will apply in the spring of 2002 in community service at the senior citizens complex and food pantry collection boxes. Skill training is scheduled on Monday and Wednesday afternoons from 2:30 p.m. to 5:00 p.m. at Shawsheen Valley Technical High School.

6. Shawsheen Valley's Information Technology Instructors completed four semesters of Network Management Instruction the past two years and received CISCO Certification. Shawsheen students are being trained in Network design and management on CISCO equipment. They then go online to be tested through the CISCO Academy in California for their Certification in Network Management.

7. In November 2001, the school received a one million dollar grant from PTC in Needham, Massachusetts due to the leadership of Mr. Raymond Callahan and Mr. Andy Botticelli of Shawsheen's Drafting Department. The school received three hundred licenses for Pro/DESKTOP, Engineering Design Software for students. This is the most advanced solid modeling three-dimensional design software available in the country. The district piloted the PTC Pro/DESKTOP software in a summer MCAS mathematics-training program with eighty-eight percent growth in the performance of the students. Combining computers and graphic design with math integrated into the solutions appeals to student's visual and applied learning experience.

8. The District entered into an agreement with the Town of Billerica and Habitat for Humanity of Greater Lowell, Inc. to construct a new affordable home in Billerica. All of the construction trades are involved including: carpentry; masonry; electrical; and plumbing. In the fall of 2001, the school began construction of a new 1400-foot house on 22 Glenside Avenue in Billerica with completion expected in May of 2002.

9. Shawsheen Valley Technical High School sophomores posted significant gains in both the English and math portions of the state MCAS exams administered in the spring of 2001. Students displayed significant improvement in scores while dramatically reducing the gap in performance between vocational-technical schools and comprehensive schools that had existed in prior MCAS tests. In English Language Arts, 79% of Shawsheen Tech sophomores earned passing scores (compared to just

51% the year before), while results from the math test saw a jump to 60% passing (up from 23% the year before). Shawsheen Tech relied on its strong vocational-technical programs to support and reinforce academic proficiencies and did not compromise this commitment. MCAS Help Sessions began on Saturday mornings beginning in November as part of a variety of MCAS help options that have been planned by the school. Ninety-one percent of Shawsheen Tech's regular education students passed the English test compared to 88% statewide (while posting a 73% success rate in math). Forty-six percent of Shawsheen Tech's special education population passed English on the first attempt – a noteworthy accomplishment since 27% (nearly twice the state average) of Shawsheen's Class of 2003 comprises students with disabilities.

Vocational/Technical Programs

Automotive: The automotive shop at Shawsheen Tech has moved efficiently and professionally into the rapidly paced information era. Lesson plans for job specific repairs are available to the teacher and the students, who are taught to obtain the most current diagnostic and repair data for every car they service. To this end, individuals access technical materials published by Alldata both on line (www.alldata.com) and on DVD format.

Accessing this information is a formidable task, since industry observers estimate that 500,000 pages of information will be added annually to the existing 2.5-million-page database. In response to this extraordinary proliferation of technical information, a proposal has been made to turn the automotive related theory classroom into a computer laboratory that will allow the students and staff in the entire Transportation Cluster to access the data critical for keeping pace with the industry. This will prepare our students for today and will prepare him for the emerging technological advances of the future.

Auto Body: Auto Body now has access to the computer system manuals, explained above, and students and staff access the information for car model specific information facilitating repair of vehicles. Besides servicing the vehicles brought to them, the staff and students refinished poles for the town of Billerica that will be placed in the Town Common. Many other jobs were accomplished for the school and surrounding towns, such as repair of the school vans, refinishing file cabinets for the school, and painting reflectors for the plows

Technical Illustration: The digital photography component of the curriculum benefited both students and faculty alike. The students gave a presentation of their skills at the Tech-Prep convention this year in Falmouth. Students also won a national award for their presentation on digital photography in the national competition in Kansas City in Skill USA. Presently the students are working on watercolor and ink paintings for a display on the Billerica Town Commons. A new teacher was recruited for this department, Ms. Betsy Lang, who hails from Nashoba Valley Technical High School and has a background in advertising campaigns and layouts.

Business Information Systems: The department -- under the direction of new Lead Teacher, Mr. Paul Smith -- instituted a new program in which students were given the opportunity to complete a supervised externship at area town facilities and businesses. The program was very successful as students were able to gain real and valuable office experience while showcasing their extensive office and computer skills. This practical experience was mutually beneficial to the students and employers as students gained confidence in their skills and employers saw first hand how skilled Shawsheen Tech business students are. Many students received co-op positions as a result of the externship. The employers/mentors were given an appreciation luncheon at the school at the end of the program. New staff member, Mr. Daniel Hirsch, has instituted a marketing program, to add to the curriculum, which will be offered as part of an "entrepreneur program" to students in the construction and other trades eager to receive information on starting their own business in the future. Dan has also been visiting other technical schools investigating methods of expanding the school store. He has outlined some exciting plans for the future, which include hosting a Christmas party for the homeless and a making a Christmas visit to the patients at Tewksbury State Hospital completed community Service Projects for VICA.

Internet: Mr. Alan Warren and Mr. Joseph Guarino, instructors in the Internet Technology Shop, successfully completed Phase 3 of the written and technical tests given by Cisco Systems. Students continue to benefit from participating in the program's three sections of instruction -- Data Base, Internet, and Networking. Students successfully completed the examination for Cisco certification with the highest grades for high school students in the country. A ceremony honoring the students was held in the school auditorium with administration sharing in the celebration.

Culinary Arts: This shop is never idle. Students, under the direction of Lead Teacher, Ms. Meg Costello, are constantly busy creating culinary delights in the Guest Dining Room, which is open to the public four days a week with preference given to residents of the five towns. Four citizen banquets are given each to honor students' accomplishments in both shop and academics. Parents really enjoy these events and look on with pride when their children receive awards. A luncheon is planned monthly for local veterans organizations; luncheons for residents of local nursing homes and senior centers are also scheduled; and donations of holiday pies and pastries made to support local food pantries. A retail bakery is available to the public. Mr. Gary Levin participates every year at the weeklong Culinary Institute of America in New York City continuing education program in Baking. His creative breads are the stuff of local legend; in fact, he was asked and performed an exhibition on bread making himself at the famous school. Frozen dinners and soups are also available at a discount prices for seniors.

Cosmetology: Currently, a district-based program provides beauty services and lunch to senior clients from the sending communities. Mrs. Phyllis Mario and the senior students will be visiting senior citizen centers after the holidays to treat them to a “Day of Beauty”. Mrs. Mario and three seniors from Billerica went on the Bernie Hoar Live TV Show to discuss opportunities available in the cosmetology program at Shawsheen Tech. In an attempt to reach out to the sending communities, Mrs. Mario will accompany the students to Bedford Middle School to visit seventh-grade girls, providing them with program information while treating them to manicures.

Carpentry: Students are actively involved in a partnership with Habitat for Humanity, the Town of Billerica, and Cisco Systems to build a home. As of December, the colonial house was enclosed and the students took advantage of the great fall weather to complete their work. Students have also participated in the redesign the carpentry shop. A workstation for teachers and expanded work area for projects have been completed. The staff was pleased to welcome Mr. Skip Ciccarelli as a new member of the talented staff.

Plumbing: Students installed the plumbing and heating in the Billerica house being built for Habitat for Humanity. They also are involved with installation of the plumbing for the new field house at Shawsheen and remodeling the handicapped bathroom. This year, the shop also completed the installation of a compressed air system in Automotive along with the installation of a commercial water heater and a system to replace acid wastes in the Health Department.

Masonry: The masonry department has drawn a significantly increased number of new students, most likely in response to the enthusiasm of the masonry instructional staff. They created a showcase of masonry skills at this year’s Open House featuring a garden with a fountain and graceful arbor. They also completed several projects at the school including a brick patio utilizing 14,000 brick pavers and a 2500 concrete block field house. In the community they helped renovate existing facilities in the barns and corals at Tewksbury State Hospital to house horses that were donated to the therapy program for mentally retarded children.

Electrical: The shop is being redesigned to allow more stations for students. The students are installing the electrical outlets and fiber optic lines in the Billerica Habitat for Humanity house project. The department welcomed a new staff member, Mr. John Bagni, who comes from a family of electricians and who will be assigned the freshmen exploratory program.

Air Conditioning And Heating Department: The staff and students have completed several major projects at Shawsheen resulting in a major saving to school of about \$10,000. The first major project involved an air purification system in the Metal Fabrication Shop that was completed before Christmas. The second project involved the installation of an air purification system in the new science laboratories. It was impressive to watch the students take on these extensive projects and do such an outstanding job.

Drafting: The curriculum was modified to include solid modeling. A 300-seat site software license, valued over one million dollars, was donated to the school by Pro Desk Top. This allows our instructors and students to design on state-of-the-art equipment not usually available to high schools. Nine new computers were added to the shop, increasing the number of computer stations to 29. Students also designed the prints for the new storage building on campus as well as for the new field house. Students and staff from Drafting collaborated with students and staff from Masonry to develop a concept model for the Open House garden/fountain/arbor project. New plans were also drawn up and submitted for a shop modernization plan for 2002.

Metal Fabrication: Major renovations to the shop were completed this year. A new ventilation system was installed and the ceiling was cleaned and painted during Christmas Break. Instructors Mr. John Fusco and Mr. Dennis Solomon passed the test given by NATEF and became nationally certified in their areas of expertise.

Electronics: A new teacher, Mr. John Lang, has been added to the staff to replace Mr. George Vetter who retired last year. John is A+ certified and brings a wealth of experience to the shop. John worked for years at Raytheon and hails from Northeast Regional Technical High School. The shop recently obtained Surface Mount Equipment and new Multisystem software for schematic capture and analog/digital simulation. The staff is beginning to integrate the essentials of computer repair into the curriculum, and a member of the instructional staff is in the process of receiving IPC soldering certification this year. The staff and students also put their talents to work at Christmas by building electronic robot scooters and musical Christmas trees for the homeless shelter in Tewksbury.

Certificate Of Occupational Competency (COP): All of the Vocational Technical Teachers are involved with bringing their curriculum up-to-date with state standards. Each shop is scheduled for a curriculum-status meeting with the Program Director to review competencies and related and shop curricula. Many of the staff are on state committees to write the standards for their areas. COP tests that have been completed and approved so far by the state are in Automotive, Cosmetology and Culinary Arts. The Nurse Assistant COP state Committee under the chairmanship of Ms. Barbara Ahern is complete and will be reviewed by industry in January of 2002.

Conclusion and Acknowledgement

The Shawsheen Valley Technical High School District School Committee, staff, and students gratefully appreciate the support it receives from the residents of the five member communities. The Shawsheen family especially thanks the local Town Managers, Finance Committees, and Town Meetings for their continued financial support, ensuring the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees. We gratefully appreciate the contributions of the Shawsheen Tech staff who retired during 2001. Those retirees are:

Mr. Robert W. Brooks
Business Manager
31 Years

Mr. Donald P. Ayer
Business Technologies Instructor
31 Years

Mr. Eugene A. Hailson
Technical Illustration Instructor
26 years

Mr. Arthur L. Thompson
Mathematics Instructor
29 years

Mr. George A. Vetter
Electronics Instructor
26 years

Mrs. Maureen T. Oliver
Business Technologies Instructor
25 years

FINANCES

Treasurer-Collector

*Board of Assessors
Town Employee Earnings*

Auditor's Report

Treasurer-Collector

Honorable Citizens of Tewksbury

I submit herewith the annual report and the financial figures of the 2001 fiscal year for the office of Treasurer/Collector.

The percentage and manner of the tax collection continues to be very good and well conducted. The town's outside auditors' report considers our finances to be in sound shape and professionally handled by this office and the auditing department and without any material weaknesses. The town ended the year with a good free cash certification by the Massachusetts Department of Revenue.

Mailing the "Quarterly Tax Bills" each quarter instead of two bills twice a year has proven to be the least confusing and best accepted by the residents/taxpayers and we continue to use that system. If you so desire, you can still pay your taxes for a full half year or more for income tax purposes or any other reason you find more convenient or advantageous.

We will be borrowing the monies to complete the Wynn Middle School remodeling and alterations by bonding \$5,220,000.00 plus \$5,180,000.00 in temporary loans, both in February of 2002, as well as bonds totaling \$886,000.00 for the Rogers Street water main, the Senior Center expansion plans and some sewer and water.

The town has managed to obtain excellent interest rates on our last several bonds and notes by maintaining a good cash position and by the timing of the sale of the bonds and notes and expect that trend to continue based on the scheduling of the above sales and the present rates on municipal issues.

I am retiring in the current fiscal year, January 5, 2002, after almost fifteen years as your Treasurer/Collector and seventeen plus years as a town employee.

Since my first employment for the town of Tewksbury in 1951 at the old library, housed at the town hall, it has been my honor to be a call firefighter and water department employee as well as holding several appointed and elected positions during the past fifty years.

Space does not permit individual thank you's to all those citizens, officials and employees to whom I am indebted during my tenure but I do want to take this opportunity to thank the vast majority of residents and taxpayers who have cooperatively, timely and graciously paid their bills and taxes and who have supported me and the Treasurer/Collector's office over the years.

David M Sullivan retires in February 2002 as the Assistant Treasurer/Collector after over forty years in our office, including two terms as the Treasurer/Collector during emergencies caused by death. He has been the experience, continuity and backbone of the office, an excellent and valued employee; without David we could not have had the superior record keeping and the substantive accomplishments of the past several years.

Despite these two retirements, you may be assured that the Treasurer and Collector's office will continue to be well run and accessible and receptive to the townspeople, officials and employees. In the town's new financial set up, effective January 2, 2002, under the supervision of Donna Walsh, who becomes the Financial Director, Janet K Smith has been appointed the Treasurer and Dorothy A Lightfoot the Collector.

Also promoted in the new set up are Lorraine Langlois as Collections Specialist and Lucille Ewing as Payroll and Account Specialist. Please come into the Town Hall Annex at 11 Town Hall Avenue or call Janet, Dottie, Lorraine and Lucy, as well as, Betty Johnson and Debbie Gath, at (978) 640-4340. Weekday hours are 8:30 a.m. to 4:30 p.m. and Tuesday evenings, 7:00 p.m. to 8:30 p.m., except holidays. For information regarding water and sewer bills visit or call Bill Blakeney at the Town Hall Annex during weekday hours 8:30 a.m. - 4:30 p.m. or telephone (978) 640-4350.

Respectfully submitted,
Warren R. Carey
Treasurer/Collector

TREASURER'S CASH

CASH ON HAND JUNE 30, 2000.....	\$14,326,148.69
RECEIPTS TO JUNE 30, 2001.....	\$95,886,215.25
	\$110,212,363.94

PAID ON WARRANTS TO JUNE 30, 2001.....	(\$88,789,843.71)
BALANCE JUNE 30, 2001.....	\$21,422,520.33

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$6,666,650.00
WATER PROJECT-GENERAL LAWS, TER ED CHAPTER 44.....	\$8,064,832.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44.....	\$420,000.00
	\$15,151,482.00

STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

2002	\$3,515,239.18
2003	\$3,522,513.44
2004	\$3,314,886.44
2005	\$3,292,515.49
2006	\$3,185,210.03
2007	\$2,524,031.07
2008	\$2,442,985.29
2009	\$2,271,222.06
2010	\$2,164,605.51
2011	\$2,153,201.29
2012	\$1,926,899.49
2013	\$1,860,830.03
2014	\$1,864,876.99
2015	\$1,624,176.83
2016	\$1,623,643.01
2017	\$1,603,245.98
2018	\$1,150,000.00
2019	\$785,000.00
2020	\$485,000.00
	\$41,310,082.13

STATEMENT OF INTEREST FISCAL YEAR BASIS

2002	\$1,982,902.26
2003	\$1,792,193.83
2004	\$1,604,799.79
2005	\$1,442,469.17
2006	\$1,281,802.86
2007	\$1,127,353.40
2008	\$1,019,074.45
2009	\$915,005.65
2010	\$816,150.43
2011	\$719,089.23
2012	\$622,780.99
2013	\$534,613.58
2014	\$446,789.04
2015	\$363,765.90
2016	\$285,514.61
2017	\$206,756.25
2018	\$132,814.99
2019	\$71,379.99
2020	\$28,130.01
	\$15,393,386.43

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2001

CONSERVATION.....	\$107,003.67
FOSTER SCHOOL FUND.....	\$19,559.71
PIERCE ESSAY FUND.....	\$1,291.42
CEMETERY PERPETUAL CARE FUND.....	\$18,194.41
STABILIZATION FUND.....	\$177,884.45
FAIRGRIEVE MEMORIAL FUND.....	\$372,033.61
MAHONEY FAMILY REWARD FUND.....	\$1,483.43
	\$697,450.00

TAX COLLECTOR

<u>REAL ESTATE</u>	<u>F/Y 2001</u>	<u>F/Y 2000</u>	<u>F/Y 1999</u>	<u>F/Y 1998</u>	<u>Prior Years</u>
COMMITMENTS	\$34,204,811.71				
O/S 7/1/00		\$495,625.09	(\$59,966.88)		
COLLECTIONS	\$33,174,647.49	\$471,318.55	3,653.05		
ABATEMENTS	\$202,133.64	\$26,596.55			
REFUNDS	\$16,526.99	\$80,747.59	\$43,080.03		
ADDED TO T.T.	\$196,106.36	\$84,065.71			
ADDED TO T.P.					
TAXES IN LITIGATION			\$1,453.43		
MISC ADJ	\$85.88	\$1,094.27			
BALANCE 6/30/01	\$648,537.09	(\$4,513.86)	(\$19,086.47)	\$0.00	

WATER/SEWER/SEWER CONN LIENS

COMMITMENTS	\$428,030.59				
O/S 7/1/00		\$46,970.06	\$326.12	\$187.29	
COLLECTIONS	\$331,334.24	\$37,174.53	\$462.45	\$187.29	
ABATEMENTS	\$883.31				
REFUNDS		\$832.01			
ADDED TO TT	\$15,194.42	\$10,582.81			
ADDED TO T P					
TAXES IN LITIGATION OR DEFERRED					
MISC ADJ	(\$640.85)	(\$44.73)	\$136.33		
BALANCE 6/30/01	\$79,977.77	\$0.00	\$0.00	\$0.00	

PERSONAL PROPERTY

COMMITMENTS	\$1,771,058.70				
O/S 7/1/00		\$37,726.75	\$3,741.48	\$12,640.41	\$25,585.13
COLLECTIONS	\$1,715,015.99	\$8,892.94	\$619.23		
ABATEMENTS	\$46,668.31	\$4,623.26			\$25,585.13
RESCINDED ABATEMENTS					
REFUNDS	\$19,249.39	\$204.86	\$9,471.06		
MISC ADJ	\$7.97	(\$5.39)	.02	(\$6.83)	
BALANCE 6/30/01	\$28,631.76	\$24,410.02	\$12,593.33	\$12,633.58	\$0.00

MOTOR VEHICLE EXCISE

COMMITMENTS	\$2,975,064.82				
ADD'L COMMITMENTS		\$710,161.67	\$74,833.00	9.58	
O/S 7/1/00		\$340,800.74	\$35,403.29	\$14,353.84	\$12,600.58
COLLECTIONS	\$2,662,084.99	\$995,311.28	\$94,984.33	\$3,414.02	\$4,191.30
ABATEMENTS	\$80,293.25	\$54,150.89	\$4,763.95	\$11,088.99	\$12,166.01
REFUNDS	\$6,944.88	\$38,208.49	\$3,933.51		
RESCINDED ABATEMENTS					\$3,661.50
MISC ADJ	(\$564.29)	\$704.31	.78	149.17	27.73
BALANCE 6/30/01	\$239,067.17	\$40,413.04	\$14,422.30	\$9.58	(\$67.50)

TAXES IN LITIGATION

O/S 7/1/00	\$1,087.95
TRANSFER IN	
TRANSFER OUT	\$1,087.95
BALANCE 6/30/00	\$0.00

Board of Assessors

Norman O. Boudreau, Chairman
Barbara A. Flanagan
John J. Kelley, Jr.

Value of Real Estate January 1, 2001	\$ 2,452,984,000
Value of Personal Property January 1, 2001	\$ 85,787,785
Total value January 1, 2001	\$ 2,538,771,785
Total value January 1, 2001	\$ 2,465,273,845

TOTAL LEVY FOR FISCAL YEAR 2001

TAX RATES; RO = \$13.00 CIP = \$21.65

Town	\$ 68,445,560.08
State and County	\$ 838,211.00
Overlay of Current Year	\$ 492,324.34
Gross Amount to be Raised	\$ 70,014,912.42
Total Estimated Receipts and available Funds	\$ 1,816,944.13
Net Amount to be raised on Property	
Personal Property	
2001-02	\$ 1,857,305.55
Real Estate	
2001-02	\$ 36,223,688.47
Total taxes levied on Property	
2001-02	\$ 38,080,992.29
Water & Sewer Liens Added to Taxes	
2001-02	\$ 383,119.42

MOTOR VEHICLE RATE \$25.00
MOTOR VEHICLE AND TRAILER EXCISE

Amount of Warrants to Collector	\$ 3,439,944.29
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Norman O. Boudreau
Barbara Flanagan
John J. Kelley Jr
Linda Lawrie
Anne Macgilvray
Cynthia Trudeau

Auditor's Report

The Auditor's Office is responsible for review of all vendor payments and payroll, accounting for all revenues and expenditures, and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements, which was last completed September 7, 2001 for the year ended June 30, 2001.

The financial results for fiscal year 2001 show the Town to have strong revenue collection to cover current expenditures. Collections on receivables and interest earnings on investments continue to be high, while spending of appropriations is conservative. State Aid increased \$2,241,714. On the downside the Town was hit hard by snowstorms and flooding causing Snow and Ice expenditures to be \$362,679 over budget after a federal reimbursement of \$113,215. Undesignated fund balance at June 30, 2001 was \$4,011,293 which represents 6.29% of the total budget of \$63,777,012.

Donna M. Walsh
Town Auditor

REVENUE

Taxes/Interest/Penalties:

Personal Property	1,695,602.85	
Real Estate	33,516,035.01	
Tax Liens Redeemed	138,792.96	
Gain on Sale of Town Land	40,710.00	
Motor Vehicle Excise	3,710,690.35	
Penalties/Interest/Legal:		
Tax Titles	37,114.36	
Real Pers/MVX/H20	102,250.46	
Payments in lieu of Taxes	36,758.23	
Proforma Taxes	8,764.59	39,286,718.81

Charges/Fees:

Sewer Connections	132,332.36	
Misc. Water/Sewer Service	2,771.72	
Water Rates	2,736,404.00	
Sewer Rates	1,132,450.60	
Water/Sewer Liens Interest	384,955.84	
Ambulance Charges	352,701.80	
Municipal Lien Certificates	50,225.00	
Collector Demands	45,412.51	
RMV Releases	14,420.00	
Sundry Rentals	4,980.00	
Tower Rentals	352,858.65	
Police Cadet Training	1,950.00	
Miscellaneous	20,262.07	5,231,724.55

From the Commonwealth:

Abatements:		
Surviving Spouses/Veterans/Blind	29,800.00	
Elderly	46,284.00	
Schools:		
Chap. 70Aid	10,816,063.00	
Transportation	321,790.00	
Building Assistance	1,235,486.00	
Chap. 76Ward's Tuition	31,809.00	
Police Incentive	186,872.00	
Veterans Benefits	95,519.11	
Lottery	2,818,404.00	
Additional Lottery Aid	507,492.00	
Highway Maintenance	235,203.00	
State-Owned Land	183,606.00	
Medicaid Reimbursement	346,789.00	16,855,117.11

Other Revenue Sources:

Hotel Tax	478,163.00	
Investment Earnings	790,212.38	
NESWC Refunds	-	
Bond Premiums	18,401.09	
Transfers from Special Funds	96,495.15	1,383,271.62

Departmental Fees:

Manager/Selectmen	497.85	
Cable Franchise	4,586.00	
Assessors	4,415.00	
Treasurer/Collector	4,578.21	
Clerk	35,330.36	
Planning	41,329.40	
Appeals	7,950.00	
Police	12,090.80	
Special Detail Adm.- Police	68,633.10	
" " " - Fire	289.19	
Fire Inspections	455.00	
Building	10,696.00	
Wiring	41,856.00	
Plumbing	41,177.00	
Weights/Measures	4,630.00	
Dog Officer	1,105.00	
Schools		
Public Works	30,193.00	
Water Connections	108,000.00	
Sewer Connections	105,600.00	
Sewer Applications	11,850.00	
Title V	195.00	
Health Miscellaneous	2,217.16	
Recreation	62,425.00	600,099.07

Licenses/Permits:

Alcoholic Beverages	62,950.00	
Selectmen	5,950.00	
Police	2,870.00	
Fire	10,015.00	
Building	316,950.50	
Public Works	1,510.00	
Health	42,535.40	442,780.90

Fines:

State/Local Courts	94,584.50	
Library	5,942.57	
Parking	36,489.50	
Weights & Measures	50.00	
Zoning	150.00	137,216.57

Total General Fund Revenue**63,936,928.63**

GENERAL FUND BALANCE SHEET**June 30, 2001****ASSETS**

General Cash		8,941,476.26
Collector	300.00	
Appeals	200.00	
Schools	50.00	
Recreation	300.00	850.00
Uncollected Taxes:		
Personal Property:		
FY98	12,633.58	
FY99	12,593.33	
FY00	24,410.02	
FY01	28,631.76	78,268.69
Real Estate:		
FY99	(19,086.47)	
FY00	(4,513.86)	
FY01	648,537.09	624,936.76
Motor Vehicle Excise:		
Prior FY	0.00	
FY98	9.58	
FY99	14,422.30	
FY00	40,413.04	
FY01	239,067.17	293,912.09
Allowance for Abatements:		
FY96	(10,123.73)	
FY97	(73,744.93)	
FY98	(14,102.69)	
FY99	(32,574.14)	
FY00	(521,578.86)	
FY01	(451,073.35)	(1,103,197.70)
Other Receivables:		
Tax Liens/Titles/Possessions	1,391,530.04	
Taxes in Litigation	0.00	
Sewer Connections	208,672.64	
Water/Sewer Rates/Liens	882,231.75	
Misc. Water Services	7,511.27	
Ambulance Services	114,148.52	
Veterans Services	23,760.53	
Due From State	213,993.00	
Due From Employees	925.00	2,842,772.75
TOTAL ASSETS		11,679,018.85

LIABILITIES/RESERVES

Warrants Payable		1,187,988.12
Accrued Payrolls		323,420.57
Payroll Withholdings Payable:		
Savings Bonds	67.50	
Retirement	63,171.15	63,238.65
Unclaimed Property:		
Abandoned	28,884.11	
Tax Refunds	26,695.72	55,579.83
Taxes Paid in Advance		201,639.74
Unavailable Land Sale Excess		86,346.25
Deferred Revenue:		
Taxes in Litigation	0.00	
Real/Personal Taxes	(399,992.25)	
Tax Titles/Possessions	1,391,530.04	
Motor Vehicle Excise	293,912.09	
Sewer Connections	208,672.64	
Overpaid Water/Sewer	0.00	
Water/Sewer Rates/Liens	882,231.75	
Misc Water Service	7,511.27	
Ambulance Service	114,148.52	
Veterans Benefits	23,760.53	
TOTAL LIABILITIES		2,521,774.59
Fund Balances:		
Encumbrance Reserve	1,889,770.51	
Reserved for Expenditures	2,135,170.00	
Teachers Pay Deferral	(333,335.00)	
Petty Cash Reserve	850.00	
Unreserved Surplus	4,011,293.20	
Reserved for Court Judgement	0.00	
Overlay Deficit	0.00	
Snow/Ice Deficit	(362,679.61)	
Over/Under Assessments	(24,925.00)	
School Choice Assessment	(41,006.00)	
Charter School Assessment	(36,107.00)	
TOTAL FUND BALANCES		7,239,031.10
Total Liabilities/Fund Balances		11,679,018.85

SPECIAL FUNDS BALANCE SHEETS

Town Revolving/Grant Accounts

Cash	1,573,125.20	
Insurance <20K Police		607.85
Insurance <20K Fire		400.00
Arts Lottery		17,343.03
Planning Engineering		12,626.71
Planning Sidewalks		92,630.20
Recreation Programs		17,407.31
State Election/Primary		4,096.94
State Records		2,152.96
Community Policing		14,470.18
Drug Control		32,666.55
GAAD		(3,496.83)
COA Grant		9,516.72
Library LSTA		0.00
MEMA Flood Protection		0.00
DARE Grant		6,743.92
SAFE Grant		2,033.27
OPE Grant		0.00
Walmart Economic Development		5,000.00
Selective OT Enforcement		(1,004.40)
Fire Safety Equipment		519.15
Municipal Recycling Incentive		4,360.00
FEMA Snow Recovery		(113,215.15)
FEMA Flood Recovery		2,057.30
Road Improvement/Neswc		443,302.80
Bulletproof Vests		15,780.00
Rte 133Improvements		27,366.68
Main St Design		29,000.00
Marriott Gift		78,353.51
Cable TV Gift		32,320.27
Police Station Gift		2,291.00
DARE Gift		5,581.10
ROBO Cop Gift		374.84
Fire Gifts		135.51
Thermal Camera Gift		350.50
Dog Pound Gift		500.00
Vicor Sewer		5,095.47
Sidewalk Gift		200.00
Patriotic Activities Gift		2,227.59
Homecoming Gifts		2,659.74
Library Gifts		112,259.60
Jones Library Gift		5,027.07
Defibrillator Gift		350.00
CPR Program Gift		838.85
Hydrant Gift		44.50
Recycling Committee		269.23
Playground Improvements		976.17
PAL School Custodians		96.21
Shawsheen & East St Improvements		20,000.00
Dog Pound Recondition Gift		5,003.36
Police Insurance > 20K		6,732.02
Foster School Sale		214,288.58
Drug Forfeitures		7,803.58

COA Stipends	691.90
Court Street Land	181,827.58
Conservation Engineering	2,540.18
Wetlands Protection Fund	32,148.37
Police Special Detail	28,173.59
DPW Special Detail	0.00
Water Connection Materials	17,323.31
Sewer Engineering Review	5,958.81
School Gas Reimbursement	833.39
Mens Softball Electric	99.13
Sandy Acres Escrow	6,200.00
St. Claire Sewer Escrow	100,000.00
Library Electric Rebate	6,753.00
Recreation School Custodians	79.08
Youth Football Phone	22.33
Dog Fund	4,000.00
Sporting Fees	0.00
Fire Hazmat	493.44
Recycling Bins	105.00
Composting Bins	482.20
Ryan School Electric Rebate	0.00
Town Hall Annex Electric Rebate	0.00
ZBA Consulting Services	5,000.00
Woburn Street Improvements	25,000.00
Orchard Street Sidewalks	4,000.00
Kendall Rd Drainage Deposit	250.00
Revaluation	25,000.00

School Revolving/Grant Accounts

Cash	1,080,364.26	
School Lunch		613,879.53
Athletics		30,636.98
Textbooks		2,931.14
Adult Education		103,096.06
School Bldg. Rental		9,764.61
School Facilities Rental		1,701.81
Extended Day		125,024.88
Dewing School Insurance		0.00
Trahan School Insurance		0.00
Administration Insurance		0.00
Team Chair		38,953.99
Met Grant		650.00
Literacy Project		9,702.00
Academic Support		71,126.60
Project Charlie		(1,313.33)
Remedial Reading		3,272.34
Early Childhood		10,601.07
Math/Science		6,706.00
FY2000Class Size		1,386.00
Bell Atlantic Grant		2,041.29
ES Learning		0.00
IEP 2000Grant		0.00
Troops to Teachers		24,304.00
MA Early Lit		3,444.00
Tech Lit Challenge		7,500.00
Seat Belt Program		(2,051.71)

Digital Gift		2,287.00
Wendy's Gift		60.00
School Technology Gift		5,027.53
Garelick Farms Gift		85.72
Walmart Gift		119.55
DARE		441.75
Trees		327.06
Nature Trail		0.00
School Gifts		150.00
Ryan School Furnishings Gift		3,350.00
Pelletier Scholarship		3.53
Trahan School Gifts		300.00
Center School Rental		4,826.87
Fleming School Rental		27.99
Capital Projects		
Cash	8,003,321.46	
Financial Software Purchase		25,219.00
Police Station		490.00
Track		9,460.00
New School		138,556.16
School Asbestos/Tank Removal		1,524.44
Water Treatment Plant		1,093.96
Water Plant Expansion		286,963.27
Duck Island		39,856.00
Water Mains Art #18		0.00
DPW Tank Replacement		0.00
Water Contract #20		34,013.84
New Library		0.00
Storage Shed		0.00
South Fire Station		251,791.61
School Improvements		4,550.00
Wynn Middle School Study		7,667.20
Roof Repairs		50,968.88
South Street Water		243,200.00
Wynn School Construction		6,177,041.09
Livingston Recreation Park		93,637.65
Town Hall Remodeling		6,422.00
Astle Street Water Tank		354,132.40
Center/Dewing School Improvements		221,733.96
DPW Building Improvements		55,000.00
Sewers		
Cash	536,331.74	
Trahan School		2,550.00
Sewer Rate Relief		241,396.80
River/Chandler		3,392.75
Phase IV		152,565.31
Phase V		0.00
Fire Station/Trahan		136,426.88
Roads		
Cash	(45,542.57)	
Sidewalk Grant		35,699.76
Chapter 90 (MA37125)		(33,109.44)
Chapter 90(MA37484)		(34,006.76)
Chapter 90(MA38193)		(14,126.13)

Trusts		
Cash	1,254,449.66	
Conservation		107,003.67
Foster		19,559.71
Pierce		1,291.42
Cemetery		18,194.41
Stabilization		177,884.45
Fairgrieve		372,109.04
Mahoney		1,483.43
Health		556,923.53
Bank Books in Treasurer's Custody	646,060.39	
Planning Projects		364,538.76
Sewer Installers Bonds		51,500.00
Conservation Commission		230,021.63
Agency Funds		
Cash	78,973.70	
Deputy Collector		2,674.93
Criminal History Board		0.00
Parks' Security Deposit		3,441.09
Teen Center Snack Bar Deposit		288.00
Real Estate Deposits		43,500.00
Student Activities		29,069.68
Debt		
Maturing Debt	42,267,549.71	
Library		2,529,600.00
Police Station		3,240,000.00
Fire Station		1,300,900.00
Roof Repairs		220,750.00
Heathbrook Roof		0.00
School Roof Repairs		2,477,490.00
Ryan School		13,854,550.00
High School Track		59,500.00
School Tank/Asbestos		142,219.00
DPW Tank Removal		147,620.00
Town Hall Annex		269,000.00
Sewer Andover St		90,000.00
Sewer Phase II		500,000.00
Sewer Phase III		850,000.00
Sewer Main St		57,039.00
Sewer Phase 4Town		2,708,736.00
Sewer Phase 5Town		416,850.00
Sewer Phase 5Town		2,674.00
Sewer Phase 4Trust		1,388,399.90
Sewer Phase 5Trust		2,434,149.81
Town Offices		138,240.00
Water Tower Repairs		360,000.00
Sewer Trahan/Fire Station		325,000.00
Center/Dewing Schools Improvements		270,000.00
South Street Water		250,000.00
Fire Station		160,000.00
Livingston Park		100,000.00
Town Hall Remodeling		100,000.00
Water Treatment Plant		1,760,000.00
Water Mains 5/91		1,595,471.00

WTP Sludge	400,000.00
Water Mains 5/96	535,000.00
WTP Expansion	2,805,361.00
Water Mains 10/98	234,000.00
Water Andover/North St	125,000.00
Sewer Phase I	420,000.00

Loans Authorized/Unissued

Unissued	19,040,925.00	
WTP Expansion I		2,950,000.00
Bike Path		30,000.00
WTP Expansion II		50,925.00
Middle School		15,500,000.00
Senior Center Expansion		150,000.00
Greenmeadow Sewer		360,000.00

DEBT ACTIVITY

Payments

Water Mains	149,500.00	
Treatment Plant	610,714.00	
School: Construction	770,550.00	
Roofs	433,000.00	
Asbestos	8,400.00	
Track	8,500.00	
Town Offices	23,260.00	
Tank Removal	8,690.00	
Sewers	853,388.69	
Library	156,800.00	
Police Station	250,000.00	
Fire Station	72,100.00	
Building Roofs	13,250.00	
Total Principal Paid		3,358,152.69
Total Interest Paid		2,120,257.25

Outstanding:

Water Mains	2,739,471.00	
Treatment Plant	4,965,361.00	
School: Construction	13,854,550.00	
Roofs	2,477,490.00	
Track	59,500.00	
Tank/Asbestos	142,219.00	
Center Dewing Schools	270,000.00	
Sewers	5,370,299.00	
Town Hall Annex	407,240.00	
Police Station	3,240,000.00	
Sewers – State	3,822,549.71	
DPW Tank Removal	147,620.00	
Library	2,529,600.00	
Fire Station	1,460,900.00	
Building Roofs	220,750.00	
Livingston Park	100,000.00	
Remodel Town Hall	100,000.00	
Water Tower	360,000.00	
		42,267,549.71

FY'2001 Appropriation Recap

	AVAILABLE	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	0.00
Operating	100.00	0.00	0.00
SELECTMEN			
Salaries	25,120.00	23,042.21	2,077.79
Operating	104,985.00	98,186.59	6,798.41
MANAGER			
Salaries	457,050.00	299,733.20	157,316.80
Operating	7,575.00	6,319.61	3,839.83
FINANCE COMMITTEE			
Salaries	3,183.00	2,605.37	577.63
Operating	1,560.00	639.77	920.23
Reserve Fund	100,000.00	75,336.48	24,663.52
ACCOUNTING			
Salaries	152,825.00	152,696.24	128.76
Operating	8,090.00	8,074.20	38.16
Outlay	0.00	0.00	0.00
COMPUTER SERVICES			
Salaries	108,890.00	108,899.30	0.70
Operating	81,305.00	80,822.67	1,064.23
Outlay	67,000.00	66,910.17	4,294.83
ASSESSORS			
Salaries	259,339.00	259,086.30	252.70
Operating	31,549.00	20,245.27	11,303.73
Outlay	0.00	0.00	0.00
TREASURER/COLLECTOR			
Salaries	376,068.00	375,201.86	866.14
Operating	180,200.00	171,938.06	8,261.94
Outlay	11,848.00	7,820.00	4,028.00
TOWN COUNSEL	107,348.06	107,348.06	0.00
PERSONNEL REVIEW BOARD			
Operating	200.00	0.00	200.00
ADMIN. SERVICES			
Salaries	92,332.00	92,331.87	0.13
Operating	9,654.37	9,640.26	14.11
Outlay	1,200.00	1,128.94	71.06

	AVAILABLE	EXPENDED	BALANCE
CLERK			
Salaries	183,666.00	180,155.91	3,510.09
Operating	13,155.00	12,735.37	419.63
Outlay	0.00	0.00	0.00
ELECTIONS			
Salaries	36,724.00	33,335.50	3,388.50
Operating	7,662.00	7,607.07	54.93
REGISTRARS			
Salaries	2,650.00	2,650.00	0.00
Operating	2,130.00	2,115.32	14.68
CONSERVATION			
Car Allowance	3,276.00	2,691.00	585.00
Operating	2,400.00	1,789.94	610.06
PLANNING			
Salaries	156,665.00	155,769.88	895.12
Operating	13,900.00	10,666.34	3,233.66
Outlay	0.00	0.00	0.00
APPEALS			
Salaries	4,120.00	2,564.52	1,555.48
Operating	7,091.00	6,504.34	586.66
CABLE TV			
Salaries	2,500.00	2,137.20	362.80
Operating	2,581.00	2,430.98	150.02
TOWN HALL			
Salaries	21,580.00	21,574.99	5.01
Operating	59,755.00	59,598.24	156.76
AUXILIARY BLDG. UTILITIES	40,512.00	34,157.37	6,354.63
POLICE			
Salaries	4,502,017.00	4,441,373.99	60,643.01
Operating	274,152.00	273,209.28	942.72
Outlay	211,903.00	211,903.00	0.00
AUXILIARY POLICE			
Operating	1,820.00	1,642.64	177.36
FIRE			
Salaries	3,283,642.00	3,241,697.28	41,944.72
Operating	185,508.97	180,311.29	5,197.68
Outlay	155,028.00	137,784.26	17,243.74
BUILDING			
Salaries	289,597.29	289,595.71	1.58
Operating	10,940.00	10,033.31	906.69
Outlay	2,700.00	2,244.65	455.35

	AVAILABLE	EXPENDED	BALANCE
EMERGENCY MANAGEMENT			
Salaries	4,140.00	4,114.96	25.04
Operating	17,695.18	16,991.66	703.52
Outlay			
DOG OFFICER			
Salaries	49,807.00	48,374.68	1,432.32
Operating	4,500.00	4,288.35	211.65
PARKING CLERK	3,743.00	2,983.38	759.62
SCHOOLS			
Salaries	19,748,676.00	19,748,676.00	0.00
Operating	6,344,734.75	6,322,720.09	22,014.66
Outlay	4,536.00	4,536.00	0.00
REGIONAL VOCATIONAL SCH.	2,975,544.00	2,946,422.00	29,122.00
SCHOOL BUILDING CMTE.			
Salaries	4,000.00	1,467.50	2,532.50
Operating	200.00	0.00	200.00
DPW			
Salaries	2,231,697.00	2,219,531.65	12,165.35
Operating	1,679,105.00	1,634,703.20	44,401.80
Outlay	160,538.00	160,537.87	0.13
SNOW / ICE			
Salaries	76,005.00	186,028.16	(110,023.16)
Operating	124,000.00	376,656.45	(252,656.45)
Contracts			
Street Lighting	138,529.00	126,329.21	12,199.79
Rubbish Collection	861,420.00	861,420.00	0.00
Rubbish Disposal	1,442,368.00	1,442,368.00	0.00
Rubbish Stabilization	41,117.00	41,117.00	0.00
Recycling Programs	1,869.18	1,869.18	0.00
Cemeteries	1,600.00	1,600.00	0.00
HEALTH			
Salaries	188,809.00	182,110.74	6,698.26
Operating	33,700.00	28,099.24	5,600.76
ELDERLY			
Salaries	126,504.00	126,126.37	377.63
Operating	55,725.19	55,665.04	60.15
Outlay	6,744.00	6,738.00	6.00
VETERANS SERVICES			
Salaries	55,498.00	55,495.06	2.94
Aid	87,684.98	87,684.98	0.00

	AVAILABLE	EXPENDED	BALANCE
EXCEPTIONAL CHILDREN			
Salaries	21,961.00	21,944.47	16.53
Operating	13,815.00	13,448.92	366.08
PATRIOTIC ACTIVITIES	37,622.55	37,622.55	0.00
HOMECOMING	15,300.00	15,300.00	0.00
LIBRARY			
Salaries	635,428.00	631,115.28	4,312.72
Operating	268,250.00	264,503.35	3,746.65
LIBRARY BLDG. STUDY			
Salaries	250.00	0.00	250.00
Operating	50.00	0.00	50.00
RECREATION			
Salaries	115,487.00	114,404.99	1,082.01
Operating	56,400.00	56,157.37	242.63
DEBT/INTEREST			
Principal	3,359,000.00	3,358,152.69	847.31
Interest/Debt	2,120,300.00	2,120,257.25	42.75
Interest/Temp. Loans	190,000.00	189,726.46	273.54
EMPLOYEE BENEFITS			
Retirement	1,687,740.00	1,687,740.00	0.00
Teachers E.R.I.	0.00	0.00	0.00
Occup. Injury Reserve	24,036.78	24,036.78	0.00
Unemployment Comp.	2,130.00	1,936.89	193.11
Group Insurance	5,118,688.00	5,118,688.00	0.00
Medicare	275,000.00	260,391.90	14,608.10
FIRE /LIABILITY INSURANCE	300,338.00	284,024.26	16,313.74

Town Employee Earnings

	Regular	OT/Other	Total		Regular	OT/Other	Total
<u>ADMINISTRATIVE SVC:</u>				Hazel, Carol	39,180.47		39,180.47
Rose, William	41,222.20		41,222.20	Noel, Robert	24,294.73	4,072.32	28,367.05
Sitar, Melanie	38,452.26		38,452.26				
<u>ASSESSORS OFFICE:</u>				<u>DOG OFFICER:</u>			
Boudreau, Norman	77,342.82		77,342.82	Collins, Walter	44,398.61	451.87	44,850.48
Callahan, Edward	13,321.09		13,321.09	Fernald, Brian	4,685.82		4,685.82
Flanagan, Barbara	9,651.56		9,651.56				
Kelley, John	9,951.56		9,951.56	<u>DPW:</u>			
Lawrie, Linda	34,137.79		34,137.79	Barry, Cornelius	45,215.42	6,759.69	51,975.11
MacGilvray, Anne	42,636.97		42,636.97	Belida, Robert	55,284.24	12,268.46	67,552.70
Powers, Patricia	28,992.25	63.11	29,055.36	Burris, William	84,804.43		84,804.43
Singleton, Christine	24,069.58		24,069.58	Bushway, John	235.17		235.17
Trudeau, Cynthia	44,473.70		44,473.70	Chandler Jr, William	61,703.45	6,952.12	68,655.57
				Chandler, Kenneth	42,337.58	10,861.87	53,199.45
<u>AUDITORS OFFICE:</u>				Conlon, Kevin	54,247.87	8,782.15	63,030.02
Curtis, Linda	37,646.05		37,646.05	Cuskey, Lorraine	44,711.38		44,711.38
Gill, Donna	50,824.99	435.98	51,260.97	Deroche, George	56,964.80	13,881.81	70,846.61
Walsh, Donna	68,167.51		68,167.51	Donovan, Michael	45,451.79	7,294.50	52,746.29
				Fiorello, Thomas	57,267.71		57,267.71
<u>BOARD OF APPEALS:</u>				Gath, Brian	52,568.06	13,383.58	65,951.64
Romano, Cheryl	2,366.17		2,366.17	Giannetti, Frank	51,579.86	2,068.35	53,648.21
				Gilbert, Kenneth	5,482.72		5,482.72
<u>BOARD OF HEALTH:</u>				Gilbert, Lawrence	37,475.75	6,078.35	43,554.10
Carbone, Thomas	66,870.31		66,870.31	Gitschier, Erik	39,845.14	9,594.17	49,439.31
Desmond, Virginia	21,483.21		21,483.21	Hudson, Royal	60,930.83	19,567.74	80,498.57
Gorras, Pamela	2,437.18		2,437.18	Kane, Lawrence	53,125.57	5,623.93	58,749.50
Sheehan, Edward	350.00		350.00	Lambert, Paul	54,239.83	8,274.93	62,514.76
Sullivan, Susan	426.92		426.92	Layne, Kenneth	27,234.71	1,164.16	28,398.87
Trearchis, Dean	52,683.07		52,683.07	Lightfoot, Ernest	58,938.99	21,618.45	80,557.44
Westaway, Barbara	42,120.34		42,120.34	Lightfoot, James	53,330.55	4,770.57	58,101.12
Wilkie, Stephanie	373.08		373.08	MacGilvray, Allan	51,245.20	8,448.64	59,693.84
				Marion, Bernard	36,804.33	6,367.22	43,171.55
<u>BUILDING DEPARTMENT:</u>				McCarthy, John	53,686.36		53,686.36
Carciofi, Louis	42,110.87		42,110.87	Miner Jr, Robert	39,874.95	8,254.19	48,129.14
Ciaramella, Barbara	3,931.58		3,931.58	Monahan, Linda	48,467.12		48,467.12
Colantuoni, Richard	66,894.41		66,894.41	Nolan, James	62,726.89	10,932.47	73,659.36
Delaney, Jeremiah	19,910.22		19,910.22	Nolan, Robert	50,981.91	6,129.13	57,111.04
Hennessy, Patricia	24,428.67		24,428.67	Patterson, Susan	6,666.36		6,666.36
Johnson, Edward	56,175.15		56,175.15	Peters, Michael	51,570.35	9,097.50	60,667.85
Mazzuchi, Catherine	19,002.29		19,002.29	Richards, Clarence	51,210.39	13,606.78	64,817.17
Sargent, David	23,017.37		23,017.37	Ryder, Wayne	597.92		597.92
Stevens, Sandra	19,002.29		19,002.29	Salemo, John	46,869.99	10,882.99	57,752.98
				Sheu, Keh-Cherng	44,861.30	1,383.48	46,244.78
<u>CABLE TV:</u>				Shimkus Jr, James	100.93		100.93
Creamer, Sharon	402.41		402.41	Shimkus, James	55,885.88	6,379.41	62,265.29
Hicks, David	1,162.87		1,162.87	Stoddard, Richard	54,284.18	17,730.22	72,014.40
Leduc, Meredith	732.18		732.18	Stronach, Timothy	53,717.74	14,864.20	68,581.94
Marsh, William	290.26		290.26	Sweet, Bruce	55,488.82	9,303.97	64,792.79
				Terrazzano, Virginia	44,895.94		44,895.94
<u>CLERKS OFFICE:</u>				Vieweg Jr, Edward	50,164.11	6,590.60	56,754.71
Carey, Elizabeth	64,586.86		64,586.86	Vonkahl, Steven	32,564.07	3,211.31	35,775.38
DiPrimio, Linda	23,481.90		23,481.90	Ward, Jack	53,303.67	14,326.28	67,629.95
Garrant, Kathleen	52,125.00	3,669.80	55,794.80	Westaway, Richard	58,217.30	13,349.23	71,566.53
Perry, Susan	28,233.77	28.71	28,262.48	Wilkinson Jr, William	65,728.47	25,541.52	91,269.99
Turcotte, Sandra	26,943.98		26,943.98	Zediana, Lewis	65,980.49	1,524.86	67,505.35
<u>COMPUTER SERVICES:</u>				<u>ELECTION:</u>			
Hanson, Lisa	42,013.70		42,013.70	Beattie, Eleanor	326.00		326.00
Hattori, Stephen	72,634.93		72,634.93	Beattie, Mary	326.00		326.00
				Belbin, Calvin	98.00		98.00
<u>COUNCIL ON AGING:</u>				Belbin, Evelyn	206.00		206.00
Brabant, Linda	57,395.29		57,395.29	Bullen, Susan	216.00		216.00
				Callahan, Angela	325.00		325.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Callahan, Anne	206.00		206.00
Carroll, Alice	531.50		531.50
Casazza, Mary	747.00		747.00
Conlon, Phyllis	326.00		326.00
Coyle, Rita	627.00		627.00
D'Amico, Bertha	600.00		600.00
French Jr, Warren	76.00		76.00
French, Carolyn	108.00		108.00
Gardner, Susan	108.00		108.00
Gibson, Philomena	56.00		56.00
Golen, Alice	434.50		434.50
Hair, Helen	298.00		298.00
Hurton, Priscilla	198.00		198.00
Iandolo, Grace	220.00		220.00
Joyce, Anna	326.00		326.00
Keefe, Ellen	735.00		735.00
Kelley, Marjorie	28.00		28.00
Kobelski, Carol	60.00		60.00
Krugh, Rosemarie	522.00		522.00
Lefave, Verna	216.00		216.00
Luongo, Yolanda	255.00		255.00
Magro, Marie	534.00		534.00
Maher, Katherine	328.00		328.00
Maloney, Marie	58.00		58.00
Marchessault, Muriel	192.00		192.00
Marsh, Priscilla	478.50		478.50
Maxwell, Aurore	136.00		136.00
McCusker, Jeanette	84.00		84.00
McGloughlin, Rosalie	198.00		198.00
McGuinness, Diane	204.00		204.00
McKenna, Rose	252.00		252.00
Moore, Frances	198.00		198.00
Morelli, Ann	132.00		132.00
Murray, Carol	140.00		140.00
Nichols, Mary Anne	738.00		738.00
Nichols, Patrick	44.00		44.00
O'Brien Dee, Rita	529.00		529.00
Patterson, Stephen	972.00		972.00
Pepin, Mary	216.00		216.00
Perrin, Virginia	150.50		150.50
Pilcher, Mary	563.50		563.50
Power, Daniel	108.00		108.00
Power, Elena	100.00		100.00
Powers, Helen	108.00		108.00
Pozerski, Jeanette	505.00		505.00
Rauseo, Maura	16.00		16.00
Ray, Jean	606.00		606.00
Ray, Warren	211.00		211.00
Richardson, Stuart	64.00		64.00
Sederquist, Evelyn	324.00		324.00
Seluk, Margaret	100.00		100.00
Shaw, Phyllis	108.00		108.00
Sprague, Bernice	726.00		726.00
Stanton, Helen	106.00		106.00
Sutherby, Joan	46.00		46.00
Wolfe, Cecilia	479.00		479.00

EXCEPTIONAL CHILDREN

Boyle, Molly	1,978.20	1,978.20
Cedorchuk, Shawn	2,153.55	2,153.55
Donovan, Mark	2,369.07	2,369.07
Flynn, Chester	4,806.02	4,806.02
Lamb, Jennifer	1,748.06	1,748.06
Sullivan, James	1,841.21	1,841.21
Waterhouse, Sarah	304.66	304.66
Welch, Tyler	3,622.88	3,622.88

FINANCE COMMITTEE:

D'Entremont, Leann	2,300.27	~2,300.27
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	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
<u>FIRE:</u>			
Austin, David	59,427.27	14,626.47	74,053.74
Brothers, Patrick	44,186.94	11,814.03	56,000.97
Brothers, William	45,379.16	10,357.47	55,736.63
Bruce, James	44,186.94	11,575.68	55,762.62
Burris, John	56,263.87	12,458.75	68,722.62
Calistro, Robert	47,971.47	7,032.36	55,003.83
Callahan, Michael	54,270.55	16,670.14	70,940.69
Carney, David	47,218.55	16,143.05	63,361.60
Cotugno, Stephen	17,200.61	2,622.90	19,823.51
Coviello, Virginia	47,079.19		47,079.19
Dogherty, Joseph	45,508.87	6,650.57	52,159.44
Doherty, Patrick	45,359.34	12,442.28	57,801.62
Forero, Oscar	46,507.14	9,582.20	56,089.34
Fortunato, Joseph	16,948.50	2,166.29	19,114.79
Fowler, Robert	68,143.72	25,743.11	93,886.83
Giasullo Jr, James	45,710.08	10,746.31	56,456.39
Giasullo, Jeffrey	44,186.95	11,158.53	55,345.48
Gillis, Joseph	42,868.21	3,885.33	46,753.54
Gosse, William	42,868.15	7,078.95	49,947.10
Gourley Jr, Russell	50,012.55	9,598.03	59,610.58
Graham, James	104,375.86		104,375.86
Greer Jr, Donald	47,925.96	12,577.47	60,503.43
Guttadauro, Paul	44,591.26	10,229.71	54,820.97
Hamm, Richard	51,508.30	9,759.55	61,267.85
Hazel, Michael	54,223.92	14,739.77	68,963.69
Holden, Timothy	45,548.43	11,262.31	56,810.74
Hurley, Brian	43,732.60	5,462.16	49,194.76
Karlberg, David	36,638.85	11,585.40	48,224.25
Kearns, Edward	53,055.41	9,289.46	62,344.87
Kearns, Joseph	48,010.59	15,761.71	63,772.30
Keddie, Scott	49,518.75	13,807.46	63,326.21
Kerr, Gary	52,520.21	15,671.25	68,191.46
Lawrie, Dale	40,251.09	3,500.24	43,751.33
Levy Jr, David	42,868.21	10,979.03	53,847.24
Levy, David	58,361.31	16,990.75	75,352.06
Lightfoot, John	50,703.80	12,079.77	62,783.57
Little, Robert	45,413.60	9,151.45	54,565.05
Mackey, Richard	52,081.52	19,722.91	71,804.43
McGlaflin, Russell	44,269.65	11,511.59	55,781.24
Niven, Timothy	55,593.15	14,982.38	70,575.53
O'Neill, John	57,297.02	7,042.03	64,339.05
Powers, Stephen	48,431.67	10,075.06	58,506.73
Reed, Bruce	67,153.73	21,848.81	89,002.54
Rosemond, Alan	46,018.45	9,126.03	55,144.48
Ryan, James	69,708.84	21,934.27	91,643.11
Ryan, Thomas	100,254.59		100,254.59
Sitar Jr, Michael	62,695.67	26,423.89	89,119.56
Sitar, Daniel	45,096.81	13,660.29	58,757.10
Small, Daniel	44,909.32	11,131.74	56,041.06
Vasas, Albert	52,973.76	19,193.19	72,166.95
Viscione, Jon	48,611.16	9,454.48	58,065.64
Vonkahle, Vance	49,129.49	3,918.99	53,048.48
Yost, George	80,198.39	574.71	80,773.10

LIBRARY:

Angelo, Emily	2,585.25		2,585.25
Bangs, Judy	23,751.85		24,626.57
Berlik, Elizabeth	32,174.61	156.32	32,330.93
Couture, Noelle	1,964.88	104.79	2,069.67
Crowe, John	12,494.96	748.52	13,243.48
Desmarais, Elisabeth	72,126.78		72,126.78
Ford, Ariana	3,330.00		3,330.00
Fowler, Marilyn	23,745.74	354.32	24,100.06
Grasso, Karen	24,255.21	191.52	24,446.73
Haines, Elinor	34,221.62	26.36	34,247.98
Hassett, Margaret	30,014.65	127.38	30,142.03
Hickford, Gina	24,860.01	547.33	25,407.34
Hickford, Raymond	715.50		715.50
Holland, Gail	25,588.75	324.88	25,913.63

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hyland, Jeffrey	1,305.75		1,305.75
Kutcher, Mary	32,405.78	24.96	32,430.74
Loneragan, Bridget	4,584.72		4,584.72
Lower, Christine	26,059.32	206.37	26,265.69
McClay, Gregory	2,712.47		2,712.47
Moore, Frances	54,604.28	902.27	55,506.55
Newton, Jennifer	24,860.48	762.79	25,623.27
O'Toole, Nancy	2,910.19		2,910.19
Power, Caroline	2,937.75		2,937.75
Salvato, Joyce	36,029.14	298.22	36,327.36
Segur, Judith	25,333.79	1,080.03	26,413.82
Titus, Rosemary	32,466.50	98.58	32,565.08
Toombs, Mary	40,044.71	15.26	40,059.97
Toppin, Joanne	30,710.01	258.62	30,968.63

MODERATOR:

Coakley, James	500.00		500.00
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PLANNING & CONSERVATION:

Busch-Accardi, Cheryl	850.00		850.00
Miggos, Loretta	56,560.33	2,060.77	58,621.10
Plunkett, David	1,200.00		1,200.00
Polchlopek, Walter	45,167.23		45,167.23
Sadwick, Steven	35,980.75		35,980.75
Shea, Christina	4,914.70		4,914.70
Spada, Vincent	850.00		850.00
Sullivan, Sean	10,452.45		10,452.45
Sweet, Frank	850.00		850.00

POLICE:

Amari Jr, Peter	74,516.36		74,516.36
Barry, John	73,426.67	7,940.53	81,367.20
Bolton, Leonard	48,523.97	2,733.07	51,257.04
Budryk, Robert	67,042.15	26,720.34	93,762.49
Carey, Patrick	36,225.47	8,126.65	44,352.12
Carroll, Robert	70,613.14	5,449.42	76,062.56
Casey, Thomas	40,546.90	6,205.49	46,752.39
Columbus, Ryan	37,927.37	4,395.50	42,322.87
Cooke, Thomas	11,610.43	624.15	12,234.58
Cormier, Martin		120.00	120.00
Coviello, Christopher	55,442.33	8,682.54	64,124.87
Delucia Jr, Joseph	55,118.03	6,085.65	61,203.68
DiCalogero, Anthony	81,461.66	9,253.46	90,715.12
DiCalogero, Cynthia	567.83	120.93	688.76
Doherty Jr, Paul	45,403.10	5,742.94	51,146.04
Doherty, Paul	58,460.77	359.06	58,819.83
Donoghue, John		640.96	640.96
Donovan, Alfred	78,438.47	6,852.02	85,290.49
Downey, Jennifer	32,521.05	2,739.45	35,260.50
Field, Robert	50,935.52	7,178.25	58,113.77
Ford, Ralph	82,645.46	6,672.41	89,317.87
Fowler, John	38,076.02	3,208.04	41,284.06
Gaynor, Scott	52,868.92	9,559.88	62,428.80
Godin, David	30,438.50	1,240.67	31,679.17
Gonzalez, Andre	50,350.40	9,581.96	59,932.36
Griffin, Kimberly	6,658.97	397.53	7,056.50
Gundrum, Denise	96,146.21		96,146.21
Hadley, Herbert		180.47	180.47
Hallisey, Mary	30,566.12		30,566.12
Hazel, George	82,843.48	7,934.12	90,777.60
Higginbotham, Maryellen	51,564.29	39.10	51,603.39
Hollis, James	51,618.64	7,375.30	58,993.94
Hood, James	43,481.91	6,211.09	49,693.00
Hyde, Philip	120.00	124.00	244.00
Jamieson, Walter	120,715.86		120,715.86
Jop III, Walter	36,084.92	3,548.36	39,633.28
Jop Jr, Walter	48,193.27	2,410.81	50,604.08
Kandrotas, Stephen	73,679.54	7,040.69	80,720.23
Kelly, Timothy	51,381.82	8,464.69	59,846.51
Kennedy, Alice	38,836.21	206.29	39,042.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Kerber, Daniel	50,726.13	9,291.20	60,017.33
Lafortune, Raymond	50,917.92	5,210.79	56,128.71
Landers, Richard	11,632.94		11,632.94
Latta, William	58,460.74	21.12	58,481.86
Law, Douglas	60.92		60.92
Layne, Debra	43,047.30	248.96	43,296.26
Layne, Keith	37,979.84	4,634.99	42,614.83
Layne, Warren	10,466.38	60.47	10,526.85
Layne, William	84,934.83	7,724.51	92,659.34
Lightfoot, Jennie	2,431.82	150.00	2,581.82
Mackey, John	118,142.16		118,142.16
Manley, Mary	13,429.52		13,429.52
Martin, Edward	89,854.39	10,648.40	100,502.79
McKenna, James	68,612.80	8,463.87	77,076.67
McLeod, Kathryn	50,625.78	2,011.34	52,637.12
McMahon, Markus	2,679.27	150.00	2,829.27
Morris, Constance	38,815.88	1,215.50	40,031.38
Mosher, Beverly	5,511.24	745.29	6,256.53
Mulvey, Jessica	50,723.92	1,207.40	51,931.32
Newton, Eileen	32,700.22		32,700.22
Newton, Sonia	6,884.87		6,884.87
Papleacos Jr, Stephen		240.00	240.00
Pappas, Francis	44,905.01	3,504.14	48,409.15
Perry, Henry	55,487.93	5,098.69	60,586.62
Perry, Mark	48,590.67	7,419.34	56,010.01
Peterson, Dennis	79,518.78	27,934.66	107,453.44
Poisson, Karen	38,328.54	5,243.90	43,572.44
Porter, Kim	35,998.49	2,420.15	38,418.64
Powers, John	69,445.78	10,380.30	79,826.08
Reese, Keren	32,629.85	1,817.05	34,446.90
Reese, Kevin	54,782.60	4,627.23	59,409.83
Ringwood, Paul	55,487.90	7,107.81	62,595.71
Schofield, Bradford	17,640.85	21.39	17,662.24
Schwalb Jr, William	43,876.98	855.17	44,732.15
Sheehan, Michael	42,533.23	309.01	42,842.24
Sheehan, Timothy	69,297.46	6,883.33	76,180.79
Small, Matthew	38,049.80	1,081.42	39,131.22
Smith, Donna Jean	42,799.88	1,237.01	44,036.89
Stephens, Allan	54,743.02	3,299.70	58,042.72
Stephens, Robert	56,674.91	4,767.01	61,441.92
Stotik, Patricia	37,789.62	494.92	38,284.54
Suarez, Jeffrey	43,876.96	1,483.23	45,360.19
Sullivan, Edward	38,068.78	762.11	38,830.89
Tanguay, Roger	50,793.27	5,046.30	55,839.57
Torres, Steven	49,339.06	5,085.28	54,424.34
Tumenas, William	43,876.97	5,566.55	49,443.52
Voto, John	59,247.29	6,494.76	65,742.05
Warren, Brian	42,849.45	3,507.23	46,356.68
Westaway, Robert	52,856.66	7,633.85	60,490.51
Williams Jr, James	50,890.80	3,737.72	54,628.52
Worth, Garin	38,344.92	298.32	38,643.24

RECREATION:

Amato, Nicholas	3,753.66		3,753.66
Bibo, Ashley	567.00		567.00
Bibo, Lauren	3,874.21		3,874.21
Byrne, Christopher	1,424.00		1,424.00
Crowe, Timothy	5,530.40		5,530.40
Cullity, Lauren	2,854.95		2,854.95
D'Onofrio, Aleece	2,328.91		2,328.91
Duffy, David	1,424.00		1,424.00
Duffy, Lianne	2,704.00		2,704.00
Favreau, Derek	3,852.29		3,852.29
Favreau, Scott	3,503.62		3,503.62
Flynn, Colleen	1,369.95		1,369.95
Ford, Kerry	1,544.00		1,544.00
Ganchi, Michael	4,016.69		4,016.69
Goode, Colleen	303.75		303.75
Hamm, Maria	3,051.75		3,051.75
Hannus, Carolyn	1,464.00		1,464.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Heald, Douglas	1,240.00		1,240.00
Heald, Ronald	436.25		436.25
Hill, Adam	290.25		290.25
Hurd, Kristin	1,544.00		1,544.00
Morris, Mark	2,856.00		2,856.00
Morrissey, Alysia	1,424.00		1,424.00
Mulligan, Colleen	2,306.24		2,306.24
Mulligan, Donald	2,705.68		2,705.68
Mulligan, Kathleen	17,329.12		17,329.12
Mulligan, Matthew	2,750.10		2,750.10
Mulligan, Thomas	1,620.40		1,620.40
O'Brien, Kaitlyn	1,698.74		1,698.74
Patterson, Roy	45,090.88		45,090.88
Penney, Sherri	2,431.82		2,431.82
Scott, Suzanne	4,117.62		4,117.62
Sitar III, Michael	4,086.62		4,086.62
Smolinsky, Andrea	303.75		303.75
Sullivan, Kelli	1,342.54		1,342.54
Todd, Raquel	1,950.78		1,950.78
Walsh, Sean	1,584.00		1,584.00
Witham, Caitlin	1,599.69		1,599.69
Witham, Jillian	3,665.98		3,665.98

REGISTRARS:

Bennett, Beverly	500.00	500.00
Creamer, Edward	500.00	500.00
Hunter, Robert	250.00	250.00
Orndway, Donald	250.00	250.00

SCHOOL BUILDING COMMITTEE:

McLaughlin, Maria	309.56	309.56
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SCHOOL DEPARTMENT:

Abate-Upson, Cynthia	34,943.36	34,943.36
Abruzzi, Brian K	550.00	550.00
Acone Callahan, Carole	61,532.58	61,532.58
Adams, Mary Louise B	46,123.00	46,123.00
Adams, Robin J	931.68	931.68
Aiello, Mary Beth J	46,055.57	46,055.57
Allen, Charles	106,187.99	106,187.99
Allen, Lynnette W	9,294.32	9,294.32
Alukonis, Linda	28.70	28.70
Anderson, Douglas W	4,391.00	4,391.00
Anderson, Hilary J	16,346.11	16,346.11
Anderson, Kathleen	43,244.59	43,244.59
Angelo, Laurie	10,310.32	10,310.32
Araujo, Henrietta L	54,198.07	54,198.07
Austin, Linda J	40,299.70	40,299.70
Avila, Katherine P	40,795.14	40,795.14
Aylward Jr, Robert W	3,880.00	3,880.00
Aylward, Brian	61,325.34	61,325.34
Aylward, James	9,034.96	9,034.96
Aylward, Kathleen V	54,014.53	54,014.53
Aylward, Norma J	26,556.94	26,556.94
Aylward, Robert W	83,554.99	83,554.99
Bagley, Sandra T	1,177.44	1,177.44
Bailey, Lisa J	44,037.61	44,037.61
Baker, Kathleen	21,975.77	21,975.77
Ballou, Gary	32,567.40	32,567.40
Bancroft, Karen J	38,553.27	38,553.27
Barbera, Tina	443.22	443.22
Barnett, Sandra	48,523.35	48,523.35
Basteri Jr, Lawrence J	64,994.97	64,994.97
Basteri, Cynthia A	81,434.11	81,434.11
Beaulieu, Linda	13,176.45	13,176.45
Bedard, Maureen	10,801.63	10,801.63
Belmonte, Joanne D	727.50	727.50
Beloin, Elinor	18,822.90	18,822.90
Bender, Helena A	1,503.60	1,503.60
Bennett, Elaine M	9,696.73	9,696.73

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Benvenuto, Kathleen M	5,112.31		5,112.31
Benzing, Kelly A	33,961.35		33,961.35
Berube, Judith K	41,932.88		41,932.88
Bettencourt, Sandra C	54,152.48		54,152.48
Billings, Nancy	1,882.00		1,882.00
Bilodeau, Cathleen	47,718.08		47,718.08
Black, Dale D	53,479.16		53,479.16
Blackstone, Jeanne F	30,520.50		30,520.50
Blandini, Anthony	58,691.11		58,691.11
Bliss, Gail	50,378.77		50,378.77
Boisvert, Lisa M	403.90		403.90
Bonin, Ana P	58,432.59		58,432.59
Boudreau, Rita	13,256.99		13,256.99
Boudreau-Hill, Donna M	14,624.51		14,624.51
Bourgeois, Marie R	4,061.00		4,061.00
Boyle, Molly J	2,090.00		2,090.00
Boyle, Nancy M	34,979.71		34,979.71
Brace, Joann	330.75		330.75
Bradley, David F	170.00		170.00
Bradley, Doreen A	233.10		233.10
Bradley, Loreen R	74,771.07		74,771.07
Bradley, Mark A	3,690.00		3,690.00
Bradley, Thomas M	3,880.00		3,880.00
Brennan, Anne R	1,160.00		1,160.00
Bresnahan, John C	54,940.67		54,940.67
Bresnahan, Kimberly J	57,732.04		57,732.04
Brewin, Deborah A	42,308.19		42,308.19
Brigida, Robert M	49,843.62		49,843.62
Brimer, Catherine	59,499.93		59,499.93
Brodsky, Rori A	26,709.85		26,709.85
Brooks, Catherine B	287.00		287.00
Brooks, Jennifer M	56,327.16		56,327.16
Bruce, Jami L	8,068.48		8,068.48
Bucci, Mary Jane	14,697.13		14,697.13
Buckley, Charlene	2,042.13		2,042.13
Buckley, Joseph P	47,840.35		47,840.35
Buckley, Kara M	33,864.23		33,864.23
Buckley, Maureen A	54,555.22		54,555.22
Buckley, William Q	42,636.73		42,636.73
Buehler, Deborah J	3,020.00		3,020.00
Burke, Joseph E	41,427.96		41,427.96
Buss, Michael J	55,492.90		55,492.90
Bustin, Elizabeth A	101.88		101.88
Bymes, Antoinette	54,684.63		54,684.63
Bymes, John	35,784.80		35,784.80
Callan, Kathleen A	2,090.00		2,090.00
Callanan, Eileen F	18,916.40		18,916.40
Carey, Gertrude M	58,217.35		58,217.35
Carey, Michael P	42,058.89		42,058.89
Carl, Elaine M	13,065.85		13,065.85
Carson, Carolyn	3,042.00		3,042.00
Carter, Linda	10,515.41		10,515.41
Castiglione, Linda	935.10		935.10
Cataldo, Isabella A	12,713.22		12,713.22
Catherwood Jr, William W	33,959.59		33,959.59
Chace, Ethel M	20,092.54		20,092.54
Chemaly, Jeffrey S	9,188.84		9,188.84
Chournard, Diane J	18,053.03		18,053.03
Ciambella, Joan	47,931.60		47,931.60
Ciccolella, Elaine P	15,477.15		15,477.15
Cintolo, Karen	48,023.36		48,023.36
Clarke, John C	66,227.34		66,227.34
Cochran, Rose M	25,293.74		25,293.74
Cody, Debra J	51,679.39		51,679.39
Colman, Judith	31,075.11		31,075.11
Conlon, Ann M	50,618.93		50,618.93
Conlon, Marjorie	55,117.69		55,117.69
Conlon, Thomas	58,027.41		58,027.41
Connell, Kathleen J	54,061.28		54,061.28
Consaul, Scott J	3,000.00		3,000.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Conway, Karla	77,215.47		77,215.47
Coombes, Eileen M	5,994.78		5,994.78
Cooper, Mary Ellen	50.00		50.00
Coppola, Paula B	32,007.50		32,007.50
Corsino, Nancy E	5,944.20		5,944.20
Cote, Christine	4,326.97		4,326.97
Cotter, Emily C	47,898.23		47,898.23
Coughlin Jr, Charles E	2,741.48		2,741.48
Coughlin, Charles E	35,475.48		35,475.48
Courmoyer, Lisa T	53,612.53		53,612.53
Covington-Wright, Apryl D	558.60		558.60
Craft, Lesley A	2,215.75		2,215.75
Cremin, Christine M	41,613.96		41,613.96
Cremins, Edward D	54,174.02		54,174.02
Cullen, Robert K	53,575.19		53,575.19
Cummings, Geraldine M	53,456.64		53,456.64
Curtin, Barbara A	10,676.32		10,676.32
Curtin, Paula M	14,972.21		14,972.21
Curtis, Kerry F	5,407.52		5,407.52
Cuskey Jr, William P	34,054.04		34,054.04
Cymbura, Deneen A	779.11		779.11
Dasilva, Jorge Braz	38,386.66		38,386.66
Davis, Alma A	55,852.24		55,852.24
Davis, Janet	14,031.13		14,031.13
Davos, Diane	46,806.96		46,806.96
DeAngelis, Michelina	88,064.43		88,064.43
Dearing, Maura A	42,751.70		42,751.70
DeGregorio, William J	833.32		833.32
DeGrosso, Anthony	9,065.00		9,065.00
DeGrosso, Joseph	45,484.70		45,484.70
DeLucia, Frances	40,756.85		40,756.85
Demos, Shannon	40,448.82		40,448.82
Dempsey, Diane C	2,800.00		2,800.00
DeOreo, Sara M	54,000.46		54,000.46
DePierro, Donna M	4,971.61		4,971.61
Dermody, Joseph J	46,356.98		46,356.98
Deroche, Julie M	46,641.13		46,641.13
Deshler, Maryann J	5,210.57		5,210.57
DeSisto, Carolyn M	8,998.53		8,998.53
DeVoe, Lynn A	8,652.51		8,652.51
Dewing, Henry	38,335.72		38,335.72
Dey, Joan E	26,392.92		26,392.92
Dias, Patricia	53,599.73		53,599.73
DiCiaccio, Mary	16,548.94		16,548.94
Dick, Edward K	2,499.96		2,499.96
Dickinson, Judy	11,538.62		11,538.62
DiCredico, Margaret C	136.50		136.50
DiPersio, Michele	352.80		352.80
DiRocco, Kim	7.35		7.35
DiRocco, Leo	4,263.00		4,263.00
Dobbin, Anna B	10,928.96		10,928.96
Dobbin, Benedict J	52,553.47		52,553.47
Dobbin, Travis M	34,399.83		34,399.83
Doherty, Susan C	1,625.00		1,625.00
Donnelly, Ann M	8,817.97		8,817.97
Donnelly, Deborah	6,705.00		6,705.00
Donoghue, Brenda M	252.66		252.66
Donoghue, John	81,099.27		81,099.27
Donovan, Alfred P	4,263.00		4,263.00
Doolan, Robert D	45,302.87		45,302.87
Dorrance, Rosamond J	47,586.99		47,586.99
Doucette, Sandra L	3,247.82		3,247.82
Downing, Doreen T	374.50		374.50
Drevet, Mary A	2,650.00		2,650.00
Drinkwater, Janice	392.48		392.48
Driscoll, Rachael M	725.00		725.00
Drouin Jr, Ronald	50,391.94		50,391.94
Duncan, Anne	54,735.95		54,735.95
Dunn, Susan K	52,713.93		52,713.93
Duprey, Cheryl	4,327.65		4,327.65

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Durkin, Gale F Hanna	12,209.52		12,209.52
Dutile, Colleen M	18,994.88		18,994.88
Dyer, Marian A	1,864.28		1,864.28
Dykeman, Lynne	32,893.43		32,893.43
Dziadosz, Judith Ann	11,887.33		11,887.33
Economou, George	49,736.76		49,736.76
Edell, Cassandra M	50,157.51		50,157.51
Edelstein, Eleanor	51,564.34		51,564.34
Eldringhoff, Mary S	56,039.31		56,039.31
Elwell, Joanne M	17,919.22		17,919.22
Emerson, William R	73.59		73.59
Enos, Teresa A	43,537.31		43,537.31
Ernest, Adrienne M	35,337.11		35,337.11
Espinola, Jonathan L	1,577.30		1,577.30
Ethier, Sandra C	10,973.55		10,973.55
Evangelista, Geraldine	2,692.76		2,692.76
Fabiano, Sheila M	1,127.00		1,127.00
Fabrizio, Patricia M	45,958.83		45,958.83
Fairweather, Paula R	1,198.85		1,198.85
Fallon Jr, Richard F	31,845.96		31,845.96
Faraci, Annina	57,366.05		57,366.05
Farnham, Jayne	42,021.26		42,021.26
Farrey Forsyth, Nancy	55,186.44		55,186.44
Fazio, Salvatore F	500.00		500.00
Fedorchuk, Joanne M	1,330.11		1,330.11
Feran, Martha A	7,029.32		7,029.32
Ferrarini, Colleen S	29,125.18		29,125.18
Ferreira, Karen A	39,476.21		39,476.21
Fiske, Elaine	47,956.49		47,956.49
Fitzgerald, Dena I	5,004.25		5,004.25
Fitzgerald, Judith I	16,809.51		16,809.51
Flagg, Kristi L	33,967.57		33,967.57
Flanagan, Julie	54,668.81		54,668.81
Flynn, Chester	2,680.00		2,680.00
Foley, Dorothy	53,705.44		53,705.44
Foley, Judi K	55,255.52		55,255.52
Foley, Suzanne A	1,444.85		1,444.85
Follett, Theresa	126.35		126.35
Foran, Robin M	2,649.28		2,649.28
Ford, Kathleen	52,145.65		52,145.65
Fornal, Allison E	5,092.00		5,092.00
Fortier, Julie M	16,325.65		16,325.65
Foss, Jamie M	41,886.61		41,886.61
Fothergill, Patricia M	7,720.96		7,720.96
Fowler, June	26,834.95		26,834.95
Fowler, Marilyn H	1,318.50		1,318.50
Foy, Sherri S	2,428.47		2,428.47
Francis, Diane T	13,491.27		13,491.27
Francisco-Marsh, Lynn M	6,367.93		6,367.93
Frank, Joseph C	57,290.15		57,290.15
Frechette, Leo	11,000.00		11,000.00
Freeman, Marcia R	21,805.17		21,805.17
Friedman, Carole	1,501.50		1,501.50
Friedman, Joan	56,911.99		56,911.99
Fuller, Jan H	57,792.32		57,792.32
Gaffney, M Elizabeth	65,467.47		65,467.47
Gagne, Catherine M	41,379.60		41,379.60
Gagnon, Kim M	44,138.15		44,138.15
Gagnon, Susan	53,537.61		53,537.61
Gale, Patricia A	6,833.64		6,833.64
Gallant, John R	15,839.43		15,839.43
Galligan, Patrick J	18,796.70		18,796.70
Gallo, Carole A	55,991.88		55,991.88
Gallotto, Carolyn A	975.80		975.80
Garas, Kelly B	9,855.25		9,855.25
Gardner, Eileen T	48,162.42		48,162.42
Gath, Frances	54,236.24		54,236.24
Gaudette, Anna P	17,834.19		17,834.19
Gear Jr, Edward T	14,011.35		14,011.35
Gendall, Dorothy A	2,037.60		2,037.60

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>		<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Giampaolo, Renee M	725.38		725.38	Johnson, Andree T	20,096.79		20,096.79
Gibney, Kerri E	1,569.92		1,569.92	Juszkiewicz, Jane	13,752.02		13,752.02
Gibson, Kevin J	18,379.69		18,379.69	Kalarites, George	58,982.37		58,982.37
Gilbert, Susan M	25,489.56		25,489.56	Kalarites, Marcia A	60,165.60		60,165.60
Gilbride, Thomas M	42,356.09		42,356.09	Kane, Maureen	49,558.89		49,558.89
Gillette Manna, Barbara J	45,305.83		45,305.83	Kapust, Mary E	136.80		136.80
Gillotte, Karen M	16,332.50		16,332.50	Kasparian, Kaspar	54,803.13		54,803.13
Gillotte, Sarah	2,663.32		2,663.32	Kastritis, James P	31,431.57		31,431.57
Goldstein, Gladys	9,299.77		9,299.77	Kawalski, Patricia	1,706.25		1,706.25
Goodno, Judith A	6,837.27		6,837.27	Kearns, Joanne	32,507.50		32,507.50
Gorski, Arlene M	2,714.40		2,714.40	Keddie, Maureen M	249.75		249.75
Gould, Mary Jo	35,706.00		35,706.00	Keddie, Patricia A	52,790.84		52,790.84
Graaskamp, Dorothy A	15,116.52		15,116.52	Keefe, Barbara A	10,770.23		10,770.23
Graham, Donna	54,965.72		54,965.72	Keefe, Sandra M	16,598.48		16,598.48
Grant, Jane	2,861.62		2,861.62	Kelley, Dianne L	4,640.00		4,640.00
Grasso, Karen	46.72		46.72	Kelley, Jane A	55,074.60		55,074.60
Graves, Gloria J	53,085.97		53,085.97	Kelley, Louise E	26,816.56		26,816.56
Greene, Nicole L	825.00		825.00	Kelley, Maureen P	51,716.41		51,716.41
Greenman, George C	52,364.21		52,364.21	Kerrigan, Maureen	12,154.98		12,154.98
Gropman, Maureen C	43,035.42		43,035.42	Kibbe, Carolyn F	55,640.33		55,640.33
Guiliani, Denise	11,876.43		11,876.43	King, Pauline J	71,999.98		71,999.98
Gurry, Sheila	47,967.69		47,967.69	Kirwin, Virginia	50,032.96		50,032.96
Hair-Sullivan, Linda	55,442.63		55,442.63	Kirwin, William	55,776.55		55,776.55
Hall, Yvonne M	300.00		300.00	Kling, Joyce	10,214.39		10,214.39
Hamilton, Gail M	48,668.64		48,668.64	Kolack, Roseanne	55,829.75		55,829.75
Hamilton, Linda	16,935.36		16,935.36	Kosiba, Kristen D	22,167.20		22,167.20
Hamlyn, Joyce G	1,375.78		1,375.78	Koskey, Pamela A	43,233.17		43,233.17
Hansberry, Bonita	62,483.46		62,483.46	Krainski, Joanna D	68,100.64		68,100.64
Harrington, David F	38,597.37		38,597.37	Krol, Patricia A	53,595.41		53,595.41
Harrison, Dolores M	50,248.59		50,248.59	Krueger, Barbara E	52,337.05		52,337.05
Harrison, Jaclyn N	3,367.96		3,367.96	Krzesinski, Elizabeth A	37,275.36		37,275.36
Hassan, Christine	54,931.44		54,931.44	Kubarsky, Claire M	4,071.25		4,071.25
Hazel, George	4,060.00		4,060.00	Kyser, Jean B	68.52		68.52
Heath, Sarah J	1,373.68		1,373.68	LaChance, Susan	54,122.02		54,122.02
Hendrigan, Dianne	8,386.50		8,386.50	Laffey, John J	35,080.15		35,080.15
Hennemuth, Randall J	2,435.00		2,435.00	Laffey, Mary	49,803.19		49,803.19
Hennemuth, Trudi	52,018.15		52,018.15	LaFland, Kimberly A	44,111.57		44,111.57
Herlihy, Mary	55,290.72		55,290.72	LaFrance, Denise L	41,737.81		41,737.81
Hession, Joanne B	41,277.46		41,277.46	Lakeman, Mary E	2,170.18		2,170.18
Hickey, Brian J	64,331.71		64,331.71	LaMotte, Susan	53,785.18		53,785.18
Higgins, Jodi L	37,222.67		37,222.67	Lane, Jaime A	40,211.06		40,211.06
Hillson, Kimberly H	38,536.58		38,536.58	Lannon, Patricia	64,816.04		64,816.04
Hirsh, Christine	3,626.74		3,626.74	Laws, Nancy	56,795.33		56,795.33
Hirtle, Maryellen	36,377.13		36,377.13	Lazzara, Mary E	21,531.13		21,531.13
Hodgdon, James J	2,436.00		2,436.00	Leahy, Frederick	55,658.06		55,658.06
Hodgson, Karen M	29,386.98		29,386.98	LeBlanc, Heather A	47,732.69		47,732.69
Hoffman, Helen M	3,323.61		3,323.61	LeCam, Christine	176.00		176.00
Hogan, Sarah T	45,234.80		45,234.80	LeCam, Donna	58,029.82		58,029.82
Hooper, Christine E	1,766.16		1,766.16	LeClair, Alfred	42,766.35		42,766.35
Hopkins, Judith A	36,951.82		36,951.82	LeClair, James L	56,461.72		56,461.72
Houmiller, Nancy	9,418.90		9,418.90	Lefave, Christopher	150.00		150.00
House, Linda	34,887.49		34,887.49	Lennon, Carol Ann	9,009.21		9,009.21
Houten, Mary Lou Van	4,625.10		4,625.10	Lesage, Charles	41,161.76		41,161.76
Hubert, Janet	10,635.18		10,635.18	Levine, Steven	64,170.20		64,170.20
Hughes, Dianne C	4,113.78		4,113.78	Levy-Siopes, Jennifer M	29,580.04		29,580.04
Hughes, Kelly J	49,098.69		49,098.69	Lewis, Helen	55,683.84		55,683.84
Hummrich, Gretchen A	33,727.30		33,727.30	Libby, David A	49,507.18		49,507.18
Hurd, Kristin M	210.00		210.00	Lightfoot, James M	2,718.00		2,718.00
Hutchins, Paula M	25.00		25.00	Lightfoot, Jennie A	613.23		613.23
Hyland, Lori	46,509.37		46,509.37	Lindsey, Eileen M	3,161.87		3,161.87
Hynes, John N	34,045.26		34,045.26	Linnehan, Mary K	37,374.69		37,374.69
Hynes, Kim	50,083.75		50,083.75	London, Patricia L	12,227.05		12,227.05
Hyslip, Bonnie	1,534.85		1,534.85	Loosen, Estate of Raymond	55,578.50		55,578.50
Indelicato, Rosemary	14,088.08		14,088.08	Loosen, Mary	38,179.71		38,179.71
Irons, Frederick E	5,240.55		5,240.55	Lovett, Thomas W	78,144.78		78,144.78
Jackman, Maureen	47,919.32		47,919.32	Lundin, Sharon E	827.24		827.24
Jacobson, Lucy	3,545.52		3,545.52	Lussier, Pamela	19,618.49		19,618.49
Jagla, Barbara J	41,681.71		41,681.71	MacDonald, Bruce Allan	43,772.89		43,772.89
Jardin, August P	53,712.55		53,712.55	MacDougall, Robert	76,838.61		76,838.61
Jarek, John F	54,778.71		54,778.71	MacInnis, Kristine	725.00		725.00

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
MacLeod, Kathleen	20,700.83		20,700.83
Maguire, Mary	41,549.01		41,549.01
Mahoney, Eileen	25,825.83		25,825.83
Mainey, Jill M	1,766.16		1,766.16
Malatesta, Rosamond	54,019.95		54,019.95
Mallett, Nychole	120.58		120.58
Malone, Linda	52,745.55		52,745.55
Maloney, Robert B	43,952.59		43,952.59
Maloy, Anne	52,074.22		52,074.22
Maloy, John	57,976.96		57,976.96
Manley II, James	47,955.51		47,955.51
Mann, Pamela A	58.10		58.10
Manseau, Mary	58,183.76		58,183.76
Manzelli, Lisa A	30,127.93		30,127.93
Manzi, Edward R	44,693.27		44,693.27
Manzi, Robert L	59,184.24		59,184.24
Maranville, Marie L	51,821.91		51,821.91
Marçella, Jennifer K	41,717.42		41,717.42
Marchand, Jon A	43,234.43		43,234.43
Marcheterre, Lisa A	47,529.18		47,529.18
Marcus, David	49,883.17		49,883.17
Marget, Lisa G	2,772.59		2,772.59
Marikar, Kathleen R	4,390.89		4,390.89
Marion Jr, Louis E	42,880.03		42,880.03
Marsh, Elsa A	47,870.26		47,870.26
Marshall, Angela	21,224.46		21,224.46
Martel, Patricia M	35,455.61		35,455.61
Martin, Daniel N	53,159.19		53,159.19
Martin, Robert E	5,811.20		5,811.20
Martineau, Donna	465.59		465.59
Martino, Christopher J	28,183.39		28,183.39
Matyszczak, Helen	54,734.61		54,734.61
Maxwell, Elaine	41,315.04		41,315.04
Mayotte, Teresa A	1,183.36		1,183.36
McAndrew, Kristin L	7,610.08		7,610.08
McAndrews, Elizabeth	2,680.00		2,680.00
McAndrews, Patrick F	53,222.44		53,222.44
McArdle Milenavich, Sharon	56,634.17		56,634.17
McArdle, Katharine J	2,453.00		2,453.00
McArdle, Kevin P	77,860.00		77,860.00
McBrine, Monica	36,012.20		36,012.20
McCabe, Evelyn D	8,098.22		8,098.22
McCabe, Robert F	65,482.65		65,482.65
McCann, Joseph F	51,273.16		51,273.16
McCarthy, Carol F	33.39		33.39
McCarthy, Robert	36,622.64		36,622.64
McCormick, Annmarie	12,031.74		12,031.74
McDade, Pamela	53,210.44		53,210.44
McDonnell, Patricia R	53,798.41		53,798.41
McFadden, Kelly A	42,559.25		42,559.25
McGilvery, Eva-Maria T	2,114.40		2,114.40
McGinn, Marybeth	44,263.81		44,263.81
McGowan, Muriel	11,083.00		11,083.00
McGrath, Christine L	115,245.00		115,245.00
McGrath, Michelle L	38,191.97		38,191.97
McGrath, Robert M	40,936.04		40,936.04
McGuire, James	84,999.98		84,999.98
McGuire, Jared J	2,827.50		2,827.50
McIntosh, Susan D	1,450.75		1,450.75
McKenna, Donna M	12,861.16		12,861.16
McLaughlin, Maria L	4,378.81		4,378.81
McNamara, Maureen	55,094.42		55,094.42
McPhee, Lorraine	10,821.14		10,821.14
McSheehy, Erin C	34,322.00		34,322.00
McSheehy, Maureen	53,393.30		53,393.30
McWilliams, Brenda	47,925.06		47,925.06
Mercier, Kelly E	19,582.38		19,582.38
Merrill, Jennifer A	43,823.00		43,823.00
Metivier, Krista M	14,792.41		14,792.41
Meuse, Anne M	3,551.78		3,551.78

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Meuse, Laurie J	14.70		14.70
Meuse, Patricia M	35,021.74		35,021.74
Middleton, Judith A	40,138.86		40,138.86
Miller, Sandra H	23,612.40		23,612.40
Mofield, Kathleen	56,412.60		56,412.60
Mohan, Nancy A	1,275.56		1,275.56
Montecalvo, Dolores	11,781.70		11,781.70
Mooney, Donna B	58,280.79		58,280.79
Mootrey, Kathleen J	51,588.87		51,588.87
Morandi, Denise	46,472.58		46,472.58
Morello, Mary Beth	21,798.26		21,798.26
Morgan, Tammy L	12,322.00		12,322.00
Moriarty, Carol G	12,071.15		12,071.15
Morrill Jr, Thomas A	47,256.02		47,256.02
Morris, Mary C	12,802.01		12,802.01
Morris, Mary Louise	43,471.35		43,471.35
Morrissey, Joanne M	53,336.20		53,336.20
Moser, Sharon J	57,009.13		57,009.13
Mousseau, Richard	40,672.35		40,672.35
Mrozowski, Jennifer	18,399.91		18,399.91
Mugford, Debralee	6,608.73		6,608.73
Mulcahy, Jane E	23,067.91		23,067.91
Mullen, David	52,231.90		52,231.90
Mulloy, Sheri F	4,838.36		4,838.36
Murphy, Anne L	8,939.26		8,939.26
Murphy, Eileen M	2,680.00		2,680.00
Murphy, Lois E	19,745.83		19,745.83
Murphy, Robin A	731.34		731.34
Murray, Shawn	2,718.00		2,718.00
Musumeci, Joseph	40,715.56		40,715.56
Napoli, Patricia A	24,486.15		24,486.15
Nastasi, Maryellen A	54,654.26		54,654.26
Natola, Ralph J	71,776.90		71,776.90
Navetta, Carol M	13,896.39		13,896.39
Neal, Terrance F	33,986.54		33,986.54
Neary Hughes, Lisa	51,329.27		51,329.27
Nee, Mary Elizabeth	48,362.82		48,362.82
Newberg, Courtney B	13,484.00		13,484.00
Newton, Richard H	37,922.11		37,922.11
Norton, Paul E	2,760.00		2,760.00
O'Brien, Brenda A	61,971.12		61,971.12
O'Brien, Daniel G	41,129.56		41,129.56
O'Brien, Joanne	52,532.18		52,532.18
O'Brien, John H	18,989.56		18,989.56
O'Brien, Marilyn P	43,186.33		43,186.33
O'Donnell, Andrea M	42,610.38		42,610.38
Ogden, Kelly	196.22		196.22
O'Hara, Ann	53,624.25		53,624.25
O'Keefe, Stephen J	2,680.00		2,680.00
Okun, Alison B	43,423.71		43,423.71
Osborne, M Eileen T	16,451.24		16,451.24
Osterberg, Roy	40,972.10		40,972.10
Osterman, Glenn W	54,631.93		54,631.93
Osterman, Marcia	36,513.42		36,513.42
O'Sullivan, Rita	55,386.12		55,386.12
Otis, Richard	54,682.34		54,682.34
Page, Donald C	34,497.67		34,497.67
Page, Ronald G	30,201.43		30,201.43
Pagiavlas, Stephanie	56,131.03		56,131.03
Paglia, Diane	4,198.24		4,198.24
Palm, Judith M	55,701.07		55,701.07
Papik, Elizabeth	55,322.51		55,322.51
Paquette, Sharon	2,636.30		2,636.30
Paris, Julie E	17,677.62		17,677.62
Parker, Lisa E	49,191.56		49,191.56
Pastore, Michelle	2,390.00		2,390.00
Patterson, Roy	2,680.00		2,680.00
Patterson, Susan	54,435.68		54,435.68
Paul, George S	78,928.51		78,928.51
Payne, Yvette	9,156.19		9,156.19

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Peach, Dorothy	26,344.22		26,344.22
Penney, Claire K	1,060.20		1,060.20
Penney, Kathleen	14,413.57		14,413.57
Penza, Frederick	61,939.59		61,939.59
Pepin Kennedy, Mary	52,830.96		52,830.96
Perrin, Ronald D	1,400.00		1,400.00
Perrin, Ruth	2,499.96		2,499.96
Petalas, Marjorie A	54,885.23		54,885.23
Peters, Kathleen A	665.18		665.18
Peterson Jr, Dennis J	3,186.00		3,186.00
Peterson, Dennis J	1,726.64		1,726.64
Peterson, Elizabeth A	33,579.12		33,579.12
Petkiewich, Grace	10,238.04		10,238.04
Petros, Joseph M	5,743.10		5,743.10
Philbrook, Kenneth M	5,538.80		5,538.80
Pilat, Roger	57,547.46		57,547.46
Pincher, Jeanne K	37,012.84		37,012.84
Piscione, Claire	49,699.43		49,699.43
Piscione, William	61,255.12		61,255.12
Pishock, Patricia	43,070.87		43,070.87
Policelli, Ann M	6,435.30		6,435.30
Pollard, Gail A	47,565.97		47,565.97
Pollino, Laurie C	576.63		576.63
Porcaro, Cheryl	79,014.76		79,014.76
Powers, Patricia A	300.00		300.00
Primerano, Mary A	56,036.97		56,036.97
Pringle, James R	43,176.61		43,176.61
Prodanas, Stephen	57,660.21		57,660.21
Puma, Dustine R	48,625.12		48,625.12
Quinn, John F	87,727.90		87,727.90
Rauseo, Nicole M	25,376.12		25,376.12
Read, Elinor A	55,881.61		55,881.61
Reading, Robin	46,323.07		46,323.07
Reale, Patricia A	8,370.08		8,370.08
Redmond, Kimberly A	316.80		316.80
Reed, Claire	47,882.53		47,882.53
Reimold, Jennifer L	13,850.90		13,850.90
Reitano, Carol A	317.21		317.21
Reyes, Janet E	18,606.36		18,606.36
Rice, Joseph F	37,654.21		37,654.21
Rich, Tammy	3,110.67		3,110.67
Rideout, Gerald	65,115.89		65,115.89
Rideout, Maureen	58,216.89		58,216.89
Riley, Elaine	45,576.64		45,576.64
Roberts, Marimargaret	53,702.81		53,702.81
Robichaud, Ellen-Dale	501.90		501.90
Robinson, Beverly	28,194.95		28,194.95
Robinson, Elizabeth C	52,393.57		52,393.57
Robishaw, Don L	6,310.06		6,310.06
Rodgers, Kristi	33,271.53		33,271.53
Rodriquez, Magaly	202.16		202.16
Rogacki, Daniel	47,968.38		47,968.38
Rogers, Kristina	54,086.15		54,086.15
Rogers, Valerie E	28,500.36		28,500.36
Rollka, Patricia J	5,037.60		5,037.60
Romano, Anthony	98,421.11		98,421.11
Ronan, Cathy	85,823.05		85,823.05
Ross, Heidi C	49,364.26		49,364.26
Rouff, Francesca	48,755.41		48,755.41
Rubico, Geraldine	47,717.27		47,717.27
Ryan, Colleen A	95.00		95.00
Ryan, Erin M	529.88		529.88
Ryan, Kenneth J	16,420.29		16,420.29
Ryan, Sandra	58,194.80		58,194.80
Ryan, Sandra	19,194.44		19,194.44
Ryan, Thomas F	11,541.99		11,541.99
Ryder, Elizabeth	10,716.86		10,716.86
Ryser, Patricia A	53,330.02		53,330.02
Sachetta, Susan J	773.50		773.50
Sacramone, Agnes	58,871.73		58,871.73

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Sacramone-Greene, Donna M	43,244.59		43,244.59
Sagro, Carol	56,455.96		56,455.96
Saindon, Denise M	48,572.77		48,572.77
Sanford, Shirley	53,587.46		53,587.46
Santini, Julie E	380.00		380.00
Santos Zambella, Elizabeth	47,931.97		47,931.97
Sartori, Anita	32,308.54		32,308.54
Satkwich, Caroline A	1,659.88		1,659.88
Schofield, Bradford E	12,136.43		12,136.43
Schultheis, Steven H	18,379.69		18,379.69
Scofield, Susan	47,890.48		47,890.48
Scott, Andrea M	2,225.00		2,225.00
Sdoia, Eugene	58,818.82		58,818.82
Sears, Douglas W	2,499.96		2,499.96
Senesi, Kathryn L	8,490.00		8,490.00
Setterlund, Danelle O	10,743.35		10,743.35
Shah, Smita	2,299.57		2,299.57
Shanley, Thomas J	12,770.67		12,770.67
Sharkey, James F	75,665.39		75,665.39
Sharkey, Kimberly A	7,592.50		7,592.50
Shattuck, Beverly M	11,899.35		11,899.35
Sheehan, Ann B	4,700.00		4,700.00
Sheehan, Kimberly A	8,887.05		8,887.05
Shikles, Alison	4,605.87		4,605.87
Shimkus, James P	29,871.59		29,871.59
Shirkoff, Pamela A	44,742.85		44,742.85
Sholl, Erin M	297.00		297.00
Sholl, Kathleen T	9,721.91		9,721.91
Simmons, Deanna I	8,867.36		8,867.36
Skinner, Ted J	19,035.27		19,035.27
Skoropowski, Maria	20,080.98		20,080.98
Slezak, Diane N	51,942.26		51,942.26
Smallidge, Nicole	27,861.38		27,861.38
Smith, Cressida	4,655.00		4,655.00
Smith, Margaret	37,920.76		37,920.76
Smith, Rose M	44.10		44.10
Smith, Thomas	2,285.50		2,285.50
Sobel, Audrey J	45,071.60		45,071.60
Sosnowska, Agnieszka	39,475.15		39,475.15
Souza, Florence F	38,925.42		38,925.42
Spaulding, Jennifer E	53,498.20		53,498.20
Spencer Jr, John R	1,799.09		1,799.09
Speros, Elaine F	55,522.09		55,522.09
Spinale, Frances M	48.90		48.90
Squires, Melissa M	2,075.00		2,075.00
Stack, Catherine F	14,027.79		14,027.79
Stang, Karrie A	2,362.50		2,362.50
Staples, Maureen	187.36		187.36
Stevens, Barbara	13,870.40		13,870.40
Stocki, Penny L	1,119.16		1,119.16
Stone, Kimberly M	53,923.47		53,923.47
Stone, Maria L	1,325.00		1,325.00
Stone, Phillip J	46,553.24		46,553.24
Storms, Mary Ann	23,586.48		23,586.48
Stratis, Patricia	56,993.75		56,993.75
Stronach, Richard J	43,584.95		43,584.95
Stuart, Michela	7,233.87		7,233.87
Sughrue, Shaun M	36,380.92		36,380.92
Sujko, Tara A	12,720.13		12,720.13
Sullivan Jr, James T	43,474.83		43,474.83
Sullivan, Barbara J	52,672.16		52,672.16
Sullivan, Barry J	43,461.12		43,461.12
Sullivan, Carole	65,624.78		65,624.78
Sullivan, Deborah	21,600.87		21,600.87
Sullivan, Dolores	80,595.56		80,595.56
Sullivan, Donald	61,411.20		61,411.20
Sullivan, Heather M	11,267.53		11,267.53
Sullivan, Laura L	8,850.96		8,850.96
Sullivan, Linda M	5,100.00		5,100.00
Sullivan, Stella F	60,531.68		60,531.68

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Sullivan, Susan M	47,611.36		47,611.36
Sutliff, Nadine B	55,821.83		55,821.83
Talford, Ginamarie	57,591.63		57,591.63
Taylor, Josephine	25.00		25.00
Teas, Nancy	18,972.43		18,972.43
Tellier, Holly	15,058.59		15,058.59
Tellier, Matthew T	292.63		292.63
Tellier, Patricia	53,989.93		53,989.93
Terris, Shelley A	43,378.92		43,378.92
Themeles, Betty Ann	53,121.54		53,121.54
Themeles, Christine	55,662.77		55,662.77
Therault-Regan, Brenda M	35,260.94		35,260.94
Thompson, Nancy G	32,307.50		32,307.50
Thuillier, Peter G	45,362.89		45,362.89
Tildsley, Sharon	2,090.00		2,090.00
Tomame, Nancy	12,439.59		12,439.59
Tower, Elaine M	21,828.31		21,828.31
Tozowski, Mary A	5,416.21		5,416.21
Traveis, William	48,794.72		48,794.72
Trevor, Denise A	111.60		111.60
Trickett, Donna M	1,073.11		1,073.11
Turcotte, Mary E	338.52		338.52
Vadnais, Nancy D	1,827.00		1,827.00
Vella, Loren M	39,508.82		39,508.82
Ventura, Catherine F	50,157.00		50,157.00
Vibber, Sandra	8,193.01		8,193.01
Vieira, Barbara	830.00		830.00
Vitallo, Barbara	50,348.65		50,348.65
Waite, Lorraine E	506.10		506.10
Waitte, Stefani G	45,302.37		45,302.37
Walker, Catherine M	16,638.27		16,638.27
Wallace, Joy C	3,459.60		3,459.60
Walsh, Cynthia E	540.00		540.00
Walsh, Elaine	39,081.55		39,081.55
Walsh, Joseph C	90,360.01		90,360.01
Walsh, Leanne M	540.00		540.00
Walsh, Michelle C	231.70		231.70
Walsh, Rebecca J	540.00		540.00
Ware, Karen Ann	47,919.70		47,919.70
Ware, Robert	53,443.67		53,443.67
Weidknecht, Marguerite K	38,197.22		38,197.22
Weir III, John S	48,787.33		48,787.33
Weir, John	1,042.53		1,042.53
Welch, Megan C	231.00		231.00
Welch, Patricia	10,046.93		10,046.93
Wells, Deborah E	13.23		13.23
White, Joy	33,356.36		33,356.36
White, Rose M	43,400.22		43,400.22
White, Stanley D	50,087.83		50,087.83
Whitehead, Maureen	53,653.89		53,653.89
Whittlesey Jr, Roger	61,016.74		61,016.74
Williamson, Jacqueline	53,575.19		53,575.19
Wilson, Keith L	29,684.52		29,684.52
Wilson, William B	31,655.16		31,655.16
Winters, Scott A	48,119.15		48,119.15
Witham, Cheryl	46,339.63		46,339.63
Wogan, Dale	2,011.80		2,011.80
Woodman, Janice M	11,012.74		11,012.74
Woods, Lynne M	25,086.78		25,086.78
Yaeger, Warren J	61,347.60		61,347.60
Yeats, Rhonda E	18,571.92		18,571.92
Young, Keith E	57,275.03		57,275.03
Zaroulis, James G	6,025.00		6,025.00
Zbieg, Richard	56,316.31		56,316.31
Zier, Mary Ellen	4,373.40		4,373.40
Zullo, Lisa M	38,236.46		38,236.46
Zunino, Elaine	20,707.50		20,707.50
Zunino, Stacy	812.50		812.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
<u>SELECTMEN:</u>			
Anderson, Kevin	4,999.80		4,999.80
Cathcart, Dawn	2,311.96		2,311.96
Coldwell, Charles	5,326.71		5,326.71
Coppola, Charles	5,672.77		5,672.77
Gill, Joseph	4,999.80		4,999.80
<u>TOWN HALL:</u>			
Manley, James	22,376.02		22,376.02
<u>TOWN MANAGER:</u>			
Barbeau, Sandra	67,644.42		67,644.42
Chambers, Helen	51,564.29		51,564.29
Cressman, David	107,398.37		107,398.37
Hague, Barbara	41,913.26		41,913.26
Hudson, Edwina	52,945.67		52,945.67
<u>TREASURERS/COLLECTORS OFFICE:</u>			
Blakeney Jr, William	52,685.21	3,614.52	56,299.73
Carey, Warren	84,825.33		84,825.33
Ewing, Lucille	8,717.30		8,717.30
Gath, Debra	19,572.38		19,572.38
Johnson, Elizabeth	22,088.39		22,088.39
Langlois, Lorraine	34,202.94	1,713.98	35,916.92
Lightfoot, Dorothy	46,902.21	4,149.58	51,051.79
Smith, Janet	43,095.40	519.03	43,614.43
Sullivan, David	70,483.56	1,805.73	72,289.29
Williams, Colleen	6,319.85		6,319.85
<u>VETERANS SERVICES:</u>			
Hart, Ellsworth	57,653.83		57,653.83

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At Your Service

GENERAL INFORMATION..... 978-640-4300

AMBULANCE..... 911

Administrative Services, [Town Hall]..... 978-640-4488
Assessors, [11 Town Hall Ave]..... 978-640-4330
Auditor, [11 Town Hall Ave]..... 978-640-4320
Board of Registrars, [Voter Information]..... 978-640-4355
Building Commissioner, [DPW Building]..... 978-640-4430
Computer Services, [11 Town Hall Ave]..... 978-640-4351
Conservation Commission, [DPW Building].. 978-640-4370

FIRE DEPARTMENT [21 Town Hall Ave]

To Report a Fire..... 911
Other Fire Information..... 978-640-4410
Health Board, [DPW Building]..... 978-640-4470
Housing Authority, [Livingston Street]..... 978-851-7392
Library, [300 Chandler St.]..... 978-640-4490
Parking Clerk, [Town Hall]..... 978-640-4356
Planning Board, [DPW Building]..... 978-640-4370
Plumbing/Electrical Inspector, [DPW Bldg].. 978-640-4435

POLICE DEPARTMENT [918 Main Street]

EMERGENCY..... 911
Administrative-Non Emergency..... 978-640-4381
Detectives..... 978-640-4380
Dog Officer..... 978-640-4395
Records..... 978-640-4385

PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]

Superintendent Administration Office..... 978-640-4440
Engineering Division..... 978-640-4440
Highway Division..... 978-640-4440
Park Division (Livingston St.)..... 978-640-3502/640-4462
Sewer Division..... 978-640-4440
Snow & Ice Emergency..... 978-640-4443
Tree Division 978-640-4440
Water Division
(Emergencies-Phone Police Dept)..... 978-640-4448
Water Treatment Plant..... 978-858-0345
Water Billing Division, [11 Town Hall Ave] 978-640-4350

Recreation Dept., [Livingston St.]..... 978-640-4460
Road Runner Transportation..... 978-459-0152
Rubbish Disposal..... 1-800-442-9006

SCHOOL DEPARTMENT

Athletic Director..... 978-640-7834
Loella Dewing School, [1469 Andover St].. 978-640-7858
Heath Brook School, [165 Shawsheen St]... 978-640-7865
Memorial High School, [320 Pleasant St]... 978-640-7825

North Street School, [133 North St]..... 978-640-7875
Louise Trahan School, [12 Salem Rd]..... 978-640-7870
John Ryan Elem School, [135 Pleasant St].. 978-640-7880
John Wynn Middle School, [1 Griffin Way] 978-640-7846
Superintendent of Schools..... 978-640-7801
Business Administ. Office [139 Pleasant St] 978-640-7805

Shawsheen Tech. Region. H.S., [Billerica].. 978-667-2111

Sealer of Weights & Measurers..... 978-640-4430
Selectmen, [Town Hall]..... 978-640-4300
Senior Center, [175 Chandler St]..... 978-640-4480
Cable TV: Channel 10..... 978-640-4300
Channel 22..... 978-640-7825
Town Clerk, [Town Hall]..... 978-640-4355
Town Manager, [Town Hall]..... 978-640-4310
Treasurer/Tax Collector, [11 Town Hall Ave] 978-640-4340
Veterans Agent, [Town Hall]..... 978-640-4485
Voter Information, [Town Hall]..... 978-640-4355
Welfare Department..... 978-446-2400

CITIZENS INFORMATION SERVICE

Office of the Secretary of State..... 1-800-392-6090
Senator Edward Kennedy (Boston)..... 1-617-565-3170
Senator John Kerry (Boston)..... 1-617-565-8519
Congressman Marty Meehan (Lowell)..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
State Representative David Nangle..... 1-617-722-2230
State Representative Barry Finegold..... 1-617-722-2240

Annual Report Town of Tewksbury Massachusetts



2002

Annual Report

Town of Tewksbury Massachusetts



2002

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2002 IN MEMORIAM

Person's Name	Position Held	Time Period
Paul Allen	Industrial Commission Solid Waste Committee Weigher	1975-1980 1977-1979 1983-1989
Richard A. Barrelle	Retired Tewksbury Fire Lieutenant (Fire Department 38 years) Member Redman Football Club Co-Founder Pop Warner Football Program Member of Sports Hall of Fame Committee Council On Aging Member Recreation Study Committee Member Recreation Committee	1970-1971 1974 1967-1984
Judith H. Creamer	Historic Commission	1975-1979
Dorothy DeMarais	School cafeteria – North Street School Election Warden	1986-1994
John Dey	School custodian	
Lucille Firreno	Town & School Activist	
George Gray	Road Commissioner Assessor	1951-1963 1965-1966
Charles E. Hazel	Assistant Coach Tewksbury High School Interim Coach Head Coach Athletic Director Physical Education Teacher/Driver Ed Instructor Massachusetts Coaches Hall of Fame Tewksbury Memorial High School Sports Hall of Fame Livingston Street Athletic Field named: "Charles E. Hazel Field"	1935-1947 1942-1945 (WWII) 1948-1966 1948-1976
Jacqueline Hunt	Secretary, Board of Selectmen Historic Commission Associate Member	1973-1974
James E. "Red" Kelley, Jr.	Tewksbury School Committee	1960-1963
Joseph Killeen	Board of Registrars	1961-1980
Mary Rose Mackey	Wife of Retired Police Lieutenant Richard Mackey Mother of Police Chief John R. Mackey Mother of Fire Captain Richard Mackey	
Robert E. Maher	Member Golden Age Club	

Person's Name	Position Held	Time Period
James Manley	Retired Police Officer Personnel Board Conservation Commission Associate Member Town Hall Custodian Animal Inspector	1941 1963-1964 1970-1972 1976-2002 1975-1991
Mary E. McCarthy	Former member of Election Staff	
Hilary O. McMahon	Retired Tewksbury Fire Lieutenant (1959 - 28 year career) Boy Scout Troop Leader	
James G. Mendonca Sr.	Community Food Pantry Board of Directors Council On Aging Member Patriotic Committee Member Personnel Board	1998-2001
Donald W. Nickerson	Northern Middlesex Area Commission Sign By-law Committee	1970 1970-1974
Bruno A. "Tony" Pupa	Personnel Board Patriotic Activity Committee Member of City of Newton's Department of Public Works Union Business Agent, Local 544, City of Newton	1974 1977
Gerald J. Quigley, Jr.	Coach Pop Warner football, youth hockey, baseball leagues Baseball umpire and football referee	
Charles Stella	Conservation Commission Associate Member Assessor Board of Appeals Associate Member Board of Appeals Member	1978 1979-1989 1987 1988-1991
Donald Stewart	School Department School Media Specialist Cable Advisory Committee	1968-1996 1984-1996 1986-1988
Susan Sullivan	Board of Health Council On Aging Arts Lottery Council	1998-2002 1982-2002 1983-1987
Mary Ann Wareham	Senior Center Financial Program Activist	
Helen E. Warren	Member of Office Staff Town Clerk's Office Assistant to Town Clerk	1975-1989

GENERAL GOVERNMENT

*Biograph
Annual and Specials*

*Town Officers
Town Meeting Warrants*

*Town Committees
Elections*

Biograph

1. **Town:**
Tewksbury, Massachusetts
Incorporated in 1734

2. **County:**
Middlesex, ss.

3. **Location:**
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.

4. **Population:**
1970 - 22,755
1980 - 24,478
1990 - 28,304
2000 - 30,315
2002 - 29,960

5. **Land Areas:**
20.70 square miles
10,789.5 acres assessed

6. **Density:**
Person per square mile:
1970 - 1,099
1980 - 1,182
1990 - 1,367
2000 - 1,464
2002 - 1,447

7. **Climate:**
Mean annual precipitation - 43.40 inches.
Mean Temperature - January - 26.6 degrees
July - 73.7 degrees.
8. **Elevation:**
Highest Point: Ames Hill, 363 feet;
North section: 200 feet;
West section: 150 feet;
Center: 120 feet;
South section: 150 feet
(above mean sea level)

9. **Topography:**
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.

10. **Established:**
Inhabitants separated from Billerica in 1733.
First Town Meeting held January 14, 1734.
Duly incorporated December 23, 1734.

11. **Form of Government:**
Open Town Meeting
Five Member Elected Board of Selectmen
Appointed Town Manager

Elected Officers

SELECTMEN

Kevin Anderson, Chairman	2003
John F. Ryan	2003
Joseph P. Gill, Jr.	2004
Charles E. Coldwell	2004
Douglas Sears, Esq.	2005

BOARD OF HEALTH

Edward J. Sheehan	2003
Susan Sullivan (deceased 2002)	2004
Stephanie Wilkie, Chairman	2005

TOWN CLERK

Elizabeth A. Carey	2005
--------------------	------

MODERATOR

James P. Coakley	2005
------------------	------

PLANNING BOARD

Robert A. Fowler, Sr.	2003
Vincent Spada	2004
David J. Plunkett, Chairman	2005
Frank R. Sweet	2006
Nancy Reed	2007

SCHOOL COMMITTEE

Ruth M. Perrin	2003
Scott J. Consaul, Chairman	2003
Edward K. Dick	2004
Dennis Peterson	2004
Joseph Russell	2005

REGIONAL VOKE SCHOOL COMMITTEE

J. Peter Downing	2003
Patricia M. W. Meuse	2004

TRUSTEES PUBLIC LIBRARY

Kevin Comtois, Chairman	2003
Mary MacDonald	2003
Joan Dunlevy	2004
Karen Lu	2004
Jan Sutton	2005
Hope Trzcinski (res. 12/23/02)	2005

HOUSING AUTHORITY

Shawn E. Dillon	2003
Louise A. Gearty, Chairman	2004
Linda A. Ricardo-Brabant	2005
Robert C. Briggs	2006
John W. Deputat (Governor's Appointee)	2006

Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	John J. Kelley
Assessor	Barbara Flanagan
Assessor	Susan E. Moore
Attendance Officer	George Hazel
Accountant	Donna Gill
Building Commissioner	Richard A. Colantuoni
Building Inspector	Edward Johnson
(Local) Building Inspector	Louis Carciofi
Community Dev. Director	Steven Sadwick
D. P. W. Superintendent	William Burris
Dog Officer	Walter Collins
Emergency Management Dir.	Michael Sitar
Finance Director	Donna Walsh
Fire Chief	Thomas Ryan
Health Sanitarian/Deputy	
Animal Inspector	Dean Trearchis
Historian	Warren Carey
Northern Middlesex Area	
Commission Rep.	David G. Cressman
	Charles E. Coldwell
Police Chief	John Mackey
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath, Ph.D.
Tax Collector	Dorothy Lightfoot
Treasurer	Janet Smith
Veterans Agent	Ellsworth Hart
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	
Wire Inspector	Jeremiah Delaney

Appointed Boards- Committees-Commissions

AFFORDABLE HOUSING

Corinne Delaney
David Plunkett
Dolores Roycroft
Steve Deackoff
Vera Ford
Sal Marino

APPEALS BOARD

Robert Stephens	2003
Mark Singleton (res. 2002)	2003
Derek Sheehan	2004
Jennie McCarthy	2005

APPEALS BOARD-ASSOCIATE MEMBERS

Joseph Kelley	2003
Geraldine Murphy	2003

BOARD OF REGISTRARS

Beverly Bennett	2003
Edward Creamer	2004
Donald Ordway	2005
Elizabeth A. Carey, Ex Officio	

ASSISTANT REGISTRARS 2002

Kathleen M. Garrant
Sandra E. Turcotte
Linda DiPrimio
Susan Perry

CABLE ADVISORY COMMITTEE

Donna Gacek	2003
Joseph Dermody	2003
William Marsh	2003
James Burgoyne	2003
Jeffrey C. Lin	2003

CONSERVATION COMMISSION

Sal Torname	2003
Stephen DeFrancesco	2003
Steve Deackoff	2003
Stanley Folta, Jr.	2004
Gregory Peters	2005
Michael Kelley	2005
Robert Ernest	2005

CONSTABLE – TERM TO EXPIRE – 2005

Sandra Barbeau
Yvonne Rawson-Bozek
Richard Carter
Edward F. Clark, Jr.
Edward F. Clark, III
Ronald P. French
Herbert Hadley

Mark Hildebrand
Edwina Hudson
Cheryl Laffey
Wilfred A. Lambert
John Lynch
James J. Mazza
Walter J. McAvoy
Dennis A. Mills
Harold Morang
David Muscovitz
Kevin Mahoney
Gail Perdicaro
George H. Rost, Jr.
Anthony Saia
Janet Smith
Donald Stout
Henry E. Sullivan

COUNCIL ON AGING

Ellen Keefe	2003
Philomena Gibson	2003
Joanne Aldrich	2003
Susan Sullivan, Chairman (Deceased 2002)	2004
James Mendonca (Deceased 2002)	2004
Norman J. Desmarais	2004
Warren Hupper	2004
Rose McKenna	2004
Joan Unger	2004
Bernice Sprague	2005
Joel Deputat	2005
Marie Durgan	2005
Mark Wood	2005
Robert Scarano (resigned 2002)	

Alternates

Muriel Gifford	2004
Carolyn French	2004
Lorene Patch	2004

FENCE VIEWERS

Jae Gray	2003
Marsha Hunt	2003
Jeffrey Dirk	2003

FINANCE COMMITTEE

Raymond Shaw, Chairman	2003
Robert Marcin	2003
Thomas Cooke	2004
Kevin Donnelly	2004
John Dunfey	2004
Kenneth Holden	2005
John Wynn	2005
Jerome Selissen	
George Donovan	2005

HISTORICAL COMMISSION

Douglas W. Sears	2003
James J. Gaffney, III	2003
Raymond Paczkowski	2003
Debby Bernard (Resigned 2002)	2004

Beverly Bennett	2005
Eileen McDonagh	2005
HOMECOMING COMMITTEE	
Amanda Hicks	2004
Nancy Tsotsi	
David Hicks	2004
Karen Page	
John F. Synan, Jr.	
Shayne Garman	
INDUSTRIAL COMMISSION	
Ellsworth K. Hart	2003
Daniel Boucher (Deceased)	2003
Matthew Dailey	2006
LAND USE COMMITTEE	
Charles Coppola	
David Cressman	
Steven Prevost	
Robert Kelley	
Michelle Walsh, Chairman	
Joanne Foley	
Scott Consaul	
Robert Fowler	
Corrine Delaney	
Derek Sheehan	
Greg Peters	
Stephanie Wilkie	
Richard Morris	
LOCAL HOUSING PARTNERSHIP	
Steven Deackoff	
Mary Ellen Fernald	
Robert Kelley	
Kathleen Lee	
Sal Marino	
Gerald Pagliuca	
Gregory Peters	
Michelle Walsh, Chairman	
Marilyn Phelan (Advisory Member)	
MASS. CULTURAL COUNCIL	
Eleanor Corey	2003
Lani Matthews	2003
Marylou Christoffels	2003
Marcie Murphy	2003
M. Eileen McDonagh	2003
Maria Galante	2004
Gina Hickford	2005
Pat Powers	2005
MASTER PLAN COMMITTEE	
Stephanie Wilkie	
Nancy Reed	
Frank Sweet	
Salvatore Torname	
Susan Duffy	

MEMORIAL COMMITTEE – 2004

Charles Coldwell
John Kane
Richard Morris
Kenneth Holden
Warren R. Carey

PATRIOTIC ACTIVITIES COMMITTEE

Greg Tsotsi
Alphee Deveau
Roy Patterson
Charles Coldwell

PERSONNEL RELATIONS REVIEW BOARD

Robert O'Brien	2003
William Phalan	2004
Stephen Hattori, Chairman	2005
Sandra A. Barbeau	2005
Roy Patterson	2005

RECYCLING COMMITTEE 2005

Joseph P. Gill
Jae Gray
Dan Mazik
Kristina M. Rogers, Chairman
Sean Czarniecki
Sandra Barbeau
Bonnie Gallagher
Kristen Gallagher
Donna Marshall
Marcie Rizzo

SEWER AGREEMENT COMMITTEE

David Cressman
William Burris
Charles Coppola (~~Deceased~~)
Joseph Gill
Charles Stella (~~DECEASED~~)
Shawn Dillon
Richard Mazzoni

SIDEWALK COMMITTEE

Franco Lucchesi, Chairman
Laura Caplan
Carolyn French
Ted Dooling
Phyllis White
Gail Perdicaro
Matthew Dailey
Elaine Quinlan
Sandra Campo
Robert Ferrari
Susan Stewart

STREET NAME CHANGE COMMITTEE

Joan Dunlevy
Elizabeth Carey
Gerald Cullen
Louise Gearty
Edward Kearns

Matthew McGillick
Rita O'Brien Dee
Edward Sullivan
Donna Marshall
Richard Mackey

TRUST FUND COMMISSION

Warren Carey	2004
Janet Smith	2005
Dorothy Lightfoot	2005

WYNN SCHOOL BUILDING COMMITTEE

David Cressman
• James Cutelis
Ray Shaw
Charles Coldwell
John Ryan
John Wynn
Brenda Theriault-Regan
James Melloni
Richard Colantuoni

Special Governmental Districts

SENATORS IN CONGRESS

HONORABLE EDWARD M. KENNEDY (D)

Senate Office Building, Washington, DC, 20510

HONORABLE JOHN F. KERRY (D)

Senate Office Building, Washington DC, 20510

CONGRESSIONAL DISTRICT: 5TH

MARTIN T. MEEHAN (D)

House of Representatives, Washington, DC, 20515

STATE GOVERNMENT

SUSAN TUCKER (D)

2ND Essex & Middlesex Senatorial District
Senate Offices: State House, Boston, MA, 02133

JAMES R. MICELI (D)

19TH Middlesex District of General Court
House of Representatives, State House, Boston, MA,
02133

BARRY R. FINEGOLD (D)

17TH Essex District of General Court
House of Representatives, State House, Boston, MA
02133

Special Town Meeting

January 29, 2002

Accountant, Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee:
Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on January 29, 2002.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING JANUARY 29, 2002

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Fire Salaries to Implement Labor Agreement		90,065.00 Town Manager Salary Escrow Acct	
		199,000.00 Personnel Relations Review Board Salary Escrow	
TOTAL RAISE & APPROPRIATE		\$ -0-	
TOTAL TRANSFERS		\$289,065.00	
BORROW			\$ -0-

ATTEST:

ELIZABETH A. CAREY, CMMC
TOWN CLERK

**SPECIAL TOWN MEETING
JANUARY 29, 2002**

Tewksbury Town Hall
1009 Main Street

Moderator James Coakley opened the January 29, 2002, Special Town Meeting at 7:30 P.M.

Moderator Coakley informed the voters that the Town Meeting Guidelines were printed on the inside cover of the Warrant and he designated the Visitors Section.

There were 55 registered voters and 5 visitors in attendance.

ARTICLE 1

To see if the Town will vote to transfer \$90,065 from the Town Manager Salary Escrow Account and \$199,000 from the Personnel Relations Review Board Salary Escrow to Fire Salaries to implement the labor agreement recently signed with AFL-CIO Local 1647 of the International Association of Firefighters. Or take any other action relative thereto.

Town Manager

Executive Summary: The intent of this article is to fund the labor agreement with the International Association of Firefighters, Local 1647 and implement the labor agreement.

Motion: Finance Committee Chairman, Ray Shaw, motioned to Adopt Article 1.

Voted: Article 1 was Adopted, as written.

7:31 P.M. (1/29/02)

Moderator Coakley encouraged voters to attend the Public Hearings of the Master Plan (Zoning) Committee to obtain information so the voter would be prepared to vote at the specific Town Meeting that would be presenting the Zoning Master Plan.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the January 29, 2002, Special Town Meeting, sine die, and this motion was Adopted. 7:32 PM (1/29/02)

ATTEST:
ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Annual Town Election Results

April 6, 2002

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Senior Center for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 4,225 votes cast. Precinct 1 – 464, Precinct 1A – 519, Precinct 2 – 410, Precinct 2A – 483, Precinct 3 – 602, Precinct 3A – 683, Precinct 4 – 470, and Precinct 4A – 594.

Precinct 1 - Alice Golen, Warden	Alice A. Carroll, Clerk
Precinct 1A - Ellen M. Keefe, Warden	Yolanda Luongo, Clerk
Precinct 2 - Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A - Rosemarie Krugh, Warden	Bertha D'Amico, Clerk
Precinct 3 - Jean Ray, Warden	Warren Ray, Clerk
Precinct 3A - Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4 - Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk
Precinct 4A - Angela Callahan, Warden	Dorothy McGrath, Clerk

TOWN ELECTION

April 6, 2002

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	464	519	410	483	602	683	470	594	4225

BOARD OF SELECTMEN (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	12	12	6	7	13	9	9	13	81
Charles T. Coppola	168	216	164	167	217	255	179	242	1608
Matthew T. Dailey	66	54	49	51	64	104	37	69	494
Douglas W. Sears	213	236	189	258	306	312	243	268	2025
Others	5	1	2	0	2	3	2	2	17
Total	464	519	410	483	602	683	470	594	4225

BOARD OF HEALTH (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	124	135	93	96	146	189	115	123	1021
Stephanie J. Wilkie	335	374	310	382	452	483	351	467	3154
Others	5	10	7	5	4	11	4	4	50
Total	464	519	410	483	602	683	470	594	4225

TOWN CLERK (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	15	15	15	9	13	23	26	15	131
Elizabeth A. Carey	342	421	313	360	457	460	350	466	3169
Stephen A. Prevest	106	83	80	112	130	199	94	113	917
Others	1	0	2	2	2	1	0	0	8
Total	464	519	410	483	602	683	470	594	4225

MODERATOR (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	121	125	99	122	135	221	137	128	1088
James P., Coakley	341	389	303	359	458	457	325	459	3091
Others	2	5	8	2	9	5	8	7	46
Total	464	519	410	483	602	683	470	594	4225

PLANNING BOARD (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	37	64	40	34	49	71	60	53	408
Nancy L. Reed	317	330	254	324	379	464	271	353	2692
Salvatore Torname	108	124	113	123	172	144	137	184	1105
Others	2	1	3	2	2	4	2	4	20
Total	464	519	410	483	602	683	470	594	4225

SCHOOL COMMITTEE (VOTE FOR ONE)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	17	52	23	38	37	78	54	31	330
Joseph E. Russell	345	341	273	306	365	389	288	361	2668
Jefferson R. Smith	99	125	113	138	198	215	127	201	1216
Others	3	1	1	1	2	1	1	1	11
Total	464	519	410	483	602	683	470	594	4225

TRUSTEES PUBLIC LIBRARY (VOTE FOR TWO)

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	330	354	293	311	379	517	336	347	2867
Janet G. Sutton	318	371	277	340	434	421	321	439	2921
Hope Kristen Trzcinski	276	310	246	311	388	423	282	398	2634
Others	4	3	4	4	3	5	1	4	28
Total	928	1038	820	966	1204	1366	940	1188	8450

Total Registered Voters	16334
Total Votes	4225
Percent	26%

A True Copy Attest:
Elizabeth A. Carey
Town Clerk

Annual Town Meeting

May 6 & 8, 2002

Tewksbury Memorial High School
320 Pleasant Street
May 6 & 8, 2002

Moderator James Coakley opened the 2002 Annual Town Meeting at 8:00 PM on May 6, 2002.

The Moderator invited St. William Parish, Boy Scout Troop #49; Ryan Hopkins, Justin Melloni, Steven Southard, Craig Scheipers, Michael Descateaux, Jeff Lobdell and Gregory Lobdell to lead the Assembly in the Pledge of Allegiance to the Flag.

The Moderator introduced Reverend Jonathan Goodell, Pastor of the Tewksbury Congregational Church, to offer the Opening Prayer.

The Moderator called for a Moment of Silence for the Town Officials and Employees who passed away in the year 2001 and who are listed on page 3 of the 2001 Annual Town Report and he included the following names of those who passed away in 2002:

Richard Barrelle
Dorothy DeMarais
Lucille Firreno

Charles Hazel
Hilary McMahon
James Mendonca, Sr.

Gerald Quigley
Charles Stella
Helen Warren

The Moderator designated the Visitors Section, reminded the registered voters to display their voting ribbons. Related articles were Article 9 and Article 17 and Article 17 would be acted on after Article 9.

Board of Selectmen Chairman, Kevin Anderson, made the following announcements:

Third Annual Tidy Up Tewksbury – Saturday, June 8th, 9:00 AM to 1:00 PM – Shawsheen Street area.
Tewksbury Environmental & Hazardous Waste Day – Saturday, May 18, 9:00 AM to 1:00 PM – DPW
Tewksbury Garden Club Plant Sale – Saturday, May 18th – 9:00 AM to 3:00 PM – Town Common
Tewksbury Post Office Open House – Friday, May 10th – 10:00 AM to 1:00 PM – Main Street
Tewksbury Post Office New Hours – Monday-Friday 7:30 AM to 5:00 PM – beginning Saturday, May 18th
Rainbow Girls' selling coffee & baked goods in front foyer

Board of Health Chairman, Stephanie Wilkie, reminded the Assembly about the medical supplies, books, and personal items that are desperately needed and are being collected for the hospitals in Afghanistan and may be brought to the Town Meeting or Town Hall.

The Moderator informed the Assembly about Representative James Miceli's Annual Survey, to be completed and returned on the way out.

There were 251 Registered Voters and 29 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.
5/6/02 8:09 PM

Finance Committee Chairman, Ray Shaw, motioned to Recess the Annual Town Meeting to Wednesday, May 8, 2002, 8:00 PM, at the Tewksbury Memorial High School, and this motion was Adopted.
5/6/02 9:40 PM

The Moderator Reconvened the 2002 Annual Town Meeting on Wednesday, May 8, 2002, at 8:00 PM.
There were 172 Registered Voters and 17 Visitors in attendance.

The Moderator reminded the visitors to sit in the Visitors Section.

Announcement: Sewer Committee Public Hearing, Wednesday, June 5, 2002, at 7:30 PM, Heath Brook School.

Finance Committee Chairman, Ray Shaw, motioned to adjourn the 2002 Annual Town Meeting, Sine die, and this motion was Adopted.
10:15 PM 5/8/02

SECTION 1

ARTICLE 1

To choose all necessary Town Officers, by ballot, One (1) member of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) Town Clerk for three years; One (1) Moderator for three years; One (1) member of the Planning Board for five years; One (1) member of the School Committee for three years; and Two (2) Library Trustees for three years.

Accomplished at the Annual Town Election, Saturday, April 6, 2002.

SECTION 2

Article 2	Elected Official Salaries	
Article 3	Consent Calendar	
Article 4	Budget Articles	Lottery System for each Department
Article 5	Budget Related	Raise and appropriate \$3,000,000.00 water treatment plant
Article 6	Budget Related	Raise and appropriate for water mains on Anthony Road
Article 7	Budget Related	Raise and appropriate or borrow for sewers Seneca and Navillus Road area
Article 8	Budget Related	Transfer funds for road improvements
Article 9	Budget Related	Raise and appropriate for Webmaster
Article 10	Budget Related	Raise and appropriate sidewalks
Article 11	Budget Related	Raise and appropriate for Comprehensive Master Plan Initiative
Article 12	Budget Related	Raise and appropriate for Local Area Networking
Article 13	Budget Related	Raise and appropriate recreational fields safety repairs
Article 14	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 15	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 16	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 17	Personnel By-Law	Amend Section III (e) Salaries and Wages
Article 18	Personnel By-Law	Amend Section IV Fringe Benefits
Article 19	Personnel By-Law	Amend Definition of Terms
Article 20	Personnel By-Law	Amend Section III (e) Salaries & Wages
Article 21	Personnel By-Law	Amend Section III (e) Salaries & Wages

ARTICLE 2

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 2003.

	<u>FY02</u>	<u>FY03</u>
	<u>Present</u>	<u>Requested</u>
<u>BOARD OF HEALTH</u>		
Chairman	450	450
Members (2)	350	350
MODERATOR		
	500	500
PLANNING BOARD		
Chairman	1200	1200
Members (4)	850	850
SCHOOL COMMITTEE		
Chairman	3000	3000
Members (4)	2500	2500
SELECTMEN		
Chairman	6000	6000
Members (4)	5000	5000

Motion: The Finance Committee motioned to Adopt Article 2, as written in the Warrant.
Mr. Keith Rauseo motioned to Amend Article 2.

Voted: Mr. Rauseo's Amendment Failed. YES 77, NO 117
The Finance Committee's motion to Adopt Article 2, as written, was Adopted.

5/6/02 8:18 PM
5/6/02 8:18 PM

Article 2 was Adopted, as written.

Executive Summary: The purpose of this article is to fix the salaries of certain elected Town officials.

ARTICLE 3

Consent Calendar

The Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar, he/she should say the word "HOLD" when the number is called. The Article is removed from the Consent Calendar and restored to its original numbered place in the warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that the voters pass all the remaining items as a unit.

(Consent Calendar)

Article 3-22 Accept the Annual Report
D Article 3-23 Reduce the Tax Levy
D Article 3-24 Sale of Tax Title Property
Article 3-25 Lease/Purchase Agreement
D Article 3-26 Early Retirement
Article 3-27 Authorize Chapter 90 Funds
D Article 3-28 Petition General Court
D Article 3-29 Petition General Court

The Moderator called out the Article numbers one by one and Article 3-23, Article 3-24, Article 3-26, Article 3-28, and Article 3-29 were called to HOLD and were removed from the Consent Calendar and restored to their original numbered place in the warrant.

Articles 3-22, 3-25, and 3-27 were Adopted, per the Finance Committee's Recommendations.

5/6/02 8:20 PM

ARTICLE 3-22

To hear and act upon reports of the various town officers; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-22 and this motion was Adopted.

5/6/02 8:20 PM

Executive Summary: The purpose of this article is to accept the reports of various town officers, which were printed in the 2001 Town Report.

ARTICLE 3-23

To see if the Town will vote to transfer from the E&D account the total sum of \$2,135,170 to be used by the Assessors to reduce the current tax levy or take any related action.

Town Manager

Motion: The Finance Committee motioned to Amend Article 3-23 and Adopt the Article , as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 3-23 was Adopted, as Amended.

5/6/02 9:29 PM
5/6/02 9:29 PM

AMENDMENT:

Change the amount from \$2,135,170 to **\$2,236,349.**

Executive Summary: This article allows the Town to utilize funds that were considered available as of June 30, 2001 to balance the FY03 budget.

ARTICLE 3-24

To see if the Town will vote to authorize the Board of Selectmen to sell, after first giving notice of the time and place in the Town and by posting such notice of sale in some convenient and public place in the Town and advertising for three successive weeks at least fourteen days before the sale property taken by the Town under the tax title procedure, provided that Board of Selectmen or whomever they authorize to hold such public auction shall reject any bid which they deem inadequate and provided that no property shall be sold for less than a minimum of 75% of fair market value. Fair market value, for the purpose of this article, is defined as the value calculated by the Board of Assessors. Fair market value is calculated by the Board of Assessors using supporting formulas and rates. Such formulas and rates, based upon standard real estate and/or assessment valuation procedures, shall be filed with the Town Clerk a minimum of fourteen days prior to the date of bidding or sale, whichever occurs first or take any related action.

Board of Selectmen
Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-24, as written in the warrant.
Ms. Michelle Walsh, Local Housing Partnership Chairman, motioned to Indefinitely Postpone Article 3-24.

Voted: Ms Walsh's motion for Indefinite Postponement Prevailed. Yes 92, NO 37 5/6/02 9:35 PM

Executive Summary: This article is acted on annually and allows the Board of Selectmen to sell Town owned land taken for non-payment of taxes subject to a minimum fair market value.

ARTICLE 3-25

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements of up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriations or take any related action.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-25.

Voted: Article 3-25 was Adopted. 5/6/02 8:20 PM

Executive Summary: This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

ARTICLE 3-26

To see if the Town will vote to accept the provisions of Chapter _____ of the Acts of 2002 as related to providing an early retirement incentive program to municipal employees or take any other action relative thereto.

Town Manager

Motion: The Town Manager motioned to Withdraw Article 3-26.

Voted: Article 3-26 was Withdrawn. 5/6/02 9:35 PM

Executive Summary: The article will provide an opportunity for those town employees who will be retiring from the town within the next five years to take advantage of an early retirement and assist the Town in reducing its budget by retirements rather than layoffs.

ARTICLE 3-27

To see if the Town will vote: (1) to appropriate a sum of money to survey, design and undertake repairs to roads and bridges under the provisions of Chapter 90 of the Massachusetts General Laws, and to obtain any material and/or services incidental thereto; (2) to authorize the Board of Selectmen to acquire easements in conjunction therewith by the purchase, gift, lease, eminent domain, or otherwise; (3) in furtherance of the project(s), to authorize the Board of Selectmen to apply for, accept and expend any federal, state and/or private grants without further appropriation thereof; and (4) to determine whether said appropriation shall be raised by transfer from available funds or by borrowing; or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 3-27.

Voted: Article 3-27 was Adopted.

5/6/02 8:20 PM

Executive Summary: Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the town to spend these funds.

ARTICLE 3-28

To see if the Town will vote to authorize the Board of Selectmen to file a Home Rule petition allowing the Town of Tewksbury to establish an Affordable Housing Trust Fund, or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Amend and Adopt Article 3-28, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 3-28 was Adopted, as Amended.

5/6/02 9:36 PM

5/6/02 9:36 PM

AMENDMENT:

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact a special act to allow the Town of Tewksbury to establish an Affordable Housing Trust Fund, or take any other action relative thereto.

Executive Summary: The Town of Tewksbury has recently approved two Comprehensive Permits that require any excess profit to be turned over to the Town. By having an established trust fund, the Town will have a dedicated depository for these funds as well as a source for any affordable housing initiatives the Town deems worthy of undertaking.

ARTICLE 3-29

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to enact an act amending the act establishing a Selectmen-Town Manager form of government for the Town of Tewksbury (Chapter 275 of the Acts of 1986 and Chapter 336 of the Acts of 1987) so as to delete the following language in Section 14:

"and the remaining two members of the Board of Assessors shall receive as compensation a minimum of ten percent of the salary of the Town Manager".

Or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Amend Article 3-29 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 3-29 was Adopted, as Amended.

5/6/02 9:38 PM

5/6/02 9:39 PM

AMENDMENT:

To see if the Town will vote to authorize the Board of Selectmen to petition the State Legislature to enact an act amending the act establishing a Selectmen-Town Manager form of government for the Town of Tewksbury (Chapter 275 of Acts of 1986, Chapter 336 of the Acts of 1987, Chapter 152 of the Acts of 1988 and Chapter 229 of the Acts of 1995) so as to delete the following language in Section 14:

“and the remaining two members of the Board of Assessors shall receive as compensation a minimum of ten percent of the salary of the Town Manager”.

Or take any other action relative thereto.

Town Manager

Executive Summary: Based on a preceding article which revises the Assessors salary to \$1200 per year, that article if adopted, would conflict with the language in the Special Act Charter. Therefore, the conflicting language needs to be deleted.

Accountant, Chief Assessor, Finance Director, Treasurer, Town Manager, Board of Selectmen, and Finance Committee: Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Annual Town Meeting, convened by proper Warrant on May 7, 2002.

**APPROPRIATION CERTIFICATE – 2002 ANNUAL TOWN MEETING
MAY 6 & 8, 2002**

(AMENDED MAY 30, 2002)

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
3-23 Reduce the Current Tax Levy.		\$ 2,236,349.00 E & D Account	
4. BUDGET	\$ 68,454,777.00		
5. To Pay for Costs to Improve the Water Treatment Plant.			\$ 3,000,000.00
6. Design & Construction Water Mains on Anthony Road & Various Streets in Town.			\$ 300,000.00
7. Pay for Costs of Constructing Sewers in the Seneca & Navillus Road area and authorize the Assessment of Betterments or Sewer Connection Fees to Defray All or a Portion of the Costs of Such Improvements.			\$ 256,000.00
8. "Road Improvement Account"		\$ 221,651.00 NESWC Waste to Energy Grant	
9. Part-Time Webmaster.	3,000.00		
RAISE & APPROPRIATE:		\$ 68,457,777.00	
TRANSFER E & D ACCOUNT:		\$ 2,236,349.00	
TRANSFERS:		221,651.00	
TOTAL TRANSFERS:		\$ 2,458,000.00	
BORROW:			\$ 3,556,000.00

**APPROPRIATION CERTIFICATE – FISCAL 2003
RECAPITULATION**

(AMENDED MAY 30, 2002)

<u>TAX LEVY (Total Raise & Appropriate)</u>	<u>\$ 68,457,777.00</u>
<u>REDUCE TAX LEVY (Art.3-23 Transfer From E&D)</u>	<u>\$ 2,236,349.00</u>
<u>NET TAX LEVY</u>	<u>\$ 66,221,428.00</u>
<u>From NESWC "Waste to Energy" Grant</u>	<u>\$ 221,651.00</u>
<u>From E&D to Reduce Tax Levy</u>	<u>\$ 2,236,349.00</u>
<u>TOTAL APPROPRIATION</u>	<u>\$ 68,679,428.00</u>

ATTEST:
ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

ARTICLE 4

Budget

To see what sums the Town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 2002 or take any related action.

Budget Classification	<u>FY02 Adopted</u>	<u>FY03 Dept Requests</u>	<u>FY03 Mgr Recommend</u>	<u>FinCom Recommend VOTED 5/6/02</u>
<u>GENERAL GOVERNMENT</u>				
Moderator				
Salaries	500	500	500	500
Operating	100	100	100	100
Total	600	600	600	600
Selectmen				
Salaries	28,120	28,185	28,185	28,185
Operating	107,200	101,944	96,944	96,944
Total	135,320	130,129	125,129	125,129
Town Manager				
Salaries	310,441	319,438	317,913	312,555
Operating	4,990	9,890	4,290	4,290
Total	315,431	329,328	322,203	316,845
Finance Committee				
Salaries	2,500	2,500	2,500	2,500
Operating	1,560	1,560	1,560	1,560
Total	4,060	4,060	4,060	4,060
Town Counsel				
Operating	100,000	102,000	102,000	102,000
Personnel Relations Review Board				
Salaries				
(Escrow for Wage Increase)	460,262	232,000	232,000	33,000
Operating	200	200	200	200
Total	460,462	232,200	232,200	33,200
Administrative Services				
Salaries	99,598	104,458	104,458	104,589
Operating	8,125	23,950	21,450	21,450
Outlay	1,200	0	0	
Total	108,923	128,408	125,908	125,908
Town Clerk				
Salaries	192,640	203,037	203,037	203,037
Operating	14,720	12,395	12,395	12,395
Total	207,360	215,432	215,432	215,432
Election				
Salaries	13,841	41,421	41,421	41,421
Operating	4,300	5,943	5,943	5,943
Total	18,141	47,364	47,364	47,364

Budget Classification	<u>FY02 Adopted</u>	<u>FY03 Dept Requests</u>	<u>FY03 Mgr Recommend</u>	<u>FinCom Recommend</u> VOTED 5/6/02
Board of Registrars				
Salaries	2,850	2,850	2,850	2,850
Operating	2,460	1,440	1,440	1,440
Total	5,310	4,290	4,290	4,290
Total General Government	1,355,607	1,193,811	1,179,186	974,828

FINANCE DEPARTMENT

Accounting				
Salaries	153,564	176,244	176,244	175,134
Operating	9,023	10,962	9,062	9,062
Total	162,587	187,206	185,306	184,196
Computer Services				
Salaries	117,278	123,096	123,096	123,096
Operating		99,200	92,200	92,200
Outlay	67,000	73,500	67,500	67,500
Total	272,978	295,796	282,796	282,796
Assessor				
Salaries	313,830	282,831	234,796	216,000
Operating	27,100	26,800	26,800	26,800
Outlay	0	2,500	0	0
Total	340,930	312,131	261,596	242,800
Treasurer/Collector				
Salaries	386,523	359,331	331,390	323,088
Operating	201,380	198,500	190,500	190,500
Outlay	0	17,000	0	0
Total	587,903	574,831	521,890	513,588
Total Finance Department	1,364,398	1,369,964	1,251,588	1,223,380

COMMUNITY SERVICES

Cable Television				
Salaries	2,500	2,500	2,500	2,500
Operating	10,460	10,460	10,460	10,460
Total	12,960	12,960	12,960	12,960
Dog Officer				
Salaries	50,349	51,800	51,300	51,300
Operating	4,900	9,000	5,000	5,000
Outlay	0	22,000	0	0
Total	55,249	82,800	56,300	56,300
Veteran's Services				
Salaries	59,355	59,944	59,944	59,944
Operating	80,000	116,000	106,000	106,000
Total	139,355	175,944	165,944	165,944
Exceptional Children				
Salaries	25,933	23,631	23,631	23,631
Operating	14,800	18,000	14,500	14,500
Total	40,733	41,631	38,131	38,131

Budget Classification	<u>FY02 Adopted</u>	<u>FY03 Dept Requests</u>	<u>FY03 Mgr Recommend</u>	<u>FinCom Recommend</u> VOTED 5/6/02
Patriotic Committee				
Operating	37,500	41,800	37,500	37,500
Homecoming Committee				
Operating	15,300	16,500	15,300	15,300
Recreation				
Salaries	143,114	171,829	171,829	171,829
Operating	61,000	66,100	61,100	61,100
Total	204,114	237,929	232,929	232,929
Total Community Services	505,211	609,564	559,064	559,064
<u>COUNCIL ON AGING</u>				
Salaries	131,986	144,704	140,423	140,423
Operating	61,133	64,164	61,364	61,364
Outlay	1,200	0	0	0
Total Council on Aging	194,319	208,868	201,787	201,787
<u>FACILITIES</u>				
Town Hall				
Salaries	22,228	23,507	23,507	23,507
Operating	56,929	59,679	57,679	57,679
Total	79,157	83,186	81,186	81,186
Auxiliary Buildings				
Operating	38,512	36,512	36,512	36,512
School Building Committee				
Salaries	4,000	4,000	4,000	4,000
Operating	200	200	200	200
Total	4,200	4,200	4,200	4,200
Cemeteries				
Operating	3,000	3,000	3,000	3,000
Total Facilities	124,869	126,898	124,898	124,898
<u>LIBRARY</u>				
Library				
Salaries	729,207	754,398	754,398	735,975
Operating	297,500	353,000	304,000	304,000
Total	1,026,707	1,107,398	1,058,398	1,039,975
Library Building Committee				
Salaries	250	250	0	0
Operating	50	50	0	0
Total	300	300	0	0
Total Library	1,027,007	1,107,698	1,058,398	1,039,975
<u>PLANNING AND DEVELOPMENT</u>				
Conservation				
Salaries	3,276	0	0	0

Budget Classification	<u>FY02 Adopted</u>	<u>FY03 Dept Requests</u>	<u>FY03 Mgr Recommend</u>	<u>FinCom Recommend</u> VOTED 5/6/02
Planning (Community Development)				
Salaries	158,796	253,189	253,189	233,269
Operating	10,700	13,300	13,300	13,300
Total	169,496	266,489	266,489	246,569
Board of Appeals				
Salaries	4,000	0	0	0
Operating	2,600	0	0	0
Total	6,600	0	0	0
Building				
Salaries	326,182	287,070	287,070	295,049
Operating	11,320	9,070	9,070	9,070
Total	337,502	296,140	296,140	304,119
Board of Health				
Salaries	198,090	208,868	208,868	208,868
New Position	0	9,451	0	0
Operating	36,550	36,950	36,550	35,963
Total	234,640	255,269	245,418	244,831
Total Planning and Development	751,514	817,898	808,047	795,519
<u>PUBLIC SAFETY</u>				
Police				
Salaries	4,539,772	4,818,824	4,646,570	4,760,809
Operating	284,267	393,355	297,405	297,405
Outlay	177,525	140,800	127,000	127,000
Total	5,001,564	5,352,979	5,070,975	5,185,214
Auxiliary Police				
Operating	1,826	2,200	1,775	1,775
Fire				
Salaries	3,396,504	3,972,355	3,857,024	3,769,257
New Position	0	329,518	0	0
Operating	213,670	230,280	214,760	214,760
Outlay	136,611	377,902	241,902	241,902
Total	3,746,785	4,910,055	4,313,686	4,225,919
Emergency Management				
Salaries	4,258	4,464	4,464	4,464
Operating	15,485	12,245	12,245	12,245
Outlay	0	5,000	0	0
Total	19,743	21,709	16,709	16,709
Parking Clerk				
Salaries	2,000	2,000	2,000	2,000
Operating	2,900	2,700	2,700	2,700
Total	4,900	4,700	4,700	4,700
Total Public Safety	8,774,818	10,291,643	9,407,845	9,434,317

Budget Classification	<u>FY02 Adopted</u>	<u>FY03 Dept Requests</u>	<u>FY03 Mgr Recommend</u>	<u>FinCom Recommend</u> VOTED 5/6/02
<u>SCHOOL DEPARTMENT</u>				
Salaries	20,987,646	21,864,043	21,864,043	20,864,043
Operating	6,337,872	7,933,743	7,281,640	7,281,640
Outlay	95,225	0	0	0
Total School Department	27,420,743	29,797,786	29,145,683	28,145,683
<u>PUBLIC WORKS</u>				
Department of Public Works				
Salaries	2,270,485	2,349,767	2,318,722	2,257,412
Operating	1,602,900	1,702,800	1,494,800	1,494,800
Outlay	143,802	491,876	165,896	165,896
Total	4,017,187	4,544,443	3,979,418	3,918,108
Snow and Ice				
Salaries	76,006	76,007	76,007	76,007
Operating	124,000	124,000	124,000	124,000
Total	200,006	200,007	200,007	200,007
Street Lighting				
Operating	146,328	145,014	138,529	138,529
Solid Waste Disposal				
Operating	2,593,618	2,519,511	2,499,085	2,497,440
Total Public Works	6,957,139	7,408,975	6,817,039	6,754,084
<u>UNCLASSIFIED</u>				
Reserve Fund	100,000	100,000	100,000	100,000
Maturing Debt	3,591,240	3,858,331	3,858,331	3,962,831
Interest-Maturing Debt	1,982,903	2,051,803	2,051,803	2,051,803
Interest-Temporary Loans	364,000	500,000	500,000	500,000
Regional Vocational School	3,111,114	3,458,212	3,358,212	3,342,083
Retirement	1,764,097	1,970,496	1,970,496	1,970,496
Occupational Injury Reserve	40,000	40,000	40,000	56,129
Unemployment Compensation	16,130	16,130	16,130	16,130
Group Insurance	5,974,230	6,533,552	6,433,552	6,433,552
Medicare Tax	316,000	320,000	320,000	320,000
Fire/Liability Insurance	338,575	448,218	448,218	448,218
Total Unclassified	17,598,289	19,296,742	19,096,742	19,201,242
ATM Total Budget	66,073,914	72,229,847	69,650,277	68,454,777

Motion: The Finance Committee Chairman, Ray Shaw, motioned to Adopt Article 4, per the Finance Committee's Recommendations, and Raise & appropriate the amount of **\$68,454,777.00**

Voted: All Department's **NOT** marked for Debate were Adopted per the Finance Committee's Recommendations.

5/6/02 8:24 PM

The Moderator informed the Assembly that he would read the eleven (11) Budget Classifications and if any voter wishing to Debate any Budget to call out Debate and he would set that Department aside.

Executive Summary: The purpose of the Article is to fund various department budgets for FY03.

Debated Budgets

Patriotic Committee

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate the sum of \$37, 500
Mrs. Lauran Caplan motioned to Raise & Appropriate the sum of \$41,800.

Voted: The Finance Committee's motion to Raise & Appropriate the sum of \$37, 500 was Adopted. 5/6/02 8:26 PM

Recreation

Motion: The Finance Committee motioned to Raise & Appropriate the sum of \$232,929 for the Recreation budget and this motion was Adopted. 5/6/02 8:27 PM

The Finance Committee motioned to Adopt the Total Budget, \$68,454,777, as recommended by the Finance Committee, and this motion was Adopted. 5/6/02 8:29 PM

ARTICLE 5

To see if the town will vote to appropriate the sum of \$3,000,000.00 to be expended by the Town Manager, for improving the water treatment plant by purchasing and installing equipment for water treatment, including costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$3,000,000.00 under and pursuant to Chapter 44, Section 8(7c), of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, and that the Town Manager be authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project, or take any other action relative thereto.

Town Manager
Public Works Supt.

Motion: The Finance Committee motioned to Amend and Adopt Article 5 and submit Article 5 as re-written and as suggested by Bond Counsel.

Voted: The Finance Committee's Amendment was Adopted. 5/6/02 8:40 PM
Article 5 as re-written, was Adopted as Amended.
189 YES 9 NO (2/3's vote = 132) 5/6/02 8:44 PM

Amendment: (Changes to printed article are in bold): To see if the Town will vote to appropriate the sum of \$3,000,000, to be expended by the Town Manager, **to pay for costs** of improving the water treatment plant by purchasing and installing equipment for water treatment, including payment of all costs incidental and related thereto, and that to raise this appropriation, the Treasurer, with approval of the Selectmen, is hereby authorized to borrow \$3,000,000 under and pursuant to Chapter 44, Section 8(7C) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, and further, that the Town Manager is hereby authorized to apply for, accept and expend any Federal, State or other grants that may be available for the project; **provided, however, that no funds shall be borrowed or expended hereunder unless and until the Town shall have closed on the sale of the Court Street Property, so-called,** or take any other action relative thereto.

Executive Summary: The purpose of this article is to authorize funds for the next phase of the Water Treatment Plant development. The primary purpose of this phase is to upgrade and expand the sludge disposal system due to the age of the current equipment, prior expansion of the plant's ability to pump finished water, and the inability to use the sewer system as backup or primary means for sludge disposal.

ARTICLE 6

To see if the town will vote to appropriate the sum of \$300,000 to be expended by the Town Manager, for the design and construction of water mains appurtenances on Anthony Road and on various streets in town, including costs incidental and related thereto; that the Town Manager be authorized on behalf of the town to acquire any fee, easement or other interest in land therefor, by eminent domain, purchase, gift or otherwise; that to raise such appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$300,000 under and pursuant to Chapter 44, Section 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor and that the Town Manager be authorized to apply for, accept and expend any federal, state or other grants that may be available for the project, or take any other action relative thereto.

Town Manager
Public Works Superintendent

Motion: The Finance Committee motioned to Adopt and Raise by Borrowing and appropriate the sum of \$300,000 for the purpose of the article and submit Article 6, as re-written and as suggested by Bond Counsel

Voted: Article 6 was Adopted. 50 YES, 1 NO (2/3's vote = 34)

5/6/02 8:45 PM

Motion: That the sum of \$300,000 is hereby appropriated, to be expended by the Town Manager, to pay costs of the design and construction of water mains and appurtenances on Anthony Road and on various streets in Town, including the payment of all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Selectmen, is hereby authorized to borrow \$300,000 under and pursuant to Chapter 44, Section 8 of the Massachusetts General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore; that the Town Manager is hereby authorized on behalf of the Town to acquire any fee, easement or other interest in land therefore, by eminent domain, purchase, gift or otherwise, and that the Town Manager is hereby authorized to apply for, accept and expend any federal, state or other grants that may be available for this project.

Executive Summary: The purpose of this article is to replace the water main in Anthony Road due to the numerous water breaks to this pipe over the past two years.

ARTICLE 7

To see if the Town will vote to raise and appropriate, or borrow \$256,000 paying the costs of constructing sewers in the Seneca and Navillus Road area of Town, including the payment of all costs incidental and related thereto, and in addition thereto, to see if the Town will authorize the assessment of betterments or sewer connection fees to defray all or a portion of the costs of such improvements, or take any other action relative thereto.

Town Manager
Public Works Superintendent

Motion: The Finance Committee motioned to Adopt and Raise By borrowing the sum of \$256,000 for the purpose of the article and submit Article 7, as re-written and suggested by Bond Counsel.

Voted: Article 7 was Adopted. 44 YES 1 NO (2/3's vote = 30)

5/6/02 8:47 PM

Motion: That the Town hereby appropriates the sum of \$256,000 to pay costs of constructing sewers in the Seneca and Navillus Road area of the Town, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, and further, that the Town is hereby authorized to assess betterments or sewer connection fees to defray all or a portion of the costs of the foregoing improvements.

Executive Summary: The purpose of this article is to authorize the borrowing of funds so that a sewer line can be constructed on Seneca Road and Navillus Road to serve approximately 22 homes on the street. The property owners have agreed to pay the sewer construction cost from the assessment of betterments over a term of up to 15 years so that a resident paying the betterment of 15 years would pay an average of \$1000.00 per year.

ARTICLE 8

To see if the Town will vote to transfer \$221,651 from the North East Solid Waste Committee (NESWC) "Waste to Energy" Grant to the "Roads Improvement Account" and said fund shall be expended by the Public Works Superintendent for the reconstruction and repaving of various town streets, or take any action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 8 and Transfer the sum \$221,651, for the purpose of the article.

Voted: Article 8 was Adopted, per the Finance Committee's Recommendation.

5/6/02 8:48 PM

Executive Summary: In March, 2001 the Town received the first of three installments from the Waste to Energy grant in the amount of \$443,303. Each of the NESWC communities was required to pay for the retrofit of the waste-to-energy facility as part of an agreement between NESWC and MRI (the operator of the facility). In anticipation of receiving the grant funds the communities paid their portion of the retrofit costs in May 1999. The above amount represents a partial reimbursement of funds paid by the Town to cover the cost of retrofitting the waste-to-energy facility. These funds are not restricted for any specific purpose. The transfer would allow these funds to be used to continue road improvements in the Town of Tewksbury.

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of three thousand dollars (\$3,000) to be expended by the Computer Services Department for the purpose of hiring a part time Webmaster to support the Office Town of Tewksbury website, or take any other action relative thereto.

Board of Selectmen

Motion: The Finance Committee motioned to Adopt Article 9 and Raise and Appropriate the sum of \$3000 for the purpose of the article.

Voted: Article 9 was Adopted per the Finance Committee's Recommendation.

5/6/02 8:49 PM

Executive Summary: The Official Town of Tewksbury website was created and is currently being maintained by a volunteer, at no expense to the Town. The creation and funding of this part time position will allow the Town to provide residents with more timely access to Town information, allowing residents to review online documentation that includes Town policies, procedures, and By-Laws. This allows a resident to easily obtain important information, or get questions answered outside of regular business hours.

ARTICLE 10

To see if the Town will vote to raise and appropriate or borrow the sum of \$1,000,000.00 for the construction of sidewalks on various streets in the Town, including costs incidental and related thereto; that the Town Manager is authorized to expend these sums and on behalf of the Town to acquire any fee, easement or purchase, gift or otherwise; that to raise such appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$1,000,000.00 under any enabling authority, and to issue bonds or notes of the Town therefor; and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes; provided that this vote shall be contingent on passage by voters of a Proposition 2½ debt exclusion vote at a town election, or take any other action relative thereto.

Board of Selectmen

Motion: Board of Selectmen Chairman, Kevin Anderson, after conferring with the Sidewalk Committee, motioned to Withdraw Article 10.

Voted: Article 10 was Withdrawn.

5/6/02 8:50 PM

Executive Summary: The purpose of the article is fund and install sidewalks in various parts of town. The total cost of the project is \$1,000,000.00 and will take five years at a cost of \$200,000.00 per year.

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of \$25,000 to fund the Tewksbury Planning Board's Comprehensive Master Plan Initiative in accordance with MGL 41, Section 81D, or take any other action relative thereto.

Planning Board

Motion: Planning Board Member, Frank Sweet, motioned to Withdraw Article 11.

Voted: Article 11 was Withdrawn.

5/6/02 8:50 PM

Executive Summary: This request is a follow-up to Article 10 of the 2001 October Special Town Meeting. The original request for that article was for \$50,000, but was reduced to accommodate other fiscal constraints. This sum will allow the Town to enter into a contract to complete the Master Plan. Once completed, the Comprehensive Master Plan will serve as a policy guidance document for all Town boards and committees that impact land use. It is anticipated that the project will take 12-24 months to complete.

ARTICLE 12

To see if the Town will vote to raise and appropriate by borrowing or transfer from available funds the sum of \$140,000. Said funds will be used by the School Committee for the installation of local area networking (LAN) in the North Street, Trahan, Dewing, Ella Flemings and Heath Brook Schools.

School Committee

Motion: School Committee Member, Scott Consaul, motioned to Withdraw Article 12.

Voted: Article 12 was Withdrawn. 5/6/02 8:51 PM

Executive Summary: The installation of the LANS satisfies a Department of Education requirement that in school year 2003 all classrooms have internet access. The installation of the LANS also supports the integration of technology into the curriculum and facilitates the distribution of our student data management application to the classroom teacher, e. g., attendance, report cards, progress reports, etc.

ARTICLE 13

To see if the Town will vote to raise and appropriate or transfer from available funds the amount of \$56,000.00 to be used by the Tewksbury School Department to make needed safety repairs at the following recreational fields: Heath Brook School, Dewing School, North Street School, Ryan School, Conlon Field, Middle School Field and Strong Field.

Mark E. Smolinsky and Others

Motion: Board of Selectmen Chairman, Kevin Anderson, presented a written request from Mark E. Smolinsky, President, Tewksbury Girls Softball, to Withdraw Article 13.

Voted: Article 13 was Withdrawn. 5/6/02 8:52 PM

Executive Summary: The purpose of this article is to seek funding for improvements for various recreational fields within the Town of Tewksbury. The existing conditions of many of these fields are dangerous for our children to play on. This article is being requested on behalf of the four hundred (400) young ladies who actively participate in the Tewksbury Girls' Softball program; however, improvements to these recreational fields will benefit all of the children of Tewksbury.

ARTICLE 14

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) – Salaries and Wages – effective July 1, 2002 by deleting the existing Assessor part-time wage schedule and inserting a new wage schedule as follows:

Delete:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Assessor part-time	\$7,662	\$8,046	\$8,449	\$8,872	\$9,315	\$9,781

Insert:

Assessor part-time \$100.00 Monthly

And to see if the Town will vote to amend the Personnel By-Laws, Section III (e) – Salaries and Wages – by adding the following new position effective July 1, 2002:

	Step 2	Step 3	Step 4	Step 5	Step 6
Assistant Assessor	\$41,885	\$43,980	\$46,179	\$48,487	\$50,914

Or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 14.

Voted: Article 14 was Adopted by a Secret Ballot vote. 98 YES, 82 NO

5/6/02 9:04 PM

Executive Summary: The purpose of this article is to adjust the wage schedule of the Assessor part-time due to changes in job responsibilities. The Assessor part-time position is being reclassified to handle administrative responsibilities only. The Assistant Assessor would work under the supervision of the Chief Assessor for 40 hours per week and would assume many of the responsibilities of the Assessor part-time.

ARTICLE 15

To see if the Town will vote to amend the Personnel By-Laws, Section III 3 (e) – Salaries and Wages – effective July 1, 2002, by deleting the following positions from the existing wage schedule and inserting them in a new wage schedule which shall be exempt from any annual cost of living increases granted to other positions under the Personnel By-Laws and establishing a new Section III (e-4):

Delete:

Team Leader	Hourly \$15.6897
Senior Counselor	Hourly \$10.9601
Junior Counselor	Hourly \$ 8.0000

Insert:

Team Leader	Hourly \$16.00
Senior Counselor	Hourly \$11.00
Junior Counselor	Hourly \$ 8.00

Insert:

Section III (e-4) – The Personnel Relations Review Board shall perform a survey of wages paid for the hourly seasonal positions of Team Leader, Senior Counselor and Junior Counselor or similar positions in surrounding communities at least every three years. Adjustments, if any, shall be submitted as a warrant article in the next regularly scheduled Town Meeting.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 15.

Voted: Article 15 was Adopted by a Secret Ballot vote. 82 YES, 22 NO

5/6/02 9:11 PM

Executive Summary: The positions noted above work an average of 240 hours per year primarily to staff the Recreation Department summer programs. Based on a survey of surrounding communities it has been determined that the hourly rates currently paid are comparable and therefore do not need to be increased for FY2003.

ARTICLE 16

To see if the Town will vote to amend the Personnel By-Laws effective July 1, 2002, by deleting Section III (g) and Section III (h) and inserting a new Section III (g) and a new Section III (h) as follows:

Delete:

(g) An employee in a non-supervisory position who is directed to assume full-time responsibility of an established supervisor's position during his absence for a period of one week or longer shall be paid at the grade level of the person being replaced after approval of the department and the Chairman of the Board.

Insert:

(g) An employee in a non-supervisory position who is directed to assume full-time responsibility of an established supervisor's position during their absence for a period of **five days** or longer shall be paid at the next higher steps over the non-supervisory employee's current steps (adjusted for differences in the number of hours for the replaced employee's position) in the wage

schedule for the replaced employee's position, **but not more than \$50 per week over their present weekly**, after approval of the Department Head and the **Town Manager**.

Delete:

(h) An employee who is directed to assume full-time responsibility of a higher grade level during the absence of the incumbent of an established position for a period of four (4) days or longer shall be paid the next higher step over their existing step in the replaced employee's grade level after approval of the Department Head and the Town Manager. Said employee shall receive a minimum differential of twenty-five (\$25) dollars for working out of grade.

Insert:

(h) A **non-supervisory** employee who is directed to assume full-time responsibility of a higher **non-supervisory** grade level during the absence of the incumbent of an established position for a period of **five (5)** days or longer shall be paid the next higher step over their existing step in the replaced employee's grade level after approval of the Department Head and the Town Manager. Said employee shall receive **not less than twenty-five (\$25) dollars nor more than fifty (\$50) dollars per week over their present base weekly wage**.

Town Manager

Motion: The Finance Committee motioned to Amend Article 16 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 5/6/02 9:12 PM
Article 16 was Adopted, as Amended. 5/6/02 9:12 PM

AMENDMENT:

Replace **"five days"** with **"five consecutive business days"** in section (g).

Executive Summary: This article clarifies the amounts to be paid to employees for working out of grade.

ARTICLE 17

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) – Salaries and Wages – effective July 1, 2002, by adding a new position and wage schedule as follows:

Add:

Webmaster \$10.00/hr.

Or take any other action relative thereto.

Board of Selectmen

Motion: The Finance Committee motioned to Adopt Article 17.

Voted: Article 17 was Adopted. 5/6/02 8:50 PM

Executive Summary: The purpose of this article is to amend the Personnel By-Laws to create a new position and establish a wage schedule.

ARTICLE 18

To see if the Town will vote to amend the Personnel By Laws Section IV Fringe Benefits paragraph (D) Personal Days as follows to be effective July 1, 2002:

Delete: "Permanent employees are entitled to two (2) personal days leave per year, **one to be deducted from sick leave**, to be used upon approval by the department head. Personal days shall not be awarded in the event of termination attributed to an employees' adverse action".

Add: "Permanent employees are entitled to two (2) personal days leave per year to be used upon approval by the department head. Personal days shall not be awarded in the event of termination. Personal days shall not be accumulated from year to year.

Personnel Relations Review Board

Motion: The Finance Committee motioned to Amend and Adopt Article 18.

Voted: The Finance Committee's Amendment was Adopted.
Article 18 was Adopted, as Amended. 106 YES, 23 NO

5/6/02 9:15 PM

5/6/02 9:23 PM

AMENDMENT: In the "Add" section, insert the words in bold:

Personal days shall not be awarded in the event of termination or retirement.

Executive Summary: The purpose of the article is to allow permanent employees under the Personnel By Law two personal days leave per year without being deducted from sick time. The existing provision has been in the Personnel By Laws since 1988. The proposed change currently exists in the fire and police contracts.

ARTICLE 19

To see if the Town will vote to amend the Personnel By Laws, Definition of Terms as follows to be effective July 1 2002:

Delete: Work Week: Full time work week shall consist of Schedule A employees forty (40) hours a week Schedule B employees thirty-seven and one half (37.5) hours per week

Add: Work Week: Full time work week shall consist of Schedule A employees forty (40) hours a week Schedule B employees thirty-seven and one half (37.5) hours per week or forty (40) hours per week as defined by the job description.

Or take any other action relative thereto.

Personnel Relations Review Board

Motion: The Finance Committee motioned to Adopt Article 19.

Voted: Article 19 was Adopted.

5/6/02 9:18 PM

Executive Summary: The purpose of this article is to correct an omission from Article 18 of the May 1, 2000, annual town meeting.

ARTICLE 20

To see if the Town will vote to amend the Personnel By-Law, Section III, The Classification and Wage schedule effective July 1, 2003, as follows:

(e-1) Salaries and Wages:

Delete:

Plumbing & Gas Inspector	FEE BASIS
Plumbing & Gas Inspector Assistant	FEE BASIS
Wire Inspector	FEE BASIS

Add:

Plumbing & Gas Inspector (WKLY)	\$425.00/wk
Wire Inspector (WKLY)	\$425.00/wk

Add:

The following new positions and wage schedules:

Plumbing & Gas Inspector, Alternate	\$85.00/day
Wiring Inspector, Alternate	\$85.00/day

Delete:

(e-3) The annual salary account for the Plumbing/Gas Inspector and the Plumbing/Gas Inspector Assistant shall be calculated at 50% of the average of the total annual fees assessed for plumbing, gas and sewer inspections during the three previous calendar years. Likewise, the annual salary for the Wiring Inspector shall be calculated using the same formula as applied to fees assessed for the wiring inspections.

The total of fees assessed and subsequently waived shall be added to the actual annual receipts reported to the Treasurer and Auditor.

Or take any other action relative thereto.
Building Commissioner

The Moderator accepted a typo; in the 1st paragraph, second line, change 2003 to **2002**.

Motion: The Finance Committee motioned to Adopt Article 20.

Voted: Article 20 was Adopted. 5/6/02 9:20 PM

Executive Summary: The purpose of this article is to create a fixed salary for the Plumbing & Gas Inspector and the Wiring Inspector. A poll of the surrounding area towns established this salary level. In addition, we need to formally establish the positions of Alternates for both the Plumbing & Gas Inspector and Wiring Inspector.

ARTICLE 21

To see if the Town will vote to amend the Personnel By-Laws, Section III (e) Salaries and Wages as follows to be effective July 1, 2002:

Delete:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Animal Inspector	1,943	2,041	2,143	2,251	2,363	2,479

Add:

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Animal Inspector			2,870	3,014	3,165	3,323

Or take any other action relative thereto.
Board of Health

Motion: The Finance Committee motioned to Amend and Adopt Article 21, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 5/6/02 9:20 PM
Article 21 was Adopted, as Amended by a Secret Ballot vote. 69 YES, 27 NO 5/6/02 9:28 PM

AMENDMENT:

Delete	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Animal Inspector	1,943	2,041	2,143	2,251	2,363	2,479

Add:	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>
Animal Inspector	2,363	2,479	2,870	3,014	3,165	3,323

Executive Summary: The position currently exists, but the salary structure has not been evaluated for several years, beyond cost of living increases. The Board of Health has conducted a poll of Massachusetts's communities, and has determined that the position currently pays less than other comparable or smaller cities and towns. This amendment would bring the salary to a more competitive level with other communities.

ANY ARTICLES VOTED TO BE REMOVED FROM THE CONSENT CALENDAR SHALL BE RESTORED TO ITS ORIGINAL NUMBERED PLACE IN THE WARRANT.

ARTICLE 3-22
ARTICLE 3-23
ARTICLE 3-24
ARTICLE 3-25
ARTICLE 3-26
ARTICLE 3-27
ARTICLE 3-28
ARTICLE 3-29

SECTION 3 (Lottery System)

Article 30	Town By-Law	Section 2.04.012
Article 31	Town By-Law	Section 3.08.160
Article 32	Town By-Law	Section 3.08.020
Article 33	Town By-Law	Section 2.04.070
Article 34	Town By-Law	Section 2.16.020
Article 35	Town By-Law	Section 13.16.010
Article 36	Town By-Law	Section 18.04.30
Article 37	Town By-Law	Title 11 Chapter 11.04
Article 38	Zoning By-Law	Section 8
Article 39	Zoning By-Law	Section 2, Section 4.6.D, Section 4.6.H
Article 40	Zoning By-Law	Section 16
Article 41	Zoning By-Law	Section 3
Article 42	Zoning By-Law	Section 4.9
Article 43	Zoning By-Law	Section 2, Section 4.6.A, Section 4.13
Article 44	Zoning By-Law	Section 3
Article 45	General Article	Accept sewer line/pump station New Jersey Road
Article 46	General Article	Extend Sanitary Sewer Line

ARTICLE 30

To see if the Town will vote to amend the Town By-Laws, Section 2.04.012, Annual Town Meeting lottery, by deleting paragraph one and adding a new proposed paragraph one.

Delete current paragraph one:

The motion to lay on the table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to be acted upon, the order of consideration shall be drawn by the Moderator from a container which shall contain the Department heading. In no event shall a secret ballot be required for items under the budget article for a vote on the items.

Add proposed new paragraph one:

Except for a motion by the Finance Committee to lay on the table at the Annual Town Meeting to a date, place and time specific, for any article related to an appropriation, transfer or borrowing of funds; the motion to lay on the table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to be acted upon, the order of consideration shall be drawn by the Moderator from a container which shall contain each **Budget Classification Total**. At the call of the **Budget**, the Moderator shall call out the heading of each **Budget Classification** and if any voter wishes to speak on any budget listed under each **Budget Classification** he/she should call out "Debate". Transfers of monies within each **Budget Classification Total** shall be prohibited without the prior written approval of the Town Manager and the Department Head responsible for such budget. In the event the Town Manager shall notify the Finance Committee and the appropriate monies shall be transferred to the department to which the employee is transferred.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Motion: The Finance Committee motioned to Amend and Adopt Article 30.

Voted: The Finance Committee’s Amendment was Adopted. 9:30 PM 5/8/02
Article 30 was Adopted, as Amended. 9:30 PM 5/8/02

AMENDMENT: Delete “by the Finance Committee” in the first sentence.

Executive Summary: The intent of this article is to provide a more efficient manner to address the annual town meeting budget process.

ARTICLE 31

To see if the Town will vote to amend the Town By-Laws, Section 3.08.160.

Delete the current 3.08.160:

Issuance of septic permits-Conservation Commission to be notified. The Building Inspector and Board of Health offices are required to notify the Conservation Commission and Selectmen’s Office before issuing building or septic permits in wetland or floodplain regions.

Add proposed new 3.08.160:

Issuance of septic permits-Conservation Commission to be notified. The Building Commissioner and Board of Health offices are required to notify the Conservation Commission when issuing building or septic permits in wetland or floodplain regions.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Motion: The Finance Committee motioned to Adopt Article 31.

Voted: Article 31 was Adopted. 9:15 PM 5/8/02

Executive Summary: The intent of this article is to update the language and procedure in the current by-law by changing Inspector to Commissioner and deleting the Selectmen’s office from the notification requirement.

ARTICLE 32

To see if the Town will vote to amend the Town By-Laws 3.08.020.

Delete the current 3.08.020: Annual audit required.

There shall be an annual audit of the Town’s accounts under the supervision of the Director of Accounts of the Department of Corporations and Taxation in accordance with the provisions of Section 35, Chapter 44 of the General Laws.

Add proposed new 3.08.020: Annual audit required.

There shall be an annual audit of the Town’s accounts, performed by a Certified Public Accountant firm, appointed by the Board of Selectmen.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Motion: The Finance Committee motioned to Amend and Adopt Article 32.

Voted: The Finance Committee's Amendment was Adopted.
Article 32 was Adopted, as Amended.

10:14 PM 5/8/02
10:14 PM 5/8/02

AMENDMENT: Change "Accountant" to "Accounting" in the last sentence (of the Warrant).

Executive Summary: The intent of this article is to update the language in the current by-law.

ARTICLE 33

To see if the Town will vote to amend the Town By-Laws, Section 2.04.070.

Delete the current 2.04.070:

Minutes to be included in Annual Report. The Town Clerk shall include a copy of the minutes of all meetings held during the current year in the Annual Report of the Town Officers of the Town of Tewksbury.

Add proposed new 2.04.070:

Minutes to be included in Annual Report. The Town Clerk shall include a copy of all Town Meeting minutes held during the current year in the Annual Report.

Town Meeting Review Committee
Selectman John Ryan, Chairman

Motion: The Finance Committee motioned to Adopt Article 33.

Voted: Article 33 was Adopted.

9:15 PM 5/8/02

Executive Summary: The intent of this article is to fine-tune the language in the current by-law.

ARTICLE 34

To see if the Town will vote to amend the Town By-Laws Chapter 2.16 Council on Aging Section 2.16.020 Membership as follows:

Delete:

MEMBERSHIP OF COUNCIL: The Council shall consist of eleven (11) members who shall serve for a three (3) year term. The Board of Selectmen shall appoint five (5) members of the Council. The remaining six (6) members of the Council shall be appointed by the Council Chairman from interested and representative community groups and individuals.

Add:

MEMBERSHIP OF COUNCIL: The Council shall consist of eleven (11) members who shall serve for a three (3) year term; and, three Alternate members who will serve for a two (2) year term. The Board of Selectmen shall appoint five (5) members of the Council. The remaining six (6) Council members and three (3) Alternate members of the Council on Aging shall be appointed by the Council Chairman from interested and representative community groups and individuals. Alternate member appointments by the Chairman must be approved by a majority vote of the Council on Aging members.

Council on Aging

Motion: Council On Aging Director, Linda Brabant, motioned to Amend Article 34 and Adopt, as Amended.

Voted: Mrs. Brabant's Amendment was Adopted.
Article 34 was Adopted, as Amended.

10:12 PM 5/8/02
10:12 PM 5/8/02

AMENDMENT: Amend the last line of the article by deleting the last four words of the last sentence:
"Council on Aging members."
And adding "full Council membership."

The last sentence as amended should read:
Alternate member appointments by the Chairman must be approved by a
majority vote of the full Council membership.

Executive Summary: This article will assist the Council on Aging in having a quorum at most all monthly meetings; will allow for additional input by residents; and, would assist those members experiencing an extended but temporary illness.

ARTICLE 35

To see if the Town will vote to amend the Town By-Laws, Chapter 13.16, Municipal Services for Condominiums and Housing Cooperative Corporations, Section 13.16.010 by adding after the word "Corporations", in all paragraphs, "**or single family structures within a development authorized under Massachusetts General Laws Chapter 40B**" as written below.

Municipal Services for Condominiums and Housing Cooperative Corporations

- A. Except as provided or in Subsection (c) of this section, the Town of Tewksbury shall provide the following services to residential condominiums organized under M. G. L. c. 183A and to Housing Cooperative Corporations organized under M. G. L. c. 15(B), S4, whether owner occupied or rental, and regardless of the number of units in the building, or buildings, comprising the Condominium or Housing Cooperative Corporations **or single family structures within a development authorized under Massachusetts General Laws Chapter 40B** in the same fashion as the Town of Tewksbury provided those services to single family residences:

1. Collection of recyclable materials and garbage.

Or take any other action relative thereto.

Town Manager

Motion: The Finance Committee motioned to Amend and Adopt Article 35.

Voted: The Finance Committee's Amendment was Adopted.
Article 35 was Adopted, as Amended.

8:11 PM 5/8/02
8:11 PM 5/8/02

AMENDMENT: 2nd paragraph A.

In the 1st line add an "s" to the letter "a" to read "as" and delete the word "or".

Executive Summary: The proposed warrant article would have the effect of providing trash service to single family structures within a development authorized under Massachusetts General Laws Chapter 40B in the Town of Tewksbury. These services may include the collection of recyclable materials and garbage.

ARTICLE 36

To see if the town will vote to amend the Wetland Protection Bylaw, Section 18.04.30, Jurisdiction, Paragraph (6), by changing the end of the section from:

The 25-foot buffer strip and 25-foot "buffer strip" setback shall not be required for the maintenance, repair, or replacement (without substantial enlargement unless required by law) of any existing and lawfully located structure, septic system, water line, utility line, or similar facility in those areas. In these cases, the Commission shall require the applicant to maintain a 10-foot wide buffer strip of undisturbed, natural vegetation between the proposed activity and the resource area(s).

To:

The 25-foot buffer strip and 25-foot "buffer strip" setback shall not be required for the maintenance, repair, or replacement (without substantial enlargement unless required by law) of any existing and lawfully located structure, septic system, water line, utility line, or similar facility in those areas. In these cases, the Commission shall require the applicant to maintain a 10-foot wide buffer strip of undisturbed, natural vegetation between the proposed activity and the resource area(s). Whether a 10 foot or 25 foot buffer strip is required, the Commission shall not permit encroachment into the buffer strip other than as described in the above paragraph. The Commission is not to consider what is expedient for the applicant in its enforcement of the buffer strip provision of this by-law.

Keith Rauseo and Others

Motion: Mr. Keith Rauseo motioned to Adopt Article 36.
The Conservation Commission supported Mr. Rauseo's motion.
Mr. Richard Cuoco motioned to Indefinitely Postpone Article 36.

Voted: Mr. Cuoco's motion to Indefinitely Postpone Article 36, Failed. 51 YES, 57 NO
Article 36 was Adopted.

8:07 PM 5/8/02

8:10 PM 5/8/02

Executive Summary: The purpose of this article is to clarify the intent of the 25-foot no-disturb buffer strip adopted by the 2001 Annual Town Meeting. Since that adoption the Conservation Commission has allowed encroachment into the buffer strip for reasons other than those stated in the by-law. This amendment should prevent that from happening again, and will give more weight to an appeal should the Commission allow it again.

ARTICLE 37

To see if the town will vote to amend the Town Bylaws by adding a new section Title 11 Chapter 11.04 as follows:

RIGHT-OF-WAY BY-LAW

PREAMBLE

In partial fulfillment of the obligation to see to the prudent management of the Town's affairs and assets and in light of the continuing technological revolution in telecommunications, the passage of the Telecommunications Act of 1996 and the deregulation of the electric and natural gas industries in the Commonwealth, the Town hereby establishes a comprehensive and fair system of regulation for all entities which desire to use the Town's Rights-of-Way.

INTRODUCTION

A. The purpose of and intent of this Right-of-Way By-Law is to:

Provide the Town with accurate and current information concerning all facilities located in the Town's Rights-of-Way together with current information concerning entities owning or controlling the Facilities, and to:

1. Permit and manage reasonable access to the public Rights-of-Way on a competitively neutral basis, and
2. Manage Grants of Location in Public Ways, and
3. Conserve the limited physical capacity of the Rights-of-Way held in public trust by the Town, and
4. Assure that the Town is appropriately compensated when its Rights-of-Ways are utilized by non-governmental entities, and
5. Assure that the Town's current and on-going costs of granting and regulating private access to and use of the public Right-of-Way are fully paid by the persons seeking such access and causing such costs, and
6. Assure that the Town can continue to fairly and responsibly protect the public health, safety and welfare.

B. *This By-Law is adopted in accordance with the authority granted, inter alia, by Amendment Article 89 to Article II of the Massachusetts Constitution, M.G.L. Chapter 43B section 13, M.G.L. Chapter 40, sections 4, 21 and 22F, and Chapter 85.*

DEFINITIONS

Applicant: Any person or entity, including without limitation implied, Public Utility, Telecommunications Carrier, Local Exchange or municipal department which owns or exercises general responsibility and control over any Facility.

Application: The written application on a form prescribed by the Awarding Authority with any required documentation and the Application Fee by which an Applicant or Co-Locator requests a Right-of-Way Permit.

Application Fee: A fifty (\$50.00) dollar non-refundable processing fee which shall accompany each application for a Right-of-Way Permit.

Attachment: Any device, apparatus, appliance, equipment, wire or cable or other thing including any Telecommunications Facility installed or proposed to be installed on or in any Existing Facility whether by Applicant or Co-Locator or proposed to be installed on any New Facility by Applicant or Co-Locator.

Awarding Authority: The Board of Selectmen of the Town of Tewksbury which has authority to exercise the powers granted by this By-Law.

Co-Locator: Any person or entity other than Applicant who desires to use an Existing or New Facility.

Contractor: All officers or employees of Applicant or Co-Locator who perform or any person or entity engaged by or on behalf of Applicant or Co-Locator to perform construction, repair or maintenance work on Overhead or Underground Facilities owned by Applicant and permitted by the Awarding Authority which are located in the Right-of-Way. The Contractor for purposes of this By-Law and for all questions of liability in connection with any construction, repair or maintenance work on Overhead or Underground Facilities owned by Applicant which are located in the Right-of-Way shall be conclusively deemed an agent of Applicant or Co-Locator for whom Applicant or Co-Locator is fully responsible.

Default: The failure of the Permit Holder (including all Contractors or other agents of Permit Holder) (i) to pay when due any License Rental, (ii) to perform fully any covenant of the License or otherwise fail to comply with any provision of the License Agreement, the Right-of-Way Permit or the By-Law, following ten days prior written notice to Licensee from Town, (iii) to keep its Certificate of Insurance in full force and effect, or (iv) to provide the service that is outlined in its Application (except for interruptions in service due to Emergency Repair Work) for a period of six (6) consecutive months.

DTE: The Massachusetts Department of Telecommunications and Energy created by M.G.L. Chapter 25

Effective Date: The date upon which this By-Law becomes effective.

Emergency Repair Work: Right-of-Way Work which must be commenced immediately to correct a hazardous condition in which the safety of the public is in imminent danger, such as a threat to life or health of the public or where immediate correction is required to maintain or restore essential Public Utility service.

Excess Capacity: The volume of capacity in any Existing Facility that is not being used or is not proposed to be used as part of a concrete plan for the future at the time that an Application is made for a Right-of-Way Permit by an Applicant or Co-Locator.

Existing Facility: An Overhead or Underground Facility which is in existence on the date of the Application for a Right-of-Way Permit.

Facility: Any Overhead or Underground Facility or Attachment thereto including without limitation any utility or other pipe, duct, line, pole, wire, cable, transmission line, conduit, pedestal, wave guide, dish, antenna, electronic or other thing located or proposed to be located in, on, above, along, under or across a Right-of-Way.

FCC: Federal Communications Commission.

Grandfathered Facility: An Overhead or Underground Facility in existence on the Effective Date.

Grant of Location: Permission granted by the Awarding Authority of the Town to a Public Utility, in order to conduct its Regulated Activities, to locate poles, piers, abutments or conduits or attachments thereto or railway routes on, in, above, along, under or across a Public Way in accordance with the procedures set out in M.G.L. Chapter 166, section 22, Chapter 161, section 70, Chapter 162, section 8 and with this By-Law.

Grant of Location Applicant: An Applicant or Co-Locator which is a Public Utility conducting a business described in M.G.L. Chapter 166, section 21 of the Massachusetts General Laws.

Highway Superintendent: The Town Public Works Superintendent.

Inspector of Wires: That individual appointed by the Town to fulfill the responsibilities set out in M.G.L. Chapter 166 section 32.

License Agreement: An agreement between the Town and an Applicant owner of a Facility setting forth detailed contractual terms and obligations of the owner of a Facility and entered into incident to the grant of a Right-of-Way Permit.

Licensed Contractor: A contractor who holds a current and valid Public Works Construction License issued by the awarding authority.

Local Exchange Carrier: Every person or entity that directly or indirectly owns, controls, operates and manages plant, equipment or property within the Town

M.G.L.: When the provisions of Massachusetts General Laws cited in this by-law, are amended from time to time, the amendments shall be incorporated into and applied to this by-law.

Measurable Interference: Interference as defined by FCC Regulations (47 C.F.R.) which affects the Telecommunications Services provided by Permit Holder.

Modification: A material physical change to an Existing Facility such that its use or occupancy is materially altered.

New Facility: An Overhead or Underground Facility or an Attachment that has not yet been constructed but that is proposed and described in an Application for a Right-of-Way Permit.

Normal Working Hours: 7:30 A.M. to 3:30 P.M. Monday through Friday excluding holidays.

Occupied Area: The area in square feet to be occupied by an Overhead Facility (including space adjacent to the Facility and rendered practically unusable by others whether because of physical limitations or potential Measurable Interference or otherwise) all as reasonably determined by the Awarding Authority. In case of Pole lines, for the purposes of computing square feet, the width dimension generally shall be determined with reference to the maximum distance that protuberances such as crossarms, guy wires, etc., extend perpendicularly from the center-line of the Poles. Also included in the license for a Pole at no additional rental, is the right to penetrate the surface of the Right-of-Way to the depth reasonably necessary to support the Pole.

Occupied Volume: The volume measured in cubic feet occupied by an Underground Facility (including space adjacent to the Facility rendered practically unusable by others whether because of physical limitations or potential Measurable Interference or otherwise) all as reasonably determined by the Awarding Authority.

Overhead Facility: Any tower, Telecommunications Facility and Pole including Poles and Overhead Wires and Associated Overhead Structures including Attachments located or proposed to be located above the surface of the Right-of-Way including the underground supports and foundations for such facilities.

Overhead License Rental Rate: Shall have the meaning subscribed to it and shall be computed annually as set out in Section VIII A of this By-Law.

Permit Holder: An Applicant or Co-Locator to whom a Right-of-Way Permit has been granted.

Permit Term: The period commencing on the date of filing of an Application and ending upon the earlier to occur of: (i) the expiration of the useful life of the Facility as reasonably determined by the Awarding Authority or (ii) ten (10) years from the date of Application.

Planning Board: The Planning Board of the Town.

Pole or Poles and Overhead Wires and Associated Overhead Structures: poles, towers, supports, wires, conductors, stubs, platforms, crossarms, braces, transformers, insulators, cut-outs, switches, communication circuits, appliance attachments, and appurtenances located above ground, upon, along or across any Public Way or private ways of the Town and used or useful in the transmission of intelligence by electricity or otherwise, or for the transmission of television signals, whether by electricity or otherwise, or for the transmission of electricity for lighting, heating or power, or for the construction or operation of a street railway or an electric railroad; provided that said phrase shall not mean or include any of the following: poles, towers, overhead wires and associated overhead structures used exclusively in the transmission but not the distribution of electricity; poles used exclusively for police and fire alarm boxes or any similar municipal equipment installed under the supervision and to the satisfaction of the engineer of the Town; wires (exclusive of supporting structures) crossing any portion of any underground utility district from which overhead wires have been prohibited, or connecting to buildings on the perimeter of such portion, when such wires originate in an area from which poles and overhead wires and associated overhead structures are not prohibited; overhead wires attached to the exterior surface of a building by means of a bracket or other fixture and extending from one location on the same building or to an adjacent building without crossing any public Right-of-Way; radio antennae, their associate equipment and supporting structures used by a utility for furnishing communication services; and service terminals including transformers in pedestals above ground used to distribute electric or communication service in underground systems.

Pole Attachments: An Attachment which is a wire or cable for transmission of intelligence by telegraph, telephone, or television, including cable television, or for the transmission of electricity for light, heat or power or for the transmission of Telecommunications Services and any related device, apparatus, appliance or equipment installed upon any Pole or in any telegraph duct or conduit owned or controlled in whole or in part by one or more Public Utility.

Public Utility: A gas and electric company subject to M.G.L. Chapter 164, telephone and telegraph company subject to M.G.L. Chapter 166, cable TV company subject to M.G.L. Chapter 166A, water and aqueduct company subject to M.G.L. Chapter 165, or street railway subject to M.G.L. Chapter 61, or electric railroad subject to M.G.L. Chapter 162.

Public Utility Use: The use of a Facility by a Public Utility during the Permit Term in conducting its Regulated Activities but not including any non-Public Utility by such Public Utility or any use by a non-regulated affiliate of a Public Utility or any other use by any other person or entity.

Public Way: Any road (including such appurtenances as berms, curbs, drains, sewers, water mains, sidewalks and paved and unpaved shoulders within the paper lay-out) to which the public has access and that the Town is responsible for maintaining.

Public Works Construction License: A license required of all Contractors who are not officers or employees of a Public Utility or of a Town department who wish to Perform Street Opening Work in the Public Ways of the Town.

Regulated Activities (of Public Utilities): The transmission of natural gas and electricity by a gas or electric Company subject to M.G.L. Chapter 164, the transmission of voice or telegraph messages by a telephone and telegraph company subject to M.G.L. Chapter 166, the transmission of video broadcasts by television or cable television (including other activities deemed incidental thereto by federal law) subject to M.G.L. Chapter 166A, the provision of street railway services subject to M.G.L. Chapter 161 or transportation by electric railroad subject to M.G.L. Chapter 162.

Right-of-Way: The surface and space on, along, above and below any real property which is a Public Way or other way in which the Town has an interest in law or equity, whether held in fee or other estate or interest, or as trustee for the public including, but not limited to any public street, boulevard, road, highway, freeway, lane, alley, court, sidewalk, parkway, river, tunnel, viaduct, bridge, park skyway, or skyway bridge.

Right-of-Way Permit: A permit granted by the Awarding Authority to an Applicant for permission to construct, to repair and maintain, and to use Overhead and Underground Facilities that it owns and which are located in the Right-of-Way. Also a Permit granted by the Awarding Authority to a Co-Locator for an Attachment to a New or Existing Facility.

Right-of-Way Work: Any construction, repair, or maintenance of utility or other pipes, ducts, lines, poles, wires, cables, conduits, pedestals, antennas, dishes, electronics or other thing located in, on, above, under or across a Right-of-Way.

Street Opening Work: Any cutting, excavation compacting, construction, repair or other disturbance in or under a Public Way together with restoration of the Public Way in accordance with the Town's Street Opening Rules and Regulations following such disturbance but excluding the location or relocation of utility poles for which a Grant of Location has been obtained pursuant to M.G.L. Chapter 166, section 22.

Telecommunications: The transmission between or among points specified by the user of information of the user's choosing without change in the form or content of the information as sent and received.

Telecommunications Carrier: Every person or entity that directly owns, controls, operates or manages plant, equipment or property within the Town used or to be used for the purpose of offering Telecommunications Service and which is licensed by the FCC and certified by the DTE under M.G.L. Chapter 159 as a Telecommunications common carrier.

Telecommunications Facility: A Facility other than customer premises equipment used by a Telecommunications Carrier by a Telecommunications Service and includes software integral to such equipment (including upgrades), cables, wires, lines, wave guides, electronics, dishes and antennas.

Telecommunications Service: The offering of Telecommunications for a fee directly to the public or to such classes of users to be effectively available directly to the public regardless of the Telecommunications Facilities used.

The Telecommunications Act of 1996: :Public Law 104-104-Feb. 8, 1996 110 Stat. 57.

Town: The Town of Tewksbury.

Transmission Line: Lines and associated structures used for the transmission of electric energy sold, or to be sold, at wholesale in interstate commerce.

Underground Facility: Any pipe, duct, line and conduit and Telecommunications Facility or other thing including Attachments located or proposed to be located under the surface of the ground but excluding the underground foundations or supports for Overhead Facilities.

Underground License Rental Payment: The annual dollar amount to be paid by an Applicant for use of Right-of-Way for an Underground Facility.

Underground License Rental Rate: Shall have the meaning subscribed to it and shall be computed annually as set forth in Paragraph VIII B of this By-Law.

Usable Space: The total usable capacity of any Overhead or Underground Facility located in the Right-of-Way as reasonably determined by the Awarding Authority.

NECESSITY OF A PERMIT

- A. No work in, on, under, along, above or across a Right-of-Way shall commence until the Applicant and any Co-Locator each shall have applied for and obtained from the Awarding Authority a Right-of-Way Permit. Applicants with Grandfathered Facilities and any Co-Locator with Grandfathered Facilities located in the Right-of-Way shall be deemed to have applied for and have been granted a valid Right-of-Way Permit for the Permit Term for such Facilities and to be subject to all of the provisions of the License Agreement substantially in the form attached hereto as Exhibit A.
- B. An Applicant or Co-Locator which wishes to continue to use a Grandfathered Facility after the expiration of the Permit Term each must file an Application and treat such Facility as a New Facility. From and after the Effective Date, Applicant or Co-Locator must also obtain a Right-of-Way Permit for any modification of or new Attachment to a Grandfathered Facility.
- C. Any Applicant or Co-Locator who is using a Grandfathered Facility for any purpose other than a Public Utility Use must notify the Town of such use of each such facility within one hundred and twenty (120) days after the Effective Date wishes to make sure of its Grandfathered Facility which is not a Public Utility Use must, prior to commencing such use, apply for and obtain a Right-of-Way Permit for such non-Public Utility Use.

- D. Traffic lights, fire hydrants, mail boxes and intrusions in the Right-of-Way that are accessory uses to the primary use of the property such as awnings, balconies, over-hanging signs and sidewalk cafes are exempted from this By-Law.
- E. Prior to the Town accepting a private way as a Public Way, such Applicant with a Facility located in, on, under or across the private way and each Co-Locator using such Facility including a Co-Locator Public Utility shall apply for and obtain a Right-of-Way Permit from the Awarding Authority.
- F. A Public Utility that is petitioning for a Grant of Location in accordance with M.G.L. Chapter 166, section 22, Chapter 161, section 70 or Chapter 162 Section 8 as part of its Application for a Right-of-Way shall so indicate on the Application. A Right-of-Way Permit granted to a Public Utility for a Facility to the extent of Public Utility Use shall constitute a Grant of Location as well.
- G. No Right-of-Way Permit shall be granted unless Applicant demonstrates to the reasonable satisfaction of the Awarding Authority that sufficient Existing Capacity remains in Existing Facilities to accommodate an Attachment or that Applicant will construct New Facilities in accordance with the requirements of this By-Law. Except for Transmission Lines, in the event that all of the Usable Space of Existing Overhead Facilities has been used up, the Town may in its reasonable discretion require that the Applicant construct New Underground Facilities.
- H. All construction work contemplated by this By-Law shall be done in a good and workerlike manner using best engineering and construction practices and shall be done in accordance with (i) all applicable laws and regulations, (ii) all of the provisions of this By-Law, (iii) any conditions contained in the Right-of-Way Permit, and (iv) such reasonable supplemental instructions not inconsistent with the foregoing as the Awarding Authority or its authorized representative may from time to time issue. Work that involves Street Opening Work must comply with the Town's Street Opening Rules and Regulations.
- I. No person or entity may perform any work in or under a Right-of-Way unless it is a Permit Holder and (i) is a Town department, Public Utility, Telecommunications Carrier or Local Exchange Carrier or their respective officers or employees or (ii) has engaged a Licensed Contractor and such holder performs all such Right-of-Way Work as agent of Permit Holder.

REQUIREMENTS OF APPLICATION

A. Information Required of All Applicants and Co-Locators

Applicants or Co-Locators seeking a Right-of-Way Permit shall file on forms designated by the Awarding Authority a completed and signed Application at the office of the Awarding Authority which shall include the following information:

- 1. The identity and legal status of the Applicant or Co-Locator including any parent or affiliated corporation.
- 2. The address and telephone number of the corporation and the name of the officer, agent or employee responsible for the accuracy of the Application.
- 3. If a Public Utility (or Town department) the federal identification number of the entity. All others must in addition specify their FCC license number and submit evidence of certification by the DTE.
- 4. A general description of Applicant's Existing Overhead or Underground Facilities within the Town that it is using to provide service and the service that it is currently providing.
- 5. A detailed description of the service that Applicant or Co-Locator intends to offer or provide the service that will constitute a Public Utility Use.
- 6. A detailed description of the Underground or Overhead Facilities Applicant or Co-Locator intends to use or construct, their useful life and full dimensions of the proposed Facility including but not limited to the following: height of Poles, number of wires and their diameter, height of wires above the Right-of-Way, voltage of electric transmission lines, diameter of mains and conduits.
- 7. Maps or plans showing the exact location of the Existing or proposed New Facility in the Right-of-Way using engineering metes and bounds, street names and intersecting street names. Show a north arrow.
- 8. A statement as to whether New Facilities will be built or Existing Facilities will be used and who is the Applicant with respect to such Facility.
- 9. In the case of a Co-Locator seeking a Permit for an Attachment to a Facility the Applicant of which is exempt in whole or part from the obligation to make Annual License Rental Payment for the Facility as provided herein, such Application shall be made jointly by Applicant and Co-Locator. Each must sign the Application and Applicant must acknowledge in a writing in form and substance satisfactory to the Town, its obligation to pay the amount, if any, of Annual License Rental Payment due the Town in respect of such Attachment.
- 10. The names of Co-Locators who share or will share the Facility. Applicants must provide evidence that Co-Locators have received their own Right-of-Way Permit and identify all pending Co-Locator Applications.

11. Evidence that Applicant or Co-Locator has obtained all other governmental approvals and permits needed to use Existing Facilities and to offer or provide services.

B. Petitions for Grants of Location

Applicants or Co-Locators that are Public Utilities and that are seeking a Grant of Location as part of the Right-of-Way Permit shall also provide the following information as part of the application:

1. A statement as to the demonstrated need to construct the New Facility or make an Attachment to an Existing Facility.
2. A list of direct abutters' names and addresses.
3. The kind, size and tested strength of supporting service wires for Poles.
4. The maximum voltage that will be transmitted over wires and the maximum cubic feet of gas that will be transported through mains.
5. The size and pressure of gas mains and what the main is made of.
6. A list of all posts, Poles or other supports of wires included in the Grant of Location.
7. The number of cross arms in use with each Pole and the number of wires that are already attached thereto and the number of wires that are proposed.
8. The location of conduits and manholes in relation to the Existing Underground Facilities and proposed New Underground Facilities.

C. Applications for New Facilities Must Submit Additional Information.

If New Facilities are to be constructed, Applicant must submit the following additional information as part of the Application:

1. Preliminary engineering plans, specifications and a Site Plan of the facilities to be located within the Right-of-Way at a scale of one (1) inch equals forty (40) feet which shall show (i) all property lines, (ii) the exact location of the proposed New Facilities, and (iii) Existing Facilities, streets, landscape features, residential dwellings, and all buildings located within five hundred (500') feet of the New Facility prepared by a Registered Professional Engineer or other qualified professional.
2. A network map and an electronic copy showing the location and route of the New Facilities superimposed on the Public Ways of the Town on a scale of one inch equals one hundred (100') feet prepared by a Registered Professional Engineer or other qualified professional.
3. The location of all Existing Facilities located along the proposed route.
4. The specific trees, structures, improvements, facilities and obstructions, if any that Applicant proposes to temporarily or permanently remove or relocate.
5. Evidence as to what, if any, Excess Capacity is available for Attachments to Existing Facilities located along the proposed route with a specification of how much Excess Capacity will exist after the installation of the New Facility. If co-location is not proposed, an affidavit attesting to the fact that Applicant made diligent but unsuccessful efforts to obtain permission to install or co-locate New Facilities on Existing Facilities, the reason for denial of co-location and whether an appeal to the DTE has been adjudicated.
6. If New Facilities are to be constructed, the Excess Capacity that will exist in or on them after their installation and use by the Applicant and any identified Co-Locator.
7. The useful life of the Proposed Facility or Attachment.
8. Information as to the type and frequency of any Telecommunications Equipment that will be installed.
9. A preliminary construction schedule and completion date.
10. Financial statements prepared in accordance with generally accepted accounting principles demonstrating an Applicant's financial ability to construct, operate, maintain, relocate and remove the proposed Facilities.
11. Information in sufficient detail to establish Applicant's technical qualifications, experience and expertise regarding the Facilities to be constructed and operated.
12. Evidence that Applicant has obtained all over governmental approvals and permits needed to construct the New Facilities.
13. The name of the Licensed Contractor who will perform the construction work or a copy of the Public Works Construction License that Applicant has obtained from the Town.
14. An Application Fee.

15. A Certificate of Insurance in coverage as specified in Section VI, Paragraph J of this By-Law.
16. Such other and further information as may be reasonably required by the Awarding Authority.

APPLICATION PROCEDURE

- A. Upon receipt of a completed and signed Application, it will be forwarded to the Public Works Superintendent, Planning Board and Inspector of Wires for review. The Public Works Superintendent, Planning Board and Inspector of Wires shall promptly review the Application and make written recommendations concerning permit conditions and supplemental instructions.
- B. If the Application involves the construction of New Facilities, the modification of Existing Facilities or a program of Attachments the total construction cost of any of the foregoing is estimated to exceed one million (\$1,000,000.00) dollars, the Town may require the Applicant to enter into an agreement with the Town to reimburse the Town for the reasonable cost of engineering review by the Town's consultant of the plans submitted. Applicants shall submit a deposit to secure the cost of this review which will be held in a segregated account in accordance with M.G.L. Chapter 44g, section 53G.
- C. If the Right-of-Way Application includes a Petition of the Applicant for a Grant of Location, the Awarding Authority shall promptly schedule a public hearing, and, if required by statute, publish a notice of the hearing. Owners of property abutting the property on which the New Facility is proposed will be notified by the Town at least fourteen days prior to the public hearing.
- D. The Awarding Authority shall review the Application, any evidence presented at a Grant of Location public hearing, and the recommendations received from the Public Works Superintendent, Planning Board and Inspector of Wires and make a prompt determination on the Application taking into account the recommendations received, testimony and evidence presented if any, and such other facts as it may reasonable consider such as:
 1. The likelihood that the New Facility will incommode the public use of public ways or endanger or interrupt navigation.
 2. The financial and technical ability of the Applicant or Co-Locator to construct New Facilities or to use the Right-of-Way.
 3. The capacity of the Right-of-Way to accommodate the proposed New Facilities, modifications or attachments.
 4. The capacity of the Right-of-Way to accommodate additional New Facilities if the Permit is granted.
 5. Potential damage or disruption (including Measurable Interference with Telecommunications Services) to Existing Facilities, or public property if the Permit is granted.
 6. The effect, if any on public health, safety and welfare if the Permit is granted.
 7. The availability of alternate routes and/or locations for the proposed New Facilities.
 8. Applicable federal and state laws and Town By-Laws which might prohibit or affect the Permit if granted.
- E. If the Application is considered favorably, a Right-of-Way permit containing such conditions and supplemental instructions as the Awarding Authority reasonably deems appropriate shall promptly issue upon the satisfaction of any conditions precedent which the Awarding Authority may establish. If the Application is not favorably considered, the Awarding Authority shall communicate in writing to Applicant or Co-Locator the reasons its Application was not favorably considered.
- F. If a grant of Location has been requested as part of the Application for a Right-of-Way Permit and the Application has been considered favorably, the Right-of-Way Permit shall also constitute an Order Granting the Location. The Grant of Location will specify where the New Facility or Attachment may be placed, and (with the exception of Grants of Location for Transmission Lines) the kind of Poles, piers or abutments which may be used, the number of wires or cables which may be attached thereto, the height to which the wires or cables may run and the maximum voltage between conductors to be carried through same. Grants of Locations for Poles are limited to one Pole per Location. The Grant of Location may contain such other conditions and supplemental instructions as the Awarding Authority reasonably deems appropriate.

TERMS OF THE RIGHT-OF-WAY PERMIT

A. Conditions of Permit

All Right-of-Way Permits granted are conditioned upon i) the Applicant having obtained and submitted to the Awarding Authority; prior to construction and installation of its New Facilities, a Bond as required in sub-section (K)(2) hereafter, ii) Permit Holder's Agreement to make any Excess Capacity of its Facility available to other Applicant's on commercially practical and technically feasible terms, iii) to the extent feasible and subject to reasonable availability and agreement between a Telecommunications Carrier and the Town concerning price, maintenance, access and security, interconnection of the New Telecommunications Facility with public buildings and iv) the execution and delivery of a Town Right-of-Way License Agreement substantially in the form of Exhibit A attached hereto and otherwise in form and substance satisfactory to the Awarding Authority.

B. Permit Term

Rights-of-Way Permits shall be valid for the period commencing on the date of filing of an Application and ending upon the earlier to occur of: (i) the expiration of the useful life of the Facility as reasonably determined by the Awarding Authority or (ii) ten (10) years from the date of the Application. A Permit Holder desiring to continue to use the Facility after the expiration of the Permit Term shall not more than one hundred **eighty** (180) days nor less than ninety (90) days before expiration of the current Permit file an Application with the Town for a Permit as though the Existing Facility were a proposed New Facility. Each Co-Locator must also file for a new Permit.

C. Revocation of Permits

Except to the extent that a Right-of-Way Permit also constitutes a statutory Grant of Location and current law limits the ability of the Awarding Authority to revoke a Grant of Location, the Awarding Authority during the Permit Term may revoke a Right-of-Way Permit granted hereunder after notice and hearing if it shall reasonably determine that (i) Permit Holder is in Default, (ii) Permit Holder fails to construct the Facilities for which a Permit was granted within six (6) months of the granting of the Permit, (iii) Permit Holder has failed relocate its Facility or Attachment to a new location within the designated time following an order from the Awarding Authority to relocate such Facility or Attachment, or (iv) if the Awarding Authority determines that public necessity and convenience requires the revocation of a Grant of Location held by a street railway. The Permit holder shall be given not less than ten (10) days prior written notice of the time and place of the hearing on revocation and shall have the opportunity at the public hearing to present evidence.

D. Removal of Facilities

Following the revocation of the Permit or the expiration of the Permit Term without an application to continue to use the Facility unless then existing statutes shall require a different result and, if ordered by the Town, Permit Holder shall cease using the Right-of-Way. Permit Holder shall remove all of its Overhead and Underground Facilities from the Right-of-Way and restore the area to its original condition within six (6) months following expiration of revocation of the Permit. In the event that the Permit Holder fails to remove its Facilities, the Awarding Authority may treat such as abandoned property and, among other remedies, remove the Facilities and restore the area at the owner's sole cost and expense.

E. Removal of Unauthorized Facilities.

1. With the exception of Permits held by Town departments and permits held by Public Utilities, within thirty (30) days following written notice from the Town, any person or entity that owns, controls or maintains any Overhead or Underground Facilities located in the Right-of-Way for which a Permit has not been obtained and which is not a Grandfathered Facility shall apply for a Permit and may request a hearing before the Awarding Authority and shall have the opportunity at the hearing to present evidence. If the Application for a Permit is denied, Applicant shall, at its own expense, remove such Facilities from the Right-of-Way and restore the area to its original condition within six (6) months of the date of the denial of the Permit.
2. In the event that the Applicant fails to remove its Facilities, the Awarding Authority may treat such as abandoned property and, among other remedies, remove the Facility and restore the area at the owner's sole cost and expense.

F. Relocation of Facilities Due to Public Necessity.

1. The location of any Overhead or Underground Facility covered by a Right-of-Way Permit may be changed by order of the Awarding Authority if it determines in its reasonable discretion that public necessity requires relocation of the Facility. Except for Emergency Repair Work, Applicant is required to notify all Co-Locators in writing upon receiving an order to relocate the Facility from the Awarding Authority. Applicant and all Co-Locators shall, at their own expense, relocate their Facilities to such locations as shall have been approved by the Awarding Authority within ninety (90) days of the receipt of the order of the Awarding Authority. Upon relocation Applicant shall promptly supply Awarding Authority with "as built" plans of the relocated Facility. Following the transfer of the Facility and any Attachments from the Existing Facility to the New Facility, the Existing Facility shall be removed from the site within ninety (90) days from the date of completion of the transfer.
2. Unless directly and proximately caused by the willful, intentional or malicious acts by the Town, the Town shall not be liable for any damage to or loss of any Overhead or Underground Facilities located in the Right-of-Way as a result of or in connection with any public works, public improvements, construction, excavation, grading, filling or work of any kind in the Right-of-Way on behalf of the Town. Rights-of-Way Permits and Grant of Location for Facilities that have been order to be relocated will be amended to reflect the new location once the Facilities have been relocated.

G. Assignment of Facilities

Except in connection with a transaction to which M.G.L. Chapter 166, section 15B applies, a Right-of-Way Permit is not assignable. If a Permit Holder transfers ownership or use of its Facilities to another entity, such entity must apply for and receive its own Permit in accordance with this By-Law.

H. Non-exclusive Grant

No Permit granted under this By-Law shall confer an exclusive right, privilege, license or franchise to occupy or use the Right-of-Way of the Town for delivery of services or any other purposes. No Permit granted under this By-Law shall convey any right, title or interest in the Right-of-Way but shall be deemed a license to use and occupy the Right-of-Way in accordance with the terms of this By-Law and the Town Right-of-Way License Agreement. Further, no Permit shall be construed as a warranty of title. A Permit granted shall be limited to a license to use only that specific portion of a Right-of-Way as specified in the Plan that accompanies the Application and in any Permit or License Agreement.

I. Co-Location of Facilities

Issuance of a Right-of-Way Permit is conditioned upon the agreement of the Applicant to make Excess Capacity available to other Co-Locators on commercially practical and technically feasible terms. All New Facilities for which a Right-of-Way Permit has been issued shall be constructed, installed and located in accordance with the following terms and conditions:

1. Attachment shall be installed within Existing Underground or Overhead Facilities whenever Excess Capacity exists within such Facility.
2. Whenever Existing Facilities have been required by the Town to be located Underground within a Right-of-Way, no Permit will be granted for an Overhead Facility.
3. Whenever any Existing Facility is required by the Town for reasons of public necessity to be relocated, each Applicant owner shall relocate its Facilities within a reasonable period of time and all Co-Locators who share the facility shall, absent extraordinary circumstances or undue hardship as determined by the Awarding Authority, also relocate their Attachments concurrently to minimize the disruption of the Right-of-Way.
4. Whenever New Underground Facilities must be constructed because the Excess Capacity of Existing Facilities has been exhausted, Applicant shall anticipate its needs for at least thirty (30) years and is encouraged to construct New Underground Facilities sufficient to meet its needs for this time period as well as provide Excess Capacity to Co-Locators on commercially practical and technically feasible terms.
5. The Town reserves the right to place, free of charge, signal circuits, signal supply circuits and the equipment attached to these circuits belonging to the Town and used by it exclusively for municipal purposes on or in all Existing Facilities with Excess Capacity and on or in New Facilities then owned or controlled by an Applicant which is a Public Utility and shall be allowed access whenever necessary to place, maintain or remove its wires and cables.

J. Insurance

1. The Permit Holder shall acquire and continuously maintain while it possesses a Right-of-Way Permit liability insurance coverage on all personnel and equipment used to construct, operate, maintain and repair the Overhead and Underground Facilities located within the Right of Way. This insurance must be with insurance companies licensed to do business in the Commonwealth of Massachusetts and shall contain the following coverages and be in the following minimum amounts:
2. Commercial General Liability Insurance – including operation, independent contractors, complete operations for a period of one year, from completing the street opening work, XCU Hazards, broad form property damage and personal injury.

General Aggregate: \$2,000,000.00

Products and complete operations

Aggregate \$2,000,000.00

Each occurrence \$1,000,000.00

Combined single limit \$1,000,000.00

Automobile Liability Insurance (covers owned, non-owned and hire vehicles)

Bodily Injury Liability \$ 500,000.00 each person

\$1,000,000.00 each accident

Property Damage Liability \$ 250,000.00 each accident

Combined Single Limit \$1,000,000.00

Worker's Compensation and Employers Liability

Each Accident \$ 100,000.00

Disease-Policy Limit \$ 100,000.00

Disease-each Employee \$ 100,000.00

3. Certificate of Insurance shall provide for at least thirty (30) days notice to the Awarding Authority or cancellations or material change. The name of the municipality shall be listed as an additional insured on the Certificate of Insurance.

K. Construction Requirements

1. All Permit Holders are required to obtain a Building and Electrical Permit (if applicable), and (except for Poles and Attachments thereto) a Street Opening Permit from the Awarding Authority. Once commenced, construction shall proceed at an uninterrupted and consistent pace so that the Right-of-Way Work described in the Permit will be completed within a reasonable time.
2. Before commencing construction, Permit Holder shall submit to the Awarding Authority a Performance Bond, with corporate surety satisfactory to the Awarding Authority, in an amount equal to the value of the construction which shall assure:
 - a. the satisfactory completion of installation and commencement of operation of the system in accordance with the terms of the Permit,
 - b. the indemnity of the Town from and against any and all claims for injury or damage to persons or property, both real and personal, caused by the construction, and installation of the Facilities authorized pursuant to the Permit,
 - c. the satisfactory restoration of adjoining property and public property in accordance with the provisions of this By-Law. This bond shall be maintained in force until one year after the completion of the construction work.
3. Construction of New Facilities must conform to the plan accompanying the Application and to the terms of the Permit and License Agreement. All Right-of-Way work must conform to the Americans with Disabilities Act and the Architectural Access Board Regulations as currently in effect.
4. Right-of-Way Work shall comply with the following:
 - a. Working Hours. Except for Emergency Repair Work, Right-of-Way Work shall occur during Normal Working Hours. Permit Holder must give notice of the intended Right-of-Way Work seventy two (72) hours in advance to the Public Works Superintendent.
 - b. Obligation to Locate Existing Facilities. Permit Holder and Contractor must inform itself to the existence and location of all Existing Facilities located in the same general area as the New Facilities are to be located must confer with the owners thereof in order to obtain information as to the vertical and horizontal locations of the Facilities and other conditions that might effect the Right-of-Way Work.
 - c. Non-Interference with Existing Facilities. Permit Holder and Contractor shall not interfere with an Existing Facility without the written consent of the Awarding Authority and the owner of the Existing Facility. If it becomes necessary to relocate an Existing Facility to accommodate the New Facility, this shall be done by its Owner and the cost of such work shall be borne by the Permit Holder.
 - d. Dig Safe. Permit Holder shall, in accordance with M.G.L. Chapter 164, section 76D, notify all Public Utilities in advance of making any excavation in a Public Way. Such notification shall be made by a means of obtaining a DIG-SAFE number. Said number shall be provided on the Street Opening Application.
 - e. Protection of Existing Facilities. Permit Holder or Contractor shall adequately support and protect by timbers, sheeting, etc. all Existing Overhead or Underground Facilities which may be in any way effected by the Right-of-Way Work and shall do everything necessary to support sustain and protect them under, over, along or across such work area. Excavation work shall be perform and conducted in such manner that it shall not interfere with access to fire stations, fire hydrants, water gates, underground vaults, catch basins or any other public structure.
 - f. Adjoining Property. Permit Holder or Contractor shall, at all times at its own expense, preserve and protect from injury any adjoining property and shall take such precautions as may be necessary for this purpose. Permit Holder shall be responsible for all damages to public or private property or streets resulting from its failure to properly protect and carry out the Right-of-Way Work.
 - g. Trees. Permit Holder or Contractor shall not remove, even temporarily, any trees or shrubs which exist in the Right-of-Way area without first obtaining the consent of the Town. In the event a tree is either accidentally destroyed by the Permit Holder or Contractor or is authorized for removal by the Town, Permit Holder or Contractor shall remove the tree, stump and debris from the work site and replace the tree with an identical species with a minimum caliper of two (2) inches and a minimum of four (4) feet in height in the identical location.
 - h. Excavated Material. Permit Holder or Contractor shall remove all excess excavated material, surplus water, muck, silt, residue or other run-off pump or remove from excavations from the Right-of-Way Work site.
 - i. Temporary Repairs of Underground Facilities. At the end of each day, all trenches must be plated if repair is not completed. No unplated trenches are permitted overnight and work in plated trenches must be continually prosecuted to completion to minimize the time trenches are plated.

- j. Noise. Permit Holder or Contractor shall perform the Right-of-Way Work in such a manner as to avoid unnecessary inconvenience and annoyance to the general public and occupants of neighboring property. Excluding emergency repairs, during the hours from 4:30 P.M. to 7:30 A.M. Permit Holder or Contractor shall not use, unless otherwise specifically permitted by the Awarding Authority any tool, appliance or equipment producing noise of sufficient volume to disturb the sleep or repose of occupants of the neighboring property.
- k. Debris and Litter. All debris and litter remaining from the Right-of-Way Work site shall be removed by the Permit Holder or Contractor **immediately**.
- l. Lawn Surfaces and Plantings. All lawn surfaces which are disturbed during Right-of-Way Work shall be replaced with sod or six (6) inches of screened loam, lime, fertilized and re-seeded with good quality lawn seed.
- m. Erosion Control. Permit Holder shall be responsible for all erosion control and for obtaining any necessary permits from the Town. Permit Holder or Contractor shall protect drainage structures from siltation by whatever means required including but not limited to the installation of hay bales and/or filter fabric. In the event that a drainage structure becomes damaged from siltation as a result of the Right-of-Way Work, Permit Holder or Contractor shall clean the structure before completing the Right-of-Way Work.
- n. As Built Plans. Within thirty (30) days following completion of construction of New Facilities, Permit Holder shall file with the Awarding Authority complete As-Built Plans of the New Facilities as determined by the Highway Superintendent including an accurate map certifying the location of all Facilities within the Right-of-Way prepared by a Registered Professional Engineer or other qualified professional.
- o. Tree Trimming. Permit Holders who own and maintain Overhead Facilities are responsible for trimming trees or other vegetation growing in the Right-of-Way to prevent their branches or leaves from touching or otherwise interfering with the Overhead Facility. All trimming or pruning shall be at the sole expense of the Permit Holder and performed under the supervision of the Town.

L. Emergency Repair Work

When notified by the Town, Permit Holder is required to respond to calls for Emergency Repair Work within two (2) hours of the notice and to commence repairs immediately upon arrival at the site.

Failure to respond within two (2) hours a fine of \$50.00 will be issued;

Failure to respond within three (3) hours a fine of \$75.00 will be issued;

Failure to respond after 4 hrs, \$100 fine per day until removed;

payable to the Town of Tewksbury at the Office of the Board of Selectmen within 21 days.

A vote of the Board of Selectmen is necessary to void the violation fine.

M. Maintenance

Permit Holder shall at all times employ ordinary and reasonable care and shall install and maintain in use nothing less than commonly accepted methods and devices for preventing failures of Overhead or Underground Facilities and accidents which are likely to cause damage, injuries or nuisances to the public. Owners of Poles shall, upon the receipt of written notice served by the Inspector of Wires, promptly make such substitution or repairs of such Poles, wires, posts, supports or attachments as may be required by the Inspector of Wires.

Rental Payments

Each Applicant holding a Right-of-Way Permit for a Facility, except to the extent as provided in paragraph (C) hereafter, shall make an annual License Rental Payment to **the Office of the Board of Selectmen** for the non-exclusive right to use certain Rights-of-Way in the Town.

Annual License Rental Payments shall be computed as set out in paragraphs (a) and (b) hereafter.

A. Overhead License Rental Payments

- 1. The Overhead License Rental Payment for each Overhead Facility shall be computed by multiplying the Occupied Area of the Facility by the applicable Overhead License Rental Rate.
- 2. The Occupied Area of An Overhead Facility shall be determined in the reasonable discretion of the Awarding Authority.
- 3. The Overhead License Rental Rate shall be determined annually by the Awarding Authority within sixty (60) days of the commencement of each fiscal year utilizing assessment data for the fiscal year just ended. The Rate for the fiscal year in which an Application is filed (or the year of the Effective Date in the case of Grandfathered Facilities) shall be the applicable Rate for the entire Permit Term.

4. An annual Overhead License Rate shall be calculated by:
 - a. determining the assessed value of all taxable land in Town subject to tax in that fiscal year
 - b. dividing the amount obtained in (a) by the total number of acres of land in Town subject to tax in that fiscal year and by expressing this quotient on a dollar per square foot basis (this represents a reasonable method to derive the value of the Town's investment in its Rights-of-Way and a reasonable return on such investment) and
 - c. determining in the reasonable judgment of the Awarding Authority the Town's combination of these two items shall be expressed as an amortization constant. (This constant represents the Town's reasonable judgment of the term over which the Town should recover in its investment in its Rights-of-Way and a reasonable return on such investment) and
 - d. multiplying the quotient obtained in (b) above by the constant determined in (c) and by expressing this product in dollars per square foot.

B. Underground License Rental Payment

1. The Underground License Rental Payment for each Underground facility shall be computed by multiplying the Occupied Volume of the Facility by the applicable Underground License Rental Rate.
2. The Occupied Volume of an Underground Facility shall be determined in the reasonable discretion of the Awarding Authority.
3. The Underground License Rental Rate shall be determined annually by the Awarding Authority within sixty (60) days of the commencement of each fiscal year utilizing assessment data for the fiscal year just ended. The Rate for the fiscal year in which an Application is filed (or the year of the Effective Date in the case of Grandfathered Facilities shall be the applicable Rate for the entire Permit Term.
4. An Annual Underground License Rental Rate shall be calculated by dividing the product obtained from the calculation described in Paragraph A (4) (d) above by the usable depth of the Rights-of-Way in the Town of Tewksbury as reasonably determined by the Awarding Authority and expressing the quotient so obtained in dollars per cubic foot.

C. Exemption from Payments

Applicants utilizing Facilities (which includes use by Co-Locators) on the terms described below shall be exempt from the payment of Underground or Overhead Rental Payments during the period described as follows:

1. Applicants which are Town departments to the extent that such Facilities are used only for municipal purposes are exempt from the payment of Rental Payments hereunder.
2. Applicants with Grandfathered Facilities shall be exempt from the payment of Rental Payments to the extent of the type and extent of the uses being made of such Grandfathered Facilities as of the Effective Date and during the period commencing on the Effective Date and ending on the expiration or earlier termination of the Permit Term.
3. Applicants with Grandfathered Facilities which after the Effective Date propose to make uses of them, or allow Co-Locators to make uses of them which are not Public Utility Uses, shall have the exemption described in sub-paragraph (2) above reduced pro-tanto as reasonably determined by the Awarding Authority and shall forthwith begin paying a pro-tanto portion of the annual Rental Payment for the use of the Facility no longer subject to exemption. The Rental Payment shall be calculated as described above and the calculation shall utilize the fiscal year in which the Application for non-exemption is made. The pro-tanto non-exempt portion of the annual Rental Payment shall be reasonably determined by the Awarding Authority by comparing the portion of the Occupied Area or Occupied Volume subject to non-exempt use to the total Occupied Area or Occupied Volume of the Facility. Evidence of well-established uniform practices evidenced by written policies or procedures of Applicants in establishing Pole Attachment fees for other similar charges to Co-Locators or in allocating costs among affiliates shall be considered as prima facie evidence in determining reasonable allocation by the Awarding Authority.
4. Applicants with New and Existing Facilities which after the Effective Date propose to make Public Utility Use or allow Co-Locators to make Public Utility Use of a Facility shall be pro-tanto exempt during the Permit Term from the payment of the appropriate annual Rental Payment otherwise payable with respect to such Facility to the extent of its Public Utility Use as set out in sub-paragraph (3) above.
5. The routine replacement of a portion of a Facility or a minor adjustment of the location of part of a Facility (such as the replacement or relocation of a Pole or replacement of wires or cables) in situations where the use and capacity remain unchanged in some circumstances may require an Application or Co-Locator to file an Application for a Right-of-Way Permit but in such situations the exempt status of the Facility shall not be affected.
6. All exemptions except those for Town departments shall end upon the end of the initial Permit Term, but in no event later than thirty (30) years from the Effective Date unless the applicable law shall require a continuation of the exemption.

APPEALS

A person or entity aggrieved by a decision of the Awarding Authority under this By-Law may appeal such decision to the appropriate court of competent jurisdiction or, to the extent applicable law provides, to the DTE or the FCC.

SEVERABILITY

If any clause, section, or other part of this By-Law shall be held invalid or unconstitutional by any court of competent jurisdiction, the remainder of this By-Law shall not be affected thereby but shall remain in full force and effect.

Or take any other action relative thereto.

Town Manager

Motion: Town Manager, David Cressman, motioned to Amend and Adopt Article 37.
Mr. David Silva motioned to Amend.

Moderator, James Coakley, informed the Assembly that he no longer works in the telecommunication industry, as he recently retired, and there is no conflict, therefore he need not step down from Moderating this article.

The Moderator accepted a three (3) scrivener's errors.

SCRIVENER'S ERROR:

In the **PREAMBLE**, change "prudential" to "prudent".

Under DEFINITIONS, Pole of Poles and Overhead Wires and Associated Overhead Structures:
Change "of" to "or".

Under Terms of Right Away Permit, B. Permit Term, line 5 in the Warrant,
change "eight" to "eighty".

A motion was made to Move the Question and this motion was Adopted.

9:10 PM 5/8/02

Voted: The Town Manager's Amendments were Adopted.
Mr. Silva's Amendment was Adopted.
Article 37 was Adopted, as Amended.

9:14 PM 5/7/02

TOWN MANAGER, DAVID CRESSMAN'S AMENDMENTS:

Page 32 in the Warrant:

DEFINITIONS Add after Local Exchange Carrier, etc., a new definition:

M.G.L.: When the provisions of Massachusetts General Laws cited in this by-law, are amended from time to time, the amendments shall be incorporated into and applied to this by-law.

Town Manager's Amendment was Adopted.

9:10 PM 5/8/02

Page 47 in the Warrant.

k. Debris and Litter,

Change "in a timely manner" to "immediately".

Town Manager's Amendment was Adopted.

9:11 PM 5/8/02

Page 48 in the Warrant.

L. Emergency Repair Work

Add after the word site:

Failure to respond within two (2) hours a fine of \$50.00 will be issued;

Failure to respond within three (3) hours a fine of \$75.00 will be issued;

Failure to respond within four (4) or more hours a fine of \$100.00 will be issued;

payable to the Town of Tewksbury at the Office of the Board of Selectmen within 21 days.

A vote of the Board of Selectmen is necessary to void the violation fine.

Town Manager's Amendment was Adopted.

9:12 PM 5/8/02

Page 48 in the Warrant:

Rental Payments

In the 3rd line, change the words; the Town

to: the Office of the Board of Selectmen.

Town Manager's Amendment was Adopted.

9:14 PM 5/8/02

MR. SILVA'S AMENDMENT:

Page 48 in the Warrant.

L. Emergency Repair Work.

Insert: after 4 hrs, \$100 fine per day until removed.

Mr. Silva's Amendment was Adopted.

9:14 PM 5/8/02

**ALL THE VOTED AMENDMENTS HAVE BEEN INCORPORATED INTO ARTICLE 37
AND ARE DESIGNATED IN BOLD PRINT.**

Executive Summary: The purpose of the Right-of-Way By-Law is to establish controls on non-regulated and non-public utility telecommunications companies that wish to use the Town's right-of-way so that the companies utilize the Town's right-of-ways in an appropriate manner and the Town is adequately compensated for allowing this type of use.

ARTICLE 38

To see if the Town will vote to amend section 8. Non-Conforming Uses of the ZBL, paragraph 8.3 by making the following changes:

8.3 Pre-Existing Nonconforming Single and Two Family Residential Structures. Pre-Existing nonconforming single and two family residential structures may be reconstructed, extended, altered, or structurally changed upon the issuance of a building permit after a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or change does not increase the nonconforming nature of said structure. The following circumstances shall not be deemed to increase the nonconforming nature of said structure: The following five (5) conditions shall not be deemed to increase the nonconforming nature of said structure and shall be used in the Building Commissioner's determination:

8.31. Any reconstruction, extension, or alteration or change to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient area, where the reconstruction, extension or alteration will also comply with all of said current requirements.

8.32. Any reconstruction, extension, or alteration or change to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient frontage, where the reconstruction, extension or alteration will also comply with all of said current requirements.

8.33. Any reconstruction, extension, or alteration or change to a structure which encroaches upon one or more required yard or setback areas, where the reconstruction, extension or alteration will comply with all current setback, yard, building coverage and building height requirements; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.

8.34. Any reconstruction, extension, or alteration, or change to the side or face of a structure which encroaches upon a required yard or setback area, where the extension or alteration will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

8.35. Any reconstruction, extension, or alteration, or change to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

In the event that the Building Commissioner determines that the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration, or change, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration, or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

Building Commissioner

Motion: The Planning Board motioned to Withdraw Article 38.

Voted: Article 38 was Withdrawn.

10:12 PM 5/8/02

Executive Summary: The proposed changes were recommended by the Attorney General during a review of the last by-law change in order to clarify the five conditions that were to be used in the Building Commissioner's determination and insert the words "reconstruction" and "or change" to be more consistent with the statute.

ARTICLE 39

To see if the Town will vote to amend the Tewksbury Zoning By-Laws, SECTION 2. DEFINITIONS by adding the following definitions:

COMMERCIAL VEHICLE, LIGHT: Any vehicle under 10,000-lbs. gross vehicle weight, which is used in construction or other commercial enterprise. This does not include other equipment used for landscaping and/or construction and also cube vans, stepvans and busses.

COMMERCIAL VEHICLE, HEAVY: Any vehicle over 10,000-lbs. gross vehicle weight, which is used in construction or other commercial enterprise. This includes, but not limited to, other equipment used for landscaping and/or construction and also cube vans, stepvans and busses.

STEEL FABRICATION: The fabrication of steel components typically used in the construction of buildings, bridges or other structures. This includes stairs, railings, miscellaneous metal and other structural components.

TRUCKING COMPANIES: A commercial or industrial enterprise using heavy commercial vehicles to deliver goods, freight or construction materials such as sand, gravel, loam and the like.

AND to make the following changes to the Use Chart, Section 4.6.D Retail Business, to add the following :

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
SPSP14 Garaging or parking of one light commercial vehicle.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP15 Garaging or parking of two light commercial vehicles	SP	SP	SP	Y	Y	SP	Y	Y	Y	SP	SP	SP	Y
SPSP16 Garaging or parking of three or more light commercial vehicles	N	N	SP	Y	SP	SP	SP	Y	Y	SP	SP	SP	Y
SPSP17 Garaging or parking of one heavy commercial vehicle	N	N	SP	SP	Y	SP	SP	N	Y	SP	SP	SP	Y
SPSP18 Garaging or parking of two or more heavy commercial vehicles	N	N	N	N	SP	N	N	N	Y	N	N	N	Y

And to Add to Section 4.6.H USES EXPRESSLY PROHIBITED IN ALL DISTRICTS:

SPSP 19 Steel Fabrication	N	N	N	N	N	N	N	N	N	N	N	N	N
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Or take any action relative thereto.

Building Commissioner

Motion: The Planning Board motioned to Withdraw Article 39.

Voted: Article 39 was Withdrawn.

9:34 PM 5/8/02

Executive Summary: Presently, commercial vehicles are prohibited in residential districts. This article will allow certain small vehicles to be parked within residential districts. Additional definitions such as "trucking companies" and "steel fabrication" will also make the future enforcement easier.

ARTICLE 40

To see if the Town will vote to amend the Tewksbury Zoning By-Law, Section 16. Flood Plain District, by making the following changes:

DELETE:

SECTION 16. FLOOD PLAIN DISTRICT

16.1

The following Sections shall be applicable in all districts of the Town which are classified as being within Zone A, A1-30 on the Federal Insurance Administration Flood Insurance Rate Maps (FIRM), effective July 2, 1981, which map(s), as amended from time-to-time, shall be kept on file with the Town Clerk, the Planning Board, the Building Inspector and the Town Engineer.

16.2 DEVELOPMENT REGULATIONS APPLICABLE TO THE FLOOD PLAIN DISTRICT

- (a) Within Zones, A, A1 to and including A30, all new construction and substantial improvements, (the cost of which equals or exceeds fifty (50%) percent of the market value of the structure) of residential and non-residential structures shall have the lowest floor, including basement or cellar, elevated to or above the base flood elevation, the 100-year flood elevation designated on the FIRM, or in the case of non-residential structures be flood proofed watertight to the base flood level.
- (b) Within Zone A, where the base flood elevation is not provided on the FIRM, the applicant shall provide any already existing, reasonable base flood elevation data and it shall be used to meet the requirements of the above paragraph 16.2.a.
- (c) Where watertight flood proofing of a structure is permitted, a registered engineer or architect shall certify to the Building Commissioner that the methods used are adequate to withstand the flood depths, pressures and velocities, impact and uplift forces and other factors associated with the 100-year flood.
- (d) In the flood way, designated on the Flood Boundary and Flood Way Map, the following provisions shall apply:
 - (1) Prohibit encroachment, including fill, new construction, substantial improvements and other development unless certification by a registered professional engineer or architect is provided by the applicant demonstrating that encroachments shall not result in any increase of flood levels during the occurrence of the 100-year flood.
 - (2) If paragraph 16.2.d.1 above is satisfied, all new construction and substantial improvements shall comply with all provisions of Section 16.2.

16.3 ADMINISTRATIVE PROCEDURES

- (a) All subdivision proposals and other proposed new development shall be reviewed to determine whether such proposals will be reasonably safe from flooding. If any part of a subdivision proposal or other new development is located within the Flood Plain District, established under the Zoning By-Law, it shall be reviewed to assure compliance with the following:
 - (1) The proposal is designed consistent with the need to minimize flood damage.
 - (2) All public utilities and facilities, such as sewer, gas, electrical and water systems shall be located and constructed to minimize or eliminate flood damage.
 - (3) Adequate drainage systems shall be provided to reduce exposure to flood hazards, and
 - (4) Base flood elevation (the level of the 100-year flood) data shall be provided for proposals greater than 50 lots or 5 acres, whichever is the lesser, for the portion within the Flood Plain District.
- (b) The Board of Health or the Board of Public Works in reviewing all proposed water and sewer facilities to be located in the Flood Plain District established under the Zoning By-Law shall require:
 - (1) New and replacement water supply systems to be designed to minimize or eliminate infiltration of flood waters into the systems, and
 - (2) New and replacement sanitary sewage systems to be designed to minimize or eliminate infiltration of flood waters into the systems and discharges from the systems into flood waters.
- (c) In order to insure the proper administration of the Flood Plain District established under the Zoning By-Law, the Building Commissioner shall:
 - (1) Review proposed development to assure that all necessary permits have been or are in the process of being obtained from those governmental agencies from which approval is required by federal or state law.
 - (2) Obtain and maintain records of: the elevation to which any structure has been flood proofed; the floodproofing certificates required under the Flood Plain District; and whether or not the structure has a basement.

INSERT:

SECTION 16. FLOOD PLAIN DISTRICT

16.1. Statement of Purpose. The purposes of the Flood plain District are to:

- 1. Ensure public safety through reducing the threats to life and personal injury.
- 2. Eliminate new hazards to emergency response officials;

3. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
4. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
5. Eliminate costs associated with the response and cleanup of flooding conditions;
6. Reduce damage to public and private property resulting from flooding waters.

16.2. Floodplain District Boundries.

The Floodplain District is herein established as an overlay district. The District includes all the special flood hazard areas designated on the Tewksbury Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP dated July 2, 1981 as Zone A, A1-30, B, & C, and the FEMA Flood Boundary & Floodway Map dated July 2, 1981, both maps which indicate the 100-year regulatory floodplain. The exact boundries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Flood Insurance study booklet dated January 2, 1981. The FIRM, Floodway Maps and Flood Insurance Study booklet are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner, Conservation Commission and the Town Engineer. Above referenced maps and study booklet may be amended from time to time.

16.3. Base Flood Elevation and Floodway Data.

Floodway data. In Zone A, A1-A30, and AE along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lesser, within unnumbered A zones.

16.4. Notification of Watercourse Alteration.

Notify, in a riverine situation, the following of any alteration or relocation of a watercourse:

- Adjacent Communities.
- NFIP State Coordinator
Massachusetts Office of Water Resources
- NFIP Program Specialist
- FEMA Region 1

16.5. Use Regulations.

Reference to existing regulations. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and the following:

- 780 CMR (Massachusetts State Building Code), "Flood Resistant Construction", (currently Chapter 3107.0) which addresses floodplain;
- 310 CMR (Commonwealth of Massachusetts Regulations), Department of Environmental Protection, Wetlands Protection Regulations. (currently Section 10.00)
- Inland Wetlands Restriction, DEP (currently 302 CMR 6.00)
- Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

Any variances from the provisions and requirements of the above referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

Other Use Regulations.

1. In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Tewksbury Flood Boundary & Floodway Map, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. Review all subdivision proposals to assure that: a) such proposals minimize flood damage; b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and c) adequate drainage is provided to reduce exposure to flood hazards.
3. Existing contour intervals of site and elevations of existing structures must be included on plan proposal.
4. Applicant shall be required to submit one copy of the development plan to the Conservation Commission, Planning Board, Board of Health, Town Engineer, and Building Commissioner for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.

16.6 Permitted Uses.

The following uses of low flood damage potential and causing no obstructions to flood flows are encouraged provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

1. Agricultural uses such as farming, grazing, truck farming, horticultural, etc.
2. Forestry and nursery uses.
3. Outdoor recreational uses, including fishing, boating, play areas, etc.
4. Conservation of water, plants, wildlife.
5. Wildlife management areas, foot, bicycle, and/or horse paths.
6. Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
7. Buildings lawfully existing prior to the adoption of these provisions.

16.7. Administration.

In order to insure the proper administration of the Flood Plain District, the Building Commissioner shall;

1. Review proposed development to insure that all necessary permits have been obtained from those governmental agencies from which approval is required by federal or state law.
2. Obtain and maintain records of:
 - The elevation to which any structure has been flood proofed;
 - The floodproofing certificates required under the Flood Plain District;
 - Whether or not the structure has a basement.

16.8. Definitions.

The following definitions are exclusive to the FLOOD PLAIN DISTRICT:

AREA OF SPECIAL FLOOD HAZARD is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A, AO, AH, A1-30, AE, A99, V1-30, VE or V.

BASE FLOOD means the flood having a one percent chance of being equaled to or exceeded in any given year.

DEVELOPMENT means any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

DISTRICT means floodplain district.

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

FLOOD BOUNDARY AND FLOODWAY MAP means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (The floodway designation is included on the FIRM.)

FLOOD INSURANCE RATE MAP (FIRM) means an official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY means an examination, evaluation and determination of flood hazards, and if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

FLOODWAY means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

LOWEST FLOOR means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area, other than a basement area, is not considered a building's lowest floor, PROVIDED that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP Regulations 60.3.

MANUFACTURED HOME means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" also includes park trailers, travel trailers and other similar vehicles placed on a site for greater than 180 consecutive days. For insurance purposes, the term "manufactured home" does not include park trailers, travel trailers and other similar vehicles.

NEW CONSTRUCTION means, for floodplain management purposes, structures for which the "start of construction" commenced on or after the effective date of a floodplain management regulation adopted by a community. For the purpose of determining insurance rates, NEW CONSTRUCTION means structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.

NEW MANUFACTURED HOME PARK OR SUBDIVISION means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at the minimum, the installation of utilities, the construction of streets and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by a community.

ONE-HUNDRED-YEAR FLOOD – see BASE FLOOD.

REGULATORY FLOODWAY – see FLOODWAY

SPECIAL FLOOD HAZARD AREA means an area having special flood and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, AO, A1-30, AE, A99, AH, V, V1-30, VE.

START OF CONSTRUCTION includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling or floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home.

STRUCTURE, for insurance purposes, means a walled and roofed building, other than a gas or liquid storage tank that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration or repair, but does not include building materials or supplies intended for use in such construction, alteration or repair, unless such materials or supplies are within an enclosed building on the premises.

SUBSTANTIAL DAMAGE means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT means any reconstruction, rehabilitation, addition or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the "start of construction" of the improvement. This term includes structures that have incurred "substantial damage" regardless of the actual repair work performed.

ZONE A means the 100-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE use the best available federal, state, local or other data.

ZONE A1-30 and ZONE AE means the 100-year floodplain where the base flood elevation has been determined.

ZONES B, C AND X are areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard. Zone X replaces Zones B and C on new and revised maps.

Or take any action relative thereto.

Building Commissioner

Motion: The Planning Board motioned to Withdraw Article 40.

Voted: Article 40 was Withdrawn.

10:10 PM 5/8/02

Executive Summary: The purpose of this article is to bring the current "Flood Plain District" By-Law in compliance with the recommendations of the Department of Environmental Management. The proposal enhances the existing by-law with more clarification and has received approval from the DEM.

ARTICLE 41

To see if the Town will vote to amend the Zoning By-Law Section 3 Zoning Districts by rezoning from Commercial (CO) to MULTIPLE FAMILY DWELLING DISTRICT (MFD), a certain parcel of land as shown on Assessor's Map 73 as part of lot 3 thereon, and further and more specifically described as lot 3 and Roma Drive, (a private way) on a plan of land entitled "Plan of Land, Tewksbury, Mass., dated January 1990 drawn for Villa Roma Condominium by Merrimack Engineering Services, 66 Park St., Andover, Mass., 01810" and recorded December 11, 1990 at Middlesex North District Registry of Deeds in Plan Book 174 as plan 138. Said lot 3 containing 164,389 square feet of land (3.7738 AC) and Roma Drive containing 14,885 square feet (.3417 AC), or take any other action relative thereto.

Raymond Paczkowski and Others

Motion: Attorney Raymond Paczkowski motioned to Withdraw Article 41.

Voted: Article 41 was Withdrawn.

9:32 PM 5/8/02

Executive Summary: This article seeks to rezone from Commercial use to Multi-family use a parcel of land situated between the Villa Roma Condominiums and Main Street. This parcel contains approximately 4.2 acres and has frontage of approximately 113.91 feet and 80 feet on Main Street.

ARTICLE 42

To see if the Town will vote to amend the Tewksbury Zoning By-Law, Section 4.9 Community Development District, Section 4.9.4(h) Site Plan Special Permit Requirements, Permitted Uses., paragraphs (1) and (2) from:

(1) Each Community Development District must contain the following uses:

Adult Day Care Facility and/or
Independent Living Facility and/or
Assisted Living Facility and/or
Long Term Care Facility.

(2) Of the total land devoted to Adult Day Care, Independent Living Facilities, Long-Term Care Facility, and/or Assisted Living Facility use, no more than sixty-five percent shall be devoted to Adult Day Care and/or Independent Living Facilities. The remaining land must be reserved for Long-Term Care and/or Assisted Living Facility use. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater portion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

To:

(1) Each Community Development District must contain the following types of facilities:

Type 1 – Adult Day Care Facility and/or Independent Living Facility; and
Type 2 – Assisted Living Facility and/or Long-Term Care Facility

Each of these types of facilities is needed to serve the elderly residents of the Town and to conform to the intent and purpose of the Community Development District. To ensure that both types of housing are provided in a timely matter, the issuance of occupancy permits for Type 1 and Type 2 units shall conform to the following phasing schedule (fractions of units not counted):

Type 1 Units	Required Type 2 Units
Up to 40 percent of total	None
40 percent of total plus 1 unit	At least 25 percent of total
80 percent of total	At least 50 percent of total
80 percent of total plus 1 unit	At least 75 percent of total
90 percent of total	100 percent of total

(2) Land developed for Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the total developed area of the Community Development District. The remaining developed area must be reserved for Long-Term Care and/or Assisted Living Facilities. "Developed area" shall mean the land enclosed by a perimeter line extending 25 feet or to the boundary line of the property, whichever is shorter, from the edge of all living units, facilities used for other approved uses, and roads. Outside of this perimeter line, none of the land reserved for Open Space or designated as wetlands shall be included in the developed area. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum

requirements of open space and/or assist a greater portion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

Keith Rauseo and Others

Motion: The Finance Committee motioned to Indefinitely Postpone Article 42.
Mr. Keith Rauseo motioned to Withdraw Article 42.

Voted: Article 42 was Withdrawn.

9:32 PM 5/8/02

Executive Summary: The purpose of this article is to ensure that Community Development Districts conform to the purpose and intent of the by-law, to serve the various degrees of specialized housing needed by the elderly. The changes to the first paragraph create a building schedule requiring development of each type of facility in a fairly concurrent manner. The changes to the second paragraph clarify the land use language of the by-law, and close a loophole that allows an applicant to "reserve" land that is not possible to develop for Type 2 facilities to free more developable land for more profitable Type 1 facilities.

ARTICLE 43

To see if the Town will vote to amend the Tewksbury Zoning By-Laws by adding the following

In Section 2. Definitions, between "Massage Service Establishments" and "Mobile Home" add the following:

Mixed-Income Development: A residential subdivision of up to 100 single-family detached homes on lot sizes of at least 10,000 square feet, with at least 25 percent of those homes set aside for low and middle-income residents.

Furthermore, in Section 4.6.A Use Regulation Schedule, Residential; add the following after line SPSP8:

9. Mixed-Income Development (subject to Section 4.13)

R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
SP	SP	SP	SP	SP	SP	N	N	N	N	N	N	N

Furthermore, in Section 4, Use Regulations, add the following new subsection 4.13:

Section 4.13 Mixed-Income Development Special Permit

Mixed-Income Developments: The Planning Board may grant a special permit for a tract of land to be subdivided as a Mixed-Income Development subject to the requirements and conditions specified below:

4.13.1 Purpose

The purpose of the Mixed-Income Development is to encourage the development of low and middle-income housing, the reduction of sprawl, and a more efficient use of land for residential purposes. In consideration of granting this Special Permit, the Planning Board of the Town of Tewksbury is providing the developer with an incentive, in the form of a density bonus of 2 market rate units to 1 affordable rate unit in the R40, R80, FA, LB, COM and TR districts, above the 1 unit per acre allowable density of those districts.

4.13.2 Number of Lots Permitted

The total number of building lots in a Mixed-Income Development shall not exceed 100.

4.13.3 Dimensional Requirements

Applicants and the Planning Board shall observe the following standards and requirements in all Mixed-Income Developments. The Planning Board may impose further restrictions upon the tract or parts thereof as a condition to the granting of a special permit.

A. Area - Not less than 10,000 square feet per building lot.

B. Frontage - Not less than 75 feet on a public way.

C. Front Setback - Not less than 25 feet.

D. Side and Rear Setbacks - Not less than 15 feet.

E. Lot Shape and Perimeter - The lot shape and perimeter requirements set forth in Section 5.3.5 shall apply to Mixed-Income Developments. The Planning Board shall have the authority to require changes in lot shape and perimeter as required or deemed necessary to maintain the quality of the development

- F. Minimum Open Space - a minimum of ten (10) percent of the total site area shall be set aside for Open Space as defined by this By-Law, and shall not include any roadway. Open Space shall be used and maintained as permitted in Section 4.8.5 and 4.8.6 of the Zoning By-Law, and further shall be subject to conservation restrictions running with the land and recorded at the Middlesex North District Registry of Deeds and/or the Land Court. The Planning Board shall consult with the applicant concerning the definition of the Open Space area and shall encourage the applicant to use the Open Space area as a transitional area between the Mixed-Income Development and other existing developments.
- G. All other lot coverage and dimensional requirements shall follow the standards prescribed for that district as set forth in Section 5.3.

4.13.4 Other Requirements

A subdivision must meet the following requirements in order for the Planning Board to grant a special permit for a Mixed-Income Development.

- A. The total area of the subdivision shall not be less than 10 acres.
- B. Only single-family detached homes may be developed.
- C. The geographic center of the tract of land being subdivided shall not be closer than one-half mile from the geographic center of any existing Mixed-Income Development.
- D. At least twenty-five (25) percent of the total area of the subdivision shall not be subject to the provisions of M.G.L. Chapter 131, Section 40, the Wetlands Protection Act, or have slopes in excess of twenty-five (25) percent.
- E. At least twenty-five (25) percent of the homes developed must be Affordable Housing Units, subject to the following requirements:
 - (1) An Affordable Housing Unit is defined as a dwelling unit available at a cost of no more than 30% of gross household income of households at or below 80% of the Middlesex County median income as reported by the U.S. Department of Housing and Urban Development including units listed under M.G.L. Chapter 40B, Section 20-24 and the Commonwealth's Local Initiative Program.
 - (2) Qualified purchasers of an Affordable Housing Unit must be an individual or family with a household income not exceeding 80% of the median income, with adjustments for household size, as reported by the United States Department of Housing and Urban Development (HUD) and the Commonwealth's Local Initiative Program. Purchasers must comply with the income verification requirements of the developer's agents and/or the Tewksbury Housing Authority in proving and certifying their qualification to purchase an Affordable Housing Unit.
 - (3) Affordable Housing Units must be situated within the development so as not to be in less desirable locations than market-rate units in the development and shall, on average, be as accessible to public amenities as the market-rate units.
 - (4) Affordable Housing Units shall be integrated with the rest of the development and shall be compatible in design, appearance, construction and quality of materials with other units. Interior features of affordable units shall comply in all respects to the minimum design and construction standards set forth in the Local Initiative Guidelines by the Department of Housing and Community Development July 1996, or as amended.
 - (5) To ensure that Affordable Housing Units are constructed coincident with the rest of the Mixed-Income Development, the issuance of occupancy permits will be subject to the following schedule (fractions of units not counted):

Completed Market-Rate Units	Required Affordable Housing Units
Up to 3.5 percent of total	None required
35 percent of total plus 1 unit	At least 10 percent of total
50 percent of total	At least 30 percent of total
75 percent of total	At least 50 percent of total
75 percent of total plus 1 unit	At least 70 percent of total
90 percent of total	100 percent of total

- (6) Applicants shall submit a marketing plan describing how they will market the Affordable Housing Units to potential homebuyers. This plan shall give priority to Tewksbury residents and shall include a description of the lottery or other process to be used for selecting buyers, and must be approved by the Planning Board.
- (7) The above sale price and income restrictions shall be part of the deed of all Affordable Housing Units for a period of thirty (30) years after their initial sale, and shall carry forward through any resale of the unit during that period. The Building Inspector may not issue an occupancy permit for an Affordable Housing Unit until all proper deed restrictions are recorded.
- (8) Affordable Housing Units must be owned and occupied by their purchaser.

- F. There shall be no limits set on the prices of the market-rate units, nor shall there be any limits set on the profits available to the applicant from the construction and sale of the complete Mixed-Income Development.

4.13.5 Application for Special Permit

The application for a special permit for a Mixed-Income Development shall be accompanied by a preliminary subdivision plan and any other documents required by the Planning Board. The plans must include the following information:

- (1) Area covered by development
- (2) Any wetland or flood plain within the area, with the total wetland and/or flood plain area clearly noted
- (3) Topography of the land using a maximum of two-foot contours
- (4) Proposed location of homes and roadways, and the width of roadways
- (5) Soil characteristics as shown on Soil Conservation Service Maps
- (6) Existing vegetation and proposed landscaping
- (7) Type of zoning in the surrounding area
- (8) Type of sewage to be used and a proposed sewage plan
- (9) Name(s) of owners and developers
- (10) Existing buildings or structures in the development area

Applicants shall also submit copies of the preliminary subdivision plan and all additional information required to the Tewksbury Board of Public Works, the Tewksbury Board of Health, the Tewksbury Building Commissioner, the Tewksbury Conservation Commission, and the Tewksbury Board of Selectmen.

4.13.6 Action of the Planning Board

In determining whether to grant a special permit for a proposed Mixed-Income Development that meets the minimum standards described above, the Planning Board shall also consider:

- (1) The objectives of the Mixed-Income Development, namely the production of affordable housing and the reduction of sprawl.
- (2) Existing and probable future development of surrounding areas
- (3) Appropriateness of the Mixed-Income Development in relation to topography and other characteristics of the tract
- (4) The recommendations of the Boards of Health, Public Works, and Selectmen and the Conservation Commission which recommendations must be submitted to the Planning Board within 30 days of their receipt of the proposed plans. The Planning Board shall not issue a special permit for a Mixed-Income Development if for whatever reason that development would be detrimental to the health, safety, or welfare of a neighborhood or the Town as a whole. To eliminate these concerns, the Planning Board may specify further conditions when granting a special permit.

4.13.7 Compliance with other Rules and Regulations

Nothing contained herein shall in any way exempt a proposed subdivision plan from compliance with other sections of the Tewksbury Zoning By-Law (except as specifically stated in this section); the Subdivision Rules and Regulations of the Town of Tewksbury; regulations of the Tewksbury Board of Health or Tewksbury Board of Public Works; regulations of the Tewksbury Conservation Commission; the Tewksbury Wetlands Protection By-Law; or any rules, regulations, or laws issued by the Commonwealth of Massachusetts.

4.13.8 Revision of Mixed-Income Development Plan

Any- change in the number of lots, the lines of the streets, or the development schedule of Affordable Housing Units shall require a new special permit issued in accordance with the provisions of this Section.

4.13.9 Severability

If any provision of this Section is declared invalid or unconstitutional by a court of competent jurisdiction, that decision will not affect the validity of the remaining provisions of this Section. The Town of Tewksbury declares that it would have adopted this Section and each portion thereof irrespective of the fact that any one or more portions be declared invalid or unconstitutional.

Keith Rauseo and Others

Motion: Mr. Keith Rauseo motioned to Correct the numbering system in the warrant to correlate with the newly adopted Zoning Bylaws, Amend Article 43 and Adopt Article 43, as Amended.
Mr. Steve Deackoff motioned to Amend.

Mr. Paul Fansel motioned to Indefinitely Postpone Article 43.
The Planning Board supported the motion for Indefinite Postponement.
Ms. Michelle Walsh, Chairman Local Housing Partnership, supported the motion for Indefinite Postponement.

The Moderator accepted a Scrivener's Error:

SCRIVENER'S ERROR:

Under 4.13.3 1st paragraph - last word
change "peanut" to "permit"

A motion was made to Move the Question and this motion was Adopted.

8:52 PM 5/8/02

Voted: Mr. Rauseo's Amendment to correct the numbering system and add to the definitions was Adopted. 8:20 PM 5/8/02

The Moderator asked the Assembly if they wanted to act on the motion to Indefinitely Postpone Article 43 before voting on the remaining Amendments to Article 43 and this motion was Adopted.

8:55 PM 5/8/02

Mr. Fansel's motion to Indefinitely Postpone Article 43 was Adopted.

8:55 PM 5/8/02

Article 43 was Indefinitely Postponed.

Executive Summary: The purpose of this article is to provide a means of producing affordable housing that is better than the state's Comprehensive Permit process for both developers and residents. It does not limit developers' profits, it does not allow overwhelming densities (four homes per acre, similar to much of the existing development in town), it provides local control, and most importantly it promotes the American Dream of home ownership and economic advancement

ARTICLE 44

To see if the voters of the Town of Tewksbury will vote to amend the Zoning Bylaws of the Town of Tewksbury, SECTION 3. ZONING DISTRICTS, to correct an inadvertent error.

Section zz. 17.

That portion of Town beginning at the intersection of Whittemore Street and land now or formerly of Sessa and land of DSM Realty Inc., thence north along Whittemore Street to East Street, a distance of 750 feet, more or less, thence northeast along East Street to the Tewksbury-Andover boundary line, a distance of 4,020 feet, more or less, thence southeast along the Tewksbury-Andover boundary line to the B&M railroad line a distance of 2,630 feet, more or less, thence west along the B&M railroad line, a distance of 1,800 feet, more or less, thence southeast along land of Shawsheen Industrial Condo, a distance of 300 feet, more or less, thence southwest along land of Shawsheen Industrial Condo a distance of 315 feet, more or less thence west along land of Shawsheen Industrial Condo and land of Colucciello to the west side of Shawsheen Street, a distance of 750 feet, more or less, thence southwest along Shawsheen Street to intersection of land of New England Power and land of Seifer, a distance of 1,150 feet, more or less, thence northwest along the land of Seifer to land of DSM Realty Inc., a distance of 410 feet, more or less, then west along land of DSM Realty Inc., a distance of

DELETE:

600 feet, more or less, thence south along land of DSM Realty Inc., a distance of 1, 145 feet, more or less, thence northwest along land of DSM Realty Inc., a distance of 750 feet, more or less, thence north along land of DSM Realty Inc., a distance of 610 feet, more or less, thence west along land of DSM Realty Inc., a distance of 150 feet, more or less, to the point of beginning.

ADD:

512 feet, more or less, thence west again along land of DSM Realty Inc. a distance of 90 feet more or less, thence south along land of DSM Realty Inc., a distance of 168 feet, more or less, thence west to a point 150 feet west, more or less, of land of DSM Realty Inc., a distance of 200 feet, more or less, thence south to a point 175 feet west, more or less, of land of DSM Realty Inc., a distance of 940 feet, more or less, thence west, a distance of 360 feet, more or less, thence north along land of DSM Realty Inc., a distance of 270 feet, more or less, thence west along land of DSM Realty Inc., a distance of 60 feet, more or less, thence north along land of DSM Realty Inc., a distance of 630 feet, more or less, thence west along land of DSM Realty Inc., a distance of 150 feet, more or less, to the point of beginning.

(Ref. ZBL Section zz. 6., Ref. Article 73 of the 1975 Town Meeting and Article 39 of the 1977 Town Meeting, as amended)

Nancy Reed and Others

Motion: Mr. David Silva motioned to Adopt Article 44, as Amended.
The Planning Board motioned to Amend Article 44.
Mr. Richard Cuoco motioned to Indefinitely Postpone Article 44.

Voted: The Planning Board's Amendment was Adopted. 9:25 PM 5/8/02
Mr. Cuoco's motion for Indefinite Postponement Failed.
9:25 PM 5/8/02
Article 44 was Adopted, as Amended. 97 YES, 34 NO (2/3's vote = 88) 9:28 PM 5/8/02

AMENDMENT: Delete the first sentence and replace with the following:

To see if the voters of the Town of Tewksbury will vote to amend the Zoning Bylaws of the Town of Tewksbury, Appendix D-Zoning Map Descriptions and Zoning Map dated March 27, 2002 as follows:"

Executive Summary: To amend the zoning bylaws to reflect Zoning Districts, Section 3. zz. 6, Article 73 of 1975 Town Meeting zoning article to expand the heavy industrial district of land of DSM Realty Inc., which was not the entire property. The zoning article of 1975 left a residential Buffer Zone, ('J' shaped, approx. 1200 feet long, 175 feet wide) along the east side of the site. Article 47 of the 1995 Town Meeting as adopted, describing the Heavy Industry Zoning District inadvertently omitted the Buffer Zone district description of 1975. Site Plan, 1976, attached.

ARTICLE 45

To see if the Town will vote to accept a sewer line and sewer pump station known as New Jersey Road Sewer constructed by Armando DeCarolis and to authorize the Town Manager to acquire any fee, easement or other interest in land as shown on a plan entitled "Proposed Sewer Easement New Jersey Road to Maryland Road" prepared by Robert P. Morris, Land surveyor, dated October 4, 2001, necessary therefor, whether by eminent domain, purchase, gift or otherwise, or take any other action relative thereto. Said plan on file in the Office of the Town Clerk.

Town Manager

Motion: The Finance Committee motioned to Adopt Article 45.

Voted: Article 45 was Adopted. 9:34 PM 5/8/02

Executive Summary: The purpose of this article is to correct the long standing issue as to who is responsible for the sewer pump station and sewer line for maintenance as well as who has any ownership interests in the land on which the pump station and sewer line are situated. This acceptance would be in the best interest of the residents in the New Jersey Road area and the Town.

ARTICLE 46

To see if the Town will vote, to authorize the Town Manager pursuant to Massachusetts General Laws, Chapter 79, and every other power and authority herein enabling, having determined and adjudged the common convenience and necessity to extend the sanitary sewer system for the Town, to take by eminent domain in fee simple or by easement certain land, as hereinafter described, which is reasonably necessary to carry out the purposes of the said sanitary sewer system, or take any other action relative thereto:

Parcel I

The property located at Tewksbury Assessors Map 24, Lot 27, and further described as:

BEGINNING AT A POINT, said point being southerly 53 feet, more or less, from the northeast corner of land of Lisay, Thence S 46°59'15" W, 222.26 feet, more or less, to a point; Thence, S 82°09'24" W, 64.29 feet, more or less, to a point; Thence, 57 feet, more or less, Trull Brook in a southerly direction; Thence, N 82°09'24" E, 55.19 feet, more or less, to a point; Thence, N 46°59'15" E, 213.25 feet, more or less, to a point; Thence, N 16°34'23" W, 55.84 feet, more or less, to the point of beginning.

Parcel II

The property located at Tewksbury Assessors Map 24, Lot 26, and further described as:

BEGINNING AT A POINT, said point being on the westerly side of an existing 20' wide utility easement from the Town of Tewksbury, Thence, N 00°10'22" E, 32.30 feet, more or less, to a point; Thence, N 00°14'59" W, 21.60 feet, more or less, to a

point; Thence, N 68°04'35" W, 259.57 feet, more or less, to a point; Thence, S 46°59'15" W, 15.05 feet, more or less, to a point; Thence, 16°34'23" E, 5.84 feet, more or less, to a point; Thence, N 46°59'15" E, 8.10 feet, more or less, to a point; Thence, S 68°04'35" E, 247.87 feet, more or less, to the point of beginning.

Domenic Germano and Others

Motion: The Finance Committee motioned to Adopt Article 46.

Attorney Richard O'Neill motioned to Amend.

Mr. Keith Rauseo motioned to Indefinitely Postpone Article 46.
The Board of Selectmen supported the motion for Indefinite Postponement.

Paul Fansel motioned to Amend.

The Moderator asked the Assembly to allow a non-voter permission to speak and this request was Adopted, 9:50 PM 5/8/02

A motion was made to Move the Question and this motion was Adopted. 10:05 PM 5/8/02

Voted: Mr. Fansel's Amendment was Adopted. 10:05 PM 5/8/02
Attorney O'Neill's Amendment was Adopted. 10:06 PM 5/8/02
Mr. Rauseo's motion to Indefinitely Postponement Article 46 was Adopted.
70 YES, 36 NO 10:09 PM 5/8/02
Article 46 was Indefinitely Postponed.

Executive Summary: The adoption of this Article will allow for the taking of a portion of the Premises located at Assessor's Map 24, Lot 27, and Assessor's Map 24, Lot 26 for the purpose of extending the municipal sewer system of the Town to Premises located at Assessor's Map 12, Lot 4. This action is consistent with the Agreement approved by Town Meeting in 2000 and made by and between the Town of Tewksbury, acting by and through its Planning Board and Town Manager, and Trull Brook LLC, a Massachusetts Limited Liability Company, having a usual place of business at 500 Clark Road, Tewksbury, Massachusetts. The costs associated with this action, as well as the cost of constructing and extending the sewer line are to be the sole responsibility of Trull Brook, LLC. Upon completion of the sewer line, it is to become the property of the Town and part of the municipal sewer system.

TRUE COPY ATTEST:

ELIZABETH A. CAREY, CMMC, CMC
TOWN CLERK

Special Town Meeting

May 7, 2002

Accountant, Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee:
Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on May 7, 2002.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING MAY 7, 2002

<u>ARTICLE</u>	<u>RAISE & APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
5. Art. 1, May 1, 2000 S.T.M. Additional Monies Wynn Middle School Remodeling, etc.		\$ 110,457.50	Unused Proceeds Ryan School Construction Art. 1, March 4, 1997 S.T.M.
8. Ryan School Gift Account		5,000.00	Selectman's Salary Account
9. Certain Sums of Money to Specific Accounts		193,374.00	Previously Appropriated Monies
10. Police Salaries to Implement Labor Agreement with Local #352 IBPO		60,700.00 140,000.00	Town Manager Salary Escrow Acct. Personnel Relations Review Board Salary Escrow Account
12. New Special Revenue Fund "Compensation Fund"		36,630.00	Fire Salaries
13. Art. 3, Dec. 13, 2000 S.T.M. Renovating Center School & Dewing School Offices		4,650.00	Unused Proceeds Art. 4, May 9, 2001 S.T.M. T.M.H.S. Improvements
TOTAL RAISE & APPROPRIATE		\$ -0-	
TOTAL TRANSFERS		\$ 550,811.50	
BORROW			\$ -0-

ATTEST:

ELIZABETH A. CAREY, CMMC
TOWN CLERK

**SPECIAL TOWN MEETING
MAY 7, 2002**

Tewksbury Memorial High School
320 Pleasant Street
May 7, 2002

Moderator James Coakley opened the May 7, 2002 Special Town Meeting at 7:00 PM.

The Moderator informed the Assembly that Page 10 and Page 71 in the Warrant were reversed.

There were 200 Registered Voters and 21 Visitors in attendance.

Finance Committee Chairman, Ray Shaw motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.
7:01 PM 5/7/02

ARTICLE 1

To see if the Town will vote to amend and renumber the Tewksbury Zoning By-Law as follows:

Replace Section 1 (1.1, 1.2, 1.3 and 1.4) with the following and renumber and replace Section 1.5 with New Section 9100:

SECTION 1000. PURPOSE AND AUTHORITY

1100. PURPOSE. The purpose of this By-Law is to implement the zoning powers granted to the Town of Tewksbury under the Constitution and Statutes of the Commonwealth of Massachusetts and includes, but is not limited to, the following objectives: (a) encouraging the most appropriate use of land; (b) promoting the health, general welfare of the inhabitants of the Town; (c) preventing overcrowding of land; (d) securing safety from fire, flood, panic and other dangers; (e) sustaining the economic viability of the community; (f) balancing private property rights with the greater common good; (g) lessening congestion of traffic; (h) assisting in the economical provisions of transportation, water, sewerage, schools, parks and other public facilities; (i) encouraging housing for persons of all income levels; (j) preserving and enhancing the development of the natural, scenic, aesthetic qualities of the Town; and (k) giving consideration of the recommendations of any special studies and master plans.

1200. AUTHORITY. This Zoning By-Law is enacted in accordance with the provisions of the Massachusetts General Laws, Chapter 40A, and any and all amendments thereto.

1300. SCOPE. For these purposes, the construction, repair, alteration, reconstruction, height, number of stories, and size of buildings and structures, the size and width of lots, the percentage of lot area that may be occupied, the size of yards, courts, and other open spaces, the density of population, and the location and use of buildings, structures, and land in the Town of Tewksbury are regulated as hereinafter provided.

1400. APPLICABILITY. All buildings or structures hereinafter erected, reconstructed, altered, enlarged, or moved, and the use of all premises in the Town of Tewksbury, shall be in conformity with the provisions of the Zoning By-Law. No building, structure or land shall be used for any purpose or in any manner other than is expressly permitted within the district in which such building, structure or land is located. Where the application of this By-Law imposes greater restrictions than those imposed by any other regulations, permits, restrictions, easements, covenants, or agreements, the provisions of this By-Law shall control.

1500. AMENDMENTS. This By-Law may from time to time be changed by amendment, addition, or repeal by the Town Meeting in the manner provided in M.G.L. c. 40A, s. 5, and any amendments thereto.

1600. SEVERABILITY. The invalidity of any section or provision of this By-Law shall not invalidate any other section or provision herein.

Renumber and Amend Section 2 Definition as Section 10000.

Amend Section 3 Zoning Districts by renumbering Section 3.1 through Section 3.12 as Appendix D Zoning Districts and add a new Section 2000 Districts as follows:

SECTION 2000. DISTRICTS

2100. ESTABLISHMENT. For the purpose of this By-Law, the Town of Tewksbury is divided into the types of zoning districts set forth below:

Residence 40 District	(R40)
Residence 80 District	(R80)
Farming District	(FA)
Limited Business District	(LB)
Commercial District	(COM)
Transitional District	(TR)
Parks District	(P)
Institutional District	(INS)
Municipal District	(MN)
Multiple Family District	(MFD)
Multiple Family Dwelling/55 District	(MFD/55)
Community Development District	(CDD)
Heavy Industrial District	(HI)

2200. OVERLAY DISTRICTS. In addition, the following overlay districts are also hereby established:

Arts, Crafts, Antiques/Cottage	(ACOD)
Industries Overlay District	
Flood Plain Overlay District	(FPOD)

2300. MAP. These districts are shown, defined and bounded on the map accompanying this By-Law entitled "Town of Tewksbury Zoning Map," dated March 27, 2002, as further described and amended in Appendix D of this By-law, and on file with the Town Clerk, said map and all explanatory matter therein hereby made part of this By-Law.

2310. Rules for interpretation of zoning district boundaries. Where uncertainties exist as to the boundaries of districts as shown on the official zoning maps the following shall apply:

2311. Where the boundary lines as shown upon said map as approximately following the street lines, of public and private ways or railways, the centerlines of such ways shall be the boundary lines.

2312. Where the boundary lines are shown approximately on the location of property lot lines, and the exact location of property, lot or boundary lines is not indicated by means of dimensions shown in figures, then the property or lot lines shall be the boundary lines.

2313. Boundary lines located outside of street lines and shown approximately parallel thereto shall be regarded as parallel to such street lines, and dimensions shown in figures placed upon said map between such boundary lines and street lines are the distance in feet of such boundary lines from such street lines; such distances being measured at right angles to such street lines unless otherwise indicated.

2314. In all cases which are not covered by other provisions of this section, the location of boundary lines shall be determined by the distance in feet, if given, from other lines upon said map, by the use of identifications as shown on the map, or by the scale of the map.

2315. Where the district boundary line follows a stream, lake or other body of water, said boundary line shall be construed to be at the thread or channel of the stream; or at the limit of the jurisdiction of the Town of Tewksbury, unless otherwise indicated.

2316. Where a district boundary line divides any lot existing at the time such line is adopted, the regulations of any district in which the lot has frontage on a street may be extended not more than twenty (20) feet into the other district.

2317. Where physical or cultural features existing on the ground are at variance with those shown on the official map, or in other circumstances not covered by the above subsections, the board of appeals shall interpret the district boundaries.

Amend and renumber Section 4 Use Regulations as follows:
--

SECTION 3000. USE REGULATIONS

3100. PRINCIPAL USES. No land shall be used and no structure shall be erected or used except as set forth in the following Table of Use Regulations, including the notes to the Schedule, or as otherwise set forth herein, or as exempted by General Laws. Any building or use of premises not herein expressly permitted is hereby prohibited.

3110. Symbols. Symbols employed in the Table of Use Regulations shall mean the following:

- Y - Permitted as of right
- N - Prohibited

- SP - Special Permit/Board of Appeals
- PB - Special Permit/Planning Board
- BOS - Special Permit/Board of Selectmen

3120. If Classified Under More than One Use. Where an activity may be classified as more than one of the principal uses listed in the Table of Use Regulations, the more specific classification shall determine permissibility; if equally specific, the more restrictive shall govern.

3121. Where classified as a Major Commercial Project, that classification shall govern and the Planning Board shall be the Special Permit Granting Authority.

3130. Table of Use Regulations. See Appendix A.

3200. ACCESSORY USES

3210. Nonresidential Accessory Uses. Any use permitted as a principal use is also permitted as an accessory use, unless allowed elsewhere in this By-Law, provided such use is customarily incidental to the main or principal building or use of the land. Any use authorized as a principal use by special permit may also be authorized as an accessory use by special permit provided such use is customarily incidental to the main or principal building or use of the land. Any use not allowed in the district as a principal use is also prohibited as an accessory use. Accessory uses are permitted only in accordance with lawfully existing principal uses. In all instances where site plan review and approval is required for a principal use, the addition of any new accessory use to the principal use, where such addition exceeds the thresholds established in Section 9500, shall also require site plan review and approval.

3220. Permitted Accessory Uses. The following accessory uses are specifically permitted as of right or by special permit:

3221. Accessory Scientific Uses. Uses, whether or not on the same parcel as activities permitted as a matter of right, which are necessary in connection with scientific research or scientific development or related production, may be permitted upon the issuance of a special permit by the Planning Board provided that the Board finds that the proposed use does not substantially derogate from the public good.

3222. RESERVED

3223. Family Day Care Homes. Small family day care homes, with not more than six nonresident children served on the premises, are allowed as an accessory use as of right in all districts. Larger family day care homes registered with and licensed by the Commonwealth of Massachusetts Office of Children are allowed in all districts only upon the issuance of a special permit by the Board of Appeals.

3224. Animals accessory to dwellings. Animals kept as an accessory use at a residence shall conform to the regulations of the Tewksbury Board of Health.

3225. Boarders in Single-Family Dwelling. The renting of rooms and/or furnishing of board to not more than two persons in a single-family dwelling by the owner/occupant thereof shall be a permitted accessory use. The renting of rooms and/or furnishing of board to more than two persons in a single-family dwelling by the owner/occupant thereof shall be deemed a boarding house, which is prohibited in all zoning districts.

3226. The outdoor display and/or storage of goods and merchandise for sale is permitted only when such display and/or storage is wholly incidental and secondary to the primary use conducted within the permanent structure on the lot. No such display and/or storage may occur in delineated parking spaces, traffic lanes, crosswalks, sidewalks or public ways. No additional signs are permitted except as otherwise provided herein.

3230. Prohibited Accessory Uses. The following accessory uses are prohibited:

3231. Unregistered vehicles. Accessory use of any premises and in any zone shall not be construed to mean more than one (1) unregistered vehicle and no more than one (1) unregistered vehicle may be placed, parked or maintained on any property in the Town of Tewksbury in any zone, unless the owner of such property has a Class I, II or III license in accordance with M.G.L. c. 140, ss. 57-69 inclusive. No unregistered motor vehicle may be stored or maintained upon any premises within fifty (50) feet from a street, public way or way laid out on a recorded plan. The Board of Appeals may, by special permit, vary these requirements.

3232. Mobile homes or trailers. No corporation, person or persons, owners, lessees or other person in control of a trailer, trailer coach, trailer coach parks, mobile home or other closed vehicle furnished for housekeeping and designed to be pulled behind another vehicle shall cause the same to be placed upon any premises in any district within the Town. Provided, however, in cases of emergency where a person or persons dwelling has become uninhabitable because of fire, hurricane, flood or other disaster, a mobile home or trailer home may be permitted on such premises for a period not to exceed twelve (12) months for the purpose of allowing such person or persons to live in while rebuilding or reconstructing their dwelling. Any such mobile home shall be subject to the provisions of the State and local sanitary codes and further provided, however, the

Building Commissioner may grant permission to locate upon construction sites a mobile home or trailer home for use as an office without hearing for a period not to exceed six months, and further, provided, recreational campers and mobile trailers used only for recreational purposes shall be exempt from this section, but in no instance may such be inhabited or used as a dwelling.

3233. Where *accessory* to a principal residential use, the following are prohibited:

- a. Commercial kennels;
- b. Contractor's yard for the storage of building materials, equipment, and/or commercial vehicles over 10,000 pounds;
- c. Commercial landscaping equipment, materials, supplies, and/or commercial vehicles over 10,000 pounds;
- d. Commercial auto repair or service.

3300. HOME OCCUPATIONS

3310. Home Occupation - As of Right. A home occupation may be allowed as of right, provided that it:

- 3311.** is conducted solely within a dwelling and solely by the person(s) occupying the dwelling as a primary residence;
- 3312.** is clearly incidental and secondary to the use of the premises for residential purposes;
- 3313.** does not produce offensive noise, vibration, smoke, dust, odors, heat, lighting, electrical interference, radioactive emission or environmental pollution;
- 3314.** does not utilize exterior storage of material or equipment (including the parking of commercial vehicles);
- 3315.** does not exhibit any exterior indication of its presence or any variation from residential appearance;
- 3316.** does not produce any customer, pupil, client, or delivery trips to the occupation site and has no nonresident employees;
- 3317.** is registered as a business with the Town Clerk.

3320. Home Occupation - By Special Permit. A home occupation may be allowed by special permit issued by the Board of Appeals, provided that it:

- 3321.** fully complies with Sections 3312, 3313, 3314, and 3317, above.
- 3322.** is conducted within a dwelling solely by the person(s) occupying the dwelling as a primary residence and, in addition to the residents of the premises, by not more than one additional employee;
- 3323.** does not exhibit any exterior indication of its presence, or any variation from residential appearance, except for a sign or name plate in compliance with Section 5200;
- 3324.** a special permit for such use is granted by the Board of Appeals, subject to conditions including, but not limited to, restriction of hours of operation, maximum floor area, off-street parking, and maximum number of daily customer vehicle trips. Such special permit shall be limited to five years, or the transfer of the property, whichever first occurs.

3400. FAMILY SUITE

3410. Family Suite - As of Right. A family suite is allowed as an accessory use, attached to a single family dwelling in R40, R80, FA, TR and LB zones including Cluster Developments, in accordance with the below listed (1-10) requirements. These requirements are not subject to relief through a variance.

1. The family suite shall contain a maximum floor area of 800 square feet and shall not contain more than one bedroom. Common entries and open decks shall not be included in the 800 SF calculation.
2. The family suite shall be contiguous with the single family dwelling with direct access or connected with a common closed entry.
3. The family suite shall not have its own front door, however, may have a side or rear exit with an open deck and egress.
4. Any structural addition of a family suite must meet all front, side and rear setbacks and lot coverage requirements for the zone.
5. There are no more than **three (3)**-related persons occupying the family suite.
6. A minimum of one additional off-street parking space shall be provided, however, a separate driveway is not permitted.
7. Annual Certification by notarized affidavit shall be provided to the Building Commissioner that the owner of the property, except for bona fide temporary absence shall occupy one of the two dwelling units.
8. The Family Suite shall be subject to review and approval by the Board of Health as to sanitary wastewater disposal in full conformance with the provisions of 310 CMR 15.00 (Title V of the State Environmental Code).
9. Only one Family Suite may be constructed onto any dwelling.
10. Subordination Agreements (as required) and Restriction Agreements shall be completed by the applicant, submitted to the Building Commissioner, then approved and recorded at the North Middlesex Registry of Deeds by Town Counsel.

11. Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a family suite to be under its own roof.

3500. ACCESSORY STRUCTURES

3510. Permitted Accessory Structures. The following accessory structures are permitted in all districts:

3511. An accessory building not more than 20 feet in height above the average grade level around the structure.

3512. Fences of a height not to exceed six (6) feet and flag poles of a height not to exceed 20 feet shall be exempt from the setback requirements of this Section. Fences that serve as a buffer between abutting residential and industrial /commercial uses and between industrial and commercial uses may exceed six feet and are not subject to setback requirements upon approval of the Planning Board. A building permit is required for a fence exceeding six feet. Any fence or flagpole erected prior to enactment of this By-Law may be repaired or replaced to original configuration and location.

3513. A satellite dish for reception of microwave signals from geostationary satellites is allowed subject to the following regulations:

- a. The satellite dish shall consist of a parabolic reflector (microwave dish) with a microwave receiver at the reflector focus. Satellite dishes are permitted in any district provided that such dish shall not exceed two feet in diameter. In districts other than the R40 and R80, a satellite dish larger than two feet in diameter may be authorized by special permit from the Board of Appeals.
- b. The satellite dish shall be permanently mounted on the ground on a concrete slab or piers and set back from lot lines as an accessory structure in conformance with this By-Law;
- c. The manufacturer or a structural engineer shall certify to the Building Department that the satellite dish and its support is satisfactory to withstand wind speeds to 100 miles per hour without being carried away;
- d. The antenna and its base shall not be located in the front yard or within 50 feet of any public way.
- e. For lots 20,000 square feet or less, the Building Commissioner **shall** require screening such as fences or shrubs where the antenna is visible from abutting lots.

3514. Commercial Mobile Radio Service/Mobile Telecommunications providers may be permitted as accessory uses, on land zoned Municipal, and may also be permitted to be contained within religious churches, temples, synagogues and like buildings of worship upon the issuance of a use and site plan special permit by the Planning Board after a noticed public hearing that the use is reasonably necessary for the convenience or welfare of the public and will not result in a substantial detriment to the neighborhood.

3515. Swimming pools, game courts, and the like are accessory structures and shall comply with the State Building Code and all applicable setback requirements of this Zoning By-Law.

3520. Prohibited Accessory Structures. The following accessory structures are prohibited in all districts:

3521. A "truck box" shall not be deemed to constitute a permissible accessory structure or use.

3522. A "conex box" shall not be deemed to constitute a permissible accessory structure or use.

3523. A steel storage unit shall not be deemed to constitute a permissible accessory structure or use.

3600. NONCONFORMING USES AND STRUCTURES

3610. Applicability. This Zoning By-law shall not apply to structures or uses lawfully in existence or lawfully begun, or to a building or special permit issued before the first publication of notice of the public hearing required by M.G.L. c. 40A, s. 5 at which this Zoning By-law, or any relevant part thereof, was adopted. Such prior, lawfully existing nonconforming uses and structures may continue, provided that no modification of the use or structure is accomplished, unless authorized hereunder.

3620. Nonconforming Uses. The Board of Appeals may issue a special permit to extend a nonconforming use in only if it determines that such change or extension shall not be substantially more detrimental than the existing nonconforming use to the neighborhood. The Board of Appeals shall not allow an existing nonconforming use to be changed to another nonconforming use.

3630. Nonconforming Structures. The Board of Appeals may issue a special permit to reconstruct, extend, alter, or change a nonconforming structure only if it determines that such reconstruction, extension, alteration, or change shall not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

3640. Variance Required. The reconstruction, extension or structural change of a nonconforming structure in such a manner as to increase an existing nonconformity, or create a new nonconformity, including the extension of an exterior wall at or along the same nonconforming distance within a required yard, shall require the issuance of a variance from the Board of Appeals; provided,

however, that this provision shall not apply to nonconforming single and two family residential structures, which shall be governed by Section 3650, below.

3650. Pre-Existing Nonconforming Single and Two Family Residential Structures. Pre-Existing Nonconforming single and two family residential structures may be reconstructed, extended, altered, or structurally changed upon the issuance of a building permit after a determination by the Building Commissioner that such proposed reconstruction, extension, alteration, or change does not increase the nonconforming nature of said structure. The following five (5) conditions shall not be deemed to increase the nonconforming nature of said structure and shall be used in the Building Commissioner's determination.

1. Any reconstruction, extension, alteration or change to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient area, where the reconstruction, extension or alteration or change will also comply with all of said current requirements.
2. Any reconstruction, extension, alteration or change to a structure which complies with all current setback, yard, building coverage, and building height requirements but is located on a lot with insufficient frontage, where the reconstruction, extension or alteration or change will also comply with all of said current requirements.
3. Any reconstruction, extension, alteration or change to a structure which encroaches upon one or more required yard or setback areas, where the reconstruction, extension or alteration or change will comply with all current setback, yard, building coverage and building height requirements; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements.
4. Any reconstruction, extension, alteration or change to the side or face of a structure which encroaches upon a required yard or setback area, where the reconstruction, extension or alteration or change will not encroach upon such area to a distance greater than the existing structure; the provisions of this subsection shall apply regardless of whether the lot complies with current area and frontage requirements. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.
5. Any reconstruction, extension, alteration or change to a nonconforming structure which will not increase the footprint of the existing structure provided that existing height restrictions shall not be exceeded. The setbacks for this provision shall not be less than 25ft. front and 10ft. side and rear.

3651. In the event that the Building Commissioner determines that the nonconforming nature of such structure would be increased by the proposed reconstruction, extension, alteration, or change, the Board of Appeals may, by special permit, allow such reconstruction, extension, alteration, or change where it determines that the proposed modification will not be substantially more detrimental than the existing nonconforming structure to the neighborhood.

3660. Abandonment or Non-Use. A nonconforming use or structure which has been abandoned, or not used for a period of two years, shall lose its protected status and be subject to all of the provisions of this Zoning By-law.

3670. Reconstruction after Catastrophe or Demolition. A nonconforming structure may be reconstructed after a catastrophe or after demolition, provided that the owner shall apply for a building permit and start operations for reconstruction on said premises within two years after such catastrophe or demolition, and provided that the building(s) as reconstructed shall be only as great in volume or area as the original nonconforming structure or provided that the building meets all applicable requirements for yards, setback, and height. In the event that the proposed reconstruction would cause the structure to exceed the volume or area of the original nonconforming structure or exceed applicable requirements for yards, setback, and/or height, a special permit shall be required from the Board of Appeals.

3680. Reversion to Nonconformity. No nonconforming use shall, if changed to a conforming use, revert to a nonconforming use.

Amend and renumber Section 5 Lot Coverage and Dimensional Requirements as follows:
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SECTION 4000. DIMENSIONAL REGULATIONS

4100. GENERAL. No structure shall be erected or used, premises used, or lot changed in size or shape except in conformity with the requirements of this section, unless exempted by this By-Law or by statute.

4110. One Structure per Lot. Except as otherwise provided herein, not more than one principal structure may be placed on any lot.

4120. Change of Lot. No existing conforming or nonconforming lot shall be changed in size or shape except through a public land taking or donation for road widening, drainage, or utility improvements or except where otherwise permitted herein, so as to create a nonconformity or increase the degree of nonconformity that presently exists. If land is subdivided, conveyed, devised or otherwise transferred in violation hereof, no building or other permit shall be issued with reference to said transferred land until the lot retained meets the requirements of this By-Law.

4130. Table of Dimensional Requirements. See Appendix B.

4131. Lots of 10,000 square feet or less upon which the existing primary residence was erected prior to March 18, 1992, may reduce the fifteen foot (15') side and rear setback requirement to ten feet (10') providing proof is submitted to the Building Commissioner that the lot existed prior to the acceptance of Master Zoning (March 18, 1992.)

4140. Dimensional Table Interpretation.

4141. The front yard setback shall be measured from any structure to the established street line. All structures on streets less than 40 feet wide shall be 45 feet minimum from the street centerline. Side and rear yards shall be measured from any structure used for a principal use to the nearest lot line, except where the lot line is a street. In this case, the setback shall be as required for front yard setback.

4142. Accessory Dimensional Requirements. No accessory building or structure, except a permitted sign or roadside stand, shall be located within a required front yard setback.

4143. A detached accessory building or structure shall be located on the same lot and behind the front line of the principal building, provided that not more than twenty-five (25) percent of the required yard area shall be so occupied, and further provided that an accessory structure shall not be located nearer than ten (10) feet from the principal building and at least ten (10) feet from any side or rear lot line.

4144. An accessory building attached to its principal building or within ten (10) feet of it shall be considered an integral part thereof and as such shall be subject to the front, side, and rear yard requirements applicable to the principal building.

4145. In all districts, no lot shall be less than forty feet in width in any location except in a portion of the lot where two lines meet at a point. In addition no lot shall have more than one foot of perimeter for every "Z" square feet of lot area, where "Z" is determined by the following:

- a. Lot size of one acre or larger, but less than two acres; $Z = 39.6$
- b. Lot size two acres or larger, but less than three acres; $Z = 55.9$
- c. Lot size three acres or larger, but less than four acres; $Z = 68.5$
- d. Lot size four acres or larger, but less than five acres; $Z = 79.1$
- e. Lot size five acres or larger, but less than seven acres; $Z = 88.4$
- f. Lot size seven acres or larger, but less than ten acres; $Z = 104.6$
- g. Lot size ten acres or larger; $Z = 125.0$

4146. The limitations in height in feet shall not apply to chimneys, ventilators, skylights, tanks, bulkheads, penthouses and other necessary features usually carried above roofs, nor to towers or spires of churches and other buildings, if such features are in no way used for living purposes; provided, however, that any such features shall be allowed higher than 50 feet only upon the issuance of a special permit from the Board of Appeals. **This provision shall not apply to wireless communications facilities under the Federal Telecommunications Act.**

4147. On corner lots, no structures, fence, tree or shrub shall prevent vision clearance in the space between two (2) and eight (8) feet above ground and such provisions shall apply to the space between the corner and the line joining the two points fifteen (15) feet from the corner, measured on the lot lines.

4148. Not less than 50% of any lot shall be contiguous uplands as defined by M.G.L. c. 131, s. 40. Proposed structures shall be located on said uplands.

4200. SPECIAL DIMENSIONAL REGULATIONS

4210. Commercial District and Heavy Industrial District. Structures may be allowed in excess of 35 feet or two and one-half stories in the Commercial District upon the issuance of a special permit from the Planning Board. In no event shall a special permit be issued for structures in excess of 60 feet or 5 stories.

4211. No automobile sales agency or any retail business establishment catering principally to the automobile trade, shall locate any stands or structures less than 50 feet from any established street line, except for signs as regulated elsewhere in this By-Law. No automobile sales agency or any retail business establishment catering principally to the automobile trade shall locate nor park any motor vehicle(s) less than 15 feet from any property line.

4220. Heavy Industrial District. The minimum side rear-yard setbacks for all buildings shall be fifty (50) feet except where said lots abuts an R40 or R80 Zone in which case the side and rear-yard setbacks shall be one hundred (100) feet minimum; provided, however, that this provision shall not be construed to regulate lots across a public way from lots located in the R40 or R80 Zone.

4230. Multiple Principal Structures. Except in the residential districts, more than one principal nonresidential structure may be erected on a lot, pursuant to a special permit issued by the Planning Board in accordance with Section 9300 herein and the following conditions:

- 4231.** No principal building shall be located in relation to another principal building on the same lot, or on an adjacent lot, so as to cause danger from fire;
- 4232.** All principal buildings on the lot shall be served by access ways suitable for fire, police, and emergency vehicles;
- 4233.** All of the multiple principal buildings on the same lot shall be accessible via pedestrian walkways connected to the required parking for the premises, and to each principal building.

Renumber Section 6 Parking and Loading Requirements and Section 14 Sign Bylaw as Section 5000 General Regulations, which includes a new Section 5300 Environmental Performance Standards, and amend as follows:

SECTION 5000. GENERAL REGULATIONS

5100. PARKING AND LOADING REQUIREMENTS

5110. General. No building or structure shall be located upon any lot and no activity shall be conducted upon any lot unless the required parking facilities are provided on site in accordance with this section.

5111. Change of use. The use of any land or structure shall not be changed from a use described in one section of the Schedule of Uses to a use described in another section of the Schedule nor shall any net floor area of the building be increased in any manner unless the number of parking spaces for the new use are provided.

5112. Undetermined uses. In the case where the use of the building(s) has not been determined at the time of application for a building permit or special permit, the parking requirements applicable to the most intensive use allowed in the zoning district, which such undetermined use is to be located, shall apply.

5120. Relief from Parking Regulations by Special Permit from the Planning Board. The Planning Board, by special permit, may authorize a decrease in the number of parking spaces required hereunder provided that:

5121. The decrease in the number of parking spaces is no more than 30% of the total number of spaces required hereunder. The waived parking spaces shall be set aside and shall not be intended for immediate construction. Such spaces shall be labeled as "Reserve Parking" on the site plan.

5122. Any such decrease in the number of required parking spaces shall be based upon documentation of a special nature of a use or building.

5123. In parking facilities containing more than 80 parking stalls, 20 percent of such parking stalls may be for small car use, except for retail store, retail service business or restaurant uses. Such small car stalls shall be grouped in one or more contiguous areas and shall be identified by a sign(s).

5124. The parking spaces labeled "Reserve Parking" on the site plan shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within an area counted as buffer, parking setback or open space.

5125. The decrease in the number of required spaces will not create undue congestion or traffic hazards and that such relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this By-Law.

5126. If, at any time after the Certificate of Occupancy is issued for the building or use, the Building Commissioner determines that additional parking spaces are needed, the Commissioner shall notify the Planning Board, in writing, of such finding and the Planning Board may require that all or any portion of the spaces shown on the approved site plan as "Reserve Parking" be constructed.

5130. Table of Parking Requirements. Except where a special permit authorizes reduced parking as set forth above, the number of parking spaces shall be as required in the Table of Parking Requirements, Appendix C.

5131. Comparable use requirement. Where a use is not specifically included in the Schedule of Uses, it is intended that the regulations for the most nearly comparable use specified shall apply.

5132. Mixed use requirement. In the case of mixed uses, the requirements shall be the sum of the requirement calculated separately for each area of use, so that adequate space shall be provided to accommodate the cars of all persons on the premises at any one time. Parking spaces for one use shall not be considered as providing the required spaces for any other use, except when it can be clearly demonstrated that the need for parking occurs at different times.

5140. Standard Car Parking Dimensional Regulations. Off-street parking facilities shall be laid out and striped in compliance with the following minimum provisions:

ANGLE OF PARKING (degrees)	WIDTH OF PARKING STALL (ft.)	PARKING STALL LENGTH OF LINE (ft.)	WIDTH OF MANEUVERING AISLE (ft.)
90 (two-way)	9.0	18.5	24
60 (one-way)	10.4	22.0	18
45 (one-way)	12.7	25.0	14
Parallel (one-way)	8.0	22.0	14
Parallel (two-way)	8.0	22.0	18

5150. Small Car Parking Dimensional Regulations. Off-street small car parking facilities shall be laid out and striped in compliance with the following minimum provisions:

ANGLE OF PARKING (degrees)	WIDTH OF PARKING STALL (ft.)	PARKING STALL LENGTH OF LINE (ft.)	WIDTH OF MANEUVERING AISLE (ft.)
90 (two-way)	8.5	15.0	24.0
60 (one-way)	9.8	18.5	18.0
45 (one-way)	12.0	21.5	14.0
Parallel (one-way)	8.0	18.0	14.0
Parallel (two-way)	8.0	18.0	18.0

5160. Design Requirements for Residential Parking Facilities.

5161. One parking space may be provided directly behind another for each dwelling unit, provided that each stall shall meet the width and depth requirement and in no case shall such stalls, which are more than two deep, be considered in computing the required parking.

5162. Each driveway shall service not more than one lot. Subject to the granting of a special permit from the Planning Board, a driveway may be shared by not more than two lots. Each shared driveway shall be governed by a maintenance agreement running in perpetuity with the land. The frontage and area of such common driveway shall be in addition to the minimum frontage and area required under Section 4000.

5170. Design Requirements for Business or Industrial Parking Facilities. Required parking spaces, loading areas and driveways shall be provided and maintained with suitable grading, paved surfaces and adequate drainage. No parking space or other paved surface, other than access driveway(s) or walkways, shall be located within 10 feet of any lot line, and notwithstanding the foregoing, no parking space or other paved surface, other than access driveway(s) or walkways, shall be located within the limits of a landscape buffer area required hereunder.

5171. Each lot may have one access driveway which shall be at least 24 feet wide at its narrowest point but not more than the required width for safe vehicle movements onto the adjacent roadway, without entering into the opposing lane. Each lot may have one additional access driveway for each 200 feet of frontage provided all such access driveway(s) shall be at least 200 feet apart on the lot measured from the centerline of each access driveway. In the case of an access driveway, which shall be used for one-way traffic only, the minimum width may be reduced to 14 feet at its narrowest point.

5172. Interior driveways may be reduced to no less than 20 feet for two-way traffic and 14 feet for one-way traffic.

5173. Common Driveway in the Business or Industrial Districts. To the extent feasible, lots and parking areas shall be served by common private access ways, in order to minimize the number of curb cuts in these districts. Such common access ways shall be in conformance with the standards of the Department of Public Works. Proposed documentation (in the form of easements, covenants, or contracts) shall be submitted with the site plan demonstrating that proper maintenance, repair, and apportionment of liability for the common access way and any shared parking areas has been agreed upon by all lot owners proposing to use the common access way. Common private access ways may serve any number of adjacent parcels deemed appropriate by the Planning Board. Common private access ways shall not be wider than 24 feet at any point where it crosses required open space or any parking setback area required hereunder.

5180. Loading Areas. One or more off-street loading areas shall be provided for any business that may be regularly served by tractor trailer trucks or other similar delivery vehicles, so that adequate areas shall be provided to accommodate all delivery

vehicles, expected at the premises at any one time. Loading areas shall be located at either the side or rear of each building and shall be designed to avoid traffic conflicts with vehicles using the site or vehicles using adjacent sites.

5200. SIGNS.

5210. General. This By-Law is adopted for the regulation and restriction of billboards, signs and other advertising devices within this Town on public ways or on private property within public view of a public way, public park or reservation in order to protect and enhance the visual environment of this Town and the safety, convenience and welfare of its residents. This By-Law is hereby declared to be remedial and protective and is to be so construed as to secure the beneficial interests and purposes thereof. This By-Law is adopted pursuant to Chapter 93, 40A and 43B of the General Laws of Massachusetts.

5220. Permit Required. No sign shall be erected, refaced or enlarged until a permit is issued by the Sign Officer, except as otherwise provided herein. An application for a permit shall be made on forms furnished by the Sign Officer containing such information, including photographs, plans and scale drawings, as he/she may require. Such permit shall be issued only if the Sign Officer determines that the sign complies or will comply with all applicable provisions of this By-Law. A schedule of fees for such permits may be determined from time to time by the Board of Selectmen.

5221. Sign Officer. The Building Commissioner is hereby designated as the Sign Officer and is hereby charged with the enforcement of this By-Law. The Sign Officer and his duly authorized agents shall, at reasonable times and upon presentation of credentials, have the power to enter upon the premises on which any sign is erected or maintained in order to inspect said sign.

5222. Exemptions. The provisions of this section shall not apply to:

- a. Signs permitted in residential districts;
- b. Temporary signs;
- c. House number or building numbers;
- d. Public utility identification markings;
- e. Signs or markers required or erected by local, state or federal government;
- f. Names on private residences not used for business purposes;
- g. Striped poles used at barber shops;
- h. Directional markers not exceeding one (1) square foot, such as arrows or entrance and exist markings;
- i. Temporary signs advertising the one time sale of personal property or household accessories, such sign to be posted not more than twice in one (1) year, nor more than seven (7) days at each posting;
- j. Any sign limited solely to directing traffic or providing direction or setting out restrictions on the use of parking areas and not exceeding four square feet in area.

5230. Standards. All signs shall conform with the following standards.

5231. Movement. No sign shall contain any moving, flashing or animated lights or visible moving parts. A sign consisting solely of indicators of time and/or temperature or of an automatically changing message shall be permitted only upon the issuance of a special permit by the Board of Appeals.

5232. Illumination. No sign shall be illuminated between the hours of 12 A.M. and 6 A.M. unless, in the case of an accessory sign, the premises on which it is located are open for business. Signs may be illuminated only by the following means:

- a. By a white steady stationary light of reasonable intensity shielded and directed solely at the sign.
- b. By an interior light of reasonable intensity or by neon gas-filled tubes.
- c. Neon lights are prohibited on free-standing signs.

5233. No sign permit shall be issued for an electrically operated sign until the local wiring inspector has issued a permit therefor. Such permit shall be issued only if the proposed sign complies with all requirements and recommendations of the National Electrical Code and Massachusetts Electric Code.

5234. Color. No sign shall contain red or green lights if such colors would, in the opinion of the Police Chief, constitute a safety hazard.

5235. Tethered floating or inflated devices of any kind, sandwich or A-frame, and banners are prohibited where intended to serve as a sign.

5240. Residence District Requirements. The following requirements pertain in the R40, R80, MFD, MFD/55, and CDD Districts:

5241. One (1) sign not exceeding two square feet in area displaying the street number and/or name of occupant of the premises may be erected. Such sign may include identification of an accessory professional office or other accessory uses permitted in a residence district.

5242. One (1) for sale or for rent sign not exceeding six (6) square feet in area and advertising only the premises on which it is located may be erected.

5243. One (1) contractor's sign not exceeding twelve (12) square feet in area maintained on the premises while construction is in progress and containing information relative to the project may be erected. Such sign shall be removed promptly after the completion of construction.

5244. One (1) identification sign not exceeding twelve (12) square feet in area at any public entrance to a subdivision or multi-family development may be erected upon the issuance of a special permit by the Board of Appeals; such special permit shall specify limits on the size of the sign and the length of time to be maintained.

5245. One (1) bulletin or announcement board, identification sign or entrance marker for each public entrance to the premises upon which a church, synagogue or institution is located, not exceeding thirty (30) square feet in area may be erected, provided that there shall be not more than one such sign for each church, synagogue or institution.

5250. Business, Commercial and Industrial District Requirements. The following requirements pertain to all districts except the R40, R80, MFD, MFD/55, and CDD Districts:

5251. Accessory signs which are permitted in the R40 and R80 Districts may be erected in accordance with the rules of Section 5240.

5252. Attached signs may be erected if firmly affixed to the building. The sign shall not project beyond the face of any other wall of the building or above the highest point of the eave. The sign shall not project more than twelve (12) inches from the face of the wall to which it is attached.

a. The height of the sign shall not exceed three (3) feet. The aggregate length of these signs shall not exceed the full width of the store wall unless the store occupies the entire first floor of a detached building in which event the aggregate length may not exceed three-quarters of the width of the wall. Stores occupying other than the first floor of a building shall have signs not to exceed three (3) feet in length.

b. If a store has a direct entrance in a wall other than the store front, there may be secondary signs affixed to such wall, the aggregate length of which shall not exceed fifty (50) percent of the maximum permissible length of the signs on the store front.

5253. Standing signs. Standing signs may not be erected within fifteen (15) feet of any street lot line or ten (10) feet of any side lot line. Standing signs are limited to a height of twenty (20) feet from the nearest pavement grade to the top of the sign structure. Standing signs may be double faced; however, the permitted area will be measured on one side only.

a. A single business in a single building shall be limited to one (1) free standing not to exceed 60 square feet of sign area.

b. Multiple business in a single building: Multiple business buildings of three (3) businesses or more may be allowed one (1) free standing sign; the size of the sign shall be determined by the number of businesses in the building multiplied by ten (10) square feet, with a maximum of 60 square feet. Buildings of two businesses shall be allowed a sign with a maximum of 60 square feet.

c. A standing sign for a wholesale operation shall be limited to one (1) free standing sign with a maximum of 24 square feet.

d. A standing sign for a professional building shall be limited to one (1) free standing sign with a maximum size of 20 square feet.

e. A standing sign for a shopping centers shall be limited to one (1) free standing sign at each entrance, but not more than two (2) such signs. Each such sign may be a maximum of 60 square feet.

5254. Awnings. Awnings used as signs shall not project more than thirty-six (36) inches from the face of the wall to which it is attached. The signage on the awning must comply with the size requirements of this Section.

5255. Special signs. Signs painted or placed on the inside of the glass of a window shall be permitted, provided that the aggregate area of such sign does not exceed 30 percent of the area of the window glass.

5260. Transitional District Requirements. The following requirements pertain in the Transitional Districts:

5261. Accessory signs which are permitted in the R 40 and R 80 Districts may be erected in accordance with the rules of Section 5240.

5262. Attached Signs. Attached signs may be erected in compliance with Section 5252. Such sign shall contain no more than 3 colors. The sign shall not be illuminated from within. Sign lighting shall be extinguished during non-business hours.

a. One (1) sign per permitted use not exceeding 15 square feet in size shall be allowed.

5263. Standing signs. Signs identifying entrance and exit points may be erected; such sign shall not exceed 6 square feet in size. No other standing signs shall be permitted.

5270. Temporary Signs. Temporary signs which comply with these By-Laws shall be permitted (other than a temporary sign placed in a window).

5271. Temporary signs which do not comply with these By-Laws may be authorized by a special permit by the Board of Selectmen for private, nonprofit charitable organizations.

5272. Temporary signs pertaining to a candidate or question appearing on a Federal, State or Town Election ballot in the Town of Tewksbury shall require no sign permit and shall be allowed in all zoning districts. Such signs permitted by this By-Law shall:

a. only be permitted on private property.

b. be erected not closer than 15 feet to any lot line.

c. not exceed six (6) square feet in area per sign and shall not exceed in the aggregate twenty-four (24) square feet in area per lot.

d. the base of the sign shall not be higher than three (3) feet above ground level and the total height of the sign shall not be higher than six (6) feet in height.

e. be stationary and shall not be illuminated;

f. be erected no sooner than thirty (30) days prior to the date of the election and shall be removed within four (4) days after the election.

5280. Other Requirements.

5281. Billboards and non-accessory signs. All billboards and non-accessory signs, erected prior to June 1, 1965, shall be permitted provided no substantial changes are made in location, size or design of the structure.

5282. Nonconformance of accessory signs. Accessory signs legally erected before the adoption of this By-Law which do not conform to the provisions of this By-Law may continue to be maintained, provided, however, that no such sign shall be permitted if it is, after the adoption of this By-Law, enlarged, refaced or redesigned, except to conform to the requirements of this By-Law.

5283. Unsafe signs. When any sign become insecure, endanger of falling or otherwise unsafe or if any sign shall be unlawfully installed erected or maintained in violation of any of the provisions of law, the owner thereof or the person or firm maintaining same, shall upon written notice of the Building Commissioner, forthwith in the case of immediate danger and in any case within not more than ten (10) days make such sign conform to the provisions of this article or shall remove it. If within ten (10) days the order is not complied with, the Building Commissioner may remove such sign at the expense of the owner or lessee thereof.

5284. Derelict signs. Signs which become unsightly, incomplete, dilapidated, illegible or dangerous to the public safety, shall be condemned and removed by the Sign Officer. Costs may be recovered for such removal from the owner or lessor in the District Court.

5290. Appeal. A person aggrieved by an order or decision of the Sign Officer under this By-Law may appeal to the Board of Appeals.

5300. ENVIRONMENTAL PERFORMANCE STANDARDS

5310. General. In all zoning districts no use shall be permitted which would be offensive because of injurious or obnoxious noises, vibrations, smoke, gas, fumes, odors, dust, debris, or other objectionable features, which shall include truck box bodies, or be hazardous to the community on account of fire or explosions or any other cause. No permit shall be granted for any use which may prove injurious to the safety or general welfare of the neighborhood into which it proposes to locate or which may prove destructive of property values because of any excessive nuisance qualities.

5320. Stormwater Runoff. No stormwater runoff in excess of rates existing prior to new construction shall be allowed and no stormwater runoff in excess of rates existing prior to new construction shall be discharged onto a public way or into a public

drainage system unless there is, in the opinion of the Planning Board, sufficient capacity to handle the additional runoff. No point discharges to abutting properties will be created or expanded.

5330. Outdoor Lighting. All outdoor lighting, including lighting on the exterior of a building or lighting in parking areas, shall be aimed, located, designed, fitted and maintained to illuminate the task intended and to avoid glare and light spillover onto abutting and neighboring properties and roadways.

5331. Lighting Fixture Types.

Lighting fixture types are defined as follows:

Type 1. No light cutoff.

Type 2. Luminaire shielded such that peak candlepower is at an angle of 75 degrees or less from vertical, and essentially no light is emitted above the horizontal.

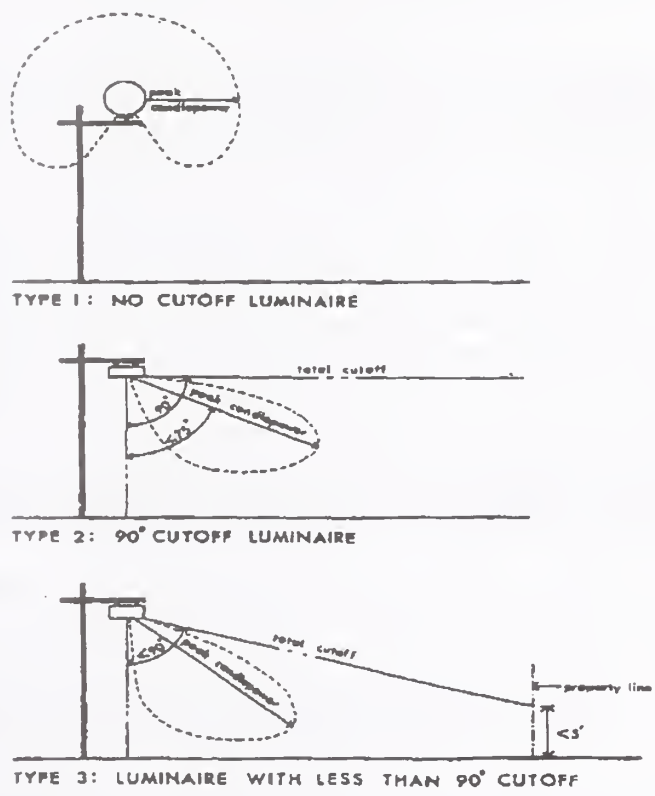
Type 3. Luminaire shielded such that total cutoff is at less than 90 degrees from vertical, and no light source is in direct view of an observer four (4) feet above the ground at any point off the premises.

ILLUSTRATION

TYPE 1: NO CUTOFF LUMINAIRE

TYPE 2: 90 DEGREE CUTOFF LUMINAIRE

TYPE 3: LUMINAIRE WITH LESS THAN 90 DEGREE CUTOFF



5332. Lighting limitations.

The following limitations shall be observed by all uses, unless during special permit proceedings the SPGA determines that it is inherently infeasible for that use (e.g. public outdoor recreation) to meet these standards, and that all reasonable efforts have been made to avoid glare or light overspill onto residential premises and roadways.

Maximum luminaire mounting height (feet)

	Commercial & Industrial Uses	Residential Uses
Fixture Type 1	20	10
Fixture Type 2	20	15
Fixture Type 3	20	20

Maximum off-site overspill (foot-candles)

	Commercial & Industrial Uses	Residential Uses
Fixture Type 1	0.3	0.2
Fixture Type 2	1.0	0.3
Fixture Type 3	3.0	0.5

5333. No flickering or flashing lights shall be permitted. Processes, such as arc welding, which create light flashes shall be confined within buildings or shielded to prevent either glare or flashing reflected from the sky.

5334. An exterior lighting plan is required in all applications for outdoor lighting, which plan shall include the location, mounting height, and orientation of luminaires, and sufficient technical information on the fixture to determine its type and resulting illumination levels.

5340. Noise. No use shall be permitted within the Town of Tewksbury which, by reason of excessive noise generated therefrom, would cause nuisance or hazard to persons or property, all in accordance with the provisions set forth in 310 CMR 7.10(1), which prohibit willful or negligent emissions of sound which may cause noise.

5350. Solid Waste Storage. Any accessory receptacle or structure with holding capacity of at least one hundred (100) cubic feet for temporary storage of solid or liquid waste materials, including garbage, rubbish, junk, discarded bulk items and similar waste items shall be located not less than ten (10) feet from any structure and shall be screened from all adjacent premises and streets from which it would otherwise be visible in accordance with this By-Law.

5360. Other.

5361. No vibration, odor, glare, or flashing shall be detectable without instruments at any lot line of a residential or institutional use.

5362. Cinders, dust, fumes, gases, odors, smoke, radiation, refuse or other waste materials shall be effectively confined to the premises and treated or disposed of in accordance with state, federal, and town laws and regulations.

5363. No process shall be used which creates visual or audible interference in any radio or television receivers off the premises or causes fluctuations in excess of ten (10) percent in line voltage off the premises.

5364. All activities involving, and all storage of, inflammable and explosive materials shall be provided with adequate safety devices against hazards from fire and explosion, and with adequate fire fighting and fire suppression equipment standard in this industry. Burning of waste materials in the open, contrary to state law is prohibited.

5365. All materials which may be edible by or attractive to rodents or insects shall, when stored in or outdoors, be stored in tightly closed containers.

5370. Erosion Control. Erosion control structures will be located no closer than 15 feet from an abutting property line and will be designed so as not to create point discharges onto abutting properties. Site design, materials, and construction processes shall be designed to avoid erosion damage, sedimentation, or uncontrolled surface water runoff by conformance with the following:

5371. Grading or construction which will result in final slopes of 15% or greater on 50% or more of lot area, or on 30,000 square feet or more on a single lot, even if less than half the lot area, shall be allowed only under special permit from the Planning Board, which shall be granted only upon demonstration that adequate provisions have been made to protect against erosion, soil instability, uncontrolled surface water runoff, or other environmental degradation. Applications and plans for such special permits shall be referred to the Conservation Commission for its advisory review.

5372. All such slopes exceeding 15% which result from site grading or construction activities shall either be covered with topsoil to a depth of 4 inches and planted with vegetative cover sufficient to prevent erosion or be retained by a wall constructed of masonry, reinforced concrete or treated pile or timber.

5373. No area or areas totaling 2 acres or more on any parcel or contiguous parcels in the same ownership shall have existing vegetation clear-stripped or be filled 6 inches or more so as to destroy existing vegetation unless in conjunction with agricultural activity, or unless necessarily incidental to construction on the premises under a currently valid building permit, or unless within streets which are either public or designated on an approved subdivision plan, or unless a special permit is

approved by the Planning Board on condition that runoff will be controlled, erosion avoided, and either a constructed surface or cover vegetation will be provided not later than the first full spring season immediately following completion of the stripping operation. No stripped area or areas which are allowed by special permit shall remain through the winter without a temporary cover of winter rye or similar plant material being provided for soil control, except in the case of agricultural activity where such temporary cover would be infeasible.

5374. The Building Commissioner may require the submission of all information from the building permit applicant or the landowner, in addition to that otherwise specified herein, necessary to ensure compliance with these requirements, including, if necessary, elevations of the subject property, description of vegetative cover, and the nature of impoundment basins proposed, if any.

5375. In granting a special permit hereunder, the Planning Board shall require a performance bond to ensure compliance with the requirements of this Section.

5376. Hillside areas, except naturally occurring ledge or bedrock outcroppings or ledge cuts, shall be retained with vegetative cover as follows:

<u>Average percentage slope</u>	<u>Minimum percentage of land to remain in vegetation</u>
10.0 - 14.9	25
15.0 - 19.9	40
20.0 - 24.9	55
25.0 - 29.9	70
30.0 and above	85

5400. LANDSCAPING, SCREENING, AND BUFFER REQUIREMENTS

5410. Open Space Landscaping Standards. Any landscaping on open space shall be designed to enhance the visual impact of the use upon the lot and adjacent property. Where appropriate, existing vegetation may be retained and used to satisfy the landscaping requirements. Open space areas shall be kept free of encroachment by all buildings, structures, storage areas or parking. Open space landscaping shall be maintained as open planted areas and used to (1) ensure buffers between properties, (2) provide landscaped areas between buildings, (3) minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights or signs and (4) minimize the impact of the use property on land and water resources.

5411. In the Commercial and R40 District where a business or industrial use abuts a residential district, a landscape buffer up to a minimum of 20 feet in depth designed to mitigate the impact of the business or industrial use on abutting residential districts may be required by the Planning Board between the business or industrial use and the residential district; provided, however, that this provision shall not be construed to regulate lots across a public way from lots located in the R40 or R80 Zone.

5412. In the Heavy Industry District where a business or industrial use abuts a residential district, a landscape buffer of a minimum of 30 feet up to a maximum of 60 feet in depth designed to mitigate the impact of the business or industrial use on abutting residential districts shall be required by the Planning Board between the business or industrial use and the residential district; provided, however, that this provision shall not be construed to regulate lots across a public way from lots located in the R40 or R80 Zone.

5413. All parking lots and loading facilities shall be suitably landscaped to minimize their visual impact on the lot and upon adjacent property by the use of existing vegetation where appropriate and by the use of new trees, shrubs, walls, fences or other landscape elements. Any parking lot with more than 40 parking spaces shall include a landscaped area(s) shall not be less in area than five (5) percent of the total area of the parking lot and shall be in addition to any minimum open space required under Section 5. Landscaped area(s) shall be provided with a minimum width of at least 10 feet, curbing and shade trees of at least 12 feet in height or such other landscaping as may be required by the Planning Board.

5414. In the Heavy Industrial and MFD Districts,

- a. The required front yard setback shall be suitably landscaped and shall not be used for parking, storage or other purposes inconsistent with the landscaped effect;
- b. Each lot shall have access only at designated driveways; each lot may have not more than two (2) driveways and one (1) additional driveway for each 200 feet of street frontage above the minimum required; driveways shall **conform to Section 5171 of this Bylaw**;
- c. A strip not less than 30 feet wide in all side and rear yards where adjacent to any R40 or R80 zone shall be suitably landscaped and not used for parking or any use prohibited in such an adjacent district.

5420. Parking and Loading Area Design and Location for Nonresidential Facilities. The following regulations shall apply to all uses other than single and two family dwellings and municipal uses:

5421. No off-street parking area shall be located within ten (10) feet of a property line, within twenty (20) feet of a property line abutting a street right-of-way, or in any required yard adjacent to a residential or institutional use.

5422. Sidewalks are required within the site where necessary for safe pedestrian access and circulation. There shall be a marked pedestrian aisle at each entrance to the building served by the parking lot. Sidewalks are required along all public ways to which the site abuts and must be connected to the sidewalks and pedestrian isles within the site to provide safe access to entrance(s) to the building from the public way(s). Sidewalks must be constructed in accordance with the Planning Board's Subdivision Rules and Regulations.

5423. Parking spaces more than five hundred (500) feet from the building entrance they serve may not be counted towards fulfillment of parking requirements unless the Planning Board determines that circumstances justify this greater separation of parking from use.

5424. All required parking areas except those serving single-family residences shall be paved, unless exempted on special permit from the Planning Board for cases such as seasonal or periodic use where unpaved surfaces will not cause dust, erosion, hazard, or unsightly conditions.

5425. Parking areas shall not require vehicles to back onto a public way.

5426. Parking areas for ten (10) or more cars shall provide screening in accordance with Section 5000.

5427. No dead end aisle shall exceed five (5) parking spaces in width.

5428. Continuous curbing shall be provided to control access and drainage, unless the Planning Board determines that circumstances justify otherwise.

5429. Curb stops, planting strips or other means shall be provided to maintain a minimum usable sidewalk width of four feet or the minimum width required by the Americans with Disabilities Act.

5430. Parking Areas with Twenty or More Spaces. The following shall apply to entrances or exits to all parking areas with twenty (20) or more spaces:

5431. Entrance or exit center lines shall not fall within fifty (50) feet of an intersection of street sidelines or within one hundred fifty (150) feet of the centerline of any other parking area entrance or exit on the same side of the street, whether on the same parcel or not, if serving twenty (20) or more spaces. Uses shall arrange for shared egress if necessary to meet these requirements, unless the Planning Board determines that circumstances justify otherwise.

5432. Safe sight stopping distance shall be provided for the roadway posted speed limits.

5433. Street entrances shall be designed consistent with Massachusetts DPW Traffic Regulations, section 10A-9 or subsequent revisions.

5434. An appropriate area for snow storage after plowing shall be provided on the premises.

5440. Planted Area Requirements. Planted areas shall contain an appropriate mix of the following types of plants. Plant species shall be appropriate to proposed use, siting, soils, and other environmental conditions. Where the Planning Board determines that the planting of trees is impractical, the permit applicant may substitute shrubbery for trees.

5441. Shrubs and hedges shall be at least 2 feet in height at the time of planting, and have a spread of at least 18 inches.

5442. Grass is preferable to mulch where practical.

5443. Existing trees with a caliper of six inches (6") or more shall be preserved wherever feasible.

5444. Deciduous trees shall be at least two (2") inches in caliper as measured six (6") inches above the root ball at time of planting. Deciduous trees shall be expected to reach a height of 20 feet within ten years after planting. Evergreens shall be a minimum of eight (8') feet in height at the time of planting.

5450. Coordination with Site Plan Approval. The Planning Board may require a landscaping plan as part of the overall site plan for the premises. Such landscaping plan shall be at a scale sufficient to determine compliance with the specifications set forth in this section.

5460. Maintenance of Landscaped Areas. The owner of the property used for nonresidential purposes shall be responsible for the maintenance, repair and replacement of all landscaping materials installed in accordance with this section. All plant materials required by this chapter shall be maintained in a healthful condition. Dead limbs, refuse and debris shall be promptly removed. Dead plantings shall be replaced with new live plantings at the earliest appropriate season. Bark mulch and non-plant ground surface materials shall be maintained so as to control weed growth.

Amend and incorporate Section 7 Accessory Uses, Section 8 Non-Conforming Uses into new Section 3000 Use Regulations

Amend Section 9 District Boundaries and renumber as Section 2000 Districts

Renumber Section 10 Location of Automobile Services to Section 4211

Remove deleted sections 11, 12, 13 from 1985 Special Town Meeting

Create new Section 6000 Special Regulations

SECTION 6000. SPECIAL REGULATIONS

Renumber Section 4.10 Adult Entertainment District Special Permit as Section 6100. Adult Use Establishment and amend as follows:

6100. ADULT USE ESTABLISHMENTS

6110. Purpose. The purpose of this section is to regulate the location of the adult use establishments; to prevent the associated secondary effects of these establishments; and to protect and promote the general welfare, health and safety of the citizens of Tewksbury.

6120. Special Permit Required. The operation of an adult use establishment shall require a special permit from the Planning Board. The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to:

6121. Screening of parking areas or other parts of the premises from adjoining premises or from the street by specified walls, fences, plantings or other devices;

6122. Modification of the exterior features or appearances of the structure(s);

6123. Limitation of size, number of occupants, method and time of operation and extent of facilities;

6124. Regulation of number, design and location of access drives, drive-up windows and other traffic features;

6125. Requirement for performance bonds or other security; and

6126. Installation and certification of mechanical or other devices to limit present or potential hazard to human health, safety, welfare or the environment resulting from smoke, odor, particulate matter, toxic matter, glare, noise, vibration or any other objectionable impact generated by the use of land.

6130. Conditions. Development or operation of adult use establishments shall meet the following conditions:

6131. Adult use establishments shall be restricted to operation within the heavy industry district only.

6132. There shall be no more than

a. one (1) adult bookstore permit, adult video permit or adult paraphernalia permit granted for each 15,000 residents of the Town as listed in the last state census; prior to a second adult bookstore permit being issued there shall be 30,000 residents of the Town as listed in the last state census; or

b. one adult motion picture theater permit granted for each 24,000 residents of the Town as listed in the last federal census; or

c. one adult cabaret permit for each 24,000 resident of the Town as listed in the last federal census.

6133. No adult use establishment permit shall be allowed to display for advertisements or other purpose any signs, placards other like materials to the general public on the exterior of the building or on the interior, through glass or other like transparent.

6134. No adult use establishment permit shall be granted if such proposed location is within 1320 feet of another presently existing or permitted adult use establishment.

6135. No adult use establishment permit shall be granted if such proposed location is within 1320 feet of an establishment licensed under M.G.L. c. 138, s. 12; a public school or playground; a municipal building or use; a cemetery; a commercial amusement center or park a hospital or nursing home; a private or religious, sectarian or denominational school, building or use including churches, parish houses and rectories.

6136. No permit shall be granted for an adult use establishment in an area otherwise properly zoned if the specific location is within 1000 foot radius of an interstate highway ramp where said ramp intersects with a town or state owned roadway.

6137. No permit shall be granted for an adult use establishment in an area otherwise properly zoned if the specific location is within a 1320 foot radius of an R40, R80, MFD or MFD/55 District.

6138. No special permit for an adult use establishment shall be granted to any person convicted of violating the provisions of M.G.L. c. 119, s. 63 or M.G.L. c. 272, s. 28.

6139. The hours in which adult use establishments are open to the public shall be limited as follows: adult bookstore, adult paraphernalia store, adult video store or similar adult use establishment between the hours of 9:00 A.M. and 9:00 P.M., adult motion picture theater, adult cabaret club similar adult use establishment between the hours of 4:00 P.M. and 12:00 Midnight.

6140. Design Standards. Development or operation of adult use establishments shall meet the following design standards:

6141. The yard space, building height and any other provisions of the Zoning By-Laws applicable to the Commercial districts shall apply to lots within the Adult Entertainment District unless contrary to the provisions contained in this section.

6142. A landscaped buffer which shall be a minimum of 60 feet in depth designed to mitigate the impact of the adult use establishment on abutting properties shall be required by the Planning Board between the use and the adjacent properties.

6143. No adult use establishment may have any flashing lights visible from outside the establishment or theater.

6150. Signs.

6151. No adult use establishment shall be eligible to apply for a special permit requesting a freestanding accessory sign.

6152. Adult use advertisement signs may only be located on a building in which there is operating an adult use establishment pursuant to a special permit issue by the Planning Board.

6153. The highest point on any adult use advertisement sign may be no higher than twenty-four feet above ground level.

6154. No adult use advertisement sign may contain any moving, flashing or animated lights, or visible moving or movable parts.

6160. Regulations and Fees. The Planning Board shall adopt and, from time to time, amend regulations, not inconsistent with the provisions of this By-Law or Chapter 40A of the Massachusetts General Laws or other applicable provision of the General Laws, and shall file a copy of said regulations with the Town Clerk. Such regulations shall prescribe as a minimum the size, form, contents, style and number of copies of plans and specification, the town boards or agencies from which the Planning Board shall request permits. The Planning Board may adopt, and from time to time, amend fees sufficient to cover reasonable costs incurred by the town in the review and administration of the Special Permit.

6170. Mandatory Findings by the Planning Board. The Planning Board shall not issue a special permit unless, without exception, it finds that:

6171. the proposed use is in harmony with the purpose and intent of this By-Law.

6172. the proposed use complies with all applicable requirements of this By-Law.

6173. the proposed use will not prove injurious to the safety or general welfare of the neighborhood into which it proposes to locate nor will the proposed use prove destructive of property values.

Renumber Section 4.6.10 Transitional Zone to the Section 6200 Transitional District Regulations as follows:

6200. TRANSITIONAL DISTRICT REGULATIONS

6210. Hours of Operation. Hours of business within the zone shall be from no earlier than 7:00 AM to no later than 9:00 PM.

6220. Structures. It is the intent of these regulations that exiting structures located in the Transitional District shall remain residential in appearance regardless of the use, and that new structures shall be residential in appearance regardless of the use.

6230. Pavement. Any pavement within ten feet of any lot line requires site plan approval from the Planning Board with attention to protecting abutting property.

6240. Parking. Parking areas shall be limited to back yards or side yards, and only if such parking is screened from view from the front and side. No parking in the front yard may be permitted.

Create new Section 7000 Special Residential Regulations as follows:

SECTION 7000. SPECIAL RESIDENTIAL REGULATIONS

Renumber Section 4.7 Multiple Family District Special Permit as Section 7100 Multiple Family Dwellings in the MFD and amend as follows:

7100. MULTIPLE FAMILY DWELLINGS IN THE MFD.

7110. Purpose. This section is intended to regulate the development of multiple family dwellings by establishing eligibility requirements and reasonable conditions for construction in the MFD. This section is not intended to supersede, modify or conflict with the powers and duties delegated to the Planning Board pursuant to the Subdivision Control Law, M.G.L. c. 41, ss: 81K - 81GG.

7120. Special Permit Required. Multiple-family dwellings will be permitted only upon the issuance of a special permit by the Planning Board. The following eligibility standards apply:

7121. Where proposed for multiple family dwellings, the site shall have a minimum lot area of 4 acres with the 150 feet of frontage on a public way. By special permit, the Planning Board may vary the requirement of 150 feet of frontage on a public way to not less than 40 feet of frontage on a public way provided that a suitable private access road into the site area can be constructed with the reduced frontage. These provisions shall not apply to the development of single-family dwellings.

7130. Application. An application for a special permit shall be filed in accordance with the regulations set forth in Section 9300.

7140. Parking. Provision shall be made for not less than two (2) parking spaces per unit, one (1) of which shall be completely enclosed. Detached parking garages will be permitted and designed so as to complement the building design and site layout, but shall not be constructed within the setback areas.

7141. Enclosed parking spaces shall be 10 feet in width and 20 feet in length; unenclosed parking spaces shall be not less than 9 feet wide and 18.5 feet in length.

7142. Additional enclosed or unenclosed parking spaces shall be provided for guests and recreational areas as indicated below:

Guest	1 parking space per two dwelling units
Tennis Court	2 parking spaces per court
Recreation buildings/swimming pools	1 parking space per 10 dwelling units, but not less than 10 parking spaces

7150. Design Standards. A multiple family dwelling shall meet the following standards:

7151. Not more than 100 dwelling units shall be authorized by special permit. Commercial and industrial uses are prohibited.

7152. All lighting shall be directed away from adjoining property.

7153. All utilities shall be installed underground using standards promulgated by the Planning, Health, Building and DPW Departments of the Town of Tewksbury, and sewage shall be disposed of by means of adequate connections as required by State and local Departments and Board of Health.

7154. There shall not be more than a maximum of six (6) units per acre nor more than 2 bedrooms per unit, nor more than twelve bedrooms per acre. No more than 5% of the total MFD site area within the wetlands and/or flood plain shall be used in calculating the density requirements of site. If more than 5% of the total MFD site area is in wetlands and/or flood plains that exceeds the 5% requirement shall be deleted from the area used to determine density requirements.

7155. The maximum coverage of the site available for use by all buildings, including garages, and carports shall not exceed 30 percent of the site area.

7156. The maximum building height shall be 35 feet measured from base floor level.

7157. Any roadway/driveway located in an area that is within 50 feet of a property line shall be shielded from the property line by a planting of shielding type trees satisfactory to the Planning Board between the roadway and property line for the

entire length of the roadway within the 50 foot area. This planting shall be in addition to any existing vegetation between the property line and the proposed roadway and shall be placed a maximum of 10 feet apart.

7158. Walkways, tables, benches, flowering bushes/trees may be allowed in 50 to 100 foot buffer areas at the discretion of the Planning Board to improve the aesthetics of the site area.

7159. Television, radio and communications services shall be supplied by a central system with underground connections.

7160. Distance Parameters. The Planning Board shall determine the distance between the buildings that are structurally connected together by roofing, fencing or other means but not enclosed or heated. The distance parameters will be determined on the aesthetics, created by the design, practicality of design, and the effect on the development by the design. The Planning Board shall determine any distance parameters between buildings not covered under this Zoning By-Law. Within the site area the following distance parameters shall apply:

7161. Any building abutting the main roadway within the site development shall have a minimum distance of 17 feet from the closes exterior protruding surface of the building (steps, decks, balconies) to the edge of the traveled way segment of the roadway. (Berm is not considered part of a traveled way).

7162. Any building abutting the main roadway within the site development with parking facilities between the main roadway and the building shall have a minimum distance of 45 feet from the closest exterior protruding surface of the building (decks, balconies, steps) to the edge of the traveled way segment of the roadway. There shall be a minimum 2 foot landscaped buffer strip between the edge of the traveled way and the parking area with allowances for drive entrances and exits.

7163. No proposed structure shall be located nearer than 50 feet from any public way.

7164. Separate, enclosed garages, assigned to a specific building may be located no closer than 30 feet from the closest points on the buildings (decks, balconies, steps) to the closest entrance to the garage.

7165. No building within the site area shall be constructed within 50 feet of any perimeter border of site or 100 feet from any public way providing access to the site.

7166. The minimum distance between buildings on site not structurally connected together shall be as listed below:

NO PARKING AND/OR ROADWAY BETWEEN BUILDINGS

Between the side of one building and the side of another building	25 feet
Between the side of one building and the rear of another building	30 feet
Between the side of one building and the front of another building	40 feet
Between the front of one building and the front of another building	60 feet
Between the front of one building and the rear of another building	60 feet
Between the rear of one building and the rear of another building	60 feet

PARKING AND/OR ROADWAY BETWEEN BUILDINGS

No parking allowed between the side of one building and the side of another building	
Between the side of one building and the rear of another building	58 feet
Between the side of one building and the front of another building	70 feet
Between the front of one building and the front of another building	100 feet
Between the front of one building and the rear of another building	80 feet
Between the rear of one building and the rear of another building	58 feet

7170. Special Permit to Vary Requirements. The Planning Board by special permit may vary the distance parameters if in the opinion of the Planning Board the site development plan would be improved.

7180. Open Space.

7181. Suitable recreational facilities shall be provided on the required open space. Not less than 60% of the upland area of the site available for use shall remain free from structures, parking and drives, and such area shall be left either in its natural state, attractively landscaped, or developed for uncovered recreational facilities.

7182. The owner or owners shall be responsible for the maintenance of common areas, including but not limited to snow plowing within the site limits and rubbish disposal. No outside burning of rubbish or inside incineration shall be permitted.

Renumber Section 4.12 Multiple Family/55 District as Section 7200 Multiple Family Dwellings in the MFD/55 and amend as follows:

7200. MULTIPLE FAMILY DWELLINGS IN THE MFD/55.

7210. Purpose. This section is intended to regulate the development of multiple family dwellings by establishing eligibility requirements and reasonable conditions for construction in the MFD/55. This section is not intended to supersede, modify or conflict with the powers and duties delegated to the Planning Board pursuant to the Subdivision Control Law, M.G.L. c. 41, s. 81K - 81GG.

7220. Special permit required. Multiple-family dwellings will be permitted only upon the issuance of a special permit by the Planning Board. The following eligibility standards apply:

7221. Where proposed for multiple family dwellings, the site shall have a minimum lot area of 12 acres with the 150 feet of frontage on a public way. By special permit, the Planning Board may vary the requirement of 150 feet of frontage on a public way to not less than 40 feet of frontage on a public way provided that a suitable private access road into the site area can be constructed with the reduced frontage. These provisions shall not apply to the development of single-family dwellings.

7222. Such multiple family dwellings for persons over the age of 55 may also be authorized by special permit in the Commercial District and the Multiple Family District.

7230. Application. An application for a special permit shall be filed in accordance with the regulations set forth in Section 9300.

7240. Parking. Provision shall be made for not less than two (2) parking spaces per unit, one (1) of which shall be completely enclosed. Detached parking garages will be permitted and designed so as to complement the building design and site layout, but shall not be constructed within the setback areas.

7241. Enclosed parking spaces shall be 10 feet in width and 20 feet in length; unenclosed parking spaces shall be not less than 9 feet wide and 18.5 feet in length.

7242. Additional enclosed or unenclosed parking spaces shall be provided for guests and recreational areas as indicated below:

Guest	1 parking space per two dwelling units
Tennis Court	2 parking spaces per court
Recreation buildings/swimming pools	1 parking space per 10 dwelling units, but not less than 10 parking spaces

7250. Design Standards. A multiple family dwelling shall meet the following standards:

7251. Not more than 150 dwelling units shall be authorized by special permit. Commercial and industrial uses are prohibited.

7252. Outdoor lighting shall be in compliance with Section 5330 of this Bylaw.

7253. All utilities shall be installed underground using standards promulgated by the Planning, Health, Building and Public Works Departments of the Town of Tewksbury, and sewage shall be disposed of by means of adequate connections as required by State and local Departments and Board of Health.

7254. There shall not be more than a maximum of six (6) units per acre nor more than 2 bedrooms per unit, nor more than twelve bedrooms per acre. No more than 5% of the total MFD/55 site area within the wetlands and/or flood plain shall be used in calculating the density requirements of site. If more than 5% of the total MFD/55 site area is in wetlands and/or flood plains that exceeds the 5% requirement shall be deleted from the area used to determine density requirements.

7255. The maximum coverage of the site available for use by all buildings, including garages, and carports shall not exceed 30 percent of the site area. Any structure that exceeds three (3) stories in height shall be required to provide vertical access by means of an elevator. Vertical Access or "elevator" shall be applicable only to Garden Style Units.

7256. Reserved.

7257. Any roadway/driveway located in an area that is within 50 feet of a property line shall be shielded from the property line by a planting of shielding type trees satisfactory to the Planning Board between the roadway and property line for the entire length of the roadway within the 50 foot area. This planting shall be in addition to any existing vegetation between the property line and the proposed roadway and shall be placed a maximum of 10 feet apart.

7258. Walkways, tables, benches, flowering bushes/trees may be allowed in 50 to 100 foot buffer areas at the discretion of the Planning Board to improve the aesthetics of the site area.

7259. Television, radio and communications services shall be supplied by a central system with underground connections.

7260. Distance Parameters. The Planning Board shall determine the distance between the buildings that are structurally connected together by roofing, fencing or other means but not enclosed or heated. The distance parameters will be determined on the aesthetics, created by the design, practicality of design, and the effect on the development by the design. The Planning Board shall determine any distance parameters between buildings not covered under this Zoning By-Law. Within the site area the following distance parameters shall apply:

7261. Any building abutting the main roadway within the site development shall have a minimum distance of 17 feet from the closes exterior protruding surface of the building (steps, decks, balconies) to the edge of the traveled way segment of the roadway. (Berm is not considered part of a traveled way).

7262. Any building abutting the main roadway within the site development with parking facilities between the main roadway and the building shall have a minimum distance of 45 feet from the closest exterior protruding surface of the building (decks, balconies, steps) to the edge of the traveled way segment of the roadway. There shall be a minimum 2 foot landscaped buffer strip between the edge of the traveled way and the parking area with allowances for drive entrances and exits.

7263. No proposed structure shall be located nearer than 50 feet from any public way.

7264. Separate, enclosed garages, assigned to a specific building may be located no closer than 30 feet from the closest points on the buildings (decks, balconies, steps) to the closest entrance to the garage.

7265. No building within the site area shall be constructed within 50 feet of any perimeter border of site or 100 feet from any public way providing access to the site.

7266. The minimum distance between buildings on site not structurally connected together shall be as listed below:

NO PARKING AND/OR ROADWAY BETWEEN BUILDINGS

Between the side of one building and the side of another building	25 feet
Between the side of one building and the rear of another building	30 feet
Between the side of one building and the front of another building	40 feet
Between the front of one building and the front of another building	60 feet
Between the front of one building and the rear of another building	60 feet
Between the rear of one building and the rear of another building	60 feet

PARKING AND/OR ROADWAY BETWEEN BUILDINGS

No parking allowed between the side of one building and the side of another building	
Between the side of one building and the rear of another building	58 feet
Between the side of one building and the front of another building	70 feet
Between the front of one building and the front of another building	100 feet
Between the front of one building and the rear of another building	80 feet
Between the rear of one building and the rear of another building	58 feet

7270. Special Permit to Vary Requirements. The Planning Board by special permit may vary the distance parameters and/or maximum building height, if in the opinion of the Planning Board the site development plan would be improved.

7280. Open Space.

7281. Suitable recreational facilities shall be provided on the required open space. Not less than 60% of the total upland area of the site available for use shall remain free from structures, parking and drives, and such area shall be left either in its natural state, attractively landscaped, or developed for uncovered recreational facilities.

7282. The owner or owners shall be responsible for the maintenance of common areas, including but not limited to snow plowing within the site limits and rubbish disposal. No outside burning of rubbish or inside incineration shall be permitted.

7283. Those portions of the undeveloped land dedicated to recreational use, open space, wetlands and flood plain may, notwithstanding any provision of this By-Law to the contrary, may be utilized as a public or private golf course. The term "golf course" shall encompass all uses and structures customarily incidental to such use; provided, however, use and structure shall not be deemed incidental to golf if it has function separate and independent from said golf course, provided further, such use and structure shall be in operation only during the period of time that the golf course is otherwise operable. In any case where such land shall be under the control of a corporation, trust or unincorporated association, whose members or beneficiaries are the unit owners, such organization may lease such undeveloped land for a term of years to a person or entity for the development, use, oversight and maintenance of such land for use as a golf course and such accessory use as is incidental thereto.

7284. A minimum of 1,000 square feet per unit shall be dedicated to recreational use not otherwise utilized as a public golf course. Such area is to be no less than 30 feet in width and shall be configured as a buffer between the golf course and such recreational uses.

Renumber Section 4.8 Cluster Development Special Permit as Section 7300 Cluster Development and amend as follows:

7300. CLUSTER DEVELOPMENT

7310. Purpose. The purpose of cluster development is to encourage the preservation of open space for conservation and recreation uses; to promote the better utilization of land in harmony with its natural features and with the general intent of the Zoning By-Law through a greater flexibility in design; to allow for a more efficient provision of municipal services.

7320. Special Permit Required. The Planning Board may grant a special permit for land to be subdivided as a cluster development, subject to the requirements and conditions set forth herein. The application for a special permit for a cluster development shall be, in addition to any other documents required by the Planning Board, accompanied by a preliminary subdivision plan. Plans for cluster development must also show the following:

- 7321.** soil characteristics as shown on Soil Conservation Service Maps;
- 7322.** existing vegetation and the proposed landscaping;
- 7323.** use of land which is to be reserved for recreation, conservation or park use, including any structures therein and the proposed ownership of all unsubdivided land.

Copies of the preliminary subdivision plan and all additional information as required above shall also be submitted to the Tewksbury Department of Public Works, the Tewksbury Board of Health and the Tewksbury Conservation Commission.

7330. Number of Lots Permitted. The total number of building lots in a cluster development shall be no greater the number of building lots that would otherwise be allowed in the district where the land is located as specified in this By-Law.

7340. Dimensional Requirements. The following standards shall be observed in all cluster developments. The Planning Board may, in appropriate cases, impose further restrictions upon the tract or parts thereof, as a condition to the granting of a special permit.

Area	No less than 20,000 square feet per building lot
Frontage	Not less than 75 feet on a public way
Building Line	Not less than 100 feet
Front Setback	Not less than 25 feet
Minimum Open Space Access	20 feet in width shall be provided to each parcel of unsubdivided land in the subdivision. Such access shall be identified in a manner as specified by the Planning Board in the conditions of the special permit
Lot Shape and Perimeter	The lot shape and perimeter requirement set forth herein shall not apply to cluster developments. The Planning Board shall have the authority to require changes in lot shape and perimeter as required or deemed necessary to maintain the quality of the development.

Minimum percent uplands	No new lot created in a cluster development shall have less than 75% contiguous uplands as defined by M.G.L. c. 131, s. 40. Proposed structures shall be located on said uplands.
All Other Lot Coverage and Dimensional Requirements	As per the standards prescribed for that district as set forth herein

7350. Conditions. The following conditions shall apply to cluster developments.

7351. The total area of the subdivision shall not be less than 12 acres.

7352. The unsubdivided land when added to the building lots shall be at least equal in area to the land area required by this By-Law for the total number of units or buildings contemplated in the development.

7353. At least 30% of the unsubdivided land shall not be subject to the provisions of M.G.L. Chapter 131, Section 40, the Wetlands Protection Act, or have slopes in excess of 25%.

7354. In addition to the conditions set forth in 7351, 7352 and 7353, one or more of the following conditions must be met:

- a. The total area of the unsubdivided land shall be no less than 8 acres;
- b. There shall be a minimum of 4 acres of unsubdivided land that is not subject to M.G.L. Chapter 131, Section 40, nor have slopes in excess of 25%;
- c. The unsubdivided land shall be contiguous to existing land that is dedicated to open space, recreation or conservation use;
- d. The unsubdivided land shall be part of the shoreline of and provide access to the Shawsheen River, the Merrimack River, Ames Pond, Round Pond or Long Pond;
- e. The unsubdivided land is contiguous to an existing or proposed recharge area for the Tewksbury municipal water supply;
- f. The unsubdivided land is above the elevation of 300 feet on Ames Hill.

7360. Use of Unsubdivided Land. The unsubdivided land within the subdivision shall be used for conservation, outdoor recreation or park purposes. This section 7360 shall not apply to any cluster development approved prior to May 1993.

7361. The unsubdivided land shall be in one (1) or more parcels of size and shape appropriate for its intended use. However, no parcel less than 3 acres shall remain unbuilt upon except that a maximum of 20% of such land may be devoted to paved areas or structures used as an accessory to active outdoor recreation and consistent with the open space uses of land.

7362. Reserved.

7370. Ownership of Unsubdivided Land. The unsubdivided land shall either be conveyed to the Town of Tewksbury and accepted by it for park, conservation or open space use, or be conveyed to a non-profit organization, the principal purpose of which is the conservation of open space, or to be conveyed to a corporation or trust owned or to be owned by the owners of lots within the subdivision. In any case, where such land is not conveyed to the Town of Tewksbury, a restriction enforceable by the Town of Tewksbury shall be recorded providing that such land shall be kept in its open and natural state and not built upon for residential use or developed for an accessory use except as provided for herein. In order to insure that the corporation, non-profit organization or trust will properly maintain the unsubdivided land or open space, an instrument(s) shall be recorded at the Middlesex North Registry of Deeds which shall provide as a minimum the following requirements:

7371. A legal description of the unsubdivided land or open space;

7372. A statement of the purposes for which the unsubdivided land or open space is intended to be used and the restrictions on its use and alienation;

7373. The type and name of the corporation, non-profit organization, or trust which will own, manage and maintain the unsubdivided land or open space;

7374. The ownership or beneficial interest in the corporation, non-profit organization or trust of each owner of a dwelling to which it relates and may not be conveyed or encumbered separately therefrom;

7375. Provision for the number, term of office, and the manner of election to office and the filling of vacancies in, the office of directors and/or officers in the corporation or non-profit organization or trustees of the trust;

7376. Procedures for the conduct of the affairs and business of the corporation, non-profit organization or trust, including provisions for the calling and holding of meetings of members and directors and/or officers of the corporation or non-profit organization of beneficiaries and trustees of the trust and provision for quorum and voting requirements for action to be taken. Each owner of a dwelling shall have voting rights proportional to his ownership or beneficial interest in the corporation, non-profit organization or trust;

7377. Provision for the management, maintenance, operation improvement and repair of the unsubdivided land or open space and facilities therein, including provisions for obtaining and maintaining adequate insurance and levying and collecting from the dwelling owners common charges to pay for expenses associated with the subdivided land or open space, including real estate taxes. It shall be provided that common charges are to be allocated among the dwelling owners in proportion to their ownership or beneficial interests in the corporation, non-profit organization or trust, and that each dwelling owner's share of the common charge shall be a lien against his real estate in the cluster development, which shall have priority over all other liens with the exception of municipal liens and first mortgages of record;

7378. The method by which such instrument(s) may be amended.

7379. Nonprofit Organization. A non-profit organization for the purpose of this by-law shall be defined as an organization incorporated for the purpose of land conservation and shall meet all of the following criteria:

- a. have been incorporated as a non-profit organization for a minimum of five years.
- b. have adopted procedures and guidelines for open space or conservation land management which shall be submitted to the Planning Board and Conservation Commission for review.
- c. have existing open space or conservation land holdings which shall total a minimum of 100 acres within the Commonwealth of Massachusetts.

7380. Action of the Planning Board. In granting a special permit, the Planning Board may impose additional conditions and safeguards in order to protect the health, safety and welfare of the inhabitants of the neighborhood and the Town of Tewksbury. In determining whether to grant a special permit for a proposed cluster development which meets the minimum standards stated herein, the Planning Board shall consider:

7381. The general objectives of cluster developments.

7382. The existing and probable future development of surrounding areas.

7383. The appropriateness of the proposed development in relation to topography, soils and other characteristics of the tract in question.

7384. The recommendations of the Department of Public Works, the Board of Health and the Conservation Commission.

7385. The Planning Board shall not grant a special permit for the subdivision of land into lots having reduced area and frontage, as provided in this section, if it appears that because of soil characteristics, drainage, traffic or other conditions, the granting of such a permit would be detrimental to the health, safety or welfare of the neighborhood or Town or inconsistent with the intent of cluster development.

7390. Other Requirements.

7391. Nothing contained herein shall in any way exempt a proposed subdivision from compliance with other sections of the Zoning By-Law (except as specifically stated in this section), the Subdivision Rules and Regulations of the Town of Tewksbury, regulations of the Tewksbury **Department** of Public Works, Tewksbury Board of Health, the Tewksbury Conservation Commission, or any rules and regulations issued by the Commonwealth of Massachusetts.

7392. Any change in the number of lots, the lines of the streets, or any significant changes in the reserved open spaces, its ownership or use or any other conditions stated in the original special permit shall require a new special permit issued in accordance with the provisions in this By-Law.

Renumber Section 4.9 Community Development District and Site Plan Review as Section 7400 Community Development District and amend as follows:

7400. COMMUNITY DEVELOPMENT DISTRICT

7410. Purpose. The purpose of the Community Development District (CDD) is to provide an alternative and supplement to residential, institutional and public elderly housing in Tewksbury in a manner that encourages the preservation of open space and is consistent with the scale of residential development in the community. The Town has determined that a necessity exists for the adoption of a Community Development District for the benefit of and for the general welfare of the community.

7420. Applicability. A Community Development Project (CDP) is permitted in a CDD. Properties within the CDD must apply to the Planning Board for site plan approval to construct a CDP consistent with the guidelines set forth in this section 7400 and all other requirements set forth in Section 9400.

7430. CDP Requirements. Only those CDP which meet the following requirements shall be permitted:

7431. Minimum Area of Development: The total area of each CDD development lot shall not be less than twelve acres of contiguous property.

7432. Development Capacity: The maximum allowable development capacity for units devoted to Independent Living Facility use shall be 65% of six (6) dwelling units per acre of the development area. The remaining 35% of the development capacity of six (6) dwelling units per acre shall be used for Assisted Living Facility/ Long Term Care Facility. There shall not be more than a maximum of six (6) units per acre nor more than 2 bedrooms per unit, nor more than twelve bedrooms per acre. No more than ten percent of the project area within the wetland and/or flood plain shall be used in calculating the density requirements of the site.

If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater proportion of elderly Tewksbury residents, the requirements of this paragraph, Section 7432, may be waived, not to exceed a maximum increase in total Development Capacity of ten percent (10%). The independent living facility units to assisted living facility units ratio shall remain 65/35.

7433. Minimum side and rear setback: No building or structures shall be located within fifty (50) feet of the perimeter legal lot lines of a Community Development District. (See exemptions and requirements, 7433 a.)

a. **Fences and Gates Exempt and Required:** Fences and gates shall be required around and set back no less than 10 feet from the entire perimeter of the CDP site area. Location, style and landscaping of the fences and gates are subject to Planning Board approval, for the protection of the CDP residents. Entrance gate(s) shall be accessible by means of Board approved security system.

7434. Living Space requirement: No living space shall be located below the finished grade contiguous to a dwelling.

7435. Maximum Lot Area Coverage: Not more than thirty (30) percent of the total lot area may be devoted to buildings or structures. This requirement shall not apply to at grade parking areas but shall apply to parking above grade. If the Planning Board makes findings of fact that it will benefit residents to provide enclosed parking areas for residents of the development area and/or for every one percent increase in non-wetlands as defined in M.G.L. c. 131, s.40 and open space that is not part of any set-backs above the requirements set forth herein, the Planning Board may waive or modify the requirements of this paragraph so not more than thirty-five (35) percent of the total lot area may be devoted to buildings or structures.

7440. Parking Requirements. The following minimum parking standards shall be met; provided, however, that if the Planning Board makes finding of fact that the clustering of structures around parking areas will be more convenient to travel from the parking area to the structures and will preserve open space or determines parking in an adjacent area across the street may serve staff and visitor parking needs, the Planning Board may waive or modify these parking requirements.

7441. Adult Day Care facilities and/or structures shall provide a minimum of one parking space per each employee on the largest shift plus one parking space for the number of clients the facility is licensed to serve divided by the number five (5), and rounded to the next highest whole number.

7442. Assisted Living and Long Term Care facilities and/or structures shall provide a minimum of one parking space for each employee on the largest shift plus one space for each visiting staff person plus one parking space for the number of residents the facility is licensed to serve divided by the number two (2) and rounded to the next highest whole number.

7443. Independent Living facilities and/or structures shall comply with the parking requirements of Section 5100 of the Zoning By-Law.

7444. Requirements for curbs within the parking area shall be determined by Planning Board rules and regulations.

7450. Open Space. A minimum of twenty-five percent (25%) of the total site area shall be set aside for open space as defined by this By-Law and shall not include any parking area except as described above. Open Space shall be used as permitted in Section 7300 of the Zoning By-Law, and further shall be subject to conservation restrictions running with the land and recorded at the Middlesex North District Registry of Deeds and/or the Land Court.

7460. Permitted Uses. Each CDP must contain one or more of the following uses: Adult Day Care Facility; Independent Living Facility; Assisted Living Facility; Long Term Care Facility.

7461. Reserved.

7462. Recreational facilities, dining rooms for on-premises use only, kitchen, swimming pools, meeting and function rooms administrative offices and medical facilities for diagnosis and out-patient services are permitted for residents of the CDP only.

7463. Suitable recreational space with a minimum cost of one percent of the fair market value of each unit of the Independent Living Facility and one-half of one percent of the construction cost for any Assisted Living and/or any Long-Term Care Facility shall be provided. The best effort shall be made to determine the fair market value of a unit and construction cost. Recreation facilities shall include a clubhouse and no occupancy permit shall be granted until the recreational facilities are completed.

7464. Within a clubhouse facility or structure, up to fifty percent of the clubhouse facility or structure may be allocated to use as an Adult Day Care facility during the hours of 7:00 A.M. to 6:00 P.M.

7470. Accessory Uses. CDPs may also provide optional accessory use services on site including but not limited to local transportation, barber/beauty services, sundries for personal consumption, and other amenities, provided:

7471. such uses serve primarily the residents of the development;

7472. such uses are conducted within and may be entered only from a principal building;

7473. there is no external evidence of such uses; and

7474. the appearance and character of commercial uses are compatible with the project.

7475. Upon approval by the Board, CDP may include Accessory Retail uses. The total amount of gross building floor area used for Accessory Retail uses shall not exceed five percent (5%) of the total gross building floor area for the entire CDP, or 10,000 square feet, whichever is greater.

7476. Upon approval by the Board, a CDP may include Accessory Restaurant uses. The total amount of gross building floor area used for Accessory Restaurant uses shall not exceed five percent (5%) of the total gross building area for the entire CDP, and shall contain a maximum of 100 seats.

7477. Upon approval by the Board, a CDP also may include a Community Center or Community Building(s) intended for use and benefit of the CDP residents, provided that such use(s) shall occupy not more than ten percent (10%) of the gross building floor area constructed within the approved CDP, and only if the Board finds that adequate assurances and covenants exist, to ensure proper maintenance of such facilities by the residents, owners or their agents, and that the residents, owners or their agents will bear all expenses related thereto.

7478. Upon approval by the Board, a CDP also may include an Adult Day Care facility intended for use and benefit of the CDP residents, provided that such use shall occupy not more than ten percent (10%) of the gross building floor area constructed within the approved CDP, and only if the Board finds that adequate assurances and covenants exist, to ensure proper maintenance of such facilities by the residents, owners or their agents, and that the residents, owners or their agents will bear all expenses related thereto.

7480. Rules and Regulations. The Planning Board shall adopt and from time to time amend, rules and regulations not inconsistent with the provisions of this Section or M.G.L. c. 40A or other applicable provision of the General laws, and shall file a copy of said regulations with the Town Clerk. Such rules shall prescribe as a minimum the size, form, contents, style and numbers of copies of plans and specifications, the Town boards or agencies from which the Planning Board shall request written reports, and the procedure of submission and approval of a CDP.

Create a new Section 8000. Overlay Districts

SECTION 8000. OVERLAY DISTRICTS

Delete the existing Section 16 Floodplain District and replace with the following Section 8100 Floodplain District:

8100. FLOODPLAIN DISTRICT

8110. Statement of Purpose. The purposes of the Floodplain District are to:

1. Ensure public safety through reducing the threats to life and personal injury.
2. Eliminate new hazards to emergency response officials;
3. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding;
4. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding;
5. Eliminate costs associated with the response and cleanup of flooding conditions;
6. Reduce damage to public and private property resulting from flooding waters.

8120. Floodplain District Boundaries.

The Floodplain District is herein established as an overlay district. The District includes all the special flood hazard areas designated on the Tewksbury Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the NFIP dated July 2, 1981 as Zone A, A1-30, B, & C, and the FEMA Flood Boundary & Floodway Map dated July 2, 1981, both maps which indicate the 100-year regulatory floodplain. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Flood Insurance study booklet dated January 2, 1981. The FIRM, Floodway Maps and Flood Insurance Study booklet are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Commissioner, Conservation Commission and the Town Engineer. The above referenced maps and study booklet may be amended from time to time.

8130. Base Flood Elevation and Floodway Data.

8131. Floodway data. In Zone A, A1-A30, and AE along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

8132. Base Flood Elevation Data. Base flood elevation data is required for subdivision proposals or other developments greater than 50 lots or 5 acres, whichever is the lessor, within unnumbered A zones.

8140. Notification of Watercourse Alteration.

8141. Notify, in a riverine situation, the following of any alteration or relocation of a watercourse:

1. Adjacent Communities,
2. NFIP State Coordinator
3. Massachusetts Office of Water Resources
4. NFIP Program Specialist
5. FEMA Region 1

8150. Use Regulations

8151. Reference to existing regulations. The Floodplain District is established as an overlay district to all other districts. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must be in compliance with Chapter 131, Section 40 of the Massachusetts General Laws and the following:

1. 780 CMR (Massachusetts State Building Code), "Flood Resistant Construction", (currently Chapter 3107.0) which addresses floodplain;
2. 310 CMR (Commonwealth of Massachusetts Regulations), Department of Environmental Protection, Wetlands Protection Regulations. (currently Section 10.00);
3. Inland Wetlands Restriction, DEP (currently 302 CMR 6.00); and
4. Minimum Requirements for the Subsurface Disposal of Sanitary Sewage, DEP (currently 310 CMR 15, Title 5).

Any variances from the provisions and requirements of the above-referenced state regulations may only be granted in accordance with the required variance procedures of these state regulations.

8152. Other Use Regulations.

1. In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Tewksbury Floodway Map, encroachments are prohibited in the regulatory floodway which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.
2. Review all subdivisions proposals to assure that: a) such proposals minimize flood damage; b) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and c) a adequate drainage is provided to reduce exposure to flood hazards.
3. Existing contour intervals of site and elevations of existing structures must be included on plan proposal.
4. Applicant shall be required to submit one copy of the development plan to the Conservation Commission, Planning Board, Board of Health, Town Engineer, and Building Commissioner for comments which will be considered by the appropriate permitting board prior to issuing applicable permits.

8160. Permitted Uses.

The following uses of low flood damage potential and causing no obstructions to flood flows are encouraged provided they are permitted in the underlying district and they do not require structures, fill, or storage of materials or equipment:

1. Agricultural uses such as farming, grazing, truck farming, horticultural, etc.
2. Forestry and nursery uses.
3. Outdoor recreational uses, including fishing, boating, play areas, etc.
4. Conservation of water, plants, wildlife.
5. Wildlife management areas, foot, bicycle, and/or horse paths.

6. Temporary non-residential structures used in connection with fishing, growing, harvesting, storage, or sale of crops raised on the premises.
7. Buildings lawfully existing prior to the adoption of these provisions.

8170. Administration.

8171. In order to insure the proper administration of the Floodplain District, the Building Commissioner shall;

1. Review proposed development to insure that all necessary permits have been obtained from those governmental agencies from which approval is required by federal or state law.
2. Obtain and maintain records of:
 - a) The elevation to which any structure has been floodproofed;
 - b) The floodproofing certificates required under the Floodplain District;
 - c) Whether or not the structure has a basement.

8180. Definitions

The following definitions are exclusive to the FLOOD PLAIN DISTRICT:

AREA OF SPECIAL FLOOD HAZARD is the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. The area may be designated as Zone A, AO, AH, A1-30, AE, A99, V1-30, VE or V.

BASE FLOOD means the flood having a one percent chance of being equaled to or exceeded in any given year.

DEVELOPMENT means any manmade change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations.

DISTRICT means floodplain district.

EXISTING MANUFACTURED HOME PARK OR SUBDIVISION means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at a minimum, the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads) is completed before the effective date of the floodplain management regulations adopted by a community.

EXPANSION TO AN EXISTING MANUFACTURED HOME PARK OR SUBDIVISION means the preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including the installation of utilities, the construction of streets, and either final site grading or the pouring of concrete pads).

FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) administers the National Flood Insurance Program. FEMA provides a nationwide flood hazard area mapping study program for communities as well as regulatory standards for development in the flood hazard areas.

FLOOD BOUNDARY AND FLOODWAY MAP means an official map of a community issued by FEMA that depicts, based on detailed analyses, the boundaries of the 100-year and 500-year floods and the 100-year floodway. (The floodway designation is included on the FIRM.)

FLOOD INSURANCE RATE MAP (FIRM) means an official map of a community on which FEMA has delineated both the areas of special flood hazard and the risk premium zones applicable to the community.

FLOOD INSURANCE STUDY means an examination, evaluation and determination of flood hazards, and if appropriate, corresponding water surface elevations, or an examination, evaluation and determination of flood-related erosion hazards.

FLOODWAY means the channel of a river or other watercourse and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation.

LOWEST FLOOR means the lowest floor of the lowest enclosed area (including basement or cellar). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area, other than a basement area, is not considered a building's lowest floor, PROVIDED that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of NFIP Regulations 60.3.

MANUFACTURED HOME means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For floodplain management purposes the term "manufactured home" also includes park trailers, travel trailers and other similar vehicles placed on a site for greater than 180 consecutive days. For insurance purposes, the term "manufactured home" does not include park trailers, travel trailers and other similar vehicles.

MANUFACTURED HOME PARK OR SUBDIVISION means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

NEW CONSTRUCTION means, for floodplain management purposes, structures for which the “start of construction” commenced on or after the effective date of a floodplain management regulation adopted by a community. For the purpose of determining insurance rates, **NEW CONSTRUCTION** means structures for which the “start of construction” commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later.

NEW MANUFACTURED HOME PARK OR SUBDIVISION means a manufactured home park or subdivision for which the construction of facilities for servicing the lots on which the manufactured homes are to be affixed (including, at the minimum, the installation of utilities, the construction of streets and either final site grading or the pouring of concrete pads) is completed on or after the effective date of the floodplain management regulations adopted by a community.

ONE-HUNDRED-YEAR FLOOD – see **BASE FLOOD**.

REGULATORY FLOODWAY – see **FLOODWAY**

SPECIAL FLOOD HAZARD AREA means an area having special flood and/or flood-related erosion hazards, and shown on an FHBM or FIRM as Zone A, AO, A1-30, AE, A99, AH, V, V1-30, VE.

START OF CONSTRUCTION includes substantial improvement, and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns or any work beyond the stage of excavation, or the placement of a manufactured home on a foundation. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling or floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

STRUCTURE means, for floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank that is principally above ground, as well as a manufactured home. **STRUCTURE**, for insurance purposes, means a walled and roofed building, other than a gas or liquid storage tank that is principally above ground and affixed to a permanent site, as well as a manufactured home on foundation. For the latter purpose, the term includes a building while in the course of construction, alteration or repair, but does not include building materials or supplies intended for use in such construction, alteration or repair, unless such materials or supplies are within an enclosed building on the premises.

SUBSTANTIAL DAMAGE means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.

SUBSTANTIAL IMPROVEMENT means any reconstruction, rehabilitation, addition or other improvement of a structure, the cost of which equals or exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. This term includes structures that have incurred “substantial damage” regardless of the actual repair work performed.

ZONE A means the 100-year floodplain area where the base flood elevation (BFE) has not been determined. To determine the BFE use the best available federal, state, local or other data.

ZONE A1-30 and ZONE AE means the 100-year floodplain where the base flood elevation has been determined.

ZONES B, C AND X are areas identified in the community Flood Insurance Study as areas of moderate or minimal flood hazard. Zone X replaces Zones B and C on new and revised maps.

Replace Section 4.6 (12) with the following Section 8200 Arts Crafts Overlay District:
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8200. ARTS CRAFTS OVERLAY DISTRICT

8210. Location. This overlay district shall include property zoned R40 and R80 and listed on one of the following arterial/primary streets: WHIPPLE ROAD, SHAWSHEEN STREET, EAST STREET, SOUTH STREET, and SALEM ROAD. The overlay district shall not extend further than 150' of depth into the lot from the street edge. Lots in the R40 or R80 Districts that do not contain frontage on one of the listed streets are not to be construed as located in the overlay district.

8220. Requirements. Arts, crafts, antiques or cottage Industries shall be allowed by Special Permit from the Board of Appeals, with the following conditions:

8221. The lot must have frontage of at least 100' on one of the streets set forth above.

8222. The use shall not extend beyond the overlay district which is limited to 150' from the edge of the street into the depth of the lot.

8223. The use shall not alter the character of the premises or the neighborhood into which it locates.

8224. The premises shall be owner occupied, and the home occupation must be operated by the owner of the premises. No more than one employee on site during hours of operation. The Special Permit Granting Authority may require that all employees be residents of the premises or members of the owner's family.

8225. A parking requirement of two (2) parking spaces for the residence is provided, as well as one space for each 180 feet of net floor area designated to Arts, Crafts, Antiques/Cottage Industry, with a maximum of four parking spaces installed for the business use. There shall be no parking variances allowed for the additional parking requirements.

8226. The Special Permit Granting Authority shall set limits on the hours of operation.

Replace Section 1.5 Administration and Enforcement with the following Section 9000 Administration and Procedures:

SECTION 9000. ADMINISTRATION AND PROCEDURES

9100. GENERAL.

9110. Permits. This By-Law shall be administered by the Building Commissioner. Pursuant to the State Building Code, the Building Commissioner may require such plans and specifications as may be necessary to determine compliance with all pertinent laws of the Commonwealth and may request advisory reviews by other municipal boards and officials. Buildings, structures or signs may not be erected, substantially altered, moved, or changed in use and land may not be substantially altered or changed with regard to size or shape or principal use unless in compliance with this Zoning By-Law, and all necessary permits have been received under federal, state, or local law.

9120. Enforcement. The Building Commissioner or his/her designee shall institute and take any and all such action as may be necessary to enforce full compliance with any and all of the provisions of this By-Law and of permits, special permits, variances, and site plan approval issued thereunder, including notification of noncompliance and request for legal action through the Board of Selectmen to Town Counsel.

9130. Penalties. The penalty for violation of any provision of this By-Law, of any of the conditions under which a permit is issued, or of any decision rendered by the Board of Appeals, any special permit granting authority, or the site plan approval board shall be three hundred dollars (\$300.00) for each offense. Each day that each violation continues shall constitute a separate offense.

9140. Non-criminal Disposition. In addition to the remedies set forth otherwise, the provisions of this By-Law may also be enforced by non-criminal disposition, as provided in M.G.L. c. 40, s. 21D. The penalty for such violation shall be \$50.00 for the second offense, \$100.00 for the third offense, and \$200.00 for the fourth and each subsequent offense.

9200. BOARD OF APPEALS.

9210. Establishment. There shall be a Board of Appeals of three members appointed by the Board of Selectmen. The Selectmen may also appoint two associate members of the Board of Appeals.

9220. Powers. The Board of Appeals shall have and exercise all the powers granted to it by Chapters 40A, 40B, and 41 of the Massachusetts General Laws and by this By-Law. The Board's powers are as follows:

9221. To hear and decide applications for special permits as designated in these By-Laws.

9222. To hear and decide appeals or petitions for variances from the terms of this By-Law, with respect to particular land or structures, as set forth in M.G.L. c. 40A, s. 10. The Board of Appeals shall not grant use variances in any district.

9223. To hear and decide appeals taken by any person aggrieved by reason of his inability to obtain a permit or enforcement action from any administrative officer under the provisions of M.G.L. c. 40A, ss. 7, 8 and 15.

9224. To hear and decide comprehensive permits for construction of low or moderate income housing by a public agency or limited dividend or nonprofit corporation, as set forth in M.G.L. c. 40B, ss. 20-23.

9230. Regulations. The Board of Appeals may adopt rules and regulations from Massachusetts General Law, Chapter 40A, section 12, which are not inconsistent with the provisions of the zoning ordinance or by-law, for the conduct of its business and shall file a copy of said rules with the town clerk.

9240. Fees. The Board of Appeals may adopt reasonable administrative fees and technical review fees for petitions for variances, administrative appeals, and applications for comprehensive permits.

9300. SPECIAL PERMITS.

9310. Special Permit Granting Authority. The special permit granting authority shall be specifically designated by this By-Law as one of the following: the Planning Board, Board of Zoning Appeals, Board of Selectmen, or other board as designated.

9320. Criteria. Special permits shall be granted by the special permit granting authority, unless otherwise specified herein, only upon its written determination that the benefit to the town and the neighborhood outweigh the adverse effects of the proposed use, taking into account the characteristics of the site and of the proposal in relation to that site. In addition to any specific factors that may be set forth in this By-Law, the determination shall include consideration of each of the following:

- 9321. Social, economic or community needs which are served by the proposal;
- 9322. Traffic flow and safety, including parking and loading;
- 9323. Adequacy of utilities and other public services;
- 9324. Neighborhood character and social structures;
- 9325. Impacts on the natural environment; and
- 9326. Potential fiscal impact, including impact on town services, tax base, and employment.

9330. Procedures. Applications shall be filed in accordance with the rules and regulations of the special permit granting authority. An application shall not be deemed complete until all copies of required information and documentation have been filed with the special permit granting authority.

9340. Development Impact Statement (DIS). At the discretion of the special permit granting authority, the submittal of a development impact statement (DIS) may be required at the expense of the applicant. The special permit granting authority may deny a special permit where the DIS discloses that the proposed use does not comply with the provisions of this by-law. The DIS shall be prepared by an interdisciplinary team including a Registered Landscape Architect or Architect, a Registered Professional or Civil Engineer, and a Registered Surveyor, and may include all or some of the following information:

9341. *Physical Environment.*

- a. Describe the general physical conditions of the site, including amounts and varieties of vegetation, general topography, unusual geologic, archeological, scenic and historical features or structures, location of significant viewpoints, stone walls, trees over 16 inches in diameter, trails and open space links, and indigenous wildlife.
- b. Describe how the project will affect these conditions, providing a complete physical description of the project and its relationship to the immediate surrounding area.

9342. *Surface Water and Subsurface Conditions.*

- a. Describe location, extent, and type of existing water and wetlands, including existing surface drainage characteristics, both within and adjacent to the site.
- b. Describe any proposed alterations of shore lines or wetlands.
- c. Describe any limitations imposed on the project by the site's soil and water conditions.
- d. Describe the impact upon ground and surface water quality and recharge, including estimated phosphate and nitrate loading on groundwater and surface water from septic tanks, lawn fertilizer, and other activities within the site.

9343. *Circulation Systems.*

- a. Project the number of motor vehicles to enter or depart the site per average day and peak hour. Also state the number of motor vehicles to use streets adjacent to the site per average day and peak hour. Such data shall be sufficient to enable the special permit granting authority to evaluate (i) existing traffic on streets adjacent to or approaching the site, (ii) traffic generated or resulting from the site, and (iii) the impact of such additional traffic on all ways within and providing access to the site. Actual study results, a description of the study methodology, and the name, address, and telephone number of the person responsible for implementing the study, shall be attached to the DIS.

9344. *Support Systems.*

- a. Water Distribution: Discuss the water system proposed for the site, means of providing water for fire-fighting, and any problems unique to the site.
- b. Sewage Disposal: Discuss the sewer system to be used, and evaluate impact of sewage disposal on the wastewater treatment facility.
- c. Refuse Disposal: Discuss the location and type of facilities, the impact on existing Town refuse disposal capacity, hazardous materials requiring special precautions.
- d. Fire Protection: Discuss the type, location, and capacity of fuel storage facilities or other flammables, distance to fire station, and adequacy of existing fire fighting equipment to confront potential fires on the proposed site.

e. Recreation: Discuss the distance to and type of public facilities to be used by residents of the proposed site, and the type of private recreation facilities to be provided on the site.

f. Schools: Project the increase to the student population for nursery, elementary, junior high school, and high school levels, also indicating present enrollment in the nearest public schools serving these categories of students.

9345. Phasing. Where development of the site will be phased over more than one (1) year, indicate the following:

a. Describe the methods to be used during construction to control erosion and sedimentation through use of sediment basins, mulching, matting, temporary vegetation, or covering of soil stockpiles. Describe the approximate size and location of portion of the parcel to be cleared at any given time and length of time of exposure.

b. Describe the phased construction, if any, of any required public improvements, and how such improvements are to be integrated into site development.

9350. Conditions. Special permits may be granted with such reasonable conditions, safeguards, or limitations on time or use, including performance guarantees, as the special permit granting authority may deem necessary to serve the purposes of this By-Law.

9360. Plans. An applicant for a special permit shall submit a plan in substantial conformance with the requirements of Section 5400, herein.

9370. Lapse. Special permits shall lapse if a substantial use thereof or construction thereunder has not begun, except for good cause, within 24 months following the filing of the special permit approval (plus such time required to pursue or await the determination of an appeal referred to in M.G.L. c. 40A, s. 17, from the grant thereof) with the Town Clerk.

9380. Regulations. The special permit granting authority may adopt rules and regulations for the administration of this section.

9390. Fees. The special permit granting authority may adopt reasonable administrative fees and technical review fees for applications for special permits.

Renumber Section 4.11 Site Plan Special Permit as Section 9400 Site Plan Special Permit and amend as follows:

9400. SITE PLAN SPECIAL PERMIT

The Planning Board may grant a Site Plan Special Permit in accordance with the standards of this By-Law.

9410. Applicability. No business, industrial or institutional building shall hereafter be erected or externally enlarged, and no business, industrial or institutional use shall hereafter be expanded in ground area except in conformity with a special permit from the Planning Board approving a site plan for the lot. For the purposes of this section the term "externally enlarged" shall mean an increase in excess of 800 square feet in the floor area of the building and the term "expanded in ground area" shall mean an increase in the ground area devoted to such use.

9420. Rules and Regulations and Fees. The Planning Board shall adopt and from time to time amend, Rules and Regulations not inconsistent with the provisions of this By-Law or Chapter 40A of the Massachusetts General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such rules shall prescribe as a minimum the size, form, contents, style and number of copies of plans and specifications, the town boards or agencies from which the Planning Board shall request written reports and the procedure for submission and approval of a Site Plan Special Permit.

9430. Application. Any person who desires to obtain a Site Plan Special Permit shall submit a written application therefore to the Planning Board. Each such application shall be accompanied by the following:

9431. A written statement detailing the proposed USE, the extent of the BUILDING COVERAGE and OPEN SPACE, drainage calculations and calculations of the volume of earth to be removed, if any. Site Plan(s) prepared by a Registered Professional Engineer or Registered Land Surveyor, as appropriate to the data, showing all LOT lines and setbacks, zoning district boundaries including Flood Plain; all wetlands and wetland buffer zones, all areas designated as OPEN SPACE; all existing and proposed topography at two (2) foot intervals, BUILDING STRUCTURES, signs, parking and loading spaces; the limits of all paving and open storage areas and all facilities for sewerage, waste disposal and drainage, along with profiles and elevations of the sewage and drainage system.

The Site Plan shall include that portion of any adjacent land owned or used by the applicant on which the USE is similar to or connected with the USE for which the Site Plan Special Permit is sought. All Site Plan Special Permit applications submitted to the Planning Board for review shall be drafted on sheets not to exceed 2 feet by 3 feet and also scale to 1 inch equals 40 feet.

9432. A Landscape Plan(s) shall be prepared by a Registered Landscape Architect in all cases where the plan(s) specifies a proposed facility of 10,000 square feet or more of gross floor area, or a facility requiring 40 or more parking spaces. In any

case a Landscape Plan(s) shall show the limits of work, the existing tree line and all proposed landscape features and improvements including walks, planting areas with size and type of stock for each shrub or tree; walls, fences, outdoor lighting and existing and proposed contours of the land at two (2) foot intervals.

9433. A BUILDING Elevation Plan and Rendering shall be prepared by a Registered Architect or Registered Professional Engineer in all cases when filing for a Site Plan Special Permit. The BUILDING Elevation Plan and Rendering shall show all the front elevation and height of any proposed structure as well as the floor plan(s) showing the layout of each floor with a tabular summary of the next floor area used to calculate the required parking and the proposed USES to be conducted on each floor.

9434. Such other information as the Board may reasonably require including special studies or reports, such as traffic or hydrological impact studies.

9440. Reports from Town Boards or Agencies. The Planning Board shall transmit forthwith a copy of the application and plan(s) to other boards, departments, or committees as it may deem necessary or appropriate for their written reports. Any such board or agency to which petitions are referred shall make such recommendation or submit such reports as they deem appropriate and shall send a copy thereof to the Planning Board and to the applicant. Failure of any such board or agency to make a recommendation or submit a report within 35 days of receipt of the petition shall be deemed a lack of opposition.

9450. Public Hearings and Decision. The Planning Board shall hold a public hearing no later than 65 days after the filing of a complete application. The Planning Board shall have the power to continue a public hearing under this section if it finds that such continuance is necessary to allow the petitioner or applicant to provide information of an unusual nature and which is not otherwise required as part of the special permit application. The Planning Board shall issue a decision no later than 90 days following the close of the hearing. Failure by the Planning Board to take final action upon an application for a special permit said 90 days following the close of the public hearing shall be deemed to be a grant of the permit applied for.

9460. Site Design Standards for Site Plan Special Permit. The purpose of the following site design standards is to ensure that further consideration will be given to the natural resources and characteristics of a site, to its topographic, hydrologic and geological conditions, to public convenience and safety and to the suitability of a proposed USE on a site. Before the granting of any site Plan Special Permit, the Planning Board shall assure that each site plan submitted for its review shall comply in full with the following site design standards:

9461. Stormwater Run-off - No stormwater run-off in excess of rates existing prior to new construction shall be allowed and no stormwater run-off in excess of rates existing prior to new construction shall be discharged onto a public way or into a public drainage system unless there is, in the opinion of the Planning Board, sufficient capacity to handle the additional run-off.

9462. Outdoor Lighting – Refer to Section 5330.

9463. Common Driveway in the Business or Industrial Districts - A common driveway may serve two (2) or more LOTS used for business or industrial USE and located in the Business or Industrial Districts provided that the common driveway is no wider than 24 feet at any point where it crosses required OPEN SPACE or any parking setback area required under Section 5400. The Planning Board shall ensure that the common driveway shall not be located or designed to derogate from the intent of the By-Law to provide suitable OPEN SPACE on each site.

9470. Open Space Landscaping Standards. Any landscaping on OPEN SPACE shall be designed to enhance the visual impact of the USE upon the LOT and adjacent property. Where appropriate, existing vegetation may be retained and used to satisfy the landscaping requirements. OPEN SPACE areas shall be kept free of encroachment by all BUILDINGS, STRUCTURES, storage areas or parking. OPEN SPACE landscaping shall be maintained as open planted areas and used to (1) ensure buffers between properties, (2) provide landscaped areas between BUILDINGS, (3) minimize the visual effect of the bulk and height of BUILDINGS, STRUCTURES, parking areas, lights or signs and (4) minimize the impact of the USE property on land and water resources.

(a) In the Commercial and R40 District where a business or industrial USE abuts a residential district, a landscape buffer up to a maximum of 20 feet in depth designed to mitigate the impact of the business or industrial USE on abutting residential districts may be required by the Planning Board between the business or industrial USE and the residential district.

(b) In the Heavy Industry District where a business or industrial USE abuts a residential district, a landscape buffer of a minimum of 30 feet up to a maximum of 60 feet in depth designed to mitigate the impact of the business or industrial USE on abutting residential districts shall be required by the Planning Board between the business or industrial USE and the residential district.

(c) All parking lots and loading facilities shall be suitably landscaped to minimize their visual impact on the LOT and upon adjacent property by the use of existing vegetation where appropriate and by the use of new trees, shrubs, walls, fences or other landscape elements. Any parking lot with more than 40 parking spaces shall include a landscaped area(s) shall not be less in

area than five (5) percent of the total area of the parking lot and shall be in addition to any minimum OPEN SPACE required under Section 5400. Landscaped area(s) shall be provided with a minimum width of at least 10 feet, curbing and shade trees of at least 12 feet in height or such other landscaping as may be required by the Planning Board.

9480. Reserved Parking Spaces. Under a Site Plan Special Permit, the Planning Board may authorize a decrease in the number of parking spaces and shall have the authority to require an increase in the number of parking spaces required under Section 5130, in accordance with the following:

9481. The Planning Board may authorize a decrease in the number of parking spaces required under Section 5130 provided that:

- (a) The decrease in the number of parking spaces is no more than 30% of the total number of spaces required under Section 5130. The waived parking spaces shall be set aside and shall not be intended for immediate construction. Such spaces shall be labeled as "Reserve Parking" on the site plan.
- (b) Any such decrease in the number of required parking spaces shall be based upon documentation of a special nature of a USE or BUILDING.
- (c) The parking facility in question has made optimum use of the small car parking provision as prescribed in Section 5120, if applicable.
- (d) The parking spaces labeled "Reserve Parking" on the site plan shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within an area counted as buffer, parking setback or OPEN SPACE.
- (e) The decrease in the number of required spaces will not create undue congestion or traffic hazards and that such relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this By-Law.

9482. If, at any time after the Certificate of Occupancy is issued for the BUILDING or USE, the Building Inspector determines that additional parking spaces are needed, the Inspector shall notify the Planning Board, in writing, of such finding and the Planning Board may require that all or any portion of the spaces shown on the approved site plan as "Reserve Parking" be constructed.

9483. The Planning Board may require provisions for an increase in the number of parking spaces required under Section 5130 provided that:

- (a) The increase in the number of parking spaces is no more than 20% of the total number of spaces required under Section 5130 for the USE in question.
- (b) Any such increase in the number of required parking spaces shall be based upon the special nature of a USE or BUILDING.
- (c) The increased number of parking spaces shall be labeled "Increased Reserve Parking" on the site plan and shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in case located within area counted as buffer, parking setback or OPEN SPACE. The applicant shall not be required to construct any of the parking spaces labeled as "Increased Reserve Parking" for at least one year following the issuance of a Certificate of Occupancy. Where the "Increased Reserve Parking" area is required and the applicant has otherwise provided the number of parking spaces required under Section 5130, the area of land reserved for the increased number of parking spaces may be deducted from the minimum OPEN SPACE required under Section 5400.

9484. If after one (1) year after the issuance of a Certificate of Occupancy, the Building Inspector finds that all or any of the "Increased Reserve Spaces" are needed, the Inspector shall notify the Planning Board, in writing, of such finding and the Planning Board may require that all or any portion of the spaces identified as "Increased Reserve Spaces" on the site plan be constructed within a reasonable time period as specified by the Planning Board.

9490. Action by the Planning Board. The Planning Board, in considering a site plan, shall ensure a USE of the site consistent with the USES permitted in the district in which the site is located and shall give due consideration to the reports received under Section 9440. Prior to the granting of any special permit, the Planning Board shall find that, to the degree reasonable, the site plan:

- a) Protects adjoining premises by minimizing adverse effects on the natural environment;
- b) Provides for convenient and safe vehicular and pedestrian movement and that the locations of driveway openings are convenient and safe in relation to vehicular and pedestrian traffic circulation, including emergency vehicles, on or adjoining the site;
- c) Provides an adequate arrangement of parking and loading spaces in relation to the proposed USES of the premises;

- d) Provides adequate methods of disposal of refuse or other wastes resulting from the USES permitted on the site;
- e) Complies with all applicable requirements of this By-Law.

9491. Special Permit Conditions - The Planning Board may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to:

- a) Dimensional requirements greater than the minimum required by this By-Law;
- b) Screening of parking areas or other parts of the premises from adjoining premises or from the street by specified walls, fences, plantings or other devices;
- c) Modification of the exterior features or appearances of the structure(s);
- d) Limitation of size, number of occupants, method and time of operation and extent of facilities;
- e) Regulation of number, design and location of access drives, drive-up windows and other traffic features;
- f) Requirement of off-street parking and other special features;
- g) Requirement for performance bonds or other security; and
- h) Installation and certification of mechanical or other devices to limit present or potential hazard to human health, safety, welfare or the environment resulting from smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, vibration or any other objectionable impact generated by any given USE of land.

9492. Time Limitation on Site Plan Special Permit - A Site Plan Special Permit shall lapse if a substantial use thereof has not commenced except for good cause or in the case of a permit for construction, if construction has not commenced except for good cause within a period of time to be specified by the Planning Board, not to exceed two years from the date of grant thereof.

Add a new Section 9500 Use Special Permit as follows:

9500. USE SPECIAL PERMIT

9510. Any non-residential development proposed for construction that consists of 10,000 square feet or more shall be required to first obtain a Special Permit from the Planning Board.

9520. Any non-residential structural addition proposed for construction that consists of 5,000 square feet or more shall be required to first obtain a Special Permit from the Planning Board.

9530. Any non-residential development proposed for construction that generates 500 or more daily vehicular trips shall be required to first obtain a Special Permit from the Planning Board.

*Special Permit applications submitted to the Planning Board must conform with the Special Permit Rules and Regulations.

Replace Section 2- Definitions with the following Section 10000. Definitions:

SECTION 10000. DEFINITIONS.

In this By-Law, the following terms and constructions shall apply unless a contrary meaning is required by the context or is specifically prescribed in the text of the By-Law. Words used in the present tense include the future. The singular includes the plural and the plural includes the singular. The word "shall" is mandatory and "may" is permissive or discretionary. The word "and" includes "or" unless the contrary is evident from the text. The word "includes" or "including" shall not limit a term to specified examples, but is intended to extend its meaning to all other instances, circumstances, or items of like character or kind. The word "lot" includes "plot"; the word "used" or "occupied" shall be considered as though followed by the words "or intended, arranged, or designed to be used or occupied". The words "building," "structure," "lot," or "parcel," shall be construed as being followed by the words "or any portion thereof." The word "person" includes a firm, association, organization, partnership, company, or corporation, as well as an individual. Terms and words not defined herein but defined in the Commonwealth of Massachusetts State Building Code shall have the meaning given therein unless a contrary intention is clearly evident in this By-Law.

ACCESSORY BUILDING OR STRUCTURE: A building or structure subordinate to a principal building or structure and customarily used to serve the purposes of that principal building. A building is accessory only where a principal building exists on the same lot.

ACCESSORY RESIDENTIAL USE: Any use customarily incidental to the principal residential use, such as a private garage; carport; playhouse; private greenhouse; tool shed; tennis court; storage of one recreational trailer, home utility trailer, boat, and snowmobile; or swimming pool.

ACCESSORY USE: A use customarily incidental to and located on the same lot with the principal use. A use is accessory only where a principal use exists on the same lot.

ACCESS DRIVEWAY: The travel lane that allows motor vehicles ingress from the street and egress from the site and includes the area between the sideline of the street to the lot where the access driveway is no longer within the minimum parking area setback required herein.

ADULT USE ESTABLISHMENT: An establishment having a substantial or significant portion of its business activity, stock in trade, or other materials for sale, rental or display, which are distinguished or characterized by their emphasis on matter depicting, describing, or relating to sexual conduct as defined in M.G.L. c. 272, s. 31, including but not limited to the following: any adult bookstore, adult cabaret, adult motion picture theater, adult paraphernalia store or adult video store as defined below:

ADULT BOOKSTORE: An establishment having as a substantial or significant portion of its stock in trade, books, magazines, and other matter which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in M.G.L. c. 272, s. 31.

ADULT CABARET: A nightclub, bar, restaurant, tavern, dance hall, or similar commercial establishment which present: (a) persons who appear in a state of nudity as defined in M.G.L. c. 272, s. 31; or (b) live performances which are characterized by an emphasis depicting anatomical areas specified as less than completely and opaquely covered human genitals, pubic region, buttock and female breast below a point immediately above the top of the areola, and human genitals in a state of sexual arousal, or relating to sexual conduct or sexual excitement as defined in M.G.L. c. 272, s. 31; or (c) films, motion pictures, video cassettes, slides, photographic reproductions or any other visual media which are characterized by the depiction or description of anatomical areas specified as above, or relating to sexual conduct or sexual excitement as defined in G. L., c. 272, s. 3.

ADULT MOTION PICTURE THEATER: An enclosed building used for presenting material (including, but not limited to, motion picture films, video cassettes, cable television, slides or any other such visual media) distinguished by an emphasis on matter depicting, describing, or relating to sexual conduct or sexual excitement as defined in M.G.L. c. 272, s. 31.

ADULT PARAPHERNALIA STORE: An establishment having as a portion of its stock devices, objects, tools, or toys which are distinguished by their association with sexual activity, including sexual intercourse, sexual conduct or sexual excitement as defined in M.G.L. c. 272, s. 31.

ADULT VIDEO STORE: An establishment having as a substantial or significant portion of its stock in trade - for sale or rent - motion picture films, video cassettes, and similar audio/visual media, which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in M.G.L. c. 272, s. 31.

SUBSTANTIAL OR SIGNIFICANT PORTION: The terms "substantial or significant portion" as used herein shall mean any of the following: (a) twenty percent (20%) or more of the business inventory or stock of merchandise for sale, rental distribution, or exhibition during any period of time; or (b) twenty percent (20%) or more of the annual number of gross sales, rentals, or other business transactions; or (c) twenty percent (20%) or more of the annual gross business revenue; or (d) twenty percent (20%) or more of the hours during which the establishment is open.

AGRICULTURE: Use of land for agriculture, horticulture, floriculture, or other protected operations pursuant to M.G.L. c. 40A, s. 3.

AGRICULTURE, NONEXEMPT: Agricultural activities, limited to cultivating and harvesting general crops including the storage of necessary farm equipment and the raising of livestock, on parcels of less than five (5) acres.

ALTERATIONS: As applied to a building or structure, a change or rearrangement in the structural parts or in the existing facilities, or an enlargement whether by extending on a side or by increasing in height, or the moving from one (1) location or position to another.

ANIMAL CLINIC OR HOSPITAL: A place where animals or pets are given medical or surgical treatment and the boarding of animals is limited to short term care incidental to the clinic or hospital use.

ARTS CRAFTS, ANTIQUES/COTTAGE INDUSTRIES: A customary home occupation which combines the knowledge and principles of art with the manual skill of preparing items for sale or barter (excluding automotive vehicles).

ASSISTED LIVING FACILITY: An "assisted living residence" as defined in 651 CMR 12.02.

BED AND BREAKFAST ESTABLISHMENT: Accommodations with not more than four bedrooms occupied by bed and breakfast guests in which the owner of the establishment resides. Bed and breakfasts are intended for guests on intermittent visits, and shall not be used as long-term rental units or apartments. All parking for residents and guests shall be off-street.

BOARD OF APPEALS: The Board of Appeals established or operating in the Town of Tewksbury pursuant to M.G.L. c. 40A, or any amendment thereof, or in addition thereto.

BOARDING OR LODGING HOUSE: A dwelling in which more than five (5) unrelated persons are housed or lodged by the day, week or month, either with or without meals.

BUILDING: An independent structure having a roof supported by columns, or walls, resting on its own foundations, and designed for the shelter, housing, or enclosure of persons, animals or property of any kind.

BUILDING COMMISSIONER: The Administrative chief of the building department in a municipality who is charged with the administration and enforcement of 780 CMR. All building commissioners shall meet or exceed the minimum qualifications for the position as defined in M.G.L. c. 143, s. 3 and shall be certified in accordance with 780 CMR R7.

BUILDING COVERAGE: That percentage of the lot or plot area covered by the roof area of a building or buildings.

BUILDING HEIGHT: The height of a building shall be the vertical distance from the grade plane to the highest point of the roof. Not included are spires, cupolas, antennae, or similar parts of structures which do not enclose potentially habitable floor space.

BUILDING, PRINCIPAL: A building in which is conducted the main or principal use of the lot on which said building is situated.

BUSINESS OR PROFESSIONAL OFFICE: A building or part thereof for the transaction of business or the provision of services exclusive of the receipt, sale, storage, or processing of merchandise, including, but not limited to, offices of banks and financial institutions, medical offices, medical clinics, and others.

CAR WASH: Any building or premises or portions thereof charging a fee for washing automobiles, or offering such service accessory to a commercial operation.

CHILD CARE: A day care center or a child care program, as those terms are defined in M.G.L. c. 28A, s. 9.

CLUB OR LODGE: Buildings, structures and premises used by a nonprofit social or civic organization, or by an organization catering exclusively to members and their guests for social, civic, recreational, or athletic purposes which are not conducted primarily for gain and provided there are no vending stands, merchandising, or commercial activities except as may be required generally for the membership and purposes of such organization.

CLUSTER DEVELOPMENT: A subdivision to be developed as an entity by a land owner or owners in a manner where exempting his plan from the lot area and frontage requirements of this By-Law will result in preserving open space and result in a more efficient use of land.

COMMERCIAL MOBILE RADIO SERVICE/MOBILE TELECOMMUNICATIONS PROVIDERS: A personal wireless service, unlicensed wireless services and common carrier wireless exchange access service, the offering of telecommunications services using duly authorized devices which do not require individual licenses, but does not mean the provision of direct-to-home satellite services.

COMMERCIAL RECREATION, INDOOR: A structure for recreational, social or amusement purposes, which may include as an accessory use the consumption of food and drink, including all connected rooms or space with a common means of egress and entrance. Places of assembly shall include theatres, concert halls, dance halls, skating rinks, bowling alleys, health clubs, dance studios, or other commercial recreational centers conducted for or not for profit.

COMMERCIAL RECREATION, OUTDOOR: Drive-in theatre, golf course/driving range, bathing beach, sports club, horseback riding stable, boathouse, game preserve, marina or other commercial recreation carried on in whole or in part outdoors, except those activities more specifically designated in this By-Law.

COMMERCIAL VEHICLE, LIGHT: Any vehicle under 10,000 lbs. gross vehicle weight which is used in construction or other commercial enterprise. This does not include other equipment used for landscaping and/or construction or cube vans, stepvans and buses.

COMMERCIAL VEHICLE, HEAVY: Any vehicle over 10,000 lbs. gross vehicle weight which is used in construction or other commercial enterprise. This includes, but is not limited to, other equipment used for landscaping and/or construction or cube vans, stepvans and buses.

COMMUNITY DEVELOPMENT USE: A structure or combination of structures containing an adult day care facility, or an independent living facility, or an assisted living facility, or a long term care facility.

CONTRACTOR'S YARD: Land used for the storage of commercial construction equipment, materials, and supplies and for the parking of registered commercial vehicles.

CORNER LOT: A lot bounded by more than one (1) street which has an interior angle of 135 degrees or less formed by the tangents or straight segments of street lines between the side or rear lines of such a lot or by an extension of such street lines. A lot bounded by one street shall be considered a corner lot when the tangents or straight segments of the street line between the side lines of the lot form, or would form if extended, an interior angle of 105 degrees or less.

DAILY VEHICULAR TRIP: A single or one-direction vehicle movement with either the origin or the destination (**exiting** or **entering**) inside a study site.

DAY CARE, ADULT: A social day care or adult day health facility as those terms are defined by the Commonwealth's Department of Elder Affairs.

DAY CARE, FAMILY: Any private residence which on a regular basis receives for temporary custody and care during part or all of the day, as defined in M.G.L. c. 28A, s.9.

DEBRIS: Accumulated fragments, ruins, or rubbish. In addition to this usual meaning shall also include but not be limited to the following: used motor vehicle and heavy equipment parts and demolition materials from buildings and other structures.

DWELLING UNIT: One or more rooms providing complete living facilities for one family, including equipment for cooking or provisions for the same and including room or rooms for living, sleeping, and eating.

DWELLING: A building, or portion thereof, designed exclusively for residential occupancy, including single-family, two-family, or multiple family dwelling (apartments), but not including hotels, motels, boarding homes, trailers, or structures primarily for transient or overnight occupancy. Single- and two-family dwellings shall be designed for and occupied by not more than one (1) or two (2) families, respectively.

DWELLING, MULTIFAMILY: A building containing three or more dwelling units.

DWELLING, MULTIFAMILY/55: A building containing three or more dwelling units; provided, however, that one hundred percent (100%) of the housing units shall be occupied by means of fee simple ownership, and/or by lease agreement, by persons who have attained the age of fifty-five (55) or older, unless the spouse of such person age 55 or older is under 55, and/or such person who has attained the age of 55 or older has sole or joint custody of a person under the age of 55.

EARTH REMOVAL: Extraction of sand, gravel, top soil, or other earth for sale or for use at a site removed from the place of extraction exclusive of the grading of a lot preparatory to the construction of a building for which a building permit has been issued, or the grading of streets in accordance with an approved definitive plan, and exclusive of granite operations.

EDUCATIONAL PURPOSES, USE OF LAND OR STRUCTURES FOR: Exempt activity as set forth in M.G.L. c. 40A, s. 3.

EDUCATIONAL PURPOSES, NONEXEMPT: Educational facilities not exempted from regulation by M.G.L. c. 40A, s. 3.

ERECT: To build, construct, reconstruct, move upon, or conduct any physical development of the premises required for a building; to excavate, fill, drain, and the like preparation for building shall also be considered to erect.

ESSENTIAL SERVICES: Services provided by a public service corporation or by governmental agencies through erection, construction, alteration, or maintenance of gas, electrical, steam, or water or sewer transmission or distribution and collection systems, communication, supply, or disposal systems whether underground or overhand, but not including wireless communications facilities. Facilities necessary for the provision of essential services include poles, wires, drains, sewers, pipes, conduits, cables, fire alarm boxes, police call boxes, traffic signals, hydrants and other similar equipment in connection therewith.

FAMILY: Any number of individuals living together on the premises of a single housekeeping unit.

FAMILY SUITE: An accessory dwelling unit located within a single family dwelling subordinate in size to the principle unit and separated from it in a manner that maintains the appearance of a single family dwelling. Brothers, sisters, maternal parents and grandparents, paternal parents and grandparents, in-laws and or children of the residing owners of the principle dwelling unit may only occupy the family suite.

FARM STAND, EXEMPT: Sale of farm products on a parcel larger than five acres, provided that during the months of June, July, August, and September of every year, or during the harvest season of the primary crop, the majority of such products for sale, based on either gross sales dollars or volume, have been produced by the owner of the land containing more than five acres in area on which the facility is located.

FARM STAND, NONEXEMPT: Facility for the sale of produce, wine and dairy products on property not exempted by M.G.L. c. 40A, s. 3.

FIRM: Flood Insurance Rate Map(s).

FLOODPLAIN: Those areas of land adjacent to the rivers, streams, and other water courses in the Town which experience frequent regular or periodic flooding.

FRONTAGE: The lot line coinciding with the sideline of a street which provides both legal rights of vehicular access and physical vehicular access to the lot, said line to be measured continuously along a single street or along two (2) intersecting streets if their angle of intersection is greater than one hundred and twenty (120) degrees. Vehicular access to a building site on the lot shall be exclusively through the legal frontage of the lot.

FRONT LINE: A line drawn parallel to and along the front wall of a building extended to the property line.

FUNERAL HOME: Facility for the conducting of funerals and related activities such as embalming.

GAME COURT: Any specially prepared play area whose surface, topography, size, shape and configuration is associated with recreational games, such as basketball, volleyball, badminton, tennis, horseshoes and archery. Such term shall not include golf courses or walking and jogging trails.

GARAGE FOR AUTOMOTIVE STORAGE: A structure which is accessory to a commercial or industrial establishment and is primarily for the parking and storage of vehicles operated by the customers, visitors and employees of such an establishment.

GRADE PLANE: A reference plane representing the average of finished ground level adjoining the building at all exterior walls. Where the finished ground level slopes away from the exterior walls, the reference plane shall be established by the lowest points within the area between the building and the lot line or, where the lot line is more than six feet from the building, between the building and a point six feet from the building.

HOME OCCUPATION: Any occupation, business, trade, service or profession which is customarily incidental to and conducted in a dwelling unit or in a building or other structure accessory thereto, by a resident thereof. No more than one home occupation may be conducted on any premises.

HOSPITAL: An institution providing primary health services and medical or surgical care to persons, primarily inpatients, suffering from illness, disease, injury and other conditions, and related facilities, such as laboratories, outpatient facilities, training facilities, offices, and staff residences.

HOTEL: A building intended and designed primarily for transient or overnight occupancy, divided into separate units within the same building and with or without public dining facilities.

INTERIOR DRIVEWAY: A travel lane located within the perimeter of a parking lot which is not used to directly enter or leave parking spaces. An interior driveway shall not include any part of the access driveway.

ITINERANT ROADSIDE VENDING: The periodic sale of merchandise or goods on a lot including, but not limited to, sales from a vehicle parked on a lot.

JUNKYARD OR AUTOMOBILE SALVAGE YARD: The use of any area or any lot, whether inside or outside of a building, for the storage, keeping, or abandonment of junk, scrap or discarded materials, or the dismantling, demolition, or abandonment of automobiles, other vehicles, machinery, or parts thereof.

KENNEL, COMMERCIAL: A commercial establishment in which more than three (3) dogs or domesticated animals are housed, groomed, bred, boarded, trained or sold located on at least five (5) acres of land.

LIGHT MANUFACTURING: Fabrication, assembly, processing, finishing work or packaging.

LIMOUSINE OR TAXICAB BUSINESS: A facility or terminal making available for hire a limousine, taxicab, van or livery business.

LOT: A parcel of land used or set aside and available for use as site of one (1) or more buildings and buildings accessory thereto or for any other definite purpose, in one ownership and not divided by a street, nor including any land within the limits of a public or private way upon which lot abuts.

LOT COVERAGE: The projected area of space in all buildings on the lot, including all roof overhangs.

MAJOR COMMERCIAL PROJECT. Any nonresidential development proposed for construction that has any of the following attributes:

1. 10,000 gross square feet of structures(s);
2. Any addition to an existing structure causing such structure to exceed 10,000 gross square feet;
3. 250 or more vehicle trips per day as calculated using the Institute of Traffic Engineer's Trip Generation Manual or other method acceptable to the Planning Board.

MAJOR RECREATIONAL EQUIPMENT: Campers, trailers or other recreational vehicles.

MANEUVERING AISLE: A travel lane located within the perimeter of a parking lot by which motor vehicles directly enter and leave parking spaces.

MANUFACTURING: A use engaged in the basic processing and manufacturing of materials, or the manufacture from previously prepared materials, of finished products or parts, including processing, fabrication, assembly, treatment, packaging, incidental storage, sales and distribution of such products, but not including the following:

Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by Town of Tewksbury; distillation of bones, rendering of fat or reduction of animal matter; manufacturing of glue; oil refining; bulk storage of petroleum products; foundries, manufacture of large machine parts, metal working; tanneries; manufacture of cement products and cement mixing; processing, storage and distribution of asphalt products; sorting, baling and storage of waste paper, rags or junk or the dismantling of motor vehicles; slaughterhouses; sand, gravel and stone processing plants; trailer parks and mobile homes; airports; solid waste resource recovery facility; piggeries.

MASSAGE SERVICE ESTABLISHMENTS: The term "Massage" shall mean any method of pressure on or friction against, or stroking, kneading, rubbing, tapping, pounding, vibrating, or stimulating of external parts of the human body with the hands or with the aid of any mechanical or electric apparatus or appliances, with or without such supplementary aids as rubbing alcohol, liniments, antiseptics, oils, powder, creams, lotions, ointment or other such similar preparations commonly used in the practice of massage under such circumstances that it is reasonably expected that the person to whom the service is provided, or some third person on his or her behalf, will pay money or give any other consideration or any gratuity therefore. The practice of massage shall not include the following individuals while engaged in the personal performance of duties of their respective professions:

Physicians, surgeons, chiropractors, osteopaths, or physical therapists who are duly licensed to practice their respective professions in the Commonwealth of Massachusetts; Nurses who are registered under the Laws of the Commonwealth of Massachusetts; Barbers and beauticians who are duly licensed under the laws of the Commonwealth of Massachusetts, except that this exclusion shall apply solely to the massage of the neck, face, scalp and hair of the customer or client for cosmetic or beautifying purposes.

MASSAGE THERAPY (LICENSED): The practice and license of Massage Therapy as described in the Tewksbury Board of Health Regulations for Practitioners of Massage Therapy. No person shall engage or hold himself/herself out as being engaged in the practice of Massage Therapy without a license issued by the Tewksbury Board of Health.

MEDICAL CENTER OR CLINIC: A building designed and used for the diagnosis and treatment of human patients that does not include overnight care facilities.

MEMBERSHIP CLUB, CIVIC, SOCIAL, PROFESSIONAL OR FRATERNAL ORGANIZATION: Buildings, structures and premises used by a nonprofit social or civic organization, or by an organization catering exclusively to members and their guests for social, civic, recreational, or athletic purposes which are not conducted primarily for gain and provided there are no vending stands, merchandising, or commercial activities except as may be required generally for the membership and purposes of such organization.

MOBILE HOME: Any vehicle without motor power designed, constructed, reconstructed or added to by means of accessories in a manner to permit the use and occupancy thereof as a one family dwelling unit; whether resting on wheels, foundation structures, or other support; but constructed so as to permit its occasional movement over a street or highway.

MOBILE PARKED FOOD SERVICE: A mobile facility for the sale of food or beverages.

MOTEL: A building intended and designed primarily for transient or overnight occupancy, divided into separate units within the same building, with or without public dining facilities, and characterized by direct access to every unit from an automobile, parking spaces or facility (includes motor hotels and motor inns).

MOTOR VEHICLE GENERAL AND BODY REPAIR: An establishment, garage or work area enclosed within a building for the servicing and repair of autos, including fenders, bumpers and similar components of motor vehicle bodies, but not including the storage vehicles for the cannibalization of parts or fuel sales.

MOTOR VEHICLE LIGHT SERVICE: Premises for the supplying of fuel, oil, lubrication, washing, or minor repair services, but not to include body work, painting, or major repairs.

MOTOR VEHICLE, MOTORCYCLE, TRAILER, SNOWMOBILE, OR BOAT SALES AND RENTAL: The indoor or outdoor sales or rental of the listed commodities.

MUNICIPAL FACILITY: Any use of land or structures owned by the Town of Tewksbury. Such facilities shall be exempt from all dimensional requirements set forth in this By-Law.

NONCONFORMING USE OR STRUCTURE: A building, structure, or use of land as set forth in M.G.L. c. 40A, s. 6.

NURSING HOME: Any place or institution for aged, infirm, chronic or convalescent, whether conducted for charity or for profit, which is established to render domiciliary care, custody, treatment and/or lodging of three (3) or more unrelated persons who require or receive assistance in ordinary daily activities of life, or who are confined to bed or chair. (This term includes boarding and rooming houses for aged people, convalescent homes, rest homes, homes for the aged or infirm, convalescent homes for children, and the like; but does not include hospitals, clinics, and similar institutions devoted primarily to the diagnosis and treatment of disease or injury, maternity cases or mental illness).

OBJECTIONABLE FEATURE: Any situation or condition on a lot which will devalue or otherwise impair the neighborhood, structure, or a condition not commonly found on similar properties or take any action thereto.

ONE HUNDRED YEAR FLOOD: The flood that has a one percent chance of being equaled or exceeded in any given year, as shown on the base flood elevation designated on the FIRM.

OVERLAY DISTRICT: A zoning district which is superimposed on other zoning districts and whose regulations are supplementary to those of the zoning districts so overlaid. Any uses permitted on the portions of districts so overlaid shall be permitted subject to the provisions contained in the overlay district.

PARKING AREA: A public parking area or a private parking area that is open to the parking of motor vehicles by customers and employees of an establishment.

PARKING STALL LENGTH OF LINE: The longitudinal dimension of the stall measured parallel to the angle of parking.

PERSON: Shall include an individual corporation, society, association, partnership, trust or other entity, public or private.

PERSONAL SERVICE ESTABLISHMENT: A facility providing personal services such as hair salon, barber shop, tanning beds, dry cleaning, print shop, photography studio, and the like.

PREMISES: A lot together with all structures, building and uses therein.

PROFESSIONAL OFFICE: The office of one engaged in such generally recognized professions as physician, dentist, veterinarian, attorney-at-law, engineer, architect, landscape architect, interior designer, and accountant.

PUBLIC WAY: Shall include a private way that is open to public use.

RELIGIOUS PURPOSES, USE OF LAND OR STRUCTURES FOR: Exempt activity as set forth in M.G.L. c. 40A, s. 3.

REMOVAL OF LOAM, SAND OR GRAVEL: Extraction of sand, gravel, loam, top soil, or other earth for sale or for use at a site removed from the place of extraction exclusive of the grading of a lot preparatory to the construction of a building for which a building permit has been issued, or the grading of streets in accordance with an approved definitive plan, and exclusive of granite operations.

RESTAURANT: A building, or portion thereof, containing tables and/or booths for at least two-thirds (2/3) of its legal capacity, which is designed, intended and used for the indoor sales and consumption of food prepared on the premises, except that food may be consumed outdoors in landscaped terraces, designed for dining purposes, which are adjuncts to the main indoor restaurant facility. The term "restaurant" shall not include "fast food restaurants."

RESTAURANT, FAST-FOOD: An establishment whose principal business is the sale of pre-prepared or rapidly prepared food directly to the customer in a ready to consume state for consumption either within the restaurant building or off premises and usually requires ordering food at a counter.

RETAIL SALES: A facility selling goods not specifically listed in the Table of Use Regulations.

SEMIDETACHED: Two (2) one-family houses built together at the same time and separated by a fireproof division with no openings.

SERVICE AREA: A room or rooms in a building used to house electrical or mechanical equipment necessary to provide central utility service to the building, such as a boiler room.

SIGN: Any device designed to inform or attract the attention of persons not on the premises on which the device is located. Any building surfaces other than windows which are internally illuminated or decorated with gaseous tube or other lights are considered "signs." The following, however, shall not be considered signs within the context of this ordinance:

- (a) Flags and insignia of any government except when displayed in connection with commercial promotion.
- (b) Legal notices, or informational devices erected or required by public agencies.
- (c) Temporary devices erected for a charitable or religious cause, provided they are removed within seven (7) days of erection.

(d) Temporary displays inside windows, covering not more than thirty (30) percent of window area, illuminated by building illumination only.

(e) Standard gasoline pumps bearing thereon in usual size and form the name, type, and price of gasoline.

(f) Integral decorative or architectural features of a building, except letters, trademarks, moving parts, or parts internally illuminated or decorated with gaseous tube or other lights.

(g) Devices identifying a building as distinct from one (1) or more of its occupants, such device being carved into or attached in such a way as to be an integral part of the building, not illuminated separate from building illumination, without color contrasting with sign background, and not exceeding four (4) square feet in area.

(h) Address identification through numerals or letters not exceeding three (3) inches in height.

SIGN, ACCESSORY: Any billboard, sign or other advertising device that advertises, calls attention to, or indicates the person occupying the premises on which the sign is erected or the business transacted therein, or advertises the property itself or any part thereof as for sale or to let, and which contains no other advertising matter.

SIGN, ADULT USE ADVERTISEMENT: An advertising sign or device which advertises an adult use establishment, a adult bookstore, adult video store, adult cabaret, adult paraphernalia store, or adult motion picture theater and/or advertises the trade, rental or sale of material, distinguished by an emphasis on matter depicting, describing, or relating to sexual conduct or sexual excitement as defined in M.G.L. c. 272, s. 31.

SIGN, AREA OF: The area of a sign shall be considered to include all lettering, wording and accompanying designs and symbols, together with the background on which they are displayed, any frame around the sign and any "cutouts" or extensions, but shall not include any supporting structure or bracing. The area of a sign consisting of individual letters or symbols attached to or painted on a surface, building, wall or window, shall be considered to be that of the smallest rectangle or triangle which encompasses all of the letters and symbols.

SIGN, NONACCESSORY: Any billboard, sign or other advertising device that does not come within the foregoing definition of an accessory sign.

SIGN, FREE-STANDING OR STANDING: The term "standing" shall include any and every sign erected on or affixed to the land and any and every exterior sign that is not attached to a building.

SPECIAL PERMIT GRANTING AUTHORITY (SPGA): The board with authority to grant special permits, which shall be the Board of Appeals unless some other board is so designated in these By-Laws.

STEEL FABRICATION: The fabrication of steel components typically used in the construction of buildings, bridges or other structures. This includes stairs, railings, miscellaneous metal and other structural components.

STREET: An accepted town way, or a way established by or maintained under county, state, or federal authority, or a way established by a subdivision plan approved in accordance with the subdivision control law, or a way determined by the planning board to have sufficient width, suitable grades, and adequate construction to provide for the needs of vehicular traffic in relation to the proposed use of the land, and for the installation of municipal services to serve such land and the buildings erected or to be erected thereon.

STRUCTURE: Anything erected at a fixed location on the ground to give support, provide shelter or satisfy other purposes (includes the term "building").

TRAILER: A vehicle without motor power designed to be drawn by a motor vehicle, used for hauling or living purposes and standing on wheels or rigid supports. (Does not include "mobile home", which is defined elsewhere).

TRANSPORTATION OR FREIGHT TERMINAL: Terminal facilities for handling freight with or without maintenance facilities.

TRUCK STOP: Any building, premises, or land in which or upon which a business, service, or industry involving the maintenance, servicing, storage, or repair of commercial vehicles is conducted or rendered, including the dispensing of motor fuel or other petroleum products directly into motor vehicles and the sales of accessories or equipment for trucks or similar commercial vehicles. A truck stop shall also be defined to include those overnight accommodations and restaurant facilities primarily for the use of truck crews.

TRUCKING COMPANY: A commercial or industrial enterprise using heavy commercial vehicles to deliver goods, freight or construction materials such as sand, gravel, loam and the like.

VARIANCE: An authorization by the Board of Appeals to use property or locate a structure pursuant to M.G.L. c. 40A, s. 10.

WAREHOUSE: A building used primarily for the storage of goods and materials, for distribution, but not for sale on the premises.

WETLAND: Any perennially wet area, including all lands which are subject to the provisions of M.G.L. c. 131, s.40.

WIDTH OF PARKING STALL: The linear dimension measured across the stall and parallel to the maneuvering aisle.

YARD: An unoccupied space open to the sky on the same lot with a building or structure.

Renumber Section 4.6 Use Regulation Schedule and amend as follows:

APPENDIX A
TABLE OF USE REGULATIONS
D I S T R I C T S

USE	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	H1
A. RESIDENTIAL USES													
1. Single-family dwelling	Y	Y	Y	Y	SP	Y	N	N	N	Y	Y	N	N
2. Two-Family dwelling	N	N	N	N	N	N	N	N	N	PB	N	N	N
3. Multi-family dwelling	N	N	N	N	N	N	N	N	N	PB	N	N	N
4. Multi-family dwelling/55	N	N	N	N	PB	N	N	N	N	PB	PB	N	N
5. Community Development Project	N	N	N	N	N	N	N	N	N	N	N	Y	N
6. Cluster Development	PB	PB	N	N	N	N	N	N	N	N	N	N	N

USE	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
B. EXEMPT AND INSTITUTIONAL USES													
1. Use of land or structures for religious purposes	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
2. Use of land or structures for educational purposes on land owned or leased by the Commonwealth or any of its agencies, subdivisions or bodies politic or by a religious sect or denomination, or by a nonprofit educational corporation	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
3. Child care facility in existing building	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
4. Child care facility in new building	N	N	PB	PB	PB	PB	PB	PB	N	N	N	N	PB
5. Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture on a parcel of more than five (5) acres in area	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
6. Facilities for the sale of produce, and wine and dairy products on exempt agricultural sites	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
7. Cemeteries, private	SP	SP	N	N	N	N	N	Y	SP	N	N	N	SP
8. Municipal parks and playgrounds	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
9. Other municipal facilities	PB	PB	PB	PB	PB	PB	PB	PB	Y	PB	PB	Y	PB
10. Essential services	N	N	N	N	PB	N	N	N	PB	N	N	N	PB
11. Water towers and reservoirs	PB	PB	PB	PB	PB	PB	PB	PB	PB	PB	N	N	PB
12. Hospital	PB	PB	N	N	PB	N	N	Y	PB	N	N	N	PB

USE	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
C. COMMERCIAL USES													
1. Nonexempt farm stand for wholesale or retail sale of products	N	N	Y	N	PB	N	N	N	N	N	N	N	PB
2. Nonexempt educational use	PB	PB	PB	PB	PB	PB	PB	Y	Y	PB	PB	Y	PB
3. Nonexempt agricultural use	N	N	N	N	N	N	N	N	N	N	N	N	N
4. Animal clinic or hospital; kennel	N	N	N	N	PB	N	N	N	N	N	N	N	PB
5. Personal service establishment	N	N	N	SP	Y	SP	N	N	N	N	N	SP	Y
6. Funeral home	N	N	N	N	PB	N	N	N	N	N	N	N	PB
7. Hotel/motel	N	N	N	N	PB	N	N	N	N	N	N	N	PB
8. Bed and Breakfast	N	N	N	N	Y	Y	N	N	N	N	N	N	N
9. Retail food or drug store	N	N	N	PB	Y	PB	N	N	N	N	N	PB	PB
10. Retail sale of alcoholic beverages	N	N	N	N	Y	N	N	N	N	N	N	N	Y
11. Retail sales not elsewhere set forth	N	N	N	N	Y	PB	N	N	N	N	N	N	Y
12. Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental	N	N	N	N	N	N	N	N	N	N	N	N	N
13. Motor vehicle light service; Motor vehicle general and body repair	N	N	N	N	N	N	N	N	N	N	N	N	N
14. Car wash	N	N	N	N	SP	N	N	N	N	N	N	N	N
15. Garage for automotive storage	N	N	N	N	SP	N	N	N	N	N	N	N	SP
16. Limousine, taxicab or livery business	N	N	N	N	SP	N	N	N	N	N	N	N	SP
17. Automotive stereo systems installations	N	N	N	N	SP	N	N	N	N	N	N	N	SP
18. Restaurant	N	N	N	N	Y	PB	N	N	N	N	N	PB	PB
19. Restaurant, fast- food or drive-in	N	N	N	N	PB	PB	N	N	N	N	N	PB	PB
19. Business or professional office	N	N	N	N	Y	Y	N	N	Y	N	N	PB	Y
20. Freestanding ATM or kiosk for public use	N	N	N	N	N	N	N	N	N	N	N	N	N
21. Adult day care	N	N	N	N	N	N	N	N	N	N	N	Y	N
22. Indoor commercial recreation	N	N	N	N	PB	N	N	N	N	N	N	N	PB
23. Outdoor commercial recreation	N	N	N	N	PB	N	N	N	PB	N	N	N	PB
24. Membership club, civic, social, professional or fraternal organization	N	N	N	N	SP	N	N	N	N	N	N	N	SP
25. Adult use establishment	N	N	N	N	N	N	N	N	N	N	N	N	PB
26. Wireless Communications Facility	N	N	N	N	N	N	N	N	PB	N	N	N	N
27. Airport, airfield or airstrip	N	N	N	N	N	N	N	N	N	N	N	N	N
28. Mobile parked food service	N	N	N	N	SP	N	N	N	N	N	N	N	N
29. Itinerant roadside vending	N	N	N	N	BOS	N	N	N	N	N	N	N	N
30. Massage parlor	N	N	N	N	N	N	N	N	N	N	N	N	N
31. Major Commercial Project	N	N	N	N	PB	N	N	N	N	N	N	N	PB
32. Massage Therapy (Licensed)	N	N	N	N	Y	N	N	N	N	N	N	N	N

USE	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
D. INDUSTRIAL USES													
1. Removal of loam, sand or gravel	N	N	N	N	N	N	N	N	PB	N	N	N	PB
2. Research laboratories, manufacture of equipment, electronics industry, assembling of electrical appliances	N	N	N	N	N	N	N	N	N	N	N	N	Y
3. Welding shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
4. Machine shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
5. Stone or monument works	N	N	N	N	PB	N	N	N	N	N	N	N	Y
6. Ceramic products manufactured by electrical kilns	N	N	N	N	Y	PB	N	N	N	N	N	N	N
7. Manufacturing	N	N	N	N	N	N	N	N	N	N	N	N	PB
8. Sale of products at retail manufactured on the premises	N	N	N	N	PB	N	N	N	N	N	N	N	PB
9. Wholesale, warehouse, self-storage mini-warehouse, or distribution facility	N	N	N	N	N	N	N	N	N	N	N	N	PB
10. Farm supply warehouse	N	N	PB	N	PB	N	N	N	N	N	N	N	PB
11. Heating fuel storage and sales	N	N	N	N	N	N	N	N	N	N	N	N	PB
12. Contractor's yard or landscaping business	N	N	N	N	N	N	N	N	N	N	N	N	PB
13. Junkyard or automobile salvage yard	N	N	N	N	N	N	N	N	N	N	N	N	N
14. Transportation or freight terminal	N	N	N	N	N	N	N	N	N	N	N	N	PB
15. Truck stop	N	N	N	N	N	N	N	N	N	N	N	N	N

Renumber Section 5.3 Schedule of Lot Coverage and Dimensional Requirements and amend as follows:

APPENDIX B

TABLE OF DIMENSIONAL REQUIREMENTS

DISTRICT	Min. Lot Area (acre)	Min. Frontage (ft.)	Min. front yard (ft.)	Min. side and rear yard (ft.)	Max. Building Height (stories/ ft.)	Max. Building Coverage (% of lot)
R40	1.0	150	25	15	2.5 / 35	15
R80	2.0	200	25	15	2.5 / 35	15
FA	1.5	150	50	15	2.5 / 35	20
LB	1.0	150	25	15	2.5 / 35	15
COM	1.0	150	40 dwellings 50 all others	15 dwellings 30 all others	2.5 / 35	30
TR	1.0	150	25	15	2.5 / 35	15
P	1.0	150	50	15	2.5 / 35	-
INS	5.0	150	150	150	2.5 / 35	30
MN	1.0	150	25	15	-	-
MFD	4.0	40	-	-	3/45	-
MFD/55	12.0	150	-	-	3/45	-
CDD	12.0	150	150	-	2.5 / 35	-
HI	1.0	150	150	50	2.5/35	35

APPENDIX C
TABLE OF PARKING REQUIREMENTS

PRINCIPAL USE	REQUIRED SPACES
A. RESIDENTIAL USES	
1. Single-family dwelling	Three (3) spaces for each dwelling unit, one (1) of which may be covered
2. Two-family dwelling	Three (3) spaces for each dwelling unit, one (1) of which may be covered
3. Multi-family dwelling	Two (2) spaces for each dwelling unit
4. Multi-family dwelling/55	Two (2) spaces for each dwelling unit
5. Assisted living facility	As set forth in Section 7400
6. Continuing care retirement	As set forth in Section 7400
7. Independent living facility	As set forth in Section 7400
8. Long-term care facility	As set forth in Section 7400
9. Cluster Development	Two (2) spaces for each dwelling unit

PRINCIPAL USE	REQUIRED SPACES
B. EXEMPT AND INSTITUTIONAL USES	
1. Use of land or structures for religious purposes	One (1) space for every three (3) seats
2. Use of land or structures for educational purposes on land owned or leased by the Commonwealth or any of its agencies, subdivisions or bodies politic or by a religious sect or denomination, or by a nonprofit educational corporation	One (1) space for each staff position, plus one (1) space for each five (5) persons of rated capacity of the largest auditorium, plus one (1) space for each student vehicle which can be expected at any time on the premises
3. Child care facility in existing building	One (1) space for every four (4) children plus one (1) space for every employee on the largest shift
4. Child care facility in new building	One (1) space for every four (4) children plus one (1) space for every employee on the largest shift
5. Use of land for the primary purpose of agriculture, horticulture, floriculture, or viticulture on a parcel of more than five acres in area	Not applicable
6. Facilities for the sale of produce, and wine and dairy products on exempt agricultural sites	One (1) space for each two hundred (200') feet of gross floor area if customers are served in a structure
7. Cemeteries, private	As determined by the Planning Board
8. Municipal parks and playgrounds	As determined by the Planning Board
9. Other municipal facilities	As determined by the Planning Board
10. Essential services	As determined by the Planning Board
11. Water towers and reservoirs	As determined by the Planning Board
12. Hospital	As determined by the Planning Board

PRINCIPAL USE	REQUIRED SPACES
C. COMMERCIAL USES	
1. Nonexempt farm stand for wholesale or retail sale of products	Up to ten (10), as may be determined by the Planning Board
2. Nonexempt educational use	One (1) space for each staff position, plus one (1) space for each five (5) persons of rated capacity of the largest auditorium, plus one (1) space for each student vehicle which can be expected at any time on the premises
3. Animal clinic or hospital; kennel	One (1) space for each two hundred (200') feet of gross floor area
4. Personal service establishment	One (1) space for each two hundred (200') feet of gross floor area
5. Funeral home	One (1) space for every three (3) seats plus one (1) space for every employee on the largest shift
6. Hotel/motel	One (1) space for each sleeping unit, plus one (1) space for each employee on the largest shift
7. Bed and Breakfast	One (1) space for each sleeping unit, plus two (2) spaces for the dwelling unit
8. Retail food or drug store	One (1) space for each two hundred (200') feet of gross floor area
9. Retail sale of alcoholic beverages	One (1) space for each two hundred (200') feet of gross floor area
10. Retail sales not elsewhere set forth	One (1) space for each two hundred (200') feet of gross floor area
11. Motor vehicle, motorcycle, trailer, snowmobile, or boat sales and rental	One (1) space for each two hundred (200') feet of gross floor area
12. Motor vehicle general and body	Three (3) spaces for each service bay, plus one (1) repair space for each employee on the largest shift
13. Motor vehicle light service	Three (3) spaces for each service bay, plus one (1) space for each employee on the largest shift
14. Car wash	Not applicable
15. Garage for automotive storage	Not applicable
16. Limousine or Taxicab business	Not applicable
17. Automotive stereo system installations	One (1) space for each two hundred (200') feet of gross floor area
18. Restaurant	One (1) space for every two and one half (2½) seats plus one (1) space for every employee on the largest shift
19. Restaurant, fast-food or drive-in	One (1) space for each two hundred (200') feet of gross floor area
20. Business or professional office	One (1) space for each two hundred (200') feet of gross floor area
21. Freestanding ATM or kiosk for public use	Not applicable

PRINCIPAL USE	REQUIRED SPACES
22. Adult day care	One (1) space for every four (4) adults plus one (1) space for every employee on the largest shift
23. Indoor commercial recreation	One (1) space for each two hundred (200') feet of gross floor area
24. Outdoor commercial recreation	As determined by the Planning Board
25. Membership club, civic, social, professional or fraternal organization	One (1) space for every three (3) seats plus one (1) space for every employee on the largest shift
26. Adult use establishment	One (1) space for every three (3) seats plus one (1) space for every employee on the largest shift
27. Wireless Communications Facility	One (1) space
28. Airport, airfield or airstrip	Not applicable
29. Mobile parked food service	Not applicable
30. Itinerant roadside vending	Not applicable
31. Nursing or convalescent home	One (1) space for each two (2) beds, plus one (1) space for each employee on the largest shift

PRINCIPAL USE	REQUIRED SPACES
D. INDUSTRIAL USES	
1. Removal of loam, sand or gravel	Not applicable
2. Research laboratories, manufacture of equipment, electronics industry, assembling of electrical appliances	One (1) space for each two thousand (2,000) square feet of gross floor area for the first twenty thousand (20,000) square feet plus, one (1) space for each additional ten thousand (10,000) square feet of gross floor area and one (1) space per employee on the largest shift
3. Welding shop	See manufacturing
4. Machine shop	See manufacturing
5. Stone or monument works	See manufacturing
6. Ceramic products manufactured by electrical kilns	See manufacturing
7. Manufacturing	One (1) space for each two thousand (2,000) square feet of gross floor area for the first twenty thousand (20,000) square feet plus, one (1) space for each additional ten thousand (10,000) square feet of gross floor area and one (1) space per employee on the largest shift
8. Sale of products at retail manufactured on the premises	One (1) space for each two hundred (200') feet of gross floor area devoted to retail
9. Wholesale, warehouse, self-storage, mini-warehouse, or distribution facility	See manufacturing
10. Farm supply warehouse	See manufacturing
11. Heating fuel storage and sales	As determined by the Planning Board
12. Contractor's yard	As determined by the Planning Board
13. Junkyard or automobile salvage yard	Not applicable
14. Transportation or freight terminal	As determined by the Planning Board
15. Truck stop	Not applicable

APPENDIX D
ZONING MAP- DESCRIPTIONS

For the purpose of this By-Law, the Town of Tewksbury is divided into thirteen types of zoning districts as shown below. Said districts are shown, defined and bounded on the map accompanying this By-Law entitled "Town of Tewksbury Zoning Map dated March 27, 2002" and on file with the Town Clerk. Said map and all explanatory matter therein are hereby made a part of this By-Law.

COM (133 Market)

- a. A parcel of land bounded southwesterly by Andover Street, 120 feet; southerly and easterly by River Road, 280 feet, easterly by other land of Merrimack Meadows Corp., 520 feet; northeasterly by other land of Merrimack Meadows Corp. 310 feet, more or less, westerly by the Lowell-Tewksbury Town Line, 700 feet, more or less.

COM (Mobil Station, River Road)

- b. Now or formerly Blanchard lot consisting of one (1) acre, more or less, located at the Lowell City Line and North Tewksbury, bounded on the north by River Road and on the south by Andover Street.

COM (Brooks Drug Store)

- c. Now or formerly Adams lot consisting of one and a half acres, more or less, bounded on the west by the Lowell-Tewksbury Town Line, 350 feet, more or less and on the north by Andover Street, 193 feet, more or less.

COM (All of Main Street)

- d. Two hundred ninety-one (291) feet on each side of Main Street from the Lowell line to the Wilmington Line, where the frontage of a lot of land is on Main Street. (Unless otherwise zoned).

COM (IH property Main St.)

- e. Two hundred ninety-one (291) feet on the north side of Main Street from the land of Ashland Chemical Co. to Capital Avenue, where the frontage of a lot of land is on Main Street.

COM (Promenade Market)

- f. A parcel of land containing 49,800 square feet of land is situated on the westerly side of Pike Street and the southerly side of Astle Street. Said land is shown on Tewksbury Assessor's Map 22 Lot 17.

P (North St. Soccer Fields)

- g. A certain parcel owned by the Town of Tewksbury, bounded on the north by land of B&M Railroad; on the east by Land of Yee and Commonwealth of Massachusetts, on the south by land of Patten Green Condo Association and on the west by land of Sullivan, Town of Tewksbury, Strem, and North Street. Said land is shown on the Tewksbury Assessor's Map 63 Lot 43.

MN (Town Hall)

- h. A parcel of land containing 37,000 square feet and bounds on the south by Town Hall Avenue. Said land is shown on Tewksbury Assessor's Map 47 Lot 90.

MN (North St. School)

- i. A parcel of land containing 17 acres and is bounded on the west by North Street. Said land is shown on Tewksbury Assessor's Map 62 Lot 11.

MN (Fire Station/Library)

- j. A parcel of land containing 1.51 acres and bounded on the north by Town Hall Avenue. Said land is shown on Tewksbury Assessor's Map 47 Lot 94.

MN (Center School/Football Field)

- k. A parcel of land containing 25 acres and is bounded on the east by Pleasant Street. Said land is shown on Tewksbury Assessor's Map 47 Lot 40.

MN (High School)

- l. A parcel of land containing 55.49 acres and is bounded on the west by Pleasant Street. Said land is shown on Tewksbury Assessor's Map 46 Lot 32.

MN (DPW/Sughrue Building)

- m. A parcel of land containing 11 acres and bounded on the north by Whipple Road and on the east by Pine Street. Said land is shown on Tewksbury Assessor's Map 30 Lot 26.

FA (3 Lots Between Lemelin Property & Existing Residential Zone)

- n. That portion of Town on the southwest side of Livingston Street beginning at the intersection of land of Lemelin and land of Yee, thence along Livingston Street 1700 feet, more or less, to a point; thence southwest along said land of Cooney to a point; thence southeast along said land of Cooney to a point; and along said land of Cooney and land of Brenden to a point; thence northwest along said land of Brenden to a point; thence southwest 1300 feet more or less, to land of Boston and Maine Railroad; thence along the northeasterly line of Boston and Maine Railroad 1700 feet more or less, to a point; thence northeasterly along Land of Lemelin to the point of beginning.

FA (East St. to B&M Tracks)

- o. That portion of Town beginning at the intersection of land of Boston and Maine Railroad and Livingston Street; thence southwest along line titled "Limit of Residential Development", thence south along said Limit to a point; thence west along said Limit to a point; thence south along said Limit to a point; thence west along said Limit to a point; thence south along said Limit to the northwest side of Chandler Street; thence along Chandler Street to East Street; thence west on East Street to land of Pilcher; thence north to land of Patten Green Condo Assoc., thence east along said land of Condo Assoc. to a point; thence north along said land of Condo Assoc., to a line titled "Limit of Parks"; thence northeast along said Park limit to land of Yee; thence northwest along said Park limit to a point thence north to southern side of land of Boston and Maine Railroad; thence southeast along said Railroad land 1950 feet, more or less, to the point of beginning.

R40 (Livingston & Chandler St.)

- p. That portion of Town thus bounded: Beginning on the north side of Chandler Street and southwest corner of land of Berms; thence north along land of Berms and Commonwealth of Massachusetts to a point; thence east along land of Tewksbury Cemetery Corp. to a point; thence north along said Cemetery land to a point; thence east along land of Tewksbury Rod & Gun Club, Inc. to a point; thence along said Gun Club land to a point; thence northeast along land of Tewksbury Rod & Gun Club, Inc. to a point of intersection land of Boston & Maine Railroad and Livingston Street; thence south along the West side of Livingston Street to Chandler Street; thence along the north side of Chandler Street to the point of beginning.

R40 (Residential Between Chandler & Livingston)

- q. That portion of the Town beginning at the intersection of the south line of Chandler Street and the west line of Livingston Street, thence south along Livingston Street 307 feet, more or less; thence west along land of Commonwealth of Massachusetts 320 feet, more or less; thence northwest along said Commonwealth land 170 feet, more or less; to Chandler Street; thence along Chandler Street to the point of beginning.

P (Land Abutting Little League Fields on East & Chandler Streets)

- r. That portion of the land situated on the north side of East Street beginning at the intersection of East Street and Livingston Street; thence west along East Street 380 feet, more or less, to a point; thence northwest along line titled "Limit of Parks" to Chandler Street; thence northeast along Chandler Street 560 feet, more or less, to a point; thence southeast a long land of LaFortune to a point; thence east along land of Weber and Chandonnet to Livingston Street to the point of beginning.

P (Little League Fields)

- s. The portion of land situated on the north side of East Street beginning at a point; thence west along East Street 1200 feet, more or less, to intersection of East Street and Chandler Street; thence along the south line of Chandler Street 1000 feet, more or less, to a point; thence southeast back to the point of beginning.

FA (All State Land North Side of East St.)

- t. That portion of Town beginning at the intersection of land of the Boston & Maine Railroad and land of Geary; thence southwest along said land of Geary and land of Cliff to a point; thence south along lands of Cliff, Vornberger and Kelley to a point; thence southeast along lands of Kelley and Griffin to East Street; thence along the northerly side of East Street 3300 feet, more or less, to Livingston Street; thence north along Livingston Street to land of Chandonnet; thence east along said land of Chandonnet to a point; thence north along lands of Chandonnet, McDonald and Mann to a point; thence southeast along land of Sullivan to a point; thence northeast along land of said Sullivan to land of Boston and Maine Railroad; thence east along land of said Boston and Maine Railroad 1600 feet, more or less, to the point of beginning.

MN (Junior High School)

- u. A parcel of land containing 21.82 acres and is bounded on the south by Victor Drive. Said land is shown on Tewksbury Assessor's Map 73 Lot 19.

R40 (Between Carter & East St.)

- v. A portion of Town beginning at the intersection of Carter Street and East Street, thence continuing along the east side of Carter Street to the northeast intersection of Carter Street and Leston Street 1050 feet, more or less; thence on a line to a point of intersection of land of Irving. Lemelin and Connor Construction 980 feet, more or less; thence along Lemelin-Connor boundary to East Street 230 feet, more or less, thence along the north side of East Street 1920 feet, more or less, to the point of beginning.

P (Livingston Street Park)

- w. A certain parcel owned by the Town of Tewksbury, bounded on the east by Livingston Street 2160 feet, more or less. Said land shown on Tewksbury Assessor's Map 86 Lot 23.

COM (Land Across from Colonial Drive)

- x. A parcel of land bounded on the west by Main Street 226 feet, more or less. Said land is shown on Tewksbury Assessor's Map 59 Lot 58.

COM (Main St. to Blease Drive)

- y. Beginning at the northeast corner of the premises at the intersection of Main Street and land now or formerly of McDermott, thence southeasterly by said land 580 feet, more or less; southerly by land now or formerly of said McDermott, 175 feet, more or less; southeasterly by land now or formerly by Germano, 210 feet, more or less; northwesterly by land now or formerly of Palmer, 360 feet, more or less; northwesterly by land now or formerly of Blease, 173 feet, more or less; northwesterly by land now or formerly by said Blease, 335 feet more or less; westerly by land now or formerly of said Blease, 40 feet, more or less; northeasterly by Main Street, 173 feet, more or less; to the point of beginning.

TR (Land Abutting Aubut's Mall)

- z. Two hundred ninety-one (291) feet on the north side of Main Street beginning at the intersection of land of F.I.C. Associates and Haines and ending at the intersection of land of Gleason and Aubut 1050 feet, more or less.

TR (Land Abutting Hinckley Road)

- aa. Two hundred ninety-one (291) feet on the south side of Main Street at the intersection of land of Hy-Mare Inc. and Ashdown and ending at the intersection of Hinckley and Massachusetts Centers Inc., 550 feet, more or less.

COM (Aubut Mall to Livingston Street)

- bb. That portion of land situated on the north side of Main Street at the intersection of land of Gleason and land of Aubut, thence, northeast along land of Aubut 300 feet, more or less, to a point, thence along a line 300 feet from, and parallel to, Main Street to land of First Colonial; thence northeast along said first Colonial land to Livingston Street; thence south along Livingston Street to Main Street 375 feet, more or less; thence northwest along Main Street 1350 feet, more or less to the point of beginning.

COM (Heath Brook Plaza to Funland)

- cc. That portion of land situated on the southwesterly side of Main Street between stations 236 and 253 as shown on Plan of Main Street, Tewksbury, as laid out by the Massachusetts State Highway Commission, August 11, 1904, and bounded; northeasterly by Main Street, 1560 feet; southerly and southeasterly on various courses in part by a stone wall and by land now or formerly of one McLaren, 1,358 feet, more or less, southwesterly by the center of Heath Brook about 2,393 feet; northwesterly by land now or formerly owned by one Hinckley, 1,140 feet, more or less, containing 45 acres more or less.

COM (Oakdale Mall/Chinese Restaurant)

- dd. Land at the northerly intersection of Main Street and Shawsheen Street, Bounded on the south by Main Street and on the East by Shawsheen Street. Said land is shown on Tewksbury Assessor's Map 84 Lot 24 and Map 84 Lot 83 totaling 12 acres, more or less.

MN (Heath Brook School)

- ee. A parcel of land containing 18.6 acres and is bounded on the west by Shawsheen Street. Said land is shown on Tewksbury Assessor's Map 70 Lot 195.

R40 (South Street)

- ff. That portion of Town beginning at a point 300 feet southeasterly from South Street on the Andover-Tewksbury boundary line; thence along said line to the Wilmington-Tewksbury boundary line; thence along the Wilmington-Tewksbury line a distance of 400 feet, thence northwest along a line parallel to the Andover-Tewksbury boundary line to land of Boncore; thence north by

northeast along said land of Boncore, Belmonte, McWatt & Mulvey to a point 300 feet from South Street; thence along a line 300 from, and parallel to South Street in the direction of Andover, to the point of beginning.

R40 (Barbara D. Lane Area)

- gg. A portion of Town thus bounded; beginning at a point 300 feet east of South Street at the intersection of land of Tewksbury-Wilmington Lodge and Vazza; thence along said boundary to land of Prato; thence northeast to intersection of land of Lamonica and land of Witter; thence Southeast to land of Town of Tewksbury; thence northeast to land of Logan; thence northwest along the north side of Poplar Street to the intersection of land of Tewksbury-Wilmington Lodge and land of DeCosta; thence northeast along land of DeCosta to the land of Town of Tewksbury; thence northwest to the intersection of land of Town of Tewksbury; Russell and Tewksbury-Wilmington Lodge; thence along Russell Lodge boundary to a point of 300 feet east of South Street; thence along a line 300 feet east of and parallel to South Street to the point of beginning.

MN (Trahan School)

- hh. A parcel of land containing 6.5 acres and bounded on the south by Salem Street. Said land is shown on Tewksbury Assessor's Map 96 Lot 110.

MN (South St. Fire Station)

- ii. A parcel of land containing 3.28 acres and is bounded on the north by Salem Street, on the west by South Street and on the south by Main Street. Said land is shown on Tewksbury Assessor's Map 95 Lot 99.

R40 (Fire Station - Town Line/Salem Street)

- jj. A portion of thus Town bounded; beginning at a point 291 feet east of Main Street and 300 feet south of Salem Road; thence along a line 300 feet from, and parallel to Salem Street to the Tewksbury-Wilmington line, thence along said line to a point 291 feet from Main Street; thence along a line 291 feet from, and parallel to, Main Street to the point of beginning.

MN (North Street Fire Station)

- kk. A parcel of land containing 1 acre and bounded on the southwest by North Street. Said land is shown on Tewksbury Assessor's Map 52 Lot 23.

R40 (Washington Street)

- ll. That portion of Town beginning at the intersection of Old Boston Road and the eastern boundary of land of Pitts, thence along the northeasterly side of Old Boston Road to land of New England Power Company, a distance of 1,330 feet, more or less; thence along said land of New England Power Company to Rockland Street, a distance of 75 feet, more or less, thence along the east side of Rockland Street to Grape Street, a distance of 250 feet, more or less, thence along the north side of Grape Street to land of Massachusetts Electric Company, a distance of 595 feet, more or less, thence north along the western side of said land of Massachusetts Electric Company to a point, a distance of 35 feet, more or less, thence east along the north side of said land of Massachusetts Electric Company to a point, a distance of 80 feet, more or less, thence south along line of 80 feet parallel to Washington Street to land of Boston and Maine Railroad, a distance of 1,055 feet, more or less, thence northwest along said land of Boston and Maine Railroad to Old Boston Road, a distance of 50 feet, more or less, thence southeast along the northeast edge of Old Boston Road to land of Pitts, a distance of 180 feet, more or less, thence southeast along said land of Pitts to a point, a distance of 283 feet, more or less, thence southwest along said land of Pitts a distance of 85 feet, more or less, to the point of beginning.

Said parcels are shown on the Tewksbury Assessor's Map 34 Lots 30, 31 and 32; Map 48 Lot 32; Lots 42, 43, and 44, Lots 46 through 49 inclusive, Lots 52 and 53, Lots 55 and 56, Lots 60 through 64 inclusive, Lots 67 through 72, Lots 74, 76, 77, 95 and 96 and a portion of Lot 78.

MN (Dewing School)

- mm. A parcel of land containing 20.38 acres and is bounded on the north by Andover Street. Said land is shown on Tewksbury Assessor's Map 39 Lot 17.

P (Rogers Street)

- nn. A parcel of land containing 27.5 acres and bounded on the north by Rogers Street. Said land is shown on Tewksbury Assessor's Map 20 Lot 26.

FA (East Street Farm Land)

- oo. A parcel of land containing 7.35 acres bounded on the south by Maple Street and on the northwest by East Street. Said land is shown on Tewksbury Assessor's Map 88 Lot 24.

FA (State Property)

- pp. A parcel of land containing 35.2 acres and is bounded on the north by Maple Street. Said land is shown on Tewksbury Assessor's Map 88 Lots 31 and 32.

R40

- qq. All land currently zoned General Residence and Farming shall be rezoned to R40 unless classified otherwise in these zoning By-Laws.

IH (McCann's Lot)

- rr. A parcel of land bounded as follows: Beginning at the intersection of land of McCann 300 feet from Route 38; thence southeast along boundary of Commercial Zone to land of Patch; thence south along said land of Patch to Heath Brook; thence west along Heath Brook to land of Airport Industrial Condominiums; thence north along land of said Condominiums to right-of-way; thence northeast along right-of-way to the point of beginning.

IH (Poplar Street)

- ss. A portion of Town thus bounded; beginning at a point on Poplar Street 1450, more or less, east of South Street at land of DeCosta; thence northeast along land of DeCosta to land to Town of Tewksbury; thence southeast to land of Logan; thence southwest along land of Logan to Poplar Street; thence northwest along Poplar Street 400 feet, more or less, to the point of beginning.

R40 (East Street)

- tt. Those portions of Town identified specifically as follows: Assessor's Map 103, Lot 100 N/F land of Pitts, Assessor's Map 113 Lot 8 N/F land of Rost, Assessor's Map 113 Lot 9 N/F land of Speliotis, Assessor's Map 113, Lot 11 N/F land of Melloy, Assessor's Map 113, Lot 12 N/F land of Brandon.

R40 (Astle Street)

- uu. Those portions of Town identified specifically as follows: Assessor's Map 10, Lot 15 N/F land of Kinney, Assessor's Map 10 Lot 17 N/F land of Mulno, Assessor's Map 10 Lot 18 N/F land of Mulno.

COM (Main Street)

- vv. Parcels known as Tewksbury Assessor's (Tax) Map 34, (Tax) lot 18 and the parcel known as Tewksbury Assessor's (Tax) Map 34 (Tax) Lot 47 from the General Residence and Farming Zoning District to Commercial Zoning District.

R40 (Land off of Memorial Drive)

- ww. Parcel known as Tewksbury Assessor's Map #86, Parcel #25 from heavy industrial to R40 (Sept. 30, 1992 STM, ART. 13)

COM (Germano's Function Hall)

- xx. Beginning at the northwest corner, at land of Donovan, on the southerly side of Main Street, on a curve to the right: $R=1000.94'$ $L=113.91'$ along Main Street to a point at land of Christian to a point, thence $S39^{\circ}07'14''W191.0'$ along land of Christian to a point, thence $S65^{\circ}05'14''E128.00'$ along land of Christian and Lucas, thence $N58^{\circ}51'35''W88.41'$ along land of Lucas to a point, thence along a curve to the left. $R=20'L=31.42'$ to a point on the southerly side of Main Street to a point at land of Bradanick thence along a curve to the left, $R=20'L=31.42'$ to a point, thence $S21^{\circ}53'42''E155.64'$ along land of Bradanick to a point at land of Towne, thence along land now or formerly Frank Towne $S35^{\circ}38'35''W$ for a distance of 64.60' to an iron pipe thence $S3408'35''W$ along land of now or formerly Hy-Mare Inc. for a distance of 575' to a point, turning $N10^{\circ}51'25''W$ along a line of limit of residential development and assoc. maintenance for a distance of 340.85' continuing along same line $N45^{\circ}47'43''W$, 156.23' thence Main Street, said point being the point of beginning, containing 7.4 acres more or less. continuing along same line $S44^{\circ}12'17''W$ for a distance of 90.00' to a point turning $N45^{\circ}47'43''W$ along same line for a distance of 245' to a point, thence, $N39^{\circ}12'16''E$ along land now or formerly Gerald McDermott for a distance of 546.40' to a point, thence $S46^{\circ}16'24''E$ for 200' to a point, thence $S39^{\circ}09'38''E$ along land N/F Fredrick Donovan for 435.60', to a point on the southerly side of Main Street, said point being the point of beginning, containing 7.4 acres more or less.

MN (Foster School/Water Department Land)

- yy. Assessor's Map 47, Lot 76 and Assessor's Map 48, Lot 38, situated on the easterly side of Main Street bounded and described as follows: Beginning at a point at the southeast corner of the premises, said point being on the easterly line of Main Street at the southwest corner of land of now or formerly Carl and Errol Zammlito, thence; northwesterly, by said Main Street, a distance of 542.87 feet, more or less, to a point at the southeast corner of land of now or formerly Massachusetts Electric Company, thence; northeasterly, by said Massachusetts Electric Company land, a distance of 264.99 feet, more or less, to a point thence, southeasterly, by said Massachusetts Electric Company land, a distance of 498.93 feet, more or less, to a point at the northwest corner of said distance of 276.60 feet, more or less, to the point of beginning.

HI (Heavy Industry)

- zz. 1. That portion of Town southwesterly of Woburn Street from the Billerica line to Lowell line. A strip 300 feet in depth north of B&M track, Western Division, extending Lowell line to Andover line and along so-called Spur Track on north side for 300 feet. (Ref. Article 70 of the 1975 Town Meeting as amended).
2. That portion of Town beginning at a point 2,000 feet west of North Street on the B&M Main Line; thence northerly along a line perpendicular to the B&M Track, 2,000 feet; thence westerly along a line parallel to the B&M Track to a point 1,000 feet from Trull Road; thence southerly along a line perpendicular to the B&M Main Track to the B&M Spur Track; thence along Spur Track in a southeasterly direction to the east side of the New England Power Company Transmission Lines, then along said lines in a northerly direction to the B&M Main Line; thence easterly along the B&M Main Track to the point of beginning.
3. That portion of Town beginning at a point on the Lowell and Tewksbury boundary line where it intersects the Boston and Maine Railroad; thence easterly along southern boundary of the B&M RR Main Line to Main Street; thence southeasterly along Main Street to a point 1,100 feet running perpendicular to the B&M Line; thence to a point where it intersects the Lowell Line; thence northerly along Lowell and Tewksbury Line to a point of beginning.
4. That portion of land on the Westerly side of Woburn Street, bounded as follows: NORTHERLY by land now or formerly of Moses C. Page et al, trustees, four hundred forty-two and 00/100 (442.00) feet, more or less; EASTERLY by the westerly line of said Woburn Street, three hundred ninety-two and 34/100 (392.34) feet, more or less; SOUTHERLY by land now or formerly of F. Clifton Bassett, three hundred eighty five and 14/100 (385.14) feet, more or less; WESTERLY by the location of Boston and Maine Railroad, three hundred eighty and 11/100 (380.11) feet, more or less. Being a part of the land comprising lots 16 and 21 inclusive on "Plan of Land in Tewksbury belong to the heirs of Oliver M. Whipple, May 14, 1873, William F. Osgood, Surveyor" which plan is recorded in the Middlesex North District Registry of Deeds, Book of Plans 3A, Plan 9. (Ref. Article 55 of the 1982 Annual Town Meeting which superseded Article 70 of the 1975 Annual Town Meeting).
5. Increase the heavy industrial area running from Livingston Street to the Andover-Tewksbury line from the present width of 300 feet to 1,100 feet.
6. That portion of the Town beginning at a point 1,000 feet, more or less, south of the B&M Railroad Main Line and 150 feet, more or less, east of the easterly sideline of Whittemore Street; thence southerly for 490 feet, more or less, along a line parallel to said Whittemore Street; thence easterly 60 feet, more or less, by land now or formerly of Maestri; thence southerly again 270 feet, more or less, still by land of said Maestri; thence easterly 360 feet, more or less, along a line parallel to said B&M Railroad; thence northeasterly for 940 feet, more or less, to a point which is 1,000 feet plus or minus, southerly of said B&M Railroad and 1,110 feet, more or less, easterly from the point of beginning; thence westerly for 1,110 feet, more or less, along a line parallel to said B&M Railroad to the point of beginning. (Ref. Article 73 of the 1975 Town Meeting and Article 39 of the 1977 Town Meeting, as amended).
7. A parcel of land situated on the westerly side of Woburn Street and shown on a plan of land entitled "Plan of Land in Tewksbury belonging to the heirs of Oliver M. Whipple, May 14, 1873, William F. Osgood, Surveyor" which plan is recorded in the Middlesex North District Registry of Deeds; Book of Plans 3A, Plan 9. Said land is described as follows: Northerly by land now or formerly of Moses C. Page, et al, trustees, 420 feet, more or less; thence easterly by the westerly line of said Woburn Street 392.34 feet, more or less; thence southerly by land now or formerly of F. Clifton Bassett, 385.14 feet, more or less; thence westerly by the location of Boston and Maine Railroad 380.11 feet, more or less. (Ref. Article 55 of the 1984 Annual Town Meeting).
8. That portion of Town beginning at the intersection of the City of Lowell, Town of Billerica and Town of Tewksbury, thence along the Lowell-Tewksbury boundary line to Lowell Street, a distance of 1,800 feet, more or less, thence south along Lowell Street to the southerly side of Park Avenue, a distance of 1,810 feet, more or less, thence east along Park Avenue to North Billerica Road, a distance of 760 feet, more or less, thence south along North Billerica Road to the Billerica-Tewksbury boundary line a distance of 1,830 feet, more or less, thence west along the Billerica-Tewksbury boundary line to the point of beginning, a distance of 4,590 feet, more or less.
9. That portion of Town beginning at the intersection of land of Massachusetts Electric Co., land now or formerly of Barros and the Lowell-Tewksbury boundary line, thence north along the Lowell-Tewksbury boundary line to Interstate Route 495, a distance of 1,100 feet, more or less, thence northeast along Interstate Route 495 to a point 291 feet from State Route 38, a distance of 1,315 feet, more or less, thence southeast 291 feet from and parallel to State Route 38 to Astle Street, a distance of 3,000 feet, more or less, thence West along Astle Street, a distance of 487 feet, more or less, thence northwest along land now or formerly of Lawrence and land now or formerly of Golen, a distance of 300 feet, more or less, thence northeast along land of Golen, a distance of 350 feet, more or less, to a 40 foot right-of-way, thence northwest along the right-of-way a distance of 380 feet more or less, to land now or formerly of General Motors Acceptance Corp., thence west along land of General Motors Acceptance Corp. to land of Mulno, a distance of 1,760 feet, more or less,

thence north along land of Mulno to land of Massachusetts Electric Co., a distance of 700 feet, more or less, thence west along land of Massachusetts Electric Co., a distance of 1,475 feet, more or less, to the point of beginning.

10. That portion of Town beginning at a point on the Lowell-Tewksbury boundary line 291 feet from State Route 38, thence southeast 291 feet from and parallel to State Route 38 to Interstate Route 495, a distance of 244 feet, more or less, thence southwest along Interstate Route 495 to the Lowell-Tewksbury boundary line, a distance of 715 feet, more or less, thence along the Lowell-Tewksbury boundary line to the point of beginning, a distance of 845 feet, more or less.
11. That portion of Town beginning at the Lowell-Tewksbury boundary line 291 feet from State Route 38, thence along said boundary line to Village Street, a distance of 1,465 feet, more or less, thence east along Village Street to the east side of Clark Road, a distance of 490 feet, more or less, thence north along Clark Road, a distance of 680 feet, more or less, thence northeast along the northern boundary of land now or formerly of National Amusements Inc., a distance of 2,010 feet, more or less, thence south along the eastern boundary of land of National Amusements Inc. and land now or formerly of Ginieres to Interstate Route 495, a distance of 3.175 feet, more or less, thence southwest along Interstate Route 495 to a point 291 feet from State Route 38, a distance of 3,200 feet, more or less, thence 291 feet from and parallel to State Route 38 to the point of beginning, a distance of 178 feet, more or less.
12. That portion of Town beginning at the intersection of land 291 feet from State Route 38 and Interstate Route 495, thence northeast along Interstate Route 495 to North Street, a distance of 9,225 feet, more or less, thence along North Street a distance of 620 feet, more or less, thence south-southwest along the eastern boundary of land now or formerly of RJR Vent Ltd. Partnership, a distance of 2,050 feet, more or less, thence south-southeast along the eastern boundaries of land of RJR Vent Ltd. Partnership and the northern and eastern boundaries of land of New England Power Co. to the B&M railroad lines, a distance of 6,300 feet, more or less, thence along the B&M railroad line a distance of 2,250 feet, more or less, thence south along land of Town of Tewksbury a distance of 975 feet, more or less, thence west along lands all now or formerly of Massachusetts Electric Co. to Rockland Street, a distance of 700 feet, more or less, thence south along Rockland Street to Old Boston Road, a distance of 360 feet, more or less, thence southeast long Old Boston Road to a point of 291 feet from State Route 38, a distance of 915 feet, more or less, thence west 291 feet from and parallel to State Route 38 to the point of beginning, a distance of 9,200 feet, more or less.
13. That portion of Town beginning at the intersection of North Street and Interstate Route 495, thence northwest on North Street a distance of 1,025 feet, more or less, thence northeast along land now or formerly of Kaplan a distance of 450 feet, more or less, thence north-northeast along lands of Metropolitan Life Insurance Co. a distance of 1,115 feet, more or less, thence northwest along land of New England Power Co. a distance of 320 feet, more or less, thence northeast along the same land of New England Power Co. a distance of 140 feet, more or less, thence north along other land of New England Power Co. a distance of 1,680 feet, more or less, to the Tewksbury-Andover boundary line, thence southeast along the Tewksbury-Andover boundary line a distance of 2,900 feet, more or less, to Interstate Route 495, thence southwest along Interstate Route 495 to the point of beginning, a distance of 4,000 feet, more or less.
14. That portion of Town beginning at the intersection of North Street and lands of Metropolitan Life Insurance Co. and Children's World Inc., thence northwest along North Street a distance of 400 feet, more or less, to Interstate Route 495, thence northeast along Interstate Route 495 a distance of 4,500 feet, more or less, to the Tewksbury-Andover boundary line, thence southwest along the Tewksbury-Andover boundary line to the intersection of Metropolitan Life Insurance Co. and lands now or formerly of Lannuzzi and of Unger, a distance of 3,850 feet, more or less, thence southwest along land of Metropolitan Life Insurance Co. and across Ames Pond, a distance of 2,300 feet, more or less, thence along the southern boundary of Ames Pond to land of Digital Equipment Corp., a distance of 3,150 feet, more or less, thence southwest along lands of Digital Equipment Corp. and Metropolitan Life Insurance Co. to land now or formerly of Desmond, a distance of 1,510 feet, more or less, thence northwest along land of Metropolitan Life Insurance Co. a distance of 1,050 feet, more or less, thence southwest along land of Metropolitan Life Insurance Co. to a point of beginning, a distance of 252 feet, more or less.
15. That portion of Town beginning at Livingston Street and the intersection of land of the Commonwealth of Massachusetts and land now or formerly of Chandonnet, thence north-northeast along Livingston Street a distance of 2,535 feet, more or less, thence northeast along land now or formerly of Fry, a distance of 275 feet, more or less, thence east to Pinnacle Street along land of Feran, land of Willegal and land of Ricciardi, a distance of 870 feet, more or less, thence east on Pinnacle Street a distance of 300 feet, more or less, thence north along land now or formerly of Piccolo a distance of 390 feet, more or less, thence east to land of Commonwealth of Massachusetts a distance of 95 feet, more or less, thence north along land of Commonwealth of Massachusetts and land of New England Power Co. a distance of 2,080 feet, more or less, thence northeast along land of New England Power Co. a distance of 1,535 feet, more or less, thence south along lands of New England Power Co., a distance of 3,510 feet, more or less, thence northeast to the intersection of Carter Street and Leston Street, a distance of 5,350 feet, more or less, thence southwest on Carter Street to Industrial Avenue a distance of 1,450 feet, more or less, thence east along Industrial Avenue a distance of 900 feet, more or less, thence southwest along land of F.I.C. Associates a distance of 325 feet, more or less, thence west along land of Sullivan a distance of 2,075 feet,

more or less, thence north along land of Commonwealth of Massachusetts a distance of 940 feet, more or less, thence west along the B&M railroad line a distance of 1,600 feet, more or less, thence southeast along land of Sullivan a distance of 1,150 feet, more or less, thence southwest along same land of Sullivan a distance of 80 feet, more or less, thence northwest along land of Sullivan to land now or formerly of Swift, a distance of 480 feet, more or less, thence south along land of Commonwealth of Massachusetts a distance of 300 feet, more or less, thence west along land of Chandonnet to the point of beginning, a distance of 540 feet, more or less.

16. That portion of Town beginning at a point 291 feet from State Route 38 and Livingston Street, a distance of 960 feet, more or less, thence northeast along land of Hupper, a distance of 240 feet, more or less, thence north along same land of Hupper a distance of 590 feet, more or less, thence north-northeast along land of Hupper a distance of 1,480 feet, more or less, thence east along land of Hupper a distance of 325 feet, more or less, thence south-southeast along land of Hupper to a point 291 feet from State Route 38, a distance of 3,920 feet, more or less, thence 291 feet from and parallel to State Route 38 to the point of beginning, a distance of 540 feet, more or less.
17. That portion of Town beginning at the intersection of Whittemore Street and land now or formerly of Sessa and land of DSM Realty Inc., thence north along Whittemore Street to East Street, a distance of 750 feet, more or less, thence northeast along East Street to the Tewksbury-Andover boundary line, a distance of 4,020 feet, more or less, thence southeast along the Tewksbury-Andover boundary line to the B&M railroad line a distance of 2,630 feet, more or less, thence west along the B&M railroad line, a distance of 1,800 feet, more or less, thence southeast along land of Shawsheen Industrial Condo, a distance of 300 feet, more or less, thence southwest along land of Shawsheen Industrial Condo a distance of 315 feet, more or less thence west along land of Shawsheen Industrial Condo and land of Colucciolo to the west side of Shawsheen Street, a distance of 750 feet, more or less, thence southwest along Shawsheen Street to intersection of land of New England Power and land of Seifer, a distance of 1,150 feet, more or less, thence northwest along the land of Seifer to land of DSM Realty Inc., a distance of 410 feet, more or less, then west along land of DSM Realty Inc., a distance of 600 feet, more or less, thence south along land of DSM Realty Inc., a distance of 1,145 feet, more or less, thence northwest along land of DSM Realty Inc., a distance of 750 feet, more or less, thence north along land of DSM Realty Inc., a distance of 610 feet, more or less, thence west along land of DSM Realty Inc., a distance of 150 feet, more or less, to the point of beginning.
18. That portion of Town beginning at East Street and the intersection of land now or formerly of Pitts and land now or formerly of East Street Associates, thence southwest along East Street, a distance of 34 feet, more or less, thence northwest along land of East Street Associates, a distance of 225 feet, more or less, thence northeast along land of East Street Associates and land of Digital Equipment Corp. to the Tewksbury-Andover boundary line, a distance of 1,075 feet, more or less, thence southeast along the Tewksbury-Andover boundary line to East Street, a distance of 825 feet, more or less, thence southwest along East Street, a distance of 525 feet, more or less, thence northwest along land of Brandon a distance of 200 feet, more or less, thence southwest along land of East Street Associates to East Street, a distance of 260 feet, more or less, thence southwest along East Street a distance of 50 feet, more or less, thence northwest along land now or formerly Speliotis, a distance of 100 feet, more or less, thence southwest along land of East Street Associates a distance of 275 feet, more or less, thence southwest along land of East Street Associates to the point of beginning, a distance of 100 feet, more or less.
19. That portion of Town beginning at the intersection of a point 291 feet from State Route 38, land of McCann and a right-of-way, thence southeast to Heath Brook a distance of 310 feet, more or less, thence along Heath Brook to land of Town of Tewksbury, a distance of 1,000 feet, more or less, thence north along land of Airport Industrial Condominiums and land of Chestnut Builders to a point 291 feet from State Route 38, a distance of 990 feet, more or less, thence southeast 291 feet from and parallel to State Route 38 to the point of beginning, a distance of 355 feet, more or less.
20. That portion of Town beginning at intersection of southern boundary of land of Raytheon Company and Interstate Route 495, thence northwest along land of Raytheon Co., a distance of 1,100 feet, more or less, thence northeast along land of Raytheon Co., a distance of 2,300 feet, more or less, thence north along northern boundary of land of Raytheon Co. to North Street, a distance of 675 feet, more or less, thence southeast along North Street to Interstate Route 495, a distance of 1,375 feet, more or less, thence southwest along Interstate Route 495 to the point of beginning, a distance of 3,270 feet, more or less.
21. That portion of Town beginning at Livingston Street and the intersection of land now or formerly of Yee and land now or formerly of Cooney, thence southwest along land of Cooney to the B&M railroad line, a distance of 1,260 feet, more or less, thence west along the B&M railroad line to land of Pheasant Hunt Condos, a distance of 735 feet, more or less, thence northeast along land of Cooney and land of Brenden to Livingston Street, a distance of 1,705 feet, more or less, thence southeast along Livingston Street to the point of beginning, a distance of 705 feet, more or less.
22. That portion of Town beginning at Livingston Street and the intersection of land now or formerly of Trackside Condo Association and the B&M railroad line, thence west along B&M railroad line a distance of 640 feet, more or less, thence

northeast along land now or formerly of Lemelin, a distance of 470 feet, more or less, thence south along Livingston Street to the point of beginning a distance of 544 feet, more or less.

23. That portion of Town beginning at a point 291 feet from State Route 38 and land now or formerly of Belle, thence southwest along land of Belle to Heath Brook, a distance of 115 feet, more or less, thence west along Heath Brook to land of McCann, a distance of 725 feet, more or less, thence north along land of McCann to a point 291 feet from State Route 38, a distance of 260 feet, more or less, thence southeast 291 feet from and parallel to State Route 38 to the point of beginning, a distance of 565 feet, more or less.

MN (New Library)

aaa. Beginning at a point of intersection of land of the Commonwealth of Massachusetts and A&B Automotive thence, north along the east side of State Route 38 to the intersection of said State Route and Chandler Street, a distance of 240 feet, plus or minus thence, northeast along the east side of Chandler Street to the paved entryway to Tewksbury State Hospital, a distance of 270 feet, plus or minus thence, southeast along said paved way a distance of 410 feet, plus or minus, to a point thence, southwest land of A&B Automotive, a distance of 365 feet, plus or minus, along the boundary of land of the Commonwealth of Massachusetts and A&B Automotive to the point of beginning, a distance of 150 feet, plus or minus. Said parcel contains 4.107 acres, more or less.

COM (Main Street)

bbb. Tewksbury Assessor's Map 73 Lot 36 Main Street.

R40

ccc. Tewksbury Assessor's Map 86 Lot 3 & 31 and Map 87 Lots 2, 5, 6 and 7.

MN (Livingston Street)

ddd. A certain parcel of land situated on the easterly side of Livingston Street containing approximately 8.8 acres, bounded and described as follows: Beginning at the northwest corner of the premises, said point being on the easterly line of Livingston Street, approximately 0.6 miles north of the intersection of Main Street and being the southwest corner of land of now or formerly the Tewksbury Housing Authority, thence; N87 15-00"E by said Housing Authority land and land of the Commonwealth of Massachusetts, a distance of 653.93 feet, more or less, to a point, thence; S09 02'-00"E by said Commonwealth land, a distance of 687.00 feet, more or less, to a point, thence; N69 07'48"W by said Commonwealth land, a distance of 272.63 feet, more or less, to a point, thence; 89 04'18"W by said Commonwealth land, a distance of 420.00 feet, more or less, to a point on the easterly line of said Livingston Street, thence; N09 02'-00"W by said easterly line of Livingston Street, a distance of 550.00 feet, more or less, to the point of beginning; and further described as land beginning at a point of intersection of land now or formerly of Olson and the easterly side of Livingston Street; thence north 09 02' west along the easterly side of said Livingston Street a distance of nine hundred and twenty (920.00) feet, plus or minus, to a point; thence along land of Town of Tewksbury south 89 04'18" east a distance of four hundred and twenty (420.00) feet to a point; thence along land of said Town of Tewksbury south 69 07'48" east a distance of two hundred and seventy-two and 63/100 (272.63) feet to a point; thence south 09 02' west a distance of five hundred and sixty-five (565.00) feet, plus or minus, to a point; thence northeast a distance of one hundred and seventy-one (171.0) feet, plus or minus, to a point; thence north 86 08'-10" east a distance of five hundred and eighteen (518.0) feet, plus or minus, to the point of beginning (containing 13.11 acres, more or less).

MN (Livingston Street)

eee. A certain parcel of land situated on the easterly side of Livingston Street containing approximately 8.8 acres, bounded and described as follows: Beginning at the Northwest corner of the premises, said point being on the easterly line of Livingston Street, approximately 0.6 miles north of the intersection of Main Street and being the southwest corner of land of now or formerly the Tewksbury Housing Authority, thence; N87 15'-00"E by said Housing Authority land and land of the Commonwealth of Massachusetts, a distance of 653.93 feet, more or less, to a point, thence; S09 02'-00"E by said Commonwealth land, a distance of 687.00 feet, more or less, to a point, thence; N69 07'48"W by said Commonwealth land a distance of 272.63 feet, more or less, to a point, thence; N 89 04'-18"W by said Commonwealth land, a distance of 420.00 feet, more or less, to a point on the easterly line of said Livingston Street, thence; N09 02'-00"W by said easterly line of said Livingston Street, thence; N09 02'-00"W by easterly line of Livingston Street, a distance of 550.00 feet, more or less, to the point of beginning; and further described as land beginning at a point of intersection of land now or formerly of Olson and the easterly side of Livingston Street; thence north 09 02' west along the easterly side of said Livingston Street a distance of nine hundred and twenty (920.0) feet, plus or minus, to a point; thence along land of Town of Tewksbury south 89 04'-18" east a distance of four hundred and twenty (420.0) feet to a point; thence along land of said Town of Tewksbury south 69 07'-48" east a distance of two hundred and seventy-two and 63/100 (272.63) feet to a point; thence south 09 02' west a distance of five hundred and sixty-five (565.0) feet, plus or minus, to a point; thence northeast a distance of one hundred and seventy-one (171.0) feet, plus or minus, to a point; thence north 86 08'-10" east a distance of five hundred and eighteen (518.0) feet, plus or minus, to the point of beginning (containing 13.11 acres, more or less).

COMM (Hupper land)

fff. A parcel of land with the buildings thereon situated in the Town of Tewksbury, Country of Middlesex Commonwealth of Massachusetts, bounded and described as follows: Beginning at a point at the intersection of the easterly sideline of Livingston Street and the northeasterly side line of Main Street (A.K.A Rte. 38), thence; Northerly along said sideline of Livingston Street a distance of 1,256 feet, more, or less, to a point at land now or formerly of Robert and Jennifer Zaremba, thence; Easterly along said Zaremba land a distance of 230 feet, more or less, to a point thence; Northerly along said Zaremba land, land now or formerly of Glen and Jacqueline Merritt and land now or formerly of Alexander and Janice Olson a distance of 600 feet, more or less, to a point at land now or formerly of the Commonwealth of Massachusetts, thence; Along said Commonwealth land by the following courses; Northeasterly by multiple courses a distance of 294.87 feet, more or less, to the center of a ditch, thence. In a generally northeasterly direction along the cent of said ditch a distance of 540.08 feet to the beginning of a stone wall, thence; Northeasterly by said wall a distance of 119.70 feet, more or less, to the end of said wall, thence; Northeasterly, southeasterly and again northeasterly a total distance of 347.53 feet, more or less, to the center of Strongwater Brook thence; Northerly along the center of said Strongwater Brook a distance of 41.25 feet, more or less, to a point, thence; Easterly, northeasterly, and northerly a total of 427.01 feet, more or less, to a point at land now or formerly of the Town of Tewksbury, thence; Easterly by said Town of Tewksbury land a distance of 311.00 feet, more or less, to a point at land now or formerly of Mary I. Lombardelli, thence; Southerly by said Lombardelli land a distance of 505.56 feet, more or less, to land now or formerly of Aurthur Riddle, thence; Westerly by said Riddle land a distance of 7.23 feet, more or less, to a point, thence; Southerly by said Riddle land and now or formerly of Joseph and Rose Costa, land now or formerly of the Trojan Trust, land now or formerly of James and Patricia Capadanno, and land now or formerly of Peter and Delphine Penfold a total distance of 724.51 feet, more or less, to a point at land of unknown ownership and shown as lot 344 on the Newman Plan referenced below, thence; Westerly along said lot of unknown ownership a distance of 14 feet, more or less, to a point at the center of Strongwater Brook and land now or formerly of Robert and Claire Newman, thence, in a generally westerly direction along the center of Strongwater Brook and said Newman land a distance of 538 feet, more or less, to a point at the intersection of Strongwater Brook and a ditch thence; In a generally southerly and southeasterly direction along the center of said ditch and said Newman land a total distance of 563.43 feet, more or less, to a corner in said ditch and land now or formerly of David and Edna Peters, thence; Southwesterly by the center of said ditch and said Peters land a total distance of 772.91 feet, more or less, to a point at land now or formerly of Scott and Maryann Laferriere, thence; Southwesterly by the center of said ditch and said Laferriere land a distance of 424.11 feet, more or less, to a point at land now or formerly of Thomas and Christine Delaney, thence; Westerly, southwesterly and southerly by the center of said ditch and said Delaney land a total distance of 511.72 feet, more or less, to a point at an intersection of ditches land now or formerly of Henry Matarazzo, thence; Southwesterly by the center of a ditch and said Henry Matarazzo land a distance of 151.59 feet, more or less, to a point at land now or formerly Helen Matarazzo, thence; Southwesterly by said Helen Matarazzo land a distance of 202.82 feet, more or less, to a point on the northeasterly sideline of said Main Street, thence; Northwesterly by said sideline of Main Street a distance of 364.74 feet, more or less to the point of beginning.

Meaning and intending to describe the parcel shown on the Complied Plan of Land in Tewksbury, Mass., Prepared for Hupper Realty Trust, Scale 1" = 100', January 15, 1991 by William G. Troy and Associates, recorded in M.N.R.D. Plan Book 175 Plan 76 Lot 6 as shown on Complied Plan of Land in Tewksbury, Mass., for Walter and Robert E. Newman, Scale 1" = 60', March 30, 1984 by Robert M. Gill and Associates, Inc., recorded in M.N.R.D. Plan book 144 Plan 59.

Said parcel contains approximately 54 acres (per Tewksbury Tax Map 85, lot 45 and map 86, lot 24).

R40

ggg. Assessor's Map 10, Lot 69 consisting of 1.5+ acres.

R40 (Land off Rolling Meadow Road)

hhh. Assessor's Map 10, Lot 68, consisting of 6.6+ acres.

R40

iii. Assessor's Map 23, Lot 69

R40, IH to MFD (STM 10/8/96)

jjj. Assessor's Map 48, Lots 74, 78, 80 and a portion of the Boston and Maine Railroad

MN

kkk. Assessor's Map 22 Lot 1, Astle Street Water Tower

IH (ATM 5/5/97, Art. 25)

lll. Assessor's Map 115, Lots 4, 5, 6, 7, 8, 9, 10.

R40 (Trull Road) (ATM 5/5/97, Art. 26)

mmm. Assessor's Map 11- Lots 20, 25, 26, 27, 28, 29, 30

Assessor's Map 23-Lots 1, 2, 4, 5, 12, 13, 14, 15, 16, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 65, 66, 67, 68

Assessor's Map 24- Lots 3, 4, 5 & 6

CDD

nnn. Assessor's Map 48 Lot 79 (former Court St. wellfield)

IH

ooo. Assessor's Map 34 Lot 38 (STM 5/5/99, Art. 13)

R40

ppp. Rezone from IH to R40 that parcel of land known as a portion of Assessor's Map 12, Lot 4, further described as a parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts and bounded and described as follows: Beginning at a point, on a curve on the easterly sideline of Clark Road, said point being 835.57 feet, more or less, north of the northerly sideline of Eastern Avenue; thence northeasterly by a curve to the right having a radius of 467.13 feet a length of 76.94 feet, more or less; thence northwesterly by a curve to the left having a radius of 473.39 feet a length of 125.2 feet, more or less; thence northeasterly by the thread of Dugway Brook, a distance of 2,025 feet, more or less; thence southeasterly by the thread of Trull Brook, a distance of 1,510 feet more or less; thence S 88 47' 27" W, by land of Ginieres, a distance of 272 feet, more or less; thence N 87 37' 23" W, continuing along land of Ginieres, a distance of 178.78 feet, more or less; thence N 70 53' 14" W, continuing along land of Ginieres, a distance of 177.13 feet, more or less; thence N 27 00' 28" W, along other land of Trull Brook Realty, LLC, a distance of 125.00 feet, more or less; thence N 72 32' 35" W, a distance of 705.25 feet, more or less; thence N 73 51' 59" W, a distance of 786.58 feet, more or less, to the point of beginning. Containing approximately 38 Acres.

The above described parcel is shown on a plan entitled "Proposed Re-Zoning Plan Clark Road – Tewksbury, Massachusetts – prepared for: Trull Brook Realty, LLC," dated November 1, 2000 and prepared by Cuoco & Cormier Engineering Associates, Inc.

COM

qqq. Rezone from Residential (R-40) to Commercial that parcel of land known as a portion of Tewksbury Assessor's Map 60 Lot 107, further described as a parcel of land located in the Town of Tewksbury, County of Middlesex, Commonwealth of Massachusetts and bounded and described as follows: Beginning at a stone bound found at the Northwest corner of the subject parcel: thence S 17 20' 20" E a distance of 14.15' to a point; thence S 15 43' 40" E a distance of 194.02' to a point; thence N 77 28' 40" E a distance of 193.22' to a point; thence N 43 31' 05" W a distance of 217.10' to a point; thence N 43 53' 34" W a distance of 67.31' to a point; thence S 46 00' 50" W a distance of 68.49' to the point of beginning. Said area being 29,826 SF or 0.68 acre.

The above-described parcel is shown as Lot "A" on a plan entitled, "Proposed Rezoning Plan, Main Street, Tewksbury, Massachusetts, prepared for: MacLellan Oil Co." dated March 26, 2001 and prepared by Cuoco & Cormier Engineering Associates, Inc. or take any other action relative thereto, consistent with this article.

rrr.

LB

From a line 300 feet East and parallel to Foster Road on Shawsheen Street, the land 300 feet on each of Shawsheen Street, extending to a line 300 feet West of and parallel to Foster Road.

3.2 ARTS, CRAFTS, ANTIQUES/COTTAGE INDUSTRIES-RESIDENTIAL OVERLAY DISTRICT:

1. This limited district shall include property zoned R40 and R80 only; the lot must be listed on one of the following arterial/primary streets: WHIPPLE ROAD, SHAWSHEEN STREET, EAST STREET, SOUTH STREET, and SALEM ROAD. The limited overlay district shall not extend further than 150' of depth into the lot from the street edge. The overlay shall not apply to lots in the district that do not contain frontage on one of the listed streets.

This section of the Zoning By-Law shall not invalidate any other provision of the Zoning By-Law, applicable to the R40, R80 District.

3.7 FLOOD PLAIN DISTRICT

This is an overlay district rules and regulations pertaining to this district are contained in Section 16.

1. This district is shown by any land being inside the shaded areas, Zone A, A1 through A30 inclusive of the Flood Boundary and Floodway Maps and Flood Insurance Rate Map effective date July 2, 1981.

3.8 MULTIPLE FAMILY DWELLING DISTRICT

- A. Being a parcel of land located on the southwesterly side of Main Street, northerly of, but not adjacent to Nichols Street, and southeasterly of the Shawsheen River and bounded and described as follows: Beginning at a point of the southwesterly side of Main Street at the southeasterly corner of land of John Miglioizzi; thence running southeasterly by Main Street 65' to land of Crossed Keys Realty Trust; thence southwesterly by said land 300' to a point; thence southeasterly by said land 150' to a point of land of Thomas Flurkey; thence southwesterly by said land 246.55' to a point; thence southeasterly by said land 139.45' to a point at land of Haffner Realty Trust; thence southerly by said land and land of Sullivan Realty Trust to a point; thence westerly by lands of Luter Brothers and Libbee to the southeasterly side of Seventh Street; thence northeasterly by Seventh Street 510' more or less to a point; thence northwesterly by Seventh Street 33' feet to a point; thence southwesterly by Seventh Street 25' more or less to a point at land of Giles; thence northwesterly by said land 163' to a point on the southeasterly side of Eighth Street; thence northwesterly by Eighth Street, land of McCormack, Ninth Street and land Klerowski 294' to land of McKenna; thence northeasterly by said land 107' to a point; thence northwesterly by said land 123'; thence southwesterly by said land 93' to a point on the southeasterly side of Tenth Street; thence northwesterly by Tenth Street, and lands of Treanor and Walker 185.27' to a point; thence southwesterly by land of Walker 80' to a point; thence southeasterly by lands of Walker and Treanor 165.3' to the northeasterly side of Tenth Street; thence southwesterly by Tenth Street 80' to land of Creswell, thence northwesterly by land of Creswell 80' to a point; thence southwesterly by land of Creswell 105' to a point of land of Pintacoda; thence southwesterly by said land and land of Gibbens 295' to a point; thence Southeasterly by land of Gibbens 100' to a point, thence southwesterly by land of Butera 40' to a point; thence northwesterly by land of Butera 100' to a point; thence southwesterly by land of Butera 120' to a point at land of Sughrue; thence northwesterly by said land and land of Doucette 275' to a point; thence southwesterly by land of Doucette 130' to a point, thence northwesterly by lands of Martin and Luken Realty trust to a point; thence northeasterly by land of Perry 25' to a point; thence northwesterly by land of Perry 200'; thence northeasterly by land of Lacey three hundred (300) feet more or less; thence northwesterly by land of Lacey 280' more or less to the Shawsheen River; thence northeasterly by the Shawsheen River 1020' more or less to a point; thence southeasterly by land of McCann 1075' more or less to a point; thence southeasterly by land of Batastine 360' to a point; thence southwesterly by land of Harding Realty Trust 186.22' to a point; thence southeasterly by land of Harding Realty Trust 287.97' to a point; thence northeasterly by land of Harding Realty Trust 170' to a point; thence southeasterly by land of Miglioizzi to the point of beginning. Being a parcel of land further described on the Town of Tewksbury Assessor's Maps, Map 83 lots 81, 93, 94, 132, a portion of 113, and Map 96 lots 48 and 50 containing 28 acres more or less and being shown on a plan entitled "Compiled Plan of Land in Tewksbury, Mass. prepared for Armando DeCarolis by Wm. G. Troy & Assoc." dated Feb. 1980. Providing no access road, permanent or emergency, shall in any be connected to Tenth Street. (Ref. to Article 50 of the 1980 Annual Town Meeting/A portion of this article rezoned from MFD to RG per Articles 45 and 46 of the 1982 Annual Town Meeting).
- b. Being a parcel of land located on the northerly side of Shawsheen Street bounded and described as follows: Beginning at a point on the Northwesterly side of Shawsheen Street at land of the Town of Tewksbury, said point begins 623 feet more or less southwesterly from the intersection of Shawsheen and Lowe Streets; thence (1) southwesterly by a curve to the left having a radius of 898.45 feet and a length of 257.25 feet by the side of Shawsheen Street to a point; thence (2) south 30 degrees 17'-25" west a distance of 453.81 feet by the side of Shawsheen Street to a point; thence (3) southwesterly by a curve to the left having a radius of 1356.83 feet and a length of 304.35 feet by the side of Shawsheen Street to a point; thence (4) south 26 degrees 26'-20" west a distance of 154.69 feet by the side of Shawsheen Street to a point thence (5) north 43 degrees 19'-30" west a distance of 801.41 feet by Liberty Homes to a point; thence (6) north 9 degrees 16'-20" west a distance of 429.61 feet by land of WEM Trust to a point; thence (7) north 8 degrees 16'-10" west a distance of 421.97 feet by land of WEM Trust to a point; thence (8) north 6 degrees 38'-40" west a distance of 226.43 feet by land of WEM Trust to a point; thence (9) north 79 degrees 16'-20" east a distance of 197.45 feet by land of WEM Trust to a point; thence (10) north 6 degrees 44'-00" west a distance of 87.03 feet by land of WEM Trust to a point; thence (11) north 6 degrees 54'-00" west a distance of 528.17 feet by land of WEM Trust to a point; thence (12) north 85 degrees 47'-00" east a distance of 167.60 feet by land of WEM Trust to a point; thence (13) north 9 degrees 42'-00" west a distance of 700.25 feet by land of WEM Trust to a point; thence (14) south 43 degrees 36'-12" east a distance of 1471.82 feet by land of WEM Trust, formerly the Boston and Lowell Railroad, to a point; thence (15) south 46 degrees 23'-48" west a distance of 593.60 feet by land of the Town of Tewksbury to a point; thence (16) south 43 degrees 36'-12" east a distance of 978.06 feet by land of the Town of Tewksbury to the point of beginning. Containing 50.02 acres more or less. Being Lot 63 on sheet 99 and Lot 13 on sheet 100 of the Tewksbury Assessor's Maps. (Reference Article 51 of the 1982 Annual Town Meeting).
- c. Being a parcel of land located on North Street and being shown on a plan of land entitled "Site Plan of Land in Tewksbury, Massachusetts, prepared for North Street Associates, Scale 1"=40', March 12, 1981, William G. Troy & Associates, 12 Euclid Road, Tewksbury, Mass." Said land is more particularly described as follows: WESTERLY by North Street, three hundred fifty-six and 00/100 (356.00) feet more or less; SOUTHERLY by land of Ralph and Dorothy Guarente and the

- Tewksbury Cemetery Corp. according to said plan, one hundred seventy-two and 00/100 (172.00) feet more or less, and one thousand one hundred fifty-two and 83/100 (1152.83) feet; EASTERLY by land of the Town of Tewksbury according to said plan, six hundred four and 30/100 (604.30) feet; NORTHERLY by land of the Town of Tewksbury and Dennis H. & Florinda Sullivan according to said plan, five hundred twenty-six and 84/100 (526.84) feet; WESTERLY by land of Gertrude and Richard Hobson according to said plan, ninety-seven and 09/100 (97.09) feet; NORTHERLY by land of Gertrude & Richard Hobson according to said plan, five hundred nineteen and 00/100 (519.00) feet; WESTERLY by land of John C. and Sonja Cuneo according to said plan eighty-eight and 00/100 (88.00) feet, more or less; NORTHERLY by land of John C. and Sonja Cuneo according to said plan, one hundred sixty-nine and 81/100 (169.81) feet; NORTHERLY by land of John C. and Sonja Cuneo according to said plan, one hundred twenty and 00/100 (120.00) feet more or less. Containing 16.4 acres according to said plan. (Reference Article 50 of the 1982 Annual Town Meeting).
- d. Being a parcel of land located on North Street and being shown on a plan of land entitled "Plan of Land in Tewksbury, Mass., September 15, 1965, recorded in the Middlesex North District Registry of Deeds, Book 102, Plan 739" and containing 14.36 acres more or less; said parcel is more particularly described as follows: A n 84 degrees 26'-42" east 371.99 feet along land of Rugart Realty Company, to a point; thence northeasterly 63.12 feet along land of Rugart Realty Company, to a point; thence south 84 degrees 26'-42" east 797.31 feet along land of Rugart Realty Company, to a point on a stone wall; thence southwesterly 768.82 feet along the stone wall and land of Bert and Marguerite Cooney to a point at the land of the Boston and Maine Railroad Co.; thence westerly 777.97 feet along land of the Boston and Maine Railroad to a point on the easterly sideline of North Street, thence northeasterly 559.18 feet along the easterly side of North Street to the point of beginning. (Ref. Article 6 of the July 28, 1983 Special Town Meeting).
- e. Land on the southeasterly side of Pleasant Street (identified by Assessor's Map 46, Lot 48 and Map 47, Lot 143, and a portion of Lot 144) and bounded and described as follows: northerly 185.75 feet by land of Chester Roper; thence easterly 1747 feet by land of said Roper, Roux and Gale; thence southerly 844.43 feet by land of Lowrie and the Town of Tewksbury; thence westerly 814 feet by land of the Town of Tewksbury; thence northerly 435 feet by land of Arthur S. Peterson, Inc.; thence westerly 402 feet by land of Arthur S. Peterson, Inc.; thence southerly 241 feet by land of Arthur S. Peterson, Inc.; thence westerly 105 feet by land of William Roper; thence northwesterly 430 feet by lands of Albert and James Roper and Mary Roper; thence westerly 250 feet by land of James Roper and Mary Roper; thence southwesterly 30 feet by land of Mary Roper; thence northwesterly 110 feet by Pleasant Street. Said parcel containing 26 acres more or less. (Ref. Article 24 of the December 12, 1983, Special Town Meeting).
- f. Being a certain parcel of land in Tewksbury, Middlesex County, Mass. shown on a plan of land entitled, "Plan of Land in Tewksbury, Mass., Scale: 1"=80', January 26, 1962, Dana F. Perkins & Sons, Inc., owned by F. I. Carter & Sons, Inc.". Said plan is duly recorded in the Middlesex North District Registry of Deeds in Plan Book 96, Plan 143. Said parcel is also shown on the Assessor's Maps as Lot 36 on Map 72. Also a certain parcel of land in Tewksbury, Middlesex County, Massachusetts shown as Lot 2 on Plan 34067-A drawn by S. Albert Kaufman, Surveyor, August 21, 1965, as modified and approved by the Land Court, a copy of a portion of which is filed with Certificate of Title 18100, and said land is shown as Lot 2 on said plan. Said parcel is also shown on the Assessor's Map as Lot 20 on Map 73. Also that parcel of land containing 12,250 square feet and being shown as a lot of land recorded in the Middlesex North District Registry of Deeds in Book of Plans 67, Plan 33B and further shown on the Assessor's Maps as Lot 35 on Map 72. (Ref. Article 22 of the December 12, 1983 Special Town Meeting).
- g. Being a parcel on Victor Drive bounded and described as follows: Parcel I southeasterly by Victor Drive 408.32 feet; thence southwesterly by lands of sundry adjoining owners as shown on the plan hereinafter mentioned 565.17 feet; thence easterly by Lot 6 as shown on said plan 50 feet; thence southwesterly by lot shown as "way" on said plan 40 feet; thence westerly by land now or formerly of Roby F. Bruneau 621.07 feet; thence southwesterly by lands of sundry adjoining owners as shown on said plan, 1162.68 feet; thence northwesterly by land now or formerly of Wilbur Calkins, et al, 674.65 feet; thence northeasterly 1800.54 feet. Said land is shown as Lot 10 on plan hereinafter mentioned. All of said boundaries are determined by the Land Court to be located as shown on subdivision plan 34067C, drawn by S. Albert Kaufman, Surveyor, dated January 5, 1977, as modified and approved by the Court, filed in the Land Registration Office, a copy of which is filed with Certificate of Title 21835. Excepted herefrom is land in Tewksbury, Middlesex County, Massachusetts, being shown as Lots 11 and 12 on Land Court subdivision Plan 34067D, dated May 20, 1978, drawn by William G. Troy & Associates, Surveyors, as approved by the Court and filed in the Land Registration Office, a copy of which plan is filed with Certificate of Title #22903. Parcel II: The land in Tewksbury situated on the northeasterly side of Main Street and being shown as a 5981 square foot lot on a "Plan of Land in Tewksbury belonging to F. I. and L. F. Carter", dated December, 1928, by F. W. Huntington and Co., C. E.'s recorded Middlesex North District Registry of Deeds, Plan Book 43, Plan 77 bounded and described as follows: southwesterly by Main Street, 40 feet; thence northwesterly by Lot 1 as shown on said plan, 149.15 feet; thence northeasterly by Land of Carter, now or formerly, 40 feet, thence southeasterly by Lot 2 as shown on said plan 150 feet. Parcel III: The land in Tewksbury, Middlesex County, Massachusetts being shown on a plan of land entitled "Plan of Land in Tewksbury, Mass., compiled for Wilbur Calkins, January 13, 1972, Robert P. Morris, Registered Land Surveyor", said plan recorded in Middlesex North District Registry of Deeds in Plan Book 114, Plan 128 and bounded and

described as follows: northerly by land of Wilkinson 170 feet, more or less; thence northerly by land of Voner 285 feet, more or less; thence northerly by land of McCausland 745 feet, more or less to land of Bernier; thence easterly by land of Bernier 120 feet, more or less; thence northerly by land of Bernier 100 feet, more or less; thence easterly by land of the Commonwealth of Massachusetts 280 feet; thence southerly in three (3) courses by land of Carter and Gray, 1072 feet, more or less; thence westerly by land of Pongonis 152 feet, more or less; thence southerly by land of Pongonis 50 feet, more or less; thence westerly by land of McGee 107 feet, more or less; thence southerly by land of McGee, 158 feet, more or less; thence westerly by Main Street, 30 feet, more or less to the point of beginning. (Ref. Article 23 of the December 12, 1983, Special Town Meeting).

- h. A certain parcel of land situated on Main Street in Tewksbury, Mass. being shown on a plan entitled, "Villa Roma Condominiums, Tewksbury, Mass. for Deca Corp., dated Jan. 1984, and revised 2/21/84 and 7/25/84 by Merrimack Engineering Services, Andover, Mass. recorded in NMDRD Book 2171 Page 154, specifically sheets 2 and 3 of 9, definitive lot layout plan entitled, "Property line and phasing, Villa Roma Condominiums, Tewksbury, Mass. Beginning at a point northeasterly corner of Villa Roma Condominiums Residential Development, thence running along line entitled Limit of Residential Development and Assoc. maintenance, S45 47'-43"E for a distance of 245.00', to a point thence along same line N44 12'-17"E for 90.00' to a point, thence along same line S45 47'-43"E for 156.00' to a point, thence continuing S10 51'-25"E along same line for 340.85' to a point along land of Hy-Mare Inc. thence S34 08'-35"W along land of Hy-Mare Inc. 1016.59' to land of the Town of Tewksbury thence N82 31'-56"W 63.48' along land of the Town of Tewksbury to a point thence N20 53'-16"W 37.31' along land of the Town of Tewksbury to a point thence N44 52'-58"W 34.96" along land of the Town of Tewksbury to a point, thence N59 33'-59"W 57.36' along land of the Town of Tewksbury to a point, thence to a point at the land of Drolet, to a point thence N24 00'-53"E 59.66' along land of Drolet to a point thence N30 51'-49"W 78.97' along land of Drolet and Ober to a point thence N50 18'-17"E 76.50' along land of Ober to a point, thence N10 48'-42"W 75.18' along land of Ober to a point, thence N60 14'-20"W 70.64' along land of Ober to a point, near Rocky Ave., to a point, thence N29 57'-23"E 86.63' along land of Sullivan to a point, thence N08 18'-47"W 43.18' along land of Sullivan to a point, thence N70 49'-54"W 70.18' along land of Sullivan to a point, thence N46 81'-25"W 92.10' a long land of Sullivan to a point, thence N53 56'-51"W 94.19' along land of Sullivan to a point, thence N20 49'-07"E 27.00' along land of Sullivan to a point, thence N29 41'-14"W 32.99' along land of Sullivan to a point, thence N08 53'-54"W 67.48' along land of Sullivan to a point, thence N06 52'-14"W 45.24' along land of Sullivan to a point, thence N43 38'-10"E 213.33' along land of Sullivan to a point, thence to a point at land of Kuminsky, thence N47 23'-09" 80.46' along land of Kuminsky to a point at land of McDermott, thence S35 47'-27"E 127.42' along land of McDermott to a point, thence N39 12'-17"E 174.83' along land of McDermott to an iron pipe, thence N39 12'-17"E along land of McDermott to the point of beginning containing 12.745 acres more or less.
- i. Beginning at a point on the westerly side of North Street at the intersection with northerly line of land of the Boston and Maine Corporation, thence; N67 24'-56"W along said Boston and Maine Corporation land a distance of 1040.00 feet to a point thence; N10 0228"W, along land of New England Power Company a distance of 596.61 feet thence; S72 04'-45"E a distance of 430.46 to a point thence; N65 11'-13"W a distance of 502.50 to a point thence; N30 40'-56"W a distance of 389.42 feet to a point. The last three (3) courses being along land of New England Power Company thence; 61 35'-28"E, along land of NEW ENGLAND POWER CO. a distance of 1082.74 to a drill hole in the corner of a stone wall, thence; S 13 00'-02"E, along a stone wall a distance of 65.54 feet to an iron pipe, thence; S12 23'-47"E, along said stone wall, a distance of 216.25. to a point thence; S10 52'-02"E, along said stone wall, a distance of 202.10 feet to an iron pipe, the last three (3) courses are along land of now or formerly Elinor Nawossa, thence; S24 19'-58"E, along said Nawossa land and land of now or formerly Daniel A. Small, a distance of 601.90 feet, to a point thence; S75 17'-45"E, along land of now or formerly Philip Cogan, a distance of 210.97 feet to a point thence; S17 55'-16"W, along land of now or formerly Walter Cogan, a distance of 129.26 feet to a point thence; N72 04'-45"W, along land of Domenic Germano, et al, a distance of 167.00 feet to a point thence.

3.9 MULTIPLE-FAMILY DWELLING/55 DISTRICT

This district(s) shall be established by a vote of Town Meeting.

3.10 COMMUNITY DEVELOPMENT DISTRICT

This district(s) shall be established by a vote of Town Meeting.

3.11 ADULT ENTERTAINMENT DISTRICT

3.12 TWO ACRE RESIDENTIAL DISTRICT

No current land zoned R80 at this time.

Or take any action relative thereto.

Planning Board

Executive Summary: This Zoning Bylaw article is an undated and renumbering of the existing zoning bylaw. The proposed amendment is a user-friendly document that reflects modern language, case law, and remove redundant sections of the existing bylaw.

Moderator:

The Moderator informed the Assembly that he would read the sections of the article and if any voter wished to Debate, Amend or Discuss any section of the article , please call out Debate, and he would mark for Debate that particular section of the article.

He told the Assembly, "We are doing the article in sections so the voter will know what is going on".

After that is completed, he said, "He would entertain a motion to Cease Debate on those sections not marked for Debate. Sections marked for Debate would be acted upon separately and the town meeting would not go to another section until all the amendments, under that section, had been acted upon. When each section is completed, the Moderator would accept a motion to Cease Debate on each of these sections."

The Moderator informed the Assembly:

- that we would not return to any section that had been voted to Cease Debate,
- after all the sections and the amendments are completed he will accept the Planning Board's motion to adopt the article.

The Community Development Director, Steven Sadwick, presented a power-point Overview of Article 1.

The Moderator asked the Assembly to allow the speaker to continue for more than five (5) minutes and that request was approved.
7:10 PM 5/7/02

The following sections were called for Debate:

Section 3000
Section 4000
Section 5000
Section 6000
Section 7000
Section 9000
Section 10000

Finance Committee Chairman, Ray Shaw, motioned to Cease Debate on Section 1000, Section 2000 and Section 8000 and this motion was Adopted.
7:25 PM 5/7/02

Section 3000

Section 3220, Section 3222, Section 3224, Section 3231, Section 3232, Section 3410, Section 3513, and Section 3513 e. were marked for Debate.

Section 3220 No voter addressed the Assembly.

Section 3222 Motion to Amend. No vote taken, because Mr. Kinnon's Amendment was Adopted.
Mr. Al Kinnon motioned to Amend.
Mr. Kinnon's Amendment was Adopted.
AMENDMENT: Left Blank - Section 3222.

7:35 PM 5/7/02

Section 3224 No vote taken.
Section 3231 No vote taken.
Section 3232 Mr. Kinnon Withdrew this Amendment.

Section 3410 Mr. Scott Consaul motioned to Amend with two (2) Amendments.
Mr. Consaul's 1st Amendment was Adopted. 65 YES, 50 NO 7:55 PM 5/7/02
AMENDMENT: 3410 Para. 5 Delete the word "Two (2)" and insert in lieu thereof the word "three (3)"
Mr. Consaul's 2nd Amendment was Adopted. 7:55 PM 5/7/02
AMENDMENT: 3410 Para. 5 Adding a Paragraph 11, to read as follows:

11. Notwithstanding anything else contained herein to the contrary, nothing herein shall be construed as to require a family suite to be under its own roof.

Section 3513e Mr. Fowler requested to correct a scrivener's error.
The Moderator informed the Assembly that he would accept the correction.

SCRIVENER'S ERROR: 1st line, change may to shall.

Section 3513 b. No vote taken

Section 3513 Mr. Al Kinnon motioned to Amend.

Voted: Mr. Kinnon's Amendment Failed. 42 YES, 68 NO

8:08 PM 5/7/02

Finance Committee Chairman, Ray Shaw, motioned to Cease Debate on Section 3000 and this motion was Adopted.

8:09 PM 5/7/02

Section 4000

Section 4146

Planning Board Chairman, Robert Fowler motioned to Amend.

Voted: Mr. Fowler's Amendment was Adopted.

8:10 PM 5/7/02

AMENDMENT: The last sentence to read:

This provision shall not apply to wireless communications facilities under the Federal Telecommunications Act.

Finance Committee Chairman, Ray Shaw, motioned to Cease Debate on Section 4000 and this motion was Adopted.

8:11 PM 5/7/02

Section 5000

5171

Planning Board Chairman, Robert Fowler motioned to Amend.

Voted: Mr. Fowler's Amendment was Adopted.

8:15 PM 5/7/02

AMENDMENT: Each lot may have one access driveway, which shall be at least 24 feet wide at its narrowest point but not more than the required width for safe vehicle movements onto the adjacent roadway, without entering into the opposing lane.

5414. b Planning Board Chairman, Robert Fowler motioned to Amend.

Voted: Mr. Fowler's Amendment was Adopted.

8:17 PM 5/7/02

AMENDMENT: Each lot shall have access only at designated driveways: each lot may have not more than two (2) driveways and one (1) additional driveway for each 200 feet of street frontage above the minimum required; driveways shall conform to Section 5171 of this Bylaw.

Finance Committee Chairman, Ray Shaw, motioned to Cease Debate on Section 5000 and this motion was Adopted.

8:17 PM 5/7/02

Section 6000

6230

Planning Board Chairman, Robert Fowler, informed the Moderator about a typo error.

The Moderator informed the Assembly that he would accept the typo error as a scrivener's error.

SCRIVENER'S ERROR: Delete the word **approval** after the words Planning Board.

Finance Committee Chairman, Ray Shaw, motioned to Cease Debate on Section 6000 and this motion was Adopted.

8:19 PM 5/7/02

Section 7000

7391

Planning Board Chairman, Robert Fowler, informed the Moderator of a scrivener's error.

The Moderator informed the Assembly he would accept the scrivener's error.

SCRIVENER'S ERROR: In the 4th line, change **Board** to **Department**.

To read: **Tewksbury Department of Public Works,**

7221 Attorney Raymond Paczkowski motioned to Amend.

Voted: Attorney Paczkowski's Amendment Failed.

8:29 PM 5/7/02

7154 Mr. Al Kinnon motioned to Amend.
Voted: Mr. Kinnon's Amendment Failed. 8:34 PM 5/7/02

7254 Mr. Al Kinnon motioned to Amend.
Voted: Mr. Kinnon's Amendment Failed. 8:34 PM 5/7/02

Finance Committee Chairman, Ray Shaw, motioned to Cease Debate on Section 7000 and this motion was Adopted.
8:34 PM 5/7/02

Planning Board Chairman, Robert Fowler, motioned for a break before continuing Article 1 and this motion Failed.
8:34 PM 5/7/02

Section 9000

9450 Planning Board Chairman, Robert Fowler, motioned to Amend.
Voted: Mr. Fowler's Amendment was Adopted. 8:36 PM 5/7/02

AMENDMENT: The Planning Board shall hold a public hearing no later than **65 days after the filing of a complete application.** The Planning Board then shall have the power to continue a public hearing under this section if it finds that such continuance is necessary to allow the petitioner or applicant to provide information of an unusual nature and which is not otherwise required as part of the special permit application.

Finance Committee Chairman, Ray Shaw, motioned to Cease Debate on Section 9000 and this motion was Adopted.
8:36 PM 5/7/02

Section 10000 Definitions

Planning Board Chairman, Robert Fowler, motioned to Correct, Amend, or Add to the following Definitions.

DAILY VEHICULAR TRIP: The Moderator accepted a typo error .
In line 2, change **existing** to **exiting**.

NURSING HOME: The Moderator accepted a typo error.
In the 1st line, **change inform** to **infirm**.

WETLAND: The Moderator accepted a typo error.
After M.G.L. c.131 add: **, s.40.**

Planning Board Chairman, Robert Fowler, motioned to Amend and add to Section 10000, Definitions.
Voted: Mr. Fowler's Amendment was Adopted. 8:46 PM 5/7/02

AMENDMENT: Added Definition

MASSAGE THERAPY (LICENSED): The practice and license of Massage Therapy as described in the Tewksbury Board of Health Regulations for Practitioners of Massage Therapy. No person shall engage or hold himself/herself out as being engaged in the practice of Massage Therapy without a license issued by the Tewksbury Board of Health.

The Moderator accepted a motion to Reconsider Mr. Fowler's Amendment because of an oversight.
Voted: Reconsideration was Adopted. No voter opposed Reconsideration. 8:47 PM 5/7/02

Motion: In the last line of Mr. Fowler's Amendment, add Tewksbury before the words Board of Health.
Voted: This motion was Adopted. 8:47 PM 5/7/02

AMENDMENT: ADD: TEWKSBURY before the words **Board of Health**.

Motion: Planning Board Chairman, Robert Fowler, motioned to Amend, APPENDIX A, Table of Use Regulations, Section C, Commercial Uses.
Voted: Mr. Fowler's Amendment was Adopted. 8:50 PM 5/7/02

AMENDMENT: Add new use "32. Massage Therapy (Licensed);" inserting "N" in columns R40, R80, FA, LB, TR, INS, MN, MFD, MFD/55, CDD, HI; and inserting Y in column COM.

Motion: Planning Board Chairman, Robert Fowler, motioned to Amend, APPENDIX A, Table of Use Regulations, Section D. Industrial Uses, subsection 2.

Voted: Mr. Fowler's Amendment was Adopted.

8:52 PM 5/7/02

AMENDMENT: Appendix A, Table of Use Regulations, Section D. Industrial Uses, subsection 2 by removing the term "light manufacturing."

Motion: Planning Board Chairman, Robert Fowler, motioned to Amend, APPENDIX D-Zoning Map Descriptions.

Voted: Mr. Fowler's Amendment was Adopted.

8:59 PM 5/7/02

AMENDMENT: Insert the following: "rrr. (LB) From a line 300 feet East and parallel to Foster Road on Shawsheen Street, the land 300 feet on each of Shawsheen Street, extending to a line 300 feet West of and parallel to Foster Road."

Motion: Building Commissioner, Richard Colantuoni, motioned to Amend, APPENDIX C, Principal Use D. Industrial Uses, subsection 2.

Voted: The Building Commissioner's Amendment was Adopted.

9:00 PM 5/7/02

AMENDMENT: Remove the words "Light Manufacturing"

Motion: Planning Board Chairman, Robert Fowler, motioned to Amend and Adopt Article 1, as Amended.

Voted: Article 1 was Adopted, as Amended. YES 130 NO 6 (2/3,s vote = 91)

9:04 PM 5/7/02

**ALL THE VOTED AMENDMENTS HAVE BEEN INCORPORATED INTO ARTICLE 1
AND ARE DESIGNATED IN BOLD PRINT.**

ARTICLE 2

To see if the Town will vote to amend the Tewksbury Zoning By-Laws, to make the following changes to the Use Chart, Appendix A, Section C. Commercial, to add the following:

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
32. Garaging or parking of one light commercial vehicle.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
33. Garaging or parking of two light commercial vehicles.	SP	SP	SP	Y	Y	SP	Y	Y	Y	SP	SP	SP	Y
34. Garaging or parking of three or more light commercial vehicles.	N	N	SP	Y	SP	SP	SP	Y	Y	SP	SP	SP	Y
35. Garaging or parking of one heavy commercial vehicle.	N	N	SP	SP	Y	SP	SP	N	Y	SP	SP	SP	Y
36. Garaging or parking of two or more heavy commercial vehicles.	N	N	N	N	SP	N	N	N	Y	N	N	N	Y

And to Add to Appendix A, Section D. Industrial Uses:

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
16. Steel Fabrication.	N	N	N	N	N	N	N	N	N	N	N	N	N

Or take any action relative thereto.

Building Commissioner

Executive Summary: Presently, commercial vehicles are prohibited in residential districts. This article will allow certain small vehicles to be parked within residential districts. Added use "steel fabrication" to use chart will also make enforcement easier.

Motion: Building Commissioner, Richard Colantuoni, motioned to Amend and Adopt Article 2, as Amended.

Finance Committee Chairman, Ray Shaw, informed the Moderator that the subsection numbering under Commercial does not correspond with the subsection numbering in Article 1.

The Moderator asked the Building Commissioner if he wanted to renumber the subsections?

The subsections were re-numbered to change # 32 to #33, #33 to #34, #34 to #35, #35 to #36 and 36 to 37.

Voted: Mr. Colantuoni's Amendment was Adopted.

9:10 PM 5/7/02

Article 2 was Adopted, as Amended. 69 YES, 1 NO (2/3's vote = 47)

9:12 PM 5/7/02

AMENDMENT: To make the following changes to, Appendix A, Table of Use Regulations, Section C. Commercial, by adding the following:

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
33. Garaging or parking of one light commercial vehicle.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
34. Garaging or parking of two light commercial vehicles.	SP	SP	SP	SP	Y	SP	Y	Y	Y	SP	SP	SP	Y
35. Garaging or parking of three or more light commercial vehicles.	N	N	SP	N	SP	SP	SP	Y	Y	SP	SP	SP	Y
36. Garaging or parking of one heavy commercial vehicle.	N	N	SP	N	Y	SP	SP	N	Y	SP	SP	SP	Y
37. Garaging or parking of two or more heavy commercial vehicles.	N	N	N	N	SP	N	N	N	Y	N	N	N	Y

And Add to Appendix A, Table of Use Regulations, Section D, Industrial Uses, the following:

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	MFD/55	CDD	HI
16. Steel Fabrications	N	N	N	N	N	N	N	N	N	N	N	N	pb

ARTICLE 3

To see if the town will vote to amend the Zoning Bylaws by adopting the following:

17. GROUNDWATER PROTECTION DISTRICT

17.1 Purpose of District: The purpose of this Groundwater Protection District is to:

- promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Tewksbury;
- preserve and protect existing and potential sources of drinking water supplies;
- conserve the natural resources of the town; and
- prevent temporary and permanent contamination of the environment.

17.2 Scope Of Authority. The Groundwater Protection District is an overlay district superimposed on the zoning districts. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities/ uses in a portion of one of the underlying zoning districts which fall within the Groundwater Protection District must additionally comply with the requirements of this district. Uses prohibited in the underlying zoning districts shall not be permitted in the Groundwater Protection District.

17.3 Definitions. For the purposes of this section, the following terms are defined below:

- AQUIFER:** Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.
- GROUNDWATER PROTECTION DISTRICT:** The zoning district defined to overlay other zoning districts in the Town of Tewksbury. The groundwater protection district may include specifically designated recharge areas.
- IMPERVIOUS SURFACE:** Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil.
- MINING:** The removal or relocation of geologic materials such as topsoil, sand, gravel, metallic ores, or bedrock.
- POTENTIAL DRINKING WATER SOURCES:** Areas which could provide significant potable water in the future.
- RECHARGE AREAS:** Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas may include areas designated as Zone I, Zone II, or Zone III.
- TOXIC OR HAZARDOUS MATERIAL:** Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazard to water supplies or other hazards to human health if such substance or mixture were discharged to land or water in the Town of Tewksbury. Toxic or hazardous materials include, without

limitation; synthetic organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes, acids and alkalis, and all substances defined as Toxic or Hazardous under Massachusetts General Laws (M.G.L.) Chapter(c.) 21C and 21E and 310 CMR 30.00, and also include such products as solvents and thinners in quantities greater than normal household use.

17.4 Location. The Groundwater Protection District shall be defined as all lands within the Town of Tewksbury that are delineated as Zone II on the map titled "Town of Tewksbury Zone II Delineation" and dated September, 2001, which map(s), as amended from time-to-time, shall be kept on file with the Town Clerk, the Planning Board, the Building Commissioner, the Board of Health, and the Town Engineer.

- a. If the location of the District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit application to the Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.
- b. The burden of proof shall be upon the owner(s) of the land to show where the bounds should be located. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for the cost of the investigation. Any changes to the Zone II or Zone III delineation via this process must occur in conformance with the criteria set forth in 310 CMR 22.00 and must be approved by the Massachusetts Department of Environmental Protection.

17.5 Development Regulations. In the Groundwater Protection District the following regulations shall apply:

17.5(A). Permitted Uses. The following uses are permitted within the Groundwater Protection District, provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

- i. conservation of soil, water, plants, and wildlife;
- ii. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;
- iii. foot, bicycle and/or horse paths, and bridges;
- iv. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;
- v. maintenance, repair, and enlargement of any existing structure, subject to Section 17.5(B) (prohibited uses) and Section 17.5(C) (special permitted uses);
- vi. residential development, subject to Section 17.5(B) (prohibited uses) and Section 17.5(C) (special permitted uses);
- vii. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to Section 17.5(B) (prohibited uses) and Section 17.5(C) (special permitted uses);
- viii. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels.
- ix. Underground storage tanks related to these activities are not categorically permitted.

17.5(B). Prohibited Uses. The following uses are prohibited:

- i. and fills and open dumps as defined in 310 CMR 19.006;
- ii. Automobile graveyards and junkyards, as defined in M.G.L.c. 140B, §1;
- iii. Landfills receiving only wastewater and/or septage residuals including those approved by the Department pursuant to M.G.L.c. 21, §26 through 53; M.G.L.c. 111, §17; M.G.L.c. 83, §6 and 7, and regulations promulgated thereunder;
- iv. Facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L.c. 21C and 310 CMR 30.00, except for the following:
 - a) very small quantity generators as defined under 310 CMR 30.000;
 - b) household hazardous waste centers and events under 310 CMR 30.390;
 - c) waste oil retention facilities required by M.G.L.c. 21, § 52A; and
 - d) water remediation treatment works approved by DEP for the treatment of contaminated ground or surface waters.
- v. Petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983. SIC Codes are established by the US Office of Management and Budget and may be determined by referring to the publication, Standard Industrial Classification Manual, and any other subsequent amendments;
- vi. Storage of liquid hazardous materials, as defined in M.G.L.c. 21E, and/or liquid petroleum products unless such storage is:
 - a) above ground level, and;

- b) on an impervious surface, and
 - c) either: (1) in container(s) or above ground tank(s) within a building, or; (2) outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater;
 - d) 310 CMR allows for the replacement of existing tanks/systems for the keeping, storage or dispensing of gasoline; and
 - e) 310 CMR exempts above-ground home heating oil systems from the containment requirement, and indoor tanks on impervious surfaces such as a basement floor, are allowed.
- vii. Storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31
 - viii. Storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;
 - ix. Storage of animal manure unless covered or contained in accordance with the specifications of the Natural Resource Conservation Service;
 - x. Earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 4 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;
 - xi. Discharge to the ground of non-sanitary wastewater including industrial and commercial process waste water, except:
 - a) the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;
 - b) treatment works approved by the Department of Environmental Protection designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13);
 - c) publicly owned treatment works;
 - xii. Stockpiling and disposal of snow and ice containing deicing chemicals brought in from outside the district;
 - xiii. Storage of commercial fertilizers, as defined in M.G.L. c. 128, §64, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate.
 - xiv. The rendering impervious of greater than fifteen percent (15%) or two thousand five hundred (2,500) square feet of any lot, whichever is greater except under the provisions of subsection 3.13.5(C)(iii).

17.5(C) Uses and Activities Requiring a Special Permit. The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

- i. Enlargement or alteration of existing uses that do not conform to the Groundwater Protection District;
- ii. Those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under Section 17.5(B)). Such activities shall require a special permit to prevent contamination of groundwater;
- iii. A system of storm water management and artificial recharge of precipitation must be designed, and approved by the SPGA, to: prevent untreated discharges to wetland and surface water; preserve hydrologic conditions that closely resemble pre-development conditions; reduce or prevent flooding by managing peak discharges and volumes of runoff; minimize erosion and sedimentation; not result in significant degradation of groundwater; reduce suspended solids and other pollutants to improve water quality and provide increased protection of sensitive natural resources. These standards may be met using the following or similar best management practices:
 - a) For lots occupied, or proposed to be occupied, by single or two family residences, recharge shall be attained through site design that incorporates natural drainage patterns and vegetation in order to maintain pre-development stormwater patterns and water quality to the greatest extent possible. Stormwater runoff from rooftops, driveways and other impervious surfaces shall be routed through grassed water-quality swales, as sheet flow over lawn areas, or into constructed stormwater wetlands, sand filters, organic filters and/or similar systems capable of removing nitrogen from stormwater;
 - b) For lots occupied, or proposed to be occupied by other uses, a stormwater management plan shall be developed which provides for the artificial recharge of precipitation to groundwater through site design that incorporates natural drainage patterns and vegetation, and through the use of constructed (stormwater) wetlands, wet (detention) ponds, water quality swales, sand filters, organic filters, or similar site-appropriate best management practices capable of removing nitrogen and other contaminants from stormwater. The stormwater management plan shall meet the Stormwater Management Standards and technical guidance contained in the most recent version of the Massachusetts

Department of Environmental Protection's Stormwater Management Handbook, for the type of use proposed, and the soil types present on the site. Such runoff shall not be discharged directly to rivers, streams, and other surface water bodies, wetlands, or vernal pools. Dry wells shall be prohibited;

c) Except when used for roof runoff from non-galvanized roofs, all infiltration facilities (including wetlands, ponds, and swales) shall be preceded by oil, grease and sediment traps or other best management practices to facilitate control of hazardous materials spills and removal of contamination, and to avoid sedimentation of treatment and leaching facilities;

d) All artificial recharge systems shall be maintained in full working order by the owner(s), under the provisions of an operations and maintenance plan approved by the SPGA, to ensure that systems function as designed. Artificial recharge systems shall be located at least one hundred (100) feet from drinking water wells. Any infiltration basins or trenches shall be constructed with a three (3) foot minimum separation between the bottom of the structure and maximum groundwater elevation.

17.6 Administrative Procedures.

A. The Special Permit Granting Authority (SPGA) under this bylaw shall be known as the Groundwater Protection Board, and shall be comprised of the following, with each person serving a one year term expiring on May 1, as follows: One representative of the Massachusetts Commissioner of Public Health; one representative each from the Board of Health, Board of Selectmen, Planning Board, and Conservation Commission; and two residents chosen by lottery. Such special permit shall be granted if the SPGA determines, in conjunction with the Board of Health, the Conservation Commission, and the Department of Public Works that the intent of this bylaw, as well as its specific criteria, are met. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite, and credible information to support positive findings in relation to the standards given in this section. The SPGA shall document the basis for any departures from the recommendations of the other town boards or agencies in its decision.

B. Upon receipt of the special permit application, the SPGA shall transmit one copy each to the Board of Health, the Conservation Commission, Fire Department, Police department, Building Commissioner, Town Manager, Planning Board and Town Department of Public Works for their written recommendations. The necessary number of copies of the application shall be furnished by the applicant. Each agency listed shall, within forty-five (45) days after the plan is filed, report to the SPGA, in writing, their approval or disapproval of the subject application:

i. In the event of disapproval, the agencies shall make specific findings and reasons therefore, and, where possible, shall make recommendations for the adjustment thereof;

ii. Failure to respond in writing within 45 days of receipt shall indicate approval or no desire to comment by said agency.

C. The SPGA may grant the required special permit only upon finding that the proposed use meets the following standards, those specified in Section 17.5 of this bylaw, and any regulations or guidelines adopted by the SPGA. The proposed use must:

i. In no way, during construction or thereafter, adversely affect the existing or potential quality or quantity of water that is available in the Groundwater Protection District; and

ii. Be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed.

D. The SPGA may adopt regulations to govern design features of projects. Such regulations shall be consistent with special permit regulations adopted by the municipality.

E. The applicant shall file 16 copies of a site plan and attachments with the Department of Community Development. The site plan shall be drawn at a proper scale as determined by the SPGA and be stamped by a professional engineer. All additional submittals shall be prepared by qualified professionals. The site plan and its attachments shall at a minimum include the following information where pertinent:

i. A complete list of chemicals, pesticides, herbicides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use;

ii. For those activities using or storing such hazardous materials, a hazardous materials management plan shall be prepared and filed with the Director of Emergency Management, Fire Chief, and Board of Health. The plan shall include:

a) provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures;

b) provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces;

c) evidence of compliance with the Regulations of the Massachusetts Hazardous Waste Management Act 310 CMR 30, including obtaining an EPA identification number from the Massachusetts Department of Environmental Protection.

d) proposed down-gradient location(s) for groundwater monitoring well(s), should the SPGA deem the activity a potential groundwater threat.

F. The SPGA shall hold a hearing, in conformity with the provision of MGL Chapter 40A, Section 9, within 65 days after the filing of the application and after the review by the Town Boards, Departments, and Commissions. Notice of the public hearing shall be given by publication and posting and by first-class mailings to "parties of interest" as defined in MGL Chapter 40A, §11. The decision of the SPGA and any extension, modification, or renewal thereof shall be filed with the SPGA and Town Clerk within 90 days following the closing of the public hearing. Failure of the SPGA to act within 90 days shall be deemed as a granting of the permit. However, no work shall commence until a certification is recorded as required by §11.

G. Written notice of any violations of this Section shall be given by the Building Commissioner to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventive measures required for avoiding future violations and a schedule of compliance. A copy of such notice shall be submitted to the Building Inspector, the Board of Health, Conservation Commission, Town Engineer/Department of Public Works, and Water Department. The cost of containment, clean-up, or other action of compliance shall be borne by the owner and operator of the premises.

17.7 Severability. A determination that any portion or provision of this overlay protection district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder.

Or take any other action relative thereto.

Board of Health

Executive Summary: The purpose of this bylaw is to offer protection of the ground water supply currently being used by Tewksbury Hospital. The bylaw establishes a district in which certain activities that could contaminate the water supply are regulated, and possibly prohibited. This version of the bylaw uses the numbering of the existing Zoning Bylaw.

Motion: Board of Health Chairman, Stephanie Wilkie, motioned to Withdraw Article 3 and this motion was Adopted.

9:13 PM 5/7/02

ARTICLE 4

To see if the town will vote to amend the Zoning Bylaws by adopting the following:

2200. Overlay Districts, add "Groundwater Protection District (GWPD).

SECTION 8000. OVERLAY DISTRICTS

8300. GROUND WATER PROTECTION DISTRICT

8301. Purpose of District: The purpose of this Groundwater Protection District is to:

- a. promote the health, safety, and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions, and businesses of the Town of Tewksbury;
- b. preserve and protect existing and potential sources of drinking water supplies;
- c. conserve the natural resources of the town; and
- d. prevent temporary and permanent contamination of the environment.

8302. Scope Of Authority. The Groundwater Protection District is an overlay district superimposed on the zoning districts. This overlay district shall apply to all new construction, reconstruction, or expansion of existing buildings and new or expanded uses. Applicable activities/ uses in a portion of one of the underlying zoning districts which fall within the Groundwater Protection District must additionally comply with the requirements of this district. Uses prohibited in the underlying zoning districts shall not be permitted in the Groundwater Protection District.

8303 Definitions. For the purposes of this section, the following terms are defined below:

- a. **AQUIFER:** Geologic formation composed of rock, sand or gravel that contains significant amounts of potentially recoverable water.
- b. **GROUNDWATER PROTECTION DISTRICT:** The zoning district defined to overlay other zoning districts in the Town of Tewksbury. The groundwater protection district may include specifically designated recharge areas.

- c. IMPERVIOUS SURFACE: Material or structure on, above, or below the ground that does not allow precipitation or surface water to penetrate directly into the soil.
- d. MINING: The removal or relocation of geologic materials such as topsoil, sand, gravel, metallic ores, or bedrock.
- e. POTENTIAL DRINKING WATER SOURCES: Areas which could provide significant potable water in the future.
- f. RECHARGE AREAS: Areas that collect precipitation or surface water and carry it to aquifers. Recharge areas may include areas designated as Zone I, Zone II, or Zone III.
- g. TOXIC OR HAZARDOUS MATERIAL: Any substance or mixture of physical, chemical, or infectious characteristics posing a significant, actual, or potential hazard to water supplies or other hazards to human health if such substance or mixture were discharged to land or water in the Town of Tewksbury. Toxic or hazardous materials include, without limitation; synthetic organic chemicals, petroleum products, heavy metals, radioactive or infectious wastes, acids and alkalis, and all substances defined as Toxic or Hazardous under Massachusetts General Laws (M.G.L.) Chapter(c.) 21C and 21E and 310 CMR 30.00, and also include such products as solvents and thinners in quantities greater than normal household use.

8310. Location. The Groundwater Protection District shall be defined as all lands within the Town of Tewksbury that are delineated as Zone II on the map titled "Town of Tewksbury Zone II Delineation" and dated September, 2001, which map(s), as amended from time-to-time, shall be kept on file with the Town Clerk, the Planning Board, the Building Commissioner, the Board of Health, and the Town Engineer.

8311. If the location of the District boundary in relation to a particular parcel is in doubt, resolution of boundary disputes shall be through a Special Permit application to the Special Permit Granting Authority (SPGA). Any application for a special permit for this purpose shall be accompanied by adequate documentation.

8312. The burden of proof shall be upon the owner(s) of the land to show where the bounds should be located. At the request of the owner(s), the Town may engage a professional engineer, hydrologist, geologist, or soil scientist to determine more accurately the boundaries of the district with respect to individual parcels of land, and may charge the owner(s) for the cost of the investigation. Any changes to the Zone II or Zone III delineation via this process must occur in conformance with the criteria set forth in 310 CMR 22.00 and must be approved by the Massachusetts Department of Environmental Protection.

8320. Development Regulations. In the Groundwater Protection District the following regulations shall apply:

8321. Permitted Uses. The following uses are permitted within the Groundwater Protection District, provided that all necessary permits, orders, or approvals required by local, state, or federal law are also obtained:

- a. conservation of soil, water, plants, and wildlife;
- b. outdoor recreation, nature study, boating, fishing, and hunting where otherwise legally permitted;
- c. foot, bicycle and/or horse paths, and bridges;
- d. normal operation and maintenance of existing water bodies and dams, splash boards, and other water control, supply and conservation devices;
- e. maintenance, repair, and enlargement of any existing structure, subject to Section 8322 (prohibited uses) and Section 8323 (special permitted uses);
- f. residential development, subject to Section 8322 (prohibited uses) and Section 8323 (special permitted uses);
- g. farming, gardening, nursery, conservation, forestry, harvesting, and grazing, subject to Section 8322 (prohibited uses) and Section 8323 (special permitted uses);
- h. construction, maintenance, repair, and enlargement of drinking water supply related facilities such as, but not limited to, wells, pipelines, aqueducts, and tunnels.
- i. Underground storage tanks related to these activities are not categorically permitted.

8322. Prohibited Uses. The following uses are prohibited:

- a. Landfills and open dumps as defined in 310 CMR 19.006;
- b. Automobile graveyards and junkyards, as defined in M.G.L.c. 140B, §1;
- c. Landfills receiving only wastewater and/or septage residuals including those approved by the Department pursuant to M.G.L.c. 21, §26 through 53; M.G.L.c. 111, §17; M.G.L. c. 83, §6 and 7, and regulations promulgated thereunder;
- d. Facilities that generate, treat, store, or dispose of hazardous waste that are subject to M.G.L.c. 21C and 310 CMR 30.00, except for the following:

- 1) very small quantity generators as defined under 310 CMR 30.000;
- 2) household hazardous waste centers and events under 310 CMR 30.390;
- 3) waste oil retention facilities required by M.G.L. c. 21, § 52A; and
- 4) water remediation treatment works approved by DEP for the treatment of contaminated ground or surface waters.

e. Petroleum, fuel oil, and heating oil bulk stations and terminals including, but not limited to, those listed under Standard Industrial Classification (SIC) Codes 5171 and 5983. SIC Codes are established by the US Office of Management and Budget and may be determined by referring to the publication, Standard Industrial Classification Manual, and any other subsequent amendments;

f. Storage of liquid hazardous materials, as defined in M.G.L.c. 21E, and/or liquid petroleum products unless such storage is:

- 1) above ground level, and;
- 2) on an impervious surface, and
- 3) either: (i) in container(s) or above ground tank(s) within a building, or; (ii) outdoors in covered container(s) or above ground tank(s) in an area that has a containment system designed and operated to hold either 10% of the total possible storage capacity of all containers, or 110% of the largest container's storage capacity, whichever is greater;
- 4) 310 CMR allows for the replacement of existing tanks/systems for the keeping, storage or dispensing of gasoline; and
- 5) 310 CMR exempts above-ground home heating oil systems from the containment requirement, and indoor tanks on impervious surfaces such as a basement floor, are allowed.

g. Storage of sludge and septage, unless such storage is in compliance with 310 CMR 32.30 and 310 CMR 32.31

h. Storage of deicing chemicals unless such storage, including loading areas, is within a structure designed to prevent the generation and escape of contaminated runoff or leachate;

i. Storage of animal manure unless covered or contained in accordance with the specifications of the Natural Resource Conservation Service;

j. Earth removal, consisting of the removal of soil, loam, sand, gravel, or any other earth material (including mining activities) to within 4 feet of historical high groundwater as determined from monitoring wells and historical water table fluctuation data compiled by the United States Geological Survey, except for excavations for building foundations, roads, or utility works;

k. Discharge to the ground of non-sanitary wastewater including industrial and commercial process waste water, except:

- 1) the replacement or repair of an existing treatment works that will not result in a design capacity greater than the design capacity of the existing treatment works;
- 2) treatment works approved by the Department of Environmental Protection designed for the treatment of contaminated ground or surface water and operating in compliance with 314 CMR 5.05(3) or 5.05(13);
- 3) publicly owned treatment works;

l. Stockpiling and disposal of snow and ice containing deicing chemicals brought in from outside the district;

m. Storage of commercial fertilizers, as defined in M.G.L. c. 128, §64, unless such storage is within a structure designed to prevent the generation and escape of contaminated runoff or leachate.

n. The rendering impervious of greater than fifteen percent (15%) or two thousand five hundred (2,500) square feet of any lot, whichever is greater except under the provisions of subsection 8323 c.

8323. Uses and Activities Requiring a Special Permit. The following uses and activities are permitted only upon the issuance of a Special Permit by the Special Permit Granting Authority (SPGA) under such conditions as they may require:

- a. Enlargement or alteration of existing uses that do not conform to the Groundwater Protection District;
- b. Those activities that involve the handling of toxic or hazardous materials in quantities greater than those associated with normal household use, permitted in the underlying zoning (except as prohibited under Section 8322). Such activities shall require a special permit to prevent contamination of groundwater;
- c. A system of storm water management and artificial recharge of precipitation must be designed, and approved by the SPGA, to: prevent untreated discharges to wetland and surface water; preserve hydrologic conditions that closely resemble pre-development conditions; reduce or prevent flooding by managing peak discharges and volumes of runoff; minimize erosion and sedimentation; not result in significant degradation of groundwater; reduce suspended solids and

other pollutants to improve water quality and provide increased protection of sensitive natural resources. These standards may be met using the following or similar best management practices:

- 1) For lots occupied, or proposed to be occupied, by single or two family residences, recharge shall be attained through site design that incorporates natural drainage patterns and vegetation in order to maintain pre-development stormwater patterns and water quality to the greatest extent possible. Stormwater runoff from rooftops, driveways and other impervious surfaces shall be routed through grassed water-quality swales, as sheet flow over lawn areas, or into constructed stormwater wetlands, sand filters, organic filters and/or similar systems capable of removing nitrogen from stormwater;
- 2) For lots occupied, or proposed to be occupied by other uses, a stormwater management plan shall be developed which provides for the artificial recharge of precipitation to groundwater through site design that incorporates natural drainage patterns and vegetation, and through the use of constructed (stormwater) wetlands, wet (detention) ponds, water quality swales, sand filters, organic filters, or similar site-appropriate best management practices capable of removing nitrogen and other contaminants from stormwater. The stormwater management plan shall meet the Stormwater Management Standards and technical guidance contained in the most recent version of the Massachusetts Department of Environmental Protection's Stormwater Management Handbook, for the type of use proposed, and the soil types present on the site. Such runoff shall not be discharged directly to rivers, streams, and other surface water bodies, wetlands, or vernal pools. Dry wells shall be prohibited;
- 3) Except when used for roof runoff from non-galvanized roofs, all infiltration facilities (including wetlands, ponds, and swales) shall be preceded by oil, grease and sediment traps or other best management practices to facilitate control of hazardous materials spills and removal of contamination, and to avoid sedimentation of treatment and leaching facilities;
- 4) All artificial recharge systems shall be maintained in full working order by the owner(s), under the provisions of an operations and maintenance plan approved by the SPGA, to ensure that systems function as designed. Artificial recharge systems shall be located at least one hundred (100) feet from drinking water wells. Any infiltration basins or trenches shall be constructed with a three (3) foot minimum separation between the bottom of the structure and maximum groundwater elevation.

8330. Administrative Procedures.

8331. The Special Permit Granting Authority (SPGA) under this bylaw shall be **the Planning Board**. The SPGA shall not grant a special permit under this section unless the petitioner's application materials include, in the SPGA's opinion, sufficiently detailed, definite, and credible information to support positive findings in relation to the standards given in this section. The SPGA shall document the basis for any departures from the recommendations of the other town boards or agencies in its decision.

8332. Upon receipt of the special permit application, the SPGA shall transmit one copy each to the Board of Health, the Conservation Commission, Fire Department, Police Department, Building Commissioner, Town Manager, Planning Board and Town Department of Public Works for their written recommendations. The necessary number of copies of the application shall be furnished by the applicant. Each agency listed shall, within forty-five (45) days after the plan is filed, report to the SPGA, in writing, their approval or disapproval of the subject application:

- a. In the event of disapproval, the agencies shall make specific findings and reasons therefore, and, where possible, shall make recommendations for the adjustment thereof;
- b. Failure to respond in writing within 45 days of receipt shall indicate approval or no desire to comment by said agency.

8333. The SPGA may grant the required special permit only upon finding that the proposed use meets the following standards, those specified in Section 8320 of this bylaw, and any regulations or guidelines adopted by the SPGA. The proposed use must:

- a. In no way, during construction or thereafter, adversely affect the existing or potential quality of quantity of water that is available in the Groundwater Protection District; and
- b. Be designed to avoid substantial disturbance of the soils, topography, drainage, vegetation, and other water-related natural characteristics of the site to be developed.

8334. The SPGA may adopt regulations to govern design features of projects. Such regulations shall be consistent with special permit regulations adopted by the municipality.

8335. The applicant shall file 16 copies of a site plan and attachments with the Department of Community Development. The site plan shall be drawn at a proper scale as determined by the SPGA and be stamped by a professional engineer. All additional

submittals shall be prepared by qualified professionals. The site plan and its attachments shall at a minimum include the following information where pertinent:

- a. A complete list of chemicals, pesticides, herbicides, fertilizers, fuels, and other potentially hazardous materials to be used or stored on the premises in quantities greater than those associated with normal household use;
- b. For those activities using or storing such hazardous materials, a hazardous materials management plan shall be prepared and filed with the Director of Emergency Management, Fire Chief, and Board of Health. The plan shall include:
 - 1) provisions to protect against the discharge of hazardous materials or wastes to the environment due to spillage, accidental damage, corrosion, leakage, or vandalism, including spill containment and clean-up procedures;
 - 2) provisions for indoor, secured storage of hazardous materials and wastes with impervious floor surfaces;
 - 3) evidence of compliance with the Regulations of the Massachusetts Hazardous Waste Management Act 310 CMR 30, including obtaining an EPA identification number from the Massachusetts Department of Environmental Protection.
 - 4) proposed down-gradient location(s) for groundwater monitoring well(s), should the SPGA deem the activity a potential groundwater threat.

8336. The SPGA shall hold a hearing, in conformity with the provision of MGL Chapter 40A, Section 9, within 65 days after the filing of the application and after the review by the Town Boards, Departments, and Commissions. Notice of the public hearing shall be given by publication and posting and by first-class mailings to "parties of interest" as defined in MGL Chapter 40A, §11. The decision of the SPGA and any extension, modification, or renewal thereof shall be filed with the SPGA and Town Clerk within 90 days following the closing of the public hearing. Failure of the SPGA to act within 90 days shall be deemed as a granting of the permit. However, no work shall commence until a certification is recorded as required by §11.

8337. Written notice of any violations of this Section shall be given by the Building Commissioner to the responsible person as soon as possible after detection of a violation or a continuing violation. Notice to the assessed owner of the property shall be deemed notice to the responsible person. Such notice shall specify the requirement or restriction violated and the nature of the violation, and may also identify the actions necessary to remove or remedy the violations and preventive measures required for avoiding future violations and a schedule of compliance. A copy of such notice shall be submitted to the Building Inspector, the Board of Health, Conservation Commission, Town Engineer/Department of Public Works, and Water Department. The cost of containment, clean-up, or other action of compliance shall be borne by the owner and operator of the premises.

8340. Severability. A determination that any portion or provision of this overlay protection district is invalid shall not invalidate any other portion or provision thereof, nor shall it invalidate any special permit previously issued thereunder.

Or take any other action relative thereto.

Board of Health

Executive Summary: The purpose of this bylaw is to offer protection of the ground water supply currently being used by Tewksbury Hospital. The bylaw establishes a district in which certain activities that could contaminate the water supply are regulated, and possibly prohibited. This version of the bylaw using the numbering of the new revised Zoning Bylaw.

Motion: Board of Health Chairman, Stephanie Wilkie, motioned to Amend, and Adopt Article 4, as Amended.

The Planning Board recommended Adoption.

Ms. Wilkie's Amendment was Withdrawn.

9:51 PM 5/7/02

The Conservation Commission voted 4-3 to oppose Article 4.

Mr. Matthew Dailey motioned to Indefinitely Postpone Article 4.

Voted: Mr. Dailey's motion Failed.

9:55 PM 5/7/02

Mr. Lou Barinelli motioned to Amend and later Withdrew his Amendment to support Mr. Carey's Amendment.

Mr. Warren Carey motioned to Amend..

Voted: Mr. Carey's Amendment was Adopted.

9:45 PM 5/7/02

AMENDMENT: Page 71 Bottom Right

8330 Administrative Procedures

- 8331. Starting after the word be (the last word in line one)
Strike out everything from known (the first word in line two)
to the end of the second sentence met. (the third word in line ten)
and replace it with the words "the Planning Board."**

Mr. Greg Peters motioned to:

Amend Section 8310, and this motion Failed.

9:50 PM 5/7/02

Section 8311, was Withdrawn;

Section 8312, was Withdrawn;

Severability(8340), was Withdrawn.

A motion was made to Move the Question and this motion was Adopted.

9:55 PM 5/7/02

Article 4 was Adopted , as Amended. 80 YES, 6 NO (2/3's vote = 58)

9:56 PM 5/7/02

**THE VOTED AMENDMENT HAS BEEN INCORPORATED INTO ARTICLE 4,
SECTION 8331, AND IS DESIGNATED IN BOLD PRINT.**

ARTICLE 5

To see if the Town will vote to transfer \$110,457.50 of the unused proceeds of the \$15,344,000 borrowing authorized under Article 1 of the March, 1997 Special Town Meeting for construction of the John F. Ryan Elementary School to Article 1 of the May, 2000 Special Town Meeting for adding, remodeling, making extraordinary repairs to, equipping and furnishing the John W. Wynn Middle School or take any related action.

Town Manager

Executive Summary: Article 1 of the March, 1997 Special Town Meeting authorized the Town to borrow the sum of \$15,344,000 to construct, furnish and equip the new John F. Ryan Elementary School. That project was completed in September, 2000 at less than the amount anticipated. The remaining funds in the Ryan School account are being transferred to the John W. Wynn School account in accordance with Massachusetts General Law Chapter 44 Section 20 which allows a Town, with a vote of Town Meeting, to transfer funds remaining after the completion of a project to another project for which funds may be borrowed for an equal or longer period of time than that for which the original loan, including temporary debt, was issued.

Motion: The Finance Committee motioned to Adopt and Transfer \$ 110,457.50 for the purpose of Article 5.

Voted: Article 5 was Adopted, per the Finance Committee's Recommendation

9:59 PM 5/7/02.

ARTICLE 6

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

**TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT**

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Andrea Drive" on a plan entitled "Definitive Subdivision Plan Sandy Acres in Tewksbury, MA (Middlesex County) prepared for Eagle Point Development Corporation, dated 7 April 2000 by Cuoco & Cormier Engineering Assoc., Inc. and being more particularly bounded and described as follows:

Beginning at a point on the southerly line Rogers Street, at a granite bound set, thence running;

Easterly and southerly by a curve to the right, along a new road to be called "Andrea Drive", having a radius of 30.0 feet, a distance of 48.20 feet, more or less, to a point at the beginning of a curve to the right, thence turning and running;

S 33° 14' 23" E along said Andrea Drive, a distance of 134.25 feet, more or less, to a point, thence turning and running;

Southerly by said curve having a radius of 100.00 feet, a distance of 14.97 feet, more or less, to a point, thence turning and running;

S 24° 39' 40" E along said Andrea Drive, a distance of 519.79 feet, more or less, to a point at the beginning of a curve to the right, thence turning and running;

Southerly by said curve having a radius of 30.00 feet, a distance of 27.4 feet, more or less, to a point at the beginning of a curve to the left, thence turning and running;

Southerly, easterly and northerly by said curve, having a radius of 60.00 feet, a distance of 298.09 feet, more or less, to a point, thence turning and running;

N 24° 39' 40" W along said Andrea Drive, a distance of 519.81 feet, more or less, to a point at the beginning of a curve to the left, thence turning and running;

Northerly and westerly by said curve having a radius of 150.00 feet, a distance of 22.46 feet, more or less, to a point, thence turning and running;

N 33° 14' 23" W, a distance of 146.52 feet, more or less, to a point, at the beginning of a curve to the right, thence turning and running;

Northerly and easterly, by said curve having a radius of 30.00 feet, a distance of 43.63, more or less, to a point on the southerly line of Rogers Street, thence turning and running;

S 50° 05' 06" W along southerly line of Rogers Street, a distance of 102.04, more or less, to the point of beginning.

Or take any other action relative thereto.

Board of Selectmen

Executive Summary: The purpose of this article is to accept Andrea Drive as a town street.

Motion: The Finance Committee motioned to Adopt Article 6.

Voted: Article 6 was Adopted.

10:00 PM 5/7/02

ARTICLE 7

To see if the Town will vote, pursuant to Massachusetts General Laws Chapter 82, Section 23, as amended, and other applicable statutes, to accept the laying out of particular town ways by order of the Board of Selectmen as follows:

TOWN OF TEWKSBURY
BY ORDER OF THE BOARD OF SELECTMEN
ROADWAY LAYOUT

DESCRIPTION of a roadway located in the County of Middlesex, State of Massachusetts in accordance with a plan entitled STREET ACCEPTANCE JENNIE'S WOODS, dated DECEMBER 18, 2000 and last revised FEBRUARY 2, 2001.

Said roadway being 50 feet in width and more fully described as follows:

BEGINNING AT A BOUND, SAID BOUND BEING ON THE Easterly side of South Street and northerly side of said roadway,

Thence, along a curve to the left having a radius of 30.00 feet, an arc length of 35.31 feet to a bound;

Thence, S 64°49'24" E, 36.16 feet to a bound;

Thence, along a tangent curve to the left with a radius of 125.00 feet, a distance of 37.65 feet to a bound;

Thence, S 82°04'48" E, 207.64 feet to a bound;

Thence, along a tangent curve to the right with a radius of 175.00 feet, a distance of 102.65 feet to a bound;

Thence, S 48°28'07" E, 306.22 feet to a bound;

Thence, along a tangent curve to the left with a radius of 125.00 feet, a distance of 73.66 feet to a bound;

Thence, S 82°13'52" E, 182.59 feet to a bound;

Thence, along a tangent curve to the left having a radius of 30.00 feet, a distance of 47.60 feet to a bound;

Thence, N 08°06'19" E, 71.03 feet to a bound;

Thence, along a tangent curve to the right with a radius of 185.00 feet, a distance of 177.43 feet to a bound;

Thence, N 63°03'23" E, 189.19 feet to a bound;

Thence, along a tangent curve to the right with a radius of 190.00 feet, a distance of 179.02 feet to a bound;

Thence, S 62°57'34" E, 211.65 feet to a pk nail set in the driveway for lot 20, tied to a bound set at the lot corner of lots 20/21 being 24.25' southerly;

Thence, along a tangent curve to the right with a radius of 185.00 feet, a distance of 416.31 feet to a railroad spike set in the driveway for lot 25, tied to a bound set at the lot corner of lots 25/26 being 9.26' westerly;

Thence, S 65°58'26" W, 153.66 feet to a bound;

Thence, along a tangent curve to the right with a radius of 185.00 feet, a distance of 167.23 feet to a bound;

Thence, N 62°13'59" W, 159.21 feet to a bound;

Thence, along a tangent curve to the left with a radius of 190.00 feet, a distance of 66.32 feet to a bound;

Thence, N 82°13'52" W, 349.36 feet to a bound;

Thence, along a tangent curve to the right with a radius of 175.00 feet, a distance of 103.12 feet to a bound;

Thence, N 48°28'07" W, 306.22 feet to a bound;

Thence, along a tangent curve to the left with a radius of 125.00 feet, a distance of 73.33 feet to a bound;

Thence, N 82°04'48" W, 326.66 feet to a bound;

Thence, along a curve to the right with a radius of 578.03 feet, a distance of 92.07 feet to the **POINT OF BEGINNING**.

This being the outer perimeter of said roadway.

BEGINNING AT A BOUND, said bound being at the southwesterly corner of lot 37 as shown on said plan;

Thence, N 08°06'19" E, 71.03 feet to a bound;

Thence, along a tangent curve to the right with a radius of 135.00 feet, a distance of 129.48 feet to a bound;

Thence, N63°03'23" E, 189.19 feet to a bound;

Thence, along a tangent curve to the right with a radius of 140.00 feet, a distance of 131.91 feet to a bound;

Thence, S 62°57'34" E, 211.65 feet to a pk nail set in the driveway of lot 33, tied to a bound set at the lot corner of lots 33/34 being 40.36' northerly;

Thence, along a tangent curve to the right with a radius of 135 00 feet, a distance of 303.79 feet to a bound;

Thence, S 65°58'26" W, 153.66 feet to a bound;

Thence, along a tangent curve to the right with a radius of 135.00 feet, a distance of 122.03 feet to a bound;

Thence, N 62°13'59" W, 159.21 feet to a bound (paved over) and a pk nail set which falls in the driveway of lot 30;

Thence, along a tangent curve to the left with a radius of 240.00 feet, a distance of 83.77 feet to a bound;

Thence, N 82°13'52" W, 56.77 feet to a bound;

Thence, along a tangent curve to the right with a radius of 30.00 feet, a distance of 47.30 feet to a bound;

Said bound being the **POINT OF BEGINNING**.

This being the inner perimeter of said roadway.

Or take any other action relative thereto.

Board of Selectmen

Executive Summary: The purpose of this article is to accept Jennie's Way as a town street.

Motion: Town Manager, David Cressman, motioned to Amend Article 7 and Adopt, as Amended.

Voted: The Town Manager's Amendment was Adopted.
Article 7 was Adopted, as Amended.

10:00 PM 5/7/02
10:00 PM 5/7/02

AMENDMENT: 3rd paragraph under DESCRIPTION 3rd line
change Woods to Way.

ARTICLE 8

To see if the Town will vote to transfer the sum of \$5,000 from the Selectmen's Salary Account to the Ryan School Gift Account to be expended by the School Department for the purchase of furnishings for the John F. Ryan Elementary School or to take any other action relative thereto.

Board of Selectmen

Executive Summary: Selectmen John Ryan has requested that his annual salary be donated to the Tewksbury School Department for the purpose of furnishing the John F. Ryan Elementary School.

Motion: The Finance Committee motioned to Amend and Transfer \$5000 for the purpose of Article 8.

Voted: Article 8 was Adopted, per the Finance Committee's Recommendation.

ARTICLE 9

To see if the Town will vote to transfer the following sums or take any action relative thereto:

FROM:

TO:

\$ 7,879	Cable TV-Operating (Professional Services)	\$ 7,879	School Dept-Salary
		\$ 7,000	Selectmen-Operating (Professional Services)
\$ 104,595	Interest-Temporary Loans	\$ 7,000	Selectmen-Operating (Legal Services)
\$ 26,000	PRRB Salary Escrow	\$ 11,500	Reserve Fund
		\$ 17,500	Computer Services Operating
		\$ 16,000	Town Counsel-Operating
		\$ 495	Town Hall-Salaries
		\$ 9,600	Police Salaries
		\$ 6,500	Fire-Regular Salaries
		\$ 5,000	Fire-Salaries (Uniform Allowance)
		\$ 10,000	Fire-Operating
		\$ 13,000	Veterans Aid-Operating
		\$ 20,000	Occupational Injury Reserve
		\$ 2,000	Unemployment Compensation
		\$ 5,000	Fire/Liability Insurance
<hr/>		<hr/>	
\$138,474	Total	\$138,474	Total

Town Manager

Executive Summary: This article is the regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with projected deficits.

Motion: The Finance Committee motioned to Amend Article 9 and Adopt, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 9 was Adopted, as Amended.

10:02 PM 5/7/02
10:02 PM 5/7/02

ARTICLE 9
AMENDMENT:

<u>FROM:</u>		<u>TO:</u>	
\$ 7,879	Cable TV-Operating	\$7,879	School Dept.-Salary (Professional Services)
\$ 104,595	Interest-Temporary Loans	\$9,000	Selectmen-Operating (Professional Services)
\$ 31,000	PRRB Salary-Escrow		
\$ 10,000	Planning Board-Salaries	\$22,000	Selectmen-Operating (Legal Services)
\$ 20,000	Library Salaries		
\$ 14,900	Assessor-Salaries	\$ 5,000	Computer Services-Operating
\$ 5,000	Library-Operating	\$16,000	Town Counsel-Operating
		\$ 495	Town Hall Salaries
		\$25,000	Fire-Regular-Salaries
		\$ 5,000	Fire Salaries (Uniform Allowance)
		\$10,000	Fire Operating
		\$13,000	Veterans Aid-Operating
		\$25,000	Occupational Injury Reserve
		\$ 2,000	Unemployment Compensation
		\$ 5,000	Fire/Liability Insurance
		\$25,000	Master Plan Special Article
		\$23,000	Dog Officer – Capital Outlay
<hr/> \$193,374 Total		<hr/> \$193,374	

ARTICLE 10

To see if the Town will vote to transfer \$60,700 from the Town Manager Salary Escrow Account and \$140,000 from the Personnel Relations Review Board Salary Escrow Account to Police Salaries to implement the labor agreement recently signed with Local 352 of the International Brotherhood of Police Officers or take any other action related thereto.

Town Manager

Executive Summary: The intent of this article is to fund and implement the labor agreement with Local 352 of the International Brotherhood of Police Officers.

Motion: The Finance Committee motioned to Adopt and Transfer for the purpose of the Article.

Voted: Article 10 was Adopted, per the Finance Committee's Recommendation.

10:03 PM 5/7/02

ARTICLE 11

To see if the Town will vote to amend the Personnel By-Law Section III (e) Salaries and Wages by adding the following new position and wage schedule to be effective July 1, 2002:

Administrative Assistant/Permit Technician

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$32,129	\$33,989	\$35,957	\$38,053	\$40,255	\$42,587

Or take any other action relative thereto.

Building Commissioner

Executive Summary: This would be a full time Building Department Staff position who would oversee the part-time support staff and be responsible to insure the smooth flow of building permit applications and procedures. This person would be required to pass the "Permit Technician" exam administered by the BOCA National Certification Program.

Motion: The Finance Committee motioned to Adopt Article 11.

Voted: Article 11 was Adopted.

10:04 PM 5/7/02

ARTICLE 12

To see if the Town will vote to transfer the sum of \$36,630 from Fire-Salaries to a new special revenue fund - "Compensation Fund" or take any related action.

Town Manager

Executive Summary: This transfer will allow the above amount, which was anticipated to be paid out in FY02, to be carried over into FY03 at which time it will be paid to a retiring firefighter to cover vacation and sick leave buy-back.

Motion: The Finance Committee motioned to Adopt and Transfer \$36,630 for the purpose of Article 12.

Voted: Article 12 was Adopted, per the Finance Committee's Recommendation.

10:04 PM 5/7/02

ARTICLE 13

To see if the Town will vote to transfer the sum of \$4,650 of the unused proceeds of Article 4 of the May, 2001 Special Town Meeting to Article 3 of the December, 2000 Special Town Meeting or take any related action.

School Committee

Executive Summary: The purpose of this article to transfer available funds from the "Proceeds from the Sale of Real Estate Fund" which were authorized to be expended for improvements to Tewksbury Memorial High School under Article 4 of the May, 2001 Special Town Meeting to Article 3 of the December, 2000 Special Town Meeting which authorized borrowing \$270,000 for the purpose of renovating and making improvements to the Center School and Dewing School Offices. The additional funds are needed to cover a small cost overrun on the renovation of the Center School.

Motion: The Finance Committee motioned to Adopt and Transfer \$4,650 for the purpose of Article 13.

Voted: Article 13 was Adopted, per the Finance Committee's Recommendation.

10:05 PM 5/7/02

ARTICLE 14

To see if the town will vote to amend the Personnel By-Law Section III (e) Salaries and Wages to be effective July 1, 2002, as follows:

DELETE:

Director, Council on Aging

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
	\$43,103	\$45,257	\$47,520	\$49,897	\$52,391

ADD:

Director, Council on Aging

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
	\$42,024	\$45,176	\$48,328	\$51,479	\$54,631

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to correct an omission in a previous article regarding this position.

Motion: The Finance Committee motioned to Adopt Article 14.

Voted: Article 14 was Adopted by a secret ballot vote. 50 YES, 8 NO

10:15 PM 5/7/02

ARTICLE 15

To see if the Town will authorize the Board of Selectmen to petition the General Court to permit Paul Thomas to have his name placed in the first position of the eligible list for appointment to such police service provided he passes the written and physical examination for entrance to the police service and also provided he meets the requirements of Massachusetts General Law, chapter 31, section 26, as amended by Chapter 402, Acts of 1985 and Massachusetts General Law, chapter 32, section 7.

Or take any other action relative thereto.

Paul Thomas and Others

Executive Summary: The purpose of this article is to submit to the General Court documents authorizing the retirement of permanently disabled and retired police officer, Paul Thomas, to allow his son , Paul Thomas, to be eligible and receive the applicable benefits by having his name placed on the eligible list for appointment to the police service immediately below the names of disabled veterans.

Finance Committee Chairman, Ray Shaw, motioned to take Article 15 Out of Order , and act on Article 15 before Article 14, and this motioned was Adopted.

10:05 PM 5/7/02

Motion: The Finance Committee deferred to the Petitioner.

Mr. Paul Thomas, retired Police Officer, motioned to Adopt Article 15.

The Board of Selectmen concurred.

Voted: Article 15 was Adopted.

10:09 PM 5/7/02

Finance Committee Chairman, Ray Shaw, motioned to adjourn the May 7, 2002, Special Town Meeting, Sine Die, and this motion was Adopted.

10:15 PM 5/7/02

TRUE COPY ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

State Primary

September 17, 2002

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Senior Center for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 4,901 votes cast. Precinct 1 - 494, Precinct 1A - 614, Precinct 2 - 569, Precinct 2A - 564, Precinct 3 - 661, Precinct 3A - 677, Precinct 4 - 607, and Precinct 4A - 715.

Precinct 1 - Alice Golen, Warden
 Precinct 1A - Mary A. Casazza, Warden
 Precinct 2 - Bernice Sprague, Warden
 Precinct 2A - Rosemarie Krugh, Warden
 Precinct 3 - Virginia Perrin, Warden
 Precinct 3A - Rita Coyle, Warden
 Precinct 4 - Mary Ann Nichols, Warden
 Precinct 4A - Rita O'Brien Dee, Warden

Alice A. Carroll, Clerk
 Anne M. Callahan, Clerk
 Marie T. Magro, Clerk
 Bertha D'Amico, Clerk
 Angela T. Callahan, Clerk
 Mary Pilcher, Clerk
 Rita O'Brien Dee, Clerk
 Dorothy McGrath, Clerk

STATE PRIMARY SEPTEMBER 17, 2002 DEMOCRATIC PARTY PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	315	447	426	402	432	472	439	546	3479

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	49	78	50	59	82	97	78	89	582
Kerry	266	364	373	340	349	366	359	450	2867
Others	0	5	3	3	1	9	2	7	30
Total	315	447	426	402	432	472	439	546	3479

GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	7	5	5	3	5	8	13	46
Birmingham	94	165	144	114	142	141	165	203	1168
Grossman	0	2	4	7	4	3	8	2	30
O'Brien	101	106	145	120	124	156	122	150	1024
Reich	44	83	52	76	60	81	67	77	540
Tolman	75	84	75	80	99	86	69	100	668
Others	1	0	1	0	0	0	0	1	3
Total	315	447	426	402	432	472	439	546	3479

LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	24	50	36	29	41	39	41	50	310
Gabrieli	139	183	203	173	183	206	176	205	1468
Pines	90	115	97	104	110	119	117	163	915
Slattery	61	99	90	96	97	106	105	126	780
Others	1	0	0	0	1	2	0	2	6
Total	315	447	426	402	432	472	439	546	3479

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	62	98	76	72	88	112	94	95	697
Reilly	252	348	349	327	342	359	344	446	2767
Others	1	1	1	3	2	1	1	5	15
Total	315	447	426	402	432	472	439	546	3479

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	67	110	87	84	95	135	100	106	784
Galvin	247	337	338	316	337	336	339	436	2686
Others	1	0	1	2	0	1	0	4	9
Total	315	447	426	402	432	472	439	546	3479

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	33	60	41	40	55	63	51	59	402
M. Cahill	60	78	76	78	68	82	92	87	621
T. Cahill	113	163	161	136	173	175	146	213	1280
Murphy	61	83	80	78	79	76	85	113	655
Segel	47	63	68	69	57	76	65	74	519
Others	1	0	0	1	0	0	0	0	2
Total	315	447	426	402	432	472	439	546	3479

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	77	110	104	91	112	148	100	127	869
DeNucci	236	336	321	309	318	324	339	416	2599
Others	2	1	1	2	2	0	0	3	11
Total	315	447	426	402	432	472	439	546	3479

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	72	121	93	74	111	136	97	127	831
Meehan	238	324	328	325	317	330	340	410	2612
Others	5	2	5	3	4	6	2	9	36
Total	315	447	426	402	432	472	439	546	3479

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	42	52	49	47	55	66	68	66	445
Manning	48	59	65	63	57	74	62	81	509
Connolly	213	322	302	273	302	311	294	375	2392
Tuttle	10	14	10	19	18	21	15	23	130
Others	2	0	0	0	0	0	0	1	3
Total	315	447	426	402	432	472	439	546	3479

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	64	107	83	78	88	131	97	120	768
Tucker	249	340	342	323	343	340	341	423	2701
Others	2	0	1	1	1	1	1	3	10
Total	315	447	426	402	432	472	439	546	3479

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	4	4A	Total
Blanks	46	62	64	55	90	88	405
Miceli	268	381	358	346	343	457	2153
Others	1	4	4	1	6	1	17
Total	315	447	426	402	439	546	2575

Precinct	3	3A	Total
Blanks	67	81	148
Finegold	279	307	586
Frishman	86	82	168
Others	0	2	2
Total	432	472	904

DISTRICT ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	65	92	78	67	93	117	101	110	723
Coakley	250	354	348	332	338	355	337	433	2747
Others	0	1	0	3	1	0	1	3	9
Total	315	447	426	402	432	472	439	546	3479

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	25	65	51	49	62	70	65	68	455
Buonomo	96	122	143	128	111	123	146	144	1013
Harpell	29	41	32	37	48	55	39	56	337
McMahon	163	218	200	188	210	224	189	276	1668
Others	2	1	0	0	1	0	0	2	6
Total	315	447	426	402	432	472	439	546	3479

STATE PRIMARY SEPTEMBER 17, 2002 GREEN PARTY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	0	0	0	0	0	0	1	0	1

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Stein	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Lorenzen	0	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
O'Keefe	0	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	4	4A	Total
Blanks	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0
Total	0	0	0	0	1	0	1

Precinct	3	3A	Total
Blanks	0	0	0
Others	0	0	0
Total	0	0	0

DISTRICT ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	1	0	1
Others	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	1	0	1

STATE PRIMARY SEPTEMBER 17, 2002 LIBERTARIAN PARTY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	1	1	0	2	1	2	0	0	7

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	1	0	0	1
Cloud	1	1	0	2	1	1	0	0	6
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Howell	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	1	0	0	0	0	1
Aucoin	1	1	0	1	1	2	0	0	6
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	1	0	1	0	0	2
Jain	1	1	0	1	1	1	0	0	5
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	0	0	0	0	0	0	0	0
Freedman	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	4	4A	Total
Blanks	1	1	0	2	0	0	4
Others	0	0	0	0	0	0	0

Precinct	3	3A	Total
Blanks	1	2	3
Others	0	0	0
Total	1	2	3

DISTRICT ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	1	1	0	2	1	2	0	0	7
Others	0	0	0	0	0	0	0	0	0
Total	1	1	0	2	1	2	0	0	7

**STATE PRIMARY
SEPTEMBER 17, 2002
REPUBLICAN PARTY**

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	178	166	143	160	228	203	167	169	1414

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	155	147	130	144	197	187	153	146	1259
Others	23	19	13	16	31	16	14	23	155
Total	178	166	143	160	228	203	167	169	1414

GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	13	9	12	15	13	14	10	13	99
Romney	164	155	130	144	213	188	153	153	1300
Others	1	2	1	1	2	1	4	3	15
Total	178	166	143	160	228	203	167	169	1414

LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	0	3	3	0	4	1	3	2	16
Murphy Healey	102	95	83	100	153	137	96	98	864
Rappaport	76	68	57	60	70	64	67	69	531
Others	0	0	0	0	1	1	1	0	3
Total	178	166	143	160	228	203	167	169	1414

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	167	155	137	150	214	192	157	154	1326
Others	11	11	6	10	14	11	10	15	88
Total	178	166	143	160	228	203	167	169	1414

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	78	77	63	80	109	96	84	82	669
Robinson	100	88	79	80	118	106	80	85	736
Others	0	1	1	0	1	1	3	2	9
Total	178	166	143	160	228	203	167	169	1414

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	28	33	26	21	34	42	29	27	240
Grabauskas	84	74	58	80	105	93	83	90	667
Herzfelder	66	59	58	59	89	67	53	51	502
Others	0	0	1	0	0	1	2	1	5
Total	178	166	143	160	228	203	167	169	1414

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	172	159	137	152	217	199	162	159	1357
Others	6	7	6	8	11	4	5	10	57
Total	178	166	143	160	228	203	167	169	1414

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	29	24	25	35	41	35	28	31	248
McCarthy	93	83	61	62	125	98	61	78	661
Tierney	56	58	57	63	62	69	77	58	500
Others	0	1	0	0	0	1	1	2	5
Total	178	166	143	160	228	203	167	169	1414

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	169	158	138	152	215	182	161	158	1333
Others	9	8	5	8	13	21	6	11	81
Total	178	166	143	160	228	203	167	169	1414

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	157	151	133	146	207	168	155	152	1269
Marasco	11	10	0	7		14	6	3	51
Others	10	5	10	7	21	21	6	14	94
Total	178	166	143	160	228	203	167	169	1414

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	4	4A	Total
Blanks	65	58	52	56	155	60	446
Ballou	112	108	90	103	12	105	530
Others	1	0	1	1		4	7
Total	178	166	143	160	167	169	983

Precinct	3	3A	Total
Blanks	214	196	410
Others	13	8	21
Total	227	204	431

DISTRICT ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	167	159	136	154	215	195	161	158	1345
Others	11	7	7	6	13	8	6	11	69
Total	178	166	143	160	228	203	167	169	1414

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	65	68	59	60	83	88	61	62	546
Lambert	112	97	84	100	145	113	102	105	858
Others	1	1	0	0	0	2	4	2	10
Total	178	166	143	160	228	203	167	169	1414

STATE PRIMARY

SEPTEMBER 17, 2002

TOTAL VOTE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Democratic	315	447	426	402	432	472	439	546	3479
Green Party	0	0	0	0	0	0	1	0	1
Libertarian	1	1	0	2	1	2	0	0	7
Republican	178	166	143	160	228	203	167	169	1414
Total	494	614	569	564	661	677	607	715	4901

Total Registered Voters	16231
Total Votes	4901
Percent	30%

A True Copy Attest:
Elizabeth A. Carey
Town Clerk

Special Town Meeting

October 1, 2002

Accountant, Chief Assessor, Finance Director, Treasurer, Collector, Town Manager, Board of Selectmen, and Finance Committee:
Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on October 1, 2002.

APPROPRIATION CERTIFICATE – SPECIAL TOWN MEETING OCTOBER 1, 2002

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM	BORROW
1. Design & Construction of Sewers in All Areas of Town that do not Currently have Access to Sewer.			\$ 80,600,000.00
5. Install Sidewalks in Various Parts of Town and Shall be Contingent on Passage of Proposition 2 ½ Debt Exclusion Vote, November 5, 2002, State Election.			\$ 1,000,000.00
9. Certain Sums of Money to Specific Accounts		\$ 373,390.00 From Previously Appropriated Monies	
10. Offset Payment of Short Term Debt Relating to Water Treatment Plant		\$ 2,924,000.00 From Sale of Court St. Land	
11. Reduce Free Cash		\$ - 30,065.00 E & D Account (Reduce from the \$2,236,349.00 Voted Under Article 3-23 at the 2002 A.T.M.)*	
12. Pay Outstanding Bills	\$ 7,754.98		
15. Public Library Budget FY2003		\$ 4,000.00 Bob Jones Nature Fund \$ 5,875.00 Mass. Electric Energy Conservation Grant	
16. School Department Budget	\$ 370,325.00		
Total Raise & Appropriate		\$ 378,079.98	
Transfers		\$ 3,307,265.00	
Transfer from E&D		\$ - 30,065.00	
Total Borrow			\$ 81,600,000.00

* This action lowers the "Reduce Tax Levy" amount on the 2002 A.T.M. Recapitulation to \$ 2,206,284.00 and increases the "Net Tax Levy" on the same Recap to \$ 66,251,493.00.

ATTEST:
ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

**SPECIAL TOWN MEETING
OCTOBER 1, 2002**

Moderator James Coakley opened the October 1, 2002 Special Town Meeting at 7:00 PM and recessed the meeting for ten minutes to allow the line of voters additional time to check-in.

Moderator Coakley reconvened the Special Town Meeting at 7:10 PM.

There were 909 registered voters and 50 visitors in attendance.

Board of Selectman Chairman Kevin Anderson announced the Hazardous Waste Collection Day is scheduled for Saturday, October 19, 2002 from 9:00 AM to 1:00 PM at the DPW, 999 Whipple Road.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted.
7:12 PM (10-1-02)

ARTICLE 1

To see if the Town will vote to appropriate the sum of \$80,600,000 for design, construction and supervision of construction of sanitary sewers and their appurtenances and other costs incidental and related thereto in the Town of Tewksbury: that the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise: that to raise such appropriation, the Treasurer, with approval of the Board of Selectmen, is authorized to borrow \$80,600,000 under and pursuant to Chapter 44 Section 7(1), of the Massachusetts General Laws, or any other enabling authority and to issue bonds or notes of the Town therefore or borrow from the Massachusetts Water Pollution Abatement Trust and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes.

Town Manager

Executive Summary: This article authorizes the Town to borrow funds for the design and construction of sewers in all areas of the Town of Tewksbury that do not currently have access to sewer. The article also allows to Town to expend any gift or grant money that it may receive for this project. The sewer committee appointed by the Board of Selectmen recommends the above amount based on consultations with an engineering firm hired by the Town. It is expected that the project will be done in six phases and take approximately eight years to complete. Funds will be recovered through user rates and the assessment of a connection fee.

Motion: Finance Committee Chairman, Ray Shaw, motioned to Amend and Adopt Article 1, as Amended.
Mr. Jerry Selissen, Chairman of the Sewer Plan Committee, concurred.
Mr. Kevin Donnelly motioned to Amend Article 1.

The Assembly voted to allow two non-voters to address the Assembly.	7:15 PM (10-1-02)
Mr. Mosewick's request to ask another question Failed.	7:34 PM (10-1-02)
A motion was made to Move the Question and this motion was Adopted.	7:47 PM (10-1-02)

Voted: Mr. Donnelly's Amendment Failed.	7:49 PM (10-1-02)
The Finance Committee's Amendment was Adopted.	7:49 PM (10-1-02)

Article 1 was Adopted, as Amended.	7:49 PM (10-1-02)
YES 675 NO 43 (2/3's vote = 479)	

Finance Committee's Amendment:

To see if the Town will vote to appropriate \$80,600,000 for the purpose of financing the design, construction and supervision of construction of sanitary sewers and their appurtenances and other costs incidental and related thereto in the Town of Tewksbury; including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; the Town Manager is authorized to expend these sums on behalf of the Town to acquire any fee, easement or other interest in land by purchase, gift or otherwise, that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$80,600,000 and issue bonds or notes therefor under Chapter 44 Section 7 (1) of the General Laws and/or Chapter 29C of the General Laws or

any other enabling authority; that such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement with the trust and otherwise to contract with the trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection to expend all funds available for the project and to take any other action necessary to carry out the project, provided, however, that (i) in the event that funds authorized for this project by this vote are not borrowed for this purpose and if the Selectmen shall certify that such funds are not needed to complete the project authorized hereby, then any such amounts shall be automatically rescinded upon such certification by the Board of Selectmen; and (ii) any funds borrowed for this project which shall not be necessary for the completion of this project, as the Board of Selectmen shall determine, may be appropriated only for costs associated with another sewer project, and may not be applied to the costs of any other capital project of the Town, unless the Town is advised in a written opinion of bond counsel, that such expenditure is necessary to comply with the applicable requirements of the Internal Revenue Code of 1986, as amended.

ARTICLE 2

To see if the Town will vote to accept the provisions of Chapter 44 Section 53F1/2 of the Massachusetts General Laws, establishing Sewer as an enterprise fund effective July 1, 2003.

Town Manager

Executive Summary: This article authorizes the establishment of an enterprise fund, beginning July 1, 2003, to account for sewer user revenues and expenditures. These revenues and expenditures are segregated for accounting purposes and may only be used for purposes relating to sewer.

Motion: Finance Committee Chairman, Ray Shaw, motioned to Adopt Article 2, as written.
Sewer Plan Committee Chairman, Jerry Selissen, concurred.

Voted: Article 2 was Adopted, as written.

7:57 PM (10-1-02)

ARTICLE 3

To see if the Town will vote to amend the Town By-Laws "Repairs on Private Ways" by adding a new paragraph to existing Section 12.04.265 as follows.

Add:

As of July 1, 2003, the owner of real property situated within the Town and abutting on any street, alley or right of way in which there is actually located a public sanitary sewer of the Town; or any private sanitary sewer that connects to the Town system where the owner of such property will allow those abutting access to that sanitary sewer in accordance with the provisions of Town rules and regulations pertaining to sewer connection fees and the use of sewers; is hereby required at owner's expense to pay a sewer connection fee in accordance with the provisions of Town rules and regulations pertaining to sewer connection fees and the use of sewers within five years of the official notice to do so. Or take any other action relative thereto.

Town Manager

Executive Summary: This article changes the time period for payment of a sewer connection fee from two years to five years effective July 1, 2003.

Motion: The Finance Committee motioned to Adopt Article 3, as written.

Voted: Article 3 was Adopted, as written.

7:58 PM (10-1-02)

ARTICLE 4

To see if the Town will vote to amend the Town By-Laws by adding to Chapter 12.04 Streets, Article VIII, a new Section 12.04.400 Sewer Connection Fee, as follows:

**CONNECTION FEES
BY-LAW
TOWN OF TEWKSBURY, MASSACHUSETTS**

12.04.400 General

The Town of Tewksbury, acting through its Town Manager or duly authorized agent, shall assess the owners of the land abutting a public sewer line installed **after January 1, 2003** by the Town by a rate based upon the schedule listed below.

If any provisions of this by-law or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of these regulations which can be given effect without such invalid provisions or applications.

12.04.410 Method of Assessing Connection Fees

1. General

The Town of Tewksbury shall assess sewer connection fees based upon the following schedule:

<u>Water Meter Size (inches)</u>	<u>Connection Fee</u>
* " \leq " 5/8 single family home or well users using well for drinking water equals one sewer unit	\$3,000.00 * (" $<$ " meaning less than or equal to)
$\frac{3}{4}$ non-single family	\$4,500.00
1 " " "	\$7,500.00
1 $\frac{1}{2}$ " " "	\$15,000.00
2 " " "	\$24,000.00
3 " " "	\$48,000.00
4 " " "	\$75,000.00
6 " " "	\$150,000.00
8 " " "	\$240,000.00
10 " " "	\$345,000.00

For properties with one water meter, which service multiple units or users, the following schedule shall apply:

- a. Duplex units shall be deemed to have two sewer units with kitchen facilities in each unit
- b. Multiple family dwellings shall be deemed to have one sewer unit for each dwelling unit with a kitchen facility in the dwelling unit
- c. Non-residential condominiums or multiple tenant properties and hotels with kitchen facilities in each unit shall be deemed to have one sewer unit in each unit unless the meter size charge results in a higher assessment

2. Connection Fees

The time of a assessment of connection fees abutting a sewer line shall be that date upon which the sewer system with appurtenances is "approved for use" as so designated by the Superintendent of Public Works.

12.04.420 Connection Fee Payments

1. General

Except as herein provided in section 12.04.265 and the provisions of the Massachusetts General Laws Chapter 83 relative to the assessment, apportionment, division, re-assessment, abatement and collection of sewer assessments, to liens therefore, and interest thereon shall apply to assessments made under these regulations, and the Tax Assessor of the Town shall have all the powers conveyed by the Massachusetts General Laws.

2. Lump Sum Payment

Property owners shall have the option to pay connection fees with a lump sum payment.

3. Apportionment of Connection Fee

Property owners shall have the option of paying fees over a five (5) year period in equal installments without interest but shall be charged interest after five years from the date of their first bill.

Or take any action relative thereto.

Sewer Committee

Executive Summary: The purpose of this article is to establish by by-law the amount and method of sewer fee connection assessment in order to finance part of the costs of implementing the Master Sewer Plan.

Motion: The Finance Committee motioned to Amend and Adopt Article 4, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 4 was Adopted, as Amended.

8:01 PM (10-1-02)

8:01 PM (10-1-02)

***Finance Committee's Amendment:**

12.04.400 General

In the first sentence add the words "after January 1, 2003" after the word "installed".

12.04.410 Method of Assessing Connection Fees

1. General

Place the symbol " \leq " (meaning less than or equal to) before the words "5/8 single family home".

***The above Amendments have been incorporated into Article 4 and are highlighted in bold print.**

ARTICLE 5

To see if the town will vote to raise and appropriate by borrowing the sum of \$1,000,000.00 for the construction of sidewalks on various streets in the Town, including costs incidental and related thereto; that the Town Manager is authorized to expend these sums and on behalf of the Town to acquire any fee, easement or purchase, gift or otherwise; that to raise such appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$1,000,000.00 under and pursuant to Chapter 44, Section 7(5) of the General Laws or any other enabling authority, and to issue bonds or notes of the Town therefor; and that the Town Manager is authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the project in addition to the sums appropriated by the Town for such purposes; provided that this vote shall be contingent on passage by voters of a Proposition 2 ½ debt exclusion vote at a town or state election, or take any other action relative thereto.

Board of Selectmen

Tewksbury Sidewalk Committee

Executive Summary: The purpose of the article is to fund and install sidewalks in various parts of Town. The total cost of the project is \$1,000,000.00 and will take five years at a cost of \$200,000.00 per year.

Motion: The Finance Committee motioned to Adopt Article 5 and borrow \$1,000,000.00.

A motion was made to Move the Question and this motion was Adopted.

8:23 PM (10-1-02)

Voted: Article 5 was Adopted.
YES 617 NO 30 (2/3's vote: 432)

8:29 PM (10-1-02)

ARTICLE 6

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation to accomplish the foregoing.

**PROPOSED ACT REGARDING CONSERVATION RESTRICTION
ON LAND AT TEWKSBURY STATE HOSPITAL**

The Commissioner of the Division of Capital Asset Management is hereby authorized and directed, after consultation with the Department of Public Health, in order to preserve certain land located in the Town of Tewksbury, said land by all or a portion of the land described in town of Tewksbury Assessor's Map 90, Lots 1 and 2; Map 77, Lot 16; Map 89, Lot 1; Map 88, Lots 32, 21, and 24; Map 76, Lot 27; and Map 87, Lot 1. Said Land by all or a portion the land described in Town of Tewksbury Assessor's Map 74, Lot 2, further defined as Lot 74-2-1 (19 Acres) in the attached Survey of Land dated October 25, 2000 in its present, natural, scenic and open condition, and to promote and enhance the educational and recreational opportunities for individuals served by the Department of Public Health and of the public in general, to convey a conservation restriction to the Conservation Commission of the Town of Tewksbury, the said conservation restriction to be made in accordance with Sections 31 and 32 of Chapter 184 of the General Laws, and to have such further provisions regarding appropriate land use as the Commissioner of the Division of Capital Asset Management., after consultation with the Department of Public Health, shall deem appropriate,

The consideration to be paid to the Commonwealth by the Town of Tewksbury for the imposition of the conservation restriction shall be the full and fair value of such restriction as determined by independent appraisal. The Inspector General shall review and approve said appraisal, and said review shall include an examination of the methodology used for said appraisal. The Inspector General shall prepare a report of his review and file the report with the commissioner for submission to the House and Senate Committees on Ways and Means and the Chairmen of the Joint Committee on State Administration. The consideration to be paid to the Commonwealth by the Town of Tewksbury for the imposition of the conservation restriction may be, at the discretion of the Commissioner, the Town's written agreement to maintain the said lands and to make them open to the public for appropriate passive recreational purposes, provided that if the Commissioner determines that the consideration should be by such agreement, the Commissioner shall provide a written disclosure to the central register, detailing the reasons for such determination.

Land Use Committee

Executive Summary: The Tewksbury Land Use Committee and Senator Susan Tucker have co-authored legislation to attach a conservation restriction to the deed of over 400 acres of Tewksbury Hospital State Land. The legislation authorizes the creation of a conservation restriction administered by the Tewksbury Conservation Commission. This article will ensure the preservation of open space.

Motion: The Finance Committee motioned to Indefinitely Postpone Article 6 but after hearing discussion on the Article asked the Moderator to Withdraw that motion.

Land Use Committee Chairman, Michelle Walsh, motioned to Amend and Adopt Article 6, as Amended.

Planning Board Chairman, Robert Fowler, informed the Assembly that the Planning Board supports Mrs. Walsh's Motion.

Mr. Robert Kelley motioned to Amend Article 6.

Mr. Greg Peters motioned to Amend Article 6 with two (2) Amendments.

A motion was made to Move the Question and this motion was Adopted.

9:00 PM (10-1-02)

Voted: The Finance Committee's motion to Withdraw the Indefinite Postponement motion was Adopted by the Assembly.

9:00 PM (10-1-02)

Mrs. Walsh's Amendment was Adopted.

9:01 PM (10-1-02)

Mr. Kelley's Amendment was Adopted.

9:01 PM (10-1-02)

Mr. Peter's 1st Amendment Failed.

9:02 PM (10-1-02)

Mr. Peter's 2nd Amendment Failed.

9:03 PM (10-1-02)

Article 6 was Adopted, as Amended.

9:03 PM (10-1-02)

***Mrs. Walsh's Amendment:**

Strike "and further described in a plan of land entitled" and insert the following:

, said land by all or a portion of the land described in town of Tewksbury Assessor's Map 90, Lots 1 and 2; Map 77, Lot 16; Map 89, Lot 1; Map 88, Lots 32, 21, and 24; Map 76, Lot 27; and Map 87, Lot 1,

***Mr. Kelley's Amendment:**

Said Land by all or a portion the land described in Town of Tewksbury Assessor's Map 74, Lot 2, further defined as Lot 74-2-1 (19 Acres) in the attached Survey of Land dated October 25, 2000.

***The above Amendments have been incorporated into Article 6 and are highlighted in bold print.**

ARTICLE 7

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 60, Section 3D which allows the Town to mail with its property tax bills a separate form whereby taxpayers may voluntarily check off, donate, and pledge an amount not less than \$1 which shall increase the amount otherwise due. The amount so pledged shall be used to establish a special account known as the Tewksbury Aid to the Elderly and Disabled Taxation Fund. This fund shall be used exclusively for the purposes of defraying the real estate taxes of elderly and disabled persons of low income.

Walter Maciel and Others

Executive Summary: My intention is to have this Article pass at the Special Town Meeting. A voluntary contribution form would be mailed along with the Real Estate Tax bills. The money shall be deposited into a special account and would be used to defray the real estate taxes of elderly and disabled persons of low income. There shall be a Taxation Committee, which would adopt rules and regulations to carry out the provisions of the Taxation Fund and to identify the recipients of such aid.

Motion: The Finance Committee motioned to Adopt Article 7.

Voted: Article 7 was Adopted.

9:08 PM (10-1-02)

ARTICLE 8

To see if the Town of Tewksbury will vote to authorize the Board of Selectmen to petition the state Legislature to enact an act amending the act establishing a Selectmen Town Manager form of government for the Town of Tewksbury in Annual Town Election. (Chapter 275 of Acts of 1986, 336 1987, 152 1988, 229 1995.

James Mosewick and Others

Executive Summary: Amendment of Town Charter "section5A". This article will allow to vote for the Town Manager

Motion: The Finance Committee motioned to Indefinitely Postpone Article 8.
Mr. Mosewick motioned to Amend Article 8.

A motion was made to Move the Question and this motion was Adopted.

9:19 PM (10-1-02)

Voted: Mr. Mosewick's Amendment Failed.
The Finance Committee's motion for Indefinite Postponement was Adopted.
Article 8 was Indefinitely Postponed.

9:19 PM (10-1-02)

9:20 PM (10-1-02)

ARTICLE 9

To see if the Town will vote to transfer the following sums or take any action relative thereto:

FROM:

\$100,390.00 Interest-Temporary Loans

TO:

\$22,450 Computer Services-Operating
(Software)

\$20,000 Selectmen-Operating
(Professional Services)

\$18,400 Reserve Fund

\$ 2,000 Administrative Services-Operating
(Postage)

		\$ 5,000	Planning-Salaries
		\$20,000	Fire & Liability
		\$ 9,240	Recreation Salaries
		<u>\$ 3,300</u>	Planning – Operating (Software)
Total	\$100,390.00	\$100,390.00	
Town Manager			

Executive Summary: This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit.

Motion: The Finance Committee motioned to Amend and Adopt Article 9.
Ed Dick, Chairman of the School Committee, informed the Assembly that the School Committee supports the Finance Committee's motion.

Voted: The Finance Committee's Amendment was Adopted. 9:24 PM (10-1-02)
Article 9 was Adopted, as Amended. 9:24 PM (10-1-02)

Finance Committee's Amendment:

Change:
Reserve Fund \$18,400 in the "To" column to School-Capital Outlay \$18,400.

Add:			
From:		To:	
Public Works-Salaries	\$36,000	\$36,000	Planning-Salaries
Group Health Insurance	\$237,000	\$237,000	School Dept-Operating

Change: Total "From" column from \$100,390 to \$373,390

Change: Total "To" column from \$100,390 to \$373,390

ARTICLE 10

To see if the Town will vote to appropriate the sum of \$2,924,000 from available funds (Proceeds from Sale of Real Estate) to offset the payment of short-term debt held by the Town relating to the Water Treatment Plant.

Town Manager

Executive Summary: In June, 2002 the Town received \$2,924,000 from the sale of the Court St land as authorized at the 1997 Annual Town Meeting. The article stated that the "proceeds from the sale of this property shall be deposited into an account to offset the cost of the expansion of the water treatment plant". The expansion was completed in June 2001. This article will allow the Town to use the proceeds from the sale to repay the debt.

Motion: The Finance Committee motioned to Adopt Article 10.

Voted: Article 10 was Adopted. 9:24 PM (10-1-02)

ARTICLE 11

To see if the Town will vote to amend Article 3-23 of the May 2002 Annual Town Meeting by reducing the amount of free cash voted from \$2,236,349 to \$2,206,284.

Town Manager

Executive Summary: This article reduces the amount of free cash voted at the May, 2002 Annual Town Meeting to the amount actually available.

Motion: The Finance Committee motioned to Adopt Article 11.

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of \$7,031.63 to pay outstanding bills of previous years or take any related action.

Police Operating	Verizon	\$ 450.00
	Cingular	\$ 15.46
Town Hall-Operating	Verizon	\$ 1,706.63
	Nextel Communications	\$ 380.98
	The Home Depot	\$ 39.20
School-Operating	Tina Blythe	\$ 1,750.00
	Follett Library Resources	\$ 1,072.56
Public Works-Operating	Massachusetts Electric	\$ 1,492.80
Recreation-Operating	The Home Depot	\$ 124.00

Town Manager

Executive Summary: According to Massachusetts General Law bills that are late or lacked available funds from prior fiscal years must be approved by Town Meeting before payment.

Motion: The Finance Committee motioned to Amend and Adopt Article 12, as Amended.

Voted: The Finance Committee's Amendment was Adopted.
Article 12 was Adopted, as Amended.
235 YES -0- NO Unanimous Vote

9:26 PM (10-1-02)

9:28 PM (10-1-02)

The Moderator conducted a 9/10's vote because some of the outstanding bills required this particular percentage vote.

Finance Committee's Amendment:

Change: Raise and appropriate from \$7,031.63 to \$7,754.98

Add:

Public Works-Operating Lowell Sewer \$723.35

ARTICLE 13

To see if the Town will vote to authorize the Town Manager to grant an easement to Massachusetts Electric Company for the purpose of installing, constructing, reconstructing, repairing, replacing, adding to, maintaining and operating for the transmission of high and low voltage electric current and for the transmission of intelligence, lines consisting of, but not limited to, eleven (11) poles, (which may be erected at different times) with wires and cables strung upon and from the same and all necessary anchors, guys, and appurtenances for overhead system and underground electric distribution service to the John Wynn Middle School, 1 Griffin Way, Tewksbury, MA. Said easement may be viewed in the Office of the Town Clerk, Town Hall.

Or take any other action relative thereto

Town Manager

Executive Summary: This article grants an easement to the Massachusetts Electric Company to serve the John W. Wynn Middle School, 1 Griffin Way, Tewksbury, MA.

Motion: The Finance Committee motioned to Adopt Article 13.

Voted: Article 13 was Adopted.

9:28 PM (10-1-02)

ARTICLE 14

To see if the town will vote to add the following part-time positions to the Personnel By-Laws wage schedule with a rate of pay to be \$9.84 per hour:

Volunteer Coordinator
Activities Coordinator

Council on Aging

Executive Summary: To establish job titles and descriptions for placement under the Council on Aging Department with positions to be funded through a State COA Formula Grant award.

Motion: The Finance Committee motioned to Amend and Adopt Article 14.

Voted: The Finance Committee's Amendment was Adopted.
Article 14 was Adopted, as Amended.

9:29 PM (10-1-02)

9:29 PM (10-1-02)

Finance Committee's Amendment:

Change: "\$9.84 per hour" to: "\$12.00 per hour contingent upon the grant monies being available.

ARTICLE 15

To see if the Town will vote to appropriate from available funds the following amounts and transfer such funds into the public library's budget for FY 2003:

<u>Amount</u>	<u>Transfer from:</u>	<u>Transfer to:</u>
\$4,000	Bob Jones Nature Fund	Library Materials
\$5,875	Mass. Electric Energy Conservation grants	Library Utilities
	Board of Library Trustees	

Executive Summary: This year the Town received approximately \$40,000 in state aid to public libraries after complying with certain budgetary formulas and regulations promulgated by the Massachusetts Board of Library Commissioners. The appropriation voted at the Annual Town Meeting in May 2002 did not meet the library budget's required levels for compliance. The above transfers from existing library gifts and grants will make the Town eligible to apply for next year's state aid.

Motion: The Finance Committee motioned to Adopt Article 15.
Article 15 was Adopted.

9:30 PM (10-1-02)

ARTICLE 16

To see if the town will vote to raise and appropriate the sum of \$361,717.00 to the following accounts or take any related action.

\$266,000.00 School Department
\$ 95,717.00 Stabilization Fund

Town Manager

Executive Summary: The purpose of this article is to appropriate the remaining funds the town has to spend as part of its FY2003 budget.

Motion: The Finance Committee motioned to Amend and Adopt Article 16, as Amended.
Ed Dick, School Committee Chairman, informed the Assembly that the School Committee supports the Finance Committee's motion.

Voted: The Finance Committee's Amendment was Adopted.
Article 16 was Adopted, as Amended.

9:30 PM (10-1-02)

9:30 PM (10-1-02)

Finance Committee's Amendment:

Change: "Raise and appropriate sum of" from \$361,717 to \$370,325
Increase \$266,000 School Department to \$370,325 School Department
Delete: \$ 95,717 Stabilization Fund

ARTICLE 17

To see if the Town will vote to amend Article 4 of the May, 2002 Annual Town Meeting by raising and appropriating the additional sum of \$99,448 to be added to the previously voted School Department appropriation, or take any related action.

School Committee

Executive Summary: The purpose of this article is to appropriate \$99,448 to be used to fund \$60,000 in salaries for health related instructional positions and \$39,448 in salaries for 2 matron positions.

Motion: School Committee Chairman Ed Dick motioned to Withdraw Article 17 and this motion was Adopted.

9:31 PM (10-1-02)

Article 17 was Withdrawn.

ARTICLE 18

To see if the Town will vote to raise and appropriate by borrowing or transfers from available funds the sum of \$140,000. Said funds will be used by the School Committee for the installation of local area networking (LAN), including costs incidental and related thereto, in the North Street, Trahan, Dewing, Ella Flemings and Heath Brook School.

School Committee

Executive Summary: The installation of the LANS satisfies a Department of Education requirement that in year 2003 all classrooms have internet access. The installation of the LANS also supports the integration of technology into the curriculum and facilitates the distribution of our student data management application to the classroom teacher, e.g., attendance, report cards, progress reports, etc.

Motion: School Committee Chairman, Ed Dick, motioned to Withdraw Article 18 and this motion was Adopted.

9:32 PM (10-1-02)

Article 18 was Withdrawn.

ARTICLE 19

To see if the Town will vote to authorize the Town Manager to acquire any fee, easement or other interest in land as shown on a plan entitled "Easement Plan of Land in Tewksbury" prepared by Cuoco & Cormier Engineering Associates, Inc. for the Town of Tewksbury dated September 19, 2002, necessary therefor, whether by eminent domain, purchase, gift or otherwise or take any other action relative thereto. Said plan on file in the Office of the Town Clerk, Town Hall.

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to acquire the rights to construct a sanitary sewer line across private property known as Map 38 Lot 23 to construct a sewer line to serve Green Meadow Drive residents.

Motion: The Finance Committee motioned to Adopt Article 19.

Mrs. Leann D'Entremont motioned to Indefinitely Postpone Article 19.

***Town Manager, David Cressman, informed the Moderator that the Executive Summary should include Lots 21, 22, 23 and the Moderator accepted this information to be included in the Executive Summary.**

A motion was made to Move the Question and this motion was Adopted.

9:50 PM (10-1-02)

Voted: Mrs. D'Entremont's motion for Indefinite Postponement Failed.
Article 19 was Adopted.
YES 196 NO 97 (2/3's vote = 196)

9:50 PM (10-1-02)
9:55 PM (10-1-02)

ARTICLE 20

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact a special act to allow the Town of Tewksbury to establish an Affordable Housing Trust Fund as follows:

An act authorizing the Town of Tewksbury to establish an Affordable Housing Trust Fund

The Town of Tewksbury may establish a separate fund to be known as the Affordable Housing Trust Fund for the purpose of creating or preserving affordable housing by the Town of Tewksbury, the Tewksbury Housing Authority or a housing trust, community development corporation or similar entity created under the laws of the commonwealth for the purpose of creating, maintaining or operating affordable housing.

All expenditures from the fund shall be used for low or moderate income housing as defined in Section 20 of Chapter 40B of the General Laws. The funds may specifically be used to:

- (a) purchase and improve land;
- (b) purchase dwelling units;
- (c) develop new or rehabilitate existing dwelling units for purchase or rental by low and moderate income housing purchasers or tenants; and
- (d) preserve existing subsidized housing inventory as maintained by the Department of Housing and Community Development pursuant to said Chapter 40B.

Expenditures shall follow an allocation plan submitted by the Board of Selectmen annually to town meeting at the annual town meeting, and approved by town meeting. The allocation plan may be amended by town meeting at any special town meeting. The Board of Selectmen may request the advice of the Tewksbury Housing Authority, the Planning Board and others in developing any allocation plan. The allocation plan shall be a general plan of how funds from the fund will be expended over the next fiscal year, and a report on how funds were spent during the previous fiscal year.

All expenditures from the fund, including funds for capital purchases of land or buildings, shall be in accordance with the application plan and approved by a majority vote of the membership of the Board of Selectmen.

The fund may also be the repository of any allocation for affordable housing purposes made under Chapter 44B of the General Laws, if the town votes to accept section 3 to 7, inclusive of said Chapter 44B.

The town treasurer shall be the custodian of the fund and shall invest the funds in the manner authorized by sections 55, 55A and 55B of Chapter 44 of the General Laws. Any income or proceeds received from the investment of funds shall be credited to and become part of the fund.

Or take any other action relative thereto.

Town Manager

Executive Summary: The Town of Tewksbury has recently approved two comprehensive permits that require any excess profit to be turned over to the Town. By having an established trust fund, the Town will have a dedicated depository for these funds as well as a source for any affordable housing initiatives the Town deems worthy of undertaking.

Motion: Town Manager, David Cressman, motioned to Adopt Article 20.

Voted: Article 20 was Adopted.

9:56 PM (10-1-02)

ARTICLE 21

To see if the Town will vote to amend the Personnel By Laws, Section III(e) Salaries and Wages by adding the following new position and wage schedule to be effective July 1, 2002.

Town Engineer

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$40,881	\$43,332	\$45,933	\$48,689	\$51,608	\$54,705

Or take any other action relative thereto.

Town Manager

Executive Summary: This article changes the title of the Senior Engineer position to Town Engineer and revises the qualifications and duties of the position but does not change the salary scale.

Motion: The Finance Committee motioned to Adopt Article 21.

Voted: Article 21 was Adopted.

9:57 PM (10-1-02)

ARTICLE 22

To see if the Town will vote to amend the Zoning Bylaw by adding a new section:

6300. WIRELESS COMMUNICATIONS FACILITIES

6301. Purpose. The purpose of this Section 6300 is to provide for a special permitting process for the siting of wireless communications facilities while minimizing adverse visual impacts on adjacent properties, residential neighborhoods, and vistas and areas of high scenic value; to limit the overall number and height of such facilities to what is essential to serve the public convenience and necessity; and to promote shared use of facilities to reduce the need for new facilities.

6302. Applicability. This Section 6300 shall apply only to transmission facilities for the purpose of personal wireless communications services. Nothing in this Section shall be construed to regulate or prohibit amateur radio towers used solely by a federally licensed amateur radio operator or wireless communications structures and devices used expressly and exclusively for television reception. Nothing in this Section 6300 shall be construed to regulate or prohibit a wireless communication facility on the basis of environmental effects of radio frequency radiation (RFR) emissions.

6304. Severability. If any section or subsection of this Section 6300 is ruled invalid, such ruling will not affect the validity of the remainder of the Section.

6305. Special Permit Granting Authority. The special permit granting authority under this Section 6300 shall be the Planning Board.

6310. General Guidelines.

6311. No wireless communications facility shall be erected, constructed or installed without a special permit from the Planning Board and except in compliance with the provisions of this Section 6300.

6312. Wireless communications facilities may be allowed only in Municipal and Heavy Industrial zoning districts, subject to the grant of a special permit by the Planning Board, and provided that they comply with the requirements set forth in this Section 6300.

6313. Wireless communications devices are allowed only on nonresidential structures, excluding hotels and motels.

6314. Wherever feasible, wireless communications devices shall be located on existing towers, on existing nonresidential structures or within stealth facilities, in order to minimize the proliferation of new towers.

6315. Wireless communications facilities may be located on the same lot as other structures or uses lawfully in existence.

6320. Definitions. The following definitions are exclusive to this Section 6300.

Adequate Coverage shall mean the geographic area in which the carrier provides a level of service defined as a range of 70-100% coverage over 70-100% of the Town.

Distance shall be measured on a horizontal plane.

FAA means the Federal Aviation Administration.

FCC means the Federal Communications Commission.

Height shall be the distance measured from the mean finished ground level at the base to the highest point on the structure.

Nonresidential Structure means a building, water tower or other similar structure, but not including a house, apartment or any building used for human habitation, excluding hotels and motels.

Stealth Facility means any newly constructed, reconstructed or installed building, building feature or structure designed for the purpose of concealing or camouflaging wireless communications buildings, devices, facilities and/or towers.

Telecommunications Carrier means a commercial telecommunications carrier licensed by the FCC to provide telecommunications services.

Wireless Communications Building means a building or structure used to house mechanical and/or electrical equipment as an accessory to a wireless communications facility used by a telecommunications carrier to provide telecommunications services.

Wireless Communications Device means any antenna, dish, appurtenance, wiring or equipment used by a telecommunications carrier to provide telecommunications services. This term does not include towers.

Wireless Communications Facility means any and all materials, equipment, buildings, towers, devices and structures, including stealth facilities, used by a telecommunications carrier to provide telecommunications services.

Tower means any equipment mounting structure used primarily to support transmission and reception equipment and wireless communications devices and that measures twelve (12) feet or more in height and is used by a telecommunications carrier to provide telecommunications services.

6330. Siting and Height Requirements.

6331. General Requirements for All Wireless Communications Facilities.

- a. The setbacks for the wireless communications buildings shall comply with the setback requirements for the zoning district.
- b. Stealth facilities must meet all dimensional restrictions for buildings and structures as required in the applicable sections of the Town of Tewksbury Zoning Bylaws, unless the Planning Board finds that the visual and aesthetic impacts on the neighborhood would not be more detrimental than alternative proposals.
- c. Wireless communications devices located on an existing structure shall not exceed ten (10) feet in height above the roofline of the structure and the total height of the existing structure and the device may not exceed sixty (60) feet unless the Planning Board finds that a greater height is essential to the proper functioning of the wireless communication services to be provided by the applicant at such location. For structures where it is difficult to determine the roofline, such as water tanks, the height of the communications devices shall not exceed ten (10) feet above the highest point of the structure.
- d. Clustering of several wireless communications facilities on an individual lot may be allowed if the Planning Board finds that the visual and aesthetic impact on surrounding residential neighborhoods or dwellings would not be significantly more detrimental than having only a single wireless communications facility.
- e. Wireless Communication Facilities and Services are dependent upon multiple sitings to complete a network. Therefore the application process requires the identification of all projected network sites, so the Town can evaluate the application within the contents of the entire network. Each carrier shall provide a geographic coverage map showing existing WCFs in the Town and those outside the Town within one mile of its corporate limits whether or not it has a legal or equitable interest, whether by ownership, leasehold or otherwise. Said documentation shall demonstrate that these facility sites do not already provide, nor have the potential to provide by site adjustment, adequate coverage. The carrier shall present a description of the site's capacity, the number and type of panels, antenna, and or transmitter, receivers it can accommodate and estimates of the cumulative emissions that will be generated on the site including but not limited to RFR.
- f. The applicant shall provide written documentation that the proposed facility uses the least disruptive technology available, at the time of application, by which it can provide adequate coverage in conjunction with all facility sites proposed and existing.

6332. Requirements for Towers.

- a. The minimum distance from the base of a tower, including towers within stealth facilities to any property line, road, right-of-way, power line easement, railroad right-of-way or building used by people shall be at least 1.5 times the height of the tower to ensure an adequate fall zone.
- b. A tower shall be setback a minimum distance of five hundred (500) feet from abutting and neighboring residential dwellings, proposed dwellings in an already permitted subdivision, and schools, except that this distance may be reduced for towers within stealth facilities if the Planning Board finds that reduction in the setback distance would not be more detrimental (visually and aesthetically) to the neighborhood than alternative proposals, but in no event shall the setback minimum distance be less than two hundred fifty (250) feet.

c. It is presumed that the maximum allowed height of a tower is sixty (60) feet unless the applicant demonstrates that a greater height is required to allow for provision of the wireless communications services or unless the Planning Board finds that co-location on said tower is both practical and preferable, but in no event shall the height be greater than one-hundred thirty five (135) feet.

d. No new towers shall be permitted unless the applicant demonstrates to the reasonable satisfaction of the Planning Board that no existing nonresidential structure or tower can accommodate the applicant's proposed wireless communications device; said demonstration may include the following:

i. No existing tower or nonresidential structures are located within the geographic area required to meet the applicant's engineering and height requirements.

ii. Existing towers or non-residential structures do not have sufficient structural strength or cannot be brought up to appropriate strength to support the proposed wireless communications device.

iii. The fee, costs or contractual provisions required by the owner in order to share an existing wireless communication structure or to adapt an existing structure for use are unreasonable. Unreasonable shall be defined as exceeding the cost of building a new structure.

iv. The applicant demonstrates that there are other limiting factors that render existing structures unreasonable or not feasible.

6340. Design Requirements.

6341. Towers must be of the monopole type. No tower shall be placed or constructed that uses a lattice-type construction or guy wire supports.

6342.

a. Wherever feasible and appropriate, wireless communications devices and towers shall be enclosed in stealth facilities.

b. All wireless communications devices and towers which are not fully enclosed in stealth facilities shall be colored, molded and/or installed to blend into the supporting structure and/or the landscape.

c. All building mounted wireless communications devices shall be designed and located so as to appear to be an integral part of the existing architecture of the building and shall be of colors that match and/or blend with those of the building.

d. All wireless communications buildings shall be designed to match other accessory buildings on the site and shall be used only for the housing of equipment related to the particular site.

e. All wireless communications devices and towers shall be constructed of non-reflective materials.

f. All wireless communications devices shall be situated on or attached to a structure in such a manner that they are screened, preferably not being visible from abutting streets and residences.

g. All network interconnections shall be via underground land lines.

6343. The wireless communications facility shall be fenced to control access. Fencing shall be compatible with and of similar materials and character of surrounding buildings, structures and neighborhood.

6344. There shall be no signs or advertisements at any wireless communications facility, except for no trespassing signs and a required sign giving a phone number where the responsible party can be reached on a 24-hour basis.

6345. No wireless communications facility shall be constructed to a height that requires aircraft lighting or special painting to enhance visibility. No tower shall be artificially lighted.

6346. There shall be a maximum of one parking space for each tower to be used in connection with maintenance of the site and not to be used for the storage of vehicle or other equipment.

6347. The access road and parking area surface shall be constructed in accordance with industry standards to the satisfaction of the Planning Board.

6348. Existing on site vegetation shall be preserved to the maximum extent possible. Vegetative screening shall be used to screen abutting residential properties and roadways. Plants that fit in with the surrounding natural vegetation shall be used.

6349. The wireless communications facility shall not generate noise in excess of thirty-five (35) dB measured at the property line.

6350. Application Process. Applications for a special permit for siting wireless communications facilities shall be filed in accordance with the following:

6351. To site a new tower or a tower within a stealth facility, the applicant shall submit:

- a.** Site plans and engineering plans, prepared by a professional engineer licensed to practice in Massachusetts, on 24" by 36" sheets at a scale of 1"=40' or 1"=200' where appropriate on as many sheets as necessary which shows the following:
 - i.** North arrow, date, scale, seal(s) of the licensed professional(s) who prepared plans and space for reviewing licensed engineer's seal.
 - ii.** Name and address of landowner and name and address of abutters.
 - iii.** Property lines and location of permanent structures or buildings, within five hundred foot (500') radius of proposed tower and/or facility.
 - iv.** Existing (from a topographical survey completed within two (2) years of application submittal date by a professional surveyor licensed to practice in Massachusetts) and proposed contour lines at a maximum of two-foot (2') intervals and spot elevations at base of all the proposed and existing structures.
 - v.** Vegetation to be removed or altered.
 - vi.** Plans for drainage of surface water and plans to control erosion and sedimentation both during construction and as a permanent measure.
 - vii.** Delineation of wetlands, if any.
 - viii.** Location of tower or facility or both, including supports, if any.
 - ix.** Plans for anchoring, attaching and supporting the structure and devices, including specifications of hardware and all other building material.
 - x.** Plans for accessory buildings.
 - xi.** Layout and details or surfacing for access road and parking.
 - xii.** Amenities such as lighting, fencing and landscaping.
 - xiii.** Eight (8) view lines in a one to three mile radius of the site, beginning at true north and continuing clockwise at forty-five (45) degree intervals, plus additional view lines from any historic, scenic or other prominent areas of Town determined by the Planning Board. View lines shall, to the extent feasible, be taken from existing vantage points commonly used by the public, such as public ways, buildings or facilities. The submittal shall include unaltered photographs taken from eye level, five (5) feet above grade, which show the existing condition of these view lines, as well as accurate scale perspective elevation drawings, computer-altered photographs or other accurate representations showing view lines with the facility in place.
- b.** A map showing the areas covered or served by the proposed wireless communication structure and device of different signal strengths and the interface with adjacent service areas.
- c.** A locus map at a scale 1"=1000' (or whatever is necessary to show where in the proposed tower is sited), which shall show street and landscape features.
- d.** A narrative report written by the carrier and licensed professional engineer which shall:
 - i.** Describe the justification and need of proposed site demonstrating a significant gap in coverage.
 - ii.** Include a draft of the contract between the structure/building owner and the applicant, if appropriate.
 - iii.** Describe the structure and the technical, economic and other reasons for the facility design.
 - iv.** Describe the capacity of the structure, including the number and type of additional facilities it can accommodate.
 - v.** Demonstrate that the tower or non-residential structure to which the device will be mounted has the structural integrity to support such device.
 - vi.** Describe actions to be taken if electromagnetic radiation from the facility should exceed levels designated by the FCC.
 - vii.** Describe the projected future needs of the carrier, and how the proposed wireless communications facility fit with future projections to serve the town and adjacent towns.
 - viii.** Describe leasing agreement should another carrier desire to co-locate.
 - ix.** Describe special design features to minimize the visual impact of the proposed wireless communications facility.

x. State whether a stealth communications facility is proposed and if not the reason why such a facility is not feasible or appropriate.

e. List of all other approvals and all other necessary permits needed for construction and operation.

f. After the application is submitted, and not more than fourteen (14) days before the public hearing, the applicant shall arrange to fly a two-foot (2') diameter balloon at the site of the proposed wireless communication structure at the maximum height of the proposed installation. The date and location of the flight shall be advertised at least fourteen (14) days, but not more than twenty-one (21) days before the flights, in a newspaper with general circulation in the Town.

6352. To site a wireless communications device on an existing tower or nonresidential structure or within a stealth facility, the applicant shall be required to comply with Sections 6351 herein above, except that the Planning Board may waive some of said requirements if it finds that they are unnecessary or not applicable.

6353. The above information shall be submitted along with the regular application form to the following: one (1) copy to the Board of Selectmen, one (1) copy to the Town Manager, one (1) copy to the Building Commissioner, one (1) copy to the Fire Chief, one (1) copy to the Chief of Police, one (1) copy to the Board of Health, one (1) copy to the Conservation Commission, and nine (9) copies to the Planning Board.

6360. Approval.

6361. The Planning Board may grant a special permit for a wireless communications facility only upon making the findings required by M.G.L. c. 40A, s. 9 and the following:

- a. That the applicant has demonstrated to the satisfaction of the Planning Board that the requirements of this Section 6300 have been met.
- b. That the size and height of the structure are the minimum necessary.
- c. That adverse impact on adjacent properties, residential neighborhoods, historic structures or scenic views is minimized to the extent possible.
- d. That there will be no nuisance or serious hazard associated with the use.
- e. That there are no feasible and preferable alternatives to the location, including co-location.

6362. As a condition of the special permit for a tower or a stealth facility, the Planning Board may require that the structure be designed and built so that it is able to accommodate wireless communications devices operated by another carrier with little or no modification.

6363. As a condition of the special permit for a wireless communications facility, the Planning Board may require that the owner and operator of land, used in whole or in part for a wireless communications facility, and or the owner and operator of such wireless communications facility, permit other telecommunications carriers seeking to operate a wireless communications facility, to install, erect, mount and use compatible wireless communications devices on or at the existing wireless communications facility, on commercially reasonable terms, provided that such colocation does not materially interfere with the transmission or reception of communications signals to or from the existing facility, and provided that there are no structural or other physical limitations that make it impractical to accommodate the proposed additional wireless communications device.

6364. Any expansion or extension of wireless communications facilities or construction of new or replacement towers or facilities shall require an amendment to the special permit.

6365. Any special permit granted under this section shall automatically lapse within one (1) year of the date of the grant, not including the time required to pursue or await the termination of an appeal, if construction is not complete and substantial use has not commenced, except for good cause.

6370. Conditions of Use.

6371. The applicant shall be required to maintain and keep in good repair all facilities, devices and towers.

6372. The applicant shall post an initial bond to cover construction costs and a separate bond to cover the removal of the facility in the event of non-operation (see Section 6375b herein below). The amount of the surety shall be subject to the approval of an engineer, architect or other qualified professional registered to practice in the Commonwealth of Massachusetts hired by the Town.

6373. Regulatory Compliance.

- a. Certification, by an independent test consultant, stipulating that the wireless communications facility is in compliance with the FCC, shall be conducted within ten (10) days of completion of construction of the facility and filed with the Building Commissioner.
- b. If the FCC or the FAA regulations are changed, the owner or operator shall bring the facilities into compliance within six (6) months or earlier if a more stringent compliance schedule is included in the regulation.
- c. Failure to comply with any regulations shall be grounds for removal of non-complying structures, buildings and devices at the owner's expense.

6374. Removal and Repair.

- a. An applicant must execute a covenant with the Planning Board agreeing to remove within ninety (90) days of notice from the Planning Board, the wireless communications facility not in operation for a period of six (6) months, unless the reason for non-operation is the result of major damage.
- b. If the facility is not removed within ninety (90) days, the Town will remove the facility at the owner's expense. The bond required in accordance with Section 6371 shall cover the cost of the removal and may be used for this purpose. In the event the amount of surety is insufficient to cover the costs of removal, the Town may place a lien upon the property to cover the difference in cost.
- c. In the event of major damage, repair must begin within six (6) months of damage. Major damage shall mean damage to the facility caused by no fault of the owner or operator.
- d. If the wireless communications device is moved lower on the structure and the top of the structure is no longer needed, then the non-operational part of the structure shall be removed with one hundred twenty (120) days.

6380. Fees for Outside Consultants. In addition to the special permit filing fees, the applicant shall pay reasonable fees and costs of retaining outside professional consultant services, including but not limited to professional review of the applicant's proposal by a professional or radio frequency engineer, attorney or other qualified professional, if such services are deemed necessary by the Planning Board, in accordance with M.G. L. c. 44, s.53G.

6390. Annual Operating Permit. Any wireless communication facility installed in compliance with this Section 6300 shall require an annual operating permit from the Building Commissioner ("Permit"). No wireless communication facility shall be constructed, operated, altered, repaired or maintained except in exact conformance with such Permit.

6391. Application. All applications shall be made to the Building Commissioner in such form as he may require, and such applications shall include:

- a. the location, by street number, of the proposed wireless communication facility;
- b. the name and address of the wireless communication facility operator in charge and the owner of the lot where the facility is to be located;
- c. a scale drawing showing the proposed construction, method of installation or support, colors, display, dimensions, location of the wireless service facility on the site, and illumination, if any;
- d. such other pertinent information as the Building Commissioner may require to ensure compliance with the Bylaw and any other applicable law;
- e. a copy of the Special Permit, as amended, granted by the Planning Board under this Section 6300; and
- f. the signature of the owner.

The Building Commissioner shall have the authority to reject any Permit application which is not complete when submitted.

6392. Annual certification demonstrating compliance with current standards of the FCC, FAA, Massachusetts Department of Public Health and the American National Standards Institute shall be filed with the building Commissioner by the special permit holder, and shall be reviewed by a licensed professional engineer hired by the Town.

Planning Board

Executive Summary: This section is to provide fair and adequate safeguards for the public with respect to wireless communication facilities.

Motion: The Planning Board motioned to Withdraw Article 22 and this motion was Adopted.

Voted: Article 22 was Withdrawn.

9:59 PM (10-1-02)

ARTICLE 23

To see if the Town of Tewksbury will vote to amend the town's Zoning Bylaws by adding the following sections:

7010. Affordable Housing Requirement

7011. Purpose and Intent:

The purpose of this bylaw is to outline and implement a set of policies and objectives for the development of affordable housing in compliance with G.L. c. 40B sect. 20-24 and various initiative programs developed by state, county and local government. It is intended that the Affordable Housing Units that result from this bylaw be considered as Local Initiative Units in compliance with the requirements for the same as specified by the Department of Housing and Community Development.

7012. Applicability:

Multiple Unit Development: A special permit from the special permit granting authority (SPGA) shall be required when the construction of dwelling units is requested, whether on one or more contiguous parcels, within a Multiple Family District or a Multiple Family District/55. The total number of dwelling units within the proposed development shall be counted and are subject to the provisions of Section 7014, below. The SPGA shall deny a special permit application if, in the opinion of the SPGA, the land or parcels of land, held in common ownership, were subdivided or otherwise modified resulting in a reduction of the potential number of Affordable Housing Units.

7013. Definitions:

- a. Affordable Housing Unit. A Dwelling Unit available at a purchase cost of no more than 30% of gross household income of households at or below 80% of the Middlesex County median income as reported by the U.S. Department of Housing and Urban Development, including units listed under G.L. c.40B s. 20-24 and the Commonwealth's Local Initiative Program.
- b. Qualified Affordable Housing Unit purchaser or tenant. An individual or family with household incomes that do not exceed 80% of the median income, with adjustments for household size, as reported by the United States Department of Housing and Urban Development (HUD) and the Commonwealth's Local Initiative Program.
- c. Affordable Housing Trust Fund. An account established by the Town for the specific purpose of creating Affordable Housing Units, available for use by the Local Housing Partnership for the purchase of land or units, or the development of new or rehabilitation of existing dwelling units for affordable housing occupants. (Annual Town Meeting, May 6, 2002 Art 3-28.)

7014. Provisions:

- a. An application for a Multiple Unit Development special permit shall require that at least fifteen (15) percent of the total Dwelling Units in the Multiple Unit Development be established as Affordable Housing Units (7013a): The calculation of the number of designated affordable units shall be rounded to the next whole number for units equal to 0.5 or greater.
- b. The SPGA may waive the construction or provision for Affordable Housing Units for an equivalent fee-in-lieu-of units payment made to the Town of Tewksbury for disbursement to the Affordable Housing Trust Fund, subject to the provisions and policies of the Tewksbury Local Housing Partnership for the creation of Affordable Housing Units (7013a) in the Town of Tewksbury.
- c. Timing of construction, provision or payments of fees-in-lieu of affordable units. Where feasible, Affordable Housing Units shall be provided coincident to the development of market-rate units, but in no event shall the development of affordable units be delayed beyond the schedule noted below.

Market-rate Unit %	Affordable Housing Unit %
Up to 30%	None required
30% plus 1 unit	At least 10%
Up to 50%	At least 30%
Up to 75%	At least 50%
75% plus 1 unit	At least 70%

Up to 90%

100%

Fractions of units shall not be counted.

d. Siting of Affordable Housing Units.

All affordable units constructed or rehabilitated under this bylaw shall be situated within the development so as not to be in less desirable locations than market-rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units. Affordable Housing Units within market rate developments shall be integrated with the rest of the development and shall be compatible in design, appearance, construction and quality of materials with other units. Interior features of affordable units shall comply in all respects to the minimum design and construction standards set forth in the Local Initiative Guidelines by the Department of Housing and Community Development, July 1996, or as amended.

e. Marketing Plan for Affordable Units.

The Applicant under this bylaw, in conjunction with the Tewksbury Local Housing Partnership, shall submit a marketing plan to the SPGA for its approval, which describes how the affordable units will be marketed to potential homebuyers or tenants. This plan shall give priority to Tewksbury residents and include a description of the lottery or other process to be used for selecting buyers or tenants.

f. Maximum Incomes and Selling Prices: Initial Sale:

To ensure that only eligible households purchase or rent Affordable Housing Units, the purchaser or renter of an affordable unit shall be required to submit copies of the last three years' federal and state income tax returns and certify, in writing and prior to transfer of title, to the developer of the housing units or their agent, and within thirty (30) days following transfer of title, to the Tewksbury Housing Authority or other agency as established by the Town, that his/her or their family's annual income level does not exceed the maximum level as established by the Commonwealth's Department of Housing and Community Development.

The maximum housing cost for affordable units created under this bylaw is as established by the Commonwealth's Department of Housing and Community Development, Local Initiative Program or as revised by the Town.

g. Preservation of Affordability; Restrictions on Resale:

Each Affordable Housing Unit created in accordance with this bylaw shall have limitations governing its resale. The purpose of these limitations is to preserve the long-term affordability of the unit and to ensure its continued availability for affordable income households. The resale controls shall be established through a deed restriction on the property and shall be in force in perpetuity.

1. Resale price. Sales beyond the initial sale to a qualified affordable income purchaser shall include the initial discount rate between the sale price and the unit's appraised value at the time of resale. This percentage shall be recorded as part of the deed restriction on the property noted above. For example, if a unit appraised for \$100,000 is sold for \$75,000 as a result of this bylaw, it has sold for 75 percent of its appraised value. If, several years later, the appraised value of the unit at the time of proposed resale is \$150,000, the unit may be sold for no more than \$112,500--75 percent of the appraised value of \$150,000.

2. Right of first refusal to purchase. The purchaser of an Affordable Housing Unit developed as a result of this bylaw shall agree to execute a deed rider prepared by the Town, consistent with model riders prepared by Department of Housing and Community Development, granting, among other things, the municipality's right of first refusal to purchase the property in the event that a subsequent qualified purchaser cannot be located.

3. The SPGA shall require, as a condition for special permit under this bylaw, that the applicant comply with the mandatory set-asides and accompanying restrictions on affordability, including the execution of the deed rider noted in Section 7014g.1. The Building Commissioner shall not issue an occupancy permit for any affordable unit until the deed restriction is recorded.

h. Conflict with Other Bylaws/Ordinances:

The provisions of this bylaw shall be considered supplemental to existing zoning bylaws. To the extent that a conflict exists between this bylaw and others, the more restrictive bylaw, or provisions therein, shall apply.

i. Review by Special Permit Granting Authority (SPGA):

The Planning Board shall be designated as the SPGA under this bylaw.

7015. Severability:

If any provision of this bylaw is held invalid by a court of competent jurisdiction, the remainder of the bylaw shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this bylaw shall not affect the validity of the remainder of the Tewksbury zoning bylaw.

Delete:

7154. There shall not be more than a maximum of six (6) units per acre nor more than 2 bedrooms per unit, nor more than twelve (12) bedrooms per acre.

Add:

7154. There shall not be more than a maximum of seven (7) units per acre nor more than fourteen (14) bedrooms per acre. This will allow for flexibility in the number of bedrooms per unit to vary from 1 to 3 bedrooms. The ratio of three (3) bedroom market rate units to three (3) bedroom Affordable Housing Units shall be 1 to 1.

Delete:

7254. There shall not be more than a maximum of six (6) units per acre nor more than 2 bedrooms per unit, nor more than twelve bedrooms per acre.

Add:

7254. There shall not be more than a maximum of seven (7) units per acre nor more than fourteen (14) bedrooms per acre. This will allow for flexibility in the number of bedrooms per unit to vary from 1 to 3 bedrooms. The ratio of three (3) bedroom market rate units to three (3) bedroom Affordable Housing Units shall be 1 to 1.

Planning Board

Executive Summary: The adoption of this bylaw will create a mandatory affordable housing requirement in multi-family districts, subject to existing provisions in the Tewksbury Zoning Bylaw, while providing the option of an increase in density of one unit per acre, thereby qualifying for inclusion on the Town's MGL Ch. 40B inventory.

Motion: The Planning Board motioned to Adopt Article 23.

Mrs. Michelle Walsh, Local Housing Partnership Chairman, supported this motion.

Mr. Keith Rauseo motioned to Amend Article 23 with four (4) Amendments and Adopt Article 23, as Amended.

Voted:	Mr. Rauseo's 1 st Amendment Failed.	10:12 PM (10-1-02)
	Mr. Rauseo's 2 nd Amendment Failed.	10:12 PM (10-1-02)
	Mr. Rauseo's 3 rd Amendment Failed	10:17 PM (10-1-02)
	Mr. Rauseo's 4 th Amendment Failed.	10:17 PM (10-1-02)
	Article 23 was Adopted.	10:24 PM (10-1-02)
	223 YES 21 NO (2/3's required: = 163)	

ARTICLE 24

To see if the Town will vote to amend the Tewksbury Zoning By-Laws, by amending the existing Section 3513 as follows:

Delete existing section:

3513. A satellite dish for reception of microwave signals from geostationary satellites is allowed subject to the following regulations:

- The satellite dish shall consist of a parabolic reflector (microwave dish) with a microwave receiver at the reflector focus. Satellite dishes are permitted in any district provided that such dish shall not exceed two feet in diameter. In districts other than the R40 and R80, a satellite dish larger than two feet in diameter may be authorized by special permit from the Board of Appeals.
- The satellite dish shall be permanently mounted on the ground on a concrete slab or piers and set back from lot lines as an accessory structure in conformance with this By-Law;
- The manufacturer or a structural engineer shall certify to the Building Department that the satellite dish and its support is satisfactory to withstand wind speeds to one hundred (100) miles per hour without being carried away;

- d. The antenna and its base shall not be located in the front yard or within fifty (50) feet of any public way.
- e. For lots 20,000 square feet or less, the Building Commissioner shall require screening such as fences or shrubs where the antenna is visible from abutting lots.

And replace with:

3513. A dish antenna is an antenna consisting of a radiation element which transmits or receives radiation signals generated as electrical, light or sound energy, and supported by a structure with or without a reflective component to the radiating dish, usually in a circular shape with a parabolic curve design constructed of a solid or open mesh surface, shall be known as a dish antenna. A dish antenna is allowed subject to the following conditions:

- a. Dish antennas smaller than two (2) feet in diameter shall be allowed in all districts and do not require a building permit.
- b. Dish antennas larger than two (2) feet in diameter but smaller than three (3) meters (39.37") are allowed by right in all districts and require a building permit in accordance with the provisions of 780 CMR (Massachusetts State Building Code).
- c. Dish antennas larger than three (3) meters (39.37"), in addition to the required building permit in accordance with 780 CMR (Massachusetts State building Code), shall be allowed by special permit from the Planning Board, subject to the following conditions:
 - 1. The Dish Antenna and its base shall not be located in the front yard or within fifty (50) feet of any public way.
 - 2. The Dish Antenna shall be permanently mounted on the ground and set back from the lot lines as an accessory structure in conformance with the requirements of this By-Law.
 - 3. The Planning Board shall require plantings, fences or other screening where the antenna is visible from abutting lots.

Planning Board

Executive Summary: The purpose of this article is to clarify and align the by-law with the FCC Telecommunications Act of 1996 and the Massachusetts State building Code.

Motion: The Planning Board motioned to Withdraw Article 24.

Voted: Article 24 was Withdrawn.

10:26 PM (10-1-02)

ARTICLE 25

To see if the Town will vote to amend the Zoning Bylaw as follows:

Section 10000- Definitions:

Replace **MAJOR RECREATIONAL EQUIPMENT:** Campers, trailers or other recreational vehicles.

With the following definition:

MAJOR RECREATIONAL EQUIPMENT: Campers, trailers, boats, boat trailers, snowmobiles, snowmobile trailers or other similar recreational vehicles.

Add a new section:

3222 MAJOR RECREATIONAL EQUIPMENT- The outdoor parking or storage of major recreational equipment in residential districts, shall be setback at least ten feet from any property line and at least fifteen feet from the edge of pavement of the street, and in all other districts, shall comply with the setback requirements of that district, in accordance with Section 4130 and the Table of Dimensional Requirements (Appendix B) of this Zoning Bylaw.

Planning Board

Executive Summary: Adds to the existing definition and applies setback requirements on this type of equipment.

Motion: The Planning Board motioned to Adopt Article 25.

Mr. Jim Evans motioned to Amend Article 25.

A motion was made for Indefinite Postponement.

Voted: Mr. Evan's Amendment Failed.

10:30 PM (10-1-02)

The motion for Indefinite Postponement was Adopted.

10:31 PM (10-1-02)

ARTICLE 26

To see if the Town will vote to add a new definition to Section 10000 of the Zoning Bylaw as follows:

DRIVE THROUGH FACILITY- A commercial facility which provides a service directly to a motor vehicle or where the customer drives a motor vehicle onto the premise and service is provided to the customer through a window, mechanical device or by an agent of the facility without the customer exiting the vehicle. This shall not include the selling of fuel at a gasoline filling station or the accessory functions of a carwash facility such as vacuum cleaning stations.

And amend Appendix A- Table of Use Regulations, Section C. Commercial Use #19 by replacing drive-in with drive through

And Amend Appendix A- Table of Use Regulations, Section C. Commercial Use by adding a new use:

38. Drive-through facility allowed by Planning Board special permit (PB) in COM, TR, HI, CDD, LB and "N" in all other districts.

Planning Board

Executive Summary: Updates the bylaw by addressing drive-through services and provides a definition that currently does not exist.

Motion: The Planning Board motioned to Adopt Article 26.

Voted: Article 26 was Adopted.
78 YES -0- NO Unanimous vote.

10:32 PM (10-1-02)

ARTICLE 27

To see if the Town will vote to amend the Tewksbury Zoning By-Laws, by amending the existing section 3511 as follows:

3511. A n accessory building not more than 20 feet in height above the average grade level around the structure. Accessory buildings shall not be more than one and one-half (1-1/2) stories and shall not be habitable.

Planning Board

Executive Summary: Clarifies the story height and uses of accessory buildings.

Motion: The Planning Board motioned to Adopt Article 27.

Voted: Article 27 was Adopted.
82 YES -0- NO Unanimous Vote

10:34 PM (10-1-02)

ARTICLE 28

To see if the Town will vote to amend Appendix B- Table of Dimensional Requirements of the Zoning Bylaw as follows:

For the HI District Minimum front yard replace 150 with 50.

Planning Board

Executive Summary: This restores the Heavy Industry District front yard setback to 50 feet, which existed prior to a scrivener's error in the May 2002 recodification of the Zoning Bylaw.

Motion: The Planning Board motioned to Adopt Article 28.

Voted: Article 28 was Adopted.
YES 63 NO -0- Unanimous vote.

10:34 PM (10-1-02)

ARTICLE 29

To see if the town will vote to amend the provisions of appendix c, table of parking requirements, of the Zoning Bylaw by deleting from Section C, Commercial, Paragraph 20 and inserting the following new Section 20:

Principal Use

20. Business or Professional Office

Planning Board

Required Spaces

A minimum of One (1) space for each three hundred (300') of Gross Floor Area (GFA)

Executive Summary: Changes the requirement from 1 space for each 200 feet of gross floor area to a minimum of 1 space for each 300 feet of gross floor area. Brings the requirement more in line with surrounding communities and industry standards. Reduces the creation of impervious surface.

Motion: The Planning Board motioned to Adopt Article 29.

Voted: Article 29 was Adopted.

10:35 PM (10-1-02)

YES 40 2 NO (2/3's vote required = 28)

ARTICLE 30

To see if the Town will vote to amend Appendix A- Table of Use Regulations Section D. Industrial Uses of the Zoning Bylaw by adding a new use as follows:

17. Trucking Company not allowed in any district.

Planning Board

Executive Summary: Explicitly prohibits a trucking company in any district which is defined as a commercial or industrial enterprise using heavy commercial vehicles to deliver goods, freight or construction materials such as sand, gravel, loam and the like.

Motion: The Planning Board motioned to Adopt Article 30.

Mr. Paul Finsel motioned to Indefinitely Postpone Article 30.

Voted: Article 30 was Indefinitely Postponed.

10:42 PM (10-1-02)

ARTICLE 31

To see if the Town Vote to amend the Zoning By-Law Section 2300, Map Zoning Districts by rezoning from Residence 40 District (R.40) to Multiple Family District (MFD), a certain parcel of land as shown on Assessors Map 61, Lot 47 thereon, and further described as:

The land, together with the building(s) thereon, located in Tewksbury, Middlesex (North) County, Massachusetts situated on the westerly side of Lee Street and the southerly side of East Street and thus bounded and described as follows: Easterly by said Lee Street; Southerly by land now or formerly of Frank H. Ryone and Eva V. Ryone, one hundred fifty feet; Easterly by last named land, one hundred feet; Southerly by land now or formerly of Elizabeth Saunders and by land now or formerly of Henry J. O'Dowd; Westerly by land now or formerly of Charles D. and Mary H. Williams; Northerly by the old graveyard; Westerly by the old graveyard; and Northerly by said East Street. Subject to and with the benefits of rights, easements, restrictions and reservations of record, in so far as in force and applicable.

And part of Map 61 Lot 111 and Lot 27:

The land, with the buildings thereon, situated in Tewksbury, Middlesex County, Massachusetts on the northeasterly side of Main Street and being shown as lot containing 3.59 acres on a plan of land entitles "Subdivision Plan of Land in Tewksbury, Massachusetts owned by Gilbert E. & Evelyn C. Bernard, Vincent & Ruth S. Camuso, February 15, 1984. William G. Troy & Associates," which plan is recorded with Middlesex North District Registry of Deeds in Book of Plans 143, Plan 122 and thus

bounded and described: Southerwesterly by said Main Street, 227.89 feet, Northwesterly by land now or formerly of Moon So and Kye Sook Kim, 343 feet; Southwesterly by said last-named land, 116 feet; Northwesterly again by land now or formerly of Alston Realty Trust, 41.74 feet; Northerly by land now or formerly of Town of Tewksbury, 191.28 feet; Northeasterly by land now or formerly of Thomas L. Hedstrom, 436.61 feet; Southerly by other land now or formerly of Gilbert E. Bernard et als, shown on said plan as a lot containing 1.003 acres, 268.22 feet; and Southeasterly by said last-named land, 130 feet. Containing 3.59 acres, more or less.

The land, with the buildings thereon, situated in Tewksbury, Middlesex County, Massachusetts on the northeasterly side of Main Street and being shown as lot containing 1.003 acres on a plan of land entitled "Subdivision Plan of Land in Tewksbury, Massachusetts, owned by Gilbert E. & Evelyn C. Bernard, Vincent & Ruth S. Camuso, February 15, 1984, William G. Troy & Associates," which plan is recorded with Middlesex North District Registry of Deed in Book of Plans 143, Plan 122 and thus bounded and described: Southerwesterly by said Main Street, 150 feet; Northwesterly by a lot shown as 3.59 acres on said plan, by two courses, 130 feet and 268.22 feet; Northeasterly by land now or formerly of Thomas L. Hedstrom, 72 feet; and Southeasterly by land now or formerly of William P. and Audrey J. Dole, 336.13 feet. Containing 1.003 acres, more or less.

Robert Scarano and Others

Executive Summary: This Article seeks to rezone from residential use to multifamily use a parcel of land with frontage on East Street and Lee Street containing 4+ acres in an effort to save the George Lee House from demolition and preserve the same in a common scheme of housing for persons over 50 years of age or do anything in relation thereto.

Motion: The Planning Board motioned to Adopt Article 31, as Amended.
Mr. Paul Fansel motioned to Indefinitely Postpone Article 31.
Attorney Robert Scarano motioned to Amend Article 31 with two (2) Amendments.

A motion was made to Move the Question and this motion was Adopted. 10:55 PM (10-1-02)

Voted: Attorney Scarano's 1st Amendment was Adopted. 10:57 PM (10-1-02)
Attorney Scarano's 2nd Amendment was Adopted. 10:59 PM (10-1-02)

Mr. Fansel's motion for Indefinite Postponement Failed. 11:00 PM (10-1-02)

Article 31 was Adopted, as Amended. 11:02 PM (10-1-02)
YES 243 NO 10 (2/3's vote = 169)

Attorney Scarano's 1st Amendment:

BY DELETING LANGUAGE IN PARAGRAPH 2, LINE 1, COMMENCING WITH 'The land, AND ENDING IN PARAGRAPH 4, LINE 12, more or less "INCLUSIVE; BY INSERTING:

Beginning at a point on the northerly line of Main Street at the southeast corner of land of now or formerly Kim Moon and the subject parcel, thence; northeasterly along said Moon land, a distance of 291 feet, more or less, to a point at the beginning of the commercial zone line, this being the true point of beginning, thence; northeasterly along said Moon land a distance of 52 feet, more or less, to a point, thence; westerly by land of now or formerly Kim Moon & Kyesook Trs. a distance of 116 feet, more or less, to a point at the northwest corner of land of now or formerly Kim Moon & Kyesook Trs. and of land of now or formerly MacDonald, thence; northeasterly by land of MacDonald a distance of 42 feet more or less, to a point at the northwesterly corner of land of now or formerly the Town of Tewksbury, thence; Northeasterly by said land of the Town of Tewksbury, a distance of 240 feet more or less, to a point on the southeasterly corner of said Town of Tewksbury land, thence; Northwesterly by said town of Tewksbury land a distance of 75 feet, more or less to a point on the southeasterly line of East Street, thence; Southeasterly along East Street and Lee Streets a distance of 610 feet more or less, to a point at the northeasterly corner of land of now or formerly Donald Berube, thence; Southwesterly along said Berube land a distance of 150 feet more or less, to a point at the northwest corner of said Berube land, thence; Southeasterly by said Berube land a distance of 100', more or less, to a point at the southeast corner of land of Berube and land of now or formerly Harrington, thence; southwesterly by said Harrington land and by land of now or formerly Dole Assoc. Lmt'd. Partnership a distance of 155 feet, more or less, thence; southwesterly by said Dole land a distance of 45 feet, more or less, to a point at the commercial zone line, thence; along said zone line a distance of 420 feet, more or less, to the true point of beginning. Meaning and intending to describe a portion of Lots 111, 27 and 47 on Tewksbury Assessor's Map 61.

Attorney Scarano's 2nd Amendment:

HISTORICAL PRESERVATION RESTRICTION

Know all men by these presents that Robert G. Scarano, Trustee, M. K. Realty Trust, having its usual place of business at 1147 Main Street, Tewksbury, Middlesex County, Massachusetts, being the Owner of certain real estate situated in said Tewksbury,

Middlesex County, Massachusetts, In Consideration, the sufficiency of which is acknowledged, hereby impose the following preservation restrictions on said premises for the benefit of the inhabitants of the Town of Tewksbury, the Grantee, his heirs, successors and assigns, which restrictions shall run with the land, and be superior to any mortgage of record, which shall subordinate to said restriction, and as a condition of a special permit in the Multi Family District Zone and common development scheme, preserve the structure in its current footprint, deemed historically significant, pursuant to Tewksbury Historical By-Law Chapter 15.12 030 Para. 3, and to forbid the alteration of the existing grounds comprising of 2 acres and consisting of its ancient walls, lane of trees, and open spaces enhancing the structure which provide a natural setting, with the exception of those spaces designated for improvement, and subject to Special Permit Approval by the Tewksbury Planning Board in the Multi Family District Zone.

The goal of this preservation restriction is to preserve and protect the present 1860 appearance, architectural features and elements of the structure and to ensure that the premises substantially retain the current natural, scenic and open condition. The Preservation Restriction set forth in this Agreement, pursuant to G. L. c. 184, Section 31 – 33. shall be recorded in the Grantors chain of title and run with the land pursuant to approval of the Multi Family District common scheme. For my title see Book 13328, Page 273; Book 13328, Page 270 and Book 13319 Page 169.
Submitted: Robert G. Scarano, Petitioner

ARTICLE 31 WITH AMENDMENTS INCORPORATED WITHIN

To see if the Town Vote to amend the Zoning By-Law Section 2300, Map Zoning Districts by rezoning from Residence 40 District (R.40) to Multiple Family District (MFD), a certain parcel of land as shown on Assessors Map 61, Lot 47 thereon, and further described as:

Beginning at a point on the northerly line of Main Street at the southeast corner of land of now or formerly Kim Moon and the subject parcel, thence; northeasterly along said Moon land, a distance of 291 feet, more or less, to a point at the beginning of the commercial zone line, this being the true point of beginning, thence; northeasterly along said Moon land a distance of 52 feet, more or less, to a point, thence; westerly by land of now or formerly Kim Moon & Kyesook Trs. a distance of 116 feet, more or less, to a point at the northwest corner of land of now or formerly Kim Moon & Kyesook Trs. and of land of now or formerly MacDonald, thence; northeasterly by land of MacDonald a distance of 42 feet more or less, to a point at the northwesterly corner of land of now or formerly the Town of Tewksbury, thence; Northeasterly by said land of the Town of Tewksbury, a distance of 240 feet more or less, to a point on the southeasterly corner of said Town of Tewksbury land, thence; Northwesterly by said town of Tewksbury land a distance of 75 feet, more or less to a point on the southeasterly line of East Street, thence; Southeasterly along East Street and Lee Streets a distance of 610 feet more or less, to a point at the northeasterly corner of land of now or formerly Donald Berube, thence; Southwesterly along said Berube land a distance of 150 feet more or less, to a point at the northwest corner of said Berube land, thence; Southeasterly by said Berube land a distance of 100', more or less, to a point at the southeast corner of land of Berube and land of now or formerly Harrington, thence; southwesterly by said Harrington land and by land of now or formerly Dole Assoc. Lmt'd. Partnership a distance of 155 feet, more or less, thence; southwesterly by said Dole land a distance of 45 feet, more or less, to a point at the commercial zone line, thence; along said zone line a distance of 420 feet, more or less, to the true point of beginning. Meaning and intending to describe a portion of Lots 111, 27 and 47 on Tewksbury Assessor's Map 61.

HISTORICAL PRESERVATION RESTRICTION

Know all men by these presents that Robert G. Scarano, Trustee, M. K Realty Trust, having its usual place of business at 1147 Main Street, Tewksbury, Middlesex County, Massachusetts, being the Owner of certain real estate situated in said Tewksbury, Middlesex County, Massachusetts, In Consideration, the sufficiency of which is acknowledged, hereby impose the following preservation restrictions on said premises for the benefit of the inhabitants of the Town of Tewksbury, the Grantee, his heirs, successors and assigns, which restrictions shall run with the land, and be superior to any mortgage of record, which shall subordinate to said restriction, and as a condition of a special permit in the Multi Family District Zone and common development scheme, preserve the structure in its current footprint, deemed historically significant, pursuant to Tewksbury Historical By-Law Chapter 15.12 030 Para. 3, and to forbid the alteration of the existing grounds comprising of 2 acres and consisting of its ancient walls, lane of trees, and open spaces enhancing the structure which provide a natural setting, with the exception of those spaces designated for improvement, and subject to Special Permit Approval by the Tewksbury Planning Board in the Multi Family District Zone.

The goal of this preservation restriction is to preserve and protect the present 1860 appearance, architectural features and elements of the structure and to ensure that the premises substantially retain the current natural, scenic and open condition. The Preservation Restriction set forth in this Agreement, pursuant to G. L. c. 184, Section 31 – 33. shall be recorded in the Grantors chain of title and run with the land pursuant to approval of the Multi Family District common scheme.
For my title see Book 13328, Page 273; Book 13328, Page 270 and Book 13319 Page 169.

ARTICLE 32

To see if the Town will vote to rezone from Residential (R-40) to Commercial (COM) certain parcels of land at the intersection of North Street and Andover Street described as follows:

Beginning at a point on the southerly line of Andover Street at the north west corner of land of now or formerly James & Doriana Aronson, thence; Easterly along the southerly line of Andover Street, a distance of 1,480 feet, more or less, to a point at the northeast corner of land now or formerly of Yvon Cormier Construction Company, thence; Southwesterly along said Cormier land and land now or formerly of Marc & Gerald Weitz a distance of 660 feet, more or less, to a point, thence; westerly by land now or formerly of Stephen & Eleanor Pirello a distance of 68.46 feet, more or less, to a point at the northeast corner of land now or formerly of Frank & Marie Ciccolella, thence; Southwesterly by said Ciccolella a distance of 279.55 feet more or less, to a point on the northwesterly line of North Street, thence; Northwesterly by said North Street a distance of 160 feet, more or less to a point directly opposite and perpendicular to the northeast corner of land now or formerly of Laurie London, thence; Southwesterly crossing North Street a distance of 50 feet, more or less to a point on the southwesterly line of said North Street at the northeast corner of said London land, thence; Northwesterly and Northeasterly by said London land to a point at the southeast corner of land now or formerly of Joseph & Martha Morello, thence; Northwesterly by said Morello land a distance of 200', more or less, to a point at the southeast corner of land now or formerly of Thomas & Jane Kelley, thence westerly by said Kelley land and said Aronson land a distance of 260 feet, more or less, to a point on the easterly line of land of land now or formerly of the Town of Tewksbury, thence; Northerly along the line between said Aronson land and said Town land a distance of 250 feet, more or less, to the point of beginning.

Meaning and intending to describe Lots 2, 3, 4, 5 and 6 on Tewksbury Assessor's Map 53 and Lots 46, 47, 48, 49, 50, 51, 52, 68 and 69 on Tewksbury Assessor's Map 39.

Joseph Marques and Others

Executive Summary: The purpose of this Article is to rezone the described Parcels from Residential (R-40) to Commercial (COM). The Town of Tewksbury is divided into 13 zoning districts and 3 overlay districts. The Residential District (R-40) and the Heavy Industrial District (HI) referenced in this Article, are two of the 13 permitted Zoning Districts within the Town. These districts are shown, defined and bounded on the map entitled "Town of Tewksbury Zoning Map" dated March 27, 2002, as described in Appendix D of the Zoning Bylaw, and approved at the May 7, 2002 Special Town Meeting.

The described Parcels all abut a major roadway (Andover Street/North Street) that handles large volumes of commercially generated traffic. In addition, each of the described Parcels presently abuts developed property that is zoned for Heavy Industrial use. These present uses include business and professional office, fast-food restaurants, manufacturing, research and development laboratories, hotel/motels, and transportation facilities.

When the abutting area was rezoned to Heavy Industrial, the above described Parcels were singled out for more restrictive treatment than was the similar surrounding land, resulting in the economic detriment to the owners of said Parcels. Thus, as presented in this Article, the rezoning of the described Parcels from R-40 to COM essentially creates a more properly defined "transitional buffer zone" between the Heavy Industrial area and the neighboring residential area.

Motion: The Planning Board informed the Assembly that Mr. Marques, the petitioner, requested that Articles 32 and 33 be Withdrawn.

Voted: Article 32 was Withdrawn.

11:03 PM (10-1-02)

ARTICLE 33

To see if the Town will vote to amend the Tewksbury Zoning Map dated March 27, 2002 and Appendix D, Zoning Map-Descriptions, of the Zoning Bylaw, by adding thereto a new section sss., described as follows:

COM (North Street and Andover Street)

sss. Beginning at a point on the southerly line of Andover Street at the northwest corner of land of now or formerly James & Doriana Aronson, thence; Easterly along the southerly line of Andover Street, a distance of 1,480 feet, more or less, to a point at the northeast corner of land now or formerly of Yvon Cormier Construction Company, thence; Southwesterly along said Cormier land and land now or formerly of Marc & Gerald Weitz a distance of 660 feet, more or less, to a point, thence; westerly by land now or formerly of Stephen & Eleanor Pirello a distance of 68.46 feet, more or less, to a point at the northeast corner of land now or formerly of Frank & Marie Ciccolella, thence; Southwesterly by said Ciccolella a distance of 279.55 feet more or less, to a point on the northwesterly line of North Street, thence; Northwesterly by said North Street a distance of 160 feet, more or less to a point directly opposite and perpendicular to the northeast corner of land now or formerly of Laurie London, thence; Southwesterly

crossing North Street a distance of 50 feet, more or less to a point on the southwesterly line of said North Street at the northeast corner of said London land, thence; Northwesterly and Northeasterly by said London land to a point at the southeast corner of land now or formerly of Joseph & Martha Morello, thence; Northwesterly by said Morello land a distance of 200', more or less, to a point at the southeast corner of land now or formerly of Thomas & Jane Kelley, thence westerly by said Kelley land and said Aronson land a distance of 260 feet, more or less, to a point on the easterly line of land of land now or formerly of the Town of Tewksbury, thence; Northerly along the line between said Aronson land and said Town land a distance of 250 feet, more or less, to the point of beginning.

Meaning and intending to describe Lots 2,3,4, 5 and 6 on Tewksbury Assessor's Map 53 and Lots 46, 47, 48, 49, 50, 51, 52, 68 and 69 on Tewksbury Assessor's Map 39.

Joseph Marques and Others

Executive Summary: In the event that Article 32 is approved by Town Meeting, it will be necessary to amend and update the Town Zoning Map and related provisions of the Zoning By Law in order for the Zoning Map to accurately reflect the updated change.

Motion: The Planning Board informed the Assembly that Mr. Marques, the petitioner, requested that Article 33 be Withdrawn.

Voted: Article 33 was Withdrawn. 11:03 PM (10-1-02)

ARTICLE 34

To see if the town will vote to rezone Tewksbury Assessors Map 27, Lot 4 from R-40 Residential to MFD Multiple Family District. Said parcel is comprised of 4.0 acres of land and is located at the end of Cobleigh Drive. Also, to see if the town will vote to rezone Tewksbury Assessors Map 27, Lot 110 from R-40 Residential to MFD Multiple Family District. Said parcel is comprised of 36,845 square feet of land and is located on River Road.

James Andella and Others

Executive Summary: This proposed zoning article seeks to amend the zoning bylaw by rezoning two abutting parcels of land one located at the end of Cobleigh Drive and one located on River Road from R-40 to MFD. This article if approved would allow the owner the option of constructing multiple family units on these parcels.

Motion: James Andella, the petitioner, motioned to Withdraw Article 34.

Voted: Article 34 was Withdrawn. 11:04 PM (10-1-02)

ARTICLE 35

To determine if the Town will vote to authorize the Board of Selectmen and/or Conservation Commission to grant easements upon such terms and conditions as deemed advisable, subject to legislative approval pursuant to Article 97 of the Amendments to the Massachusetts Constitution, to be obtained by Tennessee Gas Pipeline Company, to the Tennessee Gas Pipeline Company to lay, construct, maintain, operate, repair, change the size of, remove and replace a pipeline over three parcels of land to which the Town of Tewksbury and/or the Conservation Commission have an interest by instruments recorded Middlesex North District Registry of Deeds, Book 4182, Page 210 also shown as lot 34, on Assessors' Map 111, on Bradford Road; Middlesex North District Registry of Deeds, Book 2615, Page 367 also shown as lot 35, on Assessor's Map 111, off Whitegate Road; and Middlesex North District Registry of Deeds, Book 10028, Page 248 also shown as Lot 42 on Assessors' Map 91, land on Bligh Street, consisting of a proposed permanent right-of-way 35 feet more or less in width, together with temporary work space for construction purposes 35 feet more or less in width on either side of the proposed permanent easement immediately adjacent to the area of the proposed permanent easement said temporary work space to expire upon completion of construction or within a year from commencement of construction, whichever is less, or to act in any other manner in relation thereto. Said easements shall be located within the existing New England Power Company easements which cross each property as depicted on the said maps referenced above, attached hereto and made a part hereof.

Paul Sica and Others

Executive Summary: This Article grants easements across three parcels of property, within easements previously granted to New England Power Company to construct, operate and maintain a pipeline to deliver natural gas to Wyeth Pharmaceuticals, Inc. in Andover from a Tennessee Gas Pipeline Company mainline.

Motion: The Finance Committee motioned to Adopt Article 35.
A motion was made to Indefinitely Postpone Article 35.

A motion was made to allow a non-resident to address the Assembly and this motion was Adopted. 11:06 PM (10-1-02)

Board of Health Chairman, Stephanie Wilkie, motioned to Move the Question and this motion was Adopted. 11:15 PM (10-1-02)

Voted: The motion for Indefinite Postponement Failed. 11:16 PM (10-1-02)
Article 35 was Adopted. 11:16 PM (10-1-02)

ARTICLE 36

To see if the Town will vote to amend the Personnel By-Law, Section IV, Fringe Benefits by adding the following to paragraph (j) Terminal Leave:

Program Eligibility – The longevity incentive program shall be available to employees who have at least ten years of continuous, creditable service with the Town and whose sick leave buy-back, also referred to as terminal leave, if paid when they enter the program, would be greater than or equal to **twenty (20%)** per cent of the salary the employee received on the date they enter the program. In order to participate in the program, an employee must notify the Town Manager in writing of his/her intention to participate in the program and if the employee will retire by a date certain. This notice also must indicate the extent to which the employee intends to participate in the longevity incentive program and that the employee agrees to abide by the provisions of this program.

The Benefit – For up to one hundred fifty-six (156) weeks, the Town shall increase the base pay of participating employees by a maximum amount of ten percent (10%). The extent of the increase in base pay is elected by the employee when the notice referred to above is given, providing the employee has accumulated a sufficient sick leave balance to fund the increment in base pay. On the first day of each fiscal year of the program, the Town shall deduct from accumulated sick leave the number of sick days necessary to fund the incentive benefit for that fiscal year, in accordance with the buyback or terminal leave percentage contained in the applicable collective bargaining agreement. This benefit may extend retroactively to July 1, 2001.

Conclusion of the Benefit – Upon completion of the employee's participation in the program, the employee's salary shall revert to the level it would have been had the employee not participated in the program. Commencing with the first pay period after the date on which the employee notified the Town he/she planned to retire, the Town shall deduct from the employee's regular wages (which term shall include payments made to an employee due to incapacity for service or non-service related disability other than a disability retirement allowance, but which term shall not include any retirement allowance), but from no other source, in twelve payments, the amount of the incentive benefit the employee received, with interest at the rate of twelve percent per year (12%/yr.) from the date of the first incentive benefit payment. By participating in this program, the employee agrees to this deduction from his wages.

Payment of Balance of Accumulated Sick Leave (also referred to as Terminal Leave) – If a participant in the Longevity Incentive Program retires with a balance of accumulated sick leave, the Town shall pay the balance due under the Personnel By-Law in two equal installments. The first installment shall be paid following the employee's request after July 1 of the fiscal year following the fiscal year in which the employee retired; the second installment shall be paid in the second fiscal year following the fiscal year in which the employee retired.

Or take any other action relative thereto.

Town Manager

Executive Summary: The purpose of this article is to convert a liability the Town owes to a retiring employee so that it is payable over five fiscal years rather than one fiscal year thereby avoiding large budgetary increases when an employee retires.

*Scriveners Error:

Note scriveners error in third line of second paragraph – "thirty (30%)" should be "twenty (20%)"
The Moderator accepted the scriveners error.

Motion: The Finance Committee motioned to Adopt Article 36.

Voted: Article 36 was Adopted.

11:16 PM (10-1-02)

***The correction has been incorporated into Article 36 and highlighted in bold print.**

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the October 1, 2002, Special Town Meeting, Sine Die, and this motion was Adopted.

11:17 PM (10-1-02)

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC
TOWN CLERK

State Election

November 15, 2002

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the DPW for Precinct 1 and 1A; at the Teen Center for Precinct 2; at the South Fire Station for Precinct 2A; at the Senior Center for Precinct 3 and 3A; and at the Library for Precinct 4 and 4A, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 11,217 votes cast. Precinct 1 – 1,298, Precinct 1A – 1,379, Precinct 2 – 1,336, Precinct 2A – 1,334, Precinct 3 – 1,590, Precinct 3A – 1,530, Precinct 4 – 1,311, and Precinct 4A – 1,439.

Precinct 1	- Alice Golen, Warden	Alice A. Carroll, Clerk
Precinct 1A	- Mary A. Casazza, Warden	Anne M. Callahan, Clerk
Precinct 2	- Bernice Sprague, Warden	Marie T. Magro, Clerk
Precinct 2A	- Rosemarie Krugh, Warden	Bertha D'Amico, Clerk
Precinct 3	- Jean Ray, Warden	Virginia Perrin, Clerk
Precinct 3A	- Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4	- Mary Ann Nichols, Warden	Rita O'Brien Dee, Clerk
Precinct 4A	- Angela Callahan, Warden	Dorothy McGrath, Clerk

STATE ELECTION NOVEMBER 5, 2002

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
	1298	1379	1336	1334	1590	1530	1311	1439	11217

SENATOR IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	99	102	80	80	136	133	97	90	817
John F. Kerry	918	1003	992	977	1099	1088	962	1079	8118
Michael E. Cloud	277	272	257	273	347	305	241	263	2235
Randall Forsberg	0	0	0	2	3	0	3	3	11
Others	4	2	7	2	5	4	8	4	36
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

GOVERNOR AND LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	8	9	10	7	15	15	9	12	85
Howell/Aucoin	21	15	8	23	10	18	11	13	119
O'Brien/Gabrielli	391	490	519	452	512	514	492	575	3945
Romney/Healey	847	822	749	798	1004	932	736	778	6666
Stein/Lorenzen	24	28	36	33	38	42	47	39	287
Johnson/Schebel	6	13	12	20	10	8	13	20	102
Others	1	2	2	1	1	1	3	2	13
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	331	305	294	317	408	430	288	316	2689
Thomas F. Reilly	959	1059	1032	1002	1163	1087	1010	1109	8421
Others	8	15	10	15	19	13	13	14	107
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	92	96	88	91	128	137	103	105	840
William Francis Galvin	813	942	941	900	1023	981	927	1027	7554
Jack E. Robinson, III	392	338	305	341	437	410	274	304	2801
Others	1	3	2	2	2	2	7	3	22
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

TREASURER

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	78	64	60	68	96	98	74	74	612
Timothy P. Cahill	536	647	659	612	656	624	623	749	5106
Daniel A. Grabauskas	599	578	518	528	739	698	502	527	4689
James O'Keefe	83	90	98	126	98	109	108	89	801
Others	2	0	1	0	1	1	4	0	9
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	161	155	129	150	211	211	151	148	1316
A. Joseph DeNucci	867	965	925	908	1003	984	944	1042	7638
Kamal Jain	88	85	74	97	132	118	57	82	733
John James Xenakis	177	171	207	177	240	216	156	167	1511
Others	5	3	1	2	4	1	3	0	19
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	40	53	50	54	64	80	57	60	458
Martin T. Meehan	726	796	813	780	847	856	813	896	6527
Ilana Freedman	66	79	73	93	74	98	68	84	635
Charles McCarthy	465	449	400	407	605	495	371	396	3588
Others	1	2	0	0	0	1	2	3	9
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	429	414	390	419	589	567	401	433	3642
Mary-Ellen Manning	860	952	941	904	991	952	901	995	7496
Others	9	13	5	11	10	11	9	11	79
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	76	85	62	87	97	96	84	94	681
Susan C. Tucker	693	838	842	773	885	898	810	937	6676
Maria Marasco	527	453	432	473	607	535	415	404	3846
Others	2	3	0	1	1	1	2	4	14
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	4	4A	Total
Blanks	56	42	36	29	52	44	259
James R. Miceli	896	1037	909	917	891	1059	5709
Daniel H. Ballou, Jr.	346	299	390	387	365	336	2123
Others	0	1	1	1	3	0	6
Total	1298	1379	1336	1334	1311	1439	8097

Precinct	3	3A	Total
Blanks	557	531	1088
Barry R. Finegold	1021	981	2002
Others	12	18	30
Total	1590	1530	3120

DISTRICT ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	339	314	325	323	441	442	304	361	2849
Martha Coakley	953	1052	1002	1002	1138	1078	995	1069	8289
Others	6	13	9	9	11	10	12	9	79
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

REGISTER OF PROBATE

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	129	147	130	134	203	212	140	159	1254
John R. Buonomo	631	764	781	724	755	748	751	835	5989
John W. Lambert	536	463	424	474	630	568	416	442	3953
Others	2	5	1	2	2	2	4	3	21
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

QUESTION 1

Eliminating State Personal Income Tax

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	113	120	123	95	117	109	134	116	927
Yes	645	614	625	658	769	764	604	645	5324
No	540	645	588	581	704	657	573	678	4966
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

QUESTION 2

English Language Education in Public Schools

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	78	94	65	156	89	138	106	120	846
Yes	999	1032	1033	970	1196	1134	957	1054	8375
No	221	253	238	208	305	258	248	265	1996
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

QUESTION 3

Taxpayer Funding for Political Campaigns

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	62	80	37	135	78	134	74	95	695
Yes	192	226	195	181	262	261	232	237	1786
No	1044	1073	1104	1018	1250	1135	1005	1107	8736
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

QUESTION 4
Construction of Sidewalks

Precinct	1	1A	2	2A	3	3A	4	4A	Total
Blanks	108	98	62	148	120	166	114	115	931
Yes	488	545	645	569	725	641	671	610	4894
No	702	736	629	617	745	723	526	714	5392
Total	1298	1379	1336	1334	1590	1530	1311	1439	11217

Total Registered Voters	16584
Total Votes	11217
Percent	68%

A True Copy Attest:
Elizabeth A. Carey
Town Clerk

ADMINISTRATION

*Board of Selectmen
Administrative Services
Housing Authority
Veteran's Services*

*Town Manager
Board of Registrars
Parking Clerk*

*Town Counsel
Dog Officer
Town Clerk
Public Works*

Board of Selectmen



PHOTO: Board of Selectmen

Front row, from left: Joseph P. Gill, Jr., Kevin Anderson, Charles E. Coldwell.

Back row, from left: John Ryan, Douglas W. Sears, Esq.

In 2002, the Board of Selectmen held regular meetings twice a month September through May and once a month during the months of June, July and August. Additionally, members of the Board served on many subcommittees including but not limited to the South Fire Station Building Committee, Senior Center Building Committee, Sewer Agreement Committee, Memorial Day Committee, Wynn and Ryan School Building Committees, Town Meeting Review Committee and Land Use Committee. The Board held conduit and pole petition hearings and liquor license hearings. Many residents applied for and were appointed to serve on the various openings on town committees.

Our state legislators, Representative James Miceli, Senator Susan Tucker, and Representative David Nangle were available to the Board on a regular basis to discuss pending and future legislation of interest to the community.

The Board of Selectmen wishes to extend their thanks to all department heads, town employees, and office staff for their commitment to better serve the residents during this past year. The Board would also like to take this opportunity to thank those men and women who have served this community as members of numerous appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office, which is located in the Town Hall, is open Monday through Friday from 8:00 a. m. to 4:30 p. m. for the convenience of the townspeople. The Selectmen meet twice a month on Tuesday evenings at 7:30 p. m. All residents are welcome to attend these meetings. However, if you wish to be heard on an issue, or have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on

Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings, as well as other Board and Committee meetings, continue to be televised live on Channel 10.

BOARD OF SELECTMEN

Kevin Anderson, Chairman

Joseph P. Gill, Jr., Vice Chairman

Charles E. Coldwell, Clerk

John Ryan

Douglas W. Sears, Esq.

Town Manager

Looking back over 2002, it appears to be better than looking ahead to 2003 due to the looming fiscal problems Tewksbury will encounter in FY2004 due to the Commonwealth's budget problems which will most likely have significant impacts on Tewksbury.

In looking back over 2002, the first highlight was the successful conclusion of the Town's arbitration case with the IBPO union.

The Town was successful in lobbying for two pieces of early retirement legislation which allowed the Town to balance its FY2003 budget and will help with the Town's FY2004 budget. However, the Town was left with a five percent reduction in its workforce plus the loss of many dedicated employees.

In terms of infrastructure project, a significant development was the Town's overwhelming adoption of the Master Sewer Plan at the October Special Town Meeting. As the year closed the Town and its consulting engineer were busy developing plans so that construction can start in the summer of 2003.

The Wynn Middle School project required a lot of attention and as the year ended substantial completion was only several weeks away.

During the summer months, the Livingston Street reconstruction project was completed. This was an innovative project in terms of being the first application of recycled shredded tires in Massachusetts for which the town has won an award.

The Strong Water Brook culvert under Shawsheen Street which had been damaged by the March, 2001 flood was replaced.

Toward the end of the year water mains on Roger Street and Anthony Road were replaced. The trestle bridge over the Shawsheen River between Regina S. Drive and Shawsheen Street was expanded so that that one lane of vehicles could use it during a flood event. Sidewalk construction took place on Hill Street and two parts of Main Street plus the Town did some street paving.

In June, the Town finally completed the sale of the former Court Street well field and started working on plans to expand the sludge treatment facility at the Water Treatment Plant. The construction at the water treatment plant will start in the summer of 2003 and be completed in 2004.

The water system improvements, dispatch center improvements and the work of the Fire, Public Works and Police Departments personnel resulted in the Town's Insurance rating for fire insurance improve from Class 5 to Class 4 by the ISO, an independent rating agency. This places the Town in the top ten percent of communities throughout the nation rated by the ISO.

The Senior Center Building Committee worked on selecting an architect, Sterling Associates, for the renovation and expansion of this facility. By 2004, preliminary plans for this project will be developed.

During the last part of the year a significant portion of my time was spent as Vice-Chairman of the NESWC Board of Directives and a member of the NESWC Strategic Planning Committee developing plans for the Town's trash disposal service after September, 2005 when the contract with Wheelabrator ends. Hopefully in early 2003 there will be an announcement concerning our future plans.

As of 2003, my term on the Massachusetts Municipal Association Board of Directors and the Massachusetts Municipal Managers Association Executive Committee draws to a close. Hopefully, my tenure in these positions was beneficial to Massachusetts cities and towns and my profession as I enjoyed my service in these positions.

Town Counsel

In 2002, Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Massachusetts Land Court, the Appeals Court, and in matters before the Appellate Tax Board.

The Town received favorable decisions and/or judgments in the following cases:

- Sheehan and DAV v. Flanagan and Town - Superior Court
- Tewksbury v. Anthony Salipante, et al. - Superior Court

The following cases against the Town were dismissed:

- Feener v. Wamesit Village and Town of Tewksbury - Superior Court
- IRA Motor Group, Inc. v. Zoning Board of Appeals - Superior Court, C. A. No.: 00-2374
- Miskel, Trustee, PBM Realty Trust v. Zoning Board of Appeals - Superior Court
- Sughrue v. Berube and Zoning Board of Appeals - Superior Court
- John D. Sullivan v. The Town of Tewksbury (Main Street) - Land Court

The following cases are pending:

- Atlantic Dracut Realty LP, et al. v. Planning Board - Appeals Court
- Atlantic Dracut Realty LP, et al. v. Zoning Board of Appeals - Appeals Court
- Building Commissioner v. John D. Sullivan (Catamount Road) - Superior Court
- Louis Carciofi v. FAB and Zoning Board of Appeals - Superior Court
- Connolly and Macauley v. Planning Board - Land Court
- David G. Cressman and Planning Board v. George Brothers and Zoning Board of Appeals - Land Court
- David G. Cressman v. FAB and Zoning Board of Appeals - Superior Court
- Veronica Curseaden v. Zoning "Board of Appeals - Superior Court
- Demoulas Super Markets, Inc. (Warehouse) v. Planning Board - Land Court
- Robert DeStefano, Trustee v. Zoning Board of Appeals - Land Court
- Robert DeStefano, Trustee v. Planning Board - Land Court
- Germano v. Zoning Board of Appeals - Superior Court
- Giasullo v. Planning Board - Land Court
- Guy Indelicato v. Zoning Board of Appeals - Superior Court
- IRA Motor Group, Inc. v. Zoning Board of Appeals - Land Court
- Klock v. Zoning Board of Appeals - Superior Court
- L. J. DiPalma, Inc. v. Planning Board - Land Court
- Lefebvre, Donald, Jr. v. Zoning Board of Appeals - Land Court
- City of Lowell v. Tewksbury - Superior Court
- MJP Contracting, Inc. v. Zoning Board of Appeals - Land Court
- Mathews v. Zoning Board of Appeals - Superior Court (three cases)
- McDade v. Zoning Board of Appeals - Superior Court
- Paul Nicosia v. Powell and Town of Tewksbury
- R.J.R. Ventures, d/b/a Cornerstone Corp. v. Planning Board - Land Court
- James Ryan, et al. v. Demoulas and Conservation Commission - Superior Court
- James Ryan, et al. v. Demoulas Super Markets, Inc. and Planning Board - Superior Court
- Sheehan and DAV v. Flanagan and Tewksbury - Appeals Court
- Sideropoulos, Trustee v. Zoning Board of Appeals - Land Court
- Tewksbury Building Commissioner v. George Brothers - Superior Court
- Tewksbury Building Commissioner v. Christopher Eagan - Superior Court
- George Thompson, et al. v. Town of Tewksbury - Land Court
- Tremblay v. Zoning Board of Appeals - Land Court
- Wamesit Village, Inc. v. Conservation Commission - Superior Court

The following cases were favorably settled:

- Ames Pond, LLC v. Balukonis and The Town of Tewksbury - Superior Court
- Tewksbury Building Commissioner v. William Chandler, et al. - Superior Court

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and has drafted Town Meeting Articles; and he has made eminent domain land takings for highway and sewer improvements.

Town Counsel encourages Town officials to communicate with him as soon as possible after becoming aware of any potential problem or litigation. In addition, your Town Counsel is pleased to assist in making Town government more responsive to the safety and well being of Tewksbury's citizens to prevent claims against the Town and to provide appropriate governance for its inhabitants.

Town Counsel will continue his program of providing municipal law memoranda and seminars which address important and current issues of law and the interpretation of laws for the various Boards, Committees, Commissions, and Departments.

Town Counsel again thanks the Boards of Selectmen, the Town Manager, the several Boards, Committees, Commissions, Departments, and their officers and employees for the excellent co-operation again afforded to him during the past year.

Charles J. Zaroulis
Town Counsel

Administrative Services

OFFICE HOURS ARE MONDAY THRU FRIDAY
7:30 A.M. - 4:30 P.M.

Department Staff

- William Rose, Administrative Services Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation.
- Melanie Sitar, Administrative Services Assistant, concentrating on Employee Benefits, Occupational Injury Compensation, and Medical Cost Analysis.
- Barbara Hague, Administrative Secretary, part time assistance with secretarial and accounts payable. Barbara retired this year and her services will be missed.

2002 was a busy year for the Administrative Services Department, which serves the town in the following areas:

Employee Services

- Central Data Base
All town and school employees are now listed on the central database with their benefits including health, dental, and life insurance plans.
All town employee's vacation, sick time, and personal days are tracked.
- Job Postings for all town side employment opportunities
- Background Checks and physicals are accomplished on all new employees
- New Employee Orientation
New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- Standardization of Job Titles
Both managerial and clerical job classification has been implemented
- Exit interviews are now conducted on terminating town employees
- Administrative Services provides support for the Personnel Relations Review Board
- Administrative Services establishes, reviews, and publishes policies to maintain continuity of personnel practices.
- The Code of Ethical Conduct adopted by the Board of Selectmen was distributed to all town employees and is now included in the new employee orientation.

Town Hall/Annex Facilities Management

- Two part time custodians were hired this year and the Town Hall cleaning service was discontinued.
- The Town Hall Annex is maintained by a cleaning service and Facilities Management.
- Continued to maintain Town Hall heating system.
- Town Hall/Annex telephone system maintained and updated.

Centralized Purchasing

- Paper Products
- Telephone and Electric Bills
- Postage for Town Hall, Annex, Recreation, and Central Fire has been consolidated into one budget maintained by this department.

The year 2003 will continue to bring new challenges to this department.

Respectfully,
Ellsworth K. Hart
Director, Administrative Services

Board of Registrars

Beverly A. Bennett
Edward Creamer , Chairman
Donald Ordway
Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable tv.

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

PRECINCT ENROLLMENT:

Precinct 1	2,025
Precinct 1A	2,095
Precinct 2	2,022
Precinct 2A	1,990
Precinct 3	2,389
Precinct 3A	2,196
Precinct 4	1,969
Precinct 4A	2,147

PARTY ENROLLMENT:

Precinct	Democrat	Green Party USA	Interdependent 3 rd Party	Libertarian	Massachusetts	Reform Green	Republican	Unenrolled	Total
1	610	0	0	11	2	1	309	1,092	2,025
1A	701	0	3	7	1	1	258	1,124	2,095
2	721	0	2	12	2	2	204	1,079	2,022
2A	672	0	0	12	1	1	249	1,055	1,990
3	767	0	2	9	0	0	382	1,229	2,389
3A	692	0	2	10	3	2	268	1,219	2,196
4	696	1	2	3	0	0	217	1,050	1,969
4A	832	1	4	8	1	1	244	1,056	2,147
Total	5,691	2	15	72	10	8	2,131	8,904	16,833

Respectfully submitted,
Elizabeth A. Carey, CMC, CMMC
Town Clerk

Dog Officer

I would like to take this opportunity to thank all the residents who have obeyed the Leash Law in Tewksbury. All dogs in Tewksbury must be licensed and have all their shots, this is for the safety of the residents as well as the dogs. If your dog is not licensed and is picked up, it is very hard to trace the owner to the dog and this could result in extra fines. Let's protect our children and all residents (from dog bites, etc.) and keep your dogs restrained.

I would like to make you aware, if your dog is picked up, that there will be an administration fee of \$25.00 plus \$5.00 per day for board and keep, up to \$190.00 plus fines as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THIRD OFFENSE	100.00
SUBSEQUENT OFFENSES	100.00

(within a calendar year)

REMEMBER PLEASE HAVE YOUR DOG LICENSED AND MAKE SURE THEY HAVE ALL THE NECESSARY SHOTS.

WHEN YOU LICENSE YOUR DOG BE SURE TO GET A COPY OF THE DOG BY-LAW WHICH WENT INTO EFFECT 1/1/98.

Walter Collins
Dog Officer

Housing Authority

The year 2002 has added 359 new applicants to the Authority's Elderly, Disabled and Family Public Housing Programs. The vacancy turnover for the elderly and disabled housing units was 18, and 3 turned over in the family units.

The Tewksbury Housing Authority manages 232 State and Federal Public Housing Units and administers 110 Federally Subsidized Housing Units through the Housing Choice Voucher Program.

In 2002 the Authority has received \$67,760 through a Comprehensive Improvement Assistance Program provided by the Department of Housing and Urban Development (HUD) to perform site improvements to the Flucker Heights Elderly Development. We have also received \$8,600.00 from the Department of Housing and Community Development to prepare a Capital Improvement Plan for the Authority's State units.

The Authority had to disposition a three bedroom unit this year. However, we were able to purchase a duplex consisting of two, three bedroom units which added another unit to the Town's inventory.

The Tewksbury Housing Authority's Board of Commissioners consists of four (4) Elected Officials and one (1) State Appointed Official. Housing Authority meetings are held on the first Tuesday of each month at 3:00 P.M., in the Community Building at the Saunders Circle Development.

In closing I would like to thank my fellow Board Members, our office staff and maintenance department in their efforts to provide and maintain decent, safe and affordable housing for our community.

Respectfully submitted,
Louise A. Gearty
Chairman, Tewksbury Housing Authority

**TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2002**

ASSETS

CASH

1111	ENTERPRISE BANK	\$ 31,347.83	
1112	BANKNORTH #0220549817	10,016.23	
1113	PET/ENTERPRISE #10226913	<u>2,860.94</u>	
	TOTAL CASH		\$ 44,225.00

ACCOUNT RECIEVABLE

1121	A/R MA 139-1 DEPT 1	(9,580.42)	
1122	A/R SECT 8 VOUCHER DEPT 2	(5,699.32)	
1123	A/R 400-01 DEPT 03	(1,993.18)	
1125	A/R CIAP DEPT 05	(0.40)	
1127	A/R 167-1 DEV DEPT 7	390.89	
1132	A/R 689-1 DEV DEPT 9	(2,658.61)	
1133	A/R 689-2 DEV DEPT 11	<u>(4,821.40)</u>	
	TOTAL ACCOUNT RECIEVABLE		(24,362.44)

DEFERRED CHARGES

1290	UNDISTRIBUTED CHARGES		
1291	DEFERRED PAYROLL		
	TOTAL DEFERRED CHARGES		<u>0.00</u>

TOTAL ASSETS		<u>\$ 19,862.56</u>
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SEE ATTACHED COMPILATION REPORT

TEWKSBURY REVOLVING FUND
BALANCE SHEET
DECEMBER 31, 2002

LIABILITIES

	ACCOUNT PAYABLES		
2114	SECURITY DEP-PETS	\$ 2,860.94	
2171	FEDERAL WITHHOLDING TAX		
2172	STATE WITHHOLDING TAXES		
2173	RETIREMENT WITHHELD	1,942.60	
2174	GROUP INSURANCE	99.10	
2176	CHRISTMAS W/H	260.00	
2178	CREDIT UNION	(75.00)	
2179	FICA/MED TAX WITHHELD		
2181	LONG TERM DISABILITY	(109.06)	
	TOTAL ACCOUNT PAYABLES		\$ 4,978.58
	DEFERRED CREDITS		
2290	UNDISTRIBUTED CREDITS		
2291	DEFERRED INTEREST INCOME	223.30	
2292	AFFORD HSG FEES	500.00	
	TOTAL DEFERRED CREDITS		723.30
	ADVANCES TO REVOLV FUND		
2401	ADVANCE MA 139-001	5,000.00	
2402	ADVANCE SECTION 8	575.68	
2403	ADVANCE 400-01	8,585.00	
	TOTAL ADVANCES TO REVOLV FUND		14,160.68
	TOTAL LIABILITIES		<u>\$ 19,862.56</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2002**

ASSETS

*111 CASH		
1111	BANKNORTH #0040651189	
1112	ENTERPRISE #10226861	\$ 6,770.10
	TOTAL *111 CASH	\$ 6,770.10
ACCOUNT RECEIVABLE		
1122	126 A/R TENANTS	4,703.50
112201	126.1 ALLOW DOUBT ACCTS	
1125	122 A/R HUD	11,579.54
	TOTAL ACCOUNT RECEIVABLE	16,283.04
ADVANCES		
1155	144 REVOLVING FUND	5,000.00
	TOTAL ADVANCES	5,000.00
*131 INVESTMENTS		
1162	ENTERPRISE BANK #10226874	263,530.38
116201	BANKNORTH #0040651176	
	TOTAL *131 INVESTMENTS	263,530.38
DEFERRED CHARGES		
1210	142 PREPAID INSURANCE	6,214.01
1211	142 PREPAID RETIREMENT	
1212	142 INSURANCE DEPOSIT	463.00
1290	174 DEFERRED CHARGES	
	TOTAL DEFERRED CHARGES	6,677.01
LAND STRUCTURES EQUIPMENT		
1404	LAND STRUCTURES EQUIPMENT	
	TOTAL LAND STRUCTURES EQUIPMENT	0.00
FIXED ASSETS		
1506	161 LAND	1.00
1507	162 BUILDING	2,997,717.55
1508	163 EQUIPMENT DWELLING	
1509	164 EQUIPMENT ADMIN	37,924.46
1510	165 LEASEHOLD IMPROV	
1515	166 ACCUM DEPRECIATION	(1,322,098.51)
	TOTAL FIXED ASSETS	1,713,544.50
	TOTAL ASSETS	<u>\$ 2,011,805.03</u>

Read Accountant's Compilation Report

**TEWKSBURY FEDERAL MA 139-1 LEDGER
BALANCE SHEET
DECEMBER 31, 2002**

LIABILITIES & SURPLUS

	ACCOUNTS PAYABLE		
2119	347 A/P REV FUND	<u>\$ (9,580.42)</u>	
	TOTAL ACCOUNTS PAYABLE		\$ (9,580.42)
	ACCRUED LIABILITIES		
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES	950.39	
2137	333 ACCRUED PILOT	<u>8,169.48</u>	
	TOTAL ACCRUED LIABILITIES		9,119.87
	DEFERRED CREDITS		
2290	353 DEFERRED CREDITS	<u></u>	
	TOTAL DEFERRED CREDITS		0.00
	SURPLUS FRON OPERATIONS		
2802	504 HUD/PHA CONTRIBUTION	1,682,752.34	
2806	512 RETAINED EARNINGS	<u>278,844.34</u>	
	TOTAL SURPLUS FRON OPERATIONS		1,961,596.68
	CURRENT YEAR OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT	<u>50,668.90</u>	
	TOTAL CURRENT YEAR OPERATIONS		<u>(50,668.90)</u>
	TOTAL SURPLUS & LIAB		<u>\$ (2,011,805.03)</u>

Read Accountant's Compilation Report

TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2002

ASSETS

*111 CASH			
1111	BANKNORTH #0220549765 V/P	\$ 9.81	
1112	ENTERPRISE #270270	<u>81,090.34</u>	
	TOTAL *111 CASH		\$ 81,100.15
ACCOUNT RECEIVABLES			
1122	128 A/R BACK RENTS	5,606.00	
112201	128.1 ALLOW DOUBT FRAUD	(4,619.00)	
1125	122 A/R HUD		
1129	125 A/R OTHER		
112999	128/125 A/R MOB & FRAUD	405.54	
1130	126.2 ALLOW DOUBT OTHER	<u></u>	
	TOTAL ACCOUNT RECEIVABLES		1,392.54
ADVANCES			
1155	144 REVOLVING FUND	<u>575.68</u>	
	TOTAL ADVANCES		575.68
DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	2,128.68	
1211	142 PREPAID RETIREMENT		
1212	142 INSURANCE DEPOSIT	787.00	
1290	174 DEFERRED CHARGES	<u></u>	
	TOTAL DEFERRED CHARGES		2,915.68
LAND STRUCTURES EQUIPMENT			
147501	164 EQUIPMENT OFFICE	1,201.16	
1515	166 ACCUM DEPRECIATION	<u>(1,201.16)</u>	
	TOTAL LAND STRUCTURES EQUIPMENT		<u>0.00</u>
	TOTAL ASSETS		<u>\$ 85,984.05</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY SECTION 8 VOUCHER
BALANCE SHEET
DECEMBER 31, 2002**

LIABILITIES

ACCOUNTS PAYABLE			
2111	312 A/P OTHER		
2118	331 A/P HUD		
2119	347 A/P REV FUND	\$ (5,699.32)	
211998	347 A/P SECT 8 CERT		
211999	312 A/P MOB CLEAR A/C	52.00	
2135	321 ACCRUED PAYROLL		
213501	322 ACCRUED COMP ABSENCES	69.78	
	TOTAL ACCOUNTS PAYABLE		\$ 5,577.54
DEFERRED CREDITS			
2210	PREPAID ANNUAL CONTRIB.	412,776.00	
2215	HAPS A/C #4715	(366,204.25)	
2230	CONTRA ADMIN FEE ACCOUNT	(36,200.80)	
2290	342 UNDISTRIBUTED CREDIT		
2690	342 DEFER CREDIT-BK RENT	5,606.00	
269001	312 CONTRA BACK RENT	(4,619.00)	
	TOTAL DEFERRED CREDITS		11,357.95
EQUITY REAC			
2806	512 RETAINED EARNINGS	75,551.24	
	TOTAL EQUITY REAC		(75,551.24)
HUD SURPLUS MEMO ONLY			
2810	UNRESERVED SURPLUS	(6,189,706.44)	
2826	OPERATING RESERVE		
2827	PROJECT ACCOUNT UNFUNDED	223,543.29	
2840	CUMULATIVE HUD CONTRIB.	5,966,163.15	
	TOTAL HUD SURPLUS MEMO ONLY		0.00
CURRENT OPERATIONS			
2940	RESIDUAL RCPTS, - DEFICIT	4,652.40	
	TOTAL CURRENT OPERATIONS		4,652.40
	TOTAL SURPLUS & LIAB.		<u>\$ 85,984.05</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2002**

ASSETS

* 111 CASH			
1111	ENTERPRISE #10226890	\$ 24,343.20	
1117	111 PETTY CASH	25.00	
	TOTAL * 111 CASH		\$ 24,368.20
ACCOUNT RECEIVABLES			
1122	126 A/R TENANTS 667-C	1,719.98	
112201	126 A/R TENANTS 705-C	12,619.86	
1125	124 A/R DHCD	46,976.26	
	TOTAL ACCOUNT RECEIVABLES		61,316.10
ADVANCES			
1155	144 REVOLVING FUND	8,585.00	
	TOTAL ADVANCES		8,585.00
INVESTMENTS			
116201	131 ENTERPRISE #10226887	567,746.51	
	TOTAL INVESTMENTS		567,746.51
DEFERRED CHARGES			
1210	142 PREPAID INSURANCE	15,185.87	
1211	142 PREPAID RETIREMENT		
1290	175 UNDISTRIBUTED CHARGES		
	TOTAL DEFERRED CHARGES		15,185.87
DEVELOPMENT COSTS			
1402	DEVELOPMENT COST	4,080,000.00	
1403	LESS DEV COST LIQUIDATION	(171,000.00)	
	TOTAL DEVELOPMENT COSTS		3,909,000.00
INVENTORY FURN/EQUIPMENT			
140399	INVENTORY FURN/EQUIPMENT	240,621.61	
1406	COMPLETED MOD COSTS	889,393.50	
1407	CLOSED TELLER COSTS	12,439.00	
1408	REOPENED 705-2 DEV	52,070.15	
	TOTAL INVENTORY FURN/EQUIPMENT		1,194,524.26
	TOTAL ASSETS		<u>\$ 5,780,725.94</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
DECEMBER 31, 2002**

LIABILITY & SURPLUS

	ACCOUNT PAYABLES		
2111	312 A/P OTHER	\$ 4,062.00	
2118	333 A/P DHCD		
2119	347 A/P REVOLVING FUND	<u>(1,993.18)</u>	
	TOTAL ACCOUNT PAYABLES		\$ 2,068.82
	ACCRUED LIABILITIES		
2134	346 ACCRUED UTILITIES		
2137	333 ACCRUED PILOT	<u>5,500.00</u>	
	TOTAL ACCRUED LIABILITIES		5,500.00
	DEFERRED CREDITS		
2290	342 DEFERRED CREDITS	<u></u>	
	TOTAL DEFERRED CREDITS		0.00
	FIXED LIABILITIES		
2321	GRANTS ISSUED	3,957,794.64	
2324	COMPLETED MOD CONTRIB.	889,393.50	
2325	NOTES ISSUED		
2326	LESS: NOTES RETIRED	<u></u>	
	TOTAL FIXED LIABILITIES		4,847,188.14
	SURPLUS		
2400	VALUATION OF FIXED ASSETS	240,621.61	
2460	GIFTS & DONATIONS	12,439.00	
2560	512 SPECIAL PURPOSE RESV	282,680.94	
2590	512 RETAINED EARNINGS	316,243.48	
2700	NET INCOME (DEFICIT)	<u>73,983.95</u>	
	TOTAL SURPLUS		<u>925,968.98</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 5,780,725.94</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2002

		<u>Current</u>	<u>Balance</u>
140399	INVENTORY FURN EQUIPMENT		
140410	163 MGMT DWELLING EQUIP	\$ (882.00)	\$ 83,857.64
140471	164 MGMT OFFICE EQUIP	6,248.05	31,064.20
140472	164 MGMT MAINT EQUIP	23,110.00	58,547.00
140473	164 MGMT COMM RM EQUIP		
140477	164 MGMT AUTO EQUIP		61,152.77
	TOTAL	<u>\$ 28,476.05</u>	<u>\$ 240,621.61</u>
1408	REOPENED 705-2 DEV		
140810	141016 ADMIN		\$ 1,529.75
140811	141011 TITLE INSURANCE		540.00
140814	141014 LEGAL FEES		1,650.00
140833	143003 SURVEY		250.00
140843	144003 ACCRUED TAXES	\$ (131.38)	1,911.40
140845	144005 RECORDING FEES		189.00
140860	1460 DWELLING		46,000.00
	TOTAL	<u>\$ (131.38)</u>	<u>\$52,070.15</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2002**

ASSETS

	CASH	.	
1112	*111 CASH		
	TOTAL CASH		\$ 0.00
	ACCOUNT RECEIVABLES		
1125	122 A/R HUD		
1129	125 A/R OTHER		
112901	144 A/R MA 101-IC		
	TOTAL ACCOUNT RECEIVABLES		0.00
	DEFERRED CHARGES		
1290	167 WORK IN PROCESS		
	TOTAL DEFERRED CHARGES		0.00
	FIXED ASSETS		
1506	161 LAND		
1507	162 BUILDING	\$ 83,965.60	
1508	163 EQUIPMENT DWELLING		
1509	164 EQUIPMENT ADMIN		
1510	165 LEASEHOLD IMPROV		
1515	166 ACCUM DEPRECIATION	(4,203.60)	
	TOTAL FIXED ASSETS		79,762.00
	CONTRACT REGISTER		
1801	A/E COOK A/C 140030		
1802	ACCURATE PAVING 140050		
1851	A/E COOK A/C 140030		
1852	ACCURATE PAVING 140050		
	TOTAL CONTRACT REGISTER		0.00
	TOTAL ASSETS		<u>\$ 79,762.00</u>

Read Accountant's Compilation Report

TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
DECEMBER 31, 2002

LIABILITY & SURPLUS

ACCOUNT PAYABLE			
2111	312 A/P OTHER		
2112	312 RETENTIONS		
2118	331 A/P HUD		
2119	347 A/P REV FUND	\$ (0.40)	
211901	347 A/P MA 139-1		
TOTAL ACCOUNT PAYABLE			\$ (0.40)
OTHER DEFERRED CREDITS			
2290	353 DEFERRED CREDITS		
TOTAL DEFERRED CREDITS			0.00
EQUITY			
2700	NET INCOME, - DEFICIT		
2802	504 HUD/PHA CONTRIBUTION		
2806	512 RETAINED EARNINGS	14,136.40	
280601	512 R/E CIAP 99	65,626.00	
TOTAL SURPLUS			79,762.40
TOTAL LIABILITY & SURPLUS			<u>\$ 79,762.40</u>

Read Accountant's Compilation Report

TEWKSBURY FEDERAL MOD PROGRAMS
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2002

		<u>Current</u>	<u>Balance</u>
1400	CIAP 902-99 \$ 69,081		
140010	1410 ADMINISTRATION		
140030	1430 A/E COOK		\$ 6,310.00
140050	1450 ROAD WORK		62,771.00
140099	CLOSED HARD COST		<u>(69,081.00)</u>
	TOTAL	<u>\$ 0.00</u>	<u>\$ 0.00</u>
1401	CAPITAL FUND 2000 \$16,605		
140110	1410 ADMINISTRATION		
140130	1430 A/E FEES & COST		\$5,405.60
140150	1450 ADDL ROAD/PARKING		9,479.00
140199	CLOSED HARD COST		<u>(14,884.60)</u>
	TOTAL	<u>\$ 0.00</u>	<u>\$ 0.00</u>
1402	CAPITAL FUND 2001 \$16,926		
140210	1410 ADMINISTRATION		
140230	1430 A/E FEES		
140250	1450 ADDL ROAD & PARKING		
140299	CLOSED HARD COST		
	TOTAL	<u>\$ 0.00</u>	<u>\$ 0.00</u>

Read Accountant's Compilation Report

**TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2002**

ASSETS

	CASH		
1111	ENTERPRISE BANK #10226829	<u>\$ 71,199.06</u>	
	TOTAL CASH		\$ 71,199.06
	DEVELOPMENT COSTS		
140201	DEV COST CLOSED	559,673.76	
140250	INVENTORY EQUIPMENT	<u>2,369.99</u>	
	TOTAL DEVELOPMENT COSTS		<u>562,043.75</u>
	TOTAL ASSETS		<u>\$ 633,242.81</u>

LIABILITY SURPLUS

	ACCOUNT PAYABLE		
2119	REVOLVING FUND	<u>\$ (2,658.61)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (2,658.61)
	ACCRUED LIABILITIES		
2137	PAYMENT IN LIEU OF TAXES	<u>440.00</u>	
	TOTAL ACCRUED LIABILITIES		440.00
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>559,673.76</u>	
	TOTAL FIXED LIABILITIES		559,673.76
	SURPLUS		
2400	VALUATION FIXED ASSETS	2,369.99	
2460	GIFTS & DONATIONS	2,022.52	
2590	OPERATING RESERVE	65,647.20	
2700	NET INCOME (DEFICIT)	<u>5,747.95</u>	
	TOTAL SURPLUS		<u>75,787.66</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 633,242.81</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 689-1 GERRY DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2002

	<u>Current</u>	<u>Balance</u>
140250 INVENTORY EQUIPMENT		
140410 1465.1 DWELLING EQUIP		
140471 1475.1 MGMT OFFICE EQUIP		\$ 407.99
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		1,962.00
TOTAL	<u>\$ 0.00</u>	<u>\$ 2,369.99</u>

SEE ATTACHED COMPILATION REPORT

**TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
DECEMBER 31, 2002**

ASSETS

	CASH		
1111	ENTERPRISE BANK #10226832	<u>\$ 88,010.81</u>	
	TOTAL CASH		\$ 88,010.81
	DEVELOPMENT COSTS		
140201	DEV COST CLOSED	547,955.50	
140250	INVENTORY EQUIPMENT	<u>2,307.69</u>	
	TOTAL DEVELOPMENT COSTS		<u>550,263.19</u>
	TOTAL ASSETS		<u>\$ 638,274.00</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	REVOLVING FUND	<u>\$ (4,821.40)</u>	
	TOTAL ACCOUNT PAYABLE		\$ (4,821.40)
	ACCRUED LIABILITIES		
2137	PAYMENT IN LIEU OF TAXES	<u>440.00</u>	
	TOTAL ACCRUED LIABILITIES		440.00
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>547,955.50</u>	
	TOTAL FIXED LIABILITIES		547,955.50
	SURPLUS		
2400	VALUATION FIXED ASSETS	2,307.69	
2590	OPERATING RESERVE	84,669.23	
2700	NET INCOME (DEFICIT)	<u>7,722.98</u>	
	TOTAL SURPLUS		<u>94,699.90</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 638,274.00</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 689-2 DMR DEVELOPMENT
BALANCE SHEET
SUBSIDIARY SCHEDULE
DECEMBER 31, 2002

	<u>Current</u>	<u>Balance</u>
140250 INVENTORY EQUIPMENT		
140471 1475.1 MGMT OFFICE EQUIP		\$ 345.69
140472 1475.2 MGMT MAINT EQUIP		
140473 1475.3 COMM ROOM EQUIP		
140477 1475.7 MGMT AUTO EQUIP		1,962.00
		<hr/>
TOTAL	<hr/> \$ 0.00	<hr/> \$ 2,307.69

SEE ATTACHED COMPILATION REPORT

Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

Year 2002 Fines collected and deposited with the Town Treasurer - \$28,574.54

Parking Ban (Overnight-Inclement Weather) Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

Effective January 2000 unauthorized parking in a designated handicap parking area will carry a violation fine of \$100.00 and parking in a fire lane will carry a violation fine of \$100.00.

TEMPORARY HANDICAPPED PARKING PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,
Elizabeth A. Carey, CMC, CMMC
Town Clerk - Parking Clerk

Town Clerk

TOWN STATISTICS

	2002	2001
Population	29,960	29,770
Licenses -		
Dogs	1858	1741
Sporting	375	476

FINANCIAL 1/1/2002 - 12/31/2002

Fees to Town Treasurer	\$33,398.58
Dog Fees to Treasurer	22,799.00
Sporting Licenses to State	11,025.25
Parking Fines to Town Treasurer	28,574.54
TOTAL	\$95,797.37

VITAL STATISTICS

	As of 12/31/2002	
	2002	2001
Births	293	318
Marriages	140	151
Deaths	241	258

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,
Elizabeth A. Carey, CMC, CMMC
Town Clerk

E911 DISABILITY NOTIFICATION FORM

This notification will provide additional information to the Public Safety Officials so they will be better prepared to serve you.

ALERTING PUBLIC SAFETY OFFICIALS: POLICE, FIRE & AMBULANCE SERVICE

You or any individual residing at your address who communicates over the phone by a TTY and/or has a disability that may hinder evacuation or transport, may request an E911 Disability Notification Form from the Town Clerk's Office by calling 640-4355, Monday-Friday, 8:30 AM to 4:30 PM.

Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH FRIDAY
8:00 A.M. - 4:30 P.M.

The Veterans' Services Department has again been active in helping the Town's veterans, not only with financial support to those veterans needing assistance, but also with advice and administrative support in interpreting and filling out the sometimes complex state and federal veterans' forms. In 2002 the Federal Government expanded veterans' benefits offering a wider range of prescriptions and medical care to the veteran. The cost basis was realigned increasing prescriptions from \$2 to \$7 for a 30 day supply and medical services were lowered from \$50 a visit to \$15 for many walk-in outpatient services. This greatly increased the number of veterans applying at this office for VA Hospital services. On the state level your Veterans' Service Officer as a member of both the MVSOA Executive Board and the Veterans' Advisory Board has worked hard to get legislation passed improving the definition of a veteran and securing better benefits for veterans. The Veterans' Service Officer acts as an ombudsman - preparing federal requests for disability, securing medical records of the individuals concerned, and attending their disability hearings and/or appeals. The Veterans' Service Officer has represented the Town at several patriotic occasions, including Veterans' Day and Memorial Day.

The Town of Tewksbury has an estimated veteran population of about 7,000. They receive approximately \$2,300,000 in aid from the federal government and \$32,000 in state annuities in addition to the normal veterans' benefits. This is money brought into our community and for the most part spent locally.

The Department of Veterans' Services continues to offer to the veteran and his dependents, or the widows of veterans, services in a wide range of categories, such as:

VA Pension Compensation	Grave Markers
Hospitalization (in & out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Industrial Accident Cases
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD-214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's veterans, but works with the other Veterans'; and Fraternal Organizations of the Town. I would like to thank them all for their time, efforts and contributions. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a town where the veteran is well served.

Respectfully submitted,
Ellsworth K. Hart
Director, Veterans' Services

Public Works

In the year 2002, there were many improvements made to the streets in town in keeping with our pavement management program. We have also completed several projects in town like the Emergency Access Road between Shawsheen Street and Regina S. Drive; new culvert on Shawsheen Street at Strong Water Brook; a new sidewalk by Walgreens from South Street to the Wilmington line; new water main installed on Rogers Street and Anthony Road and the Livingston Street Project by Eagles Landing. For the upcoming year we will strive to maintain all services provided to the residents of Town and assist any residents with any problems that they may encounter.

The following are additional accomplishments of the DPW and staffing:

<u>Administration</u>	<u>Service Date</u>		
William R. Burris, Jr., Superintendent	1978	Kevin Conlon	1984
Linda Monahan	1983	Kenneth Layne	2001
Sue Patterson	2001	Stephen VonKahle	2000
		<u>Water/Sewer</u>	
<u>Highways</u>		William Wilkinson	1966
Robert Belida	1983	George DeRoche	1972
Lawrence Kane	1984	Richard Westaway	1972
Ernest Lightfoot	1972	Jack Ward	1984
James Lightfoot	1984	Brian Gath	1985
Richard Stoddard	1982	Kenneth Chandler	1998
Timothy Stronach	1985		
Michael Peters	1987	<u>Water Treatment Plant</u>	
Bernard Marion	2000	Lewis Zediana	1988
Louis Marion	2002	Ed Viewig	1988
		John Salerno	1989
<u>Vehicle Maintenance</u>		Michael Donovan	1994
Royal Hudson	1986	Erik Gitschier	1999
Larry Gilbert	2001	Robert Minor	1999
Mark Wood	2002	Frank Giannetti	1985
		Matt Hirtle	2002
<u>Parks/Tree</u>			
William Chandler	1976		
Connie Barry	1984		
Robert Nolan	1986		

Street Opening Permits 2002

Gas Permits	125
Water/Misc.	12
Sewer	09
State Permits	06
Miscellaneous	7
TOTAL	159

Sewer Permits Issued 188

Streets Paved

Hemlock Road, Melrose Ave, Pond Street, Bailey Road, Overlook Drive, Dike Court, Greylock Road, Heath Street, Coolidge Street, School Street, Baystate Road and also installed 34 lips on various driveways throughout the Town.

Street Sweeper

Lloyd Road, Pupkis Road, Westland Drive, Van Buren Road, Lincoln Road, O'Loughlin Dr., Breckenridge Road, Rebecca Lane, Andover Street, Hillside Road, Autumn Lane, Patten Library, Carth Path Road, Hoover Road, South St. (section), Bridge

Street, Pond Street, Baystate Road, School Street, Heath Street, Coolidge Street, Town Hall area, Dike Court, Overlook Drive Greylock Road and Bailey Road.

Streets that were graded:

Cobbett Street, Erica Lane, Martel Lane, Old Stagecoach Road, Rosewood Ave, Taft Road, Ellis Ave, Shawsheen Ave, Rice Road, Johnson Road, Dock Street, section of Florida Road, Saville Street, Dalton Street and Carver Street.

Culverts, Drainline, and Headwalls (cleaned/repaired/replaced).

Foster, Road, Farwood Road, Chapman Road, Mill Street, Bridge Street, River Road, Hillside Road, Pleasant Street, Brook Street, Chandler Street, Livingston Street, Brentwood Road, Campbell Circle, Astle Street (replaced), and Kendall Road (replaced).

Catch Basins/Pipes Installed

South Street, (2) Salem Road, Grasshopper Lane, (2) Oakland Ave, Pine Street, McKenzie Circle, River Road, Marshall Street and Vernon Street.

Catch Basin Repairs:

South Street, Chapman Road, Astle Street, (3) Country Club Drive, Ellington Road, Livingston Street, Dike Court, Beech Street, (2) Whipple Road, Overlook Drive, North Street, Shawsheen Street (manhole), South Street (manhole), William G. Drive, Moonlight Drive, Helvetia Street, Newton Terrace, Clark Road, Bligh Street and Quincy Road.

Berm Repaired and Replaced:

Whipple Road, Eastgate Road, and two sections of South Street.

Catch Basins/Manholes Cleaned (private contract):

348 structures cleaned during August through early November 2002 on request from residents throughout Town.

Traffic/Street Signs & Lines:

Paint 34 crosswalks; 56 stop lines; installed (25) traffic delineators, (135) street signs & stop signs were repaired or replaced along with maintaining the weekly postings on the Town Message Board.

Special Projects (carpentry, masonry, manpower requests):

South Fire Station flagpole/fence installation, Veranda Ave (Board of Health), Boisvert Road, Melim Drive lightpole, Food Pantry parking, Marston/Whipple Road intersection, salt shed electrical upgrade, assisted painting of Town Bandstand, Brook Street resident, DPW Parking areas upgrade and construction of material enclosures (per EPA guidelines), weekly inspections for Beaver related issues.

Services, equipment and manpower rendered to the following agencies:

Town Manager's Office, Board of Selectmen's Office, Town Clerk's Office, Police Department detective bureau, Fire/Civil Defense, Assessor's Office, Administrative Services Office, Treasurer's Office, Collector's Office, Media Specialist, Water Treatment Plant, Patten Library, Board of Health Director's Office, Community Development Office, Building Commissioner's Office, Senior Center, Housing Authority, School Department, DPW Superintendent's Office and DPW hallway renovations.

New Water Services installed in 2002

New Water Services Installed	74
New Meters Installed	72
Replacement Meters Installed	42
Total Hydrant checks & repairs made	37
Total new Hydrants Installed	13
Total Main & Service Leaks repaired	38
Total Mains completed in year	1.6 miles
Total Back Flow Devices tested	325

Vehicles Maintained

Police
Dog Officer
Civil Defense
Auxiliary Police
Community Action Committee

Christmas Trees Recycled	227
Recycling Bins Sold	200
Oil Recycled	2,401

Our best wishes go to Lorraine Cuskey, James Nolan, James Shimkus, Al Richards and Al MacGilvray with their recent retirement. Also our best wishes to Tom Fiorello, Town's Engineer who moved to Reno, Nevada.

In closing, I would like to thank the entire Public Works Staff for their continued efforts and support to provide the best services to the residents of the Town of Tewksbury.

Respectfully submitted,
William R. Burris, Jr.,
Superintendent of Public Works

COMMUNITY ACTIVITIES

*Library Trustees
Recycling Committee*

Council on Aging

*Recreation Department
Historical Commission & Historical Society*

Library Trustees

*Board of Library Trustees
2002-2003*

Kevin Comtois, Chairman

Joan Dunlevy

Karen Lu

Mary MacDonald

Janet Sutton

Hope Trzcinski (*resigned, 12/31/2002*)



During the past year, the Library Trustees have studied the library's services and organizational structure. The results were formulated into a five-year strategic plan that was submitted to the Massachusetts Board of Library Commissioners in October 2002. One of the components of our long-range plan is a major upgrade to the public library computer system. The trustees acknowledge the hard work and dedication of a Technology Committee that worked for eight months to formulate recommendations for library technology. Serving on the committee were

the following individuals: Peter Orio, Steve Hattori, Paul Salvato, Jan Sutton and Joyce Salvato. As we prepare to celebrate the fourth anniversary of the opening of the "new" public library, we are mindful of the need to maintain currency in our equipment as well as in our services, programs, and materials.

Another component of the long-range plan is a commitment to protect the library's considerable assets through disaster planning. Under this construct, we will evaluate potential vulnerabilities and create a plan to deal with disasters such as fire, flooding, or hurricanes.

A third major long-range goal is an evaluation of our staffing structure to ensure well-trained personnel are available to deliver a wide-range of library services. We hope to build into our organizational structure more opportunities for career advancement, fair and equitable salaries and wages, educational incentives, and more in-depth continuing education and in-service training.

Each of the library's departments achieved high-ratings during the year for their accomplishments. Our Young Adult Librarian, Elizabeth Berlik, introduced new initiatives in programming and services aimed at teenagers. In the Children's Department, Librarian Noelle Couture and Specialist Karen Grasso expanded the public library's outreach services to the public schools and expanded our monthly book discussion groups. Tech Services Librarian Bridget Lonergan has expanded the library's collection of non-print materials during the past year, by including books on CD in addition to the more traditional books on tape, and by including DVDs in addition to VHS tapes. Our collection of music CDs continues to grow also. Our Local History Room has in-depth resources for local history and genealogy due to the efforts of Reference Librarian Christine Lower.

The public library's meeting rooms are well used by our residents. Clubs and non-profit organizations can call the library (978.640.4490 x201) to inquire about availability. Our first floor meeting room, which seats 100, is frequently used by Town departments for continuing education and training sessions, as well as by Town boards and commissions for public hearings. On the second floor, the Trustees' Conference Room can be used by small groups. Also on the second floor, we have four study rooms that can be booked in advance.

Tewksbury's public library is one of thirty members of the Merrimack Valley Library Consortium. Using Internet access from home, library users are able to place their own reserve requests for library materials and to view their accounts. Library holdings can be viewed through the consortium's on-line catalog. Overdue notices and reserve notices can be sent through e-mail to library users. There are links between MVLC's web-site (www.mvlc.org) and the library's own frequently updated web-site, www.tewksburypl.org, where local residents can find a wealth of information about the library and its resources, including upcoming events for both children and adults, important notices and library news. From our Reference Department's page, library users can e-mail questions to the Reference Desk or access on-line Reference Help 24/7 through our affiliates. Also from the Reference Department's web page, local teachers can send us a Homework Alert that allows us to gather appropriate resources for school assignments. From the Children's Room's web page, schedules for story hours, craft programs, book discussion groups and other activities and resources can be easily accessed. We provide booklists for both pleasure reading as well as school assignments, and links to recommended children's literature sites. Our Teen Page offers Homework Help, College Resources, book lists and Frequently Asked Questions. New materials at the library are processed through our Technical Services Department, which posts a monthly list of newly acquired books as well as a link to the current New York Times Best Sellers list. Our Circulation Desk is represented on the site with library registration and use guidelines, information about our museum pass program, hours of service and directions, and other general information.

We appreciate the efforts of all members of the library staff who are responsible for the actual delivery of library services.

Library Director	Elisabeth Desmarais
Reference Librarians	Elizabeth Berlik Christine Lower
Technical Services Librarian	Bridget Loneragan
Children's Librarian	Noelle Couture
Children's Specialist	Karen Grasso
Technology Specialist	Joyce Salvato
Executive Secretary	Mary Toombs
Administrative Secretary	Rosemary Titus

and the members of our support staff:

Judy Bangs	Mary Kutcher
Christine Blaisdell	Jamie Lightfoot
Marilyn Fowler	Jennifer Newton
Gail Holland	Joanne Toppin

Our front desk employees are our greatest source of strength. We deeply appreciate their unflagging devotion to their jobs and their enthusiastic promotion of books and reading. Two long-time library employees retired during the year, Frances Moore and Elinor Haines. The library trustees extend our best wishes to these employees.

John Crowe provides custodial and maintenance services at the public library. Our evening maintenance worker is Dennis Maffeo. In addition to our full-time staff, we would like to express our appreciation to our high school pages.

The trustees have worked for the past several years revising policies in accordance with the expanded plan of service that the new facilities will allow us to implement. Services will continue to evolve as new staff positions are added. Our long-range planning process will continue to provide the strategic and tactical guidelines for providing optimum services and resources for the Town's residents. The Library Trustees invite local residents to attend our monthly meetings. At these meetings, the six elected Trustees deal with policies and goals for the library. The trustees encourage local residents who have not yet visited the new library to stop in for a visit and to make use of its collections, services and special programs

At A Glance

FY 2002 total expenditures	\$952,554
State Aid received	\$37,283
Spent on books & other materials	\$126,954
Number of registered borrowers	23,990
Number of items checked out in 2002	191,000
Reference questions answered	11,500

Library Hours:

Monday - Thursday 9 a.m. - 9 p.m.
Friday & Saturday 9 a.m. - 5 p.m.

Telephone 978.640.4490
Circulation ext. 202
Reference ext. 207
Children's Room ext. 204

Web-sites www.tewksburypl.org
www.mvlc.org

Council On Aging

"Our lives are like fleeting moments in the history of time..."

Over the past year of 2002 we are pleased to report that all went well. We survived the effects of September 11, 2001 and held life a little dearer while our hearts pained for those who suffered. We reveled in the renewed spirit of America and Americans; and, like all Americans we were more appreciative of life and its fleeting moments.

Although numbers count and you, the tax payer, deserve to see the progress of our department in statistical data, I am compelled to give you a different type of report this year. Those of you who would like a more formal report may call the Council on Aging office and our staff will furnish you with such a report.

But for now, I would like to tell you about some of the people who participated at the Senior Center keeping in mind that each of these people passed away during the year. Each story will convey to you just how much **YOU** contributed to the last days of their lives by providing them a haven...a safe and warm place to share...to work...and to contribute to their community.

Early on in the year Dorothy DeMarais passed away. Although she had had a stroke, Dotty would accompany her husband to the Senior Center and visit with her friends. Dotty was a long time resident of Tewksbury and may even have been what people call "a townie". She was retired from the Tewksbury school system and worked in the school cafeterias for many years. Upon retiring, Dotty started coming to the Senior Center. She soon began to volunteer at the front desk answering calls on Thursday mornings. On Wednesdays one would find her doing arts and crafts projects for the Fall Fair. One would also find her working at the ham and bean suppers which were held some years back.

Spring brought the passing of Council Member Jim Mendonca. Jim was brought up in the Fall River area of the state and later moved to Tewksbury with his bride. He was very active in the community and at the Tewksbury Food Pantry. Jim was on dialysis during the last year of his life and drove himself to treatments each week. He always had an optimistic view of life. During the Senior softball season, you would find him down at Memorial Field on Livingston Street or on the road with the team acting as its scorekeeper.

Springtime also took another one of our Seniors, Bob Maher. Bob was a tall and lanky gent with a heart as large as he was tall. He had a bout with cancer and had difficulty communicating. He also sported a cane due to back problems. Yet, one would find him helping the maintenance man polish the floors of the Senior Center on off hours. Bob retired from another school system and had put many years in as a school custodian so his advise was one of experience. As the years flew by, Bob's health failed but he still came to the Senior Center to visit and would attend monthly dances with his wife.

Another Senior who would leave in the early part of the year was Ann Grant. Ann was 86 years old. In her younger years she was a secretary and a restaurant owner. She moved to Tewksbury quite by accident. One Sunday she and her husband took a ride and ended up in this quaint little town called Tewksbury. Impressed with Tewksbury and its small town atmosphere, they decided to move from the city and raise their family here. It would be many years from that first encounter with Tewksbury that

Ann would visit the Senior Center. When she did, she was widowed and her children were grown and on their own journeys of life. I can't remember her first visit but I can remember all the days after. Ann had an ardent interest in the Senior Center and could be found helping out with almost every aspect of the Center's functions. She was a receptionist on Wednesday afternoons, a server at the Sunday Breakfast Benefits, the person in charge of the bake table at yard sales, a kitchen worker during the days of our SHARE Program, an office helper, an all around "hands on" volunteer worker and a dear friend to the staff and her fellow Senior Citizens. When people visited her during her last days, Ann would ask how everyone was and wanted to know everything that was going on at the Center. She would talk about getting better and returning to work...to her second home and family.

In June of 2002, Mary Ann Wareham left us quite unexpectedly. Mary Ann was originally from New York and Vermont. At an early age of 21 she lost her leg in a boating accident. But that didn't stop Mary Ann. In Vermont she was the first woman with an artificial leg to receive a medal for her accomplishments in skiing. As the years passed Mary Ann would become a history teacher, raise two families and pursue a career in fund raising with Catholic Charities. The last venue for her expertise and energy was here at the Senior Center. Under her direction and guidance, our Senior Citizens took on programs such as the town SHARE Program (formerly SERVE) a program that helped all town residents stretch their food dollars. She also initiated the major fundraising activities of the Friends of the Elderly: the Annual Auction, the Golf Connection Tournament...connecting generations, the publication of the Senior's Cook Connection Cookbook; and the "Tree of Life" which is mounted in the lobby of the Senior Center and is made up of hundreds of engraved leaves noting many good wishes and the names of those we hold dear. In her last year, Mary Ann was appointed to the Senior Center Building Committee. In fact several days before she passed away she was on the road visiting Senior Centers designed by those architects who were being interviewed for the Senior Center Expansion Project.

Just before Christmas one of the Senior's most active advocates, Susan Sullivan, passed away. Sue was originally from the farm lands of Canada. She moved to Tewksbury in her young adulthood. Here she met her husband, settled down and became a citizen of the United States. She had been a Council on Aging member for the last 20 plus years holding the Chairmanship for over a decade. During her years on the Council, Sue was active in organizing the affairs of the department and took on many of the "behind the scene" tasks. Sue's last years found her battling Parkinson's Disease. However, she was a tough little lady full of energy and spirit (often referred to as a spitfire) and she held both her seat on the Council and the Tewksbury Board of Health until the day she died. Events at the Senior Center which Sue loved to plan were Vegas Nights and Fall Hay Rides. She was always there to lend a helping hand and to comfort our Seniors.

On Christmas Eve day we found ourselves attending services for Jeanne Harrington. Jeanne moved here from Malden in 1995 and became very active at the Senior Center. Jeanne became one of our photographers taking pictures of our events. She also shared her humor with the many Seniors who frequented the Senior Center. You would always see her dress in costume for the Halloween parties adding a flair to the event. Like many of our Seniors, Jeanne brought her family along with her and we got to see her grandchild grow from toddlers to little people! Jeanne lost both her husband and her son prior to coming to Tewksbury, so the Senior Center filled a void in her life as it does for many of our elderly.

The last person who we recently lost was Joe St. Hilaire. Joe was in his late eighties and prior to his recent illness was very active at the Senior Center. He was an original on the softball team back when it was for the fun of playing the town officials during Homecoming Weekend. You would find Joe walking with the "Smile-a-Mile" Senior walkers and attending walking rallies throughout the state. You would also find him participating and decorating the Senior parade floats, helping out at all the fundraising events, taking oil painting classes and even dressing up as the New Year's Baby, diaper and all, come the stroke of 12 midnight on the 1st of January each year bringing laughs and tears to many an eye. As his son-in-law said at Joe's funeral mass, if you were down and out all you needed was a "cup of Joe" for he always had a smile and a kind word for everyone. Yes, when you think of Joe St. Hilaire you can't help but smile and feel warm inside!

These people are but a few of the wonderful people who have touched our lives here at the Senior Center. There have been many, many more who have passed on this year and in years past...and each has left his or her mark. Here at **YOUR** Senior Center we share precious moments with our elderly. We grieve with them...cry with them...work with them...and laugh with them. When they leave it is hard but it is a comfort to know that the programs, services and friendships they have found here have made a difference in their lives. The Senior Center is a place where you will find all kinds of Senior Citizens. There are the "little old" ladies and men who look forward to coming down to have lunch or just sit and talk to someone... and there are the younger energetic Seniors who exercise almost everyday, work circles around the staff, play in the band or on the softball team, instruct classes, deliver meals on wheels, volunteer in the community, attend dances and look for new adventures.

The Tewksbury Senior Center is a place where our Seniors, their families and their friends come to meet and enjoy their retired lives. It is a place where the elderly can keep their minds, their bodies and their hearts busy and healthy. It is a place where

they are respected and admired, where they teach and where they learn. It is where they work hard and where they play.

Over the years especially in the last six to seven years, our Seniors have been working diligently towards their goal of expanding the Senior Center. With the Selectmen's appointment of a Senior Center Building Committee and the town's recent acquisition of the architectural services of Sterling Associates, our Senior's goal to expand the Senior Center is slowly becoming a reality.

On behalf of the Council on Aging, the Building Committee and our Senior Citizens, we again take this opportunity to thank all the residents of Tewksbury for their support...and, as I have said in the past, Tewksbury residents should be very proud of the services they render to their elderly population. It is also hoped that your support will continue as we travel along the road of the expansion project...a project and a privilege that will lend the residents of Tewksbury the opportunity to make the last "fleeting moments" in the lives of our elderly and our loved ones...productive, fulfilling, dignified...and, treasured moments for all of us. God Bless us all. God Bless America.

Respectfully submitted:
Linda R Brabant, Director

Council Members

Norman DeMarais, Chairman
Joanne Aldrich, Vice Chairman
Bernice Sprague, Treasurer
Phyllis Gibson, Clerk
Warren Hupper
Joel Deputat
M. Peg Keefe
Mark Wood
Rose McKenna
Marie Durgan
Joan Unger

Alternate Members

Carolyn French
Muriel Gifford
Lorene Patch

Town Staff

Carol A. Hazel
Robert Noel

Building Committee Members

Kevin Anderson, Selectman
David Cressman, Town Manager
Thomas Cooke, FinCom Member
Joel Deputat, COA Member
Robert Scarano, Friends of Elderly
Linda Brabant, COA Director
Matthew Hakala, Resident
Carolyn French, Resident
Bill Wareham, Resident

Recreation Department

LIVINGSTON STREET

2002 was a busy year. Four hundred (400) children registered again for the summer program, with an average daily attendance of 275.

New activities took place along with the old time favorites. Some of the new activities were a trip to the Baseball Hall of Fame and swimming. We also in conjunction with the Board of Health and Worlds Gym, offered a six week Kids in Motion program. Kids in Motion is a program designed to teach kids about anti-smoking and keeping their bodies healthy. The old time favorites consisted of Water Country, Canobie Lake, Cosmic Bowling and of course Good Times Arcade.

We held our end of the year cookout, which was attended by all three camps. A DJ provided music while the children played on rides, participated in games, and had their face painted by the counselors.

It is again our hope to continuously improve programs to offer the participants a variety of fun and safe activities. We are looking into starting a ropes / obstacle course and archery.

The Junior Golf Clinic was offered to children ages 5-11. Tennis Lessons were also available to children of all ages.

HEATH BROOK PROGRAM

The Heath Brook Program provides two, three-week sessions for 75 children per session, ages 4 ½, 5 and 6. The children participated in field trips to Canobie Lake, Police and Fire Stations, and weekly trips to the movies.

Various children's entertainers were invited to the school to perform. Arts and crafts, outside games, water games, and playground time are all part of the program. The program was again a success.

SCHOOL VACATION

We held our extended day program during February, April and December vacations. Children ages 7-13 participated in a variety of field trips sponsored by the Recreation Department. Trips included Good Times Arcade, Nashoba Valley snow tubing, Fleet Center Disney on Ice to name a few. Fun was had by all, children and chaperones alike. During the vacation weeks the children also participate in arts and craft and games.

SNOW DAYS

We have a snow day program in place for when school is cancelled due to snow or inclement weather. Although we did not have any cancellations last year, this year could be a different story. We open the Rec. Center from 8 AM – 5 PM. Please contact the Recreation Department for more details.

EXTENDED DAY PROGRAM

The summer extended day program ran in conjunction with the summer program at Livingston Street. It was a big success with 165 children participating in the summer extended day program. The program ran from 8AM – 5PM to help working parents during the summer and vacation periods. The vacation extended day program was also a big success. This program was held at the Recreation/Teen Center on Livingston Street.

CAMP POHELO

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents age three (3) to twenty-one (21) who have an active IEP. Seventy-five (75) children took part in a six-week summer day program. A six week bowling program is also offered on Saturdays in the months of January and February. The children are transported to these activities by school bus.

The summer program at the Loella Dewing School runs from 9 AM – 2 PM. The children participate in a variety of activities including games, swimming sessions at Shawsheen Tech, arts and crafts, and athletics. There were also field trips to North Shore Music Theater, bowling and weekly trips to the movies.

TEEN CENTER

The Teen Center is open for children in grades 7 and up, 5 days a week Monday, Tuesday, Thursday 2:00 PM to 7:00 PM, Friday from 2:00 PM to 10:00 PM, and on Saturday from 6:00 PM to 10:00 PM. The center is also open for children in grade 6 on Monday and Tuesday 2:00 PM to 7:00 PM, and on Fridays 2:00 PM to 8:00 PM. All hours are subject to change depending upon participation. The Teen Center operates mainly on volunteer help and we are always looking for volunteers; if you are interested please contact the Recreation Department at 978-640-4460.

The Teen Center Haunted House and Hayride had another successful year. This is the Teen Centers major fundraiser, which raises money to support the Teen Center throughout the year.

FAMILY RECREATION

We held a Family Movie night during the summer, a big screen was set up in the softball field and fun was held by all who attended.

Our Father/Daughter Valentine dance, ages 4-11, was a big success and we are looking forward to this year's event.

The Recreation Department held a Giant Family Holiday Party. Children watched a holiday movie and also had their pictures taken with Santa. Frosty, Mrs. Claus, Santa's Elves and Jack in the Box also entertained the children.

In July the Recreation Department left Tewksbury with two buses filled with Red Sox fans for a fun filled day at Yankee Stadium. Unfortunately the Red Sox lost in the bottom of the ninth; however, fun was had by all.

ADULT RECREATION

Many adults joined us during the vacation weeks for our trips to the Fleet Center. We also offered trips to Foxwoods and Mohegan Suns. We are always looking for new ideas, if you have any suggestions, please contact the Recreation Department.

BASKETBALL/TENNIS COURTS

The basketball/tennis courts were full of activity throughout the spring, summer and fall. The area consists of 2 full size tennis courts and 2 full size basketball courts.

SKATE PARK

The new skate park opened this year to the cheers of all the skateboarders in town. The skate park will open up for the season in April (weather permitting). This has helped the town keep the skateboarders in a safe environment.

PATRIOTIC COMMITTEE

Memorial Day Parade will take place this year on Monday May 26, 2003. Anyone wishing to lend a hand or participate in the parade should notify the Recreation Department. Fourth of July all day activities for the whole family. This year's activities will take place on Friday July 4, 2003, at Livingston Street Park. Watch channel 10 for a list of the day's activities.

RECREATION DEPARTMENT OFFERINGS

- 1.) Showcase Cinema discount tickets (Lowell, Lawrence, and Woburn) \$6.00
- 2.) Nashoba Valley discount ski tickets
- 3.) Town T-shirts, long sleeve mock neck shirts, sweatshirts, custom baseball hats and winter hats on sale

SUMMARY

We had another great year, with many opportunities for growth and successes for the Recreation Department. We look forward to continuous success and expanded services in the year ahead. Remember to watch channel 10 for up coming Recreation news or check out our web sit at www.tewksburyrec.com

Roy Patterson
Recreation Director

Recycling Committee

Environmental Day

On May 18th and October 19th environmental recycle days were held at the DPW. Metals, car batteries, oil, hazardous waste, air conditioners, CRTs, and propane tanks were collected. Although the first day was visited by bad weather, overall the two days were considered successful.

Third Annual Tidy-Up Tewksbury Day

Held June 8th, community members arrived at the corners of Shawsheen and Main Streets to help clean the area.

Scholarship Award

A one thousand dollar scholarship was given to Jacqueline Fortier, in the name of Tewksbury Recycling Committee and BFI.

Budgetary Allowances

The Committee purchased or created:

- (1) pick-up sticks for future clean-up days
- (2) movies for TV and library
- (3) posters for elementary schools
- (4) recycling barrels for recreation fields

First Annual Recycling Flea Market

Scheduled on July 13th, this allowed people to "recycle" material in the old "one person's junk is another person's treasure".

New Recycling Coordinator

Hired and is currently working with the Recycling Committee and school system to create a program for the elementary school systems. "Marching Into Recycling"

Recycling Signs

Four recycling signs posted as someone enters town on Shawsheen and Main Streets.

Recycling Tool Kit

The Committee received 15 points from DEP for this program and was able to select a number of items which are listed below:

- (a) four Tewksbury Recycles signs listed in the previous paragraph
- (b) one customized household hazardous waste day banner
- (c) two sign board with metal stands
- (d) four hundred event posters
- (e) one hundred and fifty magnet clips
- (f) three hundred pencils
- (g) three hundred tattoos
- (h) two hundred and fifty daily recycler wheels
- (i) two hundred table tents
- (j) seven hundred new resident magnet/hand cards
- (k) seventy-five hundred customized door hangers/hand cards

ECHO Program

Discussed with ECHO program at high school the possibility of involvement of students with the Committee members on town wide projects.

Newspaper Articles

The Committee submits monthly articles to the Tewksbury Advocate to let the residents know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

New House Test Project

Committee member Marcie Rizzo, with the assistance of other members, took it upon herself to prepare recycling information packets and deliver them along with recycling bins to forty-one residents of Gabs Path, Orchard Street and Michael Street to familiarize them with our recycling program. When the snow clears and the weather gets milder hopefully Marcie will continue this program.

Festival of Trees

The Committee purchased a live fir tree and decorated it with ornaments made from recycled materials. The tree will be donated to a municipal department for planting in the spring.

Mercury Exchange

The mercury thermometer exchange program continued this year. Residents are able to take their mercury thermometers to the Selectmen's Office, Town Hall, Monday through Friday 8:30 a. m. to 4:30 p. m. and exchange it for a digital thermometer. For your convenience, thermostats containing mercury are also collected for proper disposal but not for exchange.

Goodwill Industries

Goodwill Industries continues to collect CRTs at the DPW on the third Saturday of the month 9 a. m. to 1 p. m.

Condo Recycling

The Committee, with the assistance of BFI, started a pilot recycling program for condo residents whereby recyclables can be taken to the DPW on third Saturday of every month for drop off. Due to potential budget cuts for fiscal '04 the continuation of the program is doubtful.

Current Projects Under Construction

- (1) collection of fluorescent light bulbs
- (2) "March"-ing into Recycling – Program designed to educate and entertain elementary school students about recycling.
- (3) Improving recycling in all schools in the Tewksbury school system
- (4) Rewards Program – designed to "reward" people who recycle
- (5) 2nd Annual Flea Market
- (6) 4th Annual Tidy-Up Tewksbury Day
- (7) E-Day – bigger and better!!!

I would like to take this opportunity to thank the members of the Recycling Committee for their dedication and hard work and the Committee would like to thank the residents of Tewksbury who take the time to recycle and urge other residents to participate in this worthwhile program.

Kristina Rogers
Chairman
Tewksbury Recycling Committee

Historical Commission & Historical Society

The Historical Commission is the five member body appointed by the Board of Selectmen pursuant to State Law for "the protection, review, and development of the historical or archeological assets" of the town. The Commission is consulted on state and local projects which affect historic sites or buildings, and reviewed sixteen building demolition permit applications referred to it under the Tewksbury Demolition Delay By Law in 2002. This By law played a role in the development of current plans to restore the "Second George Lee House" on the corner of East and Lee Streets and give it another life as a Bed and Breakfast. This grand building dates from 1860 and was associated with the Lee Tannery, one of Tewksbury's earliest industries. It was also operated for many years as a rest home by the late John and Josephine Hedstrom. The costs of restoring the building were prohibitive for residential use. However, the current owner, Tewksbury Developer and Attorney Robert Scarano coordinated with the Commission to incorporate it into a development plan which preserves the buildings - and the adjacent landscape.

The Commission's counterpart private non profit group, The Tewksbury Historical Society, now grown to forty nine [49] members, finished an active year of activities and programs which helped fulfill its mission as a "living repository of Tewksbury's traditions and history." Several speakers shared their research and recollections. Gerry O'Reilly spoke to a Standing Room Only Crowd about his experience growing up in the Silver Lake part of town. He brought back memories of a place that was really jumping in the forties. Gene Winter, a Society member and recognized authority on early American archaeology, gave us a picture of life along Shawsheen Street when it was a dirt road. Ken Gloss, Brattle Book store owner and part of the cast of experts on the Antique Road Show, gave a presentation on antiquarian book collecting and did on the spot appraisals of volumes brought in by the audience.

You may have seen some of the photos of the Tewksbury of yesterday on display in some business establishments - or the early farming exhibit at the Library. The society and commission have been working to locate and catalogue early photos and make them available for more display and research. If you have or can help us locate old Tewksbury photos which we could copy or borrow, it would help us build an important record.

A continuing priority for both groups is recognizing the contribution of Tewksbury veterans through with an oral history project. Tewksbury veterans have been interviewed over the course of the last year or so, and the hard work and video production expertise of Scott Strainge has been put to good effect in translating their stories into a professional video format which is a fitting recognition of their sacrifice and patriotism. The first public presentation and tribute to World War II Veterans was held this year at the town Library. The collection of World War II stories will continue and efforts will also get underway to start assembling the stories of Veterans from the Korean, Vietnam, Persian gulf and other conflicts. Veterans are

urged to let us include their stories. Please contact Beverly Bennet at 978 851 6628. Beverly can also provide general information about membership and events.

Sometimes preservation requires a little elbow grease. The Society joined with other groups in cleaning and preserving Mico Kaufman's wonderful statuary representations of Tewksbury's heritage. The year finished up on a festive note with a 268th Town Charter Anniversary "history crawl" organized by Gene Winter and Society president Dave Marcus. A good sized group embarked from the library to follow a Tewksbury landmark itinerary - then repaired back to the library for a pleasant evening of comparing notes and holiday cheer.

Respectfully Submitted

James J. Gaffney, III, Chairman,
Tewksbury Historical Commission

David Marcus, President,
Tewksbury Historical Society

SAFETY

Fire Department

Police Department

Safety

Fire Department

Fire Department Roster – 2002

Fire Chief: Thomas Ryan 1972

Deputy Chief: George Yost 1976

Captains: Robert A. Fowler 1970
*Richard Mackey 1979
*Bruce A. Reed 1971
*James P. Ryan 1975

*John W. Burris 1972
*Robert Calistro 1988
*Michael Callahan 1989
Stephen Cotugno 1975
*Michael Hazel 1988
*Scott Keddie 1987
*Gary Kerr 1988
*David Levy 1973
*Timothy Niven 1985
*John O'Neill 1976
*Michael Sitar, Jr. 1984
*Albert Vasas 1989
*Jon Viscione 1985

Firefighters: *Patrick Brothers 1995
*William Brothers 1997
*James Bruce 1995
*Robert Calistro 1988
*Michael P. Callahan 1989
*David Carney 1995
*Joseph Doherty 1986
*Patrick Doherty 1997
*Steven Eldredge 2002
*Oscar Forero 1985
*Joseph C. Fortunato 2001
*James A. Giasullo 1988
*Jeffrey Giasullo 1995
*Joseph Gillis 1997
*William Gosse 1998
Russell Gourley 1971
*Donald Greer, Jr. 1986
*Paul Guttadauro 1994
*Richard E. Hamm 1987
*Timothy Holden 1994

*Brian Hurley 1989
*David Karlberg 2001
*Joseph Kearns 1995
*Dale Lawrie 2000
*John Lightfoot 1976
Robert Little 1984
*Russell McGlauffin 1989
Stephen Powers 1982
*Alan Rosemond 1989
*Daniel J. Sitar 1987
*Daniel Small 1988
*Steven Spencer 2002
*Vance Vonkahle 1987

* EMT

Secretary: Susan Perry 2002

Retired David Austin 7/6/2002
Edward Kearns 7/6/2002
Virginia Coviello 9/30/02

FIRE DEPARTMENT ACTIVITY REPORT 2002

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AMBULANCE	177	176	186	169	183	179	204	181	186	207	185	164	2197
AMB. MUTUAL AID	11	15	13	9	11	19	11	12	124	5	13	16	259
ASSIST AMB.	123	118	114	120	127	107	133	121	12	158	127	105	1365
AUTO FIRE	2	3	4	2	3	3	2	1	1	3	1	0	25
BRUSH FIRE	0	1	9	17	9	7	11	17	4	2	2	1	80
ILLEGAL BURNING	4	1	7	15	1	0	2	0	2	6	5	0	43
STRUCTURE	11	6	9	4	7	8	6	6	8	9	17	14	105
DUMP/DUMPSTER	1	0	1	0	1	0	0	1	0	1	0	1	6
ELECTRICAL	3	4	1	3	2	0	4	5	9	2	0	3	36
FALSE/ACCIDENT	18	30	20	16	19	9	26	33	9	17	8	7	212
INSPECTIONS	67	87	84	89	114	86	81	80	100	78	33	36	935
INVESTIGATIONS	16	9	15	10	10	12	20	22	10	21	12	22	179
MUTUAL AID	0	1	0	0	1	1	4	0	0	0	2	0	9
SERVICE CALLS	46	46	40	39	33	49	54	45	52	47	48	52	551
HAZ-MAT	1	5	0	3	4	5	4	4	5	1	7	3	42
CO DETECTORS	0	2	2	1	7	2	1	0	1	0	0	1	17
TOTAL	480	504	505	497	532	487	563	528	523	557	460	425	6061

Police Department

Police Department Roster

Chief of Police	John R. Mackey	1975	William Schwalb	1988
			Chris Scott	2002
Deputy Chief of Police	Denise L. Gundrum	1976	Michael Sheehan	1988
Deputy Chief of Police	Alfred P. Donovan	1984	Jeffrey Suarez	1989
			Roger Tanguay	1984
Lieutenants:	George Hazel	1979	Stephen Torres	2000
	Ralph Ford	1980	Brian Warren	1988
	William Layne	1980	Robert Westaway	1981
	Edward Martin	1975	James Williams	1996
	Dennis Peterson	1975		
	John Powers	1981	R.A.D. Co-ordinator:	Lieutenant John Powers
	Timothy Sheehan	1987	K-9 Officer:	Sergeant Timothy Kelly
	Robert Budryk	1989	Prosecutor:	Lieutenant John Powers
Sergeants:	John Barry	1984	Safety Officer:	Officer Brian Warren
	Stephen Kandrotas	1978	Detective/Youth Service Officer:	Officer James Hood
	James McKenna	1980	E-911 Dispatchers:	
	Robert Stephens	1996	(Full time)	
	John Voto	1996	Head Dispatcher:	Edward Sullivan 1994
	Mark Perry	1988	Dispatchers:	Connie Morris 1994
	Scott Gaynor	1995		Matthew Small 1996
	Robert Fields	1996		Garin Worth 1997
	Leonard Bolton	1974		Karen Poisson 1997
	Timothy Kelly	1995		Jennifer Downey 1997
Chief of Detectives:	Lt. Dennis Peterson	1975		David Godin 2000
Detectives:	Sergeant Leonard Bolton	1975		Kim Porter 2000
	Officer Kathryn McLeod	1996		Patrick Carey 2001
	Officer Andre Gonzales	1995		Kimberly Griffin 2001
	Officer James Hood	1988		Phil Hyde 2002
Temporary Detective Position:	Officer Paul Doherty Jr.	1988	Part time Dispatchers:	Beverly Mosher 1997
	Officer James Hollis	1995		Alice Kennedy 1998
Patrol Personnel: (Officers)	Thomas Casey	1999		Jack Fowler 2002
	Ryan Columbus	2000		Steven Pappleacos 2002
	Christopher Coviello	1989		Cindy Dicalogero 2002
	Paul Doherty Jr.	1988	Executive Assistant:	Mary Ellen Higginbotham 1977
	Eric Hanly	2002	Administrative Secretary:	
	James Hollis	1995		Eileen Newton 1987
	Walter Jop III	2000		Patricia Stotik 1995
	Daniel Kerber	1995		Alice Kennedy 2002
	Raymond Lafortune	1988	Secretary (Part time)	Sonia Newton 1999
	Debra Layne	1986	Custodian (Full time)	Brad Schofield 2001
	Keith Layne	2001		
	Jennie Lightfoot	2002		
	Markus McMahon	2001		
	Jessica Mulvey	1996		
	Francis Pappas	1987		
	Kimberly Riccardi	2002		
	Keren Reese	1996		
	Kevin Reese	1989		

Retirees: Deputy Chief Walter Jamieson 1968-2002
Lieutenant Anthony Dicalogero 1975-2002
Sergeant Peter Amari 1974-2002
Officer Allan Stephens 1968-2002
Officer William Latta 1975-2002
Officer Joseph Delucia 1974-2002
Officer Paul Ringwood 1973-2002
Officer Robert Carroll 1973-2002
Officer Paul Doherty Sr. 1974-2002
Officer Henry Perry 1974-2002

Reserves:

Brian Carbone	James O'Hare
Martin Cormier	Steven Papaleacos
Carl Cyr	Edward Parisi
Cindy Dicalogero	Douglas Pratt
Patrick Doherty	Steven Spencer
John Donoghue	Edward Sullivan

Brian Fernald	Bruce Sweet
John Geary	Paul Thomas Jr.
David Godin	Mark Wood
Bert Hadley	Richard Viera
Richard Hopkinson	Walter Jamieson
Phil Hyde	Joseph Delucia
John Jarek	Paul Ringwood
Arthur Jarossi	Robert Carroll
Alice Kennedy	Paul Doherty Sr.
Douglas Law	Henry Perry
Warren Layne	
Debbie Lumsden	
Rich Lumsden	
James McClafferty	
Sharon McClafferty	
Connie Morris	
Beverly Mosher	

Safety

In the past six months, I have been involved with getting the mobile command vehicle up running, it now has the computers in it, and they are on line. We are now starting to outfit it with the equipment that we will need to handle any incident that we may come up agents.

I have also had two interns from colleges doing ride a longs with our department for credits towards the degrees. I have gotten a neighborhood crime watch group going and we are trying now to have out meetings by e-mail. We have had two RAD classes that I was invold with.

I have had a hand in writing some grants so that the department one could have more officers out on the running radar and enforcing the safety belt and child seat law; this was funded by the state and federal funds. Also grants to get equipment to help in combating terrorisms thru through state and federal government.

I have run 40 tours of the station for the different troops from our town i.e. cub scouts, girl scouts, tiger cubs, daisies. Along with all my other duties I do for this department. I have done 12 safety talks for the schools and youth groups of the town.

Sincerely
Safety Officer Warren

EDUCATION

*School Committee
Scholarship Awards
Staff List*

*Superintendent of Schools
General Information
Shawsheen Valley Regional Vocational / Technical School District*

*Student Services
Enrollment by Schools*

School Committee

The Annual Town Elections were held on Saturday April 6, 2002. This election brought new leadership to the Tewksbury School Committee in the person of Mr. Joseph Russell. Mr. Russell came to the School Committee with a long history of active involvement in the schools through membership on Parent Advisory Councils and School Councils. The Committee looks forward to working with Mr. Russell and benefiting from the knowledge and experience which he brings to the Committee.

The School Committee bid farewell to Committee Member Douglas Sears. Mr. Sears campaigned for and was elected to membership on the Tewksbury Board of Selectmen. We thank Mr. Sears for his service to the Committee and his involvement as a member of the Short Term School Space Committee, the Special Education Sub-committee and as a member of the bargaining team for the last successor agreement for the Tewksbury Teachers Association.

The School Department Budget which was adopted by Town Meeting May 6, 2002 was 28,145,683. This figure represented a 1.4 % increase over the previous year. Subsequent to Town meeting the Town Manager apportioned an additional 388,725 rendering the final budget a mount to be 28,534, 408. or 2.8% over the previous fiscal year This budget resulted in the elimination of 15 teaching positions, reduction in the custodial work force, the increase in class size at all instructional levels and adoption of a more general route system in school bus transportation.

Despite this limited budget student achievement on the Massachusetts Comprehensive System (MCAS) and the Iowa Test of Basic Skills (ITBS) continues to improve. Our students posted the best scores to date across both measures.

Tewksbury students continue to take full advantage of the art programs and the co-curricular offerings. The May spring concert and the December holiday concert reflected the resurgence of the music department. The annual spring art exhibit showcased the artistic skills of our students across a variety of mediums. Highly successful productions such as *Charlie and the Chocolate Factory* at the John F. Ryan School and the high school production of *Lovers and Executioners* indicate the growing interest of our students in the area of drama.

Other students have also derived benefit from participation in the athletic program on the varsity, sub-varsity and intramural levels. We are grateful to the Town Recreation Programs and the Police Athletic League for augmenting our efforts in this area. In a time when many communities have levied athletic and other activity fees, the School Committee has endeavored to afford all students the opportunity to participate in our athletic and co-curricular program without a financial assessment.

School facilities continue to be a major focus of the work of the School Committee. The Committee appreciates the work of the Wynn School Building Committee in overseeing the construction project. The School Committee has closely monitored the progress of the project and the continued implementation of the housing plan for middle school students during the construction. The School Committee also appreciates the support of the middle school parents and guardians, the cooperation of the students, the leadership of the administration at the Wynn, Ryan and Tewksbury Memorial High Schools, and the efforts of their faculty in the effective implementation of this housing program on behalf of these students.

The Tewksbury School Committee is indebted to the Brandywine Technical Partners for their very generous donation to our school system. Brandywine Technical Partners donated the services and the equipment necessary to establish Local Area Networks (LANs) at the Dewing, Heath Brook, North Street and Trahan Schools. This extraordinary gift enabled us to connect all classrooms to the Internet and to realize the full promise of our State approved Technology Plan.

The Community Education and Extended Day Programs continue to flourish. The success of the adult education classes supports our commitment to life-long learning. The Extended Day Program offers before and after school programs, extended day kindergarten programs and a summer camp and enrichment program. Elementary students have the opportunity to access programs during 50 weeks of the year.

The School Committee continues to pledge their time and effort to advocate for the funds necessary to provide a high quality educational program for the students in the Tewksbury Public Schools. These students are the future of our community. The Committee has worked hard to provide the programs necessary to prepare these students to take their place in society as productive and highly skilled citizens.

The Tewksbury School Committee expresses its gratitude to the faculty, staff and administration for their efforts on behalf of our students. The Committee also thanks the parents and guardians for their support. Finally the Committee extends their appreciation to the elected and appointed officials of the Town for their support, guidance and cooperation during 2002. The year 2002 presented many challenges in the area of finance. The joint efforts of the elected officials and especially the Town Wide Budget Sub-committee was critical to the process of achieving a budget which was responsible and preserved educational programs and public services for the community.

Edward K. Dick
Chairman
Tewksbury School Committee

Superintendent of Schools

Introduction

The Tewksbury Public School Community changed considerably in September of 2002. This change was due to the participation by many faculty and staff in the Retirement Plus Program offered through the Massachusetts Teachers Retirement System and the Early Retirement Incentive program provided through the Middlesex Retirement Program. The level funding of State Aid and constraints on local funds prevented the replacement of many of these essential personnel. This situation has posed certain challenges for the school district.

These challenges are compounded by the continued requirements of the Educational Reform Act of 1993. The requirements of Time and Learning has eliminated all study halls and increased the time required for classroom instruction. We are required to expend 125.00 per pupil on professional development. We have also continued to expand the writing of Success Plans from the high school to the middle and upper elementary levels. These Plans are required for all students who failed the Massachusetts Comprehensive Assessment System (MCAS). These mandates combined with the required spending obligations in special education have eliminated any money available for new personnel.

Our student enrollment increased from 4554 on October 1, 2001 to 4738 on October 1, 2002. This increase can be attributed to three factors. An increased number of grade eight students who elected to attend the High School. The second factor concerns the increase of new students to the community as residents. The third factor involves the enrollment of new students through the Bureau of Transitional Assistance.

Despite the limited finances, the decrease in personnel, the continued mandates and the increased enrollment, student achievement continues to improve. Student performance on the MCAS improved at all tested grade levels and across all subjects. Our Cycle II Performance rating, published by the Massachusetts Department of Education, ranks the Tewksbury Public Schools as high in the area of English/Language Arts and Moderate in the area of Mathematics. Our Cycle II Improvement Rating is above target for both English/Language Arts and Mathematics.

Personnel

The following members of the administration, faculty and the staff resigned at the conclusion of the 2001-2002 academic year or by September 30, 2002.

Administration

Mr. Anthony J. Romano, Principal of Tewksbury Memorial High School retired after 38 years of dedicated service as a teacher, department head, assistant principal and coach. Mr. Romano was inducted into the Tewksbury Memorial High School Athletic Hall of Fame on April 5, 2002 in recognition of his service to the student athletes in our school district.

Faculty

Tewksbury Memorial High School

Mrs. Patricia Lannon, Science Teacher and Advisor to the Class of 2002, will long be remembered for her work in the area of environmental awareness. Mr. John Maloy Guidance Counselor -Mr. Maloy wrote countless college references and was a staunch supporter of all colleagues. Mr. Robert McCabe, Physical Education, was also inducted into the Athletic Hall of Fame on April 5, 2002 in recognition of his success as the Varsity Ice Hockey Coach.

Dr. Fred Penza, School Psychologist, was a skilled counselor and evaluator of students at both the high school and the middle school. Mrs. Gail Pollard, Family and Consumer Science, was responsible for the highly popular Tewksbury Memorial High School Preschool Program. Mr. Roger Whittlesey, Music Teacher and Marching Band, Jazz Band, Concert Band and Choral Director. Our school district and the community will long remember the many concerts, Christmas Tree Lightings and patriotic programs under Mr. Whittlesey's direction.

John W. Wynn Middle School

Mr. Anthony Blanding retired as an English Teacher. Mr. Blandini was also the Vice President and Grievance Chairperson for the Tewksbury Teachers Association. Mrs. Anne Maloy, Social Studies, was a highly respected member of the Social Studies Department and a member of the System-wide Staff Development Committee. Mrs. Brenda O'Brien also retired from the English Department and as the Curriculum Coordinator of the English Department.

John F. Ryan School

Mr. Fred Leahy, Grade Five Teacher also served as the Head Teacher for the Heath Brook School. Mrs. Helen Lewis retired as the School Psychologist. Ms. Marimargaret Roberts, Grade Five Teacher also retired. Ms. Roberts also served as a long-time faculty member at the Trahan School.

Loella F. Dewing School

Mrs. Geraldine Rubico, Kindergarten Teacher also served many years as the Head Teacher at the school. Mrs. Stella Sullivan, School Adjustment Counselor, was also a Head Teacher and she served as the Special Education Chairperson.

North Street

Mr. Robert Cullen, Grade Four Teacher, also served as the Head Teacher for the school. Mr. Eugene Sdoia, Grade Four Teacher, also retired. Mr. Sdoia was formerly the Principal at the Foster School.

Louise D. Trahan School

Mrs. Joan Friedman, Grade Four Teacher, was a key member of the teaching team that prepared the students for the MCAS.

Certified and Non-certified Aides

Mrs. Elinor Beloin, Certified Aide, at the Dewing School retired. Mrs. Beloin was a valued member of our primary level team inclusion class at the Dewing School. Mrs. Beloin was also the recipient of a service award from the Massachusetts Teachers Association. Mrs. Rita Boudreau, Kindergarten Aide, at the Heath Brook School retired after many years of dedicated service. Mrs. Peg Smith, Kindergarten Aide, at the Dewing School retired from the staff but continues as a Site Director in our Extended day Program.

Custodians and Maintenance Personnel

Mr. William Cuskey retired from the Heath Brook and long-time service at the John W. Wynn Middle School. Mr. George Greenman retired as Head Custodian at Tewksbury Memorial High School. Mr. Jorge DaSilva retired from the John F. Ryan School and previously the North Street School. Mr. John Laffey retired as custodian at the Center School and long-time service at the John W. Wynn Middle School. Mr. Louis "Ski" Marion retired from the maintenance department. Mr. Marion's skill as a master carpenter will long be appreciated.

Food Service Department

The Tewksbury Food Service Department bade farewell to four members of their staff. Mrs. Sandy Either retired from the John F. Ryan School and Mrs. Elizabeth Ryder retired from the Dewing School. Mrs. Anna Dobbin retired from the North Street School and Mrs. Judy Dickinson from the Middle School.

Secretarial Personnel

Mrs. Valerie Rogers retired after many years of dedicated service to the North Street School Community. Mrs. Barbara Sullivan retired as Secretary to the Superintendent of Schools. We are pleased that Mrs. Sullivan continues as Secretary to the Tewksbury School Committee.

All of these retirees gave tirelessly to the students, parents and the staff of the Tewksbury Public Schools. We honor them for their dedication and commitment. They will be sorely missed.

New Personnel

Principal- Tewksbury Memorial High School

The school district welcomed Dr. Gerald Ferris as the new principal at Tewksbury Memorial High School. Dr. Ferris served as Assistant Principal in the Wells and the Kennebunk Maine Public Schools for 13 years prior to coming to Tewksbury.

Educational Support Teacher and Elementary Technology Specialist

Funds from the **Federal Act No Child Left Behind** were used to fund these two positions. Mrs. Eileen Lindsey was hired to develop and implement Success Plans for students at the John W. Wynn and John F. Ryan Schools. Mrs. Kathy Santilli was hired to provide technology education and teacher training at the Dewing, Heath Brook, North Street and Trahan Schools.

Learning Specialist and English as a Second Language Tutor

Funds from the **McKenney-Vento Homeless Act Grant** were used to contract with two individuals to support the students from the Transitional Assistance Program at the Dewing School. Mrs. Judith Cole and Mrs. Ellen Connolly will provide these services.

We will continue to pursue any available grant money to provide services for all of our students.

Strategic Planning

On July 15, 2002 the Tewksbury School Committee adopted the System-wide Goals for the 2002-2003 school year. These goals represent the initiatives included in the new five-year strategic plan. This plan was developed during the 2001-2002 school year. The plan represents the third five-year strategic plan for the school district. The plan includes a mission statement, core values and four general areas. These areas include; **Curriculum and Instruction, School and Community, School Resources and Program Development.**

I would also like to acknowledge the work of our school councils. These councils are mandated through the Educational Reform Act. The councils have developed Improvement Plans for each school. The goals on these plans are compatible with the system-wide goals. This compatibility will result in a highly effective and unified effort in meeting the needs of the students in our school district.

I am pleased to recount some of our efforts for the 2002-2003 school year as reflected in these system-wide goals. The Tewksbury School Committee at the Tenth Annual Joint Retreat between the Tewksbury School Committee and the Tewksbury Administrative Council will review our progress. This retreat is scheduled to take place on February 12, 2003.

Core Values

Our values reflect a strong commitment to the belief that our instructional program must have high expectations and the conviction that all students can reach their individual potential. These values also articulate the beliefs that each learning environment must offer educational equity and assurance that all students are safe. Finally the values support our effort to develop both the unique talents and a strong character in all learners.

Curriculum and Instruction

We continue to endeavor to provide a challenging curriculum and instructional programs, which reflect high expectations for all learners, and which provides all teachers with the resources to promote best teaching practices.

Specifically we have expanded the Guided Reading Program into Grade Three. This Program provides a highly effective diagnostic-prescriptive approach to Reading instruction. We have added the TERC investigations to the new elementary mathematics program. These investigations will further enhance students' critical thinking skills. We continue our efforts in the area of curriculum revision and the ongoing alignment of our curriculum with the State curriculum frameworks.

Perhaps our greatest initiative in this area is the broad range of academic support programs for students who have demonstrated academic weakness. These programs are offered on Saturdays, after school hours, during the summer and over school vacation periods.

The Technology Subject Area Review Committee (SARC) has completed the development of K-12 Curriculum and Grade Level Standards and recommended software for each instructional level. The Technology Curriculum is included in the proposed budget for the 2003-2004 school year. The program is currently being piloted in our elementary (K-4) classrooms. All of our schools are now equipped with Local Area Networks (LAN). The establishment of the LANs at the Dewing, Heath Brook, North Street and Trahan Schools was made possible through the generosity of the Brandywine Technical Partners.

School and Community

Student and school safety continues to represent the main focus of our work in this area. We are working on the development of a profile sheet to monitor the progress of the special needs and at-risk learners as they move through the school system. We continue our work in the area of Character Education with many new initiatives taking place in our elementary schools. In addition we have expanded our community job placements and internships for high school students.

The District Security Team continues to meet on a regular basis. The Team includes representatives from the school, police and fire departments. Recently we developed protocols for after school and athletic events, responding to earthquakes and procedures for responding to off-site bus incidents. We have conducted critical incident simulations at the Dewing, Ryan, Center and High Schools. We continue to offer safety programs for parents and for the faculty. Our future work will concern the development of procedures for stranger awareness and the dismissal of students to adults who are unfamiliar.

School Resources

The administrative housing committee continues to meet on a regular basis. A transition plan has been developed. The plan includes the packing up of middle school classrooms currently located at the Center, Ryan and Tewksbury Memorial High School. The plan outlines the schedule for the moving of these materials, the establishment of the classrooms at the new middle school and the orientation program for students and parents/guardians.

The School Resource area includes the plan for the renovation of the parking area at the Louise Davy Trahan School. This plan was completed prior to the start of the 2002-2003 school year. In addition this area addresses the planning for the future visit by the New England Association of Schools and Colleges at Tewksbury Memorial High School. This visit is currently scheduled for March 2005. The School Resources area also includes the close monitoring of student enrollment data to insure that we maintain effective class size at all instructional levels.

Program Improvement

This is a new area of our strategic plan. We have included this area in support of our commitment to be accountable for all school department functions as well as the academic achievement of our students. To this end we have continued the process of correlating student test score performance on the MCAS with student performance on the (ITBS). We are using this data to improve instruction and to better prepare our students for future assessments.

We continue to expend the required funds in the area of professional development. We offer a comprehensive professional development program during the professional development days and throughout the summer months. We have also implemented a new Teacher Mentor Program. This is another area required by the Department of Education. Our current Mentor Program enrolls 20 pairs of mentors and new teachers. Program participants will receive the required training during the 2002-2003 school year.

Summary

This report details the many activities and accomplishments which the Tewksbury School Department has undertaken during 2002. Any success we have achieved is the result of the hard work by the faculty, staff, administration and students and the constant support from parents and guardians. There are many other people who continue to support our work and to these people we are deeply grateful.

The Tewksbury School Committee continues to provide the leadership and the direction needed to keep our school district on course. Despite difficult financial times the School Committee has worked hard to put the academic needs of our students at the center of any budget discussion. I would also like to thank the School Committee members for supporting on development of the new five-year strategic plan and closely monitoring the progress of the John W. Wynn Construction Project and the middle school housing plan during this construction.

I would also like to thank the members of the Central Office Administration and Staff for their support and hard work. We have assumed the responsibility for many new regulations and mandated programs. The burden of overseeing these programs has rested on their shoulders. This effort is especially impressive in consideration of the fact that we are housed in two separate and temporary locations.

I would once again express my gratitude to the members of the John W. Wynn School Building Committee. The timeline for this project has been extended well beyond the expected date for substantial completion. This Committee continues to work hard in

concert with the architect, the general contractor and the administration to secure a well constructed facility that will benefit the students of this community for many years.

The school department continues to benefit from the active involvement of the Parent Advisory Councils and the School Councils. The members of these groups work hard to provide programs, purchase materials, develop actions plans and support each school community in meeting the needs of our students.

We are most fortunate to have the support of the Town Manager, the Tewksbury Board of Selectmen and the Tewksbury Finance Committee and all elected and appointed officials who serve the Town. Their support and responsiveness to requests for information and assistance is most appreciated. We place a special value on the working relationship with the Tewksbury Police and Fire Departments through the District Security Team.

It is my honor to serve the Town of Tewksbury as the Superintendent of Schools. I am proud to share our past accomplishments and our goals for the future.

Respectfully Submitted,
Christine L. McGrath, Ph.D
Superintendent of Schools

Student Services

Responding to the comprehensive Coordinated Program Review conducted by the Department of Education in the areas of Special Education, Methods of Administration [Civil Rights], and Title I was the major emphasis of Student Services in 2002. Because each of the areas comprising Student Services are provided in collaboration with one another, the Coordinated Program Review touched upon all in relation to the State and Federal regulations and laws associated with the three broad categories included in the Review. Simultaneously with the Coordinated Program Review, Student Services' varied programs and services continued to creatively and effectively meet the needs of students, parents, school personnel, collaborating advisory and other groups, and the community.

English As a Second Language Programs and Services:

Enrollment in Tewksbury's English As A Second Language program increased from 25 in June 2002, to 36 at the close of this calendar year.

Students whose primary language is not English participate in the English language development program provided by ESL Tutors who hold Massachusetts Certification in this area. The number of primary languages represented by students enrolled in the English As A Second Language Program increased during 2002. The primary languages of students enrolled in the ESL program included Portuguese, Spanish, Korean, Hebrew, Chinese, Persian, Russian, Indian, Egyptian, Persian, French, Thai, Turkish and Brazilian and are representative of the wonderfully growing diversity and mingling of cultures in this community.

Gifted and Talented Programs and Services:

Program development and design for 2002 was refined and formalized by a committee formed and facilitated by Student Services. This Committee for the Gifted and Talented was comprised of representatives of the district's Parent Advisory Councils, school department administrators, and school department teachers. The Committee explored research completed and program model alternatives for the Gifted and Talented. The Committee then engaged in decision-making and proposal/recommendation development for presentation to the Superintendent of Schools and to the School Committee.

The committee articulated four Gifted and Talented Program Models. The Resource Teacher of the Gifted and Talented implemented the *Targeted Population Program Model* in Grades 3 and 4 at each elementary school. Students who met program selection criteria were given the opportunity to participate in small group enrichment activities during the school day. The *In-Classroom Program Model*, implemented by Classroom Teachers at all grade levels, afforded students the opportunity to participate in differentiated instruction within the classroom setting so that varied student learning styles and achievement levels could be accommodated and challenged.

The *Consultation Program Model* provided Classroom Teachers with the opportunity to consult with the Resource Teacher of the Gifted and Talented. Consultation topics were related to the development of differentiated instructional strategies for classroom

implementation, the development of subject or activity specific enrichment Learning Centers in the classroom, the development of challenging Learning Activity Packets, and the development of challenging enrichment research projects correlated with the classroom curriculum.

The *Extended Day Program Model* afforded students the opportunity to participate in various enrichment topics or activities at times other than during the school day. These enrichment experiences were developed and presented to interested students by Tewksbury Teachers at the close of the school day and by Tewksbury's Community Services Department at the close of the school day, during the evening, and/or during school vacation periods.

Guidance Programs and Services:

The Eight Annual College/Career Fair was held on April 4, 2002. Extensive outreach to numerous accredited Colleges and Universities and to businesses was implemented to invite and encourage each to participate in this major Student Services event. One hundred thirty four Colleges and Universities from throughout the United States accepted the invitation and afforded High School students from Tewksbury and surrounding communities the opportunity to learn about the programs and services available at these 134 institutions. Nearly 900 students and parents collected information and literature about school and career options and opportunities available to students after successful completion of High School.

The Scholarship Awards program for graduating members of the Class of 2002 was held on June 6, 2002. This annual Student Services event celebrated high school academic achievements and the leadership accomplishments. Tewksbury Memorial High School graduating Seniors received \$1,124,641.00 in scholarship awards from Colleges and Universities, professional organizations, community residents, businesses and organizations, athletic associations and groups, and school department associations and organizations. A listing of the recipients and of the donors follows this report.

During the Fall of 2002, Guidance Counselors at Tewksbury Memorial High School presented the annual Senior Parent/Guardian Breakfast program. Participants received Information about graduation requirements, the college search and application process, and college admissions testing programs. In December, Student Services presented a Financial Aid Workshop for students and their parents and guardians. Participants received guidance on how to complete the application for Federal Student Financial Aid [FAFSA], a process designed determine student eligibility to receive money from federal grant, loan, and work-study programs and from State and private colleges and universities to assist in funding post-secondary educational programs. Workshop participants were also provided with information about loan options and rates available from a variety of sources and resources to help fund the expenses of a college education or other post-secondary training.

During 2002, college admissions testing programs were again organized and administered by Student Services for students in Grades 10 through 12 in Tewksbury. The Preliminary SAT/National Merit Scholarship Qualifying Test [PSAT/NMSQT], funded by the Tewksbury Public Schools, was administered in October to interested students enrolled in Grade 10 and in Grade 11. Middle School students participating in the John Hopkins Talent Search Program and High School students in Grades 10 through 12 had opportunity to take the SAT I: Reasoning Test and the SAT II: Subject Tests in Tewksbury on December 7. Eligible students in Grades 11 and 12 at Tewksbury Memorial High School took Advanced Placement Tests in May in the specific Advanced Placement subject areas included in the curriculum at Tewksbury Memorial High School. Students taking AP Exams in Biology, Calculus AB, English Literature and Composition, and United States History who achieved scores of three or better on an AP exam could be qualified to receive college credit for the equivalent course at a College or University participating in the AP program.

Health Education Programs and Services and Health Services:

The Health Education Curriculum Committee/Advisory Council continued its work on reviewing and refining the Health Education Curriculum to ensure continued correlation with the Massachusetts Frameworks. The Health Education Curriculum Committee/Advisory Council is comprised of representatives from the School Department, Tewksbury's Board of Health, Tewksbury's Public Library, the Massachusetts Prevention Center, and Parents and other Community members.

In mid-October, the Melanoma Education Foundation, through Student Services, presented a Melanoma Awareness and Prevention training program for Health Educators, School Nurses, Physical Educators, and Special and Regular Education Staff In October. Informational materials were also provided to participants for use in classroom activities that addressed the importance of early detection of melanoma.

A Professional Development Series related to Health Education and Health Services was presented by Student Services for school personnel during the Spring of 2002. Two sessions of this four session training program provided Classroom Teachers, Health Educators, Physical Educators, School Nurses and School Administrators with strategies on *Being Creative in Health Education* and emphasized state standards, practical application, and linkage to the Massachusetts Frameworks. *Health and Behavioral Issues*

that Affect Student Performance explored issues such as loss and grief, eating disorders, self esteem, and substance and alcohol abuse prevention in the other two sessions of this series.

The Hepatitis B Immunization clinic was again implemented collaboratively by the Tewksbury Public Schools and Tewksbury's Board of Health. The three shot vaccination series for immunization against Hepatitis B was provided free of charge to students in Grade 6 at the Ryan School.

Through funding made available by the Enhanced School Health Services Project Grant, a member of the Health Services staff was appointed School Nurse Leader during 2002.

Special Education Programs and Services:

Preparation for the on-site visitation of the Coordinated Program Review Team of the Department of Education was the major undertaking for Student Services in 2002. Review of records, policies, and other federally and state required documentation, interviews with administrators, teachers, instructional aides, and parents, and site visitations of programs and facilities was conducted by the Department of Education's CPR Team. In April, a response to the draft of the report received was prepared and submitted to the Department of Education. In August, Student Services received a copy of the final report from the CPR Team Chairperson. Responses to the Special Education and Title I components of the final CPR report was completed by the Director of Student Services on behalf of the Tewksbury Public Schools. The Superintendent of Schools, the Assistant Superintendent of Schools, and the Director of Student Services completed the needed responses to the Methods of Administration [Civil Rights] standards addressed in the final report.

Professional Development and training in Special Education regulations, policies, procedures, and timelines took place throughout 2002.

A Leadership Training Series was presented for Principals and Case Managers during the Spring and Fall of 2002 by the Director of Student Services. Special Education policies related to procedures for meeting federal and state legal standards and regulations were jointly developed during this training series. Following training with the Director of Student Services, Principals and Case Managers presented follow-up training sessions to school personnel assigned to their schools. This Student Services Trainee/Trainer model for professional development was designed to ensure dissemination of required information and procedures to all school personnel.

Pre-School Special Education providers and Kindergarten Teachers participated in a Student Services grant funded professional development series during the Spring of 2002. A draft curriculum for Grades Pre-School through Kindergarten was developed by the participants. This professional development training series afforded opportunity to personnel who work with Pre-School and Kindergarten age children to exchange program information and objectives and to jointly develop a document assisting in the transition of students from Pre-School to Kindergarten. The curriculum draft developed proved helpful in preparing application for renewal of accreditation of Tewksbury's Special Education Pre-School programs by the National Academy of Early Childhood Programs.

During 2002, a 45-hour Professional Development Program was presented by Student Services for Tewksbury Personnel. The following topics were included in this professional development training series: The Role of the Teacher and Co-Teaching Models of Inclusion, Autism Spectrum [*including PDD and Asperger's Syndrome*], Angry and Defiant Children, Differentiated Instruction, Behavior Management/Modification [*including ABA*], Specific Learning Disabilities [*including Non-Verbal Learning Disabilities*], Multiple Disabilities, Testing Alternatives, Assessments, and SPED Legal Issues. Participants were also required to complete a project demonstrating the application of all that was learned during the 45-hour program and for developing a plan of action for implementing what was learned in the fulfillment of their varied role responsibilities in Tewksbury.

School Psychologists and School Adjustment Counselors were invited to participate in a professional development program on the topic of Social/Emotional/Behavioral: Awareness/Assessment/Intervention. Participants in this grant funded Student Services presentation included the following topics: Differential Diagnosis, Functional Behavioral Assessment, and Behavior Intervention Plans. Federal and state regulations require diagnosis to determine eligibility for special education, the administration of a Functional Behavioral Assessment in specific instances, and the development of Behavior Intervention Plans when appropriate.

Instructional Aides were afforded the opportunity to participate in a 65-hour training program designed specifically for Special Education Instructional Assistants which was present by Student Services from September through December 2002.

This grant funded SPEDIAC 2002 program for Tewksbury's Instructional Aides included topics related to the Role of the Instructional Assistant, Ethics and Special Education Law, Curriculum and Instruction, Infection Control, Health Problems Affecting Student Performance, Range of Motion, Adaptive Equipment, and so on. In addition, participants received training in

American Red Cross First Aid and Cardiopulmonary Resuscitation and earned First Aid and CPR certification. Participants were also required to implement the strategies learned in their classroom assignments in Tewksbury and to be evaluated in this process. Each Instructional Aides' supervising Teacher completed a checklist verifying that person's on-the-job demonstration of knowledge and skills acquired through the training program.

The Special Needs Parents Advisory Council also presented a number of programs for parents. These included the following topics: (1) *"Reframing" - What are the Positives that Come Out of Learning Differences*, presented by Dr. Eliza Goodell, (2) *The Individual Education Plan (I.E.P.)*, presented by Ms. Donna Murphy, (3) *Recent Changes in Special Education*, presented by Attorney Larry Kotin, (4) *SPED Funding in the Legislature*, presented State Senator Sue Tucker, (5) *Assistive Technology*, presented by Mr. Peter Walsh, (6) *Basic Rights of Students Under Chapter 766*, presented by Attorney Claire Van, and (7) *Ask the Advocate*, presented by Ms. Donna Murphy.

Title I Programs and Services:

Title I is a federal grant funded program designed to provide instructional support services in reading to Title I eligible students in schools identified as eligible for Title I funds. All Title I services received by eligible students are developed in collaboration with Regular Education Classroom Teachers, Special Education Teachers, and English As A Second Language Tutors and complement the educational program provided in the Classroom but do not take the place of classroom instruction in Reading.

During 2002, three elementary schools in Tewksbury were identified as meeting the Federal eligibility requirement to have Title I programs and services made available for students attending those schools. Three Massachusetts Certified Reading Specialists provide supplemental reading instruction to at risk students in Grades K through 4 in these three schools.

Parents of Title I eligible students were participants in the development of the Title I Grant and program and collaborated in the implementation of the Title I program at each of the three Title I schools in Tewksbury during 2002.

The administrators and staff comprising Student Services of the Tewksbury Public Schools have appreciated the opportunity to serve the students, parents, and the community in providing educational services, professional development, and informational programs and events throughout 2002. Student Services looks forward to continuing to work in partnership with the parents and guardians of students and with community agencies and organizations in meeting the needs of Tewksbury students of all ages.

Respectfully submitted by,
Dr. Michele F. DeAngelis
Director of Student Services
Tewksbury Public Schools

Class of 2002 Community and University Scholarship Awards

The Tewksbury Public Schools is pleased to present and acknowledge the scholarship awards donors and the Class of 2002 recipients. We are grateful for the support of Tewksbury students given by the local residents, community organizations and businesses, school organizations, athletic associations, and private organizations and colleges and universities who participated in our Scholarship Awards Program. These generous donors demonstrated their support of the academic and athletic achievements of Tewksbury Students by awarding more than One Million Dollars in scholarships to members of Tewksbury's graduating class of 2002.

The continued support of Tewksbury students by the Scholarship Donors, the difference they make in the lives of our students, and their commitment to Tewksbury's outstanding leaders of tomorrow are greatly valued and appreciated.

THANK YOU to each of the Scholarship Award Donors and **CONGRATULATIONS** to the Scholarship Recipients.

BUSINESS DONORS:**Balfour Scholarship Award:**

Courtney Walls \$ 250.00

Lowell 5 Cent Savings Bank Scholarship Award:

Caroline Power \$ 1,000.00

MASSBANK Charitable Foundation Scholarship Award:

Matthew Belmonte \$ 500.00

Eileen Morrisette Skating School Scholarship Award:

Matthew Gillis \$ 500.00

Muro Pharmaceutical, Inc. Scholarship Award:

Lindsay Donnelly \$ 1,000.00

Schlott Tire Academic Scholarship Award:

Steven Ward \$ 500.00

Tewksbury Business Association Scholarship Awards:

Monica Frank \$ 250.00

Justin Kinckle \$ 250.00

Tewksbury Physical Therapy Scholarship Award:

Jennifer Gariepy \$ 500.00

The Ed Walsh Hockey Schools Scholarship Award:

Karen Lazzara \$ 400.00

Weathervane Seafood Restaurant Scholarship Award:

Gregory Smith \$ 500.00

COMMUNITY DONORS:**Elks Scholarship Awards:***** Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:**

Danielle Corsino \$ 1,000.00

Adam Stotik \$ 1,000.00

*** Massachusetts Elks "Most Valuable Student" Scholarship Award:**

Amy Lynch \$ 4,000.00

*** Massachusetts Elks Scholarship Awards:**

James McCarthy \$ 600.00

Brad Sullivan \$ 700.00

Merrimack Valley Area Rotary Club Scholarship Award:

Ryan Hickey \$ 500.00

Rebekah Assembly of Massachusetts Scholarship Award:

Amy Lynch	\$ 500.00
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Tewksbury Cultural Council Scholarship Awards:

Andrea Bravernick	\$ 1,000.00
Andrew Choy	\$ 1,000.00
Jessica Ghanooni	\$ 1,000.00
Jason Santos	\$ 1,000.00
Daryl Wolfendon	\$ 1,000.00

Tewksbury D.A.R.E. Parent Advisory Committee Scholarship Awards:

Jacqueline Fortier	\$ 500.00
Patricia Lane	\$ 500.00
Megan Machado	\$ 500.00
Sonia Martins	\$ 500.00
Robyn McLeish	\$ 500.00
Matthew Pellegrino	\$ 500.00
Katelin Westaway	\$ 500.00

Tewksbury Garden Club Scholarship Award:

Jacqueline Fortier	\$ 400.00
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Tewksbury Golden Age Club Scholarship Awards:

Jacqueline Fortier	\$ 300.00
Victoria Gondola	\$ 300.00

Tewksbury Lions Club Scholarship Awards:

Jacqueline Fortier	\$ 1,000.00
Monica Frank	\$ 1,000.00
Amy Lynch	\$ 1,000.00
Crystal Ornelas	\$ 1,000.00
Brad Sullivan	\$ 1,000.00
Amanda Venuti	\$ 1,000.00
Courtney Walls	\$ 1,000.00
Katelin Westaway	\$ 1,000.00

Tewksbury Recycling Committee/BFI Scholarship Award:

Jacqueline Fortier	\$ 1,000.00
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Tewksbury Rotary Club Scholarship Awards:

Jonathan Adams	\$ 1,000.00
Amy Lynch	\$ 1,000.00
Kenneth Meharg	\$ 1,000.00
Maura Mortimer	\$ 1,000.00

Tewksbury/Wilmington Emblem Club #381 Scholarship Award:

Jonathan Adams	\$ 500.00
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PERSONAL DONORS:**Aldred: The Derek Aldred Memorial Scholarship Award:**

Katelin Westaway	\$ 1,000.00
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Anderson: The Mabel Anderson Memorial Scholarship Award:

Kyle Ritchie	\$ 300.00
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Byers: Willie Byers Memorial Scholarship Award:

Matthew Pellegrino	\$ 500.00
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Coakley: The Edward J. and Phyllis E. Coakley Scholarship Award:

Terence Hegarty	\$ 100.00
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Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

Leah Boudreau	\$ 500.00
Patricia Lane	\$ 500.00
Maura Mortimer	\$ 500.00
Derek Robson	\$ 500.00
Kelli Sullivan	\$ 500.00

DeGregorio: The Owen William DeGregorio Scholarship Award:

James McIsaac	\$ 1,000.00
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Flynn: The Daniel Flynn Memorial Scholarship Award:

Kelli Sullivan	\$ 500.00
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Gillette: The Daniel S. Gillette, Jr. Memorial Scholarship Awards:

Jacquelyn Conlon	\$ 500.00
Michael Donovan	\$ 1,000.00
Kyle Hamilton	\$ 500.00

Horgan: The Robert V. Horgan Memorial Scholarship Award:

Matthew Pellegrino	\$ 1,000.00
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McGowan: The Muriel E. McGowan Scholarship Award:

Jonathan Adams	\$ 2,500.00
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Miceli: The Honorable James Miceli Scholarship Award:

Mark Dolan	\$ 300.00
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O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Patricia Lane	\$ 1,000.00
James McCarthy	\$ 1,000.00

Peabody: The Grace and Bill Peabody Foundation Scholarship Award:

Matthew Gillis	\$7,500.00	[\$ 2,500 per yr.]
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Perrin: The Holly Perrin Memorial Scholarship Award:

Lauren Welch	\$ 1,000.00
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Peters: The Linda Peters Memorial Scholarship Awards:

Amanda Andella	\$ 1,500.00
Arnold Martel	\$ 1,500.00
Jillian Tarani	\$ 1,500.00
Lauren Welch	\$ 1,500.00

Scott: The David W. Scott Memorial Scholarship Awards:

Daniel Fratalia	\$ 1,000.00
Adam Hill	\$ 1,000.00
Sean Walsh	\$ 1,000.00

Sheehan: Francis B. Sheehan Memorial Scholarship Awards:

Brian Fredriksen	\$ 500.00
Kyle Ritchie	\$ 500.00

Staniewicz: The Bill Staniewicz Memorial Scholarship Awards:

Daniel Fratalia	\$ 2,000.00
Sean Walsh	\$ 2,000.00

Strong: The Gary Strong Memorial Scholarship Award:

Sean Walsh	\$ 500.00
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Trainor: The Therese and Pie Trainor Memorial Scholarship Awards:

Ryan Fitzmaurice	\$ 500.00
Jessica Weisse	\$ 500.00

Zawacki: The Joshua Zawacki Memorial Scholarship Awards:

Mark Dolan	\$ 1,500.00
Megan Harriman	\$ 1,500.00

Excellence in Achievement Scholarship Award:

Matthew Soni	\$ 500.00
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PRIVATE, PROFESSIONAL, AND OTHER ORGANIZATIONS DONORS**AFL-CIO Scholarship Award:**

*John Drinkwater	\$ 1,000.00
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Assumption College Scholarship Awards:

*Lindsey Cabral	\$28,000.00	[\$ 7,000.00 per yr.]
*Jeffrey Hyland (Lyceum)	\$28,000.00	[\$ 7,000.00 per yr.]
*Matthew McGinnis (Lyceum)	\$32,000.00	[\$ 8,000.00 per yr.]

Boston University Scholarship Awards:

*Leah D'Errico	\$88,000.00	[\$ 22,000.00 per yr.]
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Catholic University, Parish, and CUA Scholarship Awards:

*Terence Hegarty (University)	\$ 8,000.00
*Terence Hegarty (Parish)	\$ 3,000.00
*Terence Hegarty (CUA)	\$ 1,000.00

Certificate of Mastery Awards:

*Kenneth Meharg	\$ 20,848.00	[\$ 5,212.00 per yr.] est.
*Matthew Soni	\$ 20,848.00	[\$ 5,212.00 per yr.] est.

College of the Holy Cross Scholarship Award:

*Courtney Walls	\$ 55,200.00	[\$ 13,800.00 per yr.]
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Commonwealth Scholarship Awards:

*Matthew Belmonte	\$ 40,000.00	[\$ 10,000.00 per yr.] est.
*Steven Ward	\$ 40,000.00	[\$ 10,000.00 per yr.] est.

Daniel Webster College Presidential Scholarship Award:

*Brad Sullivan	\$ 30,000.00	[\$ 7,500.00 per yr.]
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Elms College Presidential Scholarship Award:

*Robyn McLeish	\$ 36,000.00	[\$ 9,000.00 per yr.]
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Grand Lodge of Masons of Massachusetts Scholarship Award:

*Jacqueline Fortier	\$ 5,000.00	
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Hofstra University Merit Scholarship Award:

*Andrew Imbriglio	\$ 24,000.00	[\$ 6,000.00 per yr.]
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Merrimack College Academic Scholarship:

*Victoria Gondola	\$ 32,000.00	[\$ 8,000.00 per yr.]
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Middlesex Women's Club Scholarship Award:

*Jacqueline Fortier	\$ 700.00	
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MTC Technical Achievement Scholarship Award:

*Derek Robson	\$ 2,000.00	
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Northeastern University Excellence Scholarship Award:

*Sonia Martins	\$ 45,000.00	[\$ 7,500.00 per yr.]
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Norwich University Academic Scholarship Award:

*Patrick Irwin	\$ 22,000.00	[\$ 5,500.00 per yr.]
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Quinnipiac University Scholarship Award:

*Lauren Welch	\$ 26,520.00	[\$ 6,630.00 per yr.]
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Rensselaer Polytechnic Institute Math and Science Medal and Scholarship Award:

*Matthew Belmonte	\$ 40,000.00	[\$ 10,000.00 per yr.]
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Rensselaer Polytechnic Institute Alumni Scholarship Award:

*Ryan Hickey	\$ 67,500.00	[\$ 13,500.00 per yr.]
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Roger Williams University Scholarship Award:

*Emily Angelo	\$ 75,000.00	[\$ 15,000.00 per yr.]
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Saint Anselm Presidential Scholarship Award:

*Paul Mucica	\$ 24,000.00	[\$ 6,000.00 per yr.]
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Southern New Hampshire University Hospitality and Alumni Scholarship Awards:

*Jennifer Bradley (Hospitality)	\$ 28,000.00	[\$ 7,000.00 per yr.]
*Jennifer Bradley (Alumni)	\$ 4,000.00	[\$ 1,000.00 per yr.]

Stonehill College Presidential Scholarship Award:

*Mark Dolan	\$ 34,000.00	[\$ 8,500.00 per yr.]
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University of Hartford Scholarship Award:

*Brian Gillotte	\$ 32,000.00	[\$ 8,000.00 per yr.]
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University of Kentucky Scholarship Award:

*Christopher Magruder	\$ 2,500.00	
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University of Massachusetts – Lowell Dean's Scholarship Award

*Maura Mortimer	\$ 8,000.00	[\$ 2,000 per yr.]
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University of Miami Alumni Scholarship Award:

*Monica Frank	\$ 32,400.00	[\$ 8,100.00 per yr.]
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Wentworth Institute of Technology Scholarship Awards:

*Zachary Samsel	\$ 12,000.00	[\$ 3,000.00 per yr.]
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*Adam Stotik (Presidential Award)	\$ 32,000.00	[\$ 8,000.00 per yr.]
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WNEC Trustee Scholarship Award:

*Derek Bent	\$ 5,000.00	
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*Counselors Have Been Notified of Student Acceptance of Scholarship from Donor

SCHOOL ORGANIZATIONS DONORS:**Dewing: The Loella F. Dewing School P.A.C. Scholarship Awards:**

Kenneth Meharg	\$ 500.00
Maura Mortimer	\$ 500.00

Food Services: The Ruth Sutton Scholarship Awards:

Amanda Andella	\$ 200.00
Jacqueline Fortier	\$ 200.00
Karen Lazzara	\$ 200.00
Jillian Tarani	\$ 200.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Award:

Emily Angelo	\$ 500.00
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Heath Brook: PAC Scholarship Award in Memory of Angela Munro:

Julie Salvato	\$ 500.00
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Middle School: The J.W.Wynn Middle School P.A.C. Scholarship Awards:

Sarah Donohue	\$ 750.00
Brian Gillotte	\$ 750.00
Karen Lazzara	\$ 750.00
Peter MacKenzie	\$ 750.00

Middle School: The J.W.Wynn Middle School Student Council Scholarship Awards:

Danielle Corsino	\$ 500.00
Jacqueline Fortier	\$ 500.00
Christopher Magruder	\$ 500.00

North Street: The North Street School P.A.C. Scholarship Awards:

Jonathan Adams	\$ 250.00
Jennifer Gariepy	\$ 250.00
Terence Hegarty	\$ 250.00

Trahan School: Louise Davy Trahan School and P.A.C. Scholarship Award:

Matthew Pellegrino	\$ 800.00
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TMHS: TMHS P.A.C. Scholarship Awards:

Jennifer Bazzinotti	\$ 750.00
Lindsey Cabral	\$ 750.00
Christine Cook	\$ 750.00
Heather Fabiano	\$ 750.00
Donna Rodwell	\$ 750.00
Michael Stone	\$ 750.00
Amanda Venuti	\$ 750.00
Kyle Wolfendon	\$ 750.00

TMHS: TMHS P.A.C. Anthony J. Romano Honorary Scholarship Award:

Jonathan Adams	\$ 750.00
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TMHS: The TMHS Arts Scholarship Award:

Andrea Bravernick	\$ 200.00
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TMHS: The TMHS Music Loyalty Scholarship Awards:

Tabia Roberts	\$ 400.00
Rebecca Walsh	\$ 400.00

TMHS: The TMHS Music Association Scholarship Awards:

Tabia Roberts	\$ 400.00
Rebecca Walsh	\$ 400.00

TMHS: The TMHS National Honor Society Scholarship Awards:

Jonathan Adams	\$ 125.00
Matthew Belmonte	\$ 125.00
Leah D'Errico	\$ 100.00
Lindsay Donnelly	\$ 125.00
Aleece D'Onofrio	\$ 100.00
Robyn McLeish	\$ 100.00
Caroline Power	\$ 100.00
Julie Salvato	\$ 125.00
Katelin Westaway	\$ 100.00

TMHS: The TMHS Student Council Scholarship Awards:

Danielle Corsino	\$ 1,200.00
Jacqueline Fortier	\$ 800.00
Christopher Magruder	\$ 800.00

The Tewksbury Teachers Association Scholarship Awards:

Robyn McLeish	\$ 500.00
Matthew Pellegrino	\$ 500.00

SPORTS ORGANIZATIONS DONORS:

TMHS Field Hockey Boosters Scholarship Awards:

Erin Costello	Amy Lynch
Sarah Donohue	Maura Mortimer
Patricia Lane	Kimberly Perkins
AnnMarie Latta	Jennafer Procani
TOTAL: \$ 1,675.00	

The Dennis McGadden Track and Cross Country Scholarship Awards:

Kosta Agganis	Monica Frank
Brian Bastien	Amy Lynch
Matthew Belmonte	Matthew McGinnis
Lindsey Cabral	Crystal Ornelas
Julie Doherty	Lindsay Orpen
John Drinkwater	Stephanie Starling
Craig Fothergill	Courtney Walls
TOTAL: \$ 9,100.00	

Tewksbury Boy's Youth Basketball:

*** James G. Mendonca, Jr. Memorial Scholarship Award:**

Jason DiPrimo	\$ 500.00
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Tewksbury Boy's Youth Basketball Scholarship Award:

Brandon Chamberland	\$ 500.00
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Tewksbury Girls Recreational Basketball Scholarship Awards:

Leah Boudreau	Monica Frank
Jennifer Bradley	Jennifer Gariepy
Rachel Burke	Lindsay Orpen
Heather Fabiano	Katelin Westaway
TOTAL: \$ 1,700.00	

Tewksbury Girls Softball League Scholarship Awards:

Leah Boudreau	\$ 400.00
Aleece D'Onofrio	\$ 400.00
Heather Fabiano	\$ 400.00
Karen Lazzara	\$ 400.00
Amanda Venuti	\$ 400.00
Lauren Welch	\$ 400.00

Tewksbury Redmen Baseball Boosters Scholarship Awards:

Michael Bordonaro	\$ 100.00
Brandon Chamberland	\$ 100.00
Mark Dolan	\$ 100.00
Andrew Imbriglio	\$ 100.00
Arnold Martel	\$ 100.00
James McCarthy	\$ 100.00
David Scibilia	\$ 100.00
William Sullivan	\$ 100.00
Sean Walsh	\$ 100.00

Tewksbury Redmen Basketball Booster Club Scholarship Awards:

Jonathan Adams	\$ 200.00
Paulo Caldoncelli	\$ 200.00
Jason DiPrimo	\$ 200.00
Brian Fredrickson	\$ 200.00
Andrew Imbriglio	\$ 200.00
John Muccio	\$ 200.00
Kyle Ritchie	\$ 200.00

James Sullivan, Sr. Basketball Coaches Scholarship Award:

Brian Fredrickson	\$ 200.00
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Tewksbury Redmen Football Club Scholarship Awards:*** The Coach Bob Aylward Redmen Football Scholarship Award:**

Ryan Hickey	\$ 1,000.00
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*** The Richard A. Barelle Memorial Scholarship Award:**

David Scibilia	\$ 1,000.00
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*** The James E. Brooks Memorial Redmen Football Scholarship Awards:**

Derek Bent	\$ 1,000.00
James McCarthy	\$ 1,000.00
Kenneth Meharg	\$ 1,000.00

*** Redmen Football Club Memorial Scholarship Award:**

Matthew McGinnis	\$ 1,000.00
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Tewksbury Redmen Basketball Cheerleaders Scholarship Awards:

Christina Cozza	\$ 250.00
Nicole Murphy	\$ 250.00
Brianne Sullivan	\$ 250.00

Tewksbury Redmen Football Cheerleaders Scholarship Awards:

Jacquelyn Conlon	\$ 200.00
Suzanne Connor	\$ 200.00
Jessica Sullivan	\$ 200.00
Lauren Welch	\$ 200.00

Tewksbury Redmen Hockey Club:*** George "Timmy" Ernest Memorial Scholarship Awards:**

Matthew Belmonte	\$ 500.00
Daniel Fratalia	\$ 500.00
Adam Hill	\$ 500.00
Matthew Soni	\$ 500.00
Sean Walsh	\$ 500.00

Tewksbury Redmen Hockey Scholarship Awards:

Matthew Belmonte	\$ 250.00
Richard Chambers	\$ 250.00
Ryan Fitzmaurice	\$ 250.00
Daniel Fratalia	\$ 250.00
Matthew Ginsburg	\$ 250.00
Adam Hill	\$ 250.00
Matthew Soni	\$ 250.00
Sean Walsh	\$ 250.00

Tewksbury Youth Football/Cheerleader Most Deserving Student Scholarship Awards:

Danielle Corsino	\$ 250.00
Ryan Hickey	\$ 250.00
James McCarthy	\$ 250.00
Kenneth Meharg	\$ 250.00
Nicole Murphy	\$ 250.00
Thomas Nota	\$ 250.00
Jessica Sullivan	\$ 250.00
Lauren Welch	\$ 250.00
Katelin Westaway	\$ 250.00

Tewksbury Youth Football Memorial Scholarship Awards:

Christina Cozza	\$ 500.00
Heather Fabiano	\$ 500.00

Tewksbury Youth Football "Billy" Bird Memorial Scholarship Award:

Matthew McGinnis	\$ 500.00
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Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Awards:

Daniel Fratalia	\$ 1,000.00
Sean Walsh	\$ 1,000.00

Tewksbury Youth Skating Association Scholarship Awards:

Matthew Belmonte	\$ 200.00
Marc Bristol	\$ 200.00
Adam Butland	\$ 200.00
Richard Chambers	\$ 200.00
Ryan Hickey	\$ 200.00
Adam Hill	\$ 200.00
Matthew Soni	\$ 200.00

Tewksbury Youth Soccer League Scholarship Awards:

Jonathan Adams	\$ 400.00
Brian Fredrickson	\$ 400.00
Victoria Gondola	\$ 400.00

TOTAL:	\$ 1,124,641.00
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School Department General Information

Registration for School in September 2002

Kindergarten; A child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade

NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 A.M. - No School At All Schools

7:45 A.M. - No School At All Elementary Schools Only (K-5)

Announcements relative to closing schools for inclement weather will be carried by radio stations WRKO, WCAP, WCCM, WBZ and WHDH.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcements.

Enrollment by Schools

Tewksbury Public Schools

SCHOOL	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	Totals
ELLA FLEMING	106															106
NORTH STREET		86	93	72	91	86									14	442
TRAHAN	3	78	72	71	79	68									4	375
DEWING		137	123	134	120	142									33	689
HEATH BROOK		81	91	86	103	91									49	501
RYAN							387	391								778
WYNN MIDDLE									421	407						828
MEMORIAL HIGH											312	287	236	184		1,019
TOTALS	109	382	379	363	393	387	387	391	421	407	312	287	236	184	100	4,738

Staff List

TEWKSBURY PUBLIC SCHOOLS 2002 – 2003 ROSTER

SCHOOL COMMITTEE

Scott Consaul, Esq.	2003
Edward K. Dick	2004
Ruth M. Perrin	2003
Dennis J. Peterson	2004
Joe Russell	2005

ADMINISTRATION

Christine L. McGrath, Ph.D. - Superintendent of Schools
 Mr. John F. Quinn - Business Manager
 Joseph C. Walsh Ed.D - Assistant Supt. Curriculum & Instruction
 Loreen R. Bradley - K-8 Curriculum Coordinator
 Dr. Michele DeAngelis - Director of Student Services
 Cheryl Porcaro - Systemwide Team Chairperson
 Thomas Lovett -Data Processing Coordinator
 Joan Dey - Director of Food Services
 Cynthia Basteri – Director of Extended & Community Education Services

MEMORIAL HIGH SCHOOL

Dr. Gerald Ferris, Principal
 Robert Aylward, Assistant Principal
 Dolores Sullivan, Assistant Principal

DEPARTMENT HEAD, HUMANITIES - *ROBERT MACDOUGALL*

ENGLISH

Carole Acone-Callahan
 Jennifer Brooks
 Elsa Marsh
 Susan Patterson
 Catherine Stack
 Ginamarie Talford
 John Weir, III
 Jacqueline Williamson

SOCIAL STUDIES

Brian Aylward
 Donna Boudreau-Hill
 Robert Doolan
 Robert MacDougall
 Robert Manzi
 Sharon Milenavich
 William Piscione
 Dustine Puma
 Nadine Sutliff

DEPT. HEAD, MATHEMATICS, SCIENCE AND TECHNOLOGY - GERALD RIDEOUT**MATHEMATICS**

Debra Ayube
Robert Brigida
George Economou
Annina Faraci
MaryBeth McGinn
Maureen McNamara
Eileen Osborne
Elizabeth Papik
Roger Pilat
Gerald Rideout
Katherine Avila Robillard
Steven Schultheis

SCIENCE

John Clarke
Edward Cremins
Susan Davis
Mary Herlihy
Kathleen Mofield
Patricia Pishock
James Pringle
Stanley White
Rhonda Yeats

COMPUTER SCIENCE

Sandra Bettencourt
Frances DeLucia
Susan Sullivan

DEPARTMENT HEAD, FINE ARTS - DONALD SULLIVAN**WORLD LANGUAGES**

Henrietta Araujo
Michael Jane Buss
Leo Frechette (Consultant, Foreign
Exchange Program)
Claire Piscione
Maureen Rideout
Jennifer Spaulding
Tara Ann Sujko

ART

Daniel Rogacki
Agnieszka Sosnowska
Donald Sullivan

MUSIC

Hillary Anderson (Shared with
Ryan/Middle Schools)

DEPARTMENT HEAD, APPLIED ARTS - LAWRENCE BASTERI**BUSINESS/MARKETING**

Dale Black
James Sullivan, Jr.

**FAMILY AND CONSUMER
SCIENCE**

Nicole Smallidge

TECHNOLOGY EDUCATION

Lawrence Basteri
Joseph Frank

DEPARTMENT HEAD GUIDANCE - ELISABETH GAFFNEY**GUIDANCE**

Kelly Benzing (Shared with Middle School)
Elisabeth Gaffney
Linda Hair-Sullivan
Brian Hickey

PHYSICAL EDUCATION

Steven Levine
Erin McSheehy (Shared with Ryan)
Patricia Ryser

HEALTH

Karen Ferreira
Denise Saindon

IN HOUSE SUSPENSION

Joseph DeGrosso

SECURITY MONITOR

Kenneth Ryan

MEDIA

Joseph Dermody

LIBRARIAN

Gertrude Carey

JOHN W. WYNN MIDDLE SCHOOL
James McGuire, Principal
John Donoghue, Assistant Principal

TEAM 7A - Roseanne Kolack, T.L.**ENGLISH**

Nancy Laws

SOCIAL STUDIES

Warren Yaeger*

MATH

Joanna Krainski*

SCIENCE

John Jarek

TEAM 7B - Cathleen Bilodeau, T.L.**ENGLISH**

Sarah Redman

SOCIAL STUDIES

Thomas Ryan

MATH

Cathleen Bilodeau

SCIENCE

Kathleen Connell

TEAM 7C - Stephanie Pagiavlas, T.L.**ENGLISH**

Kimberly Johnston

SOCIAL STUDIES

Stephen Prodanas

MATH

Geraldine Cummings

SCIENCE

Glen Osterman

TEAM 7D - Frances Rouff, T.L.**ENGLISH**

Julie DeRoche

SOCIAL STUDIES

Dorothy Graaskamp

MATH

Ethel Chace

SCIENCE

Frances Rouff

TEAM 8A - John Byrnes, T.L.**ENGLISH**

John Byrnes

SOCIAL STUDIES

Patricia Krol

MATH

Joanne Hession

SCIENCE

Carol Navetta

TEAM 8B - Kristina Rogers, T.L.**ENGLISH**

John Bresnahan

SOCIAL STUDIES

Christopher Gagnon

MATH

Sandra Barnett

SCIENCE

Kristina Rogers

<p><u>TEAM 8C - Kimberly Bresnahan, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Elaine Speros</p> <p><u>SOCIAL STUDIES</u></p> <p>James LeClair</p> <p><u>MATH</u></p> <p>Vikki Ireland</p> <p><u>SCIENCE</u></p> <p>Kimberly Bresnahan*</p>	<p><u>TEAM 8D - Rosamond Malatesta, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Brian Gouthro</p> <p><u>SOCIAL STUDIES</u></p> <p>Cheryl Witham</p> <p><u>MATH</u></p> <p>Rosamond Malatesta</p> <p><u>SCIENCE</u></p> <p>Cynthia Abate-Upson</p>
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<p><u>ART</u></p> <p>Gail Hamilton</p> <p><u>MUSIC</u></p> <p>Catherine Walker</p> <p><u>INSTRUMENTAL MUSIC</u></p> <p>Hillary Anderson (Shared with High School / Ryan School)</p> <p><u>HEALTH</u></p> <p>Robert McGrath</p> <p>Maura Dearing</p> <p><u>WORLD LANGUAGES</u></p> <p><i>FRENCH</i></p> <p>Florence Souza*</p> <p>Judith Palm</p> <p><u>SPED</u> – Sharon Moser, T.L. *</p> <p>Shared with Ryan School (one half)</p>	<p><u>EXPLORATORY</u></p> <p><i>Team Leader - Richard Otis</i></p> <p><u>COMPUTERS/PHYSICAL EDUCATION</u></p> <p><i>COMPUTERS</i></p> <p>Bonita Hansberry*</p> <p>Richard Zbieg</p> <p><i>PHYSICAL EDUCATION</i></p> <p>Edward Gear</p> <p>Thomas Morrill</p> <p>Susan Scofield</p> <p><u>WRITING</u></p> <p>Pam Koskey</p> <p><u>LIBRARIAN</u></p> <p>Maureen Kelley</p> <p><u>GUIDANCE</u></p> <p>Kelly McFadden</p> <p>Kelly Benzing (Shared with High School)</p>
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JOHN F. RYAN ELEMENTARY SCHOOL
Kevin McArdle, Principal
Karla Conway, Assistant Principal

<p><u>TEAM 6A - Agnes Sacramone, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Judi Foley</p> <p><u>SOCIAL STUDIES</u></p> <p>William Kirwin</p> <p><u>MATH</u></p> <p>William Buckley</p>	<p><u>TEAM 6B - Thomas Conlon, T.L.</u></p> <p><u>ENGLISH</u></p> <p>Eileen Gardner</p> <p><u>SOCIAL STUDIES</u></p> <p>Thomas Conlon</p> <p><u>MATH</u></p> <p>Virginia Kirwin</p>
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<u>SCIENCE</u> Dolores Sacramone	<u>SCIENCE</u> Robin Reading
<u>TEAM 6C - Carol Sagro, T.L.</u> <u>ENGLISH</u> Pamela McDade <u>SOCIAL STUDIES</u> Edward Manzi <u>MATH</u> Brenda Regan <u>SCIENCE</u> Carol Sagro	<u>TEAM 6D - Barbara Gillette-Manna, T.L.</u> <u>ENGLISH</u> Joanne O'Brien <u>SOCIAL STUDIES</u> George Kalarites <u>MATH</u> Barbara Gillette-Manna <u>SCIENCE</u> Christine Cremin
<u>TEAM 5A</u> <u>ENGLISH/SOCIAL STUDIES</u> Nicole Rauseo <u>MATH/SCIENCE</u> Ann Read	<u>TEAM 5B</u> <u>ENGLISH/SOCIAL STUDIES</u> Jayne Farnham <u>MATH/ SCIENCE</u> Pamela Shirkoff
<u>TEAM 5C</u> <u>ENGLISH/SOCIAL STUDIES</u> Debra Cody <u>MATH/ SCIENCE</u> Elizabeth Peterson	<u>TEAM 5D</u> <u>ENGLISH/SOCIAL STUDIES</u> Mary Jo Gould <u>MATH/SCIENCE</u> Patricia McDonnell
<u>TEAM 5E</u> <u>ENGLISH/SOCIAL STUDIES</u> Gus Jardin <u>MATH/ SCIENCE</u> Jennifer Mrozowski	<u>TEAM 5F</u> <u>ENGLISH/SOCIAL STUDIES</u> Scott Winters <u>MATH/ SCIENCE</u> Kim Hillson
<u>TEAM 5G</u> <u>ENGLISH/SOCIAL STUDIES</u> Andrée Johnson <u>MATH/ SCIENCE</u> Frances Gath	

<u>ART</u> Diane Slezak <u>MUSIC</u> Marguerite Weidknecht <u>INSTRUMENTAL MUSIC</u> Hillary Anderson (Shared with High/Middle Schools) <u>HEALTH</u> Kristi Flagg <u>COMPUTERS</u> Lisa Bailey Barbara Jagla	<u>PHYSICAL EDUCATION</u> Ronald Drouin James Manley Erin McSheehy (Shared with High School) <u>WORLD LANGUAGES</u> Susan Gagnon <u>READING</u> David Mullen Kimberly Stone Lisa Zullo <u>LIBRARIAN</u> Mary Eldringhoff
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SPED - *Sharon Moser, T.L.* * (One Half – Shared with Middle School)

HEATH BROOK SCHOOL
Pauline King, Principal
Carole Gallo, Head Teacher

<u>Kindergarten</u> Linda Austin Kathleen Ford <u>Grade 1</u> Susan LaMotte Helen Matysczak Joanne Morrissey Maureen Whitehead <u>Grade 2</u> Joan Ciambella Diane Davos Dorothy Foley Brenda McWilliams	<u>Grade 3</u> Mary (Molly) Crowley Elaine Fiske Lori Hyland Jaime Lane <u>Grade 4</u> Chris Hassan Marcia Kalarites Mary Loosen Jennifer Siopes <u>Chapter I - Reading</u> Julie Flanagan
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LOELLA F. DEWING SCHOOL
Cathy Ronan, Principal
Donna LeCam, Head Teacher
Elizabeth Robinson Head Teacher

<u>Kindergarten</u> Kathleen MacLeod Maureen McSheehy Kristi Rodgers <u>Grade 1</u> Lisa Cournoyer Patricia Fabrizio Maryellen Hirtle Lynn Francisco-Marsh Claire Reed Patricia Stratis <u>Grade 2</u> Maureen Kane Jane Kelley Shirley Sanford Carole Sullivan Shelley Terris Barbara Vitallo	<u>Grade 3</u> Nancy Boyle Maureen Buckley Mary Ann Primerano Patricia Tellier Loren Vella <u>Grade 4</u> Shannon Demos Michelle McGrath Lisa Parker Jeanne Pincher Sandra Ryan
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LOUISE DAVY TRAHAN SCHOOL
George Paul, Principal
Christine Themeles, Head Teacher

<u>Kindergarten</u> Jennifer Marcella Kathleen Mootrey <u>Grade 1</u> Maureen Jackman Ann O'Hara Betty Themeles <u>Grade 2</u> Catherine Brimer Donna Mooney Christine Themeles	<u>Grade 3</u> Trudi Hennemuth Karen Ware Elizabeth Zambella <u>Grade 4</u> Patricia Dias Barbara Krueger Judith Middleton <u>Chapter I</u> Catherine Gagne (Part time)
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NORTH STREET SCHOOL
Ralph Natola, Principal
Marjorie Conlon, Head Teacher

<p><u>Kindergarten</u></p> <p>Dolores Harrison Marjorie Petalas</p> <p><u>Grade 1</u></p> <p>Ann Conlon Sheila Gurry Rita O'Sullivan Catherine Ventura</p> <p><u>Grade 2</u></p> <p>Deborah Brewin Teresa Enos Denise Morandi</p>	<p><u>Grade 3</u></p> <p>Mary Lou Adams Alma Davis Cassandra Edell Elizabeth Krzesinski</p> <p><u>Grade 4</u></p> <p>Karen Cintolo Marjorie Conlon Theresa Follett Kim Gagnon</p> <p><u>Title I</u></p> <p>Nancy Kalajian</p>
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<p>ELEMENTARY SPECIALISTS</p> <p><u>Elementary Librarian</u></p> <p>Jamie Foss</p> <p><u>Reading Specialists</u></p> <p>Catherine Gagne - North Street (Part time) Gloria Graves – Trahan Susan Lachance - Heath Brook Elizabeth Robinson – Dewing</p> <p><u>Elementary Art</u></p> <p>Kristen Kosiba – Dewing/North Street Linda Malone – Heath Brook/Trahan</p> <p><u>Elementary Music</u></p> <p>Marie Maranville - Dewing/North Street Andrea O'Donnell - Trahan/Heath Brook</p> <p><u>Elementary Physical Education</u></p> <p>Jodi Higgins - Dewing/North Street David Marcus - Heath Brook/Trahan</p> <p><u>Health Educator</u></p> <p>Mary Laffey</p>	<p><u>Behavior Management Facilitator</u></p> <p>Robert Ware</p> <p><u>Attendance Officer</u></p> <p>George Hazel</p> <p><u>Gifted and Talented</u></p> <p>Rosamond Dorrance</p> <p><u>K-4 Technology Curriculum Specialist</u></p> <p>Kathy Santilli</p>
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SPECIAL EDUCATION DEPARTMENT

School Adjustment Counselors and School Psychologists

Marsha Audette - North St/Dewing Schools
 Alexandra Comer – Ryan School
 Linda Hamilton - Trahan/High Schools
 Colleen Leary – Dewing School
 Mariellen Nastasi - Heath Brook/Trahan Schls
 Jennifer Reimold - Middle School

Speech Therapists

Maureen (Kerrigan) Boyden – Ryan/M.S./H.S.
 Kristen R. DiAntonio – North Street/Trahan
 Jan Fuller - Ella Fleming School
 Heather Hanson – Dewing
 Stefanie Waitte – Heath Brook

Early Childhood Specialist

Donna Greene – Ella Flemings School
 Patricia Keddie – Ella Flemings School
 Lisa Marcheterre - Ella Flemings School

P.D.D.

Patricia Martel – Trahan School

Physical Therapist

Jennifer Merrill – Systemwide

Occupational Therapist

Gail Bliss – Systemwide

English as a Second Language Tutor

Mary DiCiaccio

Early Childhood Facilitator

Mary Ann Storms

Moderate Special Needs Specialists

Mary Beth Aiello - Heath Brook School
 Kathleen Anderson – Ryan School
 Karen Bancroft – Heath Brook School
 Donna Blakeslee – High School
 Kara Buckley – Middle School
 Antonette Byrnes – Middle School
 Emily Cotter – Dewing School
 Nancy Farrey-Forsyth – Middle School
 Patrick Galligan - High School Cs Mgr./TL
 Carole Ann Gallo – Heath Brook School
 Kevin Gibson – Ryan School
 Donna Graham – Ryan School
 Robyn Hakala – Dewing School
 Lisa Hughes – North Street School
 Gretchen Hummrich – Ryan School
 Kim Hynes – Ryan School
 Kaspar Kasparian – Middle School
 Sandra Keefe – Ryan School
 Mary Kennedy – High School
 Carolyn Kibbe – High School, Hearing Imp.
 Roseanne Kolack – Middle School
 Kimberly LaFland – Heath Brook (Kind.)
 Renee Langlais – Heath Brook
 Donna LeCam – Dewing School
 Joan Lynch – North Street/Ryan Schools
 Mary Manseau – Trahan/Middle School
 Patrick McAndrews – High School
 Sharon Moser – Middle/Ryan School Cs Mgr.
 Mary Elizabeth Nee – Heath Brook School
 Courtney Newberg – Dewing School
 Stephanie Pagiavlas – Middle School
 Diane Pellegrini – Ryan School
 Janet Reyes – Trahan School
 Elaine Riley – High School
 Thomas Shanley – High School
 Cindy Times – Middle School

EDUCATIONAL SUPPORT STAFF

Certified Aides

Judith Allard – Special Needs, North Street
 Kristine E. Benning – North St./Trahan
 Mary Jane Bucci – Trahan, P.D.D.
 Jennifer Caracoglia – Learning Ctr., High School
 Marjorie Jean Chan – Dewing School
 Elaine Ciccolella - Ella Flemings School
 Paula Curtin – Ella Flemings School
 Mary Ann Deshler - Special Needs - Middle
 Ann (Breslin) DiCiccio – SPED, Ryan School
 Joanne Elwell – Spec Needs, Heath Brk School
 Marcia Freeman – Special Needs, Heath Brook
 Amanda Hersh – Spec Needs-Dew. Inclusion
 Pamela Lussier – Ella Flemings School
 Eva-Marie McGilvery – Ryan School
 Anne McGregor- Special Needs, High School
 Vincent Messina – High School
 Susan Mulno – Dewing School
 Sheri Mulloy – Spec Needs, Heath Brook School
 Lois Murphy – Spec Needs – H.B. Inclusion
 John O'Brien – Special Needs – High School
 Danielle (Jamieson) Preston – Special Needs - MS
 Ted Skinner – Spec Needs, High School
 Maria Skoropowski - Spec Needs, High School
 Melanie Tirabassi – Learning Center, H. S.

Non-Certified Aides

Linda Beaulieu – Kind. Aide - North St. School
 Kathleen Casey – High School
 Janet Davis – Kind. Aide - Heath Brook School
 Donna DePierro – Life Skills – Trahan School
 Gale Durkin - A.V. Aide - High School
 Judith Fitzgerald – Kind. Aide – Trahan School
 Christine Hirsh – Special Needs – Middle School
 Jane Juskiewicz – Kind. Aide - Dewing School
 Mary Lazzara – Kind. Aide - Heath Brook
 Denise Martucci - Kind Aide – Dewing School
 Mary Morris - A.V. Aide - Middle School Schoo
 Kathleen Penney - Spec Needs Heath Brook
 Alison Shikles – Spec Needs, Dewing School

Network Manager

Keith Young – Center School

Transportation & Facilities

David Libby – Center School

School Nurses

Judith Hopkins
 Linda House
 Monica McBrine
 Sandra Miller – Assoc. Nurse
 Carol Moriarty
 Marcia Osterman
 Beverly Robinson
 Elaine Walsh

Library Aides

Lynnette Allen
 Gayle Bowers
 Christine Cote
 Ann Donnelly
 Judith Dziadosz
 Patricia Fothergill
 Barbara Keefe
 Dixie LeBlanc
 Evelyn McCabe
 Ellen-Dale Robichaud
 Mary Tozlowski
 Denise Trevor

School Secretaries

Jean Aylward
 Kathy Baker
 Jeanne Blackstone
 Rose Cochran
 Judith Colman
 Paula Coppola
 Anne Duncan
 June Fowler
 Joanne Kearns
 Louise Kelley
 Janice LaRocque
 Mary Maguire
 Eileen Mahoney
 Annmarie McCormick
 Donna McKenna
 Kelly Mercier
 Patricia Meuse
 Patricia Napoli
 Dorothy Peach
 Anita Sartori
 Barbara Sullivan, School Committee Secretary
 Deborah Sullivan
 Nancy Thompson
 Nancy Torname
 Diane Paglia - Medicaid Clerk

Food Service Workers

Maureen Bedard
Elaine Bennett
Eileen Callanan
Linda Carter
Barbara Curtin
Carolyn DeSisto
Lynn DeVoe
Robin Foran
Anna Gaudette
Gladys Goldstein
Jane Grant
Denise Guiliani
Diane Hendrigan
Nancy Houmiller
Rosemary Indelicato
Joyce Kling
Carol Lennon
Patricia London
Christine Lopolito
Dolores Montecalvo
Mary Beth Morello
Deborah Mugford
Yvette Payne
Grace Petkiewich
Patricia Reale
Kimberly Sheehan
Kathy Sholl
Deanna Simmons
Barbara Stevens
Laura Sullivan
Holly Tellier
Roberta Waldrip
Janice Woodman

Maintenance and Custodial Workers

James Sharkey, Maintenance Foreman
Gary Ballou – High School
Joseph Burke - Heath Brook School
Michael Carey - Heath Brook School
William Catherwood - Middle School
Charles Coughlin – Ryan School
Henry Dewing - High School
Benjamin Dobbin - High School
Travis Dobbin – Ryan School
Lynne Dykeman – High School
Richard Fallon – Ryan School
Thomas Gilbride – Maintenance
David Harrington - High School
Charles LeSage – Dewing School
Bruce MacDonald - High School
Jon Marchand – Maintenance
Daniel Martin – Middle School
Joseph McCann - North Street School
Robert McCarthy – Dewing School
Terrance Neal – Ryan School
Richard Newton - High School
Roy Osterberg – Ryan School
Donald Page – Heath Brook School
Ronald Page – Dewing School
Joseph Rice – Trahan School
James Shimkus – Ryan School
Richard Stronach – Dewing School
Phillip Stone – Maintenance
Shawn Sughrue – Maintenance
Barry Sullivan – Ryan School
Peter Thuillier – Trahan School
William Wilson – North School

Matron

Sandy Ryan – High School
Nancy Teas – Ryan School

Shawsheen Valley Regional Vocational / Technical High School District

The Shawsheen Valley Technical High School District is pleased to submit its 2002 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 33rd anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

A ten-member elected School Committee governs the District. Elected representatives of the Regional School Committee are: Mark Trifiro and Donald Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary and Robert G. Peterson from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six regional vocational technical school districts in Massachusetts. Eleven hundred and ninety-two high school students were enrolled in SVTHS's day school programs in October of 2002, and more than 600 adults participated in the school's varied adult and continuing education courses.

The high school graduating class of 2002 numbered 244 seniors. By September of 2002, forty-three percent of Shawsheen Tech graduates were employed in their area of expertise; forty-two percent of the graduates were pursuing higher education; five percent were entered into the military forces; and six percent were employed in other trade areas.

Academic Programs

MCAS Performance: In the spring of 2002, 87% of SVTHS's sophomores passed the English Language Arts (ELA) MCAS test, improving the 78% passing rate of the preceding year's tenth graders. In fact, the 87% mark, which ranked highest among all Massachusetts vocational technical high school passing rates, significantly exceeded the Department of Education's expected improvement for SVTHS. Both the number and percent of the school's students who scored within the "Advanced" range on the ELA MCAS test were also pre-eminent among all statewide vocational-technical populations. SVTHS's regular-education population passed the ELA MCAS test in record numbers, exceeding the state's regular-ed passing rate by five percent. Similarly, this school's learning-disabled (LD) population improved all previous ELA MCAS performances, exceeding the statewide LD passing rate by eleven percent. Ninety-three percent of all students in the Class of 2003 had passed the ELA MCAS by January of 2003.

By January of 2003, 76% of the Class of 2003 had passed the math portion of the MCAS test. SVTHS is very optimistic with the math performance on the December 2002 retest and is projecting that most of the students scheduled to graduate with the class of 2003 will pass the math after their fourth attempt at fielding the test.

Academic Support Services: Supported by supplementary funds secured by grants awarded by the Department of Education, academic support services were expanded in order to assist students prepare for MCAS testing. One-on-one tutoring sessions were made available before, during, and after school. Special MCAS math sessions were well attended on Saturday mornings. An MCAS writing lab was added to the Applied Math program and was offered four days a week during the summer session. Student surveys revealed extremely enthusiastic reaction to the extra help sessions. Post testing has indicated significant improvement in math and writing proficiencies of those students who took advantage of those MCAS help sessions.

Faculty Job Satisfaction: A survey conducted during professional workshops held in early January revealed unanimous job satisfaction among SVTHS teachers. The teaching staff attributed job satisfaction to collegiality, professional respect, excellent (especially technological) teaching resources, fair salary and benefits, valued administrative support, and well-behaved and enthusiastic students.

World Language Course Offered: In September of 2002, SVTHS expanded its academic offerings with the addition of an evening Spanish elective taught by Mrs. Kathleen Kelley, a certified world-language teacher and a member of the Westford Academy faculty. Instruction to SVTHS students is scheduled on Tuesdays and Thursdays from 7- 9:00 p.m. Spanish I is offered during the first semester, and Spanish II is offered during the second semester.

Twenty-five students recently completed this class during the fall of 2002 and plan to continue their language studies in Spanish II during the spring of 2003.

Performing Arts: During the 2001-2002 school year, SVTHS celebrated a rebirth in the area of performing arts. The Drama Club was reactivated under the energized leadership of Drama Club Advisor, Angela Caira. In early June, "A Broadway Review" was performed to a packed house in the Billerica Memorial High School Auditorium. The two-hour musical medley included hits from *Annie*, *42nd Street*, *West Side Story*, *Phantom of the Opera*, *Les Miserables*, *The Sound of Music*, *South Pacific* and *Grease*. SVTHS students exhibited their talents in choreography, vocal performances, stage design, and lighting.

Recycling: The Student Council -- under the direction of Ellen Mountain, Council advisor and member of the English Language Arts faculty -- initiated a school recycling program during the school year. The group maintains fourteen recycling bins in locations throughout the school. Students and their advisor sorted, collected and deposited all recycling materials during homeroom period and after school. Participation in the recycling effort expanded to include recycling printer cartridges in addition to paper products.

Athletics

The athletic program was honored with the Walter Markham Award, presented annually by the *Boston Globe* in recognition of the most successful vocational-school athletic program in the Commonwealth. This is the second time in four years SVTHS has received this prestigious award.

Over 350 students participated in interscholastic athletics, capturing Commonwealth Athletic Conference championships in boy's soccer, football cheerleading, ice hockey, basketball cheerleading, softball, and baseball. Boys' soccer, girls' soccer, girls' basketball, ice hockey, boys' basketball, baseball, and softball qualified teams for state-tournament play. The softball team won the state vocational title. The baseball, boys' soccer, and wrestling teams also qualified for the state vocational tournament.

In addition to these outstanding teams, SVTHS athletics developed pre-eminent individuals. Jennifer Elwell of Tewksbury and Scott Wiitala of Billerica were selected to the *Boston Globe* and *Boston Herald* All-Scholastic softball and wrestling teams respectively. Scott was a Division 1 State Champ in wrestling. Ashley Morgado of Wilmington became a 1000-point scorer in girls' basketball.

Building and Grounds

Energy efficient lighting was installed in all computer rooms, the gymnasium, and library, the Internet technology shop, the technical illustration shop, and the business technology shop. This new lighting was entirely funded by a grant from the Massachusetts Electric School Initiative Program.

The plumbing students installed a new Americans-with-Disabilities-Act specified interior bathroom.

Extensive repairs were made to windows and doors. All exterior single pane windows were removed and replaced with double thermo pane windows. Replacement doors and window fronts were added to the four main entrances of the school. The Kalwall around the gymnasium and pool was replaced. A new roof was installed above the pool, and the exterior façade of the building was painted.

Adult Evening School: The Adult Evening School continues to offer a wide variety of opportunities to adults interested in expanding their knowledge and skills. More than thirty courses are offered during both the fall and spring semester. The enrollment in these courses has exceeded six hundred adult learners during the past year. Course offerings include a variety of traditional vocational programs such as welding, electrical, woodworking and collision repair as well as technical programs in Adobe Photoshop, web design, computer repair and computer applications. Residents interested in taking these and other types of practical courses are encouraged to call Mr. Raymond Callahan, Adult Education Coordinator at (978) 667-2111 for information and/or a brochure.

School of Practical Nursing: The School of Practical Nursing graduated a class of thirty-one Licensed Practical Nurses during commencement exercises in June for its eighth graduating class. Since its inception in September of 1994, a total of two hundred fifty-seven students have successfully graduated from this program and have gone on to rewarding careers as licensed practical nurses. This intense ten-month program offers qualified adults a combination of evening coursework and clinical externship experiences that prepare aspiring healthcare professionals for the licensed practical nurse exam. The significance and benefit of this valuable program to the community is magnified by the extreme shortages of qualified healthcare professionals that exist both locally and nationally. Residents interested in applying to the LPN program are urged to contact Assistant Director Patricia Noonan at (978) 671-3646.

Middle School Career Awareness: Over 350 middle school students from the sixth, seventh and eighth grades of the five district towns participated in career awareness activities at SVTHS after school during the winter of 2002. Each student was provided with the opportunity to spend a total of five hours exploring each of eleven different career path options encompassing the manufacturing, transportation, services, information technology and construction industries. Mr. Mark Small administers this program. He can be reached at (978) 671-3615 for registration information. The program is free of charge and is available for district middle school students. Busing is provided by SVTHS.

Tech Prep: SVTHS is very proud of the articulation agreements that it has developed with nine local colleges. Through the nationally recognized "Tech Prep" program, these agreements provide qualified SVTHS students with the opportunity to receive college credit for coursework completed prior to high-school graduation. Students receive post-secondary credit when they matriculate into a degree program at one of these institutions. These "Tech Prep" articulation agreements serve to further develop career paths for our graduates, maximizes their interest in obtaining advanced degrees in their vocational-technical areas, and assures that they are engaged in a post-secondary educational career path that is both relevant and rewarding.

Summer School: SVTHS offered sixteen courses to one hundred and sixty-seven students from surrounding towns and school systems during the summer of 2002. Courses were offered in Numeration and Data Analysis; Geometric Functions and Relations; Algebra 1; Algebra 2; Geometry; English 9, 10, 11, and 12; U.S. History; World History (Civilization); Lab Physical Science; Lab Biology; Earth Science; Physical Education; and Health. In addition, developmental and remedial instruction was offered by certified Consulting Teachers of Reading using traditional and technologically-assisted instruction. Individuals seeking summer-school information should contact the Dr. Robert Kanellas, the Summer Coordinator, at 978-671-3631.

Computer Services

Mr. Michael Sullivan, Director of Computer Services, and his staff implemented a new web-based and staff friendly Student Information System from IMG Software called iPASS. All student-information records from the old system were migrated to the new system. Academic student scheduling, as well as ninth grade exploratory scheduling, was successfully completed for the start of the school year. The comprehensive system also includes an on-line daily attendance system, on which teachers complete daily attendance from their homeroom. The Dean's Office was provided with a new module for tracking all student discipline events. Teachers have access to students' biographical, grade, attendance, and discipline information from any computer in the school. At the conclusion of the first marking period, teachers entered all grades on-line and printed verification sheets. A new and more concise report-card layout along with a new student transcript was also developed.

Mr. Scott Ialuna was hired as the Network Administrator in the Computer Services Department. The computer staff worked on network system improvements during the summer that included better response time for logons, a new application server for the mathematics department, and a new backup system. At the end of the year, the Computer Services Department upgraded their electrical service to better support the current offerings as well as provide for anticipated growth.

In July, SVTHS received a grant from the Sun Microsystems Foundation for equipment valued at \$155,000. The Computer Services Department will apply the grant to the establishment of a new Unix lab. In addition, the Internet Technology and Computer Services staff is enrolled in an instructor-training program through CISCO Academy – which, in turn, will enable SVTHS students to participate in the Unix Certification program in 2003.

In the fall, the Computer Services staff installed three new application packages for the mathematics department and upgraded the computer labs to utilize the packages. The mathematics packages were Plato, Success Maker 5.4, and Sketchpad. The Computer Services staff also updated one mathematics classroom and two special education classrooms with new computers to support the new software.

Dean of Students

The Dean's office, through the efforts of Ms. Christine Tobin, is coordinating Project 540, a nationwide initiative involving 250 high schools designed to encourage and engage young people in active citizenship. This project is made possible by a grant from the Pew Charitable Trusts. Project 540 brings students, teachers, and administrators together to explore how high schools can become better platforms for young people to get involved in the public life of their communities.

Another project coordinated by the Dean's office and Ms. Tobin is an awareness group related to teen dating violence. This group will broaden students' understanding of dating violence, and student trainers will be able to effectively communicate to their peers important safeguards for preventing such violence. The group meets weekly before school and once a month after school to discuss issues of prevention and to raise consciousness in regard to this important topic of concern.

Guidance

Admissions: Three hundred and twenty-four hundred and sixty ninth-grade applicants enrolled in the fall of 2002. These statistics represent an ongoing trend of increased interest in the educational opportunities offered at SVTHS – which, during the past three years, has resulted in the steady growth of the school's admission waiting list.

College and Career Planning Night: In early November, SVTHS hosted a college and career planning night for juniors and seniors. In addition to SVTHS students and their parents, invitations were extended to eleventh and twelfth-grade students of the five District towns. Over 450 people attended.

This effort was supported by thirty-one local colleges, a cross section of the industrial community, and personnel representing the various branches of the Armed Forces. A representative from the Massachusetts Educational Financing Authority (MEFA) presented a comprehensive overview of the financial aid process as well as multiple resources to assist students and their parents in obtaining financial assistance.

Cooperative Education Program: In the fall of their senior year, eligible students begin employment as either apprentices or cooperative interns with local companies during their vocational/technical week. In December of 2002, eighty-seven seniors were enrolled in the Cooperative Education Partnership, gaining valuable experience with area companies. Over 250 area businesspersons serve on Shawsheen Tech's Craft Advisory Committee, monitoring and ensuring up-to-date curriculum, equipment, content and technology. The local businesspersons meet twice each year with SVTHS administrators and are among the first to hire graduates from school programs for which they actively serve as consultants.

School Council

During the 2001-2002 school year, the School Council, co-chaired by Assistant Superintendent-Director/Principal Robert Cunningham and parent Nancy Higgins, reviewed and recommended the initial school budget prior to submission to the School Committee and endorsed a new School Improvement Plan that enhanced curriculum standards, students' attitude for success, guidance services, communication, parent involvement, computer applications, professional development, and building needs.

Technical Programs

Effective July 1, 2002, John Lavoie joined Shawsheen Tech as the Director of Vocational/Technical Programs. From 1973 until 1996, Mr. Lavoie was employed at Greater Lawrence as a Carpentry Instructor in both shop and related settings. He later served as Chairperson of the Carpentry Department. He coordinated house-building projects and served on many school improvement committees. For the past six years, Mr. Lavoie has served as the Construction Cluster Chairperson at Greater Lowell Regional Vocational Technical School.

Air Conditioning & Refrigeration (ACR): ACR's shop environment has been upgraded with the addition of a newly painted mezzanine and new windows. Both have contributed to a brighter, more open and safer learning environment. New workstations have also been designed and constructed to facilitate troubleshooting activities as part of the curriculum. In addition, the twelfth-grade curriculum has been revised to include a new software program called Wright-Soft, which is used to calculate heat loss and heat gains. The ACR program continues to train its students on the latest refrigeration and heating equipment, an effort facilitated by the donations of its advisory committee members.

The ACR program trains its students on real, live work and provides support to the maintenance staff through its maintenance curriculum. As a result of this program, the following projects have been completed:

- Installation of a central air conditioning unit in two science labs.
- Installation of an air conditioning and heating unit in the automotive-related room.
- Installation of a 36" ventilation duct in the automotive shop.
- Installation of two 4-ton air conditioning units in the electronics shop.
- Installation of two air conditioning and heating units for the field house.
- Installation of PVC condensation drains for the rooftop air conditioning units.
- Design and installation of a 40' x 4' exhaust hood in the metal fabrication shop.

Auto Body: The Auto Body program is certified by the National Automotive Technician Education Foundation (NATEF), whose single mission is to improve the quality of automotive service and repair. When the new automotive computer lab is completed, Auto Body students will be able to access the NATEF curriculum on the Internet, keeping students current with the latest

automotive technology. Based on the advisory committee's recommendation, the auto body program is developing an electronics component, a curriculum modification necessitated by the many electronics in new vehicles.

Automotive: The Automotive Department is in the final phase of renovating and upgrading its related theory classroom. The necessary upgrading of the electrical wiring to accommodate its state-of-the-art computer system has been completed. In early January, the students will have access to a program called Automotive Information System using one of twenty Internet-ready computers at their desks. Automotive Information System is an unlimited curriculum and resource for safe auto repair instruction, technical information and the latest updates on specific jobs. The program also allows teachers to obtain lesson plans for job-specific repairs and repair data for every car used for demonstration or service.

The newly renovated related classroom includes many instructional aids, including engine mock-ups, parts displays, posters and even a full-size break away car -- all of which are important elements of formal related instruction supporting students' visual connections to, understanding of, and interest in theory instruction.

Certified by the National Automotive Technician Education Foundation (NATEF), the Automotive curriculum, equipment and tools meet the required standards. All instructors in the program are Automotive Service Excellence (ASE) certified expert technicians and are committed to maintaining state-of-the-art knowledge and skills. As a result of their commitment, students are prepared to meet the standards of a constantly changing industry.

Business Information Services: The supervised externship program, which was implemented last year, continues to be a success. Students are gaining important office skills and provide support and needed help to area town facilities during a time of fiscal restraints. Many of last year's seniors have continued in their positions as full-time employees at the various local businesses and town facilities.

After its design is completed by SVTHS drafting students, the business labs will be renovated to meet the industry technology standards. Changes will include infrastructure, equipment, and furniture. The completion of the project will provide students with a safer and improved learning environment.

As a result of advisory recommendations and faculty initiative, the curriculum was revised to support students' Microsoft Office certification. Marketing competencies have also been added to the tenth-grade curriculum this year to expand students' post-graduation opportunities. These competencies are developed through the operation of the school store and handling the compilation, collection and distribution of the morning food break orders for the entire school.

Carpentry: The Carpentry Department, along with all the construction trades, has entered into a partnership with the Billerica Housing Authority. SVTHS students began constructing a split-level house, which will be turned over to the Housing Authority upon completion. This outside project not only provides students with valuable live work that develops trade-specific competencies but also fosters students' commitment to community and their compassion for fellow human beings.

Cosmetology: The Cosmetology Department has initiated a community-based program in which teachers accompany tenth- and twelfth-grade students to District nursing homes, senior centers and assisted-living facilities to provide cosmetology services. This program provides students with real, live work and at the same time instills compassion for our elderly population. In addition, many of our local elderly citizens take advantage of cosmetology services at the school on a regular basis.

The cosmetology program will be revising its curriculum to include Cyberimaging, which was recommended by the advisory committee this year. This innovation will provide students with competencies to obtain employment in salons with the state-of-the-art technology in hair design.

Culinary Arts: The Culinary Arts Department has made numerous renovations in its shop environment. In part, these include the installation of a new floor in the walk-in freezer, the replacement of an old wooden storage unit with metal shelving, and the replacement of a leaking oversized faucet in one of the kitchen's two designated hand sinks. A toilet was also removed in favor of additional storage space. A four-door reach-in refrigerator and a cabinet-style food warmer -- two important pieces of equipment -- were also purchased.

The operation of the guest dining room continues to be a valuable component of the Culinary program. The dining room provides reasonably priced, public access to the Shawsheen culinary experience four days a week (Tuesday through Friday). Residents interested in enjoying lunch in the Rams Head Dining room are invited to contact Ms. Beverly Pantano at (978) 671-3668 for reservations.

Another key element in the Culinary program is the bakery, where students learn to bake creative breads and pastry and where they operating a retail bakery, also open to the public four days a week. Residents may call (978) 671-3674 to order bake goods or visit the bakery between 9:30 a.m. to 1:30 p.m. Tuesdays through Fridays when school is in session.

Diesel: Both the infrastructure and the equipment of the Diesel Department have been improved during the past year. The bay doors and trim were painted, giving the shop a new and clean appearance. A new 16,000-pound twin post lift has been installed, and an electric rechargeable fork truck was obtained.

In order to keep the curriculum apace with current technology, a DVD system for Mitchell on Demand as well as a chip for the OTC and STAR engine analyzing equipment was purchased. All textbooks in the related program were updated.

In June of 2002, the Diesel program became NATEF certified. All instructors in the program are ASE certified in all areas of instruction, and Mr. John Havens is an evaluation team leader for the organization. As a result of the program's recent NATEF certification, students have earned their ASE refrigerant recovery certification. A number of students have also received national certification from the Coordinating Committee for Automotive Repair in safety and hazardous material handling.

Drafting: On December 6, 2002, the American Drafting and Design Association awarded the drafting program a national certification for its curriculum. The Association's application committee was so impressed with the application -- which includes a complete detail of the curriculum, equipment and instructors' credentials -- that they awarded the certification without a team visit. The Drafting program at SVTHS is the first program in the Commonwealth to receive this national certification.

Funds were made available to continue shop modernization plans with the purchase of the following equipment:

- 14 Dell computers
- 33 planner lab stations
- 28 planner activity tables
- 31 swivel arm chairs
- 4 Hewlett Packard DeskJet 1220c printers

With the recent upgrading of software recommendations, the Drafting staff has made some revisions in the program's curriculum. The students are now learning Pro-E for an analyst of properties and G.I.S terrain modeling. The collective efforts of the Drafting instructors to improve their program have resulted in the Commonwealth's most technologically advanced high school drafting program and an outstanding learning environment for SVTHS students.

Electronics: The instructors in the Electronics Department have initiated student training in A+, the basics of computer repair, and they have been developing a curriculum that aligns with the recently completed Certificate of Occupational Proficiency's task list for Electronics.

Mr. Frank Harrington and Mr. William Jackson, both of whom have extensive experience in the electronics and computer industry, have been hired as instructors to affect the curriculum and technological changes in the Electronics program.

Electrical: During the recent year, Electrical students developed a wide range of competencies resulting from their work on outside projects. Students wired SVTHS's new field house and concession stand, a new automotive related classroom, and a computer lab -- gaining important industrial-wiring skills and knowledge. Students also wired a home that was constructed for the Billerica Housing Authority, gaining important residential skills and knowledge. Students also gained important electrical-maintenance skills and knowledge in various school-based projects.

The Electrical program's curriculum has been revised to include competencies developed as a result of new equipment donations by Interstate Electrical and Tocco Electrical, both of Billerica. The equipment includes a 2 ½" to 4" hydraulic bender and a 30 KVA dry type transformer three phase.

Graphics: The students in the Graphics program developed valuable competencies by completing various printing projects for the school and District towns. The students also oversaw the copy center, which services teachers and administrators by reproducing materials like student handouts, exams, and instructional worksheets.

Health: The placement of seniors in the Health Department's externship program remained impressively high as all twelfth graders secured positions within the program at either a medical facility or a nursing home during the first week of school. This externship program provides students with work experience under real conditions -- an instructional variable not possible in a high-school setting. Many current seniors have been placed on co-op as Certified Nursing Assistants, Medical Assistants, and child care

aids. Both the externship and co-op placement rates strongly suggest that the Health curriculum effectively prepares students for today's job market. The medical assistant curriculum will be complemented by visual field training in response to advisory committee recommendations and post-graduation placement opportunities.

Internet: With his recent arrival as an instructor in the Internet Department, Mr. Robert Galante brought a strong background in computer repair and networking, which has supported the addition of A+ training to the program's curriculum. Most of the certification training is facilitated by computers recently purchased as "knockdown" (disassembled) units, which allow students assembly, troubleshooting, and repair experience. Upon completion of this training, students will have the opportunity to take the A+ certification exam.

Students in the Internet program are also exposed to the Cisco curriculum, whose objectives are aligned with Certified Network Administrator Certification. This curriculum will prepare students to take a certification exam as seniors.

Instruction within the program has recently benefited by the development of on-line notebooks, in which students save and update Internet lessons.

Based on advisory recommendations, the Internet program has upgraded its curriculum with the addition of instruction in CSS, Flash, PHP, UNIX, and Visual Basic. In addition, the Department is currently developing on-line Internet curriculum.

The students have been involved in many community projects this year, including:

- Massachusetts Alliance for the Promotion of Sportsmanship (MAPS)
- National Guard Unit
- Upgrade Shawsheen Valley Technical High School website
- Construction of Career Day's Website

Machine Technology: The Machine Technology program recently satisfied the recertification requirements of The National Institute for Metalworking Skills (NIMS) and was awarded recertification this year. Continuation of this certification was contingent upon students' earning credentials in the areas in which the program is certified. A minimum of 25% of the students were required to pass a Level I exam, and 50% were required to pass Level II. As a result of meeting this criteria, NIMS has extended the certification until January 1, 2006. Due to the quality of the machine technology program and the instructor qualifications, NIMS has recruited the instructors to become part of their evaluation team for other schools throughout the state.

In order to maintain up-to-date and safe equipment, the Machine Technology program had four lathes rebuilt this year. The safety initiative will continue at this pace until all lathes are eventually rebuilt.

At the fall joint conference of the Massachusetts Association of School Committees and the Massachusetts Association of Schools Superintendents at the Worcester Centrum Center, Machine Technology students teamed with Drafting students to present a high-technology demonstration. Using Master Cam software, the Machine students manufactured a product designed by the Drafting students, who used Pro Desktop software.

The Machine Technology curriculum has been updated to include the latest Computer Numerical Control (CNC) technology and version of Mastercam software (Version 9). Three new Dell computers were purchased this year to accommodate the increased student population.

Masonry: Since the beginning of the school year, the Masonry students have worked on the construction of the new field house and concession stand. This project has allowed the students to develop advanced competencies that include the construction of quoin corners and brick projections around all windows and doors as well as the tiling of all shower stalls. When this project is complete, the Masonry students will have laid over 20,000 bricks and 6,000 blocks; they will have poured and finished 150 yards of concrete; and they will have installed 300 square feet of tile.

In response to local employment opportunities and advisory-committee recommendations, the Masonry curriculum was updated to include marble and granite competencies. In addition, twelfth-grade students completed a ten-hour OSHA safety course, enhancing their post-graduation employment opportunities.

Metal Fabrication: The Metal Fabrication program upgraded its equipment this year with the purchase of a new ironwork machine and metal finishing equipment. The metal finishing equipment has allowed the instructors to include metal finishing competencies in the program's curriculum, increasing career opportunities for students. Because the Metal Fabrication program is a NIMS certified program, the students will have the opportunity to take the NIMS certification exam this year.

Plumbing: Plumbing students are currently involved in important, concurrent tasks within the community. They are developing industrial-plumbing skills as they work on the SVTHS field-house project, and — at the same time — they are developing residential-plumbing skills as they plumb and install the heating system for the Billerica Housing Authority house project. In addition, Plumbing students hone their troubleshooting skills and provide necessary service to the school as they participate in the program's maintenance.

The instructors have constructed a new steel rack to accommodate more advanced venting and drainage projects. This new rack system will facilitate the completion of shop projects that involve various types of materials and clamping systems. In addition, the rack arrangement enhances safety within the shop and provides more visibility of students' activities.

Technical Illustration: Both the excellence of instruction and its effect on the skill development of this school's Technical Illustration students were clearly demonstrated at the National SkillsUSA-VICA competition last summer, where a team of four SVTHS students won a gold medal. The team of Alison Ciccariello of Burlington, Stephanie Lazott of Billerica, Christopher Magner of Tewksbury, and Gregory Bendel of Wilmington received the prestigious award for creating and publishing a comic book about Shawsheen Tech and participation in the school's chapter of SkillsUSA-VICA.

The Technical Illustration staff and students have recently assumed the task of designing a new school-wide signage system. Technical Illustration students are developing individual designs and cost projections for formal presentations to the selection committee in January. After the committee's selection of one concept, the students will begin the production process.

To prepare students to respond to the demands of a constantly changing industry, the school purchased two new laser HP printers, five new Macintosh computers, a large Epson scanner, and a Macintosh server.

SkillsUSA-VICA: SkillsUSA-VICA is a national organization providing vocational/technical students the opportunity to enter specific skill competitions and to participate in numerous leadership events. Last spring, SVTHS was honored for having the highest individual enrollment in the state, which totaled 325 members.

At the North District Conference last spring, 75 SVTHS students competed and won 35 medals. Of those students, 15 subsequently earned medals in state competition. Among these winners, two 4-person teams (Internet Technology and Technical Illustration) won gold medals and advanced to national competition in Kansas City. As previously noted (See "Technical Illustration"), the Technical-Illustration team won a national gold medal for creating an animated storybook.

Certificate of Occupational Proficiency (COP): The COP is the Commonwealth's assessment program for technical education. It is being designed to measure the attainment of industry-based skill standards of students enrolled in technical education. To date, the Department of Education has approved the competency list from four occupations and will be considering four more for approval. The four approved programs are:

- Automotive Technology
- Cosmetology
- Culinary Arts
- Horticulture

The four programs under consideration are:

- Carpentry
- Electronics
- Graphics communications
- Marketing

Shawsheen Tech has taken a leadership roll in the COP process with many instructors providing their expertise as committee chairpersons or committee members.

Safety: Led by the Director of Community Services, Mr. Roger Bourgeois, the school has begun a 5-year process of developing and implementing a school-wide safety and health plan. The development of this plan includes work practices, equipment, tools, environmental issues and educational curriculums in all programs. The committee overseeing the development and implementation includes administrators, teachers, students, and safety experts from industry.

Through the efforts of Mr. Bourgeois and the instructors in the construction cluster, all of the seniors in these programs have obtained a ten-hour OSHA certification card at the beginning of the school year when they learned all aspects of construction safety. This certification provides students with more job opportunities, as many construction companies require this credential as part of a hiring policy.

Conclusion and Acknowledgement

The SVTHS District School Committee, staff, and students gratefully appreciate the support they receive from the residents of the five member communities. The SVTHS family especially acknowledges the continued financial support of the local Town Managers, Finance Committees, and Town Meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by Shawsheen Tech staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2002. Those retirees are:

- Barbara Ahern, Director of Vocational/Technical Programs
- John Bowen, Dean of Students
- Annette Burns, Cafeteria
- Mel Frim, Electronics Instructor
- William Livolsi, Graphic Arts Instructor
- John McDermott, Assistant Superintendent-Director of Community Services
- Frances Pasciuto, Cafeteria
- Ann Peters, Cafeteria
- Audrey Tripousis, Cafeteria



PHOTO: Shawsheen's coaches and representative athletes show their pride and pleasure in winning the 2002 Walter Markham Memorial Award. First row, from left, kneeling: P.T. O'Connor, Tennis; Derek Vacca, Football; Kyle Sella, Golf; T.J. O'Leary, Boys Soccer. Middle Row left to right: Tom Tringale, swimming; Stefanie Strazzere, Girls Soccer; Ashley Morgado, Girls Basketball; Mike Gore, Football; Arelis Cardona, Volleyball; Chris Lucas, Cross Country; Adam Lucas, Spring Track; Jenn Elwell, Softball; Jeff Paquette, Hockey; Kevin McCauley, Baseball; Brian Gird, Wrestling. Back Row left to right: Chet Flynn Volleyball; Anthony Fiore, Swimming; Jack Viveiros, Girls Soccer; Ken Gabriel, Assistant Athletic Director; Tom Gagnon, Cross Country and Spring Track; Roger Bourgeois, Boys Basketball; Al Costabile, Football; Ron Nowakowski, Athletic Director; Charles Lyons, Superintendent-Director; Peter Back, Golf and Tennis; Bill Ritchie, Girls Basketball; Bill Gordon, Hockey; Kevin Bloom Baseball; Mark Donovan, Wrestling; Richard Barriss, Boys Soccer.

COMMUNITY DEVELOPMENT DEPARTMENT

*Community Development
Building*

*Board of Appeals
Conservation Commission*

*Board of Health
Planning Board*

Community Development

The Town of Tewksbury's Department of Community Development strives to manage and promote the highest quality of development by coordinating all land use matters in one department; providing information and creative recommendations based on sound planning practices; promoting and assisting sensible economic development; ensuring public health and safety by administering and enforcing applicable statutes, codes, bylaws and regulations; protecting the environment through conservation and wetland protection measures; and supporting other Departments in enhancing the community's quality of life.

The Department of Community Development consists of the following divisions, the Building Department, Board of Health Office, Planning and Conservation Office and Engineering. Staff support is provided to four statutory boards: the Planning Board, Board of Health, Conservation Commission and Zoning Board of Appeals. Administrative support is also provided to the Master Plan Committee and the Local Housing Partnership. This annual report covers the Planning and Conservation Office as well as Engineering. Reports on the various boards, committees and remaining divisions of the department are submitted under separate cover.

The year 2002 brought many changes to this department. Taking advantage of the early retirement program, Loretta Miggos left the department in September 2002 after many years of service to the Town. Linda DiPrimio joined the staff as administrative secretary in January 2002 bringing a wealth of experience and knowledge to the position. Allison Bradley picked up Recording Secretary responsibilities for the Conservation Commission and Local Housing Partnership. Dawn Cathcart began in 2002 as Recording Secretary for the Planning Board and Board of Health and Cheryl Romano continues to serve as Recording Secretary for the Zoning Board of Appeals. Lisa DeMeo joined the staff in October 2002 as the new Town Engineer as all engineering functions were shifted to Community Development from the Department of Public Works. Walter Polchlopek continued providing his services as Conservation Administrator.

Master Plan Project

The Town of Tewksbury's Master Plan Project is housed at the Department of Community Development. The Department assisted the six-member committee in developing a scope of services that was approved by the Commonwealth receiving \$30,000 in State funding for the project. The Committee also secured an additional \$25,000 at the Spring 2002 Town Meeting. Community Opportunities Group was hired as the Master Plan Consultants and has been extensively researching and analyzing data. As of December 31st, the consultants and Committee have reviewed and analyzed the Executive Office of Environmental Affairs Build-Out Study for the Town of Tewksbury, conducted two visioning sessions with the public and reviewed a Land Use Working Paper. The Committee will continue to meet approximately twice a month with an end date sometime in August 2003. It is anticipated that the Master Plan will be ready to present to Town Meeting in the Fall of 2003.

Affordable Housing

The Director assisted the Land Use Committee's proposal to create a Local Housing Partnership. This newly created entity is looking to proactively address affordable housing in the Town of Tewksbury. Since the Board of Selectmen appointments, the Partnership has established rules and regulations, guidelines for reviewing affordable housing projects and assisted in the writing of Rules and Regulations for Comprehensive Permits for the Zoning Board of Appeals. The Local Housing Partnership has reviewed three proposals for MGL Chapter 40B projects. In September, the Partnership sponsored a Housing Needs Forum. Guest speakers at Partnership meetings have included a representative from Mass. Housing Partnership as well as Attorney Mark Bobrowski. Attorney Bobrowski's training session was available to all Town boards that are affected by Comprehensive Permits and was well attended by the Housing Partnership and Zoning Board of Appeals. The Partnership supported the Planning Board's inclusionary

zoning article at the Fall 2002 Special Town Meeting. The Local Housing Partnership will work in 2003 to develop an affordable housing plan in concert with the Master Plan.

The Department of Community Development submitted to the State and received Housing Certification under Executive Order 418 in November 2002. Out of 14 required steps, the Town of Tewksbury qualified with 21 proactive steps in affordable housing. This certification acknowledges the advances the Town has made in providing affordable housing to a broad range of incomes and opens up a number of grant opportunities.

Other Initiatives

The Department assisted the Planning Board in finishing the three-year project of recodifying the Town's Zoning Bylaw. The public workshop process that was put in place in late 2001 was completed in time for the bylaw to be submitted for the Spring 2002 Special Town Meeting. The Department of Community Development also provided assistance to the Board of Health, the State Department of Public Health, and the Department of Environment Protection on the proposed Tewksbury State Hospital Groundwater Protection Bylaw, which passed Town Meeting in the Spring of 2002. The Department continued to work with the Planning Board's Zoning Bylaw Subcommittee throughout 2002 for additional zoning recommendations.

The Town's geographic information system is still in progress with work being completed for the Town by the Northern Middlesex Council of Governments as well as through other sources. It is anticipated that delivery of a complete system will occur in Spring 2003.

The Department of Community Development has had an extremely successful year and looks forward to working cooperatively with the various boards, committees, commissions, departments and citizens in 2003, enhancing the quality of life in the Town of Tewksbury.

Respectfully submitted:

Steven J. Sadwick, AICP

Director of Community Development

Board of Appeals

Following is a breakdown of the activity on which the Board of Appeals acted during the year 2002:

34	Variances -	27	Approved	5	Denied	2	Withdrawn
12	Special Permits -	7	Approved	2	Denied	3	Withdrawn
2	Party Aggrieved -	1	Approved	1	Denied		
3	Combination Variance/Special Permit - Approved						
1	Combination Special Permit/Party Aggrieved - Approved						
1	Modification to Special Permit - Approved						
1	Comprehensive Permits - Denied						
1	Finding under MA General Law						

I would like to thank the public for their interest in the Board's activity. I also wish to thank my fellow Board members and the Community Development Department for their time and efforts on behalf of the Board.

Derek Sheehan

Chairman, Board of Appeals

Board of Health

Mission Statement: To protect the public and environmental health through health promotion initiatives, advising residents and businesses in compliance matters, and through fair and appropriate enforcement of local, state, and federal public health rules, regulations, bylaws and laws.

The Board of Health hereby submits the following activity report for the year 2002:

Strategic Planning

- Two Household Hazardous Waste Collection Days are held annually in conjunction with the recycling Committee's Environmental Days. Both days this year set records for attendance and waste deposited.
- Board of Health Regulations are continuously reviewed and updated as required.
- Emergency Management Planning continues to be a priority as the federal government funds bioterrorism response planning.

Community Health Services

- Public Health Nurse Virginia Desmond continues to establish herself with the public and the seniors specifically. Her work includes investigating communicable diseases, distributing vaccine to doctors and the public, and offering limited care and referral services to the public.
- The Billerica – Tewksbury Tobacco Control Project continued its fine work in the community, assisting the Board in enforcement of its regulations and providing educational and referral services to the general public. My Annual Report of 2001 proved prophetic as at the end of November, 2002, this worthwhile program was closed due to state budget cuts; there are no plans to reopen the office or continue the level of service that was provided.

Environmental Activities

- All septic system work and inspection forms are reviewed by and filed with the Board's staff. Records dating to 1974 are generally available for review.
- The town continues to work with state and federal environmental agencies in dealing with the Rocco Landfill. The site was listed on the National Priorities List in the spring of 2001, making it eligible for federal funding and oversight. The work is ongoing, and far from over.
- The Board assisted the department of Public Works in conducting an environmental compliance review of operations; recommendations for upgrades have been made, and have either been implemented or are being planned.

Animal Control Activities

- West Nile Virus again affected the community, but again, No human cases of the virus were identified from Tewksbury. The Central Massachusetts Mosquito Control Project assisted the town in treating catch basins, spraying in areas where mosquitoes were the worst.
- Beaver dams continue to bother several areas within the town. Numerous beaver dams were reviewed this year, with only a few meeting the emergency criteria allowing the Board to issue emergency breach and trapping permits.
- Rabies continues to be a concern as we respond to animal bite reports. Exposures include both human and animal victims. We again remind animal owners that state law requires rabies vaccination for all dogs and cats; it could save their lives.

Miscellaneous

- Over 600 permits in 18 categories were issued and administered.
- 215 complaints were investigated.
- Over 1054 inspections and reviews were conducted.
- Prosecution of criminal matters in court required an estimated 8 hours of staff time.

The year 2002 was a trying year as we spent nearly 8 months without the assistance of the Sanitarian, who was out on an injury. We were able to respond to public health threats because of careful planning and the routine cooperation exercised among departments, but especially with the help of the Building Department and the Department of Public Works.

Most of all, we suffered a devastating loss with the passing of Board Member Susan Sullivan. Mrs. Sullivan spent many years in service to the community, and was an asset to this office. Her courage and work ethic have been an inspiration to all that encountered her.

In personnel changes, we thank Recording Secretary Christine Shea for her many years of service to the Board; Mrs. Shea has decided to spend more time with her children. Also, with the closing of the Billerica – Tewksbury Tobacco Control Program, we said goodbye to Program Director Melissa Stockwell and Inspector Timothy Considine.

I thank Board of Health members Stephanie Wilkie and Edward Sheehan for the guidance and support. I also thank Operations Assistant Barbara Westaway, Sanitarian Dean Trearchis, Public Health Nurse Virginia Desmond, Animal Inspector Pamela Gorrasi, and Recording Secretary Dawn Cathcart for their dedication and service to the community.

Respectfully submitted,
Thomas G. Carbone, R.S., C.H.O.
Director of Public Health

**TEWKSBURY BOARD OF HEALTH
2002 ACTIVITY REPORT**

INSPECTIONS CONDUCTED

Septic System Inspections	331
Plan Reviews	272
Housing Inspections	38
Condemnations	1
Swimming Pool Inspections	20
Hotel Inspections	8
Food Service Inspections	145
Tanning Booth Inspections	5
Pump Truck Inspections	6
Test Holes	220
Massage Establishments	8
Complaints	215

PERMITS ISSUED

Septic Systems - New	13
- Upgrade	100
- Repair	4
- Abandon	13
Septic Installer	59
Septic/Offal/Rubbish Hauler	57
Hotels/Trailer Parks	9
Pools	14
Food Service	149
Frozen Desserts	13
Animal	28
Masseuse	17
Funeral Director	3
Tanning Booths	7

Communicable Diseases Reported

Animal Bites	20
Campylobacter	10
Chicken Pox	4
Encephalitis	1
Giardia	2
Hepatitis B	7
Hepatitis C	27
Lyme Disease	2
Meningitis	1
Salmonella	8
Streptococcus A	2
Streptococcal Pneumonia	1
Tuberculosis	4

Building

During 2002 the Building Department again as in 2001 experienced a slowdown in building activity. The department also had some personnel changes with the acceptance of the early retirement bill. I would like to extend my thanks and gratitude to Sandy Stevens and Katie Mazzuchi for an outstanding job as Senior Clerk Secretaries for the past 14 years of service to the department. Lou Carciofi also retired after 3 years with the department as Local Inspector in addition to his other many years of service to the town. Dawn Cathcart was hired to the new position of Administrative Assistant/Permit Technician in the department to replace Sandy and Katie. Dawn has done an outstanding job of getting up to speed in the new position and has proven to be a valuable asset. The Building, Engineering and Health area is planning to undergo a major reconstruction to incorporate Building, Planning, Engineering, Zoning, Conservation & Health within the same physical area. This will facilitate "one stop" permitting for the residents and helps the staff communicate more effectively.

As I said above, the Building Department experienced a slowdown in the value of work permitted along with the fees collected as shown in the following chart:

	<u># of Permits</u>	<u>Value of work</u>	<u>Fees</u>
2001	866	\$ 44,818,378	\$ 239,939
2002	960	<u>\$30,318,752</u>	<u>\$194,981</u>
% change	10%	-32%	-19%

Present activity includes these major housing/apartment subdivisions:

	Rogers Common (Rogers St)	Misc. single family dwellings
Total # of units:	11	14
Permitted to date:	5	12
Occupied to date:	2	0

Commercial projects included: Foster School Apartments, completed, Fall 2002
Oakdale Plaza Renovations, sched. Complete 2003
New Beer Distribution Warehouse, sched complete 2003
Tewksbury Country Club Building, sched. Complete 2003
Various Tenant Fit-ups for Restaurants, Office and retail space.

Municipal projects included: Wynn School Renovation.

Additionally, the department issued 767 wiring permits, 959 plumbing/gas permits, 208 sewer entry permits. Certificates of Inspection were issued to 82 establishments such as restaurants, function rooms, churches and schools. Building Inspectors performed approximately 1500 inspections.

ON THE HORIZON: (proposed projects to start during 2003.)

200 + unit Community Development Project.
New Tewksbury Municipal Employees Credit Union
Andover Rd. – Robertson Estates – 26 Single Family Homes.

In the Weights and Measures Division, 285 gasoline dispensers, 74 scales and 3 oil trucks were tested and sealed. Five (5) investigations of wrongdoing were investigated and 11 oil delivery trucks were checked for seals. Fees collected were \$ 4670.00

Following is a breakdown of permits issued during 2002.

Respectfully submitted,
Richard A. Colantuoni
Building Commissioner

2002 BUILDING DEPARTMENT ACTIVITY REPORT

	<u># of PERMITS</u>	<u>VALUE</u>	<u>FEES</u>
Com ADDITION	4	\$375,000	\$2,618
Com DEMO	4	\$144,900	\$635
Com FOUNDATION	3	4,089,380	\$28,725
Com MISC	3	\$186,000	\$1,388
Com NEW BLDG	4	\$5,088,065	\$7,018
Com RENOVATION	14	\$545,563	\$3,849
Com ROOF	4	\$95,100	\$669
Com TEN FIT-UP	23	\$2,195,250	\$14,504
Mun MISC	1	\$0	\$0
Res ADDITION	146	\$5,931,706	\$41,242
Res CHIM/FP	1	\$1,800	\$75
Res COMP	2	\$171,672	\$1,288
Res COMP/AU	3	\$251,344	\$0
Res COMP/MFD	20	\$1,200,000	\$8,400
Res DECK	69	\$379,290	\$3,812
Res DEMO	20	\$723,400	\$1,554
Res FAMILY SUITE	7	\$479,530	\$3,360
Res FOUNDATION	58	\$85,600	\$1,945
Res MISC	3	\$0	\$300
Res NEW SFD	33	\$5,203,440	\$34,478
Res POOL	72	\$671,907	\$4,815
Res RENOVATION	123	\$1,144,108	\$8,262
Res ROOFING	88	\$432,259	\$3,369
Res SHED	52	\$127,572	\$1,222
Res SIDING	76	\$715,430	\$5,003
Res WOOD STOVE	7	\$12,306	\$350
TEMP TRAILER	4	\$5,000	\$150
TOTALS:	960	\$30,255,622	\$179,031
Com CERT of INSP	82	\$0	\$7,543
Res RECORDING	8	\$0	\$3,200
SIGNS	26	\$63,130	\$5,207
TOTALS:	116	\$63,130	\$15,950
WIRING PERMITS	767		30,847
PLUMBING PERMITS	511		18,267
GAS PERMITS	399		4,753
UNDERGROUNDS/REINSP	49		980
SEWER ENTRY PERMITS	208		8,320
WEIGHTS & MEASURES	NA		4,670
TOTALS:	1244		\$67,837
GRAND TOTALS:	2,320	\$ 30,318,752	\$ 262,818

Conservation Commission

The Conservation Commission consists of seven members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officers for 2002 are Chairman, Stanley Folta, Jr.; Vice Chairman, Salvatore Tornante; Clerk, Michael Kelley; Gregory Peters, Robert Ernest, Stephen DeFrancesco and Steven Deackoff. The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (M.G.L. Chapter 131, Section 40). The Commission's primary goal is to protect wetland areas, adjoining land areas, riverfront areas, related water resources as well as administering permits and managing land for Open Space in the Town of Tewksbury.

During 2002 the Conservation Commission reviewed numerous Notice of Intent and Request for Determination of Applicability applications for work in the 100 foot wetland buffer zone and in some cases within the 200 foot riverfront area.

All applications submitted for action by the Conservation Commission requires a public hearing to be held at which time all abutters are given an opportunity to express their views. When all the information for an application is solicited, the Conservation Commission votes to either approve or deny the requested permit. If approved by the Commission, the wetland permit will list all mitigation required to protect the impact on wetland areas. If the permit is denied, the applicant can appeal the decision to the Massachusetts Department of Environmental Protection and to Superior Court.

In 2002, the Conservation Commission issued permits for various projects. Each of these projects had several hearings with concerns from residents which resulted in the Conservation Commission spending much time in detailing the Order of Conditions for approval.

The Conservation Commission has worked diligently in 2002 to protect the natural resources in Tewksbury. During 2002, several parcels of land were deeded to the Town of Tewksbury under the management of the Conservation Commission for use as Open Space.

All residents are advised that certain activities which are proposed in areas within 100 feet to 200 feet of a wetland, river, stream, pond or lake must comply with the local and state regulations as well as federal regulations in some activities.

It should be noted that the Tewksbury Wetland Bylaw has been amended to increase the no disturb area adjacent to a wetland from 10 feet to 25 feet and that any proposed structure shall be 50 feet from the wetland.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and are held in the Town Hall Auditorium beginning at 7:00 P.M. and are televised live on the local cable channel.

The Conservation Office which is part of the Department of Community Development is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 A.M. to 4:00 P.M. Monday through Friday.

Respectfully submitted
Walter S. Polchlopek
Conservation Administrator

Planning Board

The Tewksbury Planning Board consists of five-elected town residents. The Planning Board Officers are Robert Fowler, Chairman, Vincent Spada, Vice Chairman, and Nancy Reed, Clerk. Other members of the Board include David Plunkett and Frank Sweet. Cheryl Busch ended well over a decade of service to the community by not seeking reelection. The rest of the Board welcomes the addition of Nancy Reed to the Planning Board.

The Planning Board reviews all new commercial projects and residential subdivisions proposed for construction in Town. The Planning Board, working with Building Commissioner and the Community Development Director, is responsible that new developments comply with land use regulations. The Planning Board strives to strike a balance between landowners right to develop and the interests of neighbors and the Town as a whole.

The Planning Board issued fourteen special permits for ten various commercial projects. The following three commercial subdivisions were approved; 495 Network Center Drive, Riverview Park and DSM Drive.

While only three residential subdivisions were approved for a total of approximately 8 new building lots, the Board did review two preliminary cluster subdivisions and anticipates that definitive subdivisions will be filed in 2003 totaling over ninety new lots.

In addition to fulfilling statutory duties as a special permit grant authority and subdivision control authority, the Planning Board supported two significant planning initiatives on behalf of the Town. The first initiative was the three-year recodification project of the Zoning Bylaw. Working with the Department of Community Development, the Planning Board held four public workshops in 2002 for the recodification culminating in passage of the bylaw at the Spring 2002 Special Town Meeting. The Planning Board established a Zoning Bylaw Subcommittee that has continued to meet throughout 2002 to make adjustments to the Zoning Bylaw. The Subcommittee brought forward an inclusionary zoning article at the Fall 2002 Special Town Meeting, which was approved by Town Meeting and the Attorney General's Office. The Subcommittee is comprised of members Vincent Spada, David Plunkett, and Nancy Reed.

The Planning Board has been active in the Master Plan process with member Frank Sweet serving as Chair of the Master Plan Committee and Nancy Reed serving as a member of the Committee. It is anticipated that this project will be completed in August 2003.

Respectfully submitted,
Robert Fowler, Chairman
Planning Board

FINANCE DEPARTMENT

*Narrative
Treasurer's Cash*

*Auditor's Report
Tax Collector*

*Board of Assessors
Computer Services*

Narrative

In January, 2002 the offices of the Assessor, Auditor, Computer Services and Treasurer/Collector were combined to form a new Finance Department. This was accomplished thru planned retirements of long-term employees and promotions of current employees and resulted in a net savings for the Town. The Finance Department was formed so that the members of the above departments could work more as a team under the supervision of a Finance Director to provide the best service to the residents and customers of the Town.

The position of Finance Director was created and was filled by the current Town Auditor Donna M. Walsh, who has been with the Town since 1998. A new position of Accountant was created in the Auditor's Office. This was filled by Donna J. Gill who was previously the Operations Assistant in that department and has been with the Town since 1986.

With the retirement of the Treasurer/Collector, Warren Carey, and the Assistant Treasurer/Collector, David Sullivan, the positions in the Treasurer/Collector's Office were restructured to have a separate Treasurer and Collector. The Assistant Treasurer/Collector position was eliminated. The Treasurer position was filled by Janet Smith who has held various positions with the Town since 1989, most recently as the Payroll and Accounts Payable Specialist in the Treasurer/Collector's Office. The Collector position was filled by Dorothy Lightfoot who has worked for the Town since 1987, most recently as the Collections Specialist in the Treasurer/Collector's Office. In addition various other promotions were made within that office as positions became vacant due to the movement of staff.

Jay Kelley was hired in January, 2002 to replace the former Chief Assessor, Norman Boudreau who retired in that month. Jay has held many positions with the Town and was most recently a part-time Assessor.

Many changes have been made over the past twelve months including the addition of an Assessor link on the Town's website (www.tewksbury.info) that allows users to access assessed values and other pertinent information, the ability for residents to make real estate and motor vehicle excise payments via the internet (which can also be accessed thru the Town's website) and the addition of a payment drop-off box adjacent to the Town Hall Annex parking lot.

We would like to acknowledge the following employees who retired during FY2002 and FY2003, wish them well and thank them for their many years of service:

Norman Boudreau – Chief Assessor – 26 years
Warren Carey – Treasurer/Collector - 15 years
Linda Curtis – Auditor's Office – 24 years
Elizabeth Johnson – Treasurer/Collector's Office – 25 years
Ann MacGilvray – Assessor's Office – 15 years
David Sullivan – Assistant Treasurer/Collector – 40 years
Cynthia Trudeau – Assessor's Office – 30 years

The following pages provide detailed information on the financial and other activity of the Town during FY2002 for each of the individual departments under the Finance Department.

Auditor's Report

The Auditor's Office is responsible for review of all vendor payments and payroll, accounting for all revenues and expenditures, and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements which was last completed by Powers and Sullivan, Certified Public Accountants, on September 6, 2002 for the year ended June 30, 2002.

The financial results for fiscal year 2002 were good compared to budget but, due to declining revenue collections (as a result of the poor economy and low interest rates), the Town had to use reserves for the first time in many years. The Town continued conservative spending of appropriations.

Donna M. Walsh
Town Auditor/Finance Director

REVENUE

Taxes/Interest/Penalties:

Personal Property	1,772,944.10	
Real Estate	35,887,638.32	
Tax Liens Redeemed	286,406.40	
Foreclosure Vacated	62,000.00	
Tax Possession Sold	232.41	
Gain on Sale of Town Land	89,603.84	
Motor Vehicle Excise	3,555,822.53	
Penalties/Interest/Legal:		
Tax Titles	32,647.55	
Real/Pers/MVX/H20	128,997.34	
Payments in lieu of Taxes	36,522.50	
Proforma Taxes	39,130.53	41,891,945.52

Charges/Fees:

Sewer Connections	110,722.58	
Misc. Water/Sewer Service	5,369.27	
Water Rates	3,082,853.29	
Sewer Rates	1,276,213.66	
Water/Sewer Liens Interest	404,294.42	
Ambulance Charges	413,813.54	
Municipal Lien Certificates	71,276.90	
Collector Demands	46,479.08	
RMV Releases	14,620.00	
Sundry Rentals	1,560.00	
Tower Rentals	363,458.61	
Police Cadet Training	3,325.00	
Miscellaneous	28,597.79	5,822,584.14

From the Commonwealth:

Abatements:		
Surviving Spouses/Veterans/Blind	31,263.00	
Elderly	46,304.00	
Schools:		
Chap. 70 Aid	11,476,069.00	
Transportation	320,643.00	
Charter Schools	27,363.00	
Building Assistance	911,261.00	
Chap. 76 Ward's Tuition	54,648.00	
Police Incentive	204,456.96	
Veterans Benefits	39,810.83	
Lottery	2,989,060.00	
Additional Lottery Aid	0.00	
Highway Maintenance	58,801.00	

State-Owned Land	136,929.00	
Medicaid Reimbursement	232,711.00	16,529,319.79
Other Revenue Sources:		
Hotel Tax	444,249.00	
Investment Earnings	500,386.04	
NESWC Refunds	-	
Bond Premiums	67,286.48	
Sale of Fixed Assets	2,688.56	
School Tuition	4,800.00	
Transfers from Special Funds	57,553.67	1,076,963.75
Departmental Fees:		
Manager/Selectmen	2,307.01	
Cable Franchise	4,849.00	
Assessors	5,231.52	
Treasurer/Collector	3,655.50	
Clerk	34,099.22	
Planning	24,363.25	
Appeals	8,519.70	
Police	6,185.40	
Special Detail Adm.- Police	33,044.32	
" " " - Fire	635.95	
Fire Inspections	510.00	
Building	11,596.20	
Wiring	34,981.50	
Plumbing	30,773.00	
Weights/Measures	4,539.00	
Dog Officer	930.00	
Schools	110.78	
Public Works	12,374.73	
Water Connections	65,500.00	
Sewer Connections	55,200.00	
Sewer Applications	7,550.00	
Title V	145.00	
Health Miscellaneous	2,650.70	
Recreation	58,482.75	408,234.53
Licenses/Permits:		
Alcoholic Beverages	58,850.00	
Selectmen	5,580.00	
Police	3,000.00	
Fire	8,285.00	
Building	152,363.00	
Public Works	1,715.00	
Health	43,050.00	272,843.00
Fines:		
State/Local Courts	89,293.00	
Library	5,625.24	
Parking	30,486.44	
Weights & Measures	0.00	
Zoning	0.00	125,404.68
Total General Fund Revenue		66,127,295.41

GENERAL FUND BALANCE SHEET
June 30, 2002

ASSETS

General Cash		8,332,897.61
Collector	300.00	
Appeals	200.00	
Schools	50.00	
Recreation	300.00	850.00
Uncollected Taxes:		
Personal Property:		
FY98	11,645.13	
FY99	12,520.81	
FY00	22,741.47	
FY01	26,084.80	
FY02	83,788.72	156,780.93
Real Estate:		
FY99	(8,106.52)	
FY00	(1,203.05)	
FY01	(21,277.07)	
FY02	326,669.02	296,082.38
Motor Vehicle Excise:		
Prior FY	0.00	
FY98	0.00	
FY99	30.00	
FY00	28,818.23	
FY01	43,627.92	
FY02	202,815.30	275,291.45
Allowance for Abatements:		
FY98	(13,657.34)	
FY99	0.00	
FY00	(520,716.50)	
FY01	(445,215.28)	
FY02	(276,592.67)	(1,256,181.79)
Other Receivables:		
Tax Liens/Titles/Possessions	1,622,423.07	
Taxes in Litigation	0.00	
Sewer Connections	46,959.82	
Water/Sewer Rates/Liens	609,220.68	
Misc. Water Services	3,209.96	
Ambulance Services	99,856.91	
Veterans Services	78,892.55	
Due From State	76,929.00	
Due From Employees	3,867.37	
Due From Vendor	43,723.85	2,585,083.21
TOTAL ASSETS		10,390,803.79

LIABILITIES/RESERVES

Warrants Payable		1,522,945.62
Accrued Payrolls		410,790.13
Payroll Withholdings Payable:		
Savings Bonds	82.50	
Retirement	95,114.21	95,196.71
Unclaimed Property:		
Abandoned	27,270.85	
Tax Refunds	26,211.87	53,482.72
Taxes Paid in Advance		33,331.35
Unavailable Land Sale Excess		0.00
Deferred Revenue:		
Taxes in Litigation	0.00	
Real/Personal Taxes	(803,318.48)	
Tax Titles/Possessions	1,622,423.07	
Motor Vehicle Excise	275,291.45	
Sewer Connections	46,959.82	
Overpaid Water/Sewer	0.00	
Water/Sewer Rates/Liens	609,220.68	
Misc Water Service	3,209.96	
Ambulance Service	99,856.91	
Veterans Benefits	78,892.55	
TOTAL LIABILITIES		1,932,535.96
Fund Balances:		
Encumbrance Reserve	1,548,159.66	
Reserved for Expenditures	2,236,349.00	
Teachers Pay Deferral	(300,002.00)	
Petty Cash Reserve	850.00	
Unreserved Surplus	3,077,803.31	
Reserved for Court Judgement	0.00	
Overlay Deficit	0.00	
Snow/Ice Deficit	(113,556.67)	
Over/Under Assessments	(18,579.00)	
School Choice Assessment	(59,065.00)	
Charter School Assessment	(29,438.00)	
TOTAL FUND BALANCES		6,342,521.30
Total Liabilities/Fund Balances		10,390,803.79

SPECIAL FUNDS BALANCE SHEETS

Town Revolving/Grant Accounts

Cash	4,199,742.82	
Insurance <20K Police		1,666.70
Insurance <20K Fire		2,754.27
Insurance <20K-DPW		532.05
Arts Lottery		17,964.03
Planning Engineering		12,626.71
Planning Sidewalks		72,993.92
Recreation Programs		49,723.51
Planning Consult-Existing		6,800.91
Conservation Comm Consultants		520.00
Planning Consult-New Projects		5,800.00
State Election/Primary		2,593.47
State Records		0.00
Community Policing		12,778.09
Drug Control		34,484.47
GAAD		(2,651.67)
COA Grant		8,236.42
Library LSTA		0.00
DARE Grant		1,482.04
SAFE Grant		0.00
OPE Grant		0.00
Walmart Economic Development		5,000.00
Selective OT Enforcement		(1,435.11)
Fire Safety Equipment		0.00
Municipal Recycling Incentive		4,360.00
FEMA Snow Recovery		0.00
FEMA Flood Recovery		0.00
Road Improvement/Neswc		221,651.40
Bulletproof Vests		5,485.00
Rte 133 Improvements		27,366.68
Main St Design		29,000.00
Marriott Gift		0.00
Cable TV Gift		13,502.27
Police Station Gift		2,291.00
DARE Gift		5,581.10
ROBO Cop Gift		0.00
Fire Gifts		2,202.96
Thermal Camera Gift		350.50
Dog Pound Gift		500.00
Vicor Sewer		5,226.53
Sidewalk Gift		200.00
Patriotic Activities Gift		5,952.59
Homecoming Gifts		2,059.74
Library Gifts		129,787.55
Jones Library Gift		4,153.07
Defibrillator Gift		194.00
CPR Program Gift		290.85
Hydrant Gift		44.50
Recycling Committee		201.24
Playground Improvements		103.44
PAL School Custodians		385.18
Shawsheen & East St Improvements		20,000.00
Police Gifts		500.00
Police Insurance > 20K		0.00
Foster School Sale		25,082.43
Proceeds frm Real Estate Sale		2,806,824.19
Drug Forfeitures		8,918.63

COA Stipends	556.99
Court Street Land	137,658.64
Conservation Engineering	2,540.18
Wetlands Protection Fund	38,660.87
Police Special Detail	35,709.15
DPW Special Detail	694.85
Water Connection Materials	12,842.46
Sewer Engineering Review	2,468.54
School Gas Reimbursement	10,177.93
Mens Softball Electric	0.00
Sandy Acres Escrow	1,187.68
St. Claire Sewer Escrow	225,000.00
Library Electric Rebate	5,875.44
Recreation School Custodians	466.51
Youth Football Phone	167.00
Dog Fund	4,042.50
Sporting Fees	341.00
Fire Hazmat	1,566.40
Recycling/Composting Bins	677.70
ZBA Consulting Services	0.00
Woburn Street Improvements	25,000.00
Orchard Street Sidewalks	0.00
Kendall Rd Drainage Deposit	0.00
New Precinct/Voting Machines	16,961.01
Bond Revocation	10,000.00
Disaster Relief	1,433.31
Compensation Funds	36,630.00
Revaluation	25,000.00
Master Plan	50,000.00

School Revolving/Grant Accounts

Cash	1,136,108.21	
School Lunch		601,747.49
Athletics		32,904.19
Textbooks		3,243.26
Adult Education		121,330.95
School Bldg. Rental		11,158.95
School Facilities Rental		1,871.69
Extended Day		79,086.09
Dewing School Insurance		0.00
Trahan School Insurance		0.00
Administration Insurance		0.00
Team Chair		105,059.91
Met Grant		650.00
Health Education		6,426.05
Literacy Project		7,662.84
Academic Support		0.00
Project Charlie		10,475.03
Remedial Reading		23,885.80
Early Childhood		3,786.43
Math/Science		3,451.13
Curriculum Access		43,414.00
FY2000 Class Size		13,334.00
Bell Atlantic Grant		2,041.29
Troops to Teachers		14,304.00
MA Early Lit		0.00
Tech Lit Challenge		13,471.21
Seat Belt Program		0.00
Tomorrow's Teachers		416.90
Community Service Program		950.85

Project Success	4,279.07
Enhanced Health	1,050.00
Digital Gift	2,287.00
Wendy's Gift	60.00
School Technology Gift	4,598.31
Garelick Farms Gift	85.72
Walmart Gift	119.55
DARE	441.75
Trees	327.06
Nature Trail	0.00
School Gifts	150.00
Ryan School Furnishings Gift	6,031.00
Pelletier Scholarship	3.53
Trahan School Gifts	500.00
Middle School Gifts	1.00
E-Rate	15,468.00
Center School Rental	5.80
Fleming School Rental	28.36

Capital Projects

Cash	8,446,815.68	
Financial Software Purchase		9,819.00
Police Station		490.00
Track		9,460.00
New School		0.00
School Asbestos/Tank Removal		0.00
Water Treatment Plant		0.00
Water Plant Expansion		68,596.75
Duck Island		0.00
Water Contract #20		15,209.14
South Fire Station		10,116.36
School Improvements		4,550.00
Wynn Middle School Study		7,387.39
Roof Repairs		0.00
Merrimac River Trail		(10,000.00)
South Street Water		67,070.57
Wynn School Construction		7,359,473.90
Livingston Recreation Park		0.00
Town Hall Remodeling		6,422.00
Astle Street Water Tank		65,765.39
Center/Dewing School Improvements		4,899.24
DPW Building Improvements		5,509.06
Sidewalks		40,535.37
Senior Center		150,000.00
Greenmeadow Sewer		339,000.00
Rogers St Water		292,511.51
Anthony Rd Water		0.00

Sewers

Cash	463,207.68	
Trahan School		0.00
Sewer Rate Relief		312,501.95
River/Chandler		3,392.75
Phase IV		46,712.21
Fire Station/Trahan		100,600.77

Roads

Cash	(331,125.82)	
Sidewalk Grant		110.54
Chapter 90 (MA37125)		0.00

Chapter 90 (MA37484)		(187,402.43)
Chapter 90 (MA37836)		(61,287.20)
Chapter 90 (MA38193)		(4,572.48)
Chapter 90 (MA38594)		(77,974.25)
Trusts		
Cash	2,296,087.90	
Conservation		109,755.96
Foster		20,062.83
Pierce		1,324.63
Cemetery		18,662.39
Stabilization		182,737.18
Fairgrieve		371,100.84
Mahoney		1,521.59
Health		1,590,922.48
Bank Books in Treasurer's Custody	839,448.76	
Planning Projects		576,568.76
Sewer Installers Bonds		59,000.00
Conservation Commission		203,880.00
Agency Funds		
Cash	71,321.79	
Deputy Collector		323.83
Criminal History Board		0.00
Parks Security Deposit		3,941.09
Teen Center Snack Bar Deposit		288.00
Real Estate Deposits		0.00
Student Activities		65,993.07
Master Lease		775.80
Debt		
Maturing Debt	44,819,825.44	
Library		2,372,800.00
Police Station		2,990,000.00
Fire Station		1,232,150.00
Roof Repairs		209,100.00
Heathbrook Roof		0.00
School Roof Repairs		2,112,490.00
Ryan School		13,085,425.00
High School Track		51,000.00
School Tank/Asbestos		133,819.00
DPW Tank Removal		138,930.00
Town Hall Annex		253,500.00
Sewer Andover St		70,000.00
Sewer Phase II		400,000.00
Sewer Phase III		680,000.00
Sewer Main St		52,039.00
Sewer Phase 4 Town		2,545,650.00
Sewer Phase 5 Town		389,350.00
Sewer Phase 5 Town		0.00
Sewer Phase 4 Trust		1,194,675.63
Sewer Phase 5 Trust		2,434,149.81
Town Offices		130,560.00
Water Tower Repairs		322,125.00
Sewer Trahan/Fire Station		290,125.00
Center/Dewing Schools Improvements		240,000.00
South Street Water		224,000.00
Fire Station		144,000.00
Livingston Park		90,000.00

Town Hall Remodeling	89,750.00
Water Treatment Plant	1,405,000.00
Water Mains 5/91	1,450,471.00
WTP Sludge	350,000.00
Water Mains 5/96	500,500.00
WTP Expansion	2,677,216.00
Water Mains 10/98	221,000.00
Water Andover/North St	100,000.00
Sewer Phase I	210,000.00
Middle School	5,220,000.00
Senior Center	150,000.00
Greenmeadow Sewer	360,000.00
Rogers Street Water	300,000.00

Loans Authorized/Unissued

Unissued	18,690,925.00	
WTP Expansion I		2,924,000.00
Bike Path		30,000.00
WTP Expansion II		925.00
Middle School I		10,280,000.00
Middle School II		1,900,000.00
WTP Expansion III		3,000,000.00
Water Anthony Road		300,000.00
Sewer Seneca Road		256,000.00

DEBT ACTIVITY

Payments

Water Mains	243,500.00	
Treatment Plant	609,145.00	
Water Tower Repairs	37,875.00	
School: Construction	769,125.00	
Roofs	365,000.00	
Asbestos	8,400.00	
Track	8,500.00	
Center/Dewing Improvements	30,000.00	
Town Offices	33,430.00	
Tank Removal	8,690.00	
Sewers	927,835.27	
Library	156,800.00	
Police Station	250,000.00	
Fire Station	84,750.00	
Livingston St Park	10,000.00	
Building Roofs	11,650.00	
Total Principal Paid		3,554,700.27
Total Interest Paid		1,982,902.27

Outstanding:

Water Mains	2,795,971.00	
Treatment Plant	4,432,216.00	
School: Construction	18,305,425.00	
Roofs	2,112,490.00	
Track	51,000.00	
Tank/Asbestos	133,819.00	
Center Dewing Schools	240,000.00	
Sewers	4,997,164.00	
Town Hall Annex	384,060.00	
Police Station	2,990,000.00	
Sewers – State	3,628,825.44	
DPW Tank Removal	138,930.00	
Library	2,372,800.00	
Fire Station	1,376,150.00	
Building Roofs	209,100.00	
Livingston Park	90,000.00	
Remodel Town Hall	89,750.00	
Water Tower	322,125.00	
Senior Center	150,000.00	
		44,819,825.44

FY'2002 Appropriation Recap

	AVAILABLE	EXPENDED	BALANCE
MODERATOR			
Salary	500.00	500.00	0.00
Operating	100.00	20.00	80.00
SELECTMEN			
Salaries	23,120.00	23,009.48	110.52
Operating	139,488.00	131,114.20	8,373.80
MANAGER			
Salaries	318,346.00	311,308.22	7,037.78
Operating	7,574.72	4,089.70	3,485.02
FINANCE COMMITTEE			
Salaries	2,500.00	2,494.56	5.44
Operating	1,560.00	1,073.77	486.23
Reserve Fund	100,000.00	86,802.22	13,197.78
ACCOUNTING			
Salaries	162,352.00	161,277.00	1,075.00
Operating	9,045.71	8,644.47	401.24
Outlay	0.00	0.00	0.00
COMPUTER SERVICES			
Salaries	118,759.00	118,734.06	24.94
Operating	97,391.82	97,391.80	0.02
Outlay	68,095.08	68,095.08	0.00
ASSESSORS			
Salaries	253,581.00	250,727.23	2,853.77
Operating	38,950.00	35,903.40	3,046.60
Outlay	0.00	0.00	0.00
TREASURER/COLLECTOR			
Salaries	368,501.00	368,440.58	60.42
Operating	220,931.00	215,626.91	5,304.09
Outlay	0.00	0.00	0.00
TOWN COUNSEL	116,000.00	106,505.79	9,494.21
PERSONNEL REVIEW BOARD	200.00	72.00	128.00
ADMIN. SERVICES			
Salaries	99,598.00	99,306.80	291.20
Operating	8,296.59	8,071.17	225.42
Outlay	1,645.44	1,584.57	60.87
CLERK			
Salaries	194,240.00	186,790.52	7,449.48
Operating	14,720.00	13,983.64	736.36
Outlay	0.00	0.00	0.00

	AVAILABLE	EXPENDED	BALANCE
ELECTIONS			
Salaries	21,036.00	18,206.69	2,829.31
Operating	5,909.03	5,909.03	0.00
REGISTRARS			
Salaries	2,850.00	2,850.00	0.00
Operating	2,460.00	2,284.44	175.56
CONSERVATION	3,276.00	2,574.00	702.00
PLANNING			
Salaries	225,846.71	225,846.71	0.00
Operating	13,833.84	12,384.06	1,449.78
Outlay	0.00	0.00	0.00
APPEALS			
Salaries	4,000.00	2,121.09	1,878.91
Operating	2,600.00	2,415.12	184.88
CABLE TV			
Salaries	2,500.00	2,166.20	333.80
Operating	2,581.00	1,935.30	645.70
TOWN HALL			
Salaries	33,171.35	33,171.35	0.00
Operating	57,261.34	53,205.53	4,055.81
AUXILIARY BLDG. UTILITIES	38,512.00	31,835.47	6,676.53
POLICE			
Salaries	4,706,880.28	4,704,355.45	2,524.83
Operating	295,411.55	295,301.00	110.55
Outlay	279,955.54	267,940.06	12,015.48
AUXILIARY POLICE	1,826.00	1,795.00	31.00
FIRE			
Salaries	3,705,042.78	3,633,073.54	71,969.24
Operating	222,351.58	206,233.89	16,117.69
Outlay	126,611.00	125,125.89	1,485.11
BUILDING			
Salaries	282,170.43	282,170.43	0.00
Operating	11,320.00	9,714.63	1,605.37
Outlay	0.00	0.00	0.00
EMERGENCY MANAGEMENT			
Salaries	4,340.00	4,294.97	45.03
Operating	15,985.00	15,659.18	325.82
Outlay			
DOG OFFICER			
Salaries	50,349.00	49,819.02	529.98
Operating	4,575.00	3,460.90	1,114.10
Outlay	23,325.00	23,325.00	0.00

	AVAILABLE	EXPENDED	BALANCE
PARKING CLERK			
Salaries	2,000.00	2,000.00	0.00
Operating	2,900.00	2,695.74	204.26
SCHOOLS			
Salaries	20,743,814.00	20,742,903.76	910.24
Operating	6,991,377.00	6,990,421.93	955.07
Outlay	41,450.00	41,175.85	274.15
REGIONAL VOCATIONAL SCH.	3,111,114.00	3,111,114.00	0.00
SCHOOL BUILDING CMTE.			
Salaries	4,000.00	1,048.61	2,951.39
Operating	200.00	0.00	200.00
DPW			
Salaries	2,233,452.66	2,231,334.71	2,117.95
Operating	1,758,001.00	1,693,288.81	64,712.19
Outlay	164,559.82	164,559.82	0.00
SNOW / ICE			
Salaries	76,006.00	101,277.47	(25,271.47)
Operating	124,000.00	212,285.20	(88,285.20)
Street Lighting	137,014.00	121,496.05	15,517.95
Rubbish Collection	1,040,930.97	1,040,930.97	0.00
Rubbish Disposal	1,352,857.00	1,352,039.48	817.52
Legal Services	31,548.56	31,548.56	0.00
Rubbish Stabilization	166,506.00	0.00	166,506.00
Recycling Programs	1,775.00	1,769.89	5.11
Cemeteries	3,000.00	3,000.00	0.00
HEALTH			
Salaries	193,249.00	175,458.97	17,790.03
Operating	42,667.94	37,121.10	5,546.84
ELDERLY			
Salaries	133,886.00	133,816.01	69.99
Operating	61,351.91	61,350.48	1.43
Outlay	4,659.09	4,659.07	0.02
VETERANS SERVICES			
Salaries	59,944.00	59,943.04	0.96
Aid	108,500.00	102,442.12	6,057.88
EXCEPTIONAL CHILDREN			
Salaries	25,031.42	25,011.40	20.02
Operating	14,201.58	14,201.58	0.00
PATRIOTIC ACTIVITIES	38,500.00	36,525.70	1,974.30
HOMECOMING	15,300.00	15,291.54	8.46
LIBRARY			
Salaries	705,293.00	696,459.51	8,833.49
Operating	297,500.00	281,639.19	15,860.81

AVAILABLE	EXPENDED	BALANCE
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LIBRARY BLDG. STUDY

Salaries	250.00	130.14	119.86
Operating	50.00	0.00	50.00

RECREATION

Salaries	154,755.39	154,075.12	680.27
Operating	62,452.61	62,077.54	375.07
Outlay	9,260.00	9,260.00	0.00

DEBT/INTEREST

Principal	3,591,240.00	3,515,120.96	76,119.04
Interest/Debt	1,982,903.00	1,982,902.27	0.73
Interest/Temp. Loans	259,405.00	252,126.03	7,278.97

EMPLOYEE BENEFITS

Retirement	1,764,097.00	1,764,097.00	0.00
Teachers E.R.I.	0.00	0.00	0.00
Occup.Injury Reserve	122,509.82	109,859.01	12,650.81
Unemployment Comp.	43,130.00	40,153.05	2,976.95
Group Insurance	5,974,230.00	5,974,230.00	0.00
Medicare	316,000.00	294,246.72	21,753.28

FIRE /LIABILITY INSURANCE

363,857.50	359,646.30	4,211.20
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Board of Assessors

John J Kelley, Jr., MAA, Chairman
Barbara A. Flanagan
Susan Moore, MAA

Phone: (978) 640-4330
Fax: (978) 851-4849
email: assessor@town.tewksbury.ma.us
WEB SITE: <http://www.tewksbury.info/assessor>

		<u>FY2002</u>	<u>FY2003</u>
Total Value of Real Property		\$2,452,984,000	\$2,491,171,700
Total Value of Personal Property		\$85,787,785	\$97,098,230
Total Value of Real + Personal Property		\$2,538,771,785	\$2,588,269,930
Tax Rate	Residential/Open Space	\$13.00	\$13.60
	Commercial/Industrial/Personal	\$21.65	\$22.47
Motor Vehicle Rate		\$25.00	\$25.00
Appropriations	Town Meeting	\$68,445,560	\$73,204,649
	State & County	\$271,914	\$272,730
	Overlay of Current Year	\$492,324	\$684,229
	Other Amounts to be Raised	\$835,942	\$559,227
	Gross Amount to be Raised	\$70,045,740	\$74,720,835
	Estimated Receipts	\$31,964,748	\$34,100,915
	Net Amount To Be Raised By Taxation	\$38,080,992	\$40,619,921

In the past year the Assessors' office has lost two long time employees through retirement. In September Office Manager Ann MacGilvray retired after 15 years service to the town. Last January Chief Assessor Norman Boudreau retired after 26 years as Assessor, 3 years on the Board of Selectmen and 8 years as a member and Chairman of the Finance Committee as well as serving on several other committees. We thank them for their contributions to the town over the years and wish them well in retirement.

The Assessors' office is open daily from 8:30 am to 4:30 pm with extended hours to 7:00 pm on Tuesday.

Treasurer's Cash

CASH ON HAND JUNE 30, 2001	\$21,422,520.33
RECEIPTS TO JUNE 30, 2002	\$108,616,082.84
	\$130,038,603.17

PAID ON WARRANTS TO JUNE 30, 2002	(\$105,425,093.03)
BALANCE JUNE 30, 2002	\$24,613,510.14

DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948	\$6,315,725.00
WATER PROJECT-GENERAL LAWS, CHAPTER 44	\$7,550,312.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44	\$210,000.00
	\$14,076,037.00

STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

2003	\$3,858,330.66
2004	\$3,643,820.27
2005	\$3,621,038.44
2006	\$3,513,784.36
2007	\$2,852,552.60
2008	\$2,741,454.02
2009	\$2,569,826.56
2010	\$2,463,130.82
2011	\$2,451,526.91
2012	\$2,225,337.68
2013	\$2,154,237.11
2014	\$2,158,154.89
2015	\$1,917,480.20
2016	\$1,916,857.63
2017	\$1,896,428.77
2018	\$1,445,000.00
2019	\$1,080,000.00
2020	\$780,000.00
2021	\$295,000.00
2022	\$295,000.00
	\$43,878,960.92

STATEMENT OF INTEREST FISCAL YEAR BASIS

2003	\$2,051,802.15
2004	\$1,854,431.86
2005	\$1,681,746.67
2006	\$1,510,355.36
2007	\$1,344,355.90
2008	\$1,224,526.94
2009	\$1,108,458.14
2010	\$997,602.93
2011	\$888,541.73
2012	\$779,933.48
2013	\$679,016.08
2014	\$578,211.54
2015	\$481,765.91
2016	\$388,764.60
2017	\$295,256.25
2018	\$206,564.99
2019	\$130,379.99
2020	\$72,380.01
2021	\$29,500.00
2022	\$14,750.00
	\$16,318,344.53

CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 2002

CONSERVATION	\$109,755.96
FOSTER SCHOOL FUND	\$20,062.83
PIERCE ESSAY FUND	\$1,324.63
CEMETERY PERPETUAL CARE FUND	\$18,662.39
STABILIZATION FUND	\$182,737.18
FAIRGRIEVE MEMORIAL FUND	\$371,100.84
MAHONEY FAMILY REWARD FUND	\$1,521.59
	\$705,165.42

Tax Collector

<u>REAL ESTATE</u>	<u>F/Y 2002</u>	<u>F/Y 2001</u>	<u>F/Y 2000</u>	<u>F/Y 1999</u>	<u>Prior Years</u>
COMMITMENTS	\$36,223,688.47				
O/S 7/1/01		\$648,537.09	(\$4,513.86)	(\$19,086.47)	
COLLECTIONS	\$35,449,435.17	\$558,619.98			
ABATEMENTS	\$206,318.15	\$4,849.86			
REFUNDS	\$46,789.65	\$58,665.84	\$3,310.81	\$10,979.95	
ADDED TO T.T.	\$289,715.78	\$164,757.02			
ADDED TO T.P.		\$881.71			
TAXES IN LITIGATION					
MISC ADJ	\$1,660.00	628.57			
BALANCE 6/30/02	\$326,669.02	(\$21,277.07)	(\$1,203.05)	(\$8,106.52)	
<u>WATER/SEWER/SEWER CONN LIENS</u>					
COMMITMENTS	\$383,119.42	\$79,977.77			
O/S 7/1/01					
COLLECTIONS	\$313,190.42	\$70,739.12			
ABATEMENTS	\$23.76	\$1,674.26			
REFUNDS		\$837.13			
ADDED TO TT	\$39,505.10	\$8,401.52			
ADDED TO T P					
TAXES IN LITIGATION OR DEFERRED					
MISC ADJ	\$228.86				
BALANCE 6/30/02	\$30,629.00	\$0.00	\$0.00	\$0.00	
<u>PERSONAL PROPERTY</u>					
COMMITMENTS	\$1,865,570.06				
O/S 7/1/01		\$28,631.76	\$24,410.02	\$12,593.33	\$12,633.58
COLLECTIONS	\$1,772,043.04	\$9,708.84	\$2,213.98	\$891.43	\$535.79
ABATEMENTS	\$11,311.02	\$1,008.21	\$860.86	\$467.05	\$445.35
RESCINDED ABATEMENTS					
REFUNDS	\$1,577.37	\$8,182.38	\$1,412.20	\$1,295.24	
MISC ADJ	(\$4.65)	(\$12.29)	(\$5.91)	(\$9.28)	(\$7.31)
BALANCE 6/30/02	\$83,788.72	\$26,084.80	\$22,741.47	\$12,520.81	\$11,645.13
<u>MOTOR VEHICLE EXCISE</u>					
COMMITMENTS	\$3,086,984.78				
ADD'L COMMITMENTS		\$517,689.44	\$86,682.23	\$165.63	
O/S 7/1/01		\$239,067.17	\$40,413.04	\$14,422.30	
COLLECTIONS	\$2,830,789.74	\$705,954.05	\$98,270.76	\$3,110.54	
ABATEMENTS	\$65,338.89	\$60,870.81	\$18,801.78	\$11,569.86	
REFUNDS	\$12,557.58	\$53,517.79	\$18,681.59	\$122.39	
RESCINDED ABATEMENTS					
MISC ADJ	(\$598.43)	\$178.38	\$113.91	\$0.08	
BALANCE 6/30/02	\$202,815.30	\$43,627.92	\$28,818.23	\$30.00	
<u>TAXES IN LITIGATION</u>					
O/S 7/1/01					
TRANSFER IN	\$2,742.52				
TRANSFER OUT	\$2,742.52				
BALANCE 6/30/02	\$0.00				

Computer Services

2002 has been a very busy year for the Computer Services Department. Beside the normal support issues and activities, several new application and technical research projects were started. Merrimack Education Center was awarded the contract to provide Internet access and e-mail to the Town population and it was rolled out to the users in a phased approach.

The MUNIS activities included some new achievements and procurements. The Purchase Order module was activated after several training sessions to the end-users. The Personnel and Fixed Assets modules are in the development and activation stage at this time. A new Permit & Code Enforcement module was purchased to better track permits within the Town infrastructure. It will be installed in 2003. MUNIS released a new GUI screen upgrade and a new OFFICE upgrade (access to Word and Excel from certain MUNIS screens) which were procured and installed. Several municipalities have contacted the Town inquiring about our MUNIS installation, in-house documentation, and the distributed process scheme in place. Staff attended many of the MUNIS classes, state User Group meetings and the Annual User Conference in Washington, DC. This past year saw MUNIS switch from IQ to Crystal Report Writer for in-house generation of reports. A small library of pre-defined reports was made available; some which are in use. Others were created from scratch.

2002 saw the PAMET upgrade project actually start with the participation of the Computer Services Department. New hardware was procured, staged and installed in the Police Station and three Fire Stations. These included 30 new client PC's, 2 new servers and new network gear. Not only did the Police and Fire Server application become windows compatible, but the PC's and Servers were setup in a Windows 2000 environment. In addition, all personnel were provided individual e-mail accounts and access to Internet at each station. Staff regularly attends classes and user group meetings. Because of the hardware upgrade, a side project was necessary to port various types of pictures from the old to new PC's.

Many PC's were procured this past year enabling Pentium I class machines to be replaced and reducing department maintenance time. Windows 2000 and Office XP were procured and installed. Next year will see the complete transition to a Windows 2000 environment on all Client PC's and Servers. Office XP will completely replace all Office 97 installs.

Computer Services continues to be the publication group for the Town. Projects include: Annual Town Report, Town Meeting Warrant, all Special Town Warrants, and Town Newsletter. In addition, the department continues to produce departmental business cards on request, to scan forms and produce Word templates or documents, to provide calendars for the Town Manager Warrant planning and the Recycle Committee, and to provide service to transpose paper documents to Word or Excel format. Selected department organizational charts are maintained using Becker Chart software.

The Water Meter Guns used to collect data from Residential buildings, became obsolete and non-repairable. An RFQ was created and new guns were procured that allowed use with current house meters but also enabled future use with radio transmitted outlets. They will be used next year.

With the acceptance of a Special Town Meeting article, a part-time Webmaster position was funded. The position was posted and a candidate selected. In-house support of the Town web-site will start next year.

With the hiring of a new Town Engineer, efforts to install a GIS environment have started. An ArcView software upgrade has been procured and an upgrade for AutoCad is being reviewed.

Computer Services continues; to either directly support the main town application systems (Financial, Treasurer, Assessor) or provide consulting services for other applications (Police, Fire, Building, DPW); to provide additional individual user training on PC application use; to maintain and procure additional computer equipment; to provide Help Desk support; to provide consulting support on a variety of computer related issues and projects; to attend seminars and training classes to maintain and increase our knowledge level; to evaluate new hardware and software; and to attend User Group and professional meetings (MUNIS, VISION, PAMET, MGISA).

Respectively submitted,
Stephen M. Hattori
MIS Director

EMPLOYEE EARNINGS

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
<u>ADMINISTRATIVE SERVICES:</u>			
Rose, William A.	42,364.52		42,364.52
Sitar, Melanie G.	41,813.03		41,813.03

<u>ASSESSOR:</u>			
Boudreau, Norman O.	19,395.38		19,395.38
Callahan, Edward D.	12,184.53		12,184.53
Flanagan, Barbara A.	2,195.60		2,195.60
Kelley, John J.	57,983.54		57,983.54
Lawrie, Linda M.	36,259.18		36,259.18
MacGilvray, Anne M.	47,556.32		47,556.32
Moore, Susan E.	200.00		200.00
Powers, Patricia A.	31,801.60		31,801.60
Singleton, Christine	27,066.71		27,066.71
Trudeau, Cynthia J.	4,700.70		4,700.70

<u>AUDITORS:</u>			
Curtis, Linda E.	31,438.87		31,438.87
Faherty, Cheryl A.	16,345.21	54.22	16,399.43
Gill, Donna J.	56,813.72		56,813.72
Walsh, Donna M.	75,238.63		75,238.63

<u>BOARD OF APPEALS:</u>			
Romano, Cheryl A.	1,696.94		1,696.94

<u>BOARD OF SELECTMEN:</u>			
Anderson, Kevin C.	5,711.23		5,711.23
Coldwell, Charles E.	4,999.80		4,999.80
Coppola, Charles T.	1,730.70		1,730.70
Dennehey, Charlene A.	1,437.12		1,437.12
Gill, Joseph P.	4,999.80		4,999.80
Sears, Douglas W.	3,558.47		3,558.47

<u>BUILDING DEPARTMENT:</u>			
Carciofi, Louis .	38,866.21		38,866.21
Cathcart, Dawn E.	14,180.62		14,180.62
Colantuoni, Richard A.	69,373.61		69,373.61
Delaney, Jeremiah .	21,932.24		21,932.24
Hennessy, Patricia .	24,708.31		24,708.31
Johnson, Edward P.	57,655.87		57,655.87
Mazzuchi, Catherine	18,992.91		18,992.91
Sargent, David .	24,073.40		24,073.40
Stevens, Sandra L.	16,298.78		16,298.78
Sullivan, Harold J.	255.00		255.00

<u>CABLE TV:</u>			
Barros, Andrew N.	67.51		67.51
Bradley, David F.	361.27		361.27
Hicks, David H.	860.32		860.32
Marsh, William F.	931.53		931.53
Morgan, Jeffrey J.	47.25		47.25

<u>COMPUTER SERVICES:</u>			
Hanson, Lisa A.	44,411.77		44,411.77
Hattori, Stephen M.	79,131.58		79,131.58

<u>COUNCIL ON AGING:</u>			
Brabant, Linda R.	62,006.64		62,006.64
Gosnear, Shirley K.	2,435.40		2,435.40
Hazel, Carol A.	42,478.34		42,478.34
Noel, Robert S.	32,464.12	3,048.16	35,512.28
Walsh, Teresa M.	2,435.40		2,435.40

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
<u>DEPARTMENT OF PUBLIC WORKS:</u>			
Barry, Cornelius J.	46,179.06	3,618.19	49,797.25
Belida, Robert A.	53,488.55	6,840.38	60,328.93
Burris, William R.	92,737.89		92,737.89
Chandler Jr, William	63,875.24	4,654.73	68,529.97
Chandler, Kenneth	43,842.58	6,122.53	49,965.11
Conlon, Kevin M.	54,072.74	6,632.17	60,704.91
Deroche, George W.	59,606.72	7,867.94	67,474.66
Donovan, Michael B.	47,895.16	6,088.27	53,983.43
Fiorello, Thomas M.	38,627.13		38,627.13
Gath, Brian R.	52,170.23	9,348.54	61,518.77
Giannetti, Frank P.	52,170.22	1,868.19	54,038.41
Gilbert, Kenneth T.	6,810.30		6,810.30
Gilbert, Lawrence J.	42,181.96	5,353.44	47,535.40
Gitschier, Erik R.	42,719.37	8,857.08	51,576.45
Hirtle, Mathew T.	4,878.72	548.85	5,427.57
Hudson, Royal R.	60,527.72	12,063.69	72,591.41
Kane, Lawrence G.	53,488.55	3,601.08	57,089.63
Lambert, Paul F.	7,224.27		7,224.27
Layne, Kenneth W.	33,034.32	638.16	33,672.48
Lightfoot, Ernest J.	61,851.90	14,452.65	76,304.55
Lightfoot, James M.	54,176.40	5,622.72	59,799.12
MacGilvray, Allan P.	52,719.14	3,954.96	56,674.10
Marion II, Louis E.	4,878.72	1,653.10	6,531.82
Marion, Bernard H.	39,019.53	5,133.65	44,153.18
McCarthy, John P.	7,564.90		7,564.90
Miner Jr, Robert H.	42,763.29	7,846.28	50,609.57
Monahan, Linda M.	50,512.79		50,512.79
Nolan, James E.	46,934.69	3,964.27	50,898.96
Nolan, Robert J.	53,488.55	2,586.16	56,074.71
Patterson, Susan M.	30,620.91		30,620.91
Peters, Michael D.	51,327.65	5,687.33	57,014.98
Privetera, Melissa L.	36,547.08		36,547.08
Richards, Clarence A.	49,620.62	4,928.39	54,549.01
Ryder, Wayne E.	52.00		52.00
Salerno, John M.	47,066.39	13,811.51	60,877.90
Shimkus, James P.	40,726.02	2,914.00	43,640.02
Stoddard, Richard E.	55,869.45	11,149.45	67,018.90
Stronach, Timothy	52,845.22	9,990.04	62,835.26
Sweet, Bruce A.	54,936.76	9,070.19	64,006.95
Terrazzano, Virginia M.	5,300.56		5,300.56
Vieweg Jr, Edward L.	50,759.18	6,343.89	57,103.07
Vonkahle, Steven J.	28,957.58	716.45	29,674.03
Ward, Jack W.	52,946.88	10,953.49	63,900.37
Westaway, Richard L.	56,542.88	7,180.09	63,722.97
Wilkinson Jr, William J.	63,146.24	19,378.95	82,525.19
Wood, Mark P.	26,026.77	2,454.77	28,481.54
Zediana, Lewis W.	68,637.86	2,434.23	71,072.09

<u>DOG OFFICER:</u>			
Collins, Walter	45,048.92	384.70	45,433.62
Fernald, Brian G.	6,347.55		6,347.55

<u>ELECTION OFFICERS:</u>			
Bairstow, Laurence B.	178.00		178.00
Bairstow, Suzanne R.	76.00		76.00
Beattie, Eleanor M.	270.00		270.00
Beattie, Mary .	358.00		358.00
Belbin, Evelyn M.	36.00		36.00
Brenden, Orvin H.	32.00		32.00
Brenden, Virginia F.	120.00		120.00
Bullen, Susan M.	108.00		108.00
Callahan, Angela T.	828.00		828.00
Callahan, Anne M.	409.50		409.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Carroll, Alice A.	447.50		447.50
Casazza, Mary A.	675.00		675.00
Chandler, Barbara L.	64.00		64.00
Colman, Judith A.	40.00		40.00
Conlon, Phyllis E.	410.00		410.00
Coviello, Anne B.	296.00		296.00
Coyle, Rita	678.00		678.00
Cuskey, Lorraine M.	46,558.61		46,558.61
D'Amico, Bertha M.	631.00		631.00
Foley, Joanne P.	358.00		358.00
French Jr, Warren J.	260.00		260.00
French, Carolyn J.	102.00		102.00
French, Leighanne M.	64.00		64.00
Gardner, Susan M.	120.00		120.00
Gibson, Philomena	196.00		196.00
Golen, Alice	747.00		747.00
Haines, Elinor T.	30,210.28		30,210.28
Hair, Helen A	331.60		331.60
Hanson, Susan A.	156.00		156.00
Hurton, Priscilla	323.60		323.60
Iandolo, Grace R.	326.00		326.00
Joyce, Anna P.	128.00		128.00
Keefe, Ellen M.	611.00		611.00
Kobelski, Carol M.	112.00		112.00
Krugh, Rosemarie A.	774.00		774.00
Lefave, Verna T.	348.00		348.00
Luongo, Yolanda	366.00		366.00
Lynch, Bernice L.	42.00		42.00
Magro, Marie T.	582.50		582.50
Maher, Katherine M.	406.00		406.00
Maloney, Marie E.	118.00		118.00
Marchessault, Muriel	220.00		220.00
Marzeoli, Donald M.	344.00		344.00
Maxwell, Aurore G.	240.00		240.00
McCusker, Jeanette	184.00		184.00
McGloughlin, Rosalie C.	199.60		199.60
McGrath, Dorothy E.	594.00		594.00
McKenna, Rose M.	358.00		358.00
Moore, Frances M.	259.60		259.60
Morelli, Ann M.	152.00		152.00
Murray, Carol H.	136.00		136.00
Nichols, Mary Anne	846.00		846.00
O'Brien Dee, Rita	657.00		657.00
Patterson, Stephen R.	738.00		738.00
Pepin, Mary	348.00		348.00
Perrin, Virginia L.	583.60		583.60
Pilcher, Mary	659.00		659.00
Power, Daniel E.	116.00		116.00
Power, Elena	116.00		116.00
Pozerski, Jeanette	476.00		476.00
Rauseo, Maura A.	24.00		24.00
Ray, Jean	588.00		588.00
Ray, Warren P.	160.00		160.00
Rizzo, Marcie L.	360.00		360.00
Schaffner, Teresa D.	40.00		40.00
Sederquist, Evelyn	348.00		348.00
Selissen, Jerome E.	75.00		75.00
Sluk, Margaret	228.00		228.00
Shaw, Phyllis H.	116.00		116.00
Sprague, Bernice	861.00		861.00
Stanley, Christina R.	476.00		476.00
Stanton, Helen F.	122.00		122.00
Sutherby, Joan F.	99.60		99.60
Wolfe, Cecilia T.	550.00		550.00

EXCEPTIONAL CHILDREN:

Boyle, Molly J.	1,793.00	1,793.00
Carapellucci, Matthew J.	1,304.00	1,304.00
Cedorchuk, Shawn S.	2,488.00	2,488.00
Doherty, Kevin M.	1,930.50	1,930.50
D'Onofrio, Aleece E.	1,925.00	1,925.00
Flynn, Chester H.	4,238.90	4,238.90

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Lamb, Jennifer L.	1,793.00		1,793.00
Monaco, Melinda K.	1,304.00		1,304.00
Mulligan, Donald M.	5,215.62		5,215.62
Mulligan, Matthew	3,070.86		3,070.86
Sullivan, James M.	1,793.00		1,793.00
Waterhouse, Sarah F.	470.70		470.70

FINANCE COMMITTEE:

D'Entremont, Leann K.	2,188.19	2,188.19
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FIRE DEPARTMENT:

Austin, David L.	44,532.86	6,189.35	50,722.21
Brothers, Patrick M.	51,750.41	13,293.42	65,043.83
Brothers, William P.	53,113.42	14,892.23	68,005.65
Bruce, James W.	52,134.51	13,460.67	65,595.18
Burris, John W.	64,841.32	19,447.52	84,288.84
Calistro, Robert B.	57,543.42	7,959.37	65,502.79
Callahan, Michael P.	64,330.38	18,355.86	82,686.24
Camey, David A.	56,217.68	16,409.00	72,626.68
Cotugno, Stephen A.	1,485.91		1,485.91
Coviello, Virginia H.	48,987.06		48,987.06
Dogherty, Joseph S.	55,533.38	11,403.34	66,936.72
Doherty, Patrick S.	54,351.16	18,216.40	72,567.56
Eldredge, Steven C.	8,748.40	850.60	9,599.00
Forero, Oscar O.	54,457.70	14,449.50	68,907.20
Fortunato, Joseph C.	48,622.15	14,334.03	62,956.18
Fowler, Robert A.	81,675.67	35,826.13	117,501.80
Giasullo Jr, James A.	52,687.34	16,923.56	69,610.90
Giasullo, Jeffrey	52,117.64	14,887.49	67,005.13
Gillis, Joseph S.	50,182.70	4,174.70	54,357.40
Gosse, William R.	50,125.13	8,225.53	58,350.66
Gourley Jr, Russell W.	58,269.22	7,128.16	65,397.38
Graham, James J.	6,214.77		6,214.77
Greer Jr, Donald	56,290.18	23,586.82	79,877.00
Guttadauro, Paul F.	52,007.42	11,896.22	63,903.64
Hamm, Richard E.	61,265.27	13,430.85	74,696.12
Hazel, Michael A.	65,343.60	15,420.35	80,763.95
Holden, Timothy J.	54,205.11	15,725.65	69,930.76
Hurley, Brian J.	50,799.98	3,900.90	54,700.88
Karlberg, David R.	53,491.18	20,366.41	73,857.59
Keams, Edward J.	70,368.07	2,509.68	72,877.75
Keams, Joseph W.	57,482.19	17,525.57	75,007.76
Keddie, Scott A.	66,040.06	25,774.96	91,815.02
Kerr, Gary O.	63,470.77	16,831.32	80,302.09
Lawrie, Dale M.	49,067.40	4,432.63	53,500.03
Levy Jr, David W.	50,469.54	11,809.92	62,279.46
Levy, David W.	69,243.90	16,926.21	86,170.11
Lightfoot, John K.	60,443.44	19,622.31	80,065.75
Little, Robert	52,096.21	16,559.79	68,656.00
Mackey, Richard	75,497.69	19,869.28	95,366.97
McGlaulin, Russell J.	53,198.62	13,982.43	67,181.05
Niven, Timothy	66,219.39	13,010.44	79,229.83
O'Neill, John	68,239.84	8,283.13	76,522.97
Perry, Susan M.	20,851.13		20,851.13
Powers, Stephen M.	57,833.61	14,141.42	71,975.03
Reed, Bruce A.	80,432.35	18,292.77	98,725.12
Rosemond, Alan L.	55,368.03	13,313.96	68,681.99
Ryan, James P.	80,324.34	25,590.47	105,914.81
Ryan, Thomas	110,415.11		110,415.11
Sitar Jr, Michael W.	75,467.31	21,740.64	97,207.95
Sitar, Daniel	54,541.69	14,239.80	68,781.49
Small, Daniel T.	52,538.10	15,362.45	67,900.55
Spencer, Steven M.	8,748.40	1,020.72	9,769.12
Vasas, Albert J.	62,922.32	21,052.68	83,975.00
Viscione, Jon	61,802.62	14,371.22	76,173.84
Vonkahle, Vance	58,164.53	3,095.94	61,260.47
Yost, George	90,886.47		90,886.47

HEALTH DEPARTMENT:

Carbone, Thomas G.	68,835.40	68,835.40
Desmond, Virginia F.	23,189.23	23,189.23
Gorrasi, Pamela J.	2,435.51	2,435.51

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Sheehan, Edward J.	350.00		350.00
Sullivan, Susan A.	350.00		350.00
Trearchis, Dean	29,919.20		29,919.20
Westaway, Barbara	45,209.85		45,209.85
Wilkie, Stephanie J.	450.00		450.00

LIBRARY:

Angelo, Emily J.	1,019.25		1,019.25
Bangs, Judy A.	25,949.12	1,378.52	27,327.64
Berlik, Elizabeth M.	35,556.55	109.28	35,665.83
Bradley, Shannon	7,228.16		7,228.16
Couture, Noelle B.	35,647.62	508.57	36,156.19
Crowe, John J.	31,180.27	972.13	32,152.40
Desmarais, Elisabeth	74,697.95		74,697.95
Ford, Ariana A.	3,972.44		3,972.44
Fowler, Marilyn H.	25,949.12	1,083.68	27,032.80
Grasso, Karen A.	27,503.87	457.04	27,960.91
Hickford, Raymond E.	1,559.25		1,559.25
Holland, Gail M.	27,506.19	1,996.14	29,502.33
Holland, Stacey R.	2,183.63		2,183.63
Kutcher, Mary E.	32,829.61		32,829.61
Lightfoot, Jamie M.	6,952.95	491.34	7,444.29
Loneragan, Bridget A.	35,761.44	656.66	36,418.10
Lower, Christine A.	37,046.15	556.16	37,602.31
Maffeo, Dennis J.	5,796.33		5,796.33
Moore, Frances A.	45,342.17	67.80	45,409.97
Newton, Jennifer E.	25,949.12	2,139.47	28,088.59
O'Toole, Nancy E.	3,159.00		3,159.00
Power, Caroline I.	1,998.00		1,998.00
Rose, Eric W.	2,821.50		2,821.50
Salvato, Joyce	36,508.04	496.15	37,004.19
Titus, Rosemary J.	33,412.46		33,412.46
Toombs, Mary E.	43,655.95	170.33	43,826.28
Toppin, Joanne R.	32,330.65	1,105.51	33,436.16
Wang, Hui W.	3,804.41		3,804.41

MODERATOR:

Coakley, James P.	500.00		500.00
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PLANNING BOARD:

Bradley, Alison M.	405.59		405.59
Busch-Accardi, Cheryl A.	212.50		212.50
Cashell, John M.	3,013.19		3,013.19
Demeo, Lisa E.	7,461.92		7,461.92
DiPrimio, Linda A.	34,601.00		34,601.00
Miggos, Loretta	56,486.75		56,486.75
Plunkett, David J.	937.50		937.50
Polchlopek, Walter S.	46,171.62		46,171.62
Reed, Nancy L.	637.50		637.50
Romero, Michelle A.	4,585.60		4,585.60
Sadwick, Steven J.	80,318.08		80,318.08
Spada, Vincent W.	850.00		850.00
Sweet, Frank R.	850.00		850.00

POLICE DEPARTMENT:

Amari Jr, Peter	30,289.73		30,289.73
Barry, John E.	71,108.75	6,694.81	77,803.56
Berube, Stephen L.	604.19		604.19
Bolton, Leonard	61,182.80	4,430.87	65,613.67
Budryk, Robert	71,168.86	11,880.28	83,049.14
Carey, Patrick R.	38,891.84	9,792.18	48,684.02
Carroll, Robert	68,755.54	2,038.88	70,794.42
Casey, Thomas M.	49,374.18	5,838.17	55,212.35
Columbus, Ryan M.	51,952.52	4,337.71	56,290.23
Cooke, Thomas M.	29,376.12	3,533.60	32,909.72
Coviello, Christopher J.	63,131.60	10,360.08	73,491.68
DeLucia Jr, Joseph F.	60,476.47	5,442.68	65,919.15
DiCalogero, Anthony	85,332.64	1,196.03	86,528.67
DiCalogero, Cynthia J.		91.40	91.40
DiPrimio, Jeffrey M.	1,060.23		1,060.23
Doherty Jr, Paul E.	50,547.11	10,273.97	60,821.08
Doherty, Paul	67,719.60	1,890.76	69,610.36

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Donoghue, John		220.33	220.33
Donovan, Alfred P.	91,085.09	56.33	91,141.42
Downey, Jennifer L.	38,544.77	5,237.14	43,781.91
Driscoll, Cathy L.	210.15		210.15
Field, Robert D.	65,631.14	10,205.34	75,836.48
Ford, Ralph F.	91,058.47	6,320.23	97,378.70
Fowler, John R.	23,969.79	2,610.36	26,580.15
Gaynor, Scott P.	66,055.74	12,798.15	78,853.89
Godin, David E.	33,928.79	2,041.26	35,970.05
Gonzalez, Andre	58,229.48	4,883.22	63,112.70
Griffin, Kimberly A.	30,817.58	3,066.20	33,883.78
Gundrum, Denise L.	112,689.29		112,689.29
Hadley, Herbert		181.50	181.50
Hanley, Eric E.	10,447.94		10,447.94
Harrington, Patrick J.	709.14		709.14
Hazel, George W.	84,864.63	7,618.01	92,482.64
Higginbotham, Maryellen K.	54,297.05	190.94	54,487.99
Hollis, James H.	59,587.22	12,767.59	72,354.81
Hood, James	50,397.77	2,027.45	52,425.22
Hyde, Philip C.	15,136.28	961.17	16,097.45
Jamieson, Walter	40,115.92		40,115.92
Jop III, Walter J.	47,675.09	11,433.14	59,108.23
Kandrotas, Stephen	81,321.52	5,115.17	86,436.69
Kelly, Timothy W.	61,339.21	8,604.68	69,943.89
Kennedy, Alice M.	41,945.86	1,030.95	42,976.81
Kerber, Daniel P.	59,660.60	15,981.14	75,641.74
Lafortune, Raymond C.	56,580.93	3,932.40	60,513.33
Landers, Richard	10,900.50		10,900.50
Latta, William	43,047.32		43,047.32
Layne, Debra A.	50,409.76	492.17	50,901.93
Layne, Keith R.	45,709.04	7,784.35	53,493.39
Layne, Warren R.	370.00		370.00
Layne, William D.	87,960.13	10,438.87	98,399.00
Lightfoot, Jennie A.	4,554.08		4,554.08
Luz, James A.	748.61		748.61
Mackey, John	154,378.36		154,378.36
Manley, Mary T.	13,429.52		13,429.52
Martin, Edward L.	92,230.95	10,915.77	103,146.72
McClafferty, Sharon J.	66.97	65.27	132.24
McKenna, James	71,462.66	7,468.58	78,931.24
McLeod, Kathryn Q.	48,679.06	1,738.86	50,417.92
McMahon, Markus E.	39,198.82	805.44	40,004.26
Morris, Constance	39,098.12	1,758.76	40,856.88
Mosher, Beverly B.	3,832.93	699.31	4,532.24
Mulvey, Jessica L.	47,768.70	575.99	48,344.69
Newton, Eileen	35,562.46		35,562.46
Newton, Sonia M.	5,771.07		5,771.07
Papleacos Jr, Stephen N.	3,001.00		3,001.00
Pappas, Francis	53,135.91	973.37	54,109.28
Perry, Henry	80,233.69	6,274.41	86,508.10
Perry, Mark	58,140.97	11,424.64	69,565.61
Peterson, Dennis	81,423.88	26,923.04	108,346.92
Piccolo Jr, Albert A.	16,308.16	1,362.66	17,670.82
Piccolo, Arthur M.	10,447.94		10,447.94
Poisson, Karen A.	38,826.68	3,485.51	42,312.19
Porter, Kim M.	34,482.76	3,316.84	37,799.60
Powers, John R.	80,608.36	9,031.92	89,640.28
Reese, Keren J.	58,610.93	1,943.16	60,554.09
Reese, Kevin	61,060.14	3,818.03	64,878.17
Riccardi, Kimberly A.	10,447.94		10,447.94
Ringwood, Paul	75,593.83	7,123.15	82,716.98
Schofield, Bradford E.	31,831.39		31,831.39
Schwalb Jr, William L.	50,567.58	1,619.41	52,186.99
Scott, Christopher M.	6,295.56		6,295.56
Sheehan, Michael P.	48,898.04	603.94	49,501.98
Sheehan, Timothy B.	79,794.78	14,850.98	94,645.76
Small, Matthew L.	38,945.20	1,721.81	40,667.01
Stephens, Allan S.	49,721.12		49,721.12
Stotik, Robert A.	65,138.38	6,419.73	71,558.11
Stotik, Patricia J.	42,016.20	695.82	42,712.02
Suarez, Jeffrey	49,731.36	3,987.07	53,718.43
Sullivan, Edward M.	44,852.39	2,272.30	47,124.69

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Synan Jr, John F.	108.23		108.23
Tanguay, Mark J.		30.47	30.47
Tanguay, Roger J.	59,148.23	4,285.84	63,434.07
Thomas Jr, Paul C.	120.00		120.00
Torres, Steven M.	58,524.72	5,090.73	63,615.45
Tumenas, William V.	24,596.56	285.06	24,881.62
Voto, John S.	67,542.82	7,527.32	75,070.14
Warren, Brian	49,299.81	3,987.99	53,287.80
Westaway, Robert L.	60,001.64	9,434.82	69,436.46
Williams Jr, James F.	59,717.37	4,002.57	63,719.94
Worth, Garin F.	38,541.24	2,072.05	40,613.29

RECREATION DEPARTMENT:

Anderson, Thomas J.	1,632.00		1,632.00
Bibo, Ashley A.	2,084.00		2,084.00
Bibo, Lauren N.	7,335.53		7,335.53
Byrne, Christopher A.	1,408.00		1,408.00
Canada, Daniel L.	1,435.70		1,435.70
Cozza, Christina L.	2,412.00		2,412.00
Cullity, Lauren M.	2,816.00		2,816.00
Duffy, David J.	1,632.00		1,632.00
Duffy, Lianne	3,861.00		3,861.00
Fabiano, Heather J.	1,472.00		1,472.00
Favreau, Derek R.	3,861.00		3,861.00
Favreau, Scott M.	5,841.05		5,841.05
Ganchi, Michael A.	4,816.19		4,816.19
Hamm, Maria C.	3,506.43		3,506.43
Hannus, Carolyn M.	1,592.00		1,592.00
Heald, Douglas J.	2,573.50		2,573.50
Hubert, Eugene A.	1,212.00		1,212.00
Morris, Mark D.	3,861.00		3,861.00
Mulligan, Colleen	3,617.70		3,617.70
Mulligan, Kathleen M.	23,840.91		23,840.91
Mulligan, Thomas P.	3,564.86		3,564.86
O'Brien, Courtney	1,432.00		1,432.00
O'Brien, Kaitlyn A.	1,556.50		1,556.50
Patterson, Roy E.	50,558.16		50,558.16
Penney, Sherri L.	2,424.00		2,424.00
Santos, Jennifer N.	1,592.00		1,592.00
Scott, Suzanne L.	3,861.00		3,861.00
Sitar III, Michael W.	4,034.54		4,034.54
Sullivan Iv, Thomas J.	3,861.00		3,861.00
Sullivan, Kelli R.	1,666.50		1,666.50
Surette, Kristen M.	1,592.00		1,592.00
Tammik, Daniel E.	3,112.60		3,112.60
Torname, Joseph L.	168.00		168.00
Walsh, Sean M.	3,041.50		3,041.50
Welch, Tyler J.	3,443.00		3,443.00
Witham, Jillian L.	3,905.00		3,905.00

REGISTRARS:

Bennett, Beverly A.	500.00		500.00
Creamer, Edward D.	500.00		500.00
Ordway, Donald R.	500.00		500.00

SCHOOL BUILDING COMMITTEE:

McLaughlin, Maria L.	683.25		683.25
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SCHOOL DEPARTMENT:

Abate-Upson, Cynthia	20,567.20		20,567.20
Acone Callahan, Carole	67,280.46		67,280.46
Adames, Teri	35.42		35.42
Adams, Mary Louise B	47,634.82		47,634.82
Adams, Robin J	2,844.08		2,844.08
Aiello, Mary Beth J	47,235.20		47,235.20
Allard, Judith M	8,713.72		8,713.72
Allen, Charles	35,857.35		35,857.35
Allen, Lynnette W	11,987.15		11,987.15
Anderson, Hilary J	49,603.81		49,603.81
Anderson, Kathleen	47,255.42		47,255.42
Angelo, Laurie	12,249.24		12,249.24
Araujo, Henrietta L	55,752.71		55,752.71

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Audette, Marsha	19,800.07		19,800.07
Austin, Linda J	43,017.84		43,017.84
Aylward, Brian	63,263.33		63,263.33
Aylward, James	9,622.94		9,622.94
Aylward, Kathleen V	37,179.46		37,179.46
Aylward, Norma J	26,950.88		26,950.88
Aylward, Robert W	85,259.10		85,259.10
Aylward Jr, Robert W	3,996.00		3,996.00
Ayube, Debra J	16,888.61		16,888.61
Bacigalupo, Shelly	448.50		448.50
Bailey, Lisa J	44,867.22		44,867.22
Baker, Kathleen	23,157.40		23,157.40
Ballou, Gary	30,282.86		30,282.86
Bancroft, Karen J	42,160.89		42,160.89
Bancroft, Lisa M	641.25		641.25
Barbera, Tina	265.63		265.63
Barnett, Sandra	49,379.92		49,379.92
Barrelle, Jennifer J	45.50		45.50
Basteri, Cynthia A	82,923.86		82,923.86
Basteri Jr, Lawrence J	67,094.24		67,094.24
Battaglia, Terri	35.42		35.42
Beaulicu, Linda	13,545.32		13,545.32
Bedard, Maureen	11,774.82		11,774.82
Belmonte, Joanne D	6,945.00		6,945.00
Beloin, Elinor	15,851.53		15,851.53
Bender, Helena A	1,554.88		1,554.88
Bennett, Elaine M	16,892.24		16,892.24
Benning, Kristine	1,046.64		1,046.64
Benvenuto, Kathleen M	5,795.56		5,795.56
Benzing, Kelly A	40,962.22		40,962.22
Bettencourt, Sandra C	58,197.07		58,197.07
Bilodeau, Cathleen	52,926.31		52,926.31
Black, Dale D	54,088.33		54,088.33
Blackstone, Jeanne F	25,069.77		25,069.77
Blakeslee, Donna M	20,234.64		20,234.64
Blandini, Anthony	44,102.18		44,102.18
Bliss, Gail	57,117.49		57,117.49
Bonin, Ana P	36,534.28		36,534.28
Booth, Cornelia	173.14		173.14
Boudreau, Rita	8,814.86		8,814.86
Boudreau-Hill, Donna M	44,050.16		44,050.16
Bourgeois, Marie R	3,417.09		3,417.09
Bowers, Gayle P	9,156.35		9,156.35
Boyden, Maureen	52,903.77		52,903.77
Boyle, Molly J	165.44		165.44
Boyle, Nancy M	39,384.19		39,384.19
Brace, Joann	933.91		933.91
Bradley, Doreen A	103.90		103.90
Bradley, Loreen R	82,423.55		82,423.55
Bradley, Mark A	3,800.00		3,800.00
Bradley, Thomas M	3,996.00		3,996.00
Brennan, Anne R	1,260.00		1,260.00
Breslin DeCiccio, Ann M	8,363.31		8,363.31
Bresnahan, John C	55,325.69		55,325.69
Bresnahan, Kimberly J	63,671.72		63,671.72
Brewin, Deborah A	47,632.21		47,632.21
Brigida, Robert M	48,138.95		48,138.95
Brimer, Catherine	60,111.91		60,111.91
Brooks, Catherine B	2,130.93		2,130.93
Brooks, Jennifer M	57,571.56		57,571.56
Bruce, Jami L	13,937.02		13,937.02
Bucci, Mary Jane	15,698.84		15,698.84
Buckley, David M	832.08		832.08
Buckley, Kara M	44,928.70		44,928.70
Buckley, Maureen A	56,909.92		56,909.92
Buckley, William Q	46,349.23		46,349.23
Buehler, Deborah J	1,810.00		1,810.00
Burke, Joseph E	34,161.72		34,161.72
Buss, Michael J	49,998.94		49,998.94
Byrnes, Antoinette	57,613.15		57,613.15
Byrnes, John	42,419.13		42,419.13
Caeran, Shelli-An	5,859.53		5,859.53

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Callan, Kathleen A	4,988.75		4,988.75
Callanan, Eileen F	17,634.37		17,634.37
Cameron, Allison E	14,117.25		14,117.25
Caracoglia, Jennifer L	1,459.86		1,459.86
Carey, Gertrude M	62,518.46		62,518.46
Carey, Michael P	42,656.05		42,656.05
Carroll, Patricia A	224.42		224.42
Carson, Carolyn	4,396.98		4,396.98
Carter, Linda	11,652.01		11,652.01
Casey, Kathleen	3,522.42		3,522.42
Castiglione, Linda	1,736.80		1,736.80
Cataldo, Isabella A	36,020.78		36,020.78
Cathcart, Dawn E	2,577.35		2,577.35
Catherwood Jr, William W	35,270.26		35,270.26
Chace, Ethel M	58,267.50		58,267.50
Chan, Marjorie J	3,500.89		3,500.89
Chemaly, Jeffrey S	8,009.40		8,009.40
Chotkowski, Jane M	585.20		585.20
Chouinard, Diane J	27,767.31		27,767.31
Ciambella, Joan	49,271.26		49,271.26
Ciccolella, Elaine P	15,948.84		15,948.84
Cintolo, Karen	50,843.18		50,843.18
Clarke, John C	74,784.25		74,784.25
Cliff, Mary Anne	742.50		742.50
Cochran, Rose M	26,015.27		26,015.27
Cody, Debra J	53,131.55		53,131.55
Cole, Judith	1,301.50		1,301.50
Colman, Judith	32,206.69		32,206.69
Columbus, Ryan M	2,800.00		2,800.00
Comer, Alexandra E	18,357.23		18,357.23
Conlon, Ann M	57,563.61		57,563.61
Conlon, Marjorie	57,391.44		57,391.44
Conlon, Thomas	60,995.60		60,995.60
Connell, Kathleen J	55,573.04		55,573.04
Connell, Loriana	93.96		93.96
Consaul, Scott J	2,666.64		2,666.64
Conway, Karla	79,646.49		79,646.49
Coppola, Paula B	32,103.46		32,103.46
Cote, Christine	11,963.66		11,963.66
Cotter, Emily C	54,337.06		54,337.06
Coughlin, Charles E	36,622.63		36,622.63
Cournoyer, Lisa T	55,891.04		55,891.04
Coutermarsh, Marina H	50.00		50.00
Covington-Wright, Apryl D	1,005.90		1,005.90
Craft, Lesley A	4,635.19		4,635.19
Cremin, Christine M	46,483.19		46,483.19
Cremins, Edward D	55,837.22		55,837.22
Crowley, Keith D	2,800.00		2,800.00
Crowley, Mary K	43,104.08		43,104.08
Cullen, Robert K	48,132.52		48,132.52
Cummings, Geraldine M	55,816.83		55,816.83
Curtin, Barbara A	11,576.01		11,576.01
Curtin, Paula M	17,299.34		17,299.34
Curtis, Kerry F	23,142.15		23,142.15
Cuskey Jr, William P	31,859.51		31,859.51
Cutone, Dawn A	1,127.91		1,127.91
Cymbura, Deneen A	1,777.93		1,777.93
DaSilva, Jorge Braz	33,396.04		33,396.04
Davis, Alma A	61,561.88		61,561.88
Davis, Janet	15,709.71		15,709.71
Davos, Diane	48,116.94		48,116.94
DeAngelis, Margaret A	487.15		487.15
DeAngelis, Michelina	88,592.07		88,592.07
Dearing, Maura A	48,224.63		48,224.63
DelGrosso, Anthony	35.00		35.00
DelGrosso, Joseph	47,951.61		47,951.61
DeLucia, Frances	44,946.30		44,946.30
DeMattia, Debra A	187.92		187.92
Demos, Shannon	31,816.19		31,816.19
Dempsey, Diane C	3,604.20		3,604.20
DeOreo, Sara M	13,233.77		13,233.77
DePierro, Donna M	9,612.42		9,612.42

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Dermody, Joseph J	50,094.18		50,094.18
Deroche, Julie M	52,909.05		52,909.05
Deshler, Maryann J	18,480.58		18,480.58
DeSisto, Carolyn M	10,260.43		10,260.43
DeVoe, Lynn A	9,563.04		9,563.04
Dewing, Henry	35,848.70		35,848.70
Dey, Joan E	28,409.15		28,409.15
DiAntonio, Kristen R	3,665.58		3,665.58
Dias, Patricia	55,311.10		55,311.10
DiCiaccio, Mary	18,334.96		18,334.96
Dick, Edward K	2,833.32		2,833.32
Dickinson, Judy	8,067.73		8,067.73
DiFelice, Allison	688.64		688.64
DiPersio, Michele	1,224.83		1,224.83
DiRocco, Kim	74.50		74.50
DiRocco, Leo	4,391.00		4,391.00
DiRocco, Todd M	450.00		450.00
Dobbin, Anna B	8,010.88		8,010.88
Dobbin, Benedict J	47,255.18		47,255.18
Dobbin, Travis M	31,768.25		31,768.25
Doherty, Derek W	4,467.00		4,467.00
Doherty, Susan C	7,812.50		7,812.50
Donnelly, Ann M	9,396.46		9,396.46
Donnelly, Deborah	4,055.00		4,055.00
Donoghue, Brenda M	1,907.37		1,907.37
Donoghue, John	77,632.57		77,632.57
Donovan, Alfred P	4,391.00		4,391.00
Doolan, Robert D	48,088.48		48,088.48
Dorrance, Rosamond J	54,449.52		54,449.52
Doucette, Sandra L	2,611.15		2,611.15
Drouin Jr, Ronald	54,800.03		54,800.03
Duncan, Anne	59,077.97		59,077.97
Dunn, Susan K	57,425.53		57,425.53
Dykeman, Lynne	33,881.71		33,881.71
Dziadosz, Judith Ann	8,991.52		8,991.52
Economou, George	50,003.73		50,003.73
Edell, Cassandra M	55,541.71		55,541.71
Edelstein, Eleanor	38,427.14		38,427.14
Ekberg, Jeffrey C	525.84		525.84
Eldringhoff, Mary S	58,491.27		58,491.27
Elwell, Joanne M	19,497.86		19,497.86
Enos, Teresa A	47,248.22		47,248.22
Ernest, Adrienne M	33,289.97		33,289.97
Espinola, Jonathan L	7,204.20		7,204.20
Ethier, Sandra C	7,274.18		7,274.18
Evangelista, Geraldine	2,861.45		2,861.45
Fabiano, Sheila M	972.91		972.91
Fabrizio, Patricia B	48,528.13		48,528.13
Fairweather, Paula R	854.82		854.82
Fallon Jr, Richard F	33,307.44		33,307.44
Fanning, Maureen A	210.00		210.00
Faraci, Annina	59,387.03		59,387.03
Farnham, Jayne	46,601.03		46,601.03
Farrey Forsyth, Nancy	56,186.19		56,186.19
Fedorchuk, Joanne M	642.40		642.40
Ferreira, Karen A	44,973.09		44,973.09
Ferris, Gerald B	46,750.08		46,750.08
Fiske, Elaine	49,690.58		49,690.58
Fitzgerald, Judith I	18,682.43		18,682.43
Flagg, Kristi L	38,495.67		38,495.67
Foley, Dorothy	58,423.35		58,423.35
Foley, Judi K	58,026.06		58,026.06
Foley, Suzanne A	1,078.27		1,078.27
Follett, Theresa	38,042.69		38,042.69
Foran, Robin M	6,483.04		6,483.04
Ford, Kathleen	54,109.50		54,109.50
Fortier, Jacqueline M	2,409.38		2,409.38
Foss, Jamie M	46,206.01		46,206.01
Fothergill, Patricia M	10,997.77		10,997.77
Fowler, June	27,237.87		27,237.87
Francis, Diane T	10,637.19		10,637.19
Francisco-Marsh, Lynn M	19,147.53		19,147.53

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Frank, Joseph C	56,373.19		56,373.19
Frechette, Leo	11,000.00		11,000.00
Freeman, Marcia R	24,194.21		24,194.21
Friedman, Carole	1,355.27		1,355.27
Friedman, Joan	46,287.91		46,287.91
Fuller, Jan H	60,352.06		60,352.06
Gaffney, M Elizabeth	69,079.32		69,079.32
Gagne, Catherine M	37,323.53		37,323.53
Gagnon, Christopher J	11,888.27		11,888.27
Gagnon, Kim M	43,059.79		43,059.79
Gagnon, Susan	55,632.00		55,632.00
Gale, Patricia A	7,239.53		7,239.53
Gallant, John R	260.30		260.30
Galliford, Carol A	340.61		340.61
Galligan, Patrick J	55,123.55		55,123.55
Gallo, Carole A	58,221.69		58,221.69
Gallotto, Carolyn A	1,004.90		1,004.90
Garas, Kelly B	6,027.78		6,027.78
Gardner, Eileen T	50,089.99		50,089.99
Gariepy, Sally B	891.75		891.75
Gath, Frances	55,318.30		55,318.30
Gaudette, Anna P	21,542.08		21,542.08
Gear Jr, Edward T	35,450.88		35,450.88
Gearty, Louise	400.00		400.00
Gendall, Dorothy A	1,384.85		1,384.85
Giampaolo, Renee M	1,808.59		1,808.59
Gibson, Kevin J	53,111.33		53,111.33
Gilbride, Thomas M	40,807.59		40,807.59
Gillette Manna, Barbara J	50,784.31		50,784.31
Gillotte, Karen M	18,650.37		18,650.37
Gillotte, Sarah	4,507.22		4,507.22
Giordano, Kerry M	101.08		101.08
Goldstein, Gladys	10,428.15		10,428.15
Gonzalez, Gloria	42.02		42.02
Goodno, Judith A	8,199.73		8,199.73
Gordon, Karen C	93.74		93.74
Gorski, Arlene M	1,450.39		1,450.39
Gould, Mary Jo	41,750.25		41,750.25
Gouthro, Brian M	13,757.73		13,757.73
Graaskamp, Dorothy A	44,394.83		44,394.83
Grace, Joanne M	145.60		145.60
Graham, Donna	57,019.99		57,019.99
Grant, Jane	5,352.80		5,352.80
Graves, Gloria J	55,535.35		55,535.35
Greenman, George C	50,430.49		50,430.49
Guliani, Denise	13,811.64		13,811.64
Gurry, Sheila	49,541.10		49,541.10
Hair-Sullivan, Linda	57,560.56		57,560.56
Hakala, Robyn D	16,342.39		16,342.39
Hall, Yvonne M	400.00		400.00
Hamilton, Gail M	49,472.02		49,472.02
Hamilton, Linda	51,803.80		51,803.80
Hamlyn, Joyce G	1,559.58		1,559.58
Hamm, Richard 3	2,800.00		2,800.00
Hanna Durkin, Gale F	12,575.25		12,575.25
Hansberry, Bonita	65,849.81		65,849.81
Hanson, Heather	12,877.33		12,877.33
Harrington, David F	35,787.31		35,787.31
Harrison, Dolores M	50,805.81		50,805.81
Harrison, Jaclyn N	2,527.00		2,527.00
Hassan, Christine	57,348.50		57,348.50
Hazel, George	4,242.00		4,242.00
Heartquist, Richard P	5,684.00		5,684.00
Hecht, Teresa L	681.05		681.05
Hendrikan, Dianne	9,558.64		9,558.64
Hennemuth, Trudi	53,722.38		53,722.38
Herlhy, Mary	61,196.26		61,196.26
Hersh, Amanda J	7,572.00		7,572.00
Hession, Joanne B	46,002.44		46,002.44
Hickey, Brian J	67,671.34		67,671.34
Higgins, Jodi L	40,634.39		40,634.39
Hillson, Kimberly H	40,346.63		40,346.63

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Hines, Marie E	1,779.99		1,779.99
Hirsh, Christine	11,038.20		11,038.20
Hirtle, Maryellen	39,343.34		39,343.34
Hodgson, Karen M	34,220.86		34,220.86
Hoffman, Helen M	2,746.09		2,746.09
Hogan, Sarah T	22,011.19		22,011.19
Hogan, Susan E	232.16		232.16
Hopkins, Judith A	37,643.24		37,643.24
Houmiller, Nancy	15,439.74		15,439.74
House, Linda	30,661.45		30,661.45
Hughes, Kelly J	51,152.95		51,152.95
Hummrich, Gretchen A	39,876.22		39,876.22
Hurd, Kristin M	769.51		769.51
Hutchins, Paula M	66.00		66.00
Hyland, Lori	47,505.10		47,505.10
Hynes, Kim	59,724.22		59,724.22
Hyslip, Bonnie	425.48		425.48
Indelicato, Rosemary	14,931.81		14,931.81
Ireland, Vikki M	16,509.93		16,509.93
Irons, Frederick E	8,400.00		8,400.00
Jackman, Maureen	49,495.67		49,495.67
Jacobson, Lucy	2,439.66		2,439.66
Jagla, Barbara J	46,350.94		46,350.94
Jardin, August P	55,162.73		55,162.73
Jarek, John F	56,662.12		56,662.12
Johnson, Andree T	36,216.16		36,216.16
Johnston, Kimberly T	14,882.66		14,882.66
Juskiewicz, Jane	14,449.59		14,449.59
Kaiser, Anna P	120.00		120.00
Kalajian, Nancy M	45,861.27		45,861.27
Kalarites, George	59,999.44		59,999.44
Kalarites, Marcia A	62,430.71		62,430.71
Kane, Kim	1,036.92		1,036.92
Kane, Maureen	51,856.06		51,856.06
Kasparian, Kaspar	56,680.90		56,680.90
Kaufmann, Leslie	4,725.07		4,725.07
Kawalski, Patricia	1,950.43		1,950.43
Keams, Joanne	32,392.99		32,392.99
Keddie, Patricia A	53,161.87		53,161.87
Keefe, Barbara A	11,079.35		11,079.35
Keefe, Sandra M	36,099.70		36,099.70
Kelley, Dianne L	4,040.00		4,040.00
Kelley, Jane A	58,382.96		58,382.96
Kelley, Louise E	27,197.57		27,197.57
Kelley, Maureen P	53,821.04		53,821.04
Pepin Kennedy, Mary	54,368.45		54,368.45
Kibbe, Carolyn F	56,968.92		56,968.92
King, Pauline J	78,956.02		78,956.02
Kirwin, Virginia	52,706.23		52,706.23
Kirwin, William	58,668.43		58,668.43
Kling, Joyce	11,527.47		11,527.47
Knight, Kayla L	684.00		684.00
Kolack, Roseanne	58,151.19		58,151.19
Kosiba, Kristen D	54,731.45		54,731.45
Koskey, Pamela A	47,211.96		47,211.96
Krainski, Joanna D	70,859.03		70,859.03
Krol, Patricia A	54,119.59		54,119.59
Krueger, Barbara E	53,566.20		53,566.20
Krzesinski, Elizabeth A	41,485.75		41,485.75
Krzesinski, Sheila M	1,080.00		1,080.00
Kubarsky, Claire M	45.60		45.60
Kyser, Jean B	282.48		282.48
LaChance, Susan	56,194.98		56,194.98
Laffey, John J	26,762.46		26,762.46
Laffey, Mary	50,928.25		50,928.25
LaFland, Kimberly A	47,675.69		47,675.69
LaFrance, Denise L	30,766.07		30,766.07
Lakeman, Mary E	552.03		552.03
Lamotte, Susan	55,993.01		55,993.01
Lane, Jaime A	43,624.27		43,624.27
Lane, Kerry A	2,843.00		2,843.00
Langlais, Renee M	13,101.59		13,101.59

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Lannon, Patricia	44,798.43		44,798.43
Larocque, Janice L	9,279.48		9,279.48
Laws, Nancy	56,884.27		56,884.27
Lazzara, Karen E	1,375.00		1,375.00
Lazzara, Mary E	22,700.43		22,700.43
Leahy, Frederick	46,374.36		46,374.36
Leary, Colleen	14,976.82		14,976.82
LeBlanc, Dixie M	6,720.28		6,720.28
LeBlanc, Heather A	6,500.70		6,500.70
LeCam, Christine	340.00		340.00
LeCam, Donna	63,623.88		63,623.88
LeClair, James L	58,068.54		58,068.54
Lennon, Carol Ann	10,550.25		10,550.25
Lesage, Charles	34,391.24		34,391.24
Levine, Ashley M	245.00		245.00
Levine, Steven	66,793.52		66,793.52
Levy-Siopes, Jennifer M	39,757.38		39,757.38
Lewin, Elisabeth S	30.40		30.40
Lewis, Helen	33,726.67		33,726.67
Libby, David A	54,614.17		54,614.17
Lindsey, Eileen M	14,626.38		14,626.38
Linskey, Joanne L	3,372.50		3,372.50
London, Patricia L	14,187.06		14,187.06
Loosen, Mary	40,973.26		40,973.26
LoPolito, Christine	4,352.25		4,352.25
Lovett, Thomas W	78,778.51		78,778.51
Lussier, Pamela	18,551.21		18,551.21
Lynch, Joan	17,008.77		17,008.77
MacDonald, Bruce Allan	39,756.64		39,756.64
MacDougall, Robert	77,916.60		77,916.60
MacLeod, Kathleen	37,405.05		37,405.05
Maguire, Mary	46,906.48		46,906.48
Mahoney, Eileen	26,015.27		26,015.27
Mahoney, Eileen M	135.00		135.00
Malatesta, Rosamond	56,758.54		56,758.54
Malone, Linda	53,943.70		53,943.70
Maloy, Anne	43,436.74		43,436.74
Maloy, John	47,562.19		47,562.19
Manley II, James	49,541.01		49,541.01
Mann, Pamela A	15.20		15.20
Manseau, Mary	61,582.99		61,582.99
Manzi, Edward R	48,383.83		48,383.83
Manzi, Robert L	65,270.33		65,270.33
Maranville, Marie L	53,189.42		53,189.42
Marcella, Jennifer K	44,186.36		44,186.36
March, Donna	572.57		572.57
Marchand, Jon A	39,456.49		39,456.49
Marcheterre, Lisa A	52,526.80		52,526.80
Marcinkewich, Patricia	72.50		72.50
Marcus, David	52,209.58		52,209.58
Marget, Lisa G	9,671.25		9,671.25
Marion Jr, Louis E	48,463.14		48,463.14
Marsh, Elsa A	49,751.38		49,751.38
Martel, Patricia M	37,998.89		37,998.89
Martin, Daniel N	47,394.03		47,394.03
Martucci, Denise B	3,728.23		3,728.23
Mascia, Kathleen J	465.89		465.89
Matysczak, Helen	55,157.05		55,157.05
Mayotte, Teresa A	1,078.27		1,078.27
McAndrews, Patrick F	57,577.45		57,577.45
McArdle, Katharine J	2,527.00		2,527.00
McArdle, Kevin P	86,608.42		86,608.42
McArdle Milenavich, Sharon	58,979.48		58,979.48
McBrine, Monica	35,107.13		35,107.13
McCabe, Evelyn D	11,712.77		11,712.77
McCabe, Robert F	50,551.14		50,551.14
McCann, Joseph F	46,961.76		46,961.76
McCarthy, Robert	37,880.58		37,880.58
McCormick, Annmarie	24,722.26		24,722.26
McDade, Pamela	54,639.79		54,639.79
McDonnell, Patricia R	56,962.56		56,962.56
McDonough, Donna M	3,503.75		3,503.75

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
McFadden, Kelly A	43,594.31		43,594.31
McGilvery, Eva-Maria T	25,548.87		25,548.87
McGinn, Marybeth	47,403.43		47,403.43
McGowan, Muriel	11,083.00		11,083.00
McGrath, Christine L	124,439.01		124,439.01
McGrath, Michelle L	40,898.59		40,898.59
McGrath, Robert M	45,642.44		45,642.44
McGregor, Anne B	9,193.00		9,193.00
McGuire, James	94,731.51		94,731.51
McGuire, Jared J	937.50		937.50
McGuirk, Julie	58,033.25		58,033.25
McIntosh, Susan D	73.50		73.50
McKenna, Donna M	20,852.78		20,852.78
McLaughlin, Maria L	3,924.92		3,924.92
McNamara, Charlene M	4,850.48		4,850.48
McNamara, Maureen	57,073.35		57,073.35
McSheehy, Erin C	38,938.16		38,938.16
McSheehy, Maureen	54,624.99		54,624.99
McWilliams, Brenda	49,434.40		49,434.40
Meharg, Heidi E	2,780.00		2,780.00
Mercier, Kelly E	20,476.30		20,476.30
Merrill, Brandi	120.00		120.00
Merrill, Jennifer A	48,218.78		48,218.78
Messina, Vincent J	12,848.31		12,848.31
Metivier, Krista M	10,387.44		10,387.44
Meuse, Laurie J	15.66		15.66
Meuse, Molly E	79.05		79.05
Meuse, Patricia M	38,015.47		38,015.47
Middleton, Judith A	41,598.63		41,598.63
Miller, Sandra H	24,425.28		24,425.28
Minichiello, Eva M	534.98		534.98
Mofield, Kathleen	61,774.67		61,774.67
Montecalvo, Dolores	12,878.60		12,878.60
Mooney, Donna B	59,945.44		59,945.44
Mootrey, Janel L	362.50		362.50
Mootrey, Kathleen J	53,111.33		53,111.33
Morales, Michael D	269.80		269.80
Morandi, Denise	47,365.01		47,365.01
Morello, Mary Beth	25,299.06		25,299.06
Moriarty, Carol G	34,910.70		34,910.70
Morrill Jr, Thomas A	53,905.02		53,905.02
Morris, Mary C	13,248.89		13,248.89
Morrissey, Joanne M	54,671.71		54,671.71
Morse, Carol A	557.50		557.50
Morsicato, Dorothy A	297.55		297.55
Moser, Sharon J	59,229.99		59,229.99
Mrozowski, Jennifer	53,979.36		53,979.36
Mugford, Debralee	9,823.41		9,823.41
Mullen, David	50,144.98		50,144.98
Mulloy, Sheri F	14,571.43		14,571.43
Mulno, Susan	2,806.00		2,806.00
Murphy, Eileen M	2,780.00		2,780.00
Murphy, Lois E	20,090.79		20,090.79
Murphy, Robin A	1,112.15		1,112.15
Murray, Mary C	70.76		70.76
Napoli, Patricia A	25,590.68		25,590.68
Nastasi, Maryellen A	40,551.14		40,551.14
Natola, Ralph J	77,716.06		77,716.06
Navetta, Carol M	41,473.82		41,473.82
Neal, Terrance F	33,185.32		33,185.32
Neary Hughes, Lisa	54,086.49		54,086.49
Nee, Mary Elizabeth	51,206.85		51,206.85
Newberg, Courtney B	40,884.79		40,884.79
Newton, Richard H	37,501.60		37,501.60
Nichols, Laurie M	16.50		16.50
Nichols, Timothy R	165.00		165.00
Norton, Michele	38.20		38.20
Norton, Paul E	2,843.00		2,843.00
O'Brien, Brenda A	46,646.80		46,646.80
O'Brien, Joanne	54,955.65		54,955.65
O'Brien, John H	24,560.74		24,560.74
O'Donnell, Andrea M	53,111.33		53,111.33

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
O'Hara, Ann	55,298.08		55,298.08
O'Keefe, Stephen J	2,780.00		2,780.00
Okun, Alison B	29,809.14		29,809.14
Osborne, M Eileen T	49,356.75		49,356.75
Osterberg, Roy	38,161.88		38,161.88
Osterman, Glenn W	56,442.53		56,442.53
Osterman, Marcia	36,108.36		36,108.36
O'Sullivan, Rita	58,352.36		58,352.36
Otus, Richard	56,121.26		56,121.26
Page, Donald C	34,813.64		34,813.64
Page, Ronald G	30,867.90		30,867.90
Pagnavilas, Stephanie	59,675.75		59,675.75
Paglia, Diane	11,509.45		11,509.45
Palm, Judith M	58,048.81		58,048.81
Papik, Elizabeth	57,001.78		57,001.78
Paquette, Sharon	1,517.71		1,517.71
Parker, Lisa E	49,603.46		49,603.46
Patterson, Roy	2,760.00		2,760.00
Patterson, Susan	59,824.07		59,824.07
Paul, George S	85,988.78		85,988.78
Payne, Yvette	10,941.96		10,941.96
Peach, Dorothy	26,834.50		26,834.50
Pellegrini, Diane L	18,930.91		18,930.91
Penney, Kathleen	15,764.78		15,764.78
Penza, Frederick	50,205.02		50,205.02
Permin, Ronald D	1,400.00		1,400.00
Permin, Ruth	2,499.96		2,499.96
Petalas, Marjorie A	56,517.30		56,517.30
Peters, Kathleen A	1,456.56		1,456.56
Peterson, Dennis J	2,763.96		2,763.96
Peterson, Elizabeth A	37,788.64		37,788.64
Peterson Jr, Dennis J	2,509.00		2,509.00
Petkewich, Grace	11,603.19		11,603.19
Pilat, Roger	62,760.98		62,760.98
Pincher, Jeanne K	42,582.55		42,582.55
Piscione, Claire	51,205.12		51,205.12
Piscione, William	63,273.30		63,273.30
Pishock, Patricia	47,248.39		47,248.39
Poirer, Nicole	307.80		307.80
Polce, Ann M	7,924.97		7,924.97
Pollard, Gail A	35,104.45		35,104.45
Porcaro, Cheryl	80,717.06		80,717.06
Prayne, Paula M	46.98		46.98
Preston, Danielle	12,821.79		12,821.79
Primerano, Mary A	58,709.26		58,709.26
Pringle, James R	47,793.97		47,793.97
Prodanas, Stephen	60,150.14		60,150.14
Puma, Dustine R	53,767.77		53,767.77
Quinn, John F	93,031.07		93,031.07
Randlett, Jeannine M	90.51		90.51
Rauseo, Nicole M	40,682.00		40,682.00
Ravagnn, Caroline C	756.68		756.68
Loosen, Estate of Raymond	9,594.58		9,594.58
Read, Elinor A	55,653.13		55,653.13
Reading, Robin	51,109.99		51,109.99
Reale, Patricia A	9,312.38		9,312.38
Rebelo, Carlos	1,044.22		1,044.22
Redman, Sarah A	12,268.61		12,268.61
Redmond, Kimberly A	493.58		493.58
Reed, Claire	52,359.78		52,359.78
Reimold, Jennifer L	42,562.53		42,562.53
Reyes, Janet E	42,745.69		42,745.69
Rice, Joseph F	35,641.32		35,641.32
Rich, Tammy	4,638.14		4,638.14
Rideout, Gerald	67,731.55		67,731.55
Rideout, Maureen	60,399.99		60,399.99
Riley, Elaine	50,598.99		50,598.99
Roberts, Mar-margaret	50,792.76		50,792.76
Robichaud, Ellen-Dale	7,686.31		7,686.31
Robillard, Katherine P	45,068.11		45,068.11
Robinson, Beverly	29,258.34		29,258.34
Robinson, Elizabeth C	57,476.50		57,476.50

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Robishaw, Don L	6,194.23		6,194.23
Rodgers, Jamie	4,743.47		4,743.47
Rodgers, Kristu	42,608.91		42,608.91
Rodriquez, Magaly	1,010.80		1,010.80
Rogacki, Daniel	49,245.98		49,245.98
Rogers, Kristina	58,209.86		58,209.86
Rogers, Valerie E	27,618.30		27,618.30
Romano, Anthony	83,646.64		83,646.64
Romanowsky, Peter C	684.00		684.00
Ronan, Cathy	73,300.12		73,300.12
Ronan, Mark J	684.00		684.00
Ross, Heidi C	33,501.22		33,501.22
Rouff, Francesca	55,518.80		55,518.80
Rubico, Geraldine	33,743.50		33,743.50
Russell, Joseph E	1,666.64		1,666.64
Ryan, Erin M	1,092.00		1,092.00
Ryan, Kenneth J	17,993.93		17,993.93
Ryan, Sandra	61,084.53		61,084.53
Ryan, Sandra	20,963.14		20,963.14
Ryan, Thomas F	47,014.20		47,014.20
Ryder, Elizabeth	6,384.11		6,384.11
Ryser, Patricia A	54,761.79		54,761.79
Sacramone, Agnes	61,471.29		61,471.29
Sacramone-Greene, Donna M	47,285.74		47,285.74
Sagro, Carol	58,496.26		58,496.26
Saindon, Denise M	49,108.10		49,108.10
Sanclemente, Marilyn	153.21		153.21
Sanford, Shirley	56,863.32		56,863.32
Santilli, Kathleen A	12,161.77		12,161.77
Santos Zambella, Elizabeth	49,577.94		49,577.94
Sarsfield, Erin M	4,177.51		4,177.51
Sartori, Anita	33,465.12		33,465.12
Schulthens, Steven H	53,717.81		53,717.81
Scofield, Susan	49,245.98		49,245.98
Scott, Andrea M	975.00		975.00
Schoa, Eugene	48,982.19		48,982.19
Sears, Douglas W	833.32		833.32
Segnini, Jessica B	671.18		671.18
Shah, Smita	14,403.90		14,403.90
Shanley, Thomas J	37,493.49		37,493.49
Sharkey, James F	59,503.78		59,503.78
Sharkey, Kimberly A	3,612.50		3,612.50
Shattuck, Beverly M	11,872.17		11,872.17
Sheehan, Ann B	5,065.00		5,065.00
Sheehan, Kimberly A	9,794.74		9,794.74
Shikles, Alison	11,146.16		11,146.16
Shimkus, James P	30,500.60		30,500.60
Shirkoff, Pamela A	49,448.79		49,448.79
Shoff, Erin M	928.13		928.13
Sholl, Kathleen T	10,760.18		10,760.18
Silva, Barbara J	991.87		991.87
Simmons, Deanna I	8,096.38		8,096.38
Skinner, Ted J	6,245.17		6,245.17
Skoropowski, Maria	20,440.91		20,440.91
Slezak, Diane N	53,210.06		53,210.06
Smallidge, Nicole	37,330.00		37,330.00
Smith, Margaret	33,786.98		33,786.98
Smith, Thomas	2,864.58		2,864.58
Sobel, Audrey J	18,598.77		18,598.77
Sosnowska, Agnieszka	42,608.91		42,608.91
Souza, Florence F	54,514.20		54,514.20
Spaulding, Jennifer E	58,282.46		58,282.46
Speros, Elaine F	58,084.02		58,084.02
Squires, Melissa M	1,680.00		1,680.00
Stack, Catherine F	41,420.03		41,420.03
Staples, Maureen	40.11		40.11
Starling, Kathleen A	1,578.04		1,578.04
Starling, Stephanie C	1,168.75		1,168.75
Stevens, Barbara	14,937.01		14,937.01
Stocki, Penny L	854.27		854.27
Stone, Kimberly M	57,805.21		57,805.21
Stone, Phillip J	42,352.11		42,352.11

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Storms, Mary Ann	19,858.44		19,858.44
Stratis, Patricia	60,004.02		60,004.02
Stronach, Richard J	39,043.52		39,043.52
Sughrue, Shaun M	39,067.16		39,067.16
Sujko, Tara A	37,584.38		37,584.38
Sullivan, Barbara J	46,781.38		46,781.38
Sullivan, Barry J	40,991.39		40,991.39
Sullivan, Carole	59,513.68		59,513.68
Sullivan, Danielle C	443.75		443.75
Sullivan, Deborah	26,612.33		26,612.33
Sullivan, Dolores	82,283.35		82,283.35
Sullivan, Donald	66,923.23		66,923.23
Sullivan, Heather M	1,225.00		1,225.00
Sullivan, Laura L	9,453.86		9,453.86
Sullivan, Linda M	4,402.95		4,402.95
Sullivan, Stella F	38,718.69		38,718.69
Sullivan, Susan M	52,269.63		52,269.63
Sullivan Jr, James T	47,613.50		47,613.50
Sullivan Sr, James T	2,780.00		2,780.00
Sutliff, Nadine B	59,039.09		59,039.09
Swan, Hilary J	4,371.71		4,371.71
Szmyt, Kelley M	266.59		266.59
Talford, Ginamarie	59,539.68		59,539.68
Taylor, Josephine	446.88		446.88
Teas, Nancy	19,348.08		19,348.08
Tellier, Holly	22,426.86		22,426.86
Tellier, Matthew T	2,562.50		2,562.50
Tellier, Patricia	56,792.81		56,792.81
Terris, Shelley A	46,859.91		46,859.91
Themeles, Betty Ann	55,545.06		55,545.06
Themeles, Christine	57,210.05		57,210.05
Theriault, Joanna N	1,155.41		1,155.41
Theriault-Regan, Brenda M	38,570.52		38,570.52
Thompson, Nancy G	32,292.96		32,292.96
Thuillier, Peter G	42,538.71		42,538.71
Tildsley, Sharon	1,670.00		1,670.00
Times, Cindy D	16,894.45		16,894.45
Tirabassi, Melanie A	13,270.77		13,270.77
Tomame, Nancy	21,015.39		21,015.39
Tower, Elaine M	65.10		65.10
Tozowski, Mary A	6,747.41		6,747.41
Trevor, Denise A	9,027.57		9,027.57
Trickett, Donna M	2,210.51		2,210.51
Turcotte, Mary E	251.69		251.69
Vadnais, Nancy D	3,820.00		3,820.00
Vella, Loren M	42,569.14		42,569.14
Ventura, Catherine F	54,111.33		54,111.33
Vibber, Sandra	13,506.25		13,506.25
Vieira, Barbara	680.00		680.00
Viola, Judy	249.90		249.90
Vitallo, Barbara	53,611.92		53,611.92
Waitte, Stefani G	53,644.43		53,644.43
Waldrup, Roberta	4,294.01		4,294.01
Walker, Catherine M	48,160.51		48,160.51
Wallace, Joy C	3,982.67		3,982.67
Walsh, Cynthia E	607.51		607.51
Walsh, Elaine	37,932.28		37,932.28
Walsh, Joseph C	94,886.92		94,886.92
Walsh, Leanne M	769.51		769.51
Ware, Karen Ann	49,564.55		49,564.55
Ware, Robert	51,497.89		51,497.89
Weidknecht, Marguerite K	42,462.17		42,462.17
Weir III, John S	50,275.37		50,275.37
Welch, Megan C	1,600.50		1,600.50
Welch, Patricia	9,515.00		9,515.00
White, Rose M	1,364.58		1,364.58
White, Stanley D	53,111.42		53,111.42
Whitehead, Maureen	55,121.69		55,121.69
Whittlesey Jr, Roger	54,241.90		54,241.90
Williamson, Jacqueline	58,399.16		58,399.16
Wilson, Jane	731.93		731.93

	<u>Regular</u>	<u>OT/Other</u>	<u>Total</u>
Wilson, Keith L	2,805.92		2,805.92
Wilson, William B	32,106.13		32,106.13
Winters, Scott A	53,158.21		53,158.21
Witham, Cheryl	48,147.15		48,147.15
Wogan, Dale	2,216.10		2,216.10
Woodman, Janice M	11,774.82		11,774.82
Yaeger, Warren J	62,580.38		62,580.38
Yeats, Rhonda E	51,958.02		51,958.02
Young, Keith E	62,949.95		62,949.95
Zaroulis, James G	8,093.75		8,093.75
Zbieg, Richard	58,446.95		58,446.95
Zier, Mary Ellen	5,565.00		5,565.00
Zullo, Lisa M	41,707.30		41,707.30
Zunino, Elaine	22,532.30		22,532.30

TOWN CLERK:

Carey, Elizabeth A.	66,768.70		66,768.70
Garrant, Kathleen M.	55,106.86	2,626.32	57,733.18
Hickford, Gina M.	27,055.19	1,051.90	28,107.09
Murphy, Janet E.	3,119.67		3,119.67
Turcotte, Sandra E.	27,599.88		27,599.88

TOWN HALL:

Friberg, Thomas W.	3,466.61		3,466.61
Manley, James .	22,299.82		22,299.82
Thayer, Dale A.	2,587.58		2,587.58

TOWN MANAGER:

Barbeau, Sandra A.	70,231.75		70,231.75
Chambers, Helen M.	53,011.96		53,011.96
Cressman, David G.	111,422.89		111,422.89
Hague, Barbara L.	45,635.22		45,635.22
Hudson, Edwina M.	54,431.89		54,431.89

TREASURER COLLECTOR:

Blakeney Jr, William L.	53,606.03	943.05	54,549.08
Carey, Warren R.	19,561.31		19,561.31
Cheetham, Darlene J.	19,392.86	59.30	19,452.16
Deshler, Teresa C.	3,499.44		3,499.44
Ewing, Lucille M.	32,241.60	2,686.82	34,928.42
Gath, Debra .	24,415.68	78.03	24,493.71
Johnson, Elizabeth L.	21,899.83		21,899.83
Langlois, Lorraine M.	36,909.41	2,959.34	39,868.75
Lightfoot, Dorothy A.	53,517.99	141.63	53,659.62
Smith, Janet K.	47,373.92	130.30	47,504.22
Sullivan, David M.	21,852.65		21,852.65

VETERANS:

Hart, Ellsworth K.	60,829.24		60,829.24
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At Your Service

(AREA CODE 978)

GENERAL INFORMATION..... 640-4300

AMBULANCE..... 911

Administrative Services, [Town Hall]..... 640-4488
Assessors, [11 Town Hall Ave]..... 640-4330
Auditor, [11 Town Hall Ave]..... 640-4320
Board of Registrars, [Voter Information]..... 640-4355
Building Commissioner, [DPW Building]..... 640-4430
Community Development, [DPW Building]..... 640-4370
Computer Services, [11 Town Hall Ave]..... 640-4351
Conservation Commission, [DPW Building]..... 640-4370

FIRE DEPARTMENT, [21 Town Hall Ave]

To Report a Fire..... 911
Other Fire Information..... 640-4410
Health Board, [DPW Building]..... 640-4470
Housing Authority, [Livingston Street]..... 851-7392
Library, [300 Chandler St.]..... 640-4490
Parking Clerk, [Town Hall]..... 640-4356
Planning Board, [DPW Building]..... 640-4370
Plumbing/Electrical Inspector, [DPW Building]... 640-4435

POLICE DEPARTMENT, [918 Main Street]

EMERGENCY..... 911
Administrative-Non Emergency..... 640-4381
Detectives..... 640-4380
Dog Officer..... 640-4395
Records..... 640-4385

PUBLIC WORKS, [DPW Building, 999 Whipple Rd.]

Superintendent/Administration Office..... 640-4440
Engineering Division..... 640-4440
Highway Division..... 640-4440
Park Division, [Livingston St.]..... 640-3502/640-4462
Sewer Division..... 640-4440
Snow & Ice Emergency..... 640-4443
Tree Division..... 640-4440
Water Division
[Emergencies-Phone Police Dept]..... 640-4448
Water Treatment Plant..... 858-0345
Water Billing Division, [11 Town Hall Ave]..... 640-4350
Recreation Dept., [Livingston St.]..... 640-4460
Road Runner Transportation..... 459-0152
Rubbish Disposal..... 1-800-442-9006

SCHOOL DEPARTMENT

Athletic Director..... 640-7834
Loella Dewing School, [1469 Andover St]..... 640-7858
Heath Brook School, [165 Shawsheen St]..... 640-7865
Memorial High School, [320 Pleasant St]..... 640-7825
North Street School, [133 North St]..... 640-7875

Louise Trahan School, [12 Salem Rd]..... 640-7870
John Ryan Elem School, [135 Pleasant St]..... 640-7880
John Wynn Middle School, [1 Griffin Way]..... 640-7846
Superintendent of Schools..... 640-7801
Business Administ., [Office 139 Pleasant St]..... 640-7805

Shawsheen Tech. Region. H.S., [Billerica]..... 667-2111

Sealer of Weights & Measurers..... 640-4430
Selectmen, Town Hall..... 640-4300
Senior Center, [175 Chandler St]..... 640-4480
Cable TV: Channel 10..... 640-4300
Channel 22..... 640-7825
Town Clerk, [Town Hall]..... 640-4355
Town Manager, [Town Hall]..... 640-4310
Treasurer/Tax Collector, [11 Town Hall Ave]..... 640-4340
Veterans Agent, [Town Hall]..... 640-4485
Voter Information, [Town Hall]..... 640-4355
Welfare Department..... 446-2400

CITIZENS INFORMATION SERVICE

Office of the Secretary of State..... 1-800-392-6090
Senator Edward Kennedy, [Boston]..... 1-617-565-3170
Senator John Kerry, [Boston]..... 1-617-565-8519
Congressman Marty Meehan, [Lowell]..... 978-459-0101
State Senator Susan Tucker..... 1-617-722-1612
State Representative James Miceli..... 1-617-722-2582
State Representative Barry Finegold..... 1-617-722-2240

